

Oak Park City Council Agenda

April 20, 2015





AGENDA
REGULAR CITY COUNCIL MEETING
35th CITY COUNCIL
OAK PARK, MICHIGAN
April 20, 2015
7:00 PM

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. CONSENT AGENDA**

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular Council Meeting Minutes of April 6, 2015
 - B. Board of Review Meeting Minutes of March 9, 2015, March 17, 2015 and March 23, 2015
 - C. Public Safety Activity Summary for February 2015
 - D. Communications Commission Minutes of February 23, 2015
 - E. Request approval of Payment Application No. 3 (final) for the 2014 Sewer Lining Project, M-588 to Insituform Technologies USA, in the total amount of \$1,000.00
 - F. Licenses New and Renewals as submitted for April 20, 2015
- 6. RECOGNITION OF VISITING ELECTED OFFICIALS:**
 - 7. SPECIAL RECOGNITION/PRESENTATIONS:**
 - A. Oak Park Art Student Awards
 - 8. PUBLIC HEARINGS:**
 - A. Public Hearing and Adoption of Special Assessment Resolutions No. 9 and 10 to confirm the roll and set the due date of May 28, 2015 together with penalty of ten percent (10%) for Special Assessment District No. 641 for unpaid False Alarm Invoices
 - B. Public Hearing and Adoption of Special Assessment Resolutions No. 9 and 10 to confirm the roll and set the due date of May 28, 2015 together with penalty of ten percent (10%) for Special Assessment District No. 642 for unpaid Weed Mowing Invoices
 - C. Public Hearing and Adoption of Special Assessment Resolutions No. 9 and 10 to confirm the roll and set the due date of May 28, 2015 together with penalty of ten percent (10%) for Special Assessment District No. 643 for unpaid Sidewalk Repair Invoices
 - D. Public Hearing and Adoption of Special Assessment Resolutions No. 9 and 10 to confirm the roll and set the due date of May 28, 2015 together with penalty of ten percent (10%) for Special Assessment District No. 644 for unpaid Water Invoices
 - E. Public Hearing and Adoption of Special Assessment Resolutions No. 9 and 10 to confirm the roll and set the due date of May 28, 2015 together with penalty of ten percent (10%) for Special Assessment District No. 645 for unpaid Special Pickup Invoices
 - F. Public Hearing and Adoption of Special Assessment Resolutions No. 9 and 10 to confirm the roll and set the due date of May 28, 2015 together with penalty of ten percent (10%) for Special Assessment District No. 646 for unpaid Snow Removal Invoices
 - G. Public Hearing and Adoption of Special Assessment Resolutions No. 9 and 10 to confirm the roll and set the due date of May 28, 2015 together with penalty of ten percent (10%) for Special Assessment District No. 647 for unpaid Miscellaneous Invoices

9. **COMMUNICATIONS:** None

10. **SPECIAL LICENSES:**

- A. Book Beat, 26010 Greenfield, Oak Park, MI request for a Special Event License for a Book Signing Event to be held May 2, 2015
- B. Tri-Community Coalition, 14700 W. Lincoln, Oak Park, MI request for a Special Event License and waiver of fee for a Prescription Drug "Take Back" Day to be held April 30, 2015

11. **ACCOUNTING REPORTS:**

- A. Approval for payment of an invoice submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$30,433.05
- B. Approval for payment of an invoice submitted by Secret, Wardle, Lynch, Hampton, Truex & Morley for legal services in the total amount of \$2,602.00

12. **BIDS:**

- A. Request to award the bid for the 2015 Code Ordered Tree Removal Contract, M-620 to J-Mac Tree & Debris, LLC of Southfield for the total amount of \$175,070.00 and to further request a budget amendment for fiscal year 2014-15 in the amount of \$43,767.50
- B. Request to award the bid for the 2015 Fire Hydrant Blasting and Repainting Project, M-607 to Cross Renovation, Inc. of Garden City, MI for the total amount of \$36,600.00
- C. Request to award the bid for the 2015 Lawn Maintenance Contract, M-631 to J.E. Jordan of Detroit, MI for the total amount of \$67,940.00

13. **ORDINANCES:**

- A. Second Reading and adoption of an Ordinance to amend Article XVIII, Signs, Appendix A, Zoning, of the Code of Ordinances of the City of Oak Park, Michigan

14. **CITY ATTORNEY:**

- A. Request approval for settlement of Tax Tribunal Case No. 14-003190 regarding LSREF@ OREO (DIRECT), LLC v City of Oak Park and to authorize the City Attorney to sign on behalf of the City

15. **CITY MANAGER:**

Administration

- A. Request acceptance of the Local Officers Compensation Commission's salary determination for local elected officials

Community and Economic Development

- B. Request to approve the Final Site Plan subject to the noted conditions as recommended by the Planning Commission for Scannell Properties, 21200 Greenfield

Public Safety

- C. Request to adopt Traffic Control Order 160, Section 1.15 and to implement recommendations made by the Traffic Improvement Association for the intersection at Gardner and Lincoln Streets

Finance Department

- D. Proposed Fiscal Year 2015-2016 Draft Budget and Budget Work Session Schedule

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; and the speaker, alone, is responsible for his or her comments; the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member, failure to be germane to the business of the City, for vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. CLOSED SESSION

Pursuant to Section 8 of the Open Meetings Act to discuss Attorney-Client Privileged Communication, Pending Litigation, Collective Bargaining Agreements and/or Contract Negotiations

19. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
35th OAK PARK CITY COUNCIL
April 6, 2015
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237.

PRESENT: Mayor McClellan, Council Member Burns, Mayor Pro Tem Levine, Council Member Speech, Council Member Seligson

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

CM-04-119-15 (AGENDA ITEM #4) ADOPTION OF THE AGENDA WITH AN ADDITION – APPROVED

Motion by Speech, seconded by Levine, CARRIED UNANIMOUSLY, to approve the agenda with the following addition:

Item # 7B – Presentation from the Tri-Community Coalition.

Voice Vote:	Yes:	McClellan, Burns, Levine, Speech, Seligson
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-04-120-15 (AGENDA ITEM #5A-I) CONSENT AGENDA - APPROVED

Motion by Levine, seconded by Seligson, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Special Council Meeting Minutes of March 2, 2015 Revised **CM-04-121-15**
- B. Special Council Meeting Minutes of March 16, 2015 **CM-04-122-15**
- C. Regular Council Meeting Minutes of March 16, 2015 **CM-04-123-15**
- D. Independence Day Commission Meeting Minutes of February 4, 2015 and March 4, 2015 **CM-04-124-15**

- E. Agreement with the Road Commission for Oakland County for street sweeping, litter picking, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield **CM-04-125-15**
- F. Request approval for Application No. 2 (final) to Michigan Joint Sealing, Inc. of Livonia, MI, for the 2014 Joint and Crack Sealing Project, M-489 in the total amount of \$500.00 **CM-04-126-15**
- G. Request approval for payment of invoices from Orchard, Hiltz & McCliment for projects in the total amount of \$12,696.95 **CM-04-127-15**
- H. Request approval of an agreement with the Road Commission for Oakland County for repairs to Greenfield Road upon review by the City Attorney's office and tri-party payment of \$32,830 to same **(Removed from Consent Agenda)**
- I. Business License(s) New and Renewals as submitted for April 6, 2015 **CM-04-128-15**

(Subject to all Departmental Approvals)	ADDRESS	FEE
MERCHANT (NEW) April 6, 2015		
TOP THAT, LLC	25950 GREENFIELD	150.00
PERFECT EYEBROW THREADING	21700 GREENFIELD 455	150.00
FRESH BAKED PRINTS	13807 NINE MILE	150.00
DO U CERAMICS	10730 NINE MILE	150.00
PEST ARREST	8560 NINE MILE	150.00
JAMES TAILORING & ALTERATIONS	8236 NINE MILE	150.00
MERCHANT (RENEWALS) April 6, 2015		
HENDERSON TOWING	13390 CAPITAL	225.00
ELIE R. KHOURY, .M.D.	24611 COOLIDGE	150.00
DANIEL S LAZAR, D.P.M.	26106 GREENFIELD A	187.50
EXPRESS COLLISION	21470 COOLIDGE	225.00
DR. SALWAN FRANCIS, DDS PC	24621 COOLIDGE	150.00
LITTLE BEAR'S LEARNING CENTER	13391 NINE MILE	225.00
UNIVERSAL STAINED GLASS DESIGN	8550 NINE MILE	225.00
ANOTHER LEVEL UNISEX SALON	21700 GREENFIELD LL17	187.50
DIAMOND NAILS	25238 GREENFIELD	225.00
ADVANCE AMERICA #1327	22140 COOLIDGE	150.00
CHINA CITY	13715 NINE MILE	150.00
SALON ALE THEIA	8720 NINE MILE	225.00
PROFESSIONAL BEAUTY CENTER	23150 COOLIDGE	225.00
TOBACCO IMPORT USA	21060 COOLIDGE	225.00

Voice Vote: Yes: McClellan, Burns, Levine, Speech, Seligson
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Item #5H was removed from the Consent Agenda by Mayor McClellan to be considered separately.

**CM-04-129-15 AGREEMENT WITH THE ROAD COMMISSION FOR
OAKLAND COUNTY FOR REPAIRS TO GREENFIELD ROAD
UPON REVIEW BY THE CITY ATTORNEY'S OFFICE AND TO
APPROVE PAYMENT OF \$32,830 FROM THE MAJOR STREET
FUND TO SAME -APPROVED**

Motion by Levine, seconded by Burns, CARRIED UNANIMOUSLY, to approve an agreement with the Road Commission for Oakland County for repairs to Greenfield Road upon review by the City Attorney's office and to approve payment of \$32,830 from the Major Street Fund to same.

Roll Call Vote:	Yes:	McClellan, Burns, Levine, Speech, Seligson
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Mr. Fortura reported the Road Commission for Oakland County has agreed that repairs to Greenfield Road at and around 10 Mile Road would be the best use of the City's tri-party funding. The total project cost is \$625,000, of which Oak Park's share is \$32,830 under the tri-party program. Funding for the Tri-Party program was previously approved and is available in the Major Streets Fund.

RECOGNITION OF VISITING ELECTED OFFICIALS:

County Commissioner Helaine Zack presented information pertaining to activities in Oakland County.

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) City Manager Employee Recognition. City Manager Tungate presented an Employee Recognition Award to Public Safety Director Steve Cooper.

(AGENDA ITEM #7B) (Added to the Agenda) Tri-Community Coalition Presentation. Student Ambassador Devante Light made a presentation proposing a Prescription Drug take back day to be held in cooperation with the Public Safety Department on April 30, 2015.

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS: None

BIDS:

CM-04-130-15 (AGENDA ITEM #12A) BID AWARD FOR THE 2015 MISCELLANEOUS CONCRETE PROJECT, M-603 TO MATTIOLI CEMENT COMPANY, LLC OF FENTON, MI FOR THE TOTAL AMOUNT OF \$266,727.60 - APPROVED

Motion by Seligson, Seconded by Levine, CARRIED UNANIMOUSLY, to approve the bid award for the 2015 Miscellaneous Concrete Project, M-603 to Mattioli Cement Company, LLC of Fenton, MI for the total amount of \$266,727.60.

Roll Call Vote:	Yes:	McClellan, Burns, Levine, Seligson, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Technical & Planning Director Barrett reported that at the December 15, 2014 regular meeting of the Oak Park City Council, the request to rebid the 2015 Miscellaneous Concrete Project, M-603 was approved (CM-10-397-14). The project was advertised and over 20 contractors viewed the contract documents. On March 12, 2015, five (5) bids were received and opened and the low bidder, Mattioli Cement Company, LLC, submitted a bid of \$266,727.60. He indicated that Mattioli Cement Company has performed similar work for the City to the satisfaction of City personnel. This project will replace sections of concrete throughout the City, including roads, sidewalks, and drive approaches. Funding is available in the Water & Sewer Fund and the Local Street Fund in the FY 2014-15 budget for this expenditure.

CM-03-131-15 (AGENDA ITEM #12B) BID AWARD FOR THE 2015 JOINT AND CRACK SEALING PROJECT, M-604 TO MICHIGAN JOINT SEALING, INC. OF FARMINGTON HILLS, MI FOR THE TOTAL AMOUNT OF \$117,292.00 AND TO APPROVE THE REQUEST THAT \$17,292.00 BE TRANSFERRED FROM THE LOCAL STREET FUND BALANCE TO FUND THE UNBUDGETED PORTION OF THIS EXPENDITURE - APPROVED

Motion by Seligson, Seconded by Levine, CARRIED UNANIMOUSLY, to approve the bid award for the 2015 Joint and Crack Sealing Project, M-604 to Michigan Joint Sealing, Inc. of Farmington Hills, MI for the total amount of \$117,292.00 and to approve the request that \$17,292.00 be transferred from the Local Street Fund balance to fund the unbudgeted portion of this expenditure.

Roll Call Vote:	Yes:	McClellan, Burns, Levine, Seligson, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Mr. Barrett reported that at the March 2, 2015 regular meeting of the Oak Park City Council, the request to bid the 2015 Joint and Crack Sealing Project, M-604 was approved (CM-03-081-15). The project was advertised and over 26 contractors viewed the contract documents. On March 30, 2015, two (2) bids were received and opened and the low bidder, Michigan Joint Sealing, Inc, submitted a bid of \$117,292.00. References were checked and all had positive responses. He indicated that this project will seal the joints and cracks on the streets throughout the city and there is \$100,000.00 budgeted in the Road Construction Fund for this expenditure. \$17,292.00 is requested to be transferred from the Local Street Fund balance to fund the unbudgeted portion of this expenditure.

ORDINANCES:

CM-04-132-15 (AGENDA ITEM #13A) SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 6, ALCOHOLIC LIQUORS, ARTICLE III, REGULATION OF ON-THE-PREMISE CONSUMPTION, SECTIONS 6.2 AND 6.9 OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN - APPROVED

Motion by Burns, seconded by Speech, CARRIED, to adopt the following Ordinance to Amend Chapter 6, Alcoholic Liquors, Article III, Regulation of On-the-premise Consumption, Sections 6.2 and 6.9 of the Code of Ordinances of the City of Oak Park, Michigan:

CITY OF OAK PARK, MICHIGAN

ORDINANCE NO. ____

AN ORDINANCE TO AMEND CHAPTER 6 ALCOHOLIC LIQUORS, ARTICLE III, REGULATION OF ON-THE -PREMISES CONSUMPTION, SECTIONS 6.2 AND 6.9 OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

Chapter 6 - ALCOHOLIC LIQUORS

FOOTNOTE(S):

--- (1) ---

Cross reference— Businesses, ch. 22; offenses and miscellaneous provisions, ch. 50; intoxicating liquor prohibited in public parks, § 54-2. [\(Back\)](#)

State Law reference— Liquor law, MCL 436.1 et seq. [\(Back\)](#)

ARTICLE I. - IN GENERAL

Sec. 6-1. - Definitions.

The meaning of the terms "alcoholic liquor" and "license" when used in this chapter shall be as defined by state law.

(Code 1973, § 4-1)

Cross reference— Definitions generally, § 1-2.

State law reference— Definitions, MCL 436.2 et seq.

Sec. 6-2. - Consumption in public.

No alcoholic liquor shall be consumed on the public streets, parks, or in any other public places, or in any place open to the public, without a special license approved by city council in Section 6.9 including any store or establishment doing business with the public not licensed to sell alcoholic liquor for consumption on the premises; nor shall anyone who owns, operates or controls any such public establishment or store, permit the consumption of alcoholic liquor therein without a special license approved by city council as set forth in Section 6.9.-

(Code 1973, § 4-2)

State law reference— Consumption on public ways, parks, MCL 436.34.

Sec. 6-3. - General sales restrictions.

No licensee, by himself, or another, shall sell, furnish, give or deliver any alcoholic liquor to any person except pursuant to a special license approved in accordance with section 6-9:

- (1) Who is so intoxicated as not to be in control of all his faculties;
- (2) On any day during the hours not permitted by state law or the state liquor control commission;
- (3) For consumption on the premises, except pursuant to a special license approved in accordance with section 6-9

(Code 1973, § 4-3; Ord. No. O-08-555, § 1, 12-1-08)

Sec. 6-4. - Possessing or transporting alcoholic liquor in motor vehicles by persons under 21 years.

A person less than 21 years of age shall not knowingly transport or possess, in a motor vehicle, alcoholic liquor unless the person is employed by a licensee under the Michigan Liquor Control Act, MCL 436.1 et seq., as amended, the liquor control commission, or an agent of the liquor control commission and transports or possesses the alcoholic liquor in a motor vehicle under the person's control during regular working hours and in the course of the person's employment. A person who violates this section is guilty of a misdemeanor.

(Code 1973, § 4-5)

Sec. 6-5. - Furnishing alcoholic liquor to persons under 21 years.

- (a) Alcoholic liquor shall not be sold or furnished to a person unless the person has attained 21 years of age. A person who knowingly sells or furnishes alcoholic liquor to a person who is less than 21 years of age, or who fails to make a diligent inquiry as to whether the person is less than 21 years of age, is guilty of a misdemeanor.
- (b) "Diligent inquiry" means a diligent good faith effort to determine the age of a person, which includes at least an examination of an official Michigan operator's or chauffeur's license, an official Michigan personal identification card, or any other bona fide picture identification which establishes the identity and age of the person.

(Code 1973, § 4-6; Ord. No. O-97-361, § 1, 3-3-97)

State law reference— Similar provisions, MCL 436.33.

Sec. 6-6. - Furnishing fraudulent identification.

A person who furnishes fraudulent identification to a person less than 21 years of age, or, notwithstanding section 6-8, a person less than 21 years of age who uses fraudulent identification to

purchase alcoholic liquor, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$100.00, or both.

(Code 1973, § 4-7; Ord. No. O-97-361, § 2, 3-3-97; Ord. No. O-99-396, § 1, 10-18-99; Ord. No. O-00-429, § 1, 11-6-00)

State law reference— Similar provisions, MCL 436.33b.

Sec. 6-7. - State license required for sales.

No person shall engage in the business of selling alcoholic liquor, beer, wine or spirits for consumption in the city without first obtaining a license therefor, as required by the statutes of the state.

(Code 1973, § 4-8)

State law reference— For state licenses, see MCL 436.27.

Sec. 6-8. - Prohibition relative to persons under 21 years; penalties; exceptions.

(a) A person less than 21 years of age shall not purchase or attempt to purchase alcoholic liquor, consume or attempt to consume alcoholic liquor, or possess or attempt to possess alcoholic liquor, except as provided in this section and section 6-4. A person less than 21 years of age who violates this subsection is guilty of a misdemeanor punishable by the following fines and sanctions:

- (1) For the first violation, a fine of not more than \$100.00, and may be ordered to participate in substance abuse prevention or substance abuse treatment and rehabilitation services as defined in section 6107 of the public health code, 1978 PA 368, MCL 333.6107, and may be designated by the administrator of substance abuse services, and may be ordered to perform community service and to undergo substance abuse screening and assessment at his or her own expense as described in subsection (c).
- (2) For a violation of this subsection following a prior conviction or juvenile adjudication for a violation of this subsection or section 33b(1) of former 1933 (Ex Sess) PA 8, a fine of not more than \$200.00, and may be ordered to participate in substance abuse prevention or substance abuse treatment and rehabilitation services as defined in section 6107 of the public health code, 1978 PA 368, MCL 333.6107, and designated by the administrator of substance abuse services, to perform community service, and to undergo substance abuse screening and assessment at his or her own expense as described in subsection (c).
- (3) For a violation of this subsection following two prior convictions or juvenile adjudications for a violation of this subsection or section 33b(1) of former 1933 (Ex Sess) PA 8, a fine of not more than \$500.00, and may be ordered to participate in substance abuse prevention or substance abuse treatment and rehabilitation services as defined in section 6107 of the public health code, 1978 PA 368, MCL 333.6107, and designated by the administrator of substance abuse services, to perform community service, and to undergo substance abuse screening and assessment at his or her own expense as described in subsection (c).

