

# Oak Park

# City Council Agenda

March 21, 2016





**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**36<sup>th</sup> CITY COUNCIL**  
**OAK PARK, MICHIGAN**  
**March 21, 2016**  
**7:00 PM**

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**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**5. CONSENT AGENDA**

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

A. Regular Council Meeting Minutes of March 7, 2016

B. Special Council Meeting Minutes of March 7, 2016

C. Special Council Meeting Minutes of March 14, 2016

D. Payment of invoices from Plante Moran related to the Water and Sewer Fund rate study for the total amount of \$20,000.00

E. Planning Commission Meeting Minutes of January 11, 2016

F. Licenses - New and Renewals as submitted for March 7, 2016

**6. RECOGNITION OF VISITING ELECTED OFFICIALS:**

**7. SPECIAL RECOGNITION/PRESENTATIONS:**

A. Oath of Office for newly appointed Board & Commission members

**8. PUBLIC HEARINGS: None**

**9. COMMUNICATIONS: None**

**10. SPECIAL LICENSES: None**

**11. ACCOUNTING REPORTS:**

A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$18,128.32

B. Approval for payment of an invoice submitted by Secrest, Wardle, Lynch, Hampton, Truex & Morley for legal services in the amount of \$1,470.00

C. Approval for payment of an invoice submitted by Howard L. Shifman, P.C., for legal services retainer for April 1, 2016 thru June 30, 2016 in the total amount of \$15,000.00

**12. BIDS: None**

**13. ORDINANCES:**

A. FIRST READING OF AN ORDINANCE TO AMEND SECTION 1101, PERMITTED USES, OF ARTICLE XI, PTRED, PLANNED TECHNICAL, RESEARCH, EDUCATION DEVELOPMENT DISTRICT, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN. The proposed amendment allows as a permitted use the rehabilitation of historic buildings into restaurants, museums and performing arts centers.

**14. CITY ATTORNEY:**

**15. CITY MANAGER:**

**Administration**

- A. Fiscal year 2016-2017 Budget Calendar

**Department of Public Works**

- B. Authorization for the Public Works Department to participate with the NJPA Bid for the purchase of an ODM Model LCT600CN trailer mounted leaf vacuum for the total amount of \$29,932.00

**Community and Economic Development**

- C. Nine Mile Redesign Project – Open House scheduled for March 30, 2016  
D. Request authorization of the City Manager to negotiate the terms and selection of a city owned parcel to be sold to Habitat for Humanity  
E. Resolution amending the master deed of Park Place of Oak Park Condominium and approving contraction of the condominium

**Finance**

- F. Resolution authorizing the City Assessor to prepare a Special Assessment Roll, assessing unpaid charges together with a 10% penalty, in the amount of \$1,375.00 on private property for False Alarm charges  
G. Resolution authorizing the City Assessor to prepare a Special Assessment Roll, assessing unpaid charges together with a 10% penalty, in the amount of \$11,258.75 on private property for Weed Mowing charges  
H. Resolution authorizing the City Assessor to prepare a Special Assessment Roll, assessing unpaid charges together with a 10% penalty, in the amount of \$74,594.37 on private property for Utility charges  
I. Resolution authorizing the City Assessor to prepare a Special Assessment Roll, assessing unpaid charges together with a 10% penalty, in the amount of \$7,096.34 on private property for Special Pickup Services

**16. CALL TO THE AUDIENCE**

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

**17. CALL TO THE COUNCIL**

**18. ADJOURNMENT**

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN  
REGULAR COUNCIL MEETING OF THE  
36<sup>th</sup> OAK PARK CITY COUNCIL  
March 7, 2016  
7:00 PM**

**MINUTES**

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

**PRESENT:** Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich,  
Council Member Speech, Council Member Radner

**ABSENT:** None

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris, City Attorney Duff

**APPROVAL OF AGENDA:**

**CM-03-070-16 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS SUBMITTED  
- APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda as submitted.

Voice Vote:	Yes:	McClellan, Burns, Rich, Speech, Radner
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CONSENT AGENDA:**

**CM-03-071-16 (AGENDA ITEM #5A-M) CONSENT AGENDA - APPROVED**

Motion by Burns, seconded by Speech CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of February 15, 2016 **CM-03-072-16**
- B. Special Council Meeting Minutes of February 15, 2016 **CM-03-073-16**
- C. Election Commission Meeting Minutes of October 22, 2015 and February 2, 2016  
**CM-03-074-16**
- D. Recycling and Environmental Conservation Commission Meeting Minutes of December 17,  
2015 **CM-03-075-16**
- E. Beautification Advisory Commission Meeting Minutes of December 15, 2015 **CM-03-076-16**
- F. Board of Review Organizational Meeting Minutes of February 10, 2016 **CM-03-077-16**
- G. Public Safety Activity Summary for December 2015 **CM-03-078-16**



**PUBLIC HEARINGS:** None

**SPECIAL LICENSES:**

**CM-03-085-16 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – EAST OAK PARK NEIGHBORHOOD ASSOCIATION FAMILY PICNIC - APPROVED**

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
East Oak Park Neighborhood Association	Family Picnic (Best Park) July 23, 2016; Rain date: July 24, 2016	Application Fee Waived, subject to condition

Voice Vote:            Yes:            McClellan, Burns, Radner, Rich, Speech  
                              No:            None  
                              Absent:       None

**MOTION DECLARED ADOPTED**

Council Member Speech indicated the event should be open to the public for Council to honor the application fee waiver request.

**CM-03-086-16 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – ETHNIC ADVISORY COMMISSION – ANNUAL WORLD DANCE EVENT - APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Ethnic Advisory Commission	Annual World Dance Event (Oak Park Community Center) April 29, 2016	Application Fee and costs waived

Voice Vote:            Yes:            McClellan, Burns, Radner, Rich, Speech  
                              No:            None  
                              Absent:       None

**MOTION DECLARED ADOPTED**

**CM-03-087-16 (AGENDA ITEM #11A) MASSAGE FACILITY LICENSE FOR GREAT HANDS, LLC/XIULI WANG, 8230 NINE MILE ROAD - APPROVED**

Motion by Radner, seconded by Burns, CARRIED, to approve a Massage Facility License for Great Hands, LLC/Xiuli Wang, 8230 Nine Mile Road subject to the following conditions:

- Completion of the requisite inspections(s) outlined in Chapter 22, Article XI, by the appropriate departments and issuance of the required business license once the subject property has been acquired.

Roll Call Vote:        Yes:            McClellan, Burns, Radner  
                              No:            Rich, Speech  
                              Absent:        None

**MOTION DECLARED ADOPTED**

**ACCOUNTING REPORTS:**

**CM-03-088-16            (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF AN INVOICE  
AS SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL  
SERVICES IN THE TOTAL AMOUNT OF \$8,472.51 - APPROVED**

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve payment of invoice #447597 as submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$8,472.51.

Roll Call Vote:        Yes:            McClellan, Burns, Radner, Rich, Speech  
                              No:            None  
                              Absent:        None

**MOTION DECLARED ADOPTED**

**CM-03-089-16            (AGENDA ITEM #11B) APPROVAL FOR PAYMENT OF AN INVOICE  
AS SUBMITTED BY SECREST, WARDLE, LYNCH, HAMPTON,  
TRUEX & MORLEY FOR LEGAL SERVICES IN THE AMOUNT OF  
\$304.00 - APPROVED**

Motion by Radner, seconded by Speech, CARRIED UNANIMOUSLY, to approve payment of invoice #1282693 as submitted by Secrest, Wardle, Lynch, Hampton, Truex & Morley for legal services in the amount of \$304.00.

Roll Call Vote:        Yes:            McClellan, Burns, Radner, Rich, Speech  
                              No:            None  
                              Absent:        None

**MOTION DECLARED ADOPTED**

**CM-03-090-16            (AGENDA ITEM #11C) APPROVAL FOR PAYMENT OF AN INVOICE  
SUBMITTED BY PAUL H. GROSS, C.C.M. FOR RESEARCH AND  
CONSULTING SERVICES PERTAINING TO CASE NO: 15-147795-NZ  
IN THE AMOUNT OF \$1,800.00  
- APPROVED**

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve payment of an invoice submitted by Paul H. Gross, C.C.M. for research and consulting services pertaining to Case No: 15-147795-NZ in the amount of \$1,800.00.

Roll Call Vote:        Yes:            McClellan, Burns, Radner, Rich, Speech  
                              No:            None  
                              Absent:        None

**MOTION DECLARED ADOPTED**

**BIDS:** None

**ORDINANCES:** None

**CITY ATTORNEY REPORT:**

**CM-03-091-16 (AGENDA ITEM #14A1) ADMINISTRATION RECOMMENDED AMENDMENTS TO THE CITY COUNCIL RULES OF PROCEDURE - APPROVED**

Motion by Rich, seconded by Speech, CARRIED UNANIMOUSLY, to approve administration recommended amendments to the City Council Rules of Procedure as follows:

- Section 2(F) – Proposal to delete the words “publish the notice in the newspaper” as this is not required nor done in regular practice;
- Section 4(D) – Updates to the Order of Business section to properly reflect the order of business held at regular meetings; and
- Section 5(B)(2) – This provision should be eliminated as the time limit restrictions on public comments conflict with the Open Meetings Act.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CM-03-092-16 (AGENDA ITEM #14A2) RECOMMENDED AMENDMENTS TO THE CITY COUNCIL RULES OF PROCEDURE PROPOSED BY COUNCILMEMBER RICH - APPROVED**

Motion by Rich, seconded by Speech, CARRIED, to approve the following amendments to the City Council Rules of Procedure proposed by Council Member Rich:

Section 11A

Council Members who are unable to attend a Council meeting and desire an excused absence shall notify the City Manager of their absence in writing prior to the meeting and indicate the reason for their absence. Excused absences are permitted for the following reasons: personal illness; illness **or death** of a close relative; **or because of a religious holiday or the eve of a religious holiday**; or representation of the City at a Council authorized event. The reason shall be entered in the record of proceedings of the Council at the time of each absence.

Roll Call Vote:	Yes:	McClellan, Radner, Rich, Speech
	No:	Burns
	Absent:	None

**MOTION DECLARED ADOPTED**



**CITY MANAGER:**

**Administration**

City Manager Tungate provided a wrap up to the State of the City Address.

**Department of Public Works**

**CM-03-093-16 (AGENDA ITEM #15B) CONTRACT EXTENSION OFFER FROM MICHIGAN JOINT SEALING, INC. IN THE TOTAL AMOUNT OF \$99,808.93 FOR THE 2016 JOINT AND CRACK SEALING PROJECT, M-622 - APPROVED**

Motion by Rich, seconded by Speech, CARRIED UNANIMOUSLY, to approve a contract extension offer from Michigan Joint Sealing, Inc. in the total amount of \$99,808.93 for the 2016 Joint and Crack Sealing Project, M-622

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

Assistant City Manager Yee reported that Michigan Joint Sealing, Inc. would like to extend their 2015 unit prices from the 2015 project to perform the 2016 Joint and Crack Sealing Project, M-622.

**Finance**

**CM-03-094-16 (AGENDA ITEM #15C) CITY OF OAK PARK INVESTMENT POLICY - APPROVED**

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to approve City of Oak Park Investment Policy as follows:

**PROPOSED CITY OF OAK PARK INVESTMENT POLICY**

**Adopted: August 1, 1994, Amended June 1, 1998**

**I. POLICY**

The City of Oak Park Investment Officer will invest public funds in a manner consistent with this policy. Investments shall be timed to meet the daily cash flow demands of the City while at all times conforming to state statutes and local ordinances governing the investment of public funds.

**II. SCOPE**

This Investment Policy applies to all investment activities of the City. Funds that are accounted for in the City's Annual Financial Report and include:

- General Fund
- Special Revenue Funds
- Internal Service Funds
- Capital Project Funds

- Enterprise Funds
- Trust and Agency Funds
- Debt Service Funds
- Component Units
- Any new fund created by the City, unless specifically exempted

This Investment Policy does not cover investment activities of the pension or OPEB funds.

### **III. PRUDENCE**

The standard of prudence to be applied by the investment officer shall be the “prudent person” rule which states; “Investments shall be made with judgment and care – under circumstances then prevailing – which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.” The prudent person rule shall be applied in the context of managing the overall portfolio. The “prudent person” rule is the standard for professional responsibility that applies in the context of managing the overall portfolio. The investment officer acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price change, provided deviations from expectations are reported to the City Manager in a timely manner and appropriate action is taken to control adverse developments.

### **IV. INVESTMENT OBJECTIVES**

Funds of the City will be invested in accordance with Michigan Public Act 20 of 1943, as amended and in accordance with the following objectives, procedures and policy in priority order:

- Conformance: conformance with all applicable Federal regulations, State statutes, and City policies.
- Safety of Capital: preservation of capital in the protection of investment principal.
- Liquidity: maintaining sufficient liquidity to enable the City to meet anticipated cash flows and operating requirements that may be reasonably anticipated.
- Return on Investments: attainment of a market rate of return.
- Diversification: diversification to avoid incurring unreasonable market risks.

### **V. DELEGATION OF AUTHORITY**

The Director of Finance and Administrative Services and Deputy Treasurer are designated as the “Investment Officers” for the City and are responsible for investment decisions and activities. No person, including the Investment Officers, shall engage in investment transactions on behalf of the City except as provided under the terms of this policy and administrative procedures as established by the Director.

### **VI. ETHICS AND CONFLICTS OF INTEREST**

Directors and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or that could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose any material financial interest in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and Directors shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City of Oak Park.

## **VII. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS**

The Director shall maintain a list of financial institutions that are approved for investment purposes (**Appendix B**). The Director shall annually review each bank's credit worthiness to determine whether it should be on the "Qualified Institution" listing. Information indicating a loss or prospective loss of capital on existing investments must be shared with the City Manager immediately upon notification.

All financial institutions and brokers/dealers who desire to become qualified bidders for investment transactions must supply the Director with the following:

- Audited financial statements for the most recent fiscal year;
- Certification of having read the City's Investment Policy and the pertinent State statutes;
- Proof of National Association of Security Dealers certification; and
- Proof of State registration, where applicable.

## **VIII. AUTHORIZED INVESTMENTS AND TRANSACTIONS**

A. The Director may invest surplus funds of the City in one or more of the investments detailed in Public Act 20, as amended (**Appendix A**).

## **IX. POOLING OF CASH**

Except for cash in certain restricted and special accounts, cash of various funds may be pooled by the Director to maximize investment earnings. Investment income will be allocated to the various funds based upon their respective participation.

## **X. ACCOUNTING/INTERNAL CONTROLS**

The City maintains records on the basis of funds and account groups, each of which is considered a separate accounting entity. All investment transactions must be recorded in the pooled investment fund of the City in accordance with generally accepted accounting principles as promulgated by the Government Accounting Standards Board. The following accounting principles shall be complied with:

- Investments will be carried at market value.
- Premium or discount will be amortized over the life of the investment.
- Gains or losses of investments in all funds will be recognized on a monthly basis.

The Director shall establish a system of internal controls. The internal controls shall be designed to prevent loss of public funds to due to fraud, error, misrepresentation, unanticipated market changes or imprudent actions. The investment procedure, compliance, and the internal controls will be reviewed annually by the City's audit firm, an independent public accounting firm.

## **XI. INVESTMENT PERFORMANCE AND REPORTING**

The Director shall submit to the City Manager a quarterly investment report that provides a clear picture of the status of the current investment portfolio. The report will include a listing of securities currently held at the end of the reporting period, final maturity of each investment, earnings rate by security, book value, market value and percentage of portfolio. Also included will be the days to maturity for each investment in the portfolio that will be used as the comparison against established benchmarks.

## **XII. SAFEKEEPING AND CUSTODY**

All securities (excluding Certificates of Deposit that may be held at the originating bank) purchased by the City under this section must be properly designated as an asset of the City and held in safekeeping. Only Investment Officers may withdraw such securities, in whole or in part, from safekeeping.

The State of Michigan does not require collateralization of public funds. However, all security transactions having a value greater than SPIC or other applicable insurance shall be settled on a delivery-vs-payment (DVP) basis. A Trust of Safekeeping Receipt and proof of the applicable insurance will be required. Non-negotiable, non-collateralized Certificates of Deposit, as allowed under the law in the State of Michigan, shall be evidenced by a Safekeeping Receipt from the issuing bank.

## **XIII. EFFECTIVE DATE**

The City's Investment Policy shall be adopted by resolution of the City Council. The Director shall annually review the Investment Policy. Any proposed modifications to the policy must be submitted to the City Council for approval.

## **XIV. DEFINITIONS**

**City** – The City of Oak Park, County of Oakland, State of Michigan.

**City Council** – The legislative and governing body of the City of Oak Park, including the elected council men and women and the Mayor, vested with the powers set forth in Section 4.1 of the City Charter.

**City Manager** – The Chief Administrative Officer of the City of Oak Park's government, who has the powers and duties set forth in Section 4.8 of the City Charter.

**Director** – The Director of Finance and Administrative Services, who has general supervision over the financial affairs of the City and generally directs the Department of Finance as prescribed under Section 2-61 *et seq.*, of the Oak Park Code of Ordinances.

