



CITY OF OAK PARK

Department of Technical & Planning Services
 14300 Oak Park Boulevard, Oak Park, MI 48237
 Phone (248) 691-7450 Fax (248) 691-7165
www.oakparkmi.gov

MECHANICAL PERMIT (Minimum Permit Fee \$60)

JOB LOCATION: _____ **DATE:** _____

OWNER: _____ **PHONE:** _____

CONTRACTOR: _____ **PHONE:** _____

ADDRESS: _____ **CITY/STATE/ZIP:** _____

DESCRIPTION	PER UNIT	NO. OF UNITS	DESCRIPTION	PER UNIT	NO. OF UNITS
Base Fee		\$30	Fixtures		
			Humidifier	\$10	
Gas/Oil/Furnaces			Flue Damper/separate inspection	30	
First Unit	\$60		Flue Damper on Existing Furnace Residential	10	
Each Additional Unit in the Same Building	40		Electronic Air Cleaner Residential	10	
			Electronic Air Cleaner with Washer	30	
HVAC Duct Work	\$35 + .10 per ft		Space Heater	30	
			Gas Dryer	10	
			Gas Range	10	
Factory Built Chimney	\$60		Gas Piping (per opening)	\$35 + .10 per ft	
Chimney Liner	\$30				
Unit Heater Hot Water/Steam Unit	\$40				
Hot Water Heater – Gas	\$40		Air Conditioning		
Hot Water Heater – Electric (pull electric permit)	\$40		First Unit	\$60	
			Each Additional Unit	30	
Hydronic Systems			Chiller	30	
Hot Water, Steam	\$30		Cooling Tower	60	
Chilled Water Piping Duct Coils	\$30				
			Evaporator Coils		
Multiple Installations of Pump or Fan Coil Units			First Unit	\$60	
Per Units	\$30 per unit		Each Additional Unit in the Same Building	30	
Air Handling System Vent and Exhaust Fans			Commercial		
First Unit	\$60		Roof top Furnace / AC Unit	\$60	
Additional Exhaust Fans	10				
Commercial Kitchen Make-up Air and Exhaust	60				
Solid Fuel Equipment					
Wood burning Stoves, Add-on Furnaces	\$30				
Prefab Fireplace, residential (including chimney)	60				
Boiler	60				
Tank Installation and Removal			CONTRACTOR REGISTRATION FEE	\$15	
Above Ground Storage Tank Installation	STATE MARSHALL				
Under Ground Storage Tank Installation	STATE MARSHALL				
Hood and Duct Fire Suppression System					
Each Establishment System Minimum	\$100				
Each Additional System at the Same Location	60				

"Section 23a of State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines."

APPLICANT SIGNATURE _____ **DATE** _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.



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HOMEOWNER AFFIDAVIT

LOCATION: _____ DATE: _____

I certify that I am the bona fide homeowner of the above property which is:

_____ a single family residence, not for rent and which is, or will be upon completion, my own place or residence.

_____ a residential structure which is a rental property and upon which I desire to undertake certain maintenance and/or alterations as specified below.

I hereby apply for an owner's permit to install or erect _____
(type of work)

I REALIZE THAT BY MAKING THIS APPLICATION, I ASSUME THE RESPONSIBILITY OF A LICENSED CONTRACTOR FOR COMPLETION OF WORK. I AGREE THAT I SHALL NEITHER HIRE ANY OTHER PERSON FOR THE PURPOSE OF INSTALLING ANY PORTION OF THIS WORK OR EQUIPMENT, NOR SUBCONTRACT TO, NEITHER PERSON NOR FIRM FOR INSTALLING ANY PORTION OF THIS WORK, EXCEPT TO A LICENSED CONTRACTOR.

I WILL NOTIFY THE MUNICIPAL AUTHORITY WITHIN 72 HOURS AFTER WORK IS COMPLETED AND READY FOR SERVICE OR OCCUPANCY SO THAT THE REQUIRED INSPECTION MAY BE MADE. ALL PARTS OF THIS WORK SHALL REMAIN EXPOSED UNTIL THE INSTALLATION IS ACCEPTED BY THE MUNICIPAL AUTHORITY.

Signature of Owner

Subscribed and sworn to me this _____ day of _____, 20____.

Notary Public _____, County of _____, Michigan
(Print Name)

My commission expires _____ Signature _____