(b) Subsection (a) does not prohibit a person less than 21 years of age from possessing alcoholic liquor:

- (1) During regular working hours and in the course of his or her employment if employed by a person licensed by the liquor control commission, or by an agent of the liquor control commission, if the alcoholic liquor is not possessed for his or her personal consumption; or
- (2) Consuming alcoholic liquor in a course offered by an accredited post secondary educational institution in an academic building of the institution under the supervision of a faculty member if the purpose of the consumption is solely educational and is a requirement of the course; or

- (3) Consuming alcoholic liquor, including sacramental wine, in connection with religious services at a church, synagogue, or temple;
 - (4) In an undercover operation under the direction of the person's employer and with the prior approval of the local prosecutor's office as part of an employer-sponsored internal enforcement action;
 - (5) In an undercover operation under the direction of the state police, the liquor control commission, or a local police agency as part of an enforcement action.
- (c) The court may order the person convicted of violating subsection (a) to undergo screening and assessment by a person or agency as designated by the substance abuse coordinating agency as defined in section 6103 of the public health code, 1978 PA 368, MCL 333.6103 in order to determine whether the person is likely to benefit from rehabilitative services, including alcohol or drug education and alcohol or drug treatment programs.
- (d) An officer or member of the city department of public safety who witnesses a violation of subsection (a) may stop and detain the person for the purposes of obtaining satisfactory identification, seizing illegally possessed alcoholic liquor and issuing an appearance ticket.
- (e) A peace officer who has reasonable cause to believe a person less than 21 years of age has consumed alcoholic liquor may require the person to submit to a preliminary chemical breath analysis. A peace officer may arrest a person based in whole or in part upon the results of a preliminary chemical breath analysis. The results of a preliminary chemical breath analysis or other acceptable blood alcohol test are admissible in a criminal prosecution to determine whether the minor has consumed or possessed alcoholic liquor. A person less than 21 years of age who refuses to submit to a preliminary chemical breath test analysis as required in this subsection is responsible for a civil infraction and may be ordered to pay a civil fine of not more than \$100.00.
- (f) The city department of public safety, upon determining that a person less than 18 years of age who is not emancipated pursuant to 1968 PA 293, MCL 722.1 to 722.6, allegedly consumed, possessed, purchased, or attempted to consume, possess, or purchase alcoholic liquor in violation of subsection (a) shall notify the parent or parents, custodian, or guardian of the person as to the nature of violation if the name of a parent, guardian, or custodian is reasonably ascertainable. The notice shall be made not later than 48 hours after determining that the person who allegedly violated subsection (a) is less than 18 years of age and not emancipated under 1968 PA 293, MCL 722.1 to 722.6. The notice may be made by any means reasonably calculated to give prompt actual notice including, but not limited to, notice in person, by telephone, or by first-class mail. If a person less than 17 years of age is incarcerated for violating subsection (a), then his or her parents or legal guardian shall be notified immediately.

(Code 1973, § 4-9; Ord. No. O-97-361, § 3, 3-3-97; Ord. No. O-99-396, § 2, 10-18-99)

Sec. 6-9. - Special licenses.

The ~~e~~D~~i~~rector of ~~p~~P~~u~~blic ~~S~~safety, or his designee, may approve the issuance by the ~~s~~S~~t~~ate ~~L~~Liquor ~~e~~C~~o~~n~~t~~rol ~~e~~C~~o~~mmission of a special license for the sale of beer and wine by the glass under the following circumstances:

- (1) A special license will be approved only for a recognized nonprofit organization, exempt from federal taxation under 26 USC Section 501(c)(3).
- (2) A completed application, on the ~~s~~S~~t~~ate ~~L~~Liquor ~~e~~C~~o~~n~~t~~rol ~~e~~C~~o~~mmission form, for a special ~~-one~~ ~~to three~~ ~~one~~-day license, shall be submitted to the director of public safety for his review at least five working days prior to filing with the state liquor control commission.
- (3) A special license will be approved for one day only.

- (4) No event will be approved to occur in any city building, or on city property, ~~or outdoors~~; except during the Fourth of July Celebration and Oak Park Summerfest with a city council approved special event license accompanied by an approved license by the State Liquor Control Commission, with prior written approval by city council.
- (5) No sale or consumption of distilled spirits will be allowed; only beer and wine may be permitted.
- (6) A special license will be approved only for an event at which food will be served.
- (7) A special license does not permit the sale or advertisement for sale of an unlimited quantity of alcoholic beverages at a specific price.
- (8) The applicant must submit proof that liability insurance covering the event has been obtained, with limits not less than \$1,000,000.00 per occurrence, \$2,000,000.00 total.
- (9) A fee for review of applications shall be charged in an amount to be set by the city council from time to time.
- (10) The eCity mManager will submit annual reports to the city council regarding permits approved pursuant hereto along with any recommendations for changes.

(Ord. No. O-08-555, § 2, 12-1-08)

Secs. 6-10—6-30. - Reserved.

ARTICLE II. - MINORS AT OPEN HOUSE PARTIES

Sec. 6-31. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Alcoholic liquor means as defined as in section 2 of the Michigan Liquor Control Act, MCL 436.1 et seq., and shall include any beverage containing more than one-half of one percent of alcohol by volume, including beer, wine and spirits.

Control means any form of control, regulation or dominion, including a possessory right or the paying or contracting for rental premises.

Drug means a controlled substance as defined in MCL 333.7212 et seq., as the same may be amended from time to time.

Minor means a person not legally permitted by reason of age to possess or consume alcoholic beverages pursuant to section 33b of the Michigan Liquor Control Act, MCL 436.1 et seq.

Open house party means a social gathering of persons at a residence or rental premises which includes persons other than or in addition to the owner or person with rights of possession, and their immediate family members.

Rental premises means a hotel room, motel room, hall, or limousine which is rented on a shortterm basis for lodging or a social function.

Residence means a home, apartment, condominium or other dwelling unit, and includes the curtilage of such dwelling unit.

(Ord. No. O-94-319, § 1(a), 3-21-94)

Cross reference— Definitions generally, § 1-2.

Sec. 6-32. - Conditions of prohibition; penalties for violation.

No person having control of any residence or rental premises shall allow an open house party to occur or continue at such residence or rental premises if the person knows or reasonably should know that a minor is in possession of or consuming alcoholic liquor or a drug at such residence or rental premises. The penalties for violation of this section shall be as follows:

- (1) For the first violation, a fine not exceeding \$500.00 or imprisonment in the county jail for a term not to exceed 30 days, or by both such fine and imprisonment.
- (2) For subsequent violations, a fine not exceeding \$500.00 or imprisonment in the county jail for a term not to exceed 90 days, or by both such fine and imprisonment.

(Ord. No. O-94-319, § 1(b), 3-21-94)

Sec. 6-33. - Attendance at gathering.

No person shall knowingly remain present at an open house party where a minor is in possession of or consuming alcoholic liquor. A person who violates this section shall have committed a civil infraction and shall be subject to the following penalties:

- (1) For the first violation, a civil fine of not more than \$25.00.
- (2) For a second violation, a civil fine of not more than \$50.00.
- (3) For a third or subsequent violation, a civil fine of not more than \$100.00.

(Ord. No. O-94-319, § 1(c), 3-21-94)

Sec. 6-34. - Exceptions.

The provisions of this article shall not apply to legally protected religious observances or legally protected educational activities.

(Ord. No. O-94-319, § 1(d), 3-21-94)

Secs. 6-35—6-50. - Reserved.

ARTICLE III. - REGULATION OF ON-THE-PREMISES CONSUMPTION

Sec. 6-51. - Short title.

This article shall be known and may be cited as the City of Oak Park on-the-Premises Consumption Ordinance.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-52. - Statement of purpose.

The purpose of this article is to allow the city to establish and administer a policy for the issuance and transfer of tavern licenses for the sale of beer and wine for consumption on the premises ("tavern licenses") and related permits, to provide for the enforcement of liquor laws, regulations and ordinances, and to manage the number of tavern licenses in the City of Oak Park.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-53. - Definitions.

(a) The following definitions shall apply in this article:

- (1) *Applicant* means the individual(s); or for partnerships, all partners; for limited liability companies, all managers and members; and for corporations, all directors, officers and stockholders if the stock is not publicly traded, seeking to be licensees hereunder.
- (2) *Licensee* means and include all persons, including their agents, servants and employees, holding a license to sell alcoholic liquor in the city for consumption on the premises issued by the Michigan Liquor Control Commission.
- (3) *Licensed premises* means the Oak Park location at which a licensee is authorized to sell alcoholic liquor for consumption on the premises.

- (4) *License* means a license to sell alcoholic liquor for consumption on the premises issued by the Michigan Liquor Control Commission.
- (5) *Related permit* means any permit issued by the Michigan Liquor Control Commission to a licensee for entertainment or other activity at the licensed premises which legally requires such a permit.
- (6) *Person* means any person, firm, partnership, association or corporation.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-54. - Licensing policy.

- (a) No person shall engage in the business of selling alcoholic liquor for consumption on the premises in the City of Oak Park without first obtaining a liquor license therefor, as required by the statutes of the State of Michigan and the City of Oak Park.
- (b) The city council may establish by resolution the number and type of establishments within the city in which the sale or consumption of alcoholic liquor shall be permitted for consumption on the premises. The number of such establishments may be less, but in no case greater than the number of such establishments permitted by Michigan law.
- (c) New licenses and related permits, transfers of ownership of existing licenses, and transfers of licenses into the city shall require the prior approval, and is at the sole discretion of, the city council.
- (d) An annual review shall be conducted of all existing licenses and related permits in the City of Oak Park.
- (e) No person shall engage in the business of selling alcoholic liquor for consumption on the premises in the City of Oak Park without first obtaining a special land use approval, as required by the Zoning Act, and entering into a contract with the City of Oak Park.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-55. - Restaurant requirements.

- (a) The city council shall not approve any application for a new, a renewal, or transfer into the city of a license to sell alcoholic liquor for consumption on the premises unless the use of the license is in connection with and incidental to a restaurant operation meeting the following requirements and performance standards:
 - (1) There shall at all times be maintained and provided culinary facilities to cook or prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 40 patrons at any time.
 - (2) The proprietor shall make available a varied menu of food items consisting of not less than ten such food items cooked or prepared on the premises.
 - (3) Not more than 50 percent of the gross floor area open to the general public shall be used for purposes other than seating for diners, consisting of tables, chairs, booths, and necessary aisle ways. Public restroom facilities shall not be included in this determination.
 - (4) That during any 90-day period, no more than 50 percent of the gross revenues of the establishment will be or is derived from the sale of alcoholic beverages. Sales of food or alcoholic beverages to hotel or motel guests for consumption within their private rooms shall not be considered in determining the percentage ratio of sales to alcoholic beverages.
 - (5) No admission fees or cover charges shall be levied on any patrons.
 - (6) Restaurant shall stop serving alcoholic beverages at 12:00 a.m. (midnight).

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-56. - Application for license.

- (a) Each applicant for a new license and/or a new related permit, the transfer into the city of a license, or the transfer of ownership of an existing license shall submit to the city clerk an application, on a form provided by the city, containing:
- (1) The name and address of the applicant, with age for an individual, as well as for each partnership, the persons entitled to share in the profits thereof; and also for a corporation, the purpose for which organized, the names and addresses of the officers and directors; and if a majority interest of the stock of such corporation is owned by one person or nominee, the name and address of such person.
 - (2) The citizenship of the applicant; place of birth; and, if a naturalized citizen, the time and place of naturalization.
 - (3) The nature or purpose of the applicant's business, and, in the case of a corporation, the object for which it was formed; applicant shall submit copies of business entity's organizational documents.
 - (4) The length of time the applicant has been engaged in the business of that character, or, in the case of a corporation, the date when its charter was issued.
 - (5) The location and description of the premises or place of business which is to be operated under such license; applicant shall submit copy of lease, deed, or other proof of applicant's right to use the property.
 - (6) A statement whether applicant has operated or made application for a similar or another license on any premises other than described in this application, and the disposition of such license or application.
 - (7) A statement as to whether the applicant has ever been convicted of or found responsible for a violation of any federal or state law or administrative rules of the Michigan Liquor Control Commission concerning the manufacture, possession or sale of alcoholic liquor, or similar violation of another state or country or convicted of any felony or misdemeanor, and/or is otherwise disqualified to receive a license by reason of any matter or thing contained in this article or the laws of the State of Michigan.
 - (8) A statement that the applicant will not violate any of the laws of the State of Michigan or of the United States or any ordinances of the City of Oak Park or the administrative rules of any regulatory agency in the conduct of its business.
 - (9) An accurate record and history of any liquor license complaint violations by the applicant, owners or stockholders of applicant, by a corporation or entity the applicant has worked for or had a substantial interest in, or by a parent or subsidiary corporation of the applicant for the immediate preceding five years.
 - (10) The application shall be accompanied by building and site plans showing the entire structure and premises, and in particular the specific areas where the license is to be utilized. The plans shall demonstrate adequate off-street parking, lighting, refuse disposal facilities, and where appropriate, adequate plans for sound barriers and noise control.
 - (11) The estimated total cost in dollars to be expended by the licensee for the licensed premises.
 - (12) A sample menu for the proposed licensed establishment, together with a breakdown of the anticipated revenues from food and nonalcoholic beverages, alcoholic beverages and other revenues.
 - (13) Other information requested on the form provided by the clerk.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-57. - Plan of operation required.

- (a) *Business operation.* An application for a new license or related permit, an application for the transfer of ownership of an existing license or an application for transfer of a license into the city shall require submission of a plan of operation for review and consideration by the city council.
- (b) *Plan of operation.* A plan of operation shall contain an operational statement outlining the manner in which the establishment will be operated, including, but not limited to, the format, schedule of the hours of operation, crowd control, security, alcohol management, staff training, use of the facilities, parking provisions, plan for interior use and layout, and any other pertinent information requested by the city.
- (c) *Compliance.* A licensee shall comply with all applicable state and city regulations and the plan of operation as approved by the city council. A failure to so comply is a violation of this article and shall provide grounds for the city council recommending to the Michigan Liquor Control Commission that the license be revoked or not renewed.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-58. - Review procedures.

- (a) *City clerk processing.* Upon receipt of an application and fee, as provided herein, the clerk shall distribute the application to appropriate departments within the city for certifications necessary for city council approval, as follows:
 - (1) Certification by the city clerk that the proposed licensee has a current valid license for operation of a restaurant at the proposed licensed premises or meets applicable requirements for the issuance of such a license.
 - (2) Certification by the director of technical and planning services that the buildings or structures to which the license will apply meet all applicable building and property maintenance codes or that acceptable building plans for work which will satisfy all such codes have been submitted.
 - (3) Certification by the director of technical and planning services that the proposed licensed premises is appropriately zoned for the use and that any required zoning approvals, including site plan approval, have been applied for or obtained.
 - (4) Certification by the director of public safety based upon a finding that the proposed licensee or licensees are of good moral character.
 - (5) Certification by the director of public safety that the proposed licensed premises are in compliance with all applicable fire safety regulations.
- (b) *Public hearing.*
 - (1) When a completed application and fee including public hearing and notice have been received, the city council shall schedule a public hearing to consider the request for a new license and related permit, the transfer of ownership of an existing license, or the transfer of a license into the city.
 - (2) Notice of the public hearing shall be provided to all property owners within 500 feet of the proposed establishment, according to the tax records of the city.
 - (3) Notice of the public hearing shall be provided to all current liquor license holders located in the city, school districts, private schools, public school academies, and churches located in the city.
 - (4) The applicant or an authorized representative shall appear at the city council hearing and make a written and/or oral presentation concerning the request.
- (c) *Review factors.* In reviewing a request for a new license or related permit, a transfer of ownership of an existing license, or a transfer of a license into the city, the city council may consider and/or weigh the following factors:
 - (1) Total number of similar licenses in the city.

- (2) Input from residents and surrounding business owners.
 - (3) Impact of the establishment on surrounding businesses and neighborhoods.
 - (4) Whether a proposed licensed premises is part of a multi-use project with substantial new retail, office, or residential components, and the size of the proposed licensed premises relative to the overall project or development.
 - (5) Crowd control.
 - (6) Parking availability.
 - (7) Preservation or restoration of historic buildings.
 - (8) Location in an underdeveloped area.
 - (9) Concentration of establishments and impact on policing requirements.
 - (10) Policing requirements.
 - (11) Business history.
 - (12) Business experience.
 - (13) Liquor control commission violation history.
 - (14) Percent of floor area devoted to dining versus bar area.
 - (15) Size of bar area.
 - (16) Overall benefit of the plan to the City of Oak Park.
 - (17) Non-payment of taxes or other payment due to the city.
 - (18) Any other factor(s) that may affect the health, safety and welfare or the best interests of the community.
- (d) *Restrictions on licenses.* No license shall be approved for:
- (1) An applicant or licensee whose license has been revoked for cause.
 - (2) An applicant, who at the time of application or at renewal of any license issued hereunder, would not qualify or be eligible therefor.
 - (3) A co-partnership, unless all of the members of such co-partnership shall qualify to obtain a license.
 - (4) A corporation if any officer, manager or director thereof, or a stock owner or stockholders owning in the aggregate more than five percent of the stock of such corporation, would not be eligible to receive a license hereunder for any reason.
 - (5) An applicant or licensee whose place of business is or will be conducted by a manager or agent, unless such manager or agent possesses qualifications similar to those required of the applicant or licensee.
 - (6) An applicant or licensee who has been convicted or found responsible for a violation of any federal or state law or administrative rules of the Michigan Liquor Control Commission concerning the manufacture, possession or sale of alcoholic liquor, or similar violation of another state or country.
 - (7) An applicant or licensee who does not own the premises for which a license is sought or have a lease therefor for the full period for which the license is issued.