**Investment Officer** – An Officer able to perform investment transactions on the City's behalf, as designated by the City Manager, which include the Director and Deputy Treasurer.

**Investment Policy** – This Investment Policy, adopted on August 1, 1994 and amended on June 1, 1998 for the City of Oak Park.

## **APPENDIX A**

### **INVESTMENT OF SURPLUS FUNDS OF POLITICAL SUBDIVISIONS**

**Act 20 of 1943**

**(Current as of August 31, 2015)**

**129.91 Investment of funds of public corporation; eligible depository; secured deposits; funds limitation on acceptable assets; pooling or coordinating funds; written agreements; investment in certificate of deposit; conditions; "financial institution" defined; additional definitions.**

Sec. 1.

(1) Except as provided in section 5, the governing body by resolution may authorize its investment officer to invest the funds of that public corporation in 1 or more of the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
  - (b) Certificates of deposit, savings accounts, or depository receipts of a financial institution, but only if the financial institution complies with subsection (2); certificates of deposit obtained through a financial institution as provided in subsection (5); or deposit accounts of a financial institution as provided in subsection (6).
  - (c) Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
  - (d) Repurchase agreements consisting of instruments listed in subdivision (a).
  - (e) Bankers' acceptances of United States banks.
  - (f) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
  - (g) Mutual funds registered under the investment company act of 1940, 15 USC 80a-1 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of any of the following:
    - (i) The purchase of securities on a when-issued or delayed delivery basis.
    - (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
    - (iii) The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
  - (h) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
  - (i) Investment pools organized under the surplus funds investment pool act, 1982 PA 367, MCL 129.111 to 129.118.
  - (j) The investment pools organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.150.
- (2) Except as provided in subsection (5), a public corporation that invests its funds under subsection (1) shall not deposit or invest the funds in a financial institution that is not eligible to be a depository of funds belonging to this state under a law or rule of this state or the United States.
- (3) Assets acceptable for pledging to secure deposits of public funds are limited to assets authorized for direct investment under subsection (1).
- (4) The governing body by resolution may authorize its investment officer to enter into written agreements with other public corporations to pool or coordinate the funds to be invested under this section with the funds of other public corporations. Agreements allowed under this subsection shall include all of the following:
- (a) The types of investments permitted to be purchased with pooled funds.
  - (b) The rights of members of the pool to withdraw funds from the pooled investments without penalty.

(c) The duration of the agreement and the requirement that the agreement shall not commence until at least 60 days after the public corporations entering the agreement give written notice to an existing local government investment pool which is organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.150, in those counties where such a pool is operating and accepting deposits on or before September 29, 2006.

(d) The method by which the pool will be administered.

(e) The manner by which the public corporations will respond to liabilities incurred in conjunction with the administration of the pool.

(f) The manner in which strict accountability for all funds will be provided for, including an annual statement of all receipts and disbursements.

(g) The manner by which the public corporations will adhere to the requirements of section 5.

(5) In addition to the investments authorized under subsection (1), the governing body by resolution may authorize its investment officer to invest the funds of the public corporation in certificates of deposit in accordance with all of the following conditions:

(a) The funds are initially invested through a financial institution that is not ineligible to be a depository of surplus funds belonging to this state under section 6 of 1855 PA 105, MCL 21.146.

(b) The financial institution arranges for the investment of the funds in certificates of deposit in 1 or more insured depository institutions, as defined in 12 USC 1813, or 1 or more insured credit unions, as defined in 12 USC 1752, for the account of the public corporation.

(c) The full amount of the principal and any accrued interest of each certificate of deposit is insured by an agency of the United States.

(d) The financial institution acts as custodian for the public corporation with respect to each certificate of deposit.

(e) At the same time that the funds of the public corporation are deposited and the certificate or certificates of deposit are issued, the financial institution receives an amount of deposits from customers of other insured depository institutions or insured credit unions equal to or greater than the amount of the funds initially invested by the public corporation through the financial institution.

(6) In addition to the investments authorized under subsection (1), the governing body by resolution may authorize its investment officer to invest the funds of the public corporation in deposit accounts that meet all of the following conditions:

(a) The funds are initially deposited in a financial institution that is not ineligible to be a depository of surplus funds belonging to this state under section 6 of 1855 PA 105, MCL 21.146.

(b) The financial institution arranges for the deposit of the funds in deposit accounts in 1 or more insured depository institutions, as defined in 12 USC 1813, or 1 or more insured credit unions, as defined in 12 USC 1752, for the account of the public corporation.

(c) The full amount of the principal and any accrued interest of each deposit account is insured by an agency of the United States.

(d) The financial institution acts as custodian for the public corporation with respect to each deposit account.

(e) On the same date that the funds of the public corporation are deposited under subdivision (b), the financial institution receives an amount of deposits from customers of other insured depository institutions or insured credit unions equal to or greater than the amount of the funds initially deposited by the public corporation in the financial institution.

(7) A public corporation that initially invests its funds through a financial institution that maintains an office located in this state may invest the funds in certificates of deposit as provided under subsection (5).

(8) As used in this section, "financial institution" means a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and that maintains a principal office or branch office located in this state under the laws of this state or the United States.

(9) As used in this act:

(a) "Governing body" means the legislative body, council, commission, board, or other body having legislative powers of a public corporation.

(b) "Funds" means the money of a public corporation, the investment of which is not otherwise subject to a public act of this state or bond authorizing ordinance or resolution of a public corporation that permits investment in fewer than all of the investment options listed in subsection (1) or imposes 1 or more conditions upon an investment in an option listed in subsection (1).

(c) "Investment officer" means the treasurer or other person designated by statute or charter of a public corporation to act as the investment officer. In the absence of a statutory or charter designation, the governing body of a public corporation shall designate the investment officer.

(d) "Public corporation" means a county, city, village, township, port district, drainage district, special assessment district, or metropolitan district of this state, or a board, commission, or another authority or agency created by or under an act of the legislature of this state.

**History:** 1943, Act 20, Imd. Eff. Mar. 13, 1943 ;-- CL 1948, 129.91 ;-- Am. 1964, Act 126, Eff. Aug. 28, 1964 ;-- Am. 1977, Act 66, Imd. Eff. July 20, 1977 ;-- Am. 1978, Act 500, Imd. Eff. Dec. 11, 1978 ;-- Am. 1979, Act 79, Imd. Eff. Aug. 1, 1979 ;-- Am. 1982, Act 217, Imd. Eff. July 8, 1982 ;-- Am. 1988, Act 239, Imd. Eff. July 11, 1988 ;-- Am. 1997, Act 44, Imd. Eff. June 30, 1997 ;-- Am. 1997, Act 196, Imd. Eff. Dec. 30, 1997 ;-- Am. 2006, Act 400, Imd. Eff. Sept. 29, 2006 ;-- Am. 2008, Act 308, Imd. Eff. Dec. 18, 2008 ;-- Am. 2009, Act 21, Imd. Eff. May 5, 2009 ;-- Am. 2012, Act 152, Imd. Eff. May 30, 2012

## **APPENDIX B LIST OF QUALIFIED FINANCIAL INSTITUTIONS**

### **BANKS**

Bank of America  
Bank of Ann Arbor  
Charter One Bank  
Chase Bank  
Comerica Bank  
Fifth Third Bank  
First Bank (Mt. Pleasant, MI)  
First Merit Bank  
Flagstar Bank  
Huntington National Bank  
Level One Bank

Mercantile Bank of Michigan  
PNC Bank  
TCF Bank  
Talmer Bank and Trust  
The Private Bank

**OTHER FINANCIAL SERVICE INSTITUTIONS**

Comerica Securities  
D.A. Davidson & Company  
Federated Securities Corp.  
Fifth Third Securities  
Huntington Investment Company  
J P Morgan Chase  
Michigan CLASS  
Morgan Stanley  
Michigan Employees Retirement System (MERS)  
Oakland County Local Government Investment Pool  
PFM Group  
UBS Financial Services, Inc.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich
	No:	None
	Absent:	Speech

**MOTION DECLARED ADOPTED**

**CM-03-095-16 (AGENDA ITEM #15D) AGREEMENT WITH BERKLEY SCHOOL DISTRICT TO COLLECT THEIR 2016 SUMMER TAX LEVY - APPROVED**

Motion by Speech, seconded by Burns, CARRIED UNANIMOUSLY, to approve an agreement with Berkley School District to collect their 2016 Summer Tax levy.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**(AGENDA ITEM #7B)** Andy Meisner, Oakland County Treasurer, provided an update on foreclosure prevention and urged residents with tax problems to contact the County to work out a payment plan by March 31, 2016.



**Council**

**CM-03-096-16 (AGENDA ITEM #15E) EIGHT (8) MONTH MORATORIUM ON SMOKE LOUNGES - APPROVED**

Motion by Rich, seconded by Speech, CARRIED UNANIMOUSLY, to approve an eight (8) month moratorium on accepting applications for Smoke Lounges, Hookah Lounges, Hookah Cafe's, Hookah Bars, Cigar Bars (Collectively "Smoke Lounge type Establishments".)

Roll Call Vote:            Yes:            McClellan, Burns, Radner, Rich, Speech  
                                  No:            None  
                                  Absent:        None

**MOTION DECLARED ADOPTED**

**CM-03-097-16 (AGENDA ITEM #15F) EIGHT (8) MONTH MORATORIUM ON SMOKE SHOPS - APPROVED**

Motion by Rich, seconded by Speech, CARRIED UNANIMOUSLY, to approve an eight (8) month moratorium on accepting applications for Smoke Shops and Vapor Shops (Collectively "Smoke Shop type Establishments".)

Roll Call Vote:            Yes:            McClellan, Burns, Radner, Rich, Speech  
                                  No:            None  
                                  Absent:        None

**MOTION DECLARED ADOPTED**

**CM-03-098-16 (AGENDA ITEM #15F) EIGHT (8) MONTH MORATORIUM ON MEDICAL MARIJUANA GROW FACILITIES AND MEDICAL MARIJUANA DISPENSARIES - APPROVED**

Motion by Speech, seconded by Rich, CARRIED UNANIMOUSLY, to approve an eight (8) month moratorium on accepting applications for Medical Marijuana Grow Facilities and Medical Marijuana Dispensaries.

Roll Call Vote:            Yes:            McClellan, Burns, Radner, Rich, Speech  
                                  No:            None  
                                  Absent:        None

**MOTION DECLARED ADOPTED**

**CALL TO THE AUDIENCE:**

Joyce Bannon, 10611 Troy, expressed concerns about the possibility of water rate increases, the audio problem related to the State of the City broadcast and she questioned the existence of smoke establishments at 10 Mile and Greenfield.

**CALL TO THE COUNCIL:**

**Mayor McClellan** encouraged everyone to come out to vote in the Presidential Primary Election. She reported that three new businesses opened recently in Oak Park, Captain J's Fish and Chicken, Suit Depot and Life Skills Village. Tri-Community Coalition also held a dialogue day where Oak Park and Berkley students discussed community concerns.

**Mayor Pro Tem Burns** thanked everyone for coming out and asked everyone to please dress appropriately as spring nears. She also reminded everyone about the time change that will occur over the weekend.

**Council Member Radner** wished everyone a good evening.

**Council Member Speech** reported that the Communications Commission is helping the City with its website. She also encouraged everyone to vote in the Presidential Primary and to contact the clerk's office if they want to become a precinct delegate for one of the political parties. The deadline to file for precinct delegate is May 3<sup>rd</sup>. The Historical Society will meet on March 13. Spring is close so please clean up after the snow melts.

**Council Member Rich** thanked everyone for coming and wished them a good night.

**CLOSED SESSION:**

**CM-03-099-16 (AGENDA ITEM #18) MOTION TO ADJOURN INTO CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILEGED COMMUNICATION, AND PENDING LITIGATION - APPROVED**

Motion by Rich, Seconded by Burns, CARRIED UNANIMOUSLY, to adjourn into Closed Session to discuss Attorney Client Privileged Communication and Pending Litigation.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

The Closed Session began at 9:05 PM. The Regular Meeting reconvened at 9:20 PM.

**ADDITIONAL BUSINESS:**

**CM-03-100-16 (AGENDA ITEM #19A) CLOSED SESSION MINUTES - APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the minutes of the 03-07-16 Closed Session.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**ADJOURNMENT:**

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 9:22 P.M.

---

T. Edwin Norris, City Clerk

---

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN  
SPECIAL COUNCIL MEETING OF THE  
36<sup>th</sup> OAK PARK CITY COUNCIL  
March 7, 2016  
6:00 P.M.**

**5B**

**MINUTES**

This Special Meeting of the 36<sup>th</sup> Oak Park City Council was held in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237.

Notice of this Special Meeting was given in compliance with the provisions of Act 267 of the Public Acts of Michigan, 1976, as amended, the "Open Meetings Act".

The Special Meeting was called to order by Mayor McClellan at 6:00 P.M.

**PRESENT:** Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich  
Council Member Radner, Council Member Speech

**ABSENT:** None

**ALSO PRESENT:** City Manager Tungate, City Clerk Norris, City Attorney Duff,  
Deputy City Clerk Brown

**SPECIAL BUSINESS:**

**(AGENDA ITEM #3A) Interviews of candidates for appointments to City Boards and Commissions**

City Council interviewed the following candidates for City Boards and Commissions:

Ayanna Smith	Robert Buxbaum
Brenda Moseley	Matthew McCall
Pamela Shriman	

**(AGENDA ITEM #3B) Appointments to City Boards and Commissions**

City Council did not have time to consider making new appointments to Boards and Commissions so there was consensus to postpone deliberation on this subject to a future meeting.

**CALL TO THE AUDIENCE:**

There were no members of the audience wishing to speak.

**ADJOURNMENT:**

The Special Meeting adjourned at 6:55 p.m.

---

T. Edwin Norris, City Clerk

---

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN  
SPECIAL COUNCIL MEETING OF THE  
36<sup>th</sup> OAK PARK CITY COUNCIL  
March 14, 2016  
6:30 P.M.**

5C

## MINUTES

This Special Meeting of the 36<sup>th</sup> Oak Park City Council was held in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237.

Notice of this Special Meeting was given in compliance with the provisions of Act 267 of the Public Acts of Michigan, 1976, as amended, the "Open Meetings Act".

The Special Meeting was called to order by Mayor McClellan at 6:30 P.M.

**PRESENT:** Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich  
Council Member Radner, Council Member Speech

**ABSENT:** None

**ALSO PRESENT:** City Manager Tungate, City Clerk Norris, Deputy City Clerk Brown

### SPECIAL BUSINESS:

**(AGENDA ITEM #3A) Interviews of candidates for appointments to City Boards and Commissions**

City Council interviewed the following candidates for City Boards and Commissions:

Thomasine "Tina" Baker  
Anita Warner

**(AGENDA ITEM #3B) Appointments to City Boards and Commissions**

**SCM-03-101-16 APPONTMENTS TO CITY BOARDS AND COMMISSIONS  
– APPROVED**

Motion by Rich, seconded by Speech, CARRIED UNANIMOUSLY, to make the following appointments to city boards and commissions:

<u>Resident</u>	<u>Board/Commission</u>	<u>Term Expiration</u>
Ayanna Smith	Arts and Cultural Commission	02/2018
Brenda Moseley	Beautification Advisory	02/2019
Aaron Schwartz	Brownfield Redevelopment Auth./Econ. Dev. Corp.	02/2022
Dwight E. Thomas, Sr.	Building Board of Appeals	02/2018
Val Moskalik	Emergency Services Council	08/2017
Anita Warner	Ethnic Advisory Commission	08/2017
Thomasine Baker	Ethnic Advisory Commission	08/2017
Matthew McCall	Library Board	08/2018
Richard Readus	Recycling & Environmental Conservation Comm.	08/2016
Donald Cohen	Zoning Board of Appeals	08/2016

**CALL TO THE AUDIENCE:**

There were no members of the audience wishing to speak.

**ADJOURNMENT:**

The Special Meeting adjourned at 6:59 p.m.

---

T. Edwin Norris, City Clerk

---

Marian McClellan, Mayor



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** March 21, 2016

**AGENDA #**

**SUBJECT:** Payment request from Plante Moran for consulting services

**DEPARTMENT:** Finance

**SUMMARY:** Attached are three invoices totaling the not to exceed contract amount of \$20,000 from Plante Moran for services performed related to the Water and Sewer Fund rate study dated February 22, 2016.

**FINANCIAL STATEMENT:** Expenditure budgeted in the Water and Sewer Fund in account 592-18.537-818.000

**RECOMMENDED ACTION:** It is recommended that the invoices from Plante Moran related to the Water and Sewer Fund rate study noted above be approved for the total amount of \$20,000. Funding available in the above listed account.

**APPROVALS:**

City Manager:

A handwritten signature in black ink, appearing to read "Chad TE", written over a horizontal line.

Finance Director:

A handwritten signature in black ink, appearing to read "A. H. ...", written over a horizontal line.