- (8) Any law enforcement official or any member of the council, or to any such official having interest in any way, either directly or indirectly, in manufacture, sale or distribution of alcoholic liquor.
 - (9) An applicant or licensee who does not have substantial management experience with entities having liquor licenses, or who, for other similar reasons, in the discretion of the city council, is not qualified to receive a license.
 - (10) An applicant or licensee that has not submitted a site plan free from violations of the applicable building, electrical, mechanical, plumbing, or fire prevention codes, applicable zoning regulations, or applicable public health regulations;
 - (11) Unless an applicant or licensee is selling beer or wine, demonstrably in connection with, and incidental to, a bona fide restaurant operation;
 - (12) An applicant or licensee that where the city council has determined that the premises do not, or will not reasonably soon after commencement of operations, have adequate off-street parking, lighting, refuse disposal facilities, noise or nuisance control, or such new construction or remodeling as proposed would not be completed;
 - (13) An applicant or licensee that where the city council has determined that the location proposed for a licensed liquor establishment will have an adverse effect on the community, with consideration given to traffic safety conditions, accessibility to major streets or highways, distance from public or private schools, impact on adjacent residential districts, zoning classifications and the availability of parking.
 - (14) An applicant or licensee unless a valid special land use approval is lawfully maintained for the premises.
 - (15) An applicant or licensee unless a valid contract has been entered into with the city.
 - (16) An applicant determined to have been untruthful in the application submitted to the city or to have submitted an application or other documentation with material omissions of fact.
- (e) *Approval.* After a review by staff and recommendation, and a public hearing, if the city council is satisfied that the establishment or operation will provide a benefit the City of Oak Park and constitute an asset to the community, it will adopt a resolution granting approval, subject to the satisfaction of any conditions stated in the resolution. Approval of a license shall be conditioned on any necessary remodeling or new construction for the use of the license be completed within six months of the action of the city council or the Michigan Liquor Control Commission approving such license, whichever last occurs. Any unusual delay in the completion of such remodeling or construction may subject the license to revocation.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-59. - Entertainment permits.

- (a) Requests for permits for dance, entertainment, or dance and entertainment shall be reviewed and approved in the discretion of the city council after an evaluation of the factors listed in subsection 6-58(c). The city will not consider requests for topless entertainment permits.
- (b) No licensee shall knowingly engage in, allow, or permit any of the following activities, without first being granted a permit by both the city and the Michigan Liquor Control Commission, which is in legal effect at the time of the occurrence of such activity, to be conducted by any person upon any licensed premises owned, occupied or controlled by such licensee:
 - (1) Dancing, monologues, dialogues, motion pictures, still slides, closed circuit television, contests or other performances for public viewing on the licensed premises.
- (c) No nudity or topless activity shall be permitted on a licensed premises. As used in this section:

- (1) *Nudity* means exposure to public view of the whole or part of the pubic region; the whole or part of the anus; the whole or part of the buttocks; the whole or part of the genitals; or the breast area including the nipple or more than ½ of the area of the breast.
- (2) *Topless activity* means activity that includes, but is not limited to, or entertainment or work-related activity performed by any employee, agent, or contractor of the licensee or person acting under the control of or with the permission of the licensee, on the licensed premises in which the female breast area, including the nipple, or more than one-half of the area of the breast, is directly exposed or exposed by means of see-through clothing or a body stocking:

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-60. - Entertainment permit requests.

- (a) The city will review each entertainment permit request to determine whether to approve the temporary permit and, if necessary, make a recommendation to the Michigan Liquor Control Commission regarding issuance of said permit, based upon a licensed establishment operation in a manner consistent with the provisions of this article and all other applicable laws, and regulations of the City of Oak Park and the State of Michigan.
- (b) The city manager shall initiate an investigation and review of each request for an entertainment permit. The investigation and review may include, but not be limited to, the procedures listed in section 6-61

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-61. - Annual license review.

- (a) The city will review each license to determine whether to make a recommendation to the Michigan Liquor Control Commission regarding renewal of said license, based upon a licensed establishment operation in a manner consistent with the provisions of this article and all other applicable laws, and regulations of the City of Oak Park and the State of Michigan.
- (b) The city manager shall annually initiate an investigation and review of each on premises licensed establishment. The investigation and review shall include, but not be limited to, the following:
 - (1) Current valid licenses from appropriate county, state or federal governments authorizing service of food at the establishment.
 - (2) Inspection of the premises compliance with the license, its approved site plan and, if applicable, its plan of operation, as well as any conditions imposed by the city or the Michigan Liquor Control Commission or representations made by the licensee at the time of issuance or transfer of the license.
 - (3) City records to determine that all taxes and other monies due the city are timely paid.
 - (4) Police files or other sources of information to determine that no activity in connection with the licensed premises is in violation of the law, disturbs the public peace and tranquility, constitutes a nuisance, or contributes to the disruption of the normal activities of those in the neighborhood of the licensed premises.
 - (5) Continuous compliance with the applicable conditions or of the criteria as described in subsection 6-58(c) of this article.
 - (6) The operation of the licensed establishment for compliance with any and all representations made by the licensee to the city or the city council.
 - (7) Recommendations from city departments. Following receipt of a fully completed application, fees, and such other information as may be requested by the city, the city clerk shall forward the application to the department of public safety, department of technical and planning services, treasurer's office, and such other departments as required by the city manager, which departments shall make their reviews and recommendations prior to consideration by the city

council. In conducting its review, the city may request other pertinent information from the licensee. The complete report shall be reviewed by staff prior to being submitted to the city council.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-62. - Revocation and non-renewal.

- (a) Each establishment within the city for which a license or related permit is granted shall be operated and maintained in accordance with all applicable laws and regulations of the City of Oak Park and the State of Michigan. Upon any violation of this article, the council may, after notice and hearing, request the Michigan Liquor Control Commission to revoke such license and/or permit.
- (b) Upon any violation(s) of this article, the city will notify the licensee of the specific violation(s) and afford the licensee an opportunity to comply with said article. Licensee must comply in the time established by the city manager, but in no event more than ten days after notification to licensee by city of such violation. Absent compliance within that time established by the city manager, the city may hold a hearing and request that the Michigan Liquor Control Commission not renew and/or revoke such license and/or permit.
- (c) Before filing any objection to renewal or request for revocation of a license or permit with the Michigan Liquor Control Commission, the city shall serve the licensee with notice and proceed in accordance with this article, as amended. The city shall serve the licensee by first-class mail mailed to the licensed premises at least ten days prior to the hearing with notice of hearing, which notice shall contain the following:
 - (1) Date, time and place of hearing.
 - (2) Notice of the proposed action.
 - (3) Reasons for the proposed action.
 - (4) Names of any witnesses known at the time who may testify.
 - (5) A statement that the licensee may present evidence or any testimony that may refute or respond to reasons for the proposed action.
 - (6) A statement requiring the licensee to notify the city attorney's office at least three days prior to the hearing date if they intend to contest the proposed action, and to provide the names of witnesses known at the time who will testify on their behalf.
- (d) Upon completion of the hearing, the city council shall submit to the licensee and the Michigan Liquor Control Commission a written statement of the findings and determination.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-63. - Criteria for non-renewal or revocation.

- (a) The city council may recommend non-renewal or revocation of a license or related permit to the liquor control commission upon a determination based upon a preponderance of the evidence presented at the hearing that any of the following exists:
 - (1) Failure to comply with all standards, plans or agreements, entered into in consideration for the issuance, transfer or continuance of the license or permit, or failure to comply with all agreements or consent judgments entered into subsequent to the issuance of the license or permit.
 - (2) Failure to comply with an approved plan of operation and other plans, specifications, or representations made or submitted to the city by the licensee.
 - (3) Violations of the state liquor laws or regulations of the liquor control commission.

- (4) Violations of state laws or local ordinances including, but not limited to those laws or ordinances concerning the public health, safety or public welfare.
- (5) Failure to meet the requirements of section 6-55 of this article.
- (6) Maintenance of a nuisance upon or in connection with the licensed premises including, but not limited to, any of the following:
- (7) Failure to correct, within a reasonable amount of time, violations of building, electrical, mechanical, plumbing, zoning, health, fire or other applicable regulatory codes, to include the history thereof.
- (8) A pattern of patron conduct in the neighborhood of the licensed premises, which is a violation of the law and/or disturbs the peace, order and tranquility of the neighborhood, including types of police, fire or medical services related to this operation.
- (9) Failure to maintain the grounds and exterior of the licensed premises, including litter, debris or refuse blowing or being deposited upon adjoining properties.
- (10) Entertainment on the premises or activity in connection with the licensed premises which by its nature causes, creates or contributes to disorder, disobedience to rules, ordinance or laws, or contributes to the disruption of normal activity of those in the neighborhood of the licensed premises.
- (11) Licensee's hindrance or obstruction of inspection of the licensed premises by the city's agents or employees in connection with the enforcement of this article.
- (12) Failure to pay taxes or make other payments due to the city in a timely manner.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-64. - Employees to be 21.

- (a) No person shall be employed to serve or handle any alcoholic beverage in any establishment where such beverage is sold for consumption upon the premises unless said person shall have attained the age of 21 years, provided, however, that persons under the age of 21 years but not under the age of 18 years may be employed to serve or handle alcoholic beverages by special permission of the director of public safety.
- (b) All licensees must have in their possession a birth certificate or other official document showing the place and date of birth of each employee which shall be available for inspection by police officers at all times.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-65. - Sales restricted.

No licensee under this article, by himself, or another, shall sell, furnish, give or deliver any alcoholic beverage to any person:

- (1) Who is so intoxicated as not to be in control of all his faculties;
- (2) On any day during the hours not permitted by state law or the state liquor control commission.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-66. - Game devices prohibited; presence of devices as prima facie evidence.

- (a) No licensee under this article shall allow upon his licensed premises slot machines, pinball machines, baseball, football, golf or hockey machines, electric ray machines, baffle boards, punch or pull boards, dice games or any gambling or gaming devices or paraphernalia of any nature, type or description, machines or apparatus, or gambling or gaming of any kind whatsoever.
- (b) The presence of any such device, machine or apparatus, mentioned in subsection (a) above, upon the premises of any establishment shall be prima facie evidence of a violation of this section.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-67. - Maintenance of peace and good order.

No person having the management, ownership or control of any premises in the city wherein any alcoholic beverage is sold for consumption on the premises shall permit any boisterous conduct, or in any manner the disturbance of the peace and good order of the neighborhood.

(Ord. No. O-13-596, § 1, 7-15-13)

Sec. 6-68. - Soliciting of drinks and fraternizing with customers by employees prohibited.

No person having the management, ownership, or control of any premises wherein any alcoholic beverage is sold for consumption on the premises, shall permit anyone employed in said business to drink alcoholic beverages with, visit or fraternize with any of the patrons of said establishment in said place of business; nor shall any licensee or person having the management, ownership or control of such premises solicit any customer or patron of such place to purchase any alcoholic or non-alcoholic beverage for himself or any other person therein; provided, however, that this provision shall not apply to any female waitress, manager or licensee regularly employed on the premises who accepts or serves an order to any customer or patron in the regular course of her employment.

(Ord. No. O-13-596, § 1, 7-15-13)

SECTION 1. Article XVIII, Appendix A, Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to replace Article XVIII with the following:

SECTION 4. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 5. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 6. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this 6th day of April, 2015.

Roll Call Vote:	Yes:	McClellan, Burns, Seligson, Speech
	No:	Levine
	Absent:	None

MOTION DECLARED ADOPTED

City Manager Tungate explained the application process and policy related to the proposed ordinance changes. Council discussed the issues related to the amendments to the ordinance that could allow beer and wine to be served on City Property with Council approval as a part of two possible city events, the Fourth of July Celebration and Summerfest.

CM-04-132-15 (AGENDA ITEM #13A) SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 6, ALCOHOLIC LIQUORS, ARTICLE III, REGULATION OF ON-THE-PREMISE CONSUMPTION, SECTIONS 6.2 AND 6.9 OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN - APPROVED

Motion by Seligson, seconded by Burns, CARRIED UNANIMOUSLY, to approve the First reading of the following Ordinance to amend Article XVIII, Signs, Appendix A, Zoning, of the Code of Ordinances of the City of Oak Park, Michigan:

CITY OF OAK PARK, MICHIGAN

ORDINANCE NO.

AN ORDINANCE TO AMEND ARTICLE XVIII, SIGNS, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article XVIII, Appendix A, Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to replace Article XVIII with the following:

ARTICLE XVIII. - SIGNS

Sec. 1800. - Signs.

- A. Purpose.** It is the purpose of this section to provide for proper identification of businesses and institutions; to enable the public to locate goods, services and facilities without difficulty and confusion; to prevent wasteful use of resources as a result of competition among businesses for attention; and to promote the continued attractiveness of the City of Oak Park. It is further determined that to allow an excessive number of signs in the city would be unduly distracting to pedestrians and motorists, creates a traffic hazard, and may reduce the effectiveness of signs needed to direct the public. The regulations of this section are determined to be the minimum regulations necessary to achieve its purposes.
- B. Objectives.** To achieve the purpose stated above, this section has the following objectives:
1. To prevent the placement of signs in a manner that will conceal or obscure signs or adjacent businesses;
 2. To keep the number of signs and sign messages at a level reasonably necessary to identify a business and its products or services;
 3. To keep signs within a reasonable scale with respect to the buildings to which they relate;

4. To keep an area adjacent to streets clear of signs which might obstruct or distract the view of motorists;
5. To reduce the visual and physical obstructions to motorists entering or leaving streets;
6. To enhance the physical appearance of the city;
7. To preserve scenic and natural beauty of designated areas;
8. To make the city a more enjoyable and pleasing community; and
9. To create a more attractive economic and business climate.

Sec. 1801. - Definitions.

Refer to definitions pertaining to signs found in article II.

Sec. 1802. - Basic requirements—All districts.

The following general requirements shall apply to all signs in every zoning district within the City of Oak Park.

- A. Only on-site signs are permitted.
- B. The calculation of sign surface area shall include: the sign frame and any sign member or support which is illuminated or bears advertising matter, symbols, logos, or similar decorations associated with the business identified thereon.
- C. Every sign shall be effectively attached to a building, other permanent structure, or the ground. Portable or moveable signs (such as trailer signs) are prohibited. The intent of this paragraph shall not be circumvented by the use of parked vehicles or trailers as signs or conveyances for signs.
- D. All illuminated signs shall be so arranged or shielded so as not to interfere with the vision of persons on adjacent thoroughfares and properties. In no event shall light from an illuminated sign shine on adjacent property which is used for residential purposes.
- E. The color saturation and hue of illuminated signs shall be such as to preclude confusion with traffic signals.
- F. All signs shall conform to the regulations as set forth in this ordinance, and any sign or billboard not conforming thereto shall be deemed a nonconforming structure subject to the provisions of section 2005
- G. No sign shall be located or placed on any property or building in a manner that interferes with the driver of an automobile having proper visibility of pedestrians or automobile traffic.
- H. No sign, except those for emergency service purposes established and maintained by the city, county, state or federal government, shall be located in, project into, or overhang a public right-of-way or dedicated public easement.
- I. All emergency service purpose directional signs required for the purpose of orientation, when established by the city, county, state or federal government, shall be permitted in all use districts, and may exceed six feet in height.
- J. Sign materials and design shall be consistent with the architectural design of the building they identify.
- K. All signs shall be maintained in a condition similar to that which existed at the time of their erection. At the least, all signs and all awnings with sign components shall be kept clean, free of

missing or loose parts, free of blistering or peeling paint, and without burned-out illumination, or missing or obsolete sign panels.

- L. All sign owners shall complete a form, provided by the city, indicating the name, address and phone number of the person responsible for maintenance of the sign. At the request of the city, any sign owner shall update the information provided on this form.
- M. Free-standing signs shall be set back at least five feet from all lot lines unless otherwise provided by this section. Freestanding signs shall be located so as to not hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.
- N. Replacement signs. When a sign is to be replaced, it shall thereafter conform to all requirements of this zoning ordinance. This shall not prevent the lawful continuance of nonconforming signs that were legally established prior to the current requirements of the zoning ordinance. The following provisions shall apply to replacement of panels and signs intended to update information nonconforming signs:
 - 1. The owner of a nonconforming sign may replace a panel or face of the sign in order to update information on the nonconforming sign or identify a new tenant or occupant from the same use category provided the sign is not enlarged or otherwise made more nonconforming. Approval of replacement panels may be granted by the administrative official designated by the city manager.
 - 2. The replacement of a nonconforming sign or signs with a sign that conforms to the current requirements of the zoning ordinance may be approved by the administrative official designated by the city.
- O. The maximum height of all free-standing signs shall be six feet, unless otherwise provided in this section.
- P. No sign shall be erected within the clear vision area at the intersection of any two streets or other public ways. The clear vision area is formed by two lines each 25 feet long measured along the right-of-way for both streets from the point of intersection and connected by a third line to form a triangle.
- Q. Signs for public buildings in all districts. Public buildings, such as schools, city offices, libraries, community centers, and the like shall comply with the following regulations in all districts:
 - 1. Permanent signs that are part of the structure, such as engraved stone panels, cast bronze plaques and the like, may occupy not more than ten percent of the front wall surface area, to maximum of 100 square feet.
 - 2. The total area of monument signs and all wall signs shall not exceed ten percent of the front wall surface area of the buildings they identify.
 - 3. If a public building requires a changeable message board, it shall be incorporated as part of the permanent sign.
- R. Prohibited signs and sign features or components. The following signs are prohibited, notwithstanding anything to the contrary in this ordinance:
 - 1. Signs which incorporate in any manner or are illuminated by any flashing or moving lights, or where any illumination can shine directly into the eyes of any occupant of any vehicle traveling upon any highway, driveway or parking area, or into any window of any residence within 100 feet, or where the illumination interferes with the visibility or readability of any traffic sign or device.
 - 2. Pennants, strings of flags, spinners, streamers, balloons, and inflatable advertising devices.

3. Exterior string lights used in connection with a commercial premises, other than holiday decorations used from the day after Thanksgiving through the following January 15.
 4. Any sign which has any visible motion, moving or animated parts or image, whether movement is caused by machinery, electronics, wind, or otherwise, except for minor elements of clocks or thermometers.
 5. Any sign which is structurally or electrically unsafe, or which obstructs any fire escape.
 6. Any sign erected on a tree or utility pole except signs of any political subdivision of this state.
 7. Any business sign, sign structure or frame now or hereafter existing which no longer advertises a bona fide business conducted or a product offered for sale, or no longer contains a sign.
 8. Portable signs. Temporary portable signs for city-sponsored events are exempt from this requirement when posted three days or less prior to the event.
 9. Any sign on a motor vehicle or trailer which is parked in front of a business for the purpose of advertising a business or product or service of a business located on the premises where such vehicle is parked.
 10. Any sign on a motor vehicle or trailer which is parked at a location visible from a public street and intended to attract attention for the business, product or service identified on the sign.
 11. Roof signs.
 12. Any sign or sign part, cable or support, except those established for emergency service purposes and maintained by the city, the Road Commission for Oakland County, the Michigan Department of Transportation, or the federal government, located in, projecting into, or overhanging a public right-of-way or dedicated public easement. The building inspector is authorized to cause the removal of any signs posted or placed in any public right-of-way, provided any such sign shall be kept for a period of 60 days for pick-up by any person who might claim it, and thereafter may be destroyed by the city.
 13. Any sign within the clear vision area as specified in section 1701
 14. Any sign erected on any property, public or private, without the consent of the owner or occupant thereof.
 15. Any sign which simulates or imitates in size, color, lettering, or design, any traffic sign or signal or other word, phrase, symbol, or character in such a manner as to interfere with, mislead, or confuse the drivers of motorized vehicles.
 16. Any sign which incorporates any open spark or flame.
 17. Phone numbers on signs.
 18. Portable message board signs.
 19. Business signs in the windows of office buildings in all districts.
 20. "Sold" signs, messages, or parasite signs on real estate signs.
 21. Human signs.
- S. Signs on parking lots in any district. One sign shall be permitted at each point of ingress and egress to a parking lot to indicate the operator, parking rates, and directions of movement. Each such sign shall not exceed ten square feet in area, shall not extend more than four feet in height above grade, and shall be entirely on the parking lot property.

- T. Electronic messaging signs. Electronic messaging signs shall be defined as a sign, or portion thereof, that displays electronic, static images, static graphics or static pictures, with or without textual information. Such a sign can be changed or altered by electronic means on a fixed display screen composed of a series of lights including light emitting diodes (LEDs), fiber optics, light bulbs, or other illumination devices within the display area where the message is displayed. Electronic messaging signs include computer programmable microprocessor controlled electronic or digital displays, and shall not include animated images or graphics, audio components, scrolling messages, or video moving images similar to television images. Electronic messaging signs are subject to the following provisions and requirements:
1. An electronic messaging sign shall be permitted only as a portion of a monument style sign or a freestanding shopping center sign. Electronic messaging signs are prohibited as wall, office building identification, window and temporary signs.
 2. The area of the electronic messaging display shall not exceed 50 percent of the total sign face of a monument style sign.
 3. In a freestanding shopping center sign, an electronic messaging display may replace one permitted tenant panel not to exceed 30 square feet in size.
 4. Messages on electronic messaging signs shall be displayed for a minimum of eight seconds before changing.
 5. The electronic display background color tones, lettering, logos, pictures, illustrations, symbols, and other electronic graphic or video display shall not blink, flash, rotate, scroll, change in illumination intensity, or otherwise change in outward appearance except when the electronic message or display is changed to another message or display. When an electronic message changes, the prior message shall disappear simultaneously with the appearance of the new message.
 6. An electronic messaging sign shall be equipped with an automatic dimmer control capable of providing a distinct illumination change from a higher illumination level to a lower illumination level. The illumination level of the sign shall be reduced during the time period from one-half hour before sunset to one-half hour after sunrise.
 7. Audio speakers are not permitted on any electronic messaging sign.
 8. A malfunctioning electronic messaging sign shall be turned off or shall display a blank screen until repaired.
 9. No electronic messaging sign shall be allowed within 100 feet of a residential zone from which it is visible. An electronic messaging sign which is visible from a residential district may operate only between the hours of 6:00 a.m. and 10:00 p.m.
- U. The above regulations apply to signs in all districts. Where the district regulations below establish more stringent requirements, they shall apply.

Sec. 1803. - Signs permitted in residential districts (R-1, R-2, RM-1, RM-2 PMF).

- A. For institutional uses (such as a church or school): one free-standing monument sign and one wall sign:
- a. Monument signs shall not exceed six feet in height above the ground (measured from the average ground level within two feet of the base of the sign and 30 square feet in area. Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.

- b. The total area of the monument sign and all wall signs shall not exceed ten percent of the front wall surface area of the principal building up to a maximum of 120 square feet.
 - c. No illuminated or electronic messaging sign shall be allowed within 100 feet of a residential zone from which it is visible. All illuminated signs and electronic messaging signs which are visible from a residential use may operate only between the hours of 6:00 a.m. and 10:00 p.m.
- B. For permitted uses in multiple family districts (RM-1, RM-2, PMF): one sign not exceeding 30 square feet in area.
- C. For subdivision developments: one permanent subdivision identification sign not exceeding 30 square feet in area.
- D. For new residential developments: one temporary sign advertising the sale of dwellings therein not exceeding 50 square feet in area. Permits for temporary development signs shall expire after two years or when the last unit is sold, whichever shall occur first, and shall require a cash performance deposit of \$300.00 to guarantee removal of the sign.
- E. One trespassing, safety, or caution sign not over two square feet in area shall be permitted for each 200 lineal feet of perimeter lot line.
- F. Signs for the rental, sale, or lease of the property on which they are located, subject to the following:
1. In R-1 and R-2 districts, only one such sign not over six square feet may be displayed no closer than 12 feet to any lot line.
 2. In PMF, RM-1 and RM-2 districts, not more than two such signs not over 12 square feet may be displayed no closer than 12 feet to any lot line.
- G. One non-illuminated sign, not over one square foot in area, attached to or displayed on the principal building as accessory to a permitted home occupation.
- H. One multifamily building identification sign, not more than 30 square feet in area, may be attached to the face of the first floor of a building and shall not project more than 12 inches from the face of the building. Such sign must relate only to the name and use of the building and premises. In addition, one ground sign identifying a group of buildings under common ownership or management shall be allowed. Such ground sign shall be set back at least five feet from the property line and be no higher than six feet overall, nor larger than 30 square feet in area per side.

Sec. 1804. - Signs permitted in O office building districts.

- A. For office buildings, one free-standing building identification monument style sign plus one building identification wall sign per building subject to the following:
1. Free-standing building identification monument signs shall not exceed six feet in height, 30 square feet in area, shall be set back at least five feet from all lot lines, and 100 feet from adjoining residential districts. Building identification monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.
 2. Building identification wall signs shall be displayed only on the front of the building, mounted directly on the wall or on a special sign panel designed as part of the building architecture. Building identification wall signs shall not exceed 15 percent of their front wall surface area to a maximum of 120 square feet. The total area of the Building identification monument sign plus the Building identification wall signs shall not exceed 150 square feet.

3. In addition, one directory sign per building, stating only the name and suite number of each tenant, and located on the wall of the building within three feet of the principal entrance door. A directory sign shall not exceed six square feet per tenant to a maximum of 30 square feet total and shall not project more than 12 inches from the wall.
4. Signs for the rental, sale or lease of the property on which they are located; provided, that no such sign shall exceed ten square feet in area per sign. No more than two such signs may be placed on any one property.
5. The use of neon window signs such as "open" and "closed" signs, and all other temporary or permanent window signs are prohibited in all O office building districts.

Sec. 1805. - Signs permitted in B-1, B-2, PTRED, and PCD districts.

- A. For office buildings, one free-standing building identification monument style sign plus one building identification wall sign per building subject to the following:
 1. Free-standing building identification monument signs shall not exceed six feet in height (measured from the average ground level within two feet of the base of the sign), 30 square feet in area, shall be set back at least five feet from all lot lines, and 100 feet from adjoining residential districts. Building identification monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.
 2. Building identification wall signs shall be displayed only on the front of the building, mounted directly on the wall or on a special sign panel designed as part of the building architecture. Building identification wall signs shall not exceed 15 percent of their front wall surface area to a maximum of 120 square feet. The total area of the Building identification monument sign plus the Building identification wall signs shall not exceed 150 square feet.
 3. In addition, one directory sign per building, stating only the name and suite number of each tenant, and located on the wall of the building within three feet of the principal entrance door. A directory sign shall not exceed six square feet per tenant to a maximum of 30 square feet total and shall not project more than 12 inches from the wall.
 4. Signs for the rental, sale or lease of the property on which they are located; provided, that no such sign shall exceed ten square feet in area per sign. No more than two such signs may be placed on any one property.
 5. The use of neon window signs such as "open" and "closed" signs, and all other temporary or permanent window signs are prohibited in all O office building districts.
- B. For retail and similar buildings, one free-standing monument style sign plus one wall sign per tenant, subject to the following:
 1. Monument signs shall not exceed six feet in height (measured from the average ground level within two feet of the base of the sign), 30 square feet in area, shall be set back at least five feet from all lot lines, and 100 feet from adjoining residential districts. Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site. As a substitution for a monument style sign, one additional wall sign, subject to area limitations for monument signs, may be displayed on one side of the building. Buildings fronting on Eight Mile Road are permitted a monument style sign 40 square feet in area.
 2. Wall signs shall be displayed only on the front of the building, mounted directly on the wall or on a special sign panel designed as part of the building architecture. Individual store signs shall

not exceed 15 percent of their front wall surface area to a maximum of 120 square feet. The total area of the monument sign plus the wall signs shall not exceed 150 square feet.

3. Individual stores shall be permitted only one wall sign per store provided, however, that buildings on corner lots where both streets have business districts fronting thereon for at least 200 feet may be permitted one sign on the front wall facing each street for the corner store only.
4. In addition, the following secondary signage is permitted:
 - a. Awning sign: One sign, no greater than 50% of the front face of the awning and no greater than 30 square feet, may be included on an awning subject to the permitted total sign area regulations. No awnings bearing a sign shall be back lighted to illuminate the awning sign.
 - b. Blade Sign: One non-illuminated blade sign oriented perpendicular to the building, no greater than four square feet in size, projecting no more than four feet from the façade of the building and no lower than eight feet above ground level. Blade signs shall be placed below the roof line of a single-story building or below the second floor of a multi-story building.
 - c. Stationary Sandwich Board signs are allowed, after issuance of an annual permit, and subject to the following:
 1. One Stationary Sandwich Board sign per business, no greater than six square feet in area, with a maximum height of no more than three-and-one-half feet.
 2. The sign shall be placed in a manner so it maintains five feet of pedestrian passage, does not cause a sight obstruction, and does not hinder ingress or egress from buildings or parked cars. Signs shall be stored indoors when business is closed.
 3. Signs may include the name of the business, the word "Open," hours of operation, and one other line of text. Graphics including a business's logo shall be permitted, but individual product logos shall be prohibited.
 4. No sign shall be connected to any power source.
 5. No sign shall be chained or otherwise secured to a building, bench or pole.

C. For planned shopping centers under single ownership and management, one free-standing pole or monument style shopping center identification sign per business street providing access to the site and one wall sign per tenant, subject to the following:

1. Free-standing pole shopping center identification signs shall be permitted in accordance with the following table:

TABLE OF FREESTANDING POLE SHOPPING CENTER IDENTIFICATION SIGN REQUIREMENTS

(Shopping center stores in B-1, B-2, PTRED and PCD only)

Freestanding Shopping Center Identification Signs	Less than 10,000 square feet in size	Between 10,001 and 99,999 square feet in size	Greater than 100,000 square feet in size
Maximum Height	15 Feet	22 Feet	24 Feet
Maximum Size	30 Square Feet	120 Square Feet	200 Square Feet
Shopping Center Name Minimum % of Display Area	100%	40%	40%
Individual Tenant Maximum % of Display Area	0%	40%	40%
Maximum Number of Tenants	0	3	3

on Identification Sign			
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2. Free-standing monument style shopping center identification signs shall not exceed six feet in height (measured from the average ground level within two feet of the base of the sign) and 30 square feet in area. Monument signs shall only display the name of the shopping center. Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.
3. Free-standing shopping center identification signs shall be set back at least five feet from street property lines, 20 feet from adjacent property lines and 100 feet from adjacent residential districts.
4. Wall signs for individual stores shall not exceed 15 percent of their front wall surface area to a maximum of 180 square feet per tenant with 10,000 or more square feet of leasable area and 120 square feet per tenant with less than 10,000 square feet of leasable area. These limits may be raised as the size of the store and/or its setback from the lot line adjoining the principal street frontage increases in accordance with the following table:

TABLE OF MAXIMUM ALLOWABLE WALL SIGN AREA, IN SQUARE FEET*
 (Shopping center stores in B-1, B-2, PTRED and PCD only)

Building Front Setback	Store Size In Square Feet				
	Less than 10,000	10,001 to 25,000	25,001 to 40,000	40,001 to 100,000	Over 100,000
Over 150 feet	240	300	380	460	560
101—150 feet	190	250	330	410	510
51—100 feet	150	210	290	370	470
0—50 feet	120	180	260	340	440

* In no instance shall the above table cause any wall sign to exceed 15 percent of the store's front wall surface area.

5. In addition, the following secondary signage is permitted:
 - a. Awning sign: One sign, no greater than 50% of the front face of the awning and no greater than 30 square feet, may be included on an awning subject to the permitted total sign area regulations. No awnings bearing a sign shall be back lighted to illuminate the awning sign.
 - b. Blade Sign: One non-illuminated blade sign oriented perpendicular to the building, no greater than four square feet in size, projecting no more than four feet from the façade of the building or underneath a walkway canopy and no lower than eight feet above ground level. Blade signs shall be placed below the roof line of a single-story building or below the second floor of a multi-story building.
 - c. Stationary Sandwich Board signs are allowed, after issuance of an annual permit, and subject to the following:

1. One Stationary Sandwich Board sign per business, no greater than six square feet in area, with a maximum height of no more than three-and-one-half feet.
 2. The sign shall be placed in a manner so it maintains five feet of pedestrian passage, does not cause a sight obstruction, and does not hinder ingress or egress from buildings or parked cars. Signs shall be stored indoors when business is closed.
 3. Signs may include the name of the business, the word "Open," hours of operation, and one other line of text. Graphics including a business's logo shall be permitted, but individual product logos shall be prohibited.
 4. No sign shall be connected to any power source.
 5. No sign shall be chained or otherwise secured to a building, bench or pole.
- D. Gasoline service stations may have one parasite sign, not exceeding 15 square feet, to display the current prices of the various fuels sold.

Sec. 1806. - Signs permitted in LI industrial districts.

- A. Individual buildings may have one free-standing monument sign per principal building and one wall sign per tenant.
- B. Monument signs shall not exceed six feet in height above the ground (measured from the average ground level within two feet of the base of the sign) and 30 square feet in area. Monument signs shall be set back not less than five feet from the front lot line, 20 feet from the existing curb line, and 100 feet from an adjoining residential district. Buildings fronting on Eight Mile Road are permitted a monument style sign 40 square feet in area. Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site. As a substitution for a monument style sign, one additional wall sign, subject to area limitations for monument signs, may be displayed on one side of the building.
- C. The total area of the monument sign and all wall signs shall not exceed ten percent of the front wall surface area of the principal building up to a maximum of 120 square feet.

Sec. 1807. - Signs allowed without a permit.

The following signs are allowed to be erected or maintained without a permit provided they comply with the following regulations and applicable construction standards in this ordinance.

- A. Signs posted by duly constituted public authorities in the performance of their public duties.
- B. Signs located on the rolling stock of common carriers.
- C. Signs located on motor vehicles or trailers bearing current license plates which are traveling or lawfully parked upon public highways, or parked upon any premises where the primary purpose is not the display of the sign.
- D. Signs having an area of not more than two square feet which convey only the street number and address, the name of the premises, the name of the owner and/or the occupant of the premises.
- E. On-premises, temporary and permanent window signs for retail and service businesses in B-1, B-2, PTRED and PCD Districts when located inside and visible through the windows of an enclosed building, where the area of such signs does not exceed 25 percent of the window area. Temporary window signs containing a message referring to current, temporary merchandising or promotional activities, such as a special sale, shall be posted for no longer than 14 days.
- F. Wall signs not exceeding six square feet and indicating only the date of erection of a building, when cut into a masonry surface or constructed of bronze or other noncombustible material.
- G. Flags and banners subject to the following:

1. The flag of any corporate, commercial or noncommercial organization, educational institution, nation, state, political subdivision, or governmental entity respectfully displayed. In addition, for each 20 lineal feet of street frontage, out decorative banner or flag, or flag or banner of any educational institution, nation, state, political subdivision, or government entity, not exceeding 15 square feet, may be displayed on the premises. "Decorative banner or flag" is defined as a banner or flag containing no words, symbol, logo, emblem or trademark naming, describing, or otherwise related to any business located or conducted on the premises.
 2. For the purpose of this section, flags and banners on roofs shall be considered roof signs with the exception of decorative banners or flap, as defined above.
 3. Flags and banners used for the advertisement of products, sales or services are prohibited.
 4. Temporary banners for city-sponsored events are exempt from these requirements when posted 45 days or less prior to the event and removed promptly after said event.
 5. All flags and banners shall be maintained in a condition similar to that which existed at the time of their erection. Flags and banners shall be removed or replaced when they become dirty, faded, ripped or frayed.
- H. Temporary political signs, subject to the following:
1. No such sign shall be illuminated.
 2. No such sign shall exceed 12 square feet in area, per side, nor six feet in height.
 3. All such signs shall be displayed only in a front yard or window and shall be set back at least five feet from the front lot line, except on a corner lot such signs may be displayed in the side yard subject to the same five-foot setback from the side street lot line.
 4. No such sign shall be placed in or project into a public right-of-way. Political signs shall only be placed on private property with permission of the property owner.
 5. A sign advertising a candidate for political office or stating a position on a ballot proposal shall not be erected more than 45 days prior to a primary election. Signs advertising unsuccessful primary candidates and unsuccessful ballot proposals shall be removed within ten days after the primary election. Signs for successful primary candidates and ballot proposals may continue to be displayed after the primary, along with any signs advertising declared write-in candidates for political office. All temporary political signs shall be removed within ten days after the general election.
 6. No such sign shall be placed in such a manner as to obstruct the view of vehicle drivers when leaving or entering a street, driveway, or parking space.
 7. The painting of any such sign on the exterior surface of any building or structure is prohibited.
 8. The property owner shall be responsible for removing temporary political sign(s) after an election.
- I. One noncommercial opinion sign per property shall be allowed year-round, in addition to temporary election signs which are otherwise regulated in this ordinance. The one noncommercial opinion sign shall be located in the front yard, set back as required herein, or in a window, and shall not exceed 12 square feet.
- J. Signs for garage sales, yard sales, basement sales, rummage sales, moving sales, estate sales or other similar sales, when conducted at a residence: may be erected on private property only; and limited to two signs per sale location and one additional sign at the end of the street with the permission of the property owner; may not exceed six square feet or four feet in height per sign;

may not be erected for more than 12 days in any calendar year per sale location; shall not occupy a public right-of-way; and shall not be posted on any utility pole or similar fixture anywhere within the City of Oak Park.

- K. Portable real estate signs for the sale, rental or lease of the property on which they are placed, subject to the maximum area and setback requirements of the individual district provisions. Parasite signs or messages indicating that the real estate has been "Sold" are hereby prohibited.
- L. Portable real estate "open house" signs with an area not greater than six square feet and a maximum height of six feet, provided only one such sign may be located on the premises being sold and only during the hours of the open house.
- M. A single, temporary construction sign is permitted during actual construction in any district, subject to the following:
 - 1. A building permit is required prior to installation of all temporary construction signs.
 - 2. In single- and two-family districts, total sign area shall not exceed six square feet per side.
 - 3. In multiple family districts, total sign area shall not exceed ten square feet per side.
 - 4. In nonresidential districts, total sign area shall not exceed 32 square feet per side.
 - 5. No free-standing, temporary construction sign shall exceed six feet in height
 - 6. Such signs shall be posted on the building or on the premises of the building under construction and shall advertise only the building under construction, its owner, contractors, and designers.
 - 7. All temporary construction signs shall be removed: when construction ceases for 90 days; upon expiration of the building permit; or upon issuance of a certificate of occupancy, whichever occurs first.
- N. Private traffic signs that direct and guide traffic and parking on private property that do not exceed four square feet each and bear no advertising matter.

Sec. 1808. - Obsolete or abandoned signs.

All signs that are obsolete, due to discontinuance of the business or activity advertised thereon, shall be removed within 30 days of the close of said business or activity. If the sign is nonconforming, the entire sign shall be removed. If the sign is conforming, only the message shall be removed, however, in no case shall the sign be maintained with exposed lamps, lighting equipment, or other internal mechanical or structural components.

Sec. 1809. - Sign permit required.

It shall be unlawful to construct, display, install, change or cause to be constructed, displayed, installed, or changed, a sign requiring a permit upon any property within the city without first obtaining a sign permit.

Sec. 1810. - Applicability of State Construction Code.

Except as otherwise indicated in this chapter, the regulations of the State Construction Code as adopted by the city shall apply to signs. Where the provisions of this chapter are more restrictive in respect to location, setback, use, size or height of signs, the limitations of this chapter shall take precedence over the regulations of the State Construction Code.

Sec. 1811. - Temporary signs.