**Plante & Moran, PLLC**  
 27400 Northwestern Highway  
 P.O. Box 307  
 Southfield, MI 48037-0307  
 Tel:248.352.2500  
 Fax:248.352.0018

**INVOICE**

City of Oak Park  
 13600 Oak Park Blvd.  
 Oak Park, MI 48237

Date: March 9, 2016  
 Client No: 70553  
 Invoice No: 1316096  
 Page: 1

**For Professional Services Rendered**

Final bill for services rendered from February 1, 2016 to March 7, 2016 related to the water and sewer rate study. 2,000.00

**Balance Due**      \$ 2,000.00 USD

**Remittance information:**

**Check:**

Plante & Moran, PLLC  
 16060 Collections Center Drive  
 Chicago, IL 60693

**Wire Transfer:**

Bank  
 Routing/ABA#      026009593  
 Bank Address      100 West 33rd Street  
                                  New York, NY 10001  
 Account Number    9890996003  
 Account Name      Plante & Moran, PLLC

**ACH:**

Bank of America  
 071000039  
 100 West 33rd Street  
 New York, NY 10001  
 9890996003  
 Plante & Moran, PLLC







**Plante & Moran, PLLC**  
 27400 Northwestern Highway  
 P.O. Box 307  
 Southfield, MI 48037-0307  
 Tel:248.352.2500  
 Fax:248.352.0018

**INVOICE**

City of Oak Park  
 13600 Oak Park Blvd.  
 Oak Park, MI 48237

Date: **October 15, 2015**  
 Client No: **70553**  
 Invoice No: **1283219**  
 Page: **1**

For Professional Services Rendered

Progress billing for services rendered through September 30, 2015 related to the water and sewer rate study.

12,260.00

**Balance Due**

**\$ 12,260.00 USD**

**REMINDER**

**Remittance Information:**

**Check:**

Plante & Moran, PLLC  
 16060 Collections Center Drive  
 Chicago, IL 60693

**Wire Transfer:**

Bank  
 Routing/ABA#  
 Bank Address  
 Account Number  
 Account Name

Bank of America  
 026009593  
 100 West 33rd Street  
 New York, NY 10001  
 9890996003  
 Plante & Moran, PLLC

**ACH:**

Bank of America  
 071000039  
 100 West 33rd Street  
 New York, NY 10001  
 9890996003  
 Plante & Moran, PLLC





**Plante & Moran, PLLC**  
 27400 Northwestern Highway  
 P.O. Box 307  
 Southfield, MI 48037-0307  
 Tel:248.352.2500  
 Fax:248.352.0018

**INVOICE**

City of Oak Park  
 13600 Oak Park Blvd.  
 Oak Park, MI 48237

Date: February 3, 2016  
 Client No: 70553  
 Invoice No: 1308041  
 Page: 1

**For Professional Services Rendered**

Progress bill for services rendered through January 30, 2016 related to the water and sewer rate study. 5,740.00

**Balance Due** \$ 5,740.00 USD

**Remittance information:**

**Check:**

Plante & Moran, PLLC  
 16060 Collections Center Drive  
 Chicago, IL 60693

**Wire Transfer:**

Bank  
 Routing/ABA# 026009593  
 Bank Address 100 West 33rd Street  
 New York, NY 10001  
 Account Number 9890996003  
 Account Name Plante & Moran, PLLC

**ACH:**

Bank of America  
 071000039  
 100 West 33rd Street  
 New York, NY 10001  
 9890996003  
 Plante & Moran, PLLC



**CITY OF OAK PARK PLANNING COMMISSION  
JANUARY 11, 2016  
MINUTES**

Meeting was called to order at 7:30 p.m., in the City Council Chambers, Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, by Vice Chairperson Brown and roll call was made.

PRESENT: Vice Chairperson Brown  
Commissioner Burns  
Commissioner Eizelman  
Commissioner McClellan  
Commissioner Seligson  
Commissioner Tkatch  
Commissioner Walters-Gill

ABSENT: Chairperson Torgow  
Commissioner Tungate

OTHERS PRESENT: City Planner, Kevin Rulkowski  
Community & Economic Development Director, Kimberly Marrone  
Recording Secretary, Cherilynn Brown

**APPROVAL OF AGENDA OF JANUARY 11, 2016**

The agenda was approved by general consensus.

**APPROVAL OF MINUTES OF NOVEMBER 9, 2015 - APPROVED**

**MOTION by Eizelman, SECONDED by McClellan**, to approve the Planning Commission meeting minutes of November 9, 2015, as submitted.

VOTE: Yes: All  
No: None

**MOTION CARRIED**

**COMMUNICATIONS/CORRESPONDENCE:** None.

**PUBLIC HEARINGS:**

- A. Public Hearing to receive comments on proposed text amendment to Article XII, PCD, Planned Corridor Development District. The proposed text amendment to the PCD District would allow for health, fitness and exercise clubs as a permitted use in the PCD, Planned Corridor Development District.**

Vice Chairperson Brown referenced City Planner Rulkowski's report, dated January 6, 2016:

*A Public Hearing has been scheduled for the January meeting to hear public comments on a proposed change to the PCD District to allow for health, fitness and exercise clubs as a permitted use in the PCD, Planned Corridor Development District. The request comes from representatives of the Parkwoods Plaza shopping center located at the southeast corner of Ten Mile and Coolidge Highway. The shopping center is working with a nationally known*

*health and fitness center that would like to locate within the shopping center. Currently this type of use is not currently permitted in the PCD District.*

*The proposed change would amend the PCD District, Section to add:*

*I. Health, fitness and exercise clubs.*

*If the proposed Zoning Ordinance text amendment is acceptable to the Planning Commission the Department of Community & Economic Development recommends approving the proposed text amendment to the PCD District regulations.*

**Mr. Brown opened the public hearing at 7:32 p.m.**

Arther Itkis, on behalf of the ownership of Parkwoods Plaza, is asking the City to consider fitness clubs as a permitted use in a PCD District, noting Planet Fitness is interested in utilizing 35,000 square feet of the former Farmer Jack site.

Bryan Rief, Planet Fitness, explained the end cap space on the north side of the building would be used for the fitness club, with the remaining space predicted to be used by another national chain. Both spaces are anticipated to be built out at the same time. Mr. Rief indicated the Planet Fitness in Oak Park will be the largest in the metro Detroit area, and will be open 24 hours a day, seven days a week.

City Planner Rulkowski clarified hours of operation are not restricted in the PCD District.

**Mr. Brown closed the public hearing at 7:39 p.m.**

**B. Planning Commission action on proposed text amendment that would allow for health, fitness and exercise clubs as a permitted use in the PCD, Planned Corridor Development District.**

**MOTION by Seligson, SECONDED by McClellan**, based on the information presented in the Planning Division Report, and additional findings of fact discussed during the public hearing, to **approve** the proposed text amendment to the PCD District regulations as presented.

Yes: Brown, Burns, Eizelman, McClellan, Seligson, Tkatch, Walters-Gill  
No: None

**MOTION CARRIED**

**CONSENT AGENDA:** No Items Eligible This Month

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1. Proposed text amendment to PTRED, Planned Technical, Research, Education Development District to allow for renovation of historical buildings into additional uses.**

Mr. Brown referenced City Planner Rulkowski's report, dated January 6, 2016:

*The Department of Community and Economic Development is requesting a text amendment to the PTRED, Planned Technical, Research, Education Development District to prepare for the possible renovation of a historical building in that district. The uses that are being contemplated are restaurants serving alcohol, museums, and performing arts centers. There are currently two properties zoned PTRED in the city.*

*The following language would be added to the PTRED District:*

**Sec. 1101. - Permitted uses.**

- I. Renovation of historical buildings into restaurants serving alcohol (subject to Section 1930), museums and performing arts centers. The determination of a historical building will be made on the opinion of the planning commission based on findings of fact.*

*The process for approval of text changes to the Zoning Ordinance requires a Public Hearing to be scheduled. It is the recommendation of the Department of Community and Economic Development that the Planning Commission schedule a Public Hearing for the February 8, 2016, regular meeting.*

**MOTION by Eizelman, SECONDED by McClellan**, to schedule a public hearing for the February 8, 2016, regular meeting to receive public comment on the proposed text amendment to the PTRED, Planned Technical, Research, Education Development District.

Yes: Brown, Burns, Eizelman, McClellan, Seligson, Tkatch, Walters-Gill  
No: None

**MOTION CARRIED**

Mr. Brown commented he would like some defined standards for a historical building. Mr. Rulkowski explained the intent is more a recognition of historical interest rather than a declaration as a historic building.

**PLANNING COMMISSION MATTERS FOR DISCUSSION** – from members only

Mr. Brown asked about the status of the former Kmart property, and Community and Economic Development Director Marrone replied there has been no movement to date, but marketing activities are ongoing.

Ms. Marrone reported completion of the FedEx building is anticipated by the end of January.

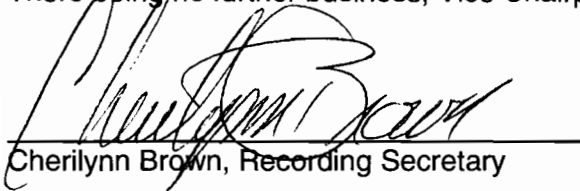
Mayor Pro Tem Burns asked about the status of Pay Beny. Ms. Marrone explained the new location did not include "pawn shop" on their sign, and Mr. Nanda has not registered further complaints.

Ms. Marrone announced a new restaurant chain, Captain Jays, is coming soon to Nine Mile at Coolidge. Captain Jays offers fresh fish cooked on site and a small grocery store.

**PUBLIC COMMENTS:** None

**ADJOURNMENT**

There being no further business, Vice Chairperson Brown adjourned the meeting at 8:00 p.m.



Cherilynn Brown, Recording Secretary

**MERCHANT'S LICENSES – MARCH 21, 2016****(Subject to All Departmental Approvals)**

<b><u>NEW MERCHANT</u></b>	<b><u>ADDRESS</u></b>	<b><u>FEE</u></b>
BMI Road Service	13380 Capital	\$150
Quality Auto Sales	13000 Northend #203	\$150
Harmony Montessori Center	26341 Coolidge	\$150
Baby Bear Daycare	26341 Coolidge	\$150
Aries Closet	21910 Greenfield 4	\$150
New Grace Spinal Rehab Center	25246 Greenfield	\$150
<b><u>RENEWALS</u></b>	<b><u>ADDRESS</u></b>	<b><u>FEE</u></b>
Kings Welding Works Inc.	10311 Capital	\$225
Riley Pearson Financial Services Inc.	10831 Capital #200	\$225
Antonio Inc.	25298 Greenfield	\$225
A1 Home Help Services	21700 Greenfield #258	\$225
Another Level Unisex Salon	21700 Greenfield #LL17	\$225
Diamond Nails	25238 Greenfield	\$150
Rite Aid	24850 Greenfield	\$225
C & B Motors	13000 Northend #205	\$225
Diamond Towing	13001 Capital	\$225
Briggs Auto	13001 Capital	\$225
Premier Tuxedo	25234 Greenfield	\$225
Mookey's Beans Greens	26076 Greenfield	\$225
New Grace Spinal Rehab Center	12706 Nine Mile	\$150
Valley City Linen	13165 Cloverdale	\$225
KFC Take Home of Oak Park	22001 Coolidge	\$225
Kam Bo dba Golden Bowl	22120 Coolidge	\$225
Dollar Tree #3039	21700 Greenfield LL17	\$225
Kings Welding Works	10311 Capital	\$225
Do U Ceramics	10730 Nine Mile	\$225
GT Oak Park	13740 Nine Mile	\$225
Cricket Wireless	25246 Greenfield	\$225
Step Off Dance Studio	25250 Greenfield	\$450
SR Audio	21070 Coolidge	\$225
Michigan Construction Protection	14211 Eleven Mile	\$450
Rainbow #730	26170 Greenfield	\$675
The Suit Depot	26158 Greenfield	\$187.50
McDonald's	26160 Greenfield	\$225
Great Expressions Dental Centers	13231 Ten Mile	\$225
Kingsley Truck & Trailer	21301 Meyers	\$225

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**GARAN  
LUCOW  
MILLER P.C.**


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GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 454082****March 10, 2016**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: In Re: City of Oak Park*

*Client 7406  
Matter 1*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Monday, February 29, 2016

**\$11,667.00****Fee Total****Costs Advanced:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
02/04/16	Reproduction Charges 10 @ 0.15	1.50
02/08/16	Reproduction Charges 2 @ 0.15	0.30
02/12/16	Reproduction Charges 224 @ 0.15	33.60
02/15/16	Fee to District Court Case Evaluation Service for case evaluation hearing.	75.00
02/16/16	Reproduction Charges 4 @ 0.15	0.60
	<b>Total Costs Advanced</b>	<b>\$111.00</b>

**Total Fees and Disbursements: \$11,778.00**



**GARAN  
LUCOW  
MILLER P.C.**  
GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 454080**

**March 10, 2016**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: Tina Polk and Richard Newton v City of Oak  
Park, County of Oakland, et al.*

*Client 7406  
Matter 24*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Monday, February 29, 2016

**\$3,061.00**

**Fee Total**

**Costs Advanced:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
01/29/16	Tavel to/from Oakland County Circuit Court for attendance at motion hearing 83 @ 0.54	44.82
02/03/16	Reproduction Charges 2 @ 0.15	0.30
	<b>Total Costs Advanced</b>	<b>\$45.12</b>

**Total Fees and Disbursements: \$3,106.12**

**GARAN  
LUCOW  
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 454081**

**March 10, 2016**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: Judy Kish and Joyce Bannon, et al v City of  
Oak Park*

*Client 7406  
Matter 31*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Monday, February 29, 2016

**\$3,208.50**

**Fee Total**

**Costs Advanced:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
02/04/16	Fee for electronic filing in Oakland County - Defendant's Motion to Enlarge Time to Comply With Stipulated Order Regarding Discovery and Class Certification	25.75
02/12/16	Reproduction Charges 32 @ 0.15	4.80
02/25/16	Fee for electronic filing in Oakland County - Defendant's Responses to Requests for Admissions	5.15
	<b>Total Costs Advanced</b>	<b>\$35.70</b>

**Total Fees and Disbursements: \$3,244.20**

SECRET  
**SW**  
 WARDLE

SECRET, WARDLE, LYNCH  
 HAMPTON, TRUEX & MORLEY  
 2600 TROY CENTER DRIVE P.O. BOX 5025  
 TROY, MICHIGAN 48007-5025  
 (248) 851-9500

IRS # 38-1863919

City of Oak Park  
 Erik Tungate  
 13600 Oak Park Blvd  
 Oak Park, MI 48237

March 7, 2016  
 Invoice # 1282985  
 Client No. M1409  
 Matter No. 100314

RE: Oak Park, City of (Building Fund)

**INTERIM**

Services Rendered: CLAIM #

**CURRENT BILLING SUMMARY THROUGH FEBRUARY 29, 2016**

Fees for Professional Services	\$1,456.00
Expenses Advanced	\$14.04
<b>CURRENT BILL DUE</b>	<b>\$1,470.04</b>

PLEASE REMIT TO: SECRET, WARDLE, LYNCH,  
 HAMPTON, TRUEX & MORLEY, PC  
 P.O. BOX 772725  
 CHICAGO, IL 60677-2007

*Law Offices of*  
**HOWARD L. SHIFMAN, P.C.**

*370 E. Maple Road  
 Suite 200  
 Birmingham, MI 48009*

**Phone: (248) 642-2383  
 Fax: (248) 642-1932**

**Howard L. Shifman**  
**E-mail: [hshifman@howardlshifmanpc.com](mailto:hshifman@howardlshifmanpc.com)**

**Robert Nyovich - Of Counsel**

**Brandon Fournier**  
**E-mail: [bfournier@howardlshifmanpc.com](mailto:bfournier@howardlshifmanpc.com)**

**PRIVILEGED ATTORNEY-CLIENT COMMUNICATION**

March 1, 2016

Erik Tungate, City Manager  
 City of Oak Park  
 14000 Oak Park Boulevard  
 Oak Park, MI 48237

Re: City of Oak Park/ Invoice for Retainer – April 1, 2016 thru June 30, 2016

Dear Mr. Tungate:

Enclosed please find our invoice for services per Retainer Agreement.

Invoice No. 12590

City of Oak Park – General	\$ 15,000.00
Labor Matters	_____
<b>TOTAL</b>	<b>\$ 15,000.00</b>

Thank you for your attention in this matter. If you have any questions or comments, please feel free to contact me at your convenience.

Very truly yours,

**HOWARD L. SHIFMAN, P.C.**

  
 Howard L. Shifman

HLS/jdf



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** March 21, 2016

**AGENDA #**

**SUBJECT:** Recommendation of the Planning Commission for a Zoning Ordinance text amendment to amend Article XI, PTRED, Planned Technical, Research, Education Development Districts, Section 1101 Permitted uses.

**DEPARTMENT:** Community & Economic Development, Planning Division

**SUMMARY:** At the March 14, 2016 meeting, the Planning Commission conducted a Public Hearing regarding proposed changes to the City of Oak Park Zoning Ordinance. The proposed text amendment to the PTRED District would allow as a permitted use the rehabilitation of historic buildings into restaurants, museums and performing arts centers.

The Planning Commission voted to recommend to the City Council adoption of the text amendment.

**RECOMMENDED ACTION:** The City Council consider accepting the recommendation of the Planning Commission and conduct the first reading of the proposed text amendment to the City of Oak Park Zoning Ordinance, Article XI, PTRED, Planned Technical, Research, Education Development Districts, Section 1101 Permitted uses.

**APPROVALS:**

City Manager: 

Director: 

Finance Director: \_\_\_\_\_

**EXHIBITS:** Memorandum, proposed ordinance for adoption.



CITY OF OAK PARK, MICHIGAN

ORDINANCE NO.

AN ORDINANCE TO AMEND SECTION 1101, PERMITTED USES, OF ARTICLE XI, PTRED, PLANNED TECHNICAL, RESEARCH, EDUCATION DEVELOPMENT DISTRICT, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article XI, PTRED, Planned Technical, Research, Education Development Districts, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

Section 1101. Permitted uses.

- I. Rehabilitation of historical buildings into restaurants serving alcohol (subject to Section 1930), museums and performing arts centers. The determination of whether a building is historic will be made by the planning commission based on the review and consideration of a report developed by a qualified historic preservation professional.
- J. Accessory uses customarily incidental to the above permitted uses.

SECTION 2. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 3. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 4. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on \_\_\_\_\_, 2016.

\_\_\_\_\_  
T. Edwin Norris  
City Clerk

First Reading:  
Second Reading:  
Adopted:  
Published:



**City of Oak Park  
Budget Calendar  
Fiscal Year 2016-2017**

<b><u>Internal</u></b>	<b><u>Date</u></b>
Finance compiles departmental salary and fringe benefits summaries	2/15-3/15/16
Finance enters initial three year budget estimates in BSA	2/15-3/18/16
Department summary capital needs due to finance	3/15/16
Departmental three year budget projections available in BSA for review	3/21/16
Department meetings with finance and City Manager	3/23-4/1/16
Draft City Manager budget complete	4/4/16
<b><u>Public</u></b>	
City Managers proposed budget to City Council	4/18/16
City Council budget review session	4/18/16
City Council budget review session (if needed)	5/2/16
Budget public hearing noticed published	5/3/16
Presentation of capital plan to planning commission	5/9/16
Budget public hearing	5/16/16
Final budget and millage rate adoption	5/16/16



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** March 21, 2016

**AGENDA #**

**SUBJECT:** Request Authorization to participate with National Joint Purchasing Association (NJPA) Bid for the purchase of an ODB Model LCT600CN trailer mounted leaf vacuum.

**DEPARTMENT:** Public Works

**SUMMARY:** The Public Works Department is requesting authorization to participate in the NJPA Bid for the purchase of an ODB Model LCT600CN trailer mounted leaf vacuum.

**FINANCIAL STATEMENT:** The amount of \$50,000.00 has been budgeted in account number 226-18-528-970 (Solid Waste Fund-Capital Outlay) of the 2015-16 Budget for this purchase.

**RECOMMENDED ACTION:** It is recommended that City Council authorize the Public Works Department to participate with the NJPA Bid for the purchase of an ODB Model LCT600CN trailer mounted leaf vacuum for the total amount of \$29,932.00.

**APPROVALS:**

City Manager:

Director of Public Works:

Director of Finance:

*[Handwritten signatures and lines for approval]*

**EXHIBITS:** Proposal

**OLD DOMINION BRUSH CO., INC.**  
 5118 Glen Alden Drive, Richmond, VA 23231  
 1-800-446-9823

**PROPOSAL # 03/10/16RT1**  
**City of Oak Park**  
**Oak Park, MI**

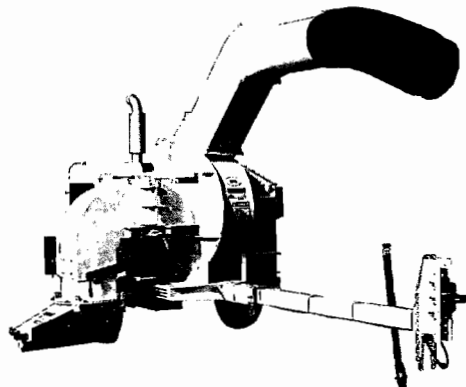
**DATE: March 10, 2016**  
**ATTN: Rocco Fortura**  
**NJPA Membership #44763**

<b>Description</b>	<b>Price</b>
<b>One (1) New ODB model LCT600CN trailer mounted debris collector</b>	
32" diameter suction impeller with six 3/8" thick T-1 steel blades	
4-groove power band belt drive for suction impeller	
16" diameter x 48" long rubber exhaust hose	
38" wide curb nozzle that raises/lowers hydraulically via an electric/hydraulic pump	
13" clutch assembly with a 2.25" diameter PTO shaft & safety engagement	
44-gallon polyethylene fuel tank	
Engine controls with Murphy safety shut down system	
1/4" thick trailer deck with channel members on the ends	
Single 6,000 pound rubber Torflex axle with EZ lube hubs	
ST225-75-R15 radial tires mounted on steel wheels and steel fenders	
Electric brakes with break-away actuator	
LED type DOT lights and oval LED amber flasher light at rear	
HD height adjustable pintle eye with three quick release pins	
Parking jack with 5" swivel castor wheel	
All components pre-painted prior to assembly - standard color is white	
Powered by John Deere 4045TF280 diesel 4 cylinder engine rated for 84 HP Tier 3 *	<b>\$ 29,500.00</b>
<b>Options</b>	
Dupont #93-2534 Oakland Co. Safety Orange paint in lieu of standard white	<b>\$ 600.00</b>
Remote oil drain	<b>\$ -</b>
Boxed perforated pleated radiator screen in lieu of standard	<b>\$ 700.00</b>
	<b>-----</b>
Total Equipment Cost:	<b>\$ 30,800.00</b>
NJPA 7% Discount:	<b>\$ (2,156.00)</b>
NET Equipment Cost:	<b>\$ 28,644.00</b>
Transportation cost from Richmond, VA at \$2/mile 644	<b>\$ 1,288.00</b>
	<b>-----</b>
<b>TOTAL DELIVERED COST PER UNIT:</b>	<b>\$ 29,932.00</b>

**NJPA AWARDED**  
 CONTRACTS  
**Contract #060612-ODB**

\* If engine is available

Thank you, *Rick Timmerman*  
 800-632-7989  
[rickt@odbco.com](mailto:rickt@odbco.com)





## BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: March 21, 2016

AGENDA #

**SUBJECT:** Nine Mile Redesign Open House**DEPARTMENT:** Economic Development & Communications Department

**SUMMARY:** Last summer the city held charrettes with the Center For New Urbanism and Project for Public Spaces to discuss the feasibility of redesigning Nine Mile Road. The intent was to create a downtown atmosphere and road diet to assist in attracting new investment to the city of Oak Park. The public was invited to participate and we had close to 100 people provide input over a three day period. The final report indicated that a road diet was feasible and the community, business owners, and strategic partners supported the project. Over the past few months we have worked with our engineers OHM to design and come up with cost estimates for the project. We have identified possible grant opportunities to fund the improvements as well. To encourage public input we are hosting an Open House to discuss the project details and solicit input from the community, business and property owners. The Open House will take place on March 30<sup>th</sup> from 4-7 p.m. at city hall. We invite everyone to attend.

**FINANCIAL STATEMENT:** None**RECOMMENDED ACTION:** None**APPROVALS:**City Manager: Director: 

Finance Director: \_\_\_\_\_

**EXHIBITS:**



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

**AGENDA OF:** March 21, 2016

**AGENDA #**

**SUBJECT:** Sale of vacant parcel to Habitat for Humanity

**DEPARTMENT:** Economic Development & Communications Department

**SUMMARY:** The city currently owns several vacant lots that were part of the NSP program and previously had homes on them that were torn down to eliminate blight. Habitat for Humanity has asked if the City of Oak Park will sell one of their vacant parcels for \$1 and assist them to move a home onto the site. The assistance requested is to partner with the Oak Park Public Safety Department to escort the home from 99 Kensington Blvd., Pleasant Ridge to Oak Park. They also request assistance with the Building Department in the rehabilitation and relocation of the structure.

**FINANCIAL STATEMENT:** None

**RECOMMENDED ACTION:** Approve the city manager to negotiate the terms and select the parcel to be sold to Habitat for Humanity. City Council will approve the final sale upon negotiation.

**APPROVALS:**

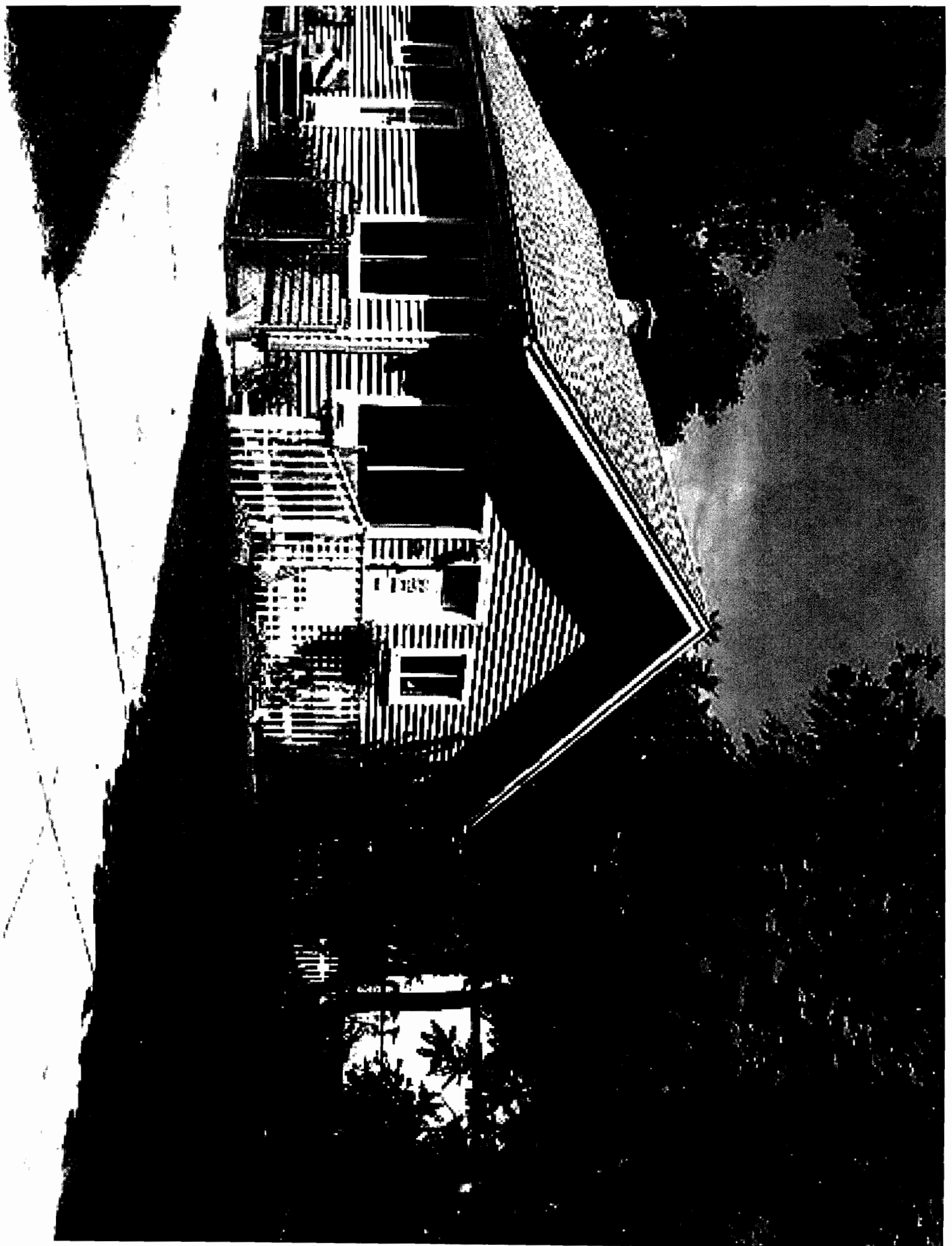
City Manager:

Director:

Finance Director: \_\_\_\_\_

**EXHIBITS:** Letter from Habitat for Humanity  
Map of properties











## BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: March 21, 2016

AGENDA #

**SUBJECT:** Park Place of Oak Park Condominium Project Master Deed Amendment Resolution

**DEPARTMENT:** Economic Development & Communications Department

**SUMMARY:** Park Place of Oak Park Condominium Master Deed. The master deed is in reference to the condo project on Coolidge just north of Eight Mile Road. The history of the property is that the city sold the property in 2005 for \$295,000. In December 2006, a master deed was recorded for the properties that were purchased. In January 2007, 66 lot splits were approved per the Master Deed. In 2007, 10 of the 66 units were constructed. In August 2010 the vacant parcels (lots 11-66) were purchased by the city through the tax foreclosure process in the amount of \$107,936.

The remaining vacant parcels have a higher and better use than vacant land. We have been approached by several developers in regards to selling the property. However, no developer has come forth that would develop them into the condo units it was originally planned for. Most developers have proposed a housing development but do not want to be bound by the existing Master Deed. Per the recommendation of our attorneys we pursued removing the Master Deed by preparing a Quit Claim Deed and Termination Agreement to remove the Master Deed from parcels 11-66. However, it required signature from the current owner of the 10 condos, all owned by one individual, that would not sign the documents.

It has been recommended by our city attorneys to pursue an amendment to the Master Deed which would allow the city to offer the parcels for sale and not bind the future developer to the Master Deed agreement.

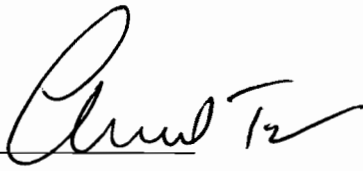
I recommend city council approve the resolution to amend the Master Deed.

**FINANCIAL STATEMENT:**

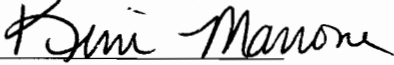
**RECOMMENDED ACTION:** Approve the Resolution to proceed with an amendment with the Master Deed

**APPROVALS:**

City Manager: \_\_\_\_\_

Handwritten signature of Chris Tz in black ink, written over a horizontal line.

Director: \_\_\_\_\_

Handwritten signature of Kimi Manone in black ink, written over a horizontal line.

Finance Director: \_\_\_\_\_

**EXHIBITS:** resolution

**CITY OF OAK PARK  
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION REGARDING FIRST AMENDMENT TO  
MASTER DEED OF PARK PLACE OF OAK PARK CONDOMINIUM  
AND APPROVING CONTRACTION OF THE CONDOMINIUM**

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on the 17<sup>th</sup> day of March 2016, at 7:00 p.m.

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

The following preamble and resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**WHEREAS**, the City is a “successor developer” of Park Place of Oak Park Condominium within the meaning of MCL 559.235(a), having acquired title to units 11-66, representing 84% of the units, by conveyance from the Oakland County Treasurer following tax foreclosure pursuant to deeds recorded September 1, 2010 in Liber 42335, Pages 287-342 of the Oakland County Register of Deeds.

**WHEREAS**, Act 59 of the 1978 Condominium Act, as amended, authorizes the City of Oak Park (“City”), as successor Developer, to amend the Master Deed, even if the amendment would materially alter or change the rights of the Co-Owners or mortgagees, with the consent of not less than 2/3 votes of the co-owners and mortgagees.

**WHEREAS**, the City is a Co-Owner of Park Place of Oak Park Condominium, Units 11-66, with an interest representing 84.8% of the Co-Owners. Units owned by the City have not been built.

**WHEREAS**, Blue Water Ventures, LLC is a Co-Owner of Park Place of Oak Park Condominium, Units 1-10.

**WHEREAS**, the Oak Park City Council has determined that it is in the best interest of the City to Amend the Master Deed to Park Place of Oak Park Condominium to allow for contraction of the condominium so as to contain ten (10) units and allowing withdrawal of some or all of Units 11-66, as depicted and described on the Condominium Subdivision Plan originally recorded in Liber 38460, Page 827, *et seq.*, of the Oakland County Records, together with the land, utilities, and/or access roads and parking areas which are not needed to service the remaining units. The proposed First Amendment to Master Deed is attached.

**WHEREAS**, the Oak Park City Council finds that it is necessary and in the best interest of the public to Amend the Master Deed of Park Place of Oak Park Condominium so as to remove Units 11-66, identified by the legal descriptions in paragraph C, Parcels II and III, of the proposed amendment attached hereto.

**NOW, THEREFORE,** the City Council of the City of Oak Park, Oakland County, Michigan resolves as follows:

1. Pursuant to the Act, the City, hereby approves the First Amendment to Master Deed of Park Place of Oak Park Condominium in the form attached hereto. The city has determined that changes proposed by this Amendment do not require the approval of the Department of Technical and Planning Services.

2. Legal counsel for the City is hereby directed to record the First Amendment to Master Deed of Park Place of Oak Park Condominium, as proposed, with the Oakland County Register of Deeds after providing Co-Owner Blue Water Ventures LLC with ten (10) days notice of the proposed amendment in accordance with the act, MCL 559.190(5). There are no mortgagees and as such, approval of mortgagees is not required.

3. The City further approves the Contraction of Park Place of Oak Park Condominium so as to contain 10 units, by withdrawing from the condominium all of Units 11-66.