A. In nonresidential districts, temporary signs may be authorized by the administrative official designated by the City Manager for not more than 30 days with not more than one extension of 30 days, upon a finding by the administrative official on the basis of written information furnished by the applicant, that the proposed sign:

1. Is necessary for the direction of the public,
2. Will not create an obstruction, a traffic hazard or be incompatible to the area, and
3. Will not be contrary to the spirit and purpose of this ordinance.

B. The administrative official may consider, in determining whether a permit should be issued for a temporary sign, but not by way of limitation:

1. The absence of permanent signs,
2. Change of use or occupant,
3. Change of ownership or management, or reopening by occupant,
4. Change in basic goods or services provided by the occupant, and/or
5. Special events sponsored by one or more of the occupants.

C. Not more than two permits for temporary signs shall be issued to a single applicant in any calendar year.

D. A temporary sign permit fee, shall be posted in an amount established by resolution of the city council, for each temporary sign authorized.

E. The administrative official may impose any additional restrictions on the use of the temporary sign as it deems necessary, in order to protect the health, safety and welfare of the public.

F. The owner of any property on which a temporary sign is placed and the person maintaining said temporary sign are declared to be equally responsible for the condition of the temporary sign and the area in the vicinity thereof.

Sec. 1812. - Murals.

In all Zoning Districts, but excluding all residential uses, art murals shall be permitted subject to the restrictions set forth in this subsection. Two types of art murals are defined as:

Art Mural - is a design or representation which does not contain promotional or commercial advertising painted or drawn on a wall.

Limited Reference Art Mural - is an original, one-of-a-kind unique design or representation which contains limited references to the establishment, product, or service provided on the site which is painted or drawn on a wall on that site.

Both types of art murals are subject to the following:

- (1) Prior to installation of a Mural, the property owner or tenant shall apply for a determination of whether the proposed design or representations is a Sign, an Art Mural or a Limited Reference Art Mural by submitting an application to the Mural Design Review Board (MDRB).
- (2) The MDRB shall consist of the Economic Development Manager, one member of the Planning Commission selected by the Planning Commission Chairperson, and one resident of the City selected by the Mayor.

- (3) After the determination by the MDRB:
- a. If the proposed design or representations is determined to be a Sign, the applicant shall comply with all further review and requirements of this section for Signs before creating or installing the sign.
 - b. If the proposed design or representations is determined to be an Art Mural, no further review or action is necessary before creating or installing the Art Mural.
 - c. If the proposed design or representations is determined to be a Limited Reference Art Mural, the applicant shall obtain a determination of whether the Limited Reference Art Mural complies with all requirements under subsection (4) of this Section before creating or installing the Mural.
- (4) A Limited Reference Art Mural shall be allowed if:
- a. The graphics, words, and/or symbols referencing the establishment, product, or service are limited in scope and dominance, and not readily construed as commercial advertising. References must be subtle and integrated into the overall mural.
 - b. For purposes of this subsection, "limited in scope and dominance" shall mean not exceeding twenty (20) percent of the wall area on which it is located, integrated throughout the Mural and not be placed in a concentrated area or manner where it becomes, in essence, a prominent advertisement.
 - c. The references to an establishment, product, or service are not to be in the form of traditional building signage. Traditional signs on the same wall will be reviewed separately under applicable sign requirements.
- (5) Where numbers of signs or maximum square footages apply to a particular location, a Mural shall not count as a Sign nor figure into the allowable Sign area.
- (6) An aggrieved applicant may file an appeal to the Zoning Board of Appeals for review of a decision relating to a Mural. The Zoning Board of Appeals shall review the decision based on the criteria in this subsection (2).

SECTION 2. Article II, Definitions, Section 204, Signs, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to replace Signs definitions (c) *Awning*, (d) *Awning sign*, (j) *Ground sign (free-standing sign)* and (u) in Section 204, Signs, with the following definitions:

- (c) *Awning*: A roof like cover, typically constructed of canvas, vinyl or similar fabric stretched over a framework, and that project from the wall of a building for the purpose of shielding a doorway, window, or pedestrians from the elements.
- (d) *Awning sign*: A sign panel affixed to, sewn into or painted on an awning.
- (j) *Free-standing sign*: A sign supported by one or more uprights, poles or braces placed in the ground surface and not attached to any building or other structure. Free-standing signs may include monument, pylon, and pole type signs.
- (u) *Roof sign*: Any sign erected or constructed as an integral or essentially integral part of a normal roof structure of any design, such that no part of the sign extends vertically above the peak of the roof or below the eaves and such that no part of the sign is separated from the rest of the roof by a space of more than 12 inches.

SECTION 3. Article II, Definitions, Section 204, Signs, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to add the following definitions to Section 204, Signs, and re-alphabetize the remaining listed definitions:

- () *Blade sign*: A sign which is oriented perpendicular to the building façade and which is suspended under a bracket, armature, or other mounting device.
- () *Human sign*: A sign held by or attached to a human for the purposes of advertising or otherwise drawing attention to an individual, business, commodity, service or product. This can also include a person dressed in costume for the purpose of advertising or drawing attention to an individual, business, commodity, service or product.
- () *Inflatable advertising device*: A device which is inflated with air or another gas, or which is activated by wind, air, or propelled gas, and used for outdoor advertising purposes.

SECTION 4. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 5. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 6. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

Roll Call Vote:	Yes:	McClellan, Burns, Levine, Speech, Seligson
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Mayor ProTem Levine pointed out that he requested a specific language change in the Policy for Review and Approval of Murals included with the ordinance that was not present on the first reading draft. He proposed the language "Being obscene or pornographic or otherwise inconsistent with prevailing standards." in Section 4 a. iv of the document. City Attorney Duff confirmed that this change had been made and is noted in the minutes of the March 16, 2015 Special Council Meeting. Mayor ProTem also suggested additional changes to the monument section of the ordinance and requested further review and study of this issue for a later date.

CITY ATTORNEY REPORT:

(AGENDA ITEM #14A) City Attorney Ebony Duff reported on the Michigan Tax Tribunal opinion issued in the matter of Harmony Montessori Center v. City of Oak Park whereby the ruling was in favor of the City of Oak Park which means the property owner will continue to pay taxes.

(AGENDA ITEM #14B) Ms. Duff also reported on the Notice of Disposition and Order of Dismissal regarding a Civil Rights complaint against the Technical and Planning Department Lakesha Jolly v City of Oak Park.

CM-04-134-15 (AGENDA ITEM #14C) SETTLEMENT APPROVAL PER THE STIPULATION FOR ENTRY OF CONSENT JUDGEMENT FOR MICHIGAN TAX TRIBUNAL CASE NO 455574 REGARDING A&E BEN-EZRA PROPERTIES, LLC V CITY OF OAK PARK – APPROVED

Motion by Levine, Seconded by Speech, CARRIED UNANIMOUSLY, to approve the settlement per the following Stipulation for Entry of Consent Judgment for Tax Tribunal Case No. 455574 regarding A&E Ben-Ezra Properties, LLC v City of Oak Park and to authorize the City Attorney to sign on behalf of the City:

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN ADMINISTRATIVE HEARING SYSTEM
MICHIGAN TAX TRIBUNAL

A&E Ben-Ezra Properties, LLC,
Petitioner,

v

MTT Docket No. 455574

City of Oak Park,
Respondent.

STIPULATION FOR ENTRY OF CONSENT JUDGMENT

1. The case is pending in the Entire Tribunal.
2. Property Parcel No: 52-25-31-451-107.
3. The values for the property identified above as established by Respondent's Board of Review are:

Tax Year	True Cash Value	Assessed Value	Taxable Value
2013	\$925,600	\$462,800	\$462,800
2014	\$925,600	\$462,800	\$462,800
2015	\$925,600	\$462,800	\$462,800

4. The values for the property identified above as stipulated by the parties for settlement purposes are:

Tax Year	True Cash Value	Assessed Value	Taxable Value
2013	\$714,570	\$357,285	\$357,285
2014	\$714,570	\$357,285	\$357,285
2015	\$714,570	\$357,285	\$357,285

5. This stipulation addresses the 2013, 2014 and 2015 tax years before the Tax Tribunal.
6. List separately any special terms or conditions being proposed by the parties that would affect the execution of this Consent Judgment including, but not limited to, the joint payment of the refund, the waiver of interest, etc.
- a. Petitioner previously filed a motion to Amend Petition to Contest 2015 Assessed and Taxable Values. The motion is pending before the Tax Tribunal. Respondent consents to the Motion and the inclusion of the 2015 tax year to this Stipulation for Consent Judgement.
 - b. Refunds shall be made jointly payable to Petitioner and sent in care of counsel Jaffe, Raitt, Heuer & Weiss P.C.
 - c. Parties agree that interest attributable to the assessments in this Stipulation is waived.

Roll Call Vote: Yes: Burns, Levine, McClellan, Speech, Seligson
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CITY MANAGER:

Department of Public Works

CM-04-135-15 (AGENDA ITEM #15A) CHANGE ORDER NO. 2 TO CSM MECHANICAL FOR THE 2014 WATER RESERVOIR PUMPING STATION IMPROVEMENTS, M-614 IN THE TOTAL AMOUNT OF \$16,242.00 AND PAYMENT APPLICATION NO. 2 FOR THE SAME IN THE AMOUNT OF \$55,389.99 - APPROVED

Motion by Seligson, Seconded by Levine, CARRIED UNANIMOUSLY, to approve Change Order No. 2 to CSM Mechanical for the 2014 Water Reservoir Pumping Station Improvements, M-614 in the total amount of \$16,242.00 and Payment Application No. 2 for the same in the amount of \$55,389.99.

Roll Call Vote: Yes: McClellan, Burns, Levine, Seligson, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Deputy Director of Public Works Fortura summarized Proposed Change Order No. 2 and Payment Application No. 3 for the 2014 Water Reservoir Pumping Station Improvements, M-614. This project will replace two pumps and several valves at the City's reservoir pump station. The proposed Change Order is an increase to replace conduits and conductors from the Pump Station building to the Fill Control Vault and also to upgrade the conduits and power feeds in the Master Control Center to handle 600 amps. He explained that neither of these changes were anticipated and both are necessary for the proper operation of the Pump Station. To date, the project is approximately 77% complete. Mr. Fortura indicated that it is unlikely there will be any additional change orders on this project.

Community & Economic Development

CM-04-136-15 (AGENDA ITEM #15B) TEMPORARY SIGN REQUEST AS SUBMITTED BY FREDERICK DOUGLAS INTERNATIONAL ACADEMY, 21700 MARLOW - APPROVED

Motion by Speech, Seconded by Burns, CARRIED UNANIMOUSLY, to approve a temporary sign as submitted by Frederick Douglas International Academy, 21700 Marlow, for two 30 square foot banners to be displayed for an initial 30 day period and a 30 day extension from April 7, 2015 thru June 6, 2015, subject to the following conditions:

1. No phone numbers are permitted on the banners.
2. The temporary sign shall not be placed in or project over the right-of-way
3. The temporary sign shall not create an obstruction or traffic hazard.
4. Payment of Temporary Sign Permit fee.

Voice Vote: Yes: McClellan, Burns, Levine, Seligson, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CM-04-137-15 (AGENDA ITEM #15C) EXPENDITURES TO FUND EVENTS HOSTED BY THE OAK PARK ARTS & CULTURAL COMMISSION - APPROVED

Motion by Burns, Seconded by Seligson, CARRIED UNANIMOUSLY, to approve the following expenditures to fund events hosted by the Oak Park Arts & Cultural Commission:

- \$50 – March art event (Watercolor Magic) payment to Steven Gamburd
- \$75 – Room use at the JCC for 3 events (Second Sundays art class) March, April and May
- \$50 – April art event (Stained Glass, 2 week event)
- \$50 – May art event, payment to DIA for speaker on DIA Behind the Seen Diego Rivera and Frida Kahlo
- \$50 – June event (Dance in the Park) by DJ WHODAT. A special event permit will be requested for this event

Roll Call Vote: Yes: McClellan, Burns, Levine, Seligson, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Finance Department

**CM-04-138-15 (AGENDA ITEM #15D) RESOLUTION AUTHORIZING THE
CITY ASSESSOR TO PREPARE SPECIAL ASSESSMENT ROLL
FOR UNPAID MISCELLANEOUS INVOICES – APPROVED**

Motion by Speech, seconded by Levine, CARRIED UNANIMOUSLY, to adopt the following resolutions, receiving the report of the Deputy Treasurer, and authorizing and directing the City Assessor to prepare a Special Assessment Roll assessing unpaid charges to assessment districts:

UNPAID MISCELLANEOUS INVOICES

WHEREAS, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises, which remain unpaid, or in respect thereto, listed herewith;

THEREFORE, BE IT RESOLVED, In accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make a Special Assessment Roll for said expenses incurred, together with a penalty of ten percent (10%), and to assess the lands in the Special Assessment District therefore to the benefits derived in the sum of \$3,465.00 and

FURTHER RESOLVED THAT, Said Special Assessment Roll shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

FINALLY RESOLVED THAT, The Assessor, when s/he shall have completed the said assessment roll, shall report the same to the Council in the manner provided by the City Charter.

Roll Call Vote: Yes: McClellan, Burns, Levine, Speech, Seligson
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**CM-04-139-15 (AGENDA ITEM #15E-K) RESOLUTION NO. 8, RECEIVING
SPECIAL ASSESSMENT ROLLS; 641 FOR UNPAID FALSE
ALARM INVOICES; 642 UNPAID WEED MOWING INVOICES;
643 UNPAID SIDEWALK REPAIR INVOICES; 644 UNPAID
DELINQUENT WATER INVOICES; 645 UNPAID SPECIAL
PICKUP INVOICES; 646 UNPAID SNOW REMOVAL INVOICES
AND 647 UNPAID MISCELLANEOUS INVOICES AND**

**SCHEDULING THE PUBLIC HEARING ON THOSE SPECIAL
ASSESSMENT ROLLS FOR APRIL 20, 2015 AT 7:00 PM
- APPROVED**

Motion by Burns, seconded by Seligson, CARRIED UNANIMOUSLY, to adopt the following Resolution #8 receiving Special Assessment Rolls: 641 Unpaid False Alarm Invoices, 642 Unpaid Weed Mowing Invoices, 643 Unpaid Sidewalk Repair Invoices, 644 Unpaid Delinquent Water Invoices, 645 Unpaid Special Pickup Invoices, 646 Unpaid Snow Removal Invoices, and 647 Unpaid Miscellaneous Invoices, and to schedule the Public Hearing on those Special Assessment Rolls for April 20, 2015 at 7:00 pm.

SPECIAL ASSESSMENT RESOLUTION #8

Meeting of the City Council held April 6, 2015, at 7:00 P.M.

The Assessor reported **Special Assessment Rolls No. 641, 642, 643, 644, 645, 646 and 647** to the City Council. Attached to said Special Assessment Roll was the certificate of the City Assessor in form as required in Chapter XII of the City Charter.

BE IT RESOLVED, that **Special Assessment Rolls No. 641, 642, 643, 644, 645, 646 and 647** this day submitted to the City Council by the City Assessor, be filed in the office of the City Clerk.

BE IT FURTHER RESOLVED, that the City Council and the City Assessor shall meet in the City Council room in the City of Oak Park, Michigan, on the **20th day of April, 2015 at 7:00 P.M.** eastern standard time, for the purpose of reviewing the assessments contained in said Special Assessment Rolls.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered to cause notice of said review and of the filing of said Special Assessment Rolls to be published once prior to said hearing in the Daily Tribune, a newspaper circulating in said City of Oak Park, the first publication to be at least one week before such hearing, and that said notice shall be in form as provided in Chapter XII of the City Charter.

BE IT STILL FURTHER RESOLVED that the City Clerk be and is hereby instructed to serve notice of said Special Assessment Hearing to each owner of, or party in interest in, property to be assessed, whose name appears upon the last general tax assessment records by mailing the notice first class mail, addressed to such owner or party at the address shown on the tax records, at least ten (10) days before the date of said hearing.

Roll Call Vote:	Yes:	McClellan, Burns, Levine, Speech, Seligson
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

Joyce Bannon, 10611 Troy, had questions regarding the new city signs and when they will be completed. Mr. Tungate responded that they will be completed soon.

Zena Attisha, asked if the Town Hall meeting scheduled for April 21st will be televised live. Mr. Tungate confirmed plans to run the Town Hall meeting live.

CALL TO THE COUNCIL:

Mayor ProTem Levine reported that April 12 – 18, 2015 is designated as Oakland County Severe Weather Awareness week and reminded everyone that there will be a siren test on April 15 at 1:00 PM.

Council Member Burns thanked everyone for coming out to the meeting and reminded everyone that the March 30, 2015 Town Hall Meeting is available for viewing on cable or the website.

Council Member Speech reported on the Independence Day Commission and plans for the Fourth of July Parade scheduled for July 3rd. Registrations are available at the Recreation Department. She also reminded everyone that World Dance Day will take place on April 29th and she congratulated City Manager Tungate on his appointment to the SEMCOG Executive Committee. Please keep your porch light on at night.

Council Member Seligson wished everyone a good night.

Mayor McClellan reminded everyone to vote and consider voting absentee and also reminded everyone to shop Oak Park.

CLOSED SESSION:

CM-04-140-15 (AGENDA ITEM #18) MOTION TO ADJOURN INTO CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILEGED COMMUNICATION, PENDING LITIGATION, COLLECTIVE BARGAINING AGREEMENTS AND/OR CONTRACT NEGOTIATIONS - APPROVED

Motion by Burns, Seconded by Speech, CARRIED UNANIMOUSLY, to adjourn into Closed Session to discuss Attorney Client Privileged Communication, Pending Litigation, Collective Bargaining Agreements and/or Contract Negotiations.

Roll Call Vote:	Yes:	McClellan, Burns, Levine, Speech, Seligson
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

The Closed Session began at 8:40 PM. The Regular Meeting reconvened at 9:55 PM.

ADDITIONAL BUSINESS:

**CM-04-141-15 (AGENDA ITEM #19A) CLOSED SESSION MINUTES
- APPROVED**

Motion by Burns, seconded by Seligson, CARRIED UNANIMOUSLY, to approve the minutes of the 04-06-15 Closed Session.

Voice Vote: Yes: McClellan, Burns, Levine, Speech, Seligson
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**CM-04-142-15 (AGENDA ITEM #19B) TENTATIVE AGREEMENT, DATED
MARCH 18, 2015, WITH THE POLICE OFFICERS LABOR
COUNCIL – COMMAND UNIT - APPROVED**

Motion by Burns, Seconded by Speech, CARRIED UNANIMOUSLY, to approve the Tentative Agreement, dated March 18, 2015, with the Police Officers Labor Council – Command Unit.

Roll Call Vote: Yes: McClellan, Burns, Levine, Speech, Seligson
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**CM-04-143-15 (AGENDA ITEM #19C) CONTRACT FOR LEGAL SERVICES
WITH GARAN, LUCOW, MILLER, P.C. - APPROVED**

Motion by Levine, Seconded by Seligson, CARRIED UNANIMOUSLY, to approve the following Legal Services Agreement with Garan, Lucow, Miller, P.C:

**LEGAL SERVICES AGREEMENT FOR
CITY ATTORNEY SERVICES
CITY OF OAK PARK, MICHIGAN**

This LEGAL SERVICES AGREEMENT FOR CITY ATTORNEY SERVICES (the "Agreement") is effective the _____ day of _____, 2015, by and between the law firm of GARAN LUCOW MILLER, P.C. ("GLM, P.C."), and the CITY OF OAK PARK, MICHIGAN, a municipal corporation ("City"). The term "City" shall also include all boards, commissions, financing authorities, and other bodies of City.