3. Any and all Resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

*RESOLUTION DECLARED ADOPTED*

\_\_\_\_\_  
Edwin T. Norris  
City Clerk

Dated:

**FIRST AMENDMENT TO MASTER DEED OF  
PARK PLACE OF OAK PARK CONDOMINIUM**

This First Amendment to Master Deed of Park Place of Oak Park Condominium is made on the \_\_\_\_ day of March, 2016 by the City of Oak Park, a Michigan Municipal Corporation, whose address is 13600 Oak Park Blvd. Oak Park, MI 48237, as successor developer of Skyway Properties LLC, pursuant to Deeds from the Oakland County Treasurer recorded September 1, 2010 in Liber 42335, Pages 287-342 of the Oakland County Register of Deeds.

**BACKGROUND**

A. The original Developer of Park Place of Oak Park Condominium (the “Condominium Project”), Skyway Properties LLC, a Michigan limited liability company (“Original Developer”), whose address is 28530 Orchard Lake Road, Suite 110, Farmington Hills, MI 48334, recorded the Master Deed for the Condominium Project in Liber 38460, Page 773 through 843, Oakland County Records, being Oakland County Condominium Plan No. 1907.

B. The land submitted to the Condominium Project established by the Master Deed, and subject to the First Amendment to Master Deed, is described as follows:

Situated in the City of Oak Park, County of Oakland, State of Michigan.

**PARCEL I:**

Lots 96 through 99 except the Westerly 134.00 feet of “Schaefer Highway Estates Subdivision” being a part of the East ½ of the Southeast ¼ of Section 31, Town 1 North, Range 11 East, Village of Oak Park (now City of Oak Park), Oakland County, Michigan.

Recorded Liber 28 of Plats, Page 51, O.C.R. more particularly described as follows: beginning at the Northeast corner of said Lot 99; thence South 00°00'00" East 340.00 feet along the West line of Coolidge Highway (120' wide) to the Southeast corner of said Lot 96; thence North 87°42'51" West 120.06 feet along the South line of said Lot 96; thence North 00°00'00" East 340.03 feet to the point on the South line of Pasadena Avenue (60' wide); thence South 87°42'00" East 120.06 feet along said South line of Pasadena Avenue (60' wide); thence South 87°42'00" East 120.06 feet along said South line of Pasadena Avenue to the point of beginning. Containing 0.94 acres of land more or less.

**PARCEL II:**

Lots 100 through 109 except the Westerly 134.00 feet of "Schaefer Highway Estates Subdivision" being part of the East ½ of the Southeast ¼ of Section 31, Town 1 North, Range 11 East, Village of Oak Park (now City of Oak Park), Oakland County, Michigan. Recorded Liber 28 of Plats, Page 51, O.C.R. more particularly described as follows: Beginning at the Northeast corner of said Lot 109; thence South 00°00'00" East 819.96 feet along the West line of Coolidge Highway (120' wide) to the Southeast corner of said Lot 100; thence North 87°42'00" West 120.06 feet along the South line of said Lot 100; thence North 00°00'00" East 820.00 feet to a point on the South line of Cloverdale Avenue (60' wide); thence South 87°40'50" East 120.06 feet along said South line of Cloverdale Avenue to the point of beginning. Containing 2.26 acres of land more or less.

**PARCEL III:**

Lots 632 through 663 inclusive, and including adjacent ½ vacated alley of "Division Heights Manor Subdivision No. 2", being part of the Northeast ¼ of Southeast ¼ Section 31, Town 1 North, Range 11 East, Royal Oak Township (now City of Oak Park), Oakland County, Michigan. Recorded Liber 42 of Plats, Page 30, O.C.R. Also Lots 110 and 111 except the Westerly 134.00 feet of "Schaefer Highway Estates Subdivision" being a part of the East ½ of the Southeast ¼ of Section 31, Town 1 North, Range 11 East, Village of Oak Park, Oakland County, Michigan. Recorded Liber 28 of Plats, Page 51, O.C.R. more particularly described as

follows: Beginning at the Northeast corner of said Lot 663; thence South 00°00'00" East 848.18 feet along the West line of Coolidge Highway (120' wide) to the Southeast corner of said Lot 110; thence North 87°40'50" West 120.06 feet along the South line of said Lot 110; thence North 00°00'00" East 206.65 feet to the South line of Division Heights Manor Subdivision No. 2, recorded in Liber 42, of Plats, Page 30, W.C.R.; thence south 88°17'20" East 10.01 feet along said South line of Division Heights Manor Subdivision No. 2; thence North 00°00'00" East 640.99 feet along the centerline of said vacated alley (20' wide) to a point on the South line of North End Avenue (60' wide); thence South 88°16'40" East 110.04 feet along said South line of North End Avenue to the point of beginning. Containing 2.19 acres of land more or less.

C. Original Developer reserved the right to assign its rights reserved to the Developer under the Master Deed as provided in Master Deed, Article IX.

D. The City of Oak Park is a "successor developer" within the meaning of MCL 559.235(1), having acquired title to 84% of the units, 11-66, by conveyance from the Oakland County Treasurer pursuant to deeds recorded September 1, 2010 in Liber 42335, Pages 287-342 of the Oakland County Records following tax foreclosure.

E. The City of Oak Park is the Co-owner and successor developer of Units 11 through 66 of the Condominium Project, more than 66 2/3% of the Units in the Condominium Project. The City of Oak Park otherwise maintains the right pursuant to MCL 559.190(2) to amend the master deed, even if the amendment will materially alter or change the rights of the co-owners or mortgagees, with the consent of not less than 2/3 of the votes of the co-owners and mortgagees.

The City of Oak Park, as a Co-Owner with an interest representing more than 66 2/3% of the Co-Owners and Mortgagees, consents to the First Amendment.

F. As of the date of this First Amendment to Master Deed, there are no mortgagees of record and as such, the consent of mortgages to amend the Master Deed pursuant to MCL 559.190(2) is not required.

G. Blue Water Venues LLC, a Michigan limited liability company, is the Co-owner of Units 1 through 10 of the Condominium Project.

H. Notice of the Proposed Amendment was provided to Co-owners not less than 10 days before this Amendment was recorded.

At a Meeting on March 16, 2016, the City Counsel for the City of Oak Park passed a resolution consenting to proposed amendments to the Master Deed, and determined that changes proposed by this Amendment did not require the approval of the Department of Technical and Planning Services.

#### AMENDMENT

Now Therefore, The City of Oak Park amends the Master Deed as follows:

A. The following language shall replace the language in Article III, Section 12, of the Master Deed as originally recorded:

**Section 12: Developer.** "Developer" means The City of Oak Park, a Michigan Municipal Corporation, the successor to the original developer of Park Place of Oak Park Condominium pursuant to MCL 559.235(1), having made and executed this Restated and First Amended



Master Deed, and its successors and assigns. Both successors and assigns shall always be deemed to be included within the term "Developer" whenever, however and wherever such terms are used in the Condominium Documents. The term "Developer" shall include "Successor Developer" as defined in Section 125 of the Act.

**B. Amended Master Deed Article VI, Section 3 as set forth below shall be added to the Master Deed as originally recorded:**

**Section 3: Contraction of Condominium**

(a). Contractible Area. The Condominium established pursuant to the Master Deed consists of sixty-six (66) units

**Section 1. Right to Contract.** As of the date this First Amendment to Master Deed is recorded, the Developer hereby reserves the right within a period ending no later than six (6) years from the date of recording this First Amendment to Master Deed to contract the size of the Condominium so as to contain ten (10) units by withdrawing from the Condominium some or all of the Units 11-66, as depicted and described on the Condominium Subdivision Plan originally recorded in Liber 38460, Pages 827, *et seq.* of the Oakland County Records, together with the land, utilities, and/or access roads and parking areas which are not needed to service the remaining units (unless use and access easements are provided), all of which is referred to herein as the "Contractible Area." The land which may be withdrawn may be withdrawn as one (1) parcel or in separate parcels at different times in any order, the boundaries of which shall include all land adjacent thereto but shall exclude any land necessary to service the remaining roads or

ingress and egress, meeting minimum setback and space requirements. There are no restrictions or limitations on Developer's right to contract the Condominium and the consent of any Co-Owner shall not be required. Developer may also, in connection with any contraction, readjust the Percentages of Value for Units in the Project in a manner that gives reasonable recognition to the number of remaining Units, based on the method of original determination of the Percentages of Value. Other than as provided in this section, there are no restrictions or limitations on Developer's right to withdraw lands from the Project or on the portion or portions of land that may be withdrawn, the time or order of the withdrawals, or the number of Units or Common Elements that may be withdrawn. However, the lands remaining shall not be reduced to less than that necessary to accommodate the remaining Units in the Project with reasonable access and utility service to the Units. Any land withdrawn from the Condominium by a contraction may not be added back to the Condominium in any subsequent expansion.

**Section 2: Decrease in Number of Units.** The minimum number of Units which may remain after the contraction shall be Condominium Units 1 through 10, inclusive.

**Section 3: Additional Provisions.** Any amendments to the Master Deed made by Developer to contract the Condominium may also contain provisions as Developer determines are necessary or desirable (i) to create easements burdening or benefiting portions or all of the parcel or parcels being withdrawn from the Project and (ii) to create or change restrictions or other terms and provisions, including designations and definition of Common Elements, affecting the parcel or parcels being withdrawn from the Project or affecting the balance of the

Project, as reasonably necessary in Developer's judgment to preserve or enhance the value or desirability of the parcel or parcels being withdrawn from the Project.

**C. Upon the recording of this First Amendment to Master Deed, the land hereby described as follows is removed from the Condominium:**

**PARCEL II:**

Lots 100 through 109 except the Westerly 134.00 feet of "Schaefer Highway Estates Subdivision" being a part of the East ½ of the Southeast 1/4 of Section 31, Town 1 North, Range 11 East, Village of Oak Park (now City of Oak Park), Oakland County, Michigan. Recorded Liber 28 of Plats, Page 51, O.C.R. more particularly described as follows: Beginning at the Northeast corner of said Lot 109; thence South 00° 00'00" East 819.96 feet along the West line of Coolidge Highway (120' wide) to the Southeast corner of said Lot 100; thence North 87° 42'00" West 120.06 feet along the South line of said Lot 100; thence North 00° 00'00" East 820.00 feet to a point on the South line of Cloverdale Avenue (60' wide); thence South 87° 40'50" East 120.06 feet along said South line of Cloverdale Avenue to the point of beginning. Containing 2.26 acres of land more or less.

Parcel ID Numbers:

52-25-31-484-011	52-25-31-484-025
52-25-31-484-012	52-25-31-484-026
52-25-31-484-013	52-25-31-484-027
52-25-31-484-014	52-25-31-484-028
52-25-31-484-015	52-25-31-484-029
52-25-31-484-016	52-25-31-484-030
52-25-31-484-017	52-25-31-484-031
52-25-31-484-018	52-25-31-484-032
52-25-31-484-019	52-25-31-484-033
52-25-31-484-020	52-25-31-484-034
52-25-31-484-021	52-25-31-484-035
52-25-31-484-022	52-25-31-484-036
52-25-31-484-023	52-25-31-484-037
52-25-31-484-024	52-25-31-484-038

**PARCEL III:**

Lots 632 through 663 inclusive, and including adjacent ½ vacated alley of "Division Heights Manor Subdivision No. 2", being part of the Northeast 1/4 of Southeast 1/4 Section 31, Town 1 North, Range 11 East, Royal Oak Township (now City of Oak Park), Oakland County, Michigan. Recorded Liber 42 of Plats, Page 30, O.C.R. Also Lots 110 and 111 except the Westerly 134.00 feet of "Schaefer Highway Estates Subdivision" being a part of the East ½ of the Southeast 1/4 of Section 31, Town 1 North, Range 11 East, Village of Oak Park, Oakland County, Michigan. Recorded Liber 28 of Plats, Page 51, O.C.R. more particularly described as follows: Beginning at the Northeast corner of said Lot 663; thence South 00°00'00" East 848.18 feet along the West line of Coolidge Highway (120' wide) to the Southeast corner of said Lot 110; thence North 87°40'50" West 120.06 feet along the South line of said Lot 110; thence North 00°00'00" East 206.65 feet to the South line of Division Heights Manor Subdivision No. 2, recorded in Liber 42, of Plats, Page 30, W.C.R.; thence South 88°17'20" East 10.01 feet along said South line of Division Heights Manor Subdivision No. 2; thence North 00°00'00" East 640.99 feet along the centerline of said vacated alley (20' wide) to a point on the South line of North End Avenue (60' wide); thence South 88°16'40" East 110.04 feet along said South line of North End Avenue to the point of beginning. Containing 2.19 acres of land more or less.

Parcel ID Numbers:

52-25-31-484-039	52-25-31-484-053
52-25-31-484-040	52-25-31-484-054
52-25-31-484-041	52-25-31-484-055
52-25-31-484-042	52-25-31-484-056
52-25-31-484-043	52-25-31-484-057
52-25-31-484-044	52-25-31-484-058
52-25-31-484-045	52-25-31-484-059
52-25-31-484-046	52-25-31-484-060
52-25-31-484-047	52-25-31-484-061
52-25-31-484-048	52-25-31-484-062
52-25-31-484-049	52-25-31-484-063
52-25-31-484-050	52-25-31-484-064
52-25-31-484-051	52-25-31-484-065
52-25-31-484-052	52-25-31-484-066

The contraction shall be deemed to have occurred at the time of the recording of this First Amendment to Master Deed. Upon completion of the contraction, The City of Oak Park will no longer own any Unit in the Condominium Project or any expandable area, and the Construction and Sales Period shall be terminated.

Except as set forth in this First Amendment, the Master Deed and Bylaws as originally recorded are confirmed, ratified and re-declared.

**THE CITY OF OAK PARK, a  
Michigan Municipal Corporation**

**By:** \_\_\_\_\_

This First Amendment to Master Deed for Park Place of Oak Park Condominium was acknowledged before me in Oakland County, Michigan, this \_\_\_\_ day of \_\_\_\_\_, 2016, by \_\_\_\_\_, \_\_\_\_\_ of the City of Oak Park, a Michigan Municipal Corporation, on behalf of the City.

\_\_\_\_\_  
Notary's Stamp  
(Notary Name, County, Acting In  
County and date Commission Expires)

\_\_\_\_\_  
Notary's Signature  
Notary Public, Oakland County, Michigan  
Acting in Oakland County, Michigan  
My Commission Expires:



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** March 21, 2016

**AGENDA #**

**SUBJECT:** Unpaid False Alarm Invoices

**DEPARTMENT:** Finance/Treasury

**SUMMARY:** The Deputy Finance Director is submitting a list of properties that have outstanding charges for False Alarms, and is requesting that the City Assessor be authorized and directed to prepare a Special Assessment Roll; assessing unpaid charges, together with a penalty of ten percent (10%), to real property for False Alarms.

**FINANCIAL STATEMENT:**

**RECOMMENDED ACTION:** To adopt the attached resolution: Authorizing and directing the City Assessor to prepare a Special Assessment Roll.

**APPROVALS:**

City Manager: \_\_\_\_\_

Director: \_\_\_\_\_

Finance Director: \_\_\_\_\_

**EXHIBITS**



**UNPAID FALSE ALARM INVOICES  
PROPOSAL FOR  
SPECIAL ASSESSMENT DISTRICT**

Motion to adopt the following resolution, receiving the report of the Deputy Finance Director, and authorizing and directing the City Assessor to prepare a Special Assessment Roll assessing unpaid charges to assessment districts for False Alarm invoices:

**WHEREAS**, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises which remain unpaid, or in respect thereto, listed herewith;

**THEREFORE, BE IT RESOLVED**, in accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make a Special Assessment Roll for said expenses incurred, together with a penalty of ten percent (10%), and to assess the lands in the Special Assessment District therefore according to the benefits derived in the sum of **\$1,375.00** and

**THAT**, Said Special Assessment Roll shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

**THAT**, The Assessor, when s/he shall have completed the said assessment roll, shall report the same to the Council in the manner provided by the City Charter.







**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** March 21, 2016

**AGENDA #**

**SUBJECT:** Unpaid Weed Mowing Invoices

**DEPARTMENT:** Finance/Treasury

**SUMMARY:** The Deputy Finance Director is submitting a list of properties that have outstanding charges for Weed Mowing, and is requesting that the City Assessor be authorized and directed to prepare a Special Assessment Roll; assessing unpaid charges, together with a penalty of ten percent (10%), to real property for Weed Mowing.

**FINANCIAL STATEMENT:**

**RECOMMENDED ACTION:** To adopt the attached resolution: Authorizing and directing the City Assessor to prepare a Special Assessment Roll.

**APPROVALS:**

City Manager: \_\_\_\_\_

Director: \_\_\_\_\_

Finance Director: \_\_\_\_\_



**UNPAID WEED MOWING INVOICES  
PROPOSAL FOR  
SPECIAL ASSESSMENT DISTRICT**

Motion to adopt the following resolution, receiving the report of the Deputy Finance Director, and authorizing and directing the City Assessor to prepare a Special Assessment Roll assessing unpaid charges to assessment districts for Weed Mowing invoices:

**WHEREAS**, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises which remain unpaid, or in respect thereto, listed herewith;

**THEREFORE, BE IT RESOLVED**, in accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make a Special Assessment Roll for said expenses incurred, together with a penalty of ten percent (10%), and to assess the lands in the Special Assessment District therefore according to the benefits derived in the sum of **\$11,258.75** and

**THAT**, Said Special Assessment Roll shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

**THAT**, The Assessor, when s/he shall have completed the said assessment roll, shall report the same to the Council in the manner provided by the City Charter.