1. APPOINTMENT

City Council hereby appoints John J. Gillooly and Ebony L. Duff as the City Attorneys, and retains GLM, P.C. as its City Attorney, to render such legal services as are customarily rendered by such officials and as further specified herein, including attending meetings of the City Council, and other boards and bodies of City, as directed by the City Council.

GLM, P.C. represents it employs and will employ at its own expense, all personnel required for the satisfactory performance of any and all tasks and services set forth herein. GLM, P.C. shall not replace the designated City Attorneys (or any successors to them) without the City Council's prior approval.

2. SCOPE OF WORK AND DUTIES

A. GLM, P.C. shall perform any and all work necessary for the performance of City Attorney services to City, including, without limitation, the following:

(i) Attendance at City Council, and all other directed meetings, unless excused by the City Manager or his/her designee; and

(ii) Provide legal advice, written legal opinions, and consultation on all matters affecting the City to the City Council, and when directed by Council to the City Manager, boards, commissions, committees, officers, and employees of City and as requested by the City Council, the City Manager, or his/her designee, in accordance with such policies and procedures as may be established by City Council from time to time; and

(iii) Be available for personal and telephone consultation with City staff, as needed on legal matters and maintain office hours at City Hall as requested by the City Manager at times mutually agreed to by the City Manager and designated City Attorney; and

(iv) Prepare or review necessary legal documents such as: ordinances and resolutions; all agreements of any nature; all real property instruments of any nature including purchase agreements and escrows, leases, covenants, deeds, easements and licenses; public works construction documents including bid specifications, contracts, bonds, insurance, liens and related documents; memorandums of understanding; franchise agreements; and all similar documents, all as requested by City; and

(v) Represent and advise City on pending and potential litigation as requested by City; notwithstanding the foregoing, it is expressly understood that GLM, P.C. shall not be responsible for any pending litigation matter(s) handled by attorneys previously or otherwise employed by the City until all files have been transferred to GLM, P.C. and GLM, P.C. has specifically appeared in the matter(s) as attorneys of record on behalf of City; and

(vi) Monitor pending and current legislation and case law as appropriate; and

(vii) Supervise outside legal services, if any.

B. GLM, P.C., as a full-service law firm, is prepared to, and will upon request of City, provide representation to City in all of its legal affairs, including, but not limited to, municipal law, land use, environmental, toxics, water, tort defense, personnel, labor representation, code enforcement, redevelopment, housing, cable television, finance, franchising, contracts, water, waste water, electricity, waste management, transportation, enterprise and other matters, except where conflicts exist or where the

City Council may otherwise direct. The City Attorney shall represent City in all of the foregoing legal matters, and in initiating and defending all litigation unless otherwise directed by the City Council.

C. The City Attorney will keep City Council informed as to the progress and status of all pending matters in accordance with such procedures as the City may establish from time to time. The City Attorney is expected to manage, control and oversee the delivery of legal services in a competent, professional, and cost-effective manner. All legal services shall be properly supervised and all personnel shall be qualified to handle the work assigned. If outside special counsel is retained, unless otherwise directed by the City Council, such special counsel shall be supervised by the City Attorney.

3. COMPENSATION

- A. Compensation shall be as set forth in Exhibit A.
- B. Payment of Compensation shall be as set forth in Exhibit B.

4. COSTS AND OTHER CHARGES

GLM, P.C. may incur various costs and expenses in rendering the legal services required by this Agreement which, if customary and necessary for the performance of legal services hereunder, shall be reimbursable by City. All clerical services, ordinary travel costs (*e.g.*, from the GLM, P.C. offices to court or City Hall), and miscellaneous expenses (*e.g.*, telephone and facsimile charges) are included within the rates set forth above, and there shall be no additional charges for such expenses. City agrees to reimburse GLM, P.C. for expenses such as experts or consultant fees, or litigation expenses such as court reporters, which shall be passed through to the City at the actual costs thereof. Reimbursable costs shall not include any overhead or administrative charge by GLM, P.C. or GLM, P.C.'s cost of equipment or supplies except as provided herein.

GLM, P.C. may determine it necessary or appropriate to use one or more outside investigators, consultants, or experts in rendering the legal services required (particularly if a matter goes into litigation). City will be responsible for paying such fees and charges. GLM, P.C. will not, however, retain the services of any outside investigators, consultants, or experts without the prior agreement of City. GLM, P.C. will select any investigators, consultants, or experts to be hired only after consultation with City.

5. STATEMENTS

GLM, P.C. shall render to City a statement for fees, costs, and expenses incurred on a periodic basis (generally monthly). Such statement(s) shall indicate the basis of the fees, including the hours worked, the hourly rate(s), and a brief description of the work performed. Separate billing categories can be established to track costs associated with City funding categories or to track project costs, or such other basis as the City may direct. Reimbursable costs shall be separately itemized.

Payments shall be made by City within thirty (30) days of receipt of the statement, except for those specific items on an invoice which are contested or questioned and are returned by City with a written explanation of the question or contest, within thirty (30) days of receipt of the invoice. Payments made more than thirty (30) days after the due date shall draw interest at the legal rate.

6. INDEPENDENT CONTRACTOR

GLM, P.C. shall perform all legal services required under this Agreement as an independent contractor of City, and shall remain, at all times as to City, a wholly independent contractor with only such obligations as are required under this Agreement. Neither City, nor any of its employees, shall have any control over the manner, mode, or means by which GLM, P.C., its agents, or employees, render the

legal services required under this Agreement, except as otherwise set forth. City shall have no voice in the selection, discharge, supervision or control of GLM, P.C. employees, servants, representatives, or agents, or in fixing their number, compensation, or hours of service.

7. INSURANCE

GLM, P.C. shall procure and maintain appropriate legal malpractice insurance, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement, including any extension thereof.

8. NOTICES

Notices required pursuant to this Agreement shall be given by personal service upon the party to be notified, or by delivery of same into the custody of the United States Postal Service, or its lawful successor; postage prepaid and addressed as follows:

CITY: City of Oak Park
14000 Oak Park Boulevard
Oak Park, MI 48237
Attention: City Manager

ATTORNEY: Garan Lucow Miller, P.C.
1000 Woodbridge Street
Detroit, MI 48207
(313) 446-1530 (office)
(313) 259-0450 (fax)
Attention: John J. Gillooly, Esq.

Service of a notice by personal service shall be deemed to have been given as of the date of such personal service. Notice given by deposit with the United States Postal Service shall be deemed to have been given two (2) consecutive business days following the deposit of the same in the custody of said Postal Service. Either party hereof may, from time to time, by written notice to the other, designate a different address or person which shall be substituted for that specified above.

9. NON-DISCRIMINATION

In connection with the execution of this Agreement, GLM, P.C. shall not discriminate against any employee or applicant for employment because of race, religion, marital status, color, sex, handicap, sexual persuasion, or national origin. GLM, P.C. shall take affirmative action to ensure that applicants are employed, and that employees are treated fairly during their employment, without regard to their race, religion, color, sex, marital status, handicap, sexual persuasion, or national origin. Such actions shall include, but not be limited to the following: employment, promotion, demotion, transfer, duties assignment; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship.

10. TERM, DISCHARGE AND WITHDRAWAL

This Agreement shall commence on April 1, 2015, and shall remain in full force and effect until terminated by either party hereto. City may discharge GLM, P.C. at any time. The City Attorney shall have no right to hearing or notice, and may be discharged with or without notice. GLM, P.C. may

withdraw from City's representation at any time, to the extent permitted by law, and the Rules of Professional Conduct, upon at least sixty (60) days' notice to City.

In the event of such discharge or withdrawal, City will pay GLM, P.C. professional fees and costs, in accordance with this Agreement, for all work done (and costs incurred) through the date of cessation of legal representation, including without limitation, proration of the monthly retainer amount to the date of such cessation. City agrees to execute, upon request, a stipulation in such form as to permit GLM, P.C. to withdraw as City's attorneys of record in any legal action then pending. GLM, P.C. shall deliver all documents and records of City to City, or to counsel designated by City, and assist to the fullest extent possible in the orderly transition of all pending matters to City's new counsel.

11. CONFLICTS

GLM, P.C. has no present or contemplated employment which is adverse to the City. GLM, P.C. agrees that it shall not represent clients in matters either litigation or non-litigation against the City. However, GLM, P.C. may have past and present clients or may have future clients, which, from time to time, may have interests adverse to City, and GLM, P.C. reserves the right to represent such clients in matters not connected with its representation to the City.

If a potential conflict of interest arises in GLM, P.C.'s representation of two clients, if such conflict is only speculative or minor, GLM, P.C. shall seek waivers from each client with regards to such representation. However, if real conflicts exist, GLM, P.C. would withdraw from representing either client in the matter, and assist them in obtaining outside special counsel.

12. INTERPRETATION OF AGREEMENT

This Agreement shall be construed and interpreted both as to validity and performance of the parties in accordance with the laws of the State of Michigan.

13. INTEGRATED AGREEMENT: AMENDMENT

This Agreement contains all of the agreements of the parties and cannot be amended or modified except by written agreement. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

14. CORPORATE AUTHORITY

The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that in so executing this Agreement the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date of execution by the City.

EXHIBIT "A"
BILLING RATES

City agrees to pay GLM, P.C. an annual retainer of \$140,000 for the non-litigation legal services described in this Agreement for the City's fiscal year 2015-2016 which will be payable in installments of \$11,666.67 billed on a monthly basis. It is expressly understood that in addition to those legal services described above in Article 2 which fall within the scope of this retainer, the annual retainer is also intended to include any and all work performed in the Michigan Tax Tribunal.

Notwithstanding the annual retainer, the City will pay GLM, P.C. an hourly rate of \$135.00 per hour for all litigated matters that fall outside the scope of work and as agreed upon on a case-by-case basis between the parties.

EXHIBIT "B"
BILLING STATEMENT AND PAYMENT

The Firm's fees on litigated matters are charged on an hourly basis for all time actually expended and are generally billed monthly with payment due within thirty (30) days after the date of the bill. The current hourly design rate for the attorneys and staff working on this matter will be set forth in the billing statement.

The Firm will incur various costs and expenses in performing legal services. These costs and expenses are separately billed to the client and include fees fixed by law or assessed by public agencies, litigation costs including deposition, reporter fees, and transcript fees, long distance telephone calls, messenger and other delivery fees, postage, photocopying (charge of twenty cents (\$.20) per page) and other reproduction costs and staff overtime when necessitated and authorized by the client, all based on the actual and reasonable cost (mileage, reproduction and other costs are periodically adjusted in accordance with the Firm's actual costs).

Travel costs including mileage (current IRS rate), parking, airfare, lodging, meals and incidentals are charged in connection with administrative or judicial proceedings, or when traveling outside of the Greater Detroit Metropolitan area. Travel time may also be charged in connection with such proceedings. In addition, the client will be responsible for paying the fees of consultants and other outside experts who are retained after consultation with the client.

It is understood that Firm will generally not charge for mileage between our office and City facilities, nor for local telephone calls or calls made to the City. In exchange, Firm shall not be charged for calls made or received at the City, whether local or long-distance, or for copying charges since copying on-site will reduce the charge to the client.

The monthly billing statements for fees and costs shall indicate the basis of the fees, including a detailed and auditable breakdown of the hours worked, the billable rates charged and description of the work performed. All bills are expected to be paid within thirty (30) days of the date of the billing statement. In the event any statement remains unpaid for more than thirty (30) days after the date of the statement, interest thereon at the rate of ten percent (10%) per annum shall be due and payable thereafter on the unpaid balance.

Registration fees for attorneys attending conferences and seminars are paid by the Firm and are never charged to the City (unless expressly requested by the City).

Roll Call Vote:	Yes:	McClellan, Burns, Levine, Speech, Seligson
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 10:00 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

**CITY OF OAK PARK, MICHIGAN
BOARD OF REVIEW MEETING**

Monday, March 9, 2015

Afternoon Session

The Board of Review convened at 12:04 p.m.

Present: Chairperson – Herschel Goldstein;
Member – Phyllis Mackay; Member
Member – Zakiya Hollifield; Member arrived at 1:50 p.m.
City Assessor – Martin D. Bush

Absent: None

Case 1

52-25-31-102-018

22030 Beverly

Joy Fitzpatrick, owner of the above listed property, and Angeline Lindner her Aunt appeared before the Board to protest her assessment of \$23,800. Petitioner supplied testimony to support her claim, which the Board reviewed. The Board also reviewed the assessor's records.

Motion by GOLDSTEIN, supported by MACKAY:

To affirm the assessment as fair and equitable, thereby denying the appeal.

YES: GOLDSTEIN, MACKAY

NO: NONE

The Board of Review Afternoon Session was adjourned at 4:58 p.m., with the next session to begin on Monday, March 9, 2015, at 6:00 p.m.

**2015 March Board of Review
Afternoon Session Minutes
March 9, 2015**

Motion by GOLDSTEIN, supported by MACKAY:

That there being no further business to come before the Board at this meeting, that the meeting be hereby adjourned at 4:58 p.m. on March 9, 2015.

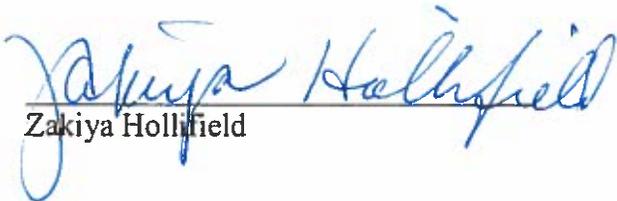
YES: GOLDSTEIN, MACKAY, HOLLIFIELD

NO: NONE

The above minutes reflect the actions and findings of the Board. Detailed affidavits and investigations are on file with the Assessor's Office.



Herschel Goldstein



Zakiya Hollifield



Phyllis Mackay

2015 Board of Review Minutes
March 9, 2015 – Evening Session
Page 2

Case L4 52-99-20-001-214 26511 Harding

The Board was presented with an assessor's change, due to a late filed statement by the taxpayer.

Motion by GULLEY, supported by CUMMINGS:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$31,390 to \$37,950.

YES: GULLEY, CUMMINGS

NO: NONE

Case L5 52-99-00-013-023 13855 Nine Mile Ste B

The Board was presented with an assessor's change, due to a late filed statement by taxpayer.

Motion by GULLEY, supported by CUMMINGS:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$5,000 to \$390.

YES: GULLEY, CUMMINGS

NO: NONE

Case L6 52-99-00-008-016 13200 Eight Mile

The Board was presented with an assessor's change, due to a late filed statement by the taxpayer.

Motion by GULLEY, supported by CUMMINGS:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$145,850 to \$240,910.

YES: GULLEY, CUMMINGS

NO: NONE

Case L7 52-99-19-008-006 25500 Greenfield

The Board was presented with an assessor's change, due to a late filed statement by the taxpayer.

Motion by GULLEY, supported by CUMMINGS:

To deny the late filed statement, due to the form is incomplete.

YES: GULLEY, CUMMINGS

NO: NONE

Case L8 52-99-00-003-014 12716 Nine Mile

The Board was presented with an assessor's change, due to a late filed statement by the taxpayer.

Motion by GULLEY, supported by CUMMINGS:

To deny the late filed statement, due to the form is incomplete.

YES: GULLEY, CUMMINGS

NO: NONE

Case L9 52-99-00-007-115 21101 Fern

The Board was presented with an assessor's change, due to a late filed statement by the taxpayer.

Motion by GULLEY, supported by CUMMINGS:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$122,040 to \$128,310.

YES: GULLEY, CUMMINGS

NO: NONE

Case L10 52-99-00-012-060 21700 Greenfield S-362

The Board was presented with an assessor's change, due to a late filed statement by the taxpayer.

Motion by GULLEY, supported by CUMMINGS:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$2,860 to \$2,110.

YES: GULLEY, CUMMINGS

NO: NONE

Case L11 52-99-00-014-031 13301 Cloverdale

The Board was presented with an assessor's change, due to a late filed statement by the taxpayer.

Motion by GULLEY, supported by CUMMINGS:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$10,020 to \$6,100.

YES: GULLEY, CUMMINGS

NO: NONE

Case L12 52-99-00-013-047 21100 Coolidge

The Board was presented with an assessor's change, due to a late filed statement by the taxpayer.

Motion by GULLEY, supported by CUMMINGS:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$41,180 to \$107,510.

YES: GULLEY, CUMMINGS

NO: NONE

Case L13 52-99-30-001-150 21800 Wyoming 21810

The Board was presented with an assessor's change, due to a late filed statement by the taxpayer.

Motion by GULLEY, supported by CUMMINGS:

To accept the late filed statement as filed, thereby causing no change to the assessed and taxable values.

YES: GULLEY, CUMMINGS

NO: NONE

Case L14 52-99-19-005-010 25000 Biarritz

The Board was presented with an assessor's change, due to a late filed statement by taxpayer.

Motion by GULLEY, supported by CUMMINGS:

To accept the late filed statement, thereby adjusted the assessed and taxable values from \$4,930 to \$13,650.

YES: GULLEY, CUMMINGS

NO: NONE

Case L15 52-99-00-013-038 21340 Coolidge

The 2015 assessed and taxable values on this property should be revised from \$1,840 to \$0 due to the fact they were out of business on December 31, 2014.

Motion by GULLEY, supported by CUMMINGS:

**2015 Board of Review Minutes
March 9, 2015 – Evening Session
Page 4**

To revise the 2015 assessed and taxable values from \$1,840 to \$0 based on the fact they were not located in Oak Park on December 31, 2014.

YES: GULLEY, CUMMINGS

NO: NONE

Case L16

52-99-00-013-099

25298 Greenfield

The 2015 assessed and taxable values on this property should be revised from \$5,000 to \$0 due to the fact they were out of business on December 31, 2014.

Motion by GULLEY, supported by CUMMINGS:

To revise the 2015 assessed and taxable values from \$5,000 to \$0 based on the fact they were not located in Oak Park on December 31, 2014.

YES: GULLEY, CUMMINGS

NO: NONE

Case L17

52-99-10-999-124

The 2015 assessed and taxable values on this property should be revised from \$2,400 to \$0 due to the fact they were out of business on December 31, 2014.

Motion by GULLEY, supported by CUMMINGS:

To revise the 2015 assessed and taxable values from \$2,400 to \$0 based on the fact they were not located in Oak Park on December 31, 2014.

YES: GULLEY, CUMMINGS

NO: NONE

Case L18

52-99-19-007-001

2590 Greenfield S-120A

The 2015 assessed and taxable values on this property should be revised from \$250 to \$0 due to the fact they were out of business on December 31, 2014.

Motion by GULLEY, supported by CUMMINGS:

To revise the 2015 assessed and taxable values from \$250 to \$0 based on the fact they were not located in Oak Park on December 31, 2014.

YES: GULLEY, CUMMINGS

NO: NONE

Case L19

52-99-00-014-127

The Board was presented with an assessor's change, due to a clerical error. Assets disposed of in 2014.

Motion by GULLEY, supported by CUMMINGS:

To revise the 2015 assessed and taxable values from \$11,610 to \$4,470.

Case L20

52-99-30-000-195

8801 Nine Mile

The Board was presented with an assessor's change, due to a clerical error. Remove leasehold improvements.