Weed Mowing

INVOICE	INVOICE AMOUNT	10% PENALTY	BILLING ITEM	PROPERTY ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CITY	OWNER STATE	OWNER ZIP	INV DATE	DUE DATE
15-0003334	229.78	22.98	WMCI	14600 EIGHT MILE -14620	14600 EIGHT MILE, LLC	PO BOX 964	UNION LAKE	MI	48387	9/16/2015	10/1/2015
15-0003659	144.39	14.44	WMCI	14600 EIGHT MILE -14620	14600 EIGHT MILE, LLC	PO BOX 964	UNION LAKE	MI	48387	10/27/2015	11/11/2015
15-0003358	123.69	12.37	WMCI	14630 OAK PARK	14630 OAK PARK BLVD LLC	9444 WOODSIDE	DETROIT	MI	48228	9/17/2015	10/5/2015
15-0003331	128.86	12.89	WMCI	15111 NORTHFIELD	15111 NORTHFIELD, LLC	24359 NORTHWESTERN HWY STE 200	SOUTHFIELD	MI	48075	9/16/2015	10/1/2015
15-0003354	136.63	13.66	WMCI	15201 MARLOW	ABRAHAM, SARFATI AVI	3075 WINCHESTER	WEST BLOOMFIELD	MI	48322	9/17/2015	10/5/2015
15-0003656	136.63	13.66	WMCI	15201 MARLOW	ABRAHAM, SARFATI AVI	3075 WINCHESTER	WEST BLOOMFIELD	MI	48322	10/27/2015	11/11/2015
15-0003681	133.34	13.33	WMCI	14431 ELM	AVERHART EARL	14431 ELM	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003663	100.40	10.04	WMCI	20800 GREENFIELD	BENGAL PROPERTIES, LLC	1372 CLEAR CREEK	ROCHESTER	MI	48306	10/27/2015	11/11/2015
15-0003676	118.51	11.85	WMCI	23071 MALESTIC	BERKOWITZ, AARON	8791 LEROY	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003865	136.63	13.66	WMCI	23071 MALESTIC	CAMPBELL, DANNY G	23071 MALESTIC	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003654	149.56	14.96	WMCI	15241 LESLIE	CARTER, TEVIS	21630 SUSSEX	BINGHAM FARMS	MI	48237	10/27/2015	10/27/2015
15-0003375	120.00	12.00	WMCI	24050 STRATFORD	COMMERCE PARK PROPERTIES II, LLC	30800 TELEGRAPH RD, STE 2925	OAK PARK	MI	48025	9/17/2015	10/27/2015
15-0003661	76.28	7.63	WMCI	21950 STRATFORD	DARDEN, JACQUELINE	21950 STRATFORD	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003655	100.40	10.04	WMCI	24281 KENOSHA	DAVIS, DEREK	6775 OLD CREEK RD	BLOOMFIELD HILLS	MI	48301	10/27/2015	11/11/2015
15-0003333	90.05	9.01	WMCI	14470 VERNON	DERNER, DAVID M	14470 VERNON	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003319	110.75	11.08	WMCI	14611 BISHOP	DIOUF, MBOSSE	14611 BISHOP	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003688	102.99	10.30	WMCI	24031 STRATFORD	DORRMAN, SHIRLEY & LEE, KAREN	24031 STRATFORD	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003305	134.04	13.40	WMCI	23001 CHURCH	DRHB, LLC	26041 STRATFORD	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003303	100.40	10.04	WMCI	22141 CLOVERLAWN	FEDERAL NATIONAL MORT ASSOC	14221 DALLAS PARKWAY STE 1000	DALLAS	TX	75254	10/27/2015	11/11/2015
15-0003682	97.81	9.78	WMCI	22141 CLOVERLAWN	FEDERAL NATIONAL MORT ASSOC	14221 DALLAS PARKWAY STE 1000	DALLAS	TX	75254	10/27/2015	11/11/2015
15-0003314	144.39	14.44	WMCI	12920 ROSEMARY	FELDMAN, YANIV	3075 WINCHESTER	WEST BLOOMFIELD	MI	48322	9/14/2015	9/29/2015
15-0003359	102.99	10.30	WMCI	12920 ROSEMARY	FELDMAN, YANIV	3075 WINCHESTER	WEST BLOOMFIELD	MI	48322	9/17/2015	10/5/2015
15-0003312	126.28	12.63	WMCI	14451 LINCOLN	GOLUB, BORIS & LNETSKAYA, ALLA	14451 LINCOLN	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003304	84.88	8.49	WMCI	21920 RIDGEDALE	GREER, TODD E	21920 RIDGEDALE	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003346	118.51	11.85	WMCI	24360 GARDNER	HABBO, SAMIR	24360 GARDNER	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003574	136.63	13.66	WMCI	24061 YEROME	HAMI HOMES, LLC	PO BOX 231	MILFORD	MI	48381	10/5/2015	10/20/2015
15-0003695	87.46	8.75	WMCI	13200 LYONS	HERNANDEZ, ANA	13200 LYONS	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003296	159.91	15.99	WMCI	22101 MORTON	HOME OPPORTUNITY LLC	1 ALLEN CTR #500, 700 CENTRAL EXP S	ALLEN	TX	75013	10/27/2015	11/11/2015
15-0003311	175.44	17.54	WMCI	23440 CHURCH	HORTON, WILLIE JR	23650 RAIDLIFT	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003266	131.45	13.15	WMCI	VACANT	JENKINS, WYRON	16205 WESTBROOK	DETROIT	MI	48219	9/14/2015	9/29/2015
15-0003658	118.51	11.85	WMCI	23000 OAKCREST	JP MORGAN CHASE BANK	8333 RIDGEPOINT DR FL 1 #1X1-2301	IRVING	TX	75063-5812	10/27/2015	11/11/2015
15-0003668	118.51	11.85	WMCI	21661 RIDGEDALE	JSR FUNDING LLC	32525 MOUND RD	WARREN	MI	48092	10/27/2015	11/11/2015
15-0003665	361.74	36.17	WMCI	23240 ROANOKE	KANTZ, MICHAEL	23240 ROANOKE	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003322	194.79	19.48	WMCI	23085 MENDOWMARK	KAUFMAN, BORIS	23225 NORTHWESTERN HWY	SOUTHFIELD	MI	48075	9/14/2015	9/29/2015
15-0003295	121.10	12.11	WMCI	13641 LUDLOW	KHAMO, SABAH E & BERNADET	13641 LUDLOW	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003728	102.99	10.30	WMCI	13641 LUDLOW	KHAMO, SABAH E & BERNADET	13641 LUDLOW	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003362	87.46	8.75	WMCI	25115 COOLIDGE -25125	KRESCH, SIMON & RENEE	16070 SHERFIELD	SOUTHFIELD	MI	48075	9/17/2015	10/5/2015
15-0003363	71.94	7.19	WMCI	25115 COOLIDGE -25125	KRESCH, SIMON & RENEE	16070 SHERFIELD	SOUTHFIELD	MI	48075	9/17/2015	10/5/2015
15-0003361	105.58	10.56	WMCI	22021 SUNSET	LAUDON PROPERTIES LLC	30800 TELEGRAPH RD STE 2925	SOUTHFIELD	MI	48025	9/17/2015	10/5/2015
15-0003302	115.93	11.59	WMCI	21951 CHURCH	LESTER, LARRY & BRENDA	21951 CHURCH	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003318	97.81	9.78	WMCI	21951 CHURCH	LESTER, LARRY & BRENDA	21951 CHURCH	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003344	134.04	13.40	WMCI	26705 COOLIDGE	LUCAJ, NIKA	2008 N OPDYKE RD	AUBURN HILLS	MI	48326	9/14/2015	9/29/2015
15-0003323	113.34	11.33	WMCI	13200 TROY	MANDWEJ, SAMIR AL	PO BOX 48148	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003323	128.86	12.89	WMCI	10030 CORNING	MEKHAEL, WILLIAM & BENJAMIN, LINDA	3045 WINCHESTER	WEST BLOOMFIELD	MI	48322	9/17/2015	9/29/2015
15-0003683	118.51	11.85	WMCI	10030 CORNING	MEKHAEL, WILLIAM & BENJAMIN, LINDA	3045 WINCHESTER	WEST BLOOMFIELD	MI	48322	10/27/2015	11/11/2015
15-0003340	131.45	13.15	WMCI	10671 SAKATOGA	MUKH, ALEXANDER & RACHEL R	1401 LEE WOOD RIDGE	WALLED LAKE	MI	48390	9/16/2015	10/1/2015
15-0003684	149.56	14.96	WMCI	10021 CORNING	NABET, ROLAND	C/O 3075 WINCHESTER RD.	WEST BLOOMFIELD	MI	48322	10/27/2015	11/11/2015
15-0003727	100.40	10.04	WMCI	22030 BLACKSTONE	NABET, ROLAND	3075 WINCHESTER RD	WEST BLOOMFIELD	MI	48322	11/10/2015	11/30/2015
15-0003669	136.63	13.66	WMCI	21500 GREENFIELD	NAMASTE 1 LLC	31250 PLYMOUTH	LIVONIA	MI	48150	10/27/2015	11/11/2015
15-0003336	92.64	9.26	WMCI	13731 COURTLAND	NOZZA, LLC	3325 ERIE DR	WEST BLOOMFIELD	MI	48324	9/16/2015	10/1/2015
15-0003317	170.26	17.03	WMCI	14461 NORTHFIELD	ONYELAJA, PRISCA	14461 NORTHFIELD	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003666	115.93	11.59	WMCI	14461 NORTHFIELD	ONYELAJA, PRISCA	14461 NORTHFIELD	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003330	134.04	13.40	WMCI	14520 NORTHFIELD	PASCU, MARIA E	14520 NORTHFIELD	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003369	139.21	13.92	WMCI	13661 VERNON	PIERCE, PATRICIA A	13661 VERNON	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003327	121.10	12.11	WMCI	22020 DANTE	PIERCE, UNRENEE D	22020 DANTE	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003327	87.46	8.75	WMCI	15300 MARLOW	POLDO, SEAN & CARMEN	15300 MARLOW	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003325	95.23	9.52	WMCI	12700 EIGHT MILE	RICHLAND TOWERS	PO BOX 723597	ATLANTA	GA	31139	10/27/2015	11/11/2015
15-0003321	113.34	11.33	WMCI	15250 MARLOW	RKS CONSULTING LLC	23936 MICHIGAN AVE	DEARBORN	MI	48124	9/14/2015	9/29/2015
15-0003345	87.46	8.75	WMCI	13625 VERNON	SHAFFNER, JILLIAN	18641 RAINBOW DR	SOUTHFIELD	MI	48076	9/14/2015	9/29/2015
15-0003677	100.40	10.04	WMCI	14700 BORGSMAN	SHERMAN, JOSHUA	14071 MAANHATTAN	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003677	100.40	10.04	WMCI	14130 VICTORIA	SHOLTIS, MARK	14130 VICTORIA	OAK PARK	MI	48237	10/27/2015	11/11/2015

Weed Mowing

15-0003370	105.58	10.56	WMCI	24050 MARLOW	SIMON, GILBERT	24050 MARLOW	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003339	121.10	12.11	WMCI	10630 SARATOGA	SIRREY, JOHN AKRAM	41619 CLINTON PINES DR	CLINTON TOWNSHIP	MI	48038	9/16/2015	10/1/2015
15-0003700	92.94	9.29	WMCI	10630 SARATOGA	SIRREY, JOHN AKRAM	41619 CLINTON PINES DR	CLINTON TOWNSHIP	MI	48038	10/27/2015	11/11/2015
15-0003307	105.58	10.56	WMCI	22150 AVON	SLACK, HERMAN D SR	22150 AVON	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003366	97.81	9.78	WMCI	22150 AVON	SLACK, HERMAN D SR	22150 AVON	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003686	95.23	9.52	WMCI	10331 CORNING	SMITH, EBONY	20225 ROSELAND	SOUTHFIELD	MI	48076	10/27/2015	11/11/2015
15-0003297	102.99	10.30	WMCI	13330 WOODVALE	STUDNIK INVESTMENTS, LLC	139 WALNUT BLVD	ROCHESTER	MI	48307	9/14/2015	9/29/2015
15-0003653	115.93	11.59	WMCI	13330 WOODVALE	STUDNIK INVESTMENTS, LLC	48377 VAN DYKE AVE	SHELBY TWP	MI	48317	10/27/2015	11/11/2015
15-0003306	136.63	13.66	WMCI	24030 STRATFORD	TRUDEAU, ANNA MARIE	62 WEBBER PL	GROSSE POINTE	MI	48236	9/14/2015	9/29/2015
15-0003685	92.64	9.26	WMCI	24030 STRATFORD	TRUDEAU, ANNA MARIE	62 WEBBER PL	GROSSE POINTE	MI	48236	10/27/2015	11/11/2015
15-0003310	108.16	10.82	WMCI	22170 AVON	TSAO, WILLIAM S	22170 AVON	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003687	123.69	12.37	WMCI	22170 AVON	TSAO, WILLIAM S	22170 AVON	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003674	157.33	15.73	WMCI	22001 SUNSET	TZUR, SHAY	37621 PEMBROKE	LIVONIA	MI	48152	10/27/2015	11/11/2015
15-0003701	95.23	9.52	WMCI	22001 SUNSET	TZUR, SHAY	37621 PEMBROKE	LIVONIA	MI	48152	10/27/2015	11/11/2015
15-0003338	113.34	11.33	WMCI	8751 SARATOGA	VAZQUEZ, ELIZABETH	7998 W. STAR CATCHER DR.	TULCON	AZ	85743	9/16/2015	10/1/2015
15-0003705	108.16	10.82	WMCI	24010 MEADOWLARK	WALRI, ELYSE	5320 HOLLOW DR	BLOOMFIELD HILLS	MI	48302	10/27/2015	11/11/2015
15-0003726	123.69	12.37	WMCI	23200 ITHACA	WATKINS, LATECE	23200 ITHACA	OAK PARK	MI	48237	11/11/2015	11/30/2015
15-0003294	126.28	12.63	WMCI	24601 WESTHAMPTON	WINGATE HOMES LLC	25274 SOUTHWOOD DR	SOUTHFIELD	MI	48075	9/14/2015	9/29/2015
15-0003341	79.70	7.97	WMCI	10220 ALBANY	WOODWARD, TIFFANY JEANNE	10220 ALBANY	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003679	144.39	14.44	WMCI	14531 NINE MILE	ZAIDIEH, MUREEN & GRUNDY, RICHARD	14531 NINE MILE	OAK PARK	MI	48237	10/27/2015	11/11/2015

\$ 10,235.24 \$ 1,023.51 \$ 11,258.75



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** March 21, 2016

**AGENDA #**

**SUBJECT:** Unpaid Delinquent Utility Bills

**DEPARTMENT:** Finance/Treasury

**SUMMARY:** The Deputy Finance Director is submitting a list of properties that have outstanding charges for Delinquent Utilities, and is requesting that the City Assessor be authorized and directed to prepare a Special Assessment Roll; assessing unpaid charges, together with a penalty of ten percent (10%), to real property for Delinquent Utilities.

**FINANCIAL STATEMENT:**

**RECOMMENDED ACTION:** To adopt the attached resolution: Authorizing and directing the City Assessor to prepare a Special Assessment Roll.

**APPROVALS:**

City Manager: \_\_\_\_\_

Director: \_\_\_\_\_

Finance Director: \_\_\_\_\_



**UNPAID DELINQUENT UTILITY BILLS  
PROPOSAL FOR  
SPECIAL ASSESSMENT DISTRICT**

Motion to adopt the following resolution, receiving the report of the Deputy Finance Director, and authorizing and directing the City Assessor to prepare a Special Assessment Roll assessing unpaid charges to assessment districts for Delinquent Utility bills:

**WHEREAS**, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises which remain unpaid, or in respect thereto, listed herewith;

**THEREFORE, BE IT RESOLVED**, in accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make a Special Assessment Roll for said expenses incurred, together with a penalty of ten percent (10%), and to assess the lands in the Special Assessment District therefore according to the benefits derived in the sum of **\$74,594.37** and

**THAT**, Said Special Assessment Roll shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

**THAT**, The Assessor, when s/he shall have completed the said assessment roll, shall report the same to the Council in the manner provided by the City Charter.

### Delinquent Utilities

ACCOUNT NUMBER	PARCEL NUMBER	SERVICE ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CSZ	DELINQUENT BALANCE	10% PENALTY
100004094	25-33-106-024	8711 ALBANY	OCCUPANT	8711 ALBANY	OAK PARK, MI 48237	277.31	27.73
100004370	25-33-151-002	8791 LEROY	OCCUPANT	8791 LEROY	OAK PARK, MI 48237	465.94	46.59
100004414	25-29-432-010	23490 MALESTIC	OCCUPANT	23490 MALESTIC	OAK PARK, MI 48237	52.95	5.30
100004627	25-28-381-028	8220 NINE MILE RD	OCCUPANT	8220 NINE MILE RD	OAK PARK, MI 48237	101.00	10.10
100004628	25-28-381-026	8230 NINE MILE RD	OCCUPANT	8230 NINE MILE RD	OAK PARK, MI 48237	175.23	17.52
100004658	25-33-101-010	8731 NINE MILE RD	OCCUPANT	8731 NINE MILE RD	OAK PARK, MI 48237	281.99	28.20
100004660	25-33-101-009	8741 NINE MILE RD	OCCUPANT	8741 NINE MILE	OAK PARK, MI 48237	55.65	5.57
100004748	25-28-305-029	23521 NORWOOD	OCCUPANT	23521 NORWOOD	OAK PARK, MI 48237	324.44	32.44
100004797	25-28-330-004	8401 OAK PARK BLVD	OCCUPANT	8401 OAK PARK BLVD	OAK PARK, MI 48237	70.30	7.03
100004818	25-28-307-003	8631 OAK PARK BLVD	OCCUPANT	8631 OAK PARK BLVD	OAK PARK, MI 48237	87.01	8.70
100004900	25-29-476-008	23210 ONEIDA	OCCUPANT	23210 ONEIDA	OAK PARK, MI 48237	51.02	5.10
100004940	25-29-407-023	23541 ONEIDA	OCCUPANT	23541 ONEIDA	OAK PARK, MI 48237	76.44	7.64
100004979	25-28-330-015	23440 REPUBLIC	OCCUPANT	23440 REPUBLIC	OAK PARK, MI 48237	93.22	9.32
100005016	25-28-103-044	24429 REPUBLIC	OCCUPANT	24429 REPUBLIC	OAK PARK, MI 48237	167.49	16.75
100005073	25-28-353-018	23271 ROANOKE	OCCUPANT	23271 ROANOKE	OAK PARK, MI 48237	293.89	29.39
100005291	25-33-103-024	8730 SARATOGA	OCCUPANT	8730 SARATOGA	OAK PARK, MI 48237	462.83	46.28
100005459	25-28-377-002	23270 SHERMAN	OCCUPANT	23270 SHERMAN	OAK PARK, MI 48237	232.56	23.26
100005461	25-28-331-018	23430 SHERMAN	OCCUPANT	23430 SHERMAN	OAK PARK, MI 48237	312.48	31.25
100005511	25-28-177-013	24175 SHERMAN	OCCUPANT	24175 SHERMAN	OAK PARK, MI 48237	302.24	30.22
100005597	25-33-104-007	8571 TROY	OCCUPANT	8571 TROY	OAK PARK, MI 48237	2,897.78	289.78
100005624	25-33-103-009	8771 TROY	OCCUPANT	8771 TROY	OAK PARK, MI 48237	93.22	9.32
100005649	25-33-152-020	21844 WYOMING A	JOHN FOSTER	300 E LONG LK RD	BLOOMFIELD HLS, MI 48304	123.05	12.31
100005661	25-28-176-019	8488 YALE	OCCUPANT	8488 YALE	OAK PARK, MI 48237	72.57	7.26
100100860	25-29-229-020	24611 PINEHURST AVE	OCCUPANT	24611 PINEHURST AVE	OAK PARK, MI 48237	548.61	54.86
100100868	25-29-229-033	24520 PINEHURST AVE	OCCUPANT			51.89	5.19
100105650	25-33-152-020	21844 WYOMING B	JOHN FOSTER	300 E LONG LK RD	BLOOMFIELD HLS, MI 48304	106.03	10.60
200004264	25-29-429-002	23860 ITHACA	OCCUPANT	23860 ITHACA	OAK PARK, MI 48237	1,349.02	134.90
200004270	25-29-283-012	24000 ITHACA	OCCUPANT	24000 ITHACA	OAK PARK, MI 48237	246.09	24.61
200005341	25-29-406-034	23421 SENECA	OCCUPANT	23421 SENECA	OAK PARK, MI 48237	2,349.51	234.95
200005679	25-32-229-035	10100 ALBANY	OCCUPANT	10100 ALBANY	OAK PARK, MI 48237	62.40	6.24
200005712	25-32-204-051	10300 ALBANY	OCCUPANT	10300 ALBANY	OAK PARK, MI 48237	93.22	9.32
200005759	25-32-204-028	10840 ALBANY	OCCUPANT	10840 ALBANY	OAK PARK, MI 48237	97.43	9.74
200005802	25-32-103-013	21910 BLACKSTONE	OCCUPANT	21910 BLACKSTONE	OAK PARK, MI 48237	68.85	6.89
200005814	25-32-102-019	21961 BLACKSTONE	OCCUPANT	19839 BACHESTER	MACOMB, MI 48044	2,912.39	291.24
200005846	25-32-228-019	10021 CORNING	JAMES FEGER	57236 PONTIAC TRAIL	NEW HUDSON, MI 48165	101.00	10.10
200005860	25-32-228-010	10151 CORNING	OCCUPANT	10151 CORNING	OAK PARK, MI 48237	456.61	45.66
200005861	25-32-227-026	10200 CORNING	JAMES FAGER	57236 PONTIAC TRAIL	NEW HUDSON, MI 48165	185.20	18.52
200005874	25-32-227-003	10270 CORNING	OCCUPANT	10270 CORNING	OAK PARK, MI 48237	242.44	24.24
200005892	25-32-203-021	10421 CORNING	OCCUPANT			198.06	19.81
200005912	25-32-202-035	10660 CORNING	MOLLIE HOLBROOK	3045 WEST ROSE LANE	PHOENIX, AZ 85017	198.57	19.86
200005926	25-32-203-001	10761 CORNING	OCCUPANT	10761 CORNING	OAK PARK, MI 48237	110.45	11.05
200005931	25-32-104-027	21920 DANTE	OCCUPANT	21920 DANTE	OAK PARK, MI 48237	128.56	12.86
200005937	25-32-104-024	21950 DANTE	OCCUPANT	21950 DANTE	OAK PARK, MI 48237	230.47	23.05
200005955	25-32-105-016	21921 EASTWOOD	OCCUPANT	21921 EASTWOOD	OAK PARK, MI 48237	204.32	20.43
200005960	25-32-104-051	21950 EASTWOOD	OCCUPANT	21950 EASTWOOD	OAK PARK, MI 48237	93.22	9.32
200005969	25-32-130-012	21900 FERN	OCCUPANT	21900 FERN	OAK PARK, MI 48237	54.50	5.45

### Delinquent Utilities

ACCOUNT NUMBER	PARCEL NUMBER	SERVICE ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CSZ	DELINQUENT BALANCE	10% PENALTY
200005970	25-32-104-069	21901 FERN	OCCUPANT	21901 FERN	OAK PARK, MI 48237	83.78	8.38
200006003	25-32-126-020	22061 JEROME	OCCUPANT	22061 JEROME	OAK PARK, MI 48237	70.12	7.01
200006034	25-28-102-035	8752 KENBERTON	OCCUPANT	8752 KENBERTON	OAK PARK, MI 48237	163.42	16.34
200006066	25-32-104-041	13250 LYONS	OCCUPANT	13250 LYONS	OAK PARK, MI 48237	68.32	6.83
200006128	25-32-132-003	21920 MORTON	OCCUPANT	21920 MORTON	OAK PARK, MI 48237	60.00	6.00
200006131	25-32-130-020	21931 MORTON	OCCUPANT	21931 MORTON	OAK PARK, MI 48237	742.75	74.28
200006302	25-33-105-002	22750 ROSEWOOD	OCCUPANT	22750 ROSEWOOD	OAK PARK, MI 48237	66.72	6.67
200006331	25-32-228-033	10110 SARATOGA	OCCUPANT	10110 SARATOGA	OAK PARK, MI 48237	53.19	5.32
200006349	25-32-228-023	10240 SARATOGA	OCCUPANT	10240 SARATOGA	OAK PARK, MI 48237	93.22	9.32
200006374	25-32-204-019	10601 SARATOGA	OCCUPANT	10601 SARATOGA	OAK PARK, MI 48237	93.22	9.32
200006379	25-32-203-041	10630 SARATOGA	OCCUPANT	41619 CLINTON PINES DR	CLINTON TOWNSHIP, MI 48038	318.41	31.84
200006402	25-32-204-005	10761 SARATOGA	OCCUPANT			50.25	5.03
200006411	25-32-133-012	12721 SARATOGA	OCCUPANT	12721 SARATOGA	OAK PARK, MI 48237	308.99	30.90
200006509	25-32-227-007	10241 TROY	OCCUPANT	10241 TROY	OAK PARK, MI 48237	144.74	14.47
200006515	25-32-227-004	10271 TROY	OCCUPANT	10271 TROY	OAK PARK, MI 48237	93.22	9.32
200006541	25-32-201-017	10450 TROY	OCCUPANT	10450 TROY	OAK PARK, MI 48237	257.65	25.77
200006615	25-28-102-005	8653 WOODSIDE PK	OCCUPANT	8653 WOODSIDE PK	OAK PARK, MI 48237	238.49	23.85
200206165	25-29-452-017	10750 NINE MILE RD	OCCUPANT	10750 NINE MILE RD	OAK PARK, MI 48237	519.85	51.99
200206190	25-29-454-041	10450 NINE MILE RD B	OCCUPANT	10450 NINE MILE RD B	OAK PARK, MI 48237	324.82	32.48
200206192	25-29-454-041	10450 NINE MILE RD A	OCCUPANT	10450 NINE MILE RD A	OAK PARK, MI 48237	286.21	28.62
300009947	25-29-303-008	13411 IRVINE	OCCUPANT	13411 IRVINE	OAK PARK, MI 48237	95.12	9.51
300006697	25-29-154-011	24280 BERKLEY	OCCUPANT	24280 BERKLEY	OAK PARK, MI 48237	93.22	9.32
300006732	25-29-328-012	23821 CONDON	OCCUPANT			102.55	10.26
300006804	25-29-377-028	23210 EASTWOOD	OCCUPANT	23210 EASTWOOD	OAK PARK, MI 48237	99.30	9.93
300006984	25-29-303-015	13301 IRVINE	OCCUPANT	13301 IRVINE	OAK PARK, MI 48237	93.22	9.32
300007158	25-29-160-018	24071 MORITZ	OCCUPANT	24071 MORITZ	OAK PARK, MI 48237	286.71	28.67
300007191	25-29-155-019	24351 MORITZ	OCCUPANT	24351 MORITZ	OAK PARK, MI 48237	137.22	13.72
300007225	25-29-182-014	24000 MORTON	OCCUPANT	24000 MORTON	OAK PARK, MI 48237	70.27	7.03
300007233	25-29-182-010	24040 MORTON	OCCUPANT	24040 MORTON	OAK PARK, MI 48237	504.22	50.42
300007247	25-29-177-028	24231 MORTON	OCCUPANT	13791 BASSWOOD CIRCLE	VAN BUREN TWP, MI 48111	81.25	8.13
300007284	25-29-355-015	23035 OAK CREST	OCCUPANT	23035 OAK CREST	OAK PARK, MI 48237	299.28	29.93
300007373	25-29-302-015	13311 OAK PARK BLVD	OCCUPANT	13311 OAK PARK BLVD	OAK PARK, MI 48237	229.31	22.93
300007522	25-29-332-030	12830 ROSEMARY	OCCUPANT	12830 ROSEMARY	OAK PARK, MI 48237	93.22	9.32
300007536	25-29-377-011	12951 ROSEMARY	OCCUPANT	12951 ROSEMARY	OAK PARK, MI 48237	195.77	19.58
300007606	25-29-451-007	23220 SCOTIA	OCCUPANT	23220 SCOTIA	OAK PARK, MI 48237	3,024.50	302.45
300007626	25-29-333-031	23501 SCOTIA	OCCUPANT	23501 SCOTIA	OAK PARK, MI 48237	73.71	7.37
300007680	25-29-255-001	24110 SCOTIA	OCCUPANT	24110 SCOTIA	OAK PARK, MI 48237	215.36	21.54
300007694	25-29-179-029	24261 SCOTIA	OCCUPANT	24261 SCOTIA	OAK PARK, MI 48237	75.16	7.52
300007711	25-29-102-097	24601 SCOTIA	OCCUPANT	24601 SCOTIA	OAK PARK, MI 48237	115.52	11.55
300007719	25-29-377-081	12711 STERLING CT	OCCUPANT	12711 STERLING CT	OAK PARK, MI 48237	661.76	66.18
300007770	25-29-352-024	13330 WOODVALE	OCCUPANT			300.20	30.02
300007790	25-29-156-025	24051 BLACKSTONE	OCCUPANT	24051 BLACKSTONE	OAK PARK, MI 48237	159.22	15.92
300008162	25-29-158-011	24000 DANTE	OCCUPANT	24000 DANTE	OAK PARK, MI 48237	101.67	10.17
300107505	25-29-252-015	24301 RENSSELAER	OCCUPANT	24301 RENSSELAER	OAK PARK, MI 48237	68.66	6.87
300108736	25-29-156-020	13511 NORTHFIELD	OCCUPANT	13511 NORTHFIELD	OAK PARK, MI 48237	307.05	30.71
300207786	25-29-156-027	24031 BLACKSTONE	OCCUPANT	24031 BLACKSTONE	OAK PARK, MI 48237	157.54	15.75



**Delinquent Utilities**

ACCOUNT NUMBER	PARCEL NUMBER	SERVICE ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CSZ	DELINQUENT BALANCE	10% PENALTY
300208219	25-29-102-083	12910 DARTMOUTH	OCCUPANT	12910 DARTMOUTH	OAK PARK, MI 48237	317.51	31.75
400007931	25-31-254-006	21710 CLOVERLAWN	OCCUPANT	21710 CLOVERLAWN	OAK PARK, MI 48237	154.74	15.47
400007979	25-31-204-014	22020 CLOVERLAWN	OCCUPANT	22020 CLOVERLAWN	OAK PARK, MI 48237	389.23	38.92
400007992	25-31-203-025	22141 CLOVERLAWN	OCCUPANT	22141 CLOVERLAWN	OAK PARK, MI 48237	137.48	13.75
400008053	25-30-404-027	23531 CLOVERLAWN	OCCUPANT	23531 CLOVERLAWN	OAK PARK, MI 48237	304.65	30.47
400008081	25-31-276-050	21811 COOLIDGE	OCCUPANT	21851 COOLIDGE	OAK PARK, MI 48237	88.49	8.85
400008089	25-31-276-042	21851 COOLIDGE	OCCUPANT	22135 COOLIDGE	OAK PARK, MI 48237	126.25	12.63
400008120	25-31-228-025	22135 COOLIDGE	OCCUPANT	13711 COURTLAND	OAK PARK, MI 48237	90.75	9.08
400008144	25-31-276-027	13711 COURTLAND	OCCUPANT	20731 KIPLING	OAK PARK, MI 48237	215.08	21.51
400008147	25-31-231-021	13730 COURTLAND	OCCUPANT	21401 KIPLING	OAK PARK, MI 48237	61.60	6.16
400008450	25-31-480-014	20731 KIPLING	OCCUPANT	15251 NINE MILE RD	OAK PARK, MI 48237	84.74	8.47
400008498	25-31-426-024	21401 KIPLING	OCCUPANT	6193 W NEWBURG RD	OAK PARK, MI 48237	337.34	33.73
400008638	25-31-103-001	15251 NINE MILE RD	OCCUPANT	14030 NORTHEND	CARLETON, MI 48117	182.41	18.24
400008656	25-31-254-033	14000 NORTHEND	OCCUPANT	15201 OAK PARK BLVD	OAK PARK, MI 48237	55.63	5.56
400008659	25-31-254-030	14030 NORTHEND	OCCUPANT	15221 OAK PARK BLVD	OAK PARK, MI 48237	80.83	8.08
400008760	25-30-302-013	15201 OAK PARK BLVD	OCCUPANT	20800 PARKLAWN	OAK PARK, MI 48237	791.07	79.11
400008762	25-30-302-013	15221 OAK PARK BLVD	OCCUPANT	21691 PARKLAWN	OAK PARK, MI 48237	78.00	7.80
400008773	25-31-476-006	20800 PARKLAWN	OCCUPANT	13650 PEARSON	OAK PARK, MI 48237	265.69	26.57
400008809	25-31-254-022	21691 PARKLAWN	OCCUPANT	13731 PEARSON	OAK PARK, MI 48237	406.39	40.64
400008947	25-31-276-060	13650 PEARSON	OCCUPANT	13851 PEARSON	OAK PARK, MI 48237	327.33	32.73
400008957	25-31-278-002	13731 PEARSON	OCCUPANT	14420 PEARSON	OAK PARK, MI 48237	203.40	20.34
400008966	25-31-277-007	13851 PEARSON	OCCUPANT	20750 RIDGEDALE	OAK PARK, MI 48237	775.82	77.58
400008980	25-31-129-084	14420 PEARSON	OCCUPANT	20780 RIDGEDALE	OAK PARK, MI 48237	452.19	45.22
400009010	25-31-483-006	20750 RIDGEDALE	OCCUPANT	21111 RIDGEDALE	OAK PARK, MI 48237	297.58	29.76
400009014	25-31-483-004	20780 RIDGEDALE	OCCUPANT	21261 RIDGEDALE	OAK PARK, MI 48237	267.43	26.74
400009022	25-31-478-020	21111 RIDGEDALE	OCCUPANT	21830 RIDGEDALE	OAK PARK, MI 48237	148.63	14.86
400009039	25-31-478-011	21261 RIDGEDALE	OCCUPANT	21860 RIDGEDALE	OAK PARK, MI 48237	116.25	11.63
400009085	25-31-276-014	21830 RIDGEDALE	OCCUPANT	21110 WESTHAMPTON	OAK PARK, MI 48237	81.08	8.11
400009088	25-31-276-011	21860 RIDGEDALE	OCCUPANT	21631 WESTHAMPTON	OAK PARK, MI 48237	149.43	14.94
400009175	25-31-478-010	21110 WESTHAMPTON	OCCUPANT	22171 WESTHAMPTON	OAK PARK, MI 48237	114.36	11.44
400009229	25-31-277-055	21631 WESTHAMPTON	OCCUPANT	21840 GARDNER	OAK PARK, MI 48237	1,308.37	130.84
400009285	25-31-226-018	22171 WESTHAMPTON	OCCUPANT	15000 NINE MILE RD	OAK PARK, MI 48237	144.00	14.40
400009377	25-31-206-027	21840 GARDNER	OCCUPANT	25800 NORTHWESTERN HWY	OAK PARK, MI 48237	275.40	27.54
400101887	25-30-355-053	15000 NINE MILE RD	OCCUPANT	22121 COOLIDGE	SOUTHFIELD, MI 48075	138.66	13.87
400108031	25-30-454-002	23170 CLOVERLAWN	OCCUPANT	21700 NORTHWESTERN HWY	OAK PARK, MI 48237	87.86	8.79
400108115	25-31-228-029	22121 COOLIDGE	OCCUPANT	15111 NINE MILE RD	OAK PARK, MI 48237	204.75	20.48
400108463	25-31-477-010	21000 KIPLING	OCCUPANT	22036 RIDGEDALE	OAK PARK, MI 48237	709.70	70.97
400108623	25-31-104-004	15111 NINE MILE RD	OCCUPANT	21941 WESTHAMPTON	OAK PARK, MI 48237	102.78	10.28
400109114	25-31-228-012	22036 RIDGEDALE	OCCUPANT	22195 WESTHAMPTON	OAK PARK, MI 48237	172.90	17.29
400109257	25-31-230-013	21941 WESTHAMPTON	OCCUPANT	22100 GREENFIELD	WEST BLOOMFIELD, MI 48325	834.16	83.42
400208289	25-31-226-016	22195 WESTHAMPTON	OCCUPANT	21000 HUBBEL	LIVONIA, MI 48152	225.06	22.51
400208403	25-31-101-011	22100 GREENFIELD	OCCUPANT	14600 EIGHT MILE RD	OAK PARK, MI 48237	136.29	13.63
400208409	25-31-451-002	21000 HUBBEL	OCCUPANT	21500 GREENFIELD	OAK PARK, MI 48237	8,877.75	887.78
400308292	25-31-451-007	14600 EIGHT MILE RD	MR BEGLEY	23451 HARRIET CT	OAK PARK, MI 48237	1,294.49	129.45
400408394	25-31-302-003	21500 GREENFIELD	OCCUPANT			873.80	87.38
500002422	25-30-301-046	23451 HARRIET CT	OCCUPANT			124.74	12.47