Motion by GULLEY, supported by CUMMINGS:

To revise the 2015 assessed and taxable values from \$75,510 to \$47,750 from the removal of leasehold improvements.

YES: GULLEY, CUMMINGS

NO: NONE

Case L21

52-25-30-127-013

15131 Burton

To revise the 2015 assessed value from \$48,300 to \$0 and the taxable value from \$41,790 to \$0 due to a Veterans Exemption. The Board reviewed his application for a veteran's exemption.

Motion by GULLEY, supported by CUMMINGS:

To grant the request for a veteran's exemption and adjust the assessed value from \$48,300 to \$0 and the taxable value from \$41,790 to \$0 for 2015 based on the veterans exemption policy P.A. 161 of 2013.

YES: GULLEY, CUMMINGS

NO: NONE

Case L22

52-25-31-476-019

21131 Kipling

To revise the 2015 assessed value from \$25,900 to \$0 and the taxable value from \$22,750 to \$0 due to a Veterans Exemption. The Board reviewed his application for a veteran's exemption.

Motion by GULLEY, supported by CUMMINGS:

To grant the request for a veteran's exemption and adjust the assessed value from \$25,900 to \$0 and the taxable value from \$22,750 to \$0 for 2015 based on the veterans exemption policy P.A. 161 of 2013.

YES: GULLEY, CUMMINGS

NO: NONE

Case L23

52-25-30-376-027

23051 Wildwood

To revise the 2015 assessed value from \$38,800 to \$0 and taxable value from \$35,860 to \$0 due to a Veterans Exemption. The Board reviewed his application for a veteran's exemption.

Motion by GULLEY, supported by CUMMINGS:

To grant the request for a veteran's exemption and adjust the assessed value from \$38,800 to \$0 and taxable value from \$35,860 to \$0 for 2015 based on the veterans exemption policy P.A. 161 of 2013.

YES: GULLEY, CUMMINGS

NO: NONE

The Board of Review Evening Session was adjourned at 8:38 p.m., with the next session to begin on Tuesday, March 17, 2015, at 6:00 p.m.

**2015 March Board of Review
Evening Session Minutes
March 9, 2015**

Motion by GULLEY, supported by CUMMINGS:

That there being no further business to come before the Board at this meeting, that the meeting be hereby adjourned at 8:38 p.m. on March 9, 2015.

YES: GULLEY, CUMMINGS

NO: NONE

The above minutes reflect the actions and findings of the Board. Detailed affidavits and investigations are on file with the Assessor's Office.


James Gulley


Tannis Cummings

2015 Board of Review Minutes
March 17, 2015 – Evening Session
Page 2

Case 6 52-25-31-227-024 22051 Ridgedale St.

Barbara Malone, owner of the above listed property, appeared before the board seeking tax relief. The Board reviewed her application for a poverty exemption.

Motion by GULLEY supported by CUMMINGS:

To grant a poverty exemption, thereby adjusting the assessed value from \$29,500 to \$20,040 and the taxable value from \$26,110 to \$16,650.

YES: GULLEY, LANDAU

Case 7 52-25-31-276-039 21865 Coolidge

Jeff Kunz, owner of the above listed property, appeared before the Board to protest his assessment of \$15,700. Petitioner supplied testimony to support his claim, which the Board reviewed. The Board also reviewed the assessor's records.

Motion by HOLLIFIELD, supported by LANDAU:

To grant a market value reduction, thereby adjusting the assessed and taxable values from \$15,700 to \$6,000.

YES: GULLEY, LANDAU

NO: NONE

Case L24 52-25-19-406-004 21880 Gardner

Hoffert & Associates, P.C., representing Samuel Flatt, owner of the above listed property, entered by letter, a protest of their assessment of \$97,600, which the Board reviewed. The Board also reviewed the Assessor's records.

Motion by GULLEY, supported by LANDAU:

To accept the letter appeal, and affirm the assessment of \$97,600.

YES: GULLEY, HOLLIFIELD

NO: NONE

Case L25 52-25-32-227-034 10010 Corning

Hoffert & Associates, P.C., representing Stephen Wood Trust, owner of the above listed property, entered by letter a protest of their assessment of \$12,100, which the Board reviewed. The Board also reviewed the Assessor's records.

Motion by GULLEY, supported by HOLLIFIELD:

To accept the letter appeal, and affirm the assessment of \$12,100.

YES: HOLLIFIELD, LANDAU

NO: NONE

Case L26 52-99-00-000-035 25909 Coolidge

The Board was presented with an assessor's change, due to a late filed personal property statement by the taxpayer.

**2015 Board of Review Minutes
March 17, 2015 – Evening Session
Page 3**

Motion by GULLEY, supported by LANDAU:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$5,000 to \$430.

YES: HOLLIFIELD, LANDAU

NO: NONE

Case L27

52-99-00-007-060

22100 Greenfield S-101

The Board was presented with an assessor's change, due to the business moved from Oak Park.

Motion by GULLEY, supported by LANDAU:

To accept the assessor's change, thereby adjusting the assessed and taxable values from \$17,590 to \$0.

YES: GULLEY, HOLLIFIELD

NO: NONE

Case L28

52-99-00-008-091

21700 Greenfield S-117

The Board was presented with an assessor's change, due to a late filed personal property statement by the taxpayer.

Motion by GULLEY, supported by LANDAU:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$1,330 to \$1,300.

YES: HOLLIFIELD, LANDAU

NO: NONE

Case L29

52-99-30-930-068

8960 Nine Mile

The Board was presented with an assessor's change, due to a late filed personal property statement by the taxpayer.

Motion by GULLEY, supported by LANDAU:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$480 to \$90.

YES: HOLLIFIELD, LANDAU

NO: NONE

Case L30

52-25-31-478-018

21141 Ridgedale

Bentley Homes Inc., owner of the above listed property, submitted a letter appeal to protest his assessment of \$23,300. Petitioner supplied testimony to support his claim, which the Board reviewed. The Board also reviewed the assessor's records.

Motion by HOLLIFIELD, supported by GULLEY:

To affirm the assessment as fair and equitable, thereby denying the appeal.

YES: LANDAU, GULLEY

NO: NONE

Case L31

52-25-31-204-001

14021 Nine Mile -14095

Bentley Homes Inc., owner of the above listed property, submitted a letter appeal to protest his assessment of \$164,900. Petitioner supplied testimony to support his claim, which the Board reviewed. The Board also reviewed the assessor's records.

Motion by HOLLIFIELD, supported by GULLEY:

To grant a market value reduction, thereby adjusting the assessed and taxable values from \$164,900 to \$157,500.

YES: LANDAU, GULLEY

NO: NONE

The Board of Review Evening Session was adjourned at 7:52 p.m., with the next session to begin on Monday, March 23, 2014, at 9:00 a.m.

**2015 March Board of Review
Evening Session Minutes
March 17, 2015**

Motion by GULLEY, supported by CUMMINGS:

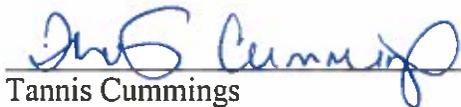
That there being no further business to come before the Board at this meeting, that the meeting be hereby adjourned at 7:52 p.m. on March 17, 2015.

YES: GULLEY, CUMMINGS, LANDAU

NO: NONE

The above minutes reflect the actions and findings of the Board. Detailed affidavits and investigations are on file with the Assessor's Office.


James Gulley


Tannis Cummings


Louis Landau

**2015 Board of Review Minutes
March 23, 2015 – Morning Session
Page 2**

Case 11 52-25-33-106-021 8731 Albany

Wesam Allos, owner of the above listed property, appeared before the Board, seeking tax relief. The Board reviewed her application for a poverty exemption.

Motion by GOLDSTEIN, supported by MACKAY:

To grant a poverty exemption, thereby adjusting the assessed value from \$22,500 to \$17,350 and the taxable value from \$20,320 to \$15,170.

YES: GOLDSTEIN, MACKAY NO: NONE

Case 12 52-25-32-251-027 10291 Albany

Khalid Asmar, owner of the above listed property, appeared before the Board, seeking tax relief. The Board reviewed his application for a poverty exemption.

Motion by GOLDSTEIN, supported by MACKAY:

To deny the poverty exemption due to the fact the petitioner's estimated 2015 property taxes will not exceed 3.5% of household income.

YES: GOLDSTEIN, HOLLIFIELD NO: NONE

The Board of Review Morning Session was adjourned at 11:13 a.m., with the next session to begin on Monday, March 23, 2015 at 1:00 p.m.

**2015 March Board of Review
Morning Session Minutes
March 23, 2015**

Motion by GOLDSTEIN, supported by MACKAY:

That there being no further business to come before the Board at this meeting, that the meeting be hereby adjourned at 11 : 13 a.m. on March 23, 2015.

YES: GOLDSTEIN, MACKAY, HOLLIFIELD

NO: NONE

The above minutes reflect the actions and findings of the Board. Detailed affidavits and investigations are on file with the Assessor's Office.



Herschel Goldstein



Phyllis MacKay



Zakiya Hollifield

2015 Board of Review Minutes
March 23, 2015 – Afternoon Session
Page 2

Case 16 **52-25-29-181-019** **24051 Morton**

Sharon Denise Johnson, owner of the above listed property, appeared before the Board seeking tax relief. The Board reviewed her application for a poverty exemption.

Motion by GOLDSTEIN, supported by MACKAY:

To grant a poverty exemption, thereby adjusting the assessed value from \$30,300 to \$21,940 and the taxable value from \$28,240 to \$19,880.

YES: GOLDSTEIN, HOLLIFIELD **NO: NONE**

Case 17 **52-25-28-332-012** **23496 Forest**

Raymond Lillibridge, owner of the above listed property, appeared before the Board to protest his assessment of \$66,000. Petitioner supplied testimony to support his claim, which the Board reviewed. The Board also reviewed the assessor's records.

Motion by GOLDSTEIN, supported by MACKAY:

To affirm the assessment as fair and equitable, thereby denying the appeal.

YES: GOLDSTEIN, HOLLIFIELD **NO: NONE**

Case L32 **52-25-29-351-015** **23400 Coolidge-23670**

Pentiuk, Couvreur & Kobiljak, P.C., representing Coolidge Terrace Cooperative owner of the above listed property, submitted a letter appeal to protest the assessment of \$465,200, which the Board reviewed. The Board also reviewed the Assessor's records.

Motion by GOLDSTEIN, supported by MACKAY:

To affirm the assessment as fair and equitable, thereby denying the appeal.

YES: GOLDSTEIN, HOLLIFIELD **NO: NONE**

Case L33 **52-25-29-354-004** **13500 Nine Mile**

Pellumb Gjokaj, owner of the above listed property, submitted a letter appeal to protest his assessment of \$148,100. Petitioner supplied testimony to support his claim, which the Board reviewed. The Board also reviewed the assessor's records.

Motion by HOLLIFIELD, supported by MACKAY:

To affirm the assessment as fair and equitable, thereby denying the appeal.

YES: GOLDSTEIN, HOLLIFIELD **NO: NONE**

Case L34 **52-25-28-102-030** **8690 Kenberton**

Bayview Loan Servicing LLC, submitted a letter appeal to protest their assessment of \$37,800. Petitioner supplied testimony to support their claim, which the Board reviewed. The Board also reviewed the assessor's records.

2015 Board of Review Minutes
March 23, 2015 – Afternoon Session
Page 3

Motion by HOLLIFIELD, supported by MACKAY:

To grant a market value reduction, thereby adjusting the assessed value from \$37,800 to \$29,000 and the taxable value from \$33,950 to \$29,000.

YES: GOLDSTEIN, HOLLIFIELD

NO: NONE

Case L35

52-25-29-226-024

24751 Manistee

The Board was presented with an assessor's change, due to the fact that the above referenced property does not have a half bath.

Motion by GOLDSTEIN, supported by MACKAY:

To accept the assessor's change, thereby removing the half bath from the records adjusting the assessed and taxable values from \$42,400 to \$42,000.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L36

52-25-30-127-024

15230 Dartmouth

Ieshula R. Ishakis, JD, CPA, representing 15230 Dartmouth LLC, owner of the above listed property, entered by letter a protest of their assessment of \$49,800, which the Board reviewed. The Board also reviewed the Assessor's records.

Motion by GOLDSTEIN, supported by MACKAY:

To affirm the assessment as fair and equitable, thereby denying the appeal.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L37

52-25-30-130-014

15030 Northfield

Ieshula R. Ishakis, JD, CPA, representing 15030 Northfield LLC, owner of the above listed property, entered by letter a protest of their assessment of \$25,500, which the Board reviewed. The Board also reviewed the Assessor's records.

Motion by GOLDSTEIN, supported by MACKAY:

To affirm the assessment as fair and equitable, thereby denying the appeal.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L38

52-25-30-151-023

15140 Northfield

Ieshula R. Ishakis, JD, CPA, representing 15140 Northfield LLC, owner of the above listed property, entered by letter a protest of their assessment of \$60,000, which the Board reviewed. The Board also reviewed the Assessor's records.

Motion by GOLDSTEIN, supported by MACKAY:

To affirm the assessment as fair and equitable, thereby denying the appeal.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L39

52-25-32-176-017

12930 Capital

The Board was presented with an assessor's change, due to the fact that per a 2014 judgement from the MTT, the assessed and taxable values should be adjusted to \$87,300 to \$81,500 for 2015.

Motion by GOLDSTEIN, supported by MACKAY:

To accept the assessor's change to reflect a 2014 MTT change, thereby adjusting the assessed and taxable values from \$87,300 to \$81,500.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L40

52-99-00-009-006

13710 Eight Mile

The Board was presented with an assessor's change, due to a late filed personal property statement by the taxpayer.

Motion by GOLDSTEIN, supported by MACKAY:

To accept the late filed statement, thereby affirming the assessed and taxable values.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L41

52-99-00-014-019

8250 Nine Mile

The Board was presented with an assessor's change, due to a late filed personal property statement by the taxpayer.

Motion by GOLDSTEIN, supported by MACKAY:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$5,000 to \$1,000.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L42

52-99-00-014-047

23300 Greenfield S116

The Board was presented with an assessor's change, due to the business moved from Oak Park.

**2015 Board of Review Minutes
March 23, 2015 – Afternoon Session
Page 5**

Motion by GOLDSTEIN, supported by MACKAY:

To accept the assessor's change, thereby adjusting the assessed and taxable values from \$5,000 to \$0.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L43

52-99-00-014-048

23300 Greenfield S119

The Board was presented with an assessor's change, due to the business moved from Oak Park.

Motion by GOLDSTEIN, supported by MACKAY:

To accept the assessor's change, thereby adjusting the assessed and taxable values from \$5,000 to \$0.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L44

52-99-00-014-078

21700 Greenfield S462

The Board was presented with an assessor's change, due to the business moved from Oak Park.

Motion by GOLDSTEIN, supported by MACKAY:

To accept the assessor's change, thereby adjusting the assessed and taxable values from \$2,500 to \$0.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L45

52-99-00-014-089

21700 Greenfield S-LL22

The Board was presented with an assessor's change, due to the business moved from Oak Park.

Motion by GOLDSTEIN, supported by MACKAY:

To accept the assessor's change, thereby adjusting the assessed and taxable values from \$2,500 to \$0.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L46

52-99-10-008-445

13351 Cloverdale

The Board was presented with an assessor's change, due to a late filed personal property statement by the taxpayer.

2015 Board of Review Minutes
March 23, 2015 – Afternoon Session
Page 6

Motion by GOLDSTEIN, supported by MACKAY:

To accept the late filed statement, thereby adjusting the assessed and taxable values from \$151,340 to \$158,290.

YES: GOLDSTEIN, MACKAY

NO: NONE

Case L47

52-99-10-940-006

21641 Meyers

The Board was presented with an assessor's change, due to the business moved from Oak Park.

Motion by GOLDSTEIN, supported by MACKAY:

To accept the assessor's change, thereby adjusting the assessed and taxable values from \$4,630 to \$0.

YES: GOLDSTEIN, MACKAY

NO: NONE

The Board of Review Afternoon Session was adjourned at 5:03 p.m.

**2015 March Board of Review
Afternoon Session Minutes
March 23, 2015**

Motion by GOLDSTEIN, supported by HOLLIFIELD:

That there being no further business to come before the Board at this meeting, that the meeting be hereby adjourned at 5:03 p.m. on March 23, 2015

YES: GOLDSTEIN, HOLLIFIELD, LANDAU

NO: NONE

The above minutes reflect the actions and findings of the Board. Detailed affidavits and investigations are on file with the Assessor's Office.



Herschel Goldstein



Zakiya Hollifield



Lou Landau



OAK PARK PUBLIC SAFETY February 2015 ACTIVITY SUMMARY



OPERATIONS:

- Calls for Service
 -2014 Total: 14,922
 -February 2014: 1,163
 -2014 YTD: 2,454
 -February 2015: 1,176
 -2015 YTD: 2,382
-
- Arrests: **89**
 -Vacation/Property Checks: **31**
 -Non-Criminal Fingerprints: **2**
 -Vehicles Impounded: **40**
 -PBT's: **52**
 -Traffic Stops: **690**
 --Time on Traffic Stops:
Hours 91.54

INVESTIGATIONS:

- Cases Assigned /48
 Adult / 43
 Juvenile / 5
 Warrants Obtained:11
- See attached report
 "RMS-008"
 for February crime summary

Records Bureau:

- Animal Licenses: 12
 Alarm Permits: 5
 Handgun permits & registrations: 24
 FOIA / RFI / Discovery Requests: 123
 Calls Received at Dispatch: 3,940

REPORTED FIRES: (structural,7
 vehicle,1 other)

NON-FIRE INCIDENTS: 22
 (7, includes false fire alarms)

FIRE SAFETY INSPECTIONS: 11



COMMUNITY POLICING
 3 Neighborhood Watch Meetings, Hire/Train Crossing Guard, 4 Carseat Inspections, Crime Prevention Young Israel, O.P. University 2 new Ofcs., Emerg Services Meeting

CITATIONS ISSUED 583

HAZARDOUS	196	34%
NON - HAZARDOUS	199	34%
PARKING	123	21%
ORDINANCE VIOLATION	65	11%

NOTES: *Training: Legal Update Dept-wide, Medical First Responder Dept-wide, Field Training Ofc, Social Media Inv, NIMS Training, Fire Strategy & Tactics, Fire Truck Driving School, Educational Methodology, Fire Ofc 1&2*



CITY OF OAK PARK

City Council Boards & Commissions

Michael M. Seligson
Carolyn Burns
Kiesha Speech
City Manager
Erik Tungate

Regular Meeting of the COMMUNICATIONS COMMISSION Monday, February 23, 2015

MINUTES

The meeting was called to order at 1:40 PM in the West Conference Room of the Oak Park City Hall located at 14000 Oak Park Blvd., Oak Park, MI 48237.

PRESENT: Julie Edgar, Steven Gold, Nathan Peiss, Cheryl Weiss, Kiesha Speech (ex officio), Stephanie Sumner (ex officio), Joscelyn Davis (ex officio)

ABSENT: None

ALSO PRESENT: None

WELCOME AND INTRODUCTIONS:

In lieu of a commission chairperson, Stephanie Sumner, Deputy City Clerk & Director of Elections, called the meeting to order at 1:40 PM and asked everyone to introduce themselves. She then shared information about and procedures for Robert's Rules of Order.