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ACCOUNT NUMBER	PARCEL NUMBER	SERVICE ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CSZ	DELINQUENT BALANCE	10% PENALTY
500002788	25-31-154-002	21960 HARDING	OCCUPANT	21960 HARDING	OAK PARK, MI 48237	400.67	40.07
500002858	25-31-205-004	21940 CHURCH	OCCUPANT	21940 CHURCH	OAK PARK, MI 48237	895.88	89.59
500003334	25-31-103-011	22170 AVON	OCCUPANT	22170 AVON	OAK PARK, MI 48237	2,105.26	210.53
500009588	25-30-451-026	23041 KENOSHA	OCCUPANT	23041 KENOSHA	OAK PARK, MI 48237	177.08	17.71
500009603	25-30-452-003	23130 KENOSHA	OCCUPANT	23130 KENOSHA	OAK PARK, MI 48237	89.63	8.96
500009717	25-31-128-001	22210 MARLOW	OCCUPANT	22210 MARLOW	OAK PARK, MI 48237	284.02	28.40
500009718	25-31-126-041	22211 MARLOW	OCCUPANT	22211 MARLOW	OAK PARK, MI 48237	131.40	13.14
500009724	25-30-378-017	23000 MARLOW	OCCUPANT	23000 MARLOW	OAK PARK, MI 48237	1,436.36	143.64
500009835	25-30-355-051	23001 RADCLIFT	OCCUPANT	17160 PENNSYLVANIA	SOUTHFIELD, MI 48075	249.17	24.92
500009856	25-30-376-005	23110 RADCLIFT	OCCUPANT	23110 RADCLIFT	OAK PARK, MI 48237	96.05	9.61
500009917	25-30-331-020	14400 ROSEMARY	OCCUPANT	14400 ROSEMARY	OAK PARK, MI 48237	282.74	28.27
500010185	25-31-177-008	21700 WHITMORE	OCCUPANT	21700 WHITMORE	OAK PARK, MI 48237	229.31	22.93
500010256	25-30-376-022	23105 WILDWOOD	OCCUPANT	23105 WILDWOOD	OAK PARK, MI 48237	103.60	10.36
500102674	25-30-303-027	15230 OAKWOOD	OCCUPANT	15230 OAKWOOD	OAK PARK, MI 48237	291.16	29.12
600001223	25-30-152-011	24111 BEVERLY	OCCUPANT	24111 BEVERLY	OAK PARK, MI 48237	109.75	10.98
600001444	25-30-156-017	24031 STRATFORD	OCCUPANT	24031 STRATFORD	OAK PARK, MI 48237	193.56	19.36
600001487	25-30-178-016	24030 STRATFORD	OCCUPANT	24030 STRATFORD	OAK PARK, MI 48237	355.24	35.52
600001569	25-30-156-008	15241 LESLIE	OCCUPANT	15241 LESLIE	OAK PARK, MI 48237	278.74	27.87
600002127	25-30-203-016	24731 CLOVERLAWN	OCCUPANT	24731 CLOVERLAWN	OAK PARK, MI 48237	1,612.53	161.25
600002346	25-30-180-001	14461 NORTHFIELD	OCCUPANT	14461 NORTHFIELD	OAK PARK, MI 48237	185.74	18.57
600002401	25-30-177-013	14531 MARLOW	OCCUPANT	14531 MARLOW	OAK PARK, MI 48237	176.46	17.65
600002406	25-30-177-012	14541 MARLOW	OCCUPANT	14541 MARLOW	OAK PARK, MI 48237	249.18	24.92
600002435	25-30-154-010	15201 MARLOW	OCCUPANT	3075 WINCHESTER RD	OAK PARK, MI 48237	144.98	14.50
600002560	25-30-130-010	15070 NORTHFIELD	OCCUPANT	14131 VICTORIA	OAK PARK, MI 48237	594.70	59.47
600003416	25-29-156-031	24120 COOLIDGE	OCCUPANT	24120 COOLIDGE	OAK PARK, MI 48237	122.54	12.25
600003490	25-30-230-006	24320 PARKLAWN	OCCUPANT	24320 PARKLAWN	OAK PARK, MI 48237	415.27	41.53
600003507	25-30-208-012	24260 CLOVERLAWN	OCCUPANT	24260 CLOVERLAWN	OAK PARK, MI 48237	248.58	24.86
600003577	25-30-205-021	24321 KENOSHA	OCCUPANT	24321 KENOSHA	OAK PARK, MI 48237	72.00	7.20
700000082	25-19-178-042	14750 LINCOLN	OCCUPANT	14750 LINCOLN	OAK PARK, MI 48237	83.45	8.35
700000925	25-19-126-020	14750 BORGMAN	OCCUPANT	14750 BORGMAN	OAK PARK, MI 48237	60.45	6.05
700001058	25-19-429-011	13641 LUDLOW	OCCUPANT	13641 LUDLOW	OAK PARK, MI 48237	453.50	45.35
700001122	25-19-401-024	14470 VERNON	WELL	14470 VERNON	OAK PARK, MI 48237	100.00	10.00
700001356	25-19-230-014	14000 BORGMAN	OCCUPANT	14000 BORGMAN	OAK PARK, MI 48237	90.36	9.04
700003778	25-19-408-045	14000 BALFOUR	OCCUPANT	14000 BALFOUR	OAK PARK, MI 48237	3,525.88	352.59
700003832	25-19-453-025	14070 WINCHESTER	OCCUPANT	14070 WINCHESTER	OAK PARK, MI 48237	55.11	5.51
700210506	25-19-101-017	15280 LINCOLN	LINCOLN ONE, LLC	3800 ELEVEN MILE	BERKLEY, MI 48072	270.07	27.01
800320254	25-33-152-030	21700 WYOMING	OCCUPANT	21700 WYOMING	OAK PARK, MI 48237	192.64	19.26

\$ 67,812.98 \$ 6,781.39  
 \$ 74,594.37



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** March 21, 2016

**AGENDA #**

**SUBJECT:** Unpaid Special Pick-up Invoices

**DEPARTMENT:** Finance/Treasury

**SUMMARY:** The Deputy Finance Director is submitting a list of properties that have outstanding charges for Special Pick-ups, and is requesting that the City Assessor be authorized and directed to prepare a Special Assessment Roll; assessing unpaid charges, together with a penalty of ten percent (10%), to real property for Special Pick-ups.

**FINANCIAL STATEMENT:**

**RECOMMENDED ACTION:** To adopt the attached resolution: Authorizing and directing the City Assessor to prepare a Special Assessment Roll.

**APPROVALS:**

City Manager: \_\_\_\_\_

Director: \_\_\_\_\_

Finance Director: \_\_\_\_\_



**UNPAID SPECIAL PICK-UP INVOICES  
PROPOSAL FOR  
SPECIAL ASSESSMENT DISTRICT**

Motion to adopt the following resolution, receiving the report of the Deputy Finance Director, and authorizing and directing the City Assessor to prepare a Special Assessment Roll assessing unpaid charges to assessment districts for Special Pick-up invoices:

**WHEREAS**, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises which remain unpaid, or in respect thereto, listed herewith;

**THEREFORE, BE IT RESOLVED**, in accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make a Special Assessment Roll for said expenses incurred, together with a penalty of ten percent (10%), and to assess the lands in the Special Assessment District therefore according to the benefits derived in the sum of **\$7,096.34** and

**THAT**, Said Special Assessment Roll shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

**THAT**, The Assessor, when s/he shall have completed the said assessment roll, shall report the same to the Council in the manner provided by the City Charter.

Special Pick-ups

INVOICE AMOUNT	INVOICE ITEM	10% PENALTY	BILLING ITEM	PROPERTY ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CITY	OWNER STATE	OWNER ZIP	INV DATE	DUE DATE
60.00	15-0003371	6.00	PC03	21641 KENOSHA	RON SIMPSON ASSOCIATES, INC	26400 LAHSER STE 108	SOUTHFIELD	MI	48033	9/17/2015	10/5/2015
180.00	15-0003376	18.00	PC03	14531 NINE MILE	ROWE, CARLOS & TERRY	14531 NINE MILE	OAK PARK	MI	48237	9/17/2015	10/5/2015
80.00	15-0003379	8.00	PC03	23531 KENOSHA	SORRELLS, CLYDE L & BARBARA J	23531 KENOSHA	OAK PARK	MI	48237	9/17/2015	10/5/2015
180.00	15-0003629	18.00	PC04	13601 ELEVEN MILE	13601 ELEVEN MILE, LLC	24001 TELEGRAPH RD	SOUTHFIELD	MI	48033	10/13/2015	10/28/2015
146.32	15-0003716	14.63	PC04	8775 NINE MILE	BARASH POINT, LLC	8775 NINE MILE	OAK PARK	MI	48237	11/10/2015	11/25/2015
75.95	15-0003644	7.60	PC04	15241 LESLIE	CARTER, TEVIS	21630 SUSSEX	OAK PARK	MI	48237	10/27/2015	11/11/2015
146.32	15-0003643	14.63	PC04	21921 EASTWOOD	DAKO, MIKHA & BASLAH	29401 TRUFFLE DR	TROY	MI	48083	10/27/2015	11/11/2015
94.83	15-0003714	9.48	PC04	13831 PEARSON	DANIEL, BRYAN	PO BOX 07138	DETROIT	MI	48087	11/10/2015	11/25/2015
40.00	15-0003373	4.00	PC04	24630 GARDNER	DETROIT RESIDENTIAL INVESTMENT	3910 TELEGRAPH RD STE 200	BLOOMFIELD HILLS	MI	48302	9/17/2015	10/5/2015
60.51	15-0003635	6.05	PC04	22211 MARLOWE	EQUITYSIDE, INC	210 E THIRD ST, #209	ROYAL OAK	MI	48067	10/27/2015	11/11/2015
53.64	15-0003646	5.36	PC04	26100 MARLOWE PL	FAIRFAX PARTNER, LLC	24359 NORTHWESTERN HWY STE 200	SOUTHFIELD	MI	48075	10/27/2015	11/11/2015
69.09	15-0003650	6.91	PC04	24360 GARDNER	HABBO, SAMIR	24360 GARDNER	OAK PARK	MI	48237	10/27/2015	11/11/2015
120.58	15-0003713	12.06	PC04	24360 GARDNER	HABBO, SAMIR	24360 GARDNER	OAK PARK	MI	48237	11/10/2015	11/25/2015
90.00	15-0003634	9.00	PC04	13201 ROSEMARY	HOME PROPERTIES, LLC	PO BOX 20318	FERRDALE	MI	48220	10/27/2015	11/11/2015
177.21	15-0003351	17.72	PC04	13401 BURTON	ISKANDER, WESMA	13401 BURTON	OAK PARK	MI	48237	9/17/2015	10/5/2015
120.58	15-0003286	12.06	PC04	VACANT	JENKINS, MYRON	16205 WESTBROOK	DETROIT	MI	48219	9/10/2015	9/28/2015
69.09	15-0003649	6.91	PC04	21661 RIDGEDALE	JSR FUNDING LLC	32525 MOUND RD	WARREN	MI	48092	10/27/2015	11/11/2015
168.63	15-0003637	16.86	PC04	23240 ROANOKE	KANTZ, MICHAEL	23240 ROANOKE	OAK PARK	MI	48237	10/27/2015	11/11/2015
111.99	15-0003285	11.20	PC04	13641 LUDLOW	KHAMO, SABAH E & BERNADET	13641 LUDLOW	OAK PARK	MI	48237	9/10/2015	9/28/2015
50.21	15-0003717	5.02	PC04	13641 LUDLOW	KHAMO, SABAH E & BERNADET	13641 LUDLOW	OAK PARK	MI	48237	11/10/2015	11/25/2015
120.00	15-0003374	12.00	PC04	24211 RIDGEDALE	LEVINE-WARPOOL, JOLIE	28544 ORCHARD LAKE RD	FARMINGTON HILLS	MI	48334	9/17/2015	10/5/2015
55.36	15-0003651	5.54	PC04	26705 COOLIDGE	LUCAJ, NIKA	2008 N OPDYKE RD	AUBURN HILLS	MI	48326	10/27/2015	11/11/2015
249.29	15-0003647	24.93	PC04	10021 CORNING	NABET, ROLAND	C/O 3075 WINCHESTER RD.	WEST BLOOMFIELD	MI	48322	10/27/2015	11/11/2015
77.67	15-0003720	7.77	PC04	22030 BLACKSTONE	NABET, ROLAND	3075 WINCHESTER RD	WEST BLOOMFIELD	MI	48322	11/10/2015	11/25/2015
266.46	15-0003642	26.65	PC04	13401 ROSEMARY	NELSON, WINNIFRED THORNTON	13401 ROSEMARY	OAK PARK	MI	48237	10/27/2015	11/11/2015
386.59	15-0003696	38.66	PC04	12700 EIGHT MILE	RICHLAND TOWERS	PO BOX 723597	ATLANTA	GA	31139	10/27/2015	11/11/2015
2,344.04	15-0003292	234.40	PC04	24810 ROANOKE	SELLERS, WENDY	150 KEN DR NW	GEORGETOWN	TN	37336-5022	9/14/2015	9/29/2015
643.83	15-0003293	64.38	PC04	10630 SARATOGA	SIRREY, JOHN AKRAM	41619 CLINTON PINES DR	CLINTON TOWNSHIP	MI	48038	9/14/2015	9/29/2015
72.52	15-0003715	7.25	PC04	13651 TALBOT	SKEWES, SEAN	13651 TALBOT	OAK PARK	MI	48237	11/10/2015	11/25/2015
40.00	15-0003372	4.00	PC04	24620 PARKLAWN	TALMAGE, JAMES & GRIESHABER, SUSAN	24620 PARKLAWN	OAK PARK	MI	48237	9/17/2015	10/5/2015
60.51	15-0003639	6.05	PC04	22001 SUNSET	TZUR, SHAY	37621 PEMBROKE	LIVONIA	MI	48152	10/27/2015	11/11/2015
40.00	15-0003278	4.00	PC04	24061 CHURCH	YAN, LLC	24201 PARKLAWN	OAK PARK	MI	48237	9/8/2015	9/23/2015

\$ 6,451.22 \$ 645.12 \$ 7,096.34