COMMUNICATIONS COMMISSION 2015:

Currently there are four, active members on the Communications Commission, and three vacancies. Interviews and appointments for commissions are held twice each year; February and August. Residents are welcome to submit applications anytime via the link on the City of Oak Park website. We are no longer the Cable TV Advisory Commission; we are now dealing with all methods of communication for the City of Oak Park, including the Branch newsletter, calendar, eBlasts, website, social media, electronic billboards, Robo-calls, ustream.com, and Comcast OPTV15 and OPTV16. At our next meeting, we will draft a revised description of our commission to reflect this change.

PROPOSED COMMISSION ENGAGEMENT:

Director Davis explained the need for the Commission to work on advertising sponsorships to help offset the cost of city publications. Commissioner Weiss asked if there is a way to obtain sponsorships without overwhelming or overburdening businesses as other commissions are asking for sponsorships right now as well. This discussion will be continued at the next meeting.

Director Davis shared a desired partnership with the Emergency Services Commission. Commissioners Gold and Weiss shared that they received an invitation to attend the next Emergency Services Commission meeting on March 9, 2015 and both planned to attend. Director Davis asked them to go as Commissioners, not just community volunteers. They will report back at the next Communication

Commission meeting. Deputy Clerk Sumner asked all members to inform Director Davis if they intend to attend by March 4th. If more than two Communication Commission members expect to attend, the city needs to post it as an official communications meeting in order to comply with the Open Meetings Act.

Director Davis shared that a new City Web Site is under development, which will be more informative, easier to access information, and more interactive. She asked the commission to participate in some of the development exercises, which she will share at the next meeting.

ELECTION OF OFFICERS:

Director Davis explained the roles of Chair, Vice Chair, and Secretary, and opened nominations. Commissioner Gold expressed interest in serving as the Chair. Motion was made by Peiss, seconded by Edgar. Motion carried; Commissioner Gold is the Chair.

Commissioner Edgar expressed interest in serving as the Vice Chair. Motion was made by Peiss, seconded by Weiss. Motion carried; Commissioner Edgar is the Vice Chair.

Commissioner Weiss expressed interest in serving the Secretary. Motion was made by Peiss, seconded by Gold. Motion carried; Commissioner Weiss is the Secretary.

COMMISSION MEETING SCHEDULE:

Discussion centered on a convenient time for everyone to meet. Council Member Speech is unable to meet during the day on a regular basis, so meetings will be moved to evenings. Regular Communication Commission meetings will be scheduled bi-monthly on the third Wednesday of the month at 7:00pm in the Oak Park Community Center. Motion was made by Commissioner Edgar, seconded by Commissioner Weiss. Motion carried. Next meeting will be Wednesday, March 18, 2015 at 7:00 in the Oak Park Community Center, 14300 Oak Park Blvd, Oak Park, MI 48237. Motion to adjourn at 2:55 PM by Commissioner Peiss, seconded by Commissioner Edgar. Motion carried.

Meeting adjourned at 7:00 PM



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 20, 2015

AGENDA #

SUBJECT: Payment Application No. 3 (final) for the 2014 Sewer Lining Project, M-588.

DEPARTMENT: Technical & Planning/DPW – Engineering *KJY*

SUMMARY: Attached is Payment Application No. 3 (final) for the 2014 Sewer Lining Project, M-588. This project lined the sewers shown on the attached map. This project is now 100% complete.

<u>FINANCIAL STATEMENT:</u>	Original Contract Amount:	\$237,200.00
	Change Order no. 1:	<u>(\$18,619.00)</u>
	Current Contract Amount:	\$218,101.00
	 Total Completed to Date:	 \$218,101.00
	Less Retainage:	\$ 0.00
	Net Earned:	\$218,101.00
	Deductions:	\$ 0.00
	Balance:	\$218,101.00
	Payments to Date:	<u>\$217,101.00</u>
	Amount Due Insituform Technologies USA:	\$ 1,000.00

RECOMMENDED ACTION: It is recommended that Payment Application No. 3 (final) for the 2014 Sewer Lining Project, M-558 be approved to Insituform Technologies USA for the total amount of \$1,000.00. Funding is available in the Water and Sewer Fund no. 592-18-550-930.

APPROVALS:

City Manager: _____

Department Director: _____

Finance Director: _____

EXHIBITS: Payment Application No. 3 (final), map

PAYMENT APPLICATION

JOB NUMBER: M-588
 APPLICATION NO.: 3(FINAL)
 PERIOD ENDING: 2/12/2016
 PAGE: 1 OF 1

2014 SEWER LINING PROJECT
 CITY OF OAK PARK, MICHIGAN
 CONTRACTOR: INSTITUFORM TECHNOLOGIES USA, LLC
 1088 VICTORY DRIVE
 HOWELL, MI 48843

ITEM DESCRIPTION	ORIGINAL BID QUANTITY	UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1 10" Sewer Pipe Lining	526	\$28.00	0	\$0.00	516	\$13,390.00
2 12" Sewer Pipe Lining	1,800	\$28.00	0	\$0.00	1,820	\$42,560.00
3 15" Sewer Pipe Lining	1,080	\$35.00	0	\$0.00	989	\$34,616.00
4 18" Sewer Pipe Lining	1,810	\$47.00	0	\$0.00	1,788	\$84,088.00
5 24" Sewer Pipe Lining	340	\$70.00	0	\$0.00	335	\$23,450.00
6 Restating Sewer Lateral	200	\$100.00	0	\$0.00	177	\$17,700.00
7 Minor Traffic Device	1	\$1,800.00	0	\$0.00	1	\$1,800.00
8 Project Clean Up	1	\$550.00	0	\$0.00	1	\$550.00
9 Inspection Crew Days	20	\$320.00	0	\$0.00	20	\$6,400.00

PERIOD AMOUNT: \$0.00 AMOUNT TO DATE: \$218,101.00

Contract Amount: \$237,720.00
 Change Order #1: (\$19,619.00)
 Current Contract Amount: \$218,101.00

Earnings This Period: \$0.00
 Total Earnings to Date: \$218,101.00
 Less Retainage: \$0.00
 Net Earned: \$218,101.00
 Deductions: \$0.00
 Balance: \$218,101.00
 Payments to Date: \$217,101.00

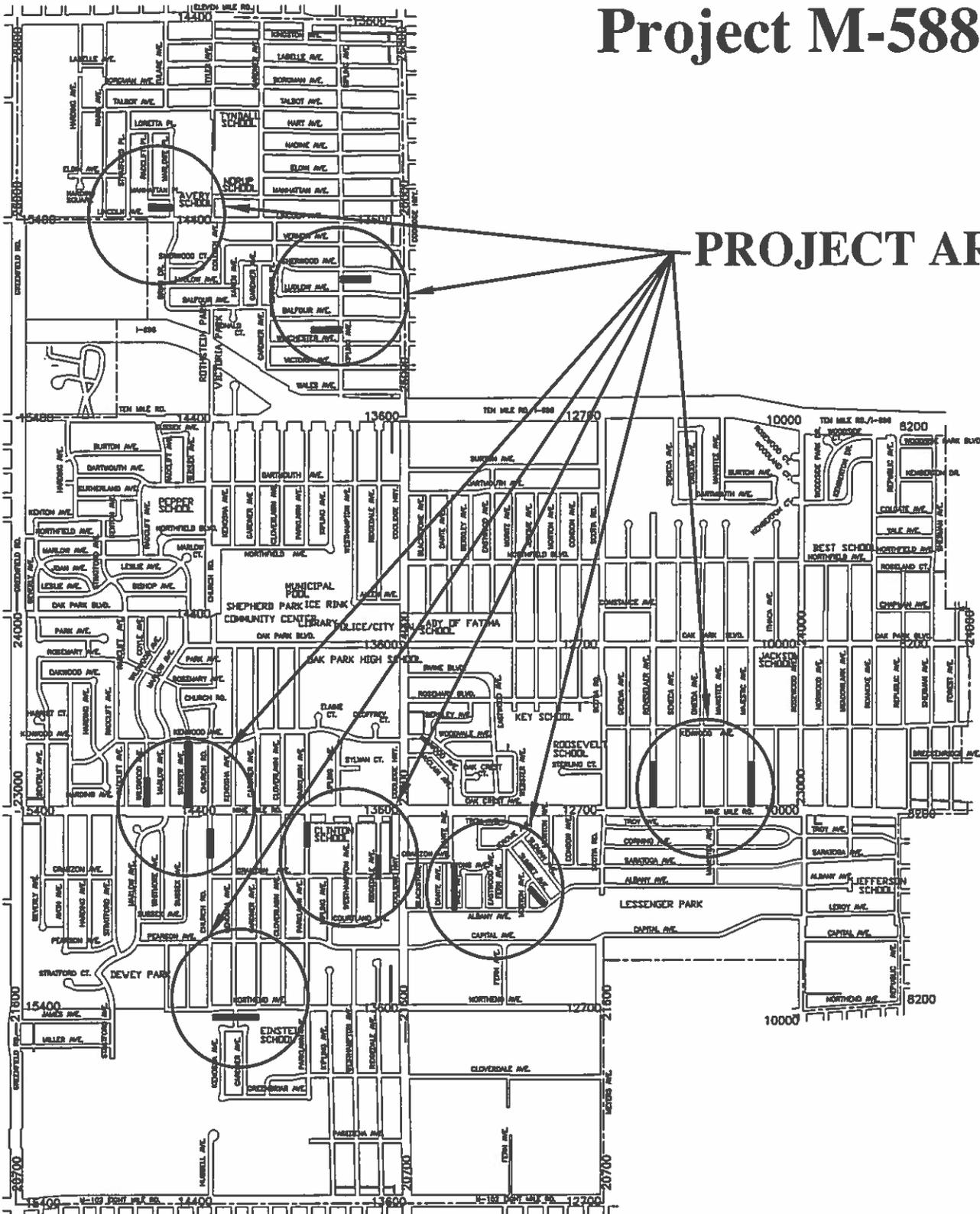
AMOUNT DUE INSTITUFORM TECHNOLOGIES USA, LLC: \$1,000.00

Accepted By: [Signature]
 Instituform Technologies USA, LLC
 Date: 4-6-15

Approved By: [Signature]
 Robert Barnett, Director of Technical & Planning Services
 City of Oak Park, Michigan
 Date: 4-9-15

City of Oak Park 2014 Sewer Lining Project M-588

PROJECT AREAS



MERCHANT'S LICENSES – APRIL 20, 2015**(Subject to All Departmental Approvals)**

NEW MERCHANT	ADDRESS	FEE
CLOVERDALE SMOKES	13201 CLOVERDALE	150.00
HUTCH'S JEWELRY	21600 GREEFIELD 102	150.00
BLING BLING LEE INC	26122 GREENFIELD	150.00
PAY BENY, INC.	21380 GREENFIELD	150.00
RENEWALS –		
MBUSH, LLC	8100 NINE MILE	187.50
LEO WEISS PLBG & HTG	8500 NINE MILE	150.00
MILLENIUM MEDICAL GROUP	15300 NINE MILE	225.00
PAPA'S PIZZA	15400 NINE MILE	225.00
DON'S DONE-RITE AUTO WASH	10250 NINE MILE	150.00

TAXI CAB – NEW**(Subject to All Departmental Approvals)**

ROYAL OAK TOWNSHIP CAB CO. Ronald L. Rutledge	6288 SILVERBROOK WEST BLOOMFIELD, MI 48322	75.00
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TAVERN LICENSE – RENEWALS 2015**(Subject to all Departmental Approvals)**

Name	Address	Renewal Fee
Sahara Restaurant (Tavern license and Dance)	24770 Coolidge Oak Park, MI 48237	250.00
Jade Palace (Tavern license)	13351 Ten Mile Oak Park, MI 48237	250.00

CITY OF OAK PARK MICHIGAN

**TAVERN LICENSE RENEWAL REQUIREMENTS CHECKLIST FOR CONSUMPTION
OF BEER AND WINE ON THE PREMISES OF A RESTAURANT OPERATION**

The following checklist is intended to assist the elected and appointed representatives of the City of Oak Park, Michigan in determining whether an applicant for renewal of a Tavern License from the municipality has provided all of the required documentation and/or information as specified in the City's Tavern License Application Process and pursuant to **Article III, Sections 6-51 – 6-68 and Ordinance No. O-13-597 (Zoning Ordinance) of the Code of Ordinances, City of Oak Park, Michigan.**

City of Oak Park Tavern Renewal License Application No.: 001-2015

Name of Establishment Applying for Renewal of a Tavern License: Szasza, Inc. d/b/a Sahara Rest.

Name of Applicant and/or its Principals/Shareholders: Zeana Attisha

Location: 24770 Coolidge Highway, Oak Park, MI 48237

A. Remittance of Application Fees

Annual Renewal: \$250.00

B. Submission and Review of Background Check Information

Investigation Completed by Representatives of the Department of Public Safety on _____

Investigation Confirmed that there are No Issues that Preclude the Issuance of a Tavern License in the Name of the Applicant

No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for that would require a Background Check

C. Application(s)

Complete in All Appropriate/Requisite Sections

Signed, Dated and Notarized

D. Proof of Possession of Property

Deed Land Contract

Lease Assignment of Lease

Sublease Bill of Sale and/or Lease for Equipment/Furniture/Fixtures

No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

E. Business Entity/Organization/Structure Documents

Corporation (Copy of Articles of Incorporation Attached to Application)

Partnership (General or Limited – Full Names, Dates of Birth and Home Addresses of All Partners and Copy of Articles of Partnership/Agreement Attached to Application)

Sole Proprietorship (If Doing Business Under an Assumed Name a Copy of the D/B/A Certificate was Attached to the Application)

Other (i.e. LLC – Details Provided as Required in Tavern License Renewal Application)

No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

F. Financial Qualifications/Information

- Copy of Loan Document(s)/Affidavits Detailing the Sources of Funding for the Business
- Information Provided Concerning Source of Funding for Acquisition/Opening/Operating the Licensed Business
- No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

G. Management Information

- Provided Name, Address and Telephone Number of Individual Who Will Serve as the Manager of the Licensed Business
- Provided Name, Address and Telephone Number of Individual Who is Authorized to Sign Checks and Pay Bills in Connection with the Operation of the Licensed Business
- No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

H. Description of Proposed Facilities in Some Detail

- Detail Provided Including Square Footage, Seating Capacity, Parking Capacity, Etc.
- Copy of Site Plan (If Necessary) and Description/Diagram (Detailed Floor Plan) of the Premises
- No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

J. Dancing or Entertainment

- Yes - Description of Planned Entertainment: Applicant requests a dance area to accommodate patrons utilizing the small banquet facilities located at the business establishment. Pursuant to state law and/or local ordinance(s), Applicant is required to obtain any permit(s) for dancing required by the Michigan Liquor Control Commission and must maintain a dance floor that is not less than 100 square feet, is well defined and without tables, chairs, or other obstacles while customers are dancing. **Authorizing dancing at the venue does not allow topless activity or adult entertainment of any kind.**
- No
- No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

K. Status of City of Oak Park Business License

- Applicant has Current Valid City Business License(s) as Required Based on Business Activity
- Applicant has Submitted an Application for a Business License(s)
- Applicant is Current on All Applicable Business License(s) Fees

L. Applicant, and/or its Principals/Shareholders are Not in Default on Any Obligations Due the City of Oak Park and/or Oakland County

- | | |
|---|---|
| <input checked="" type="checkbox"/> Personal Property Taxes | <input checked="" type="checkbox"/> Yes in the Amount of \$18,714.43 |
| <input type="checkbox"/> Real Property Taxes | <input type="checkbox"/> Yes in the Amount of \$ _____ |
| <input type="checkbox"/> Special Assessments | <input type="checkbox"/> Yes in the Amount of \$ _____ |
| <input type="checkbox"/> Sewer and Water | <input type="checkbox"/> Yes in the Amount of \$ _____ |

M. Documents Submitted by Applicant (If Necessary) Pursuant to the City of Oak Park, Michigan Tavern License Renewal Application

- Spousal Affidavit (For each Applicant if Applicable)
- Certificate of Liquor Liability Insurance
- Verification of Compliance with Michigan Liquor Control Commission Mandatory Server Training Requirements
- Contract with the City of Oak Park
- Varied Menu of Food Items Consisting of Not Less Than 10 Food Items Cooked or Prepared on the Premises
- Record of Any Previous Liquor License Complaint Violations
- Plan of Operation
- Current Valid License(s)/Permit(s) from Appropriate County, State or Federal Governments Authorizing Service of Food at the Establishment

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Tavern Renewal License Application No.: 001-2015

Name of Establishment Applying for Renewal of a Tavern License: Szasza, Inc. d/b/a Sahara Rest.

Name of Applicant and/or its Principals/Shareholders: Zeana Attisha

Location: 24770 Coolidge Highway, Oak Park, MI 48237

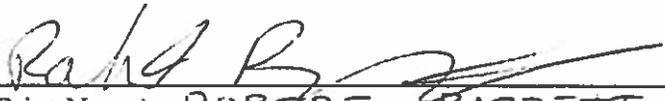
DEPARTMENT OF TECHNICAL AND PLANNING

Certification that the building(s) or structure(s) to which the License Renewal will apply meet all applicable building and property maintenance codes or that acceptable building plans for work which will satisfy all such codes have been submitted and the proposed Licensed Premises is appropriately zoned for the use and that any required zoning approvals, including site plan approval, had been obtained previously.

Recommended for Approval

Recommended for Approval with Comments/Conditions/Explanations:

Not Recommended for Approval



(Print Name) ROBERT BARRETT

Director of the Department of Technical and Planning or Their Designee

Date: 3-24-15

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Tavern Renewal License Application No.: 001-2015

Name of Establishment Applying for Renewal of a Tavern License: Szasza, Inc. d/b/a Sahara Rest.

Name of Applicant and/or its Principals/Shareholders: Zeana Attisha

Location: 24770 Coolidge Highway, Oak Park, MI 48237

DEPARTMENT OF PUBLIC SAFETY

Certification that the proposed Licensee(s) continue to be of good moral character and the Proposed Licensed Premises are in compliance with all applicable fire safety regulations.

Calls for Service at the above-described Location: _____

Premise History Report for the above-described Location: see attached summary

Have there been any violations of any of the laws of the State of Michigan or the United States or any ordinances of the City of Oak Park or the administrative rules of any regulatory agency in the conduct of the business of the licensed establishment? YES. If so, please attach documentation/information specifying the violations, incidents or comments.

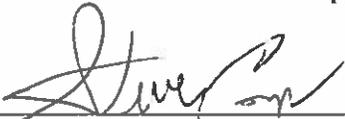
Have there been any incidents reported to the Department of Public Safety in the last year that would pertain to the Tavern License and the establishment's control of beer and wine or any dance or entertainment permits or its patrons? NO. If so, please attach documentation/information specifying the violations, incidents or comments.

Are there other concerns that need to be brought to the attention of the City Council? NO. If so, please attach documentation/information specifying the violations, incidents or comments.

Recommended for Approval

Recommended for Approval with Comments/Conditions/Explanations:

Not Recommended for Approval



(Print Name) Steve COOPER

Director of the Department of Public Safety or Their Designee

Date: 13 April 2015

Date: 13 April 2015

TAVERN LICENSE RENEWAL

Location -- 24770 Coolidge; DBA Sahara Restaurant

PREMISE HISTORY: 05/07/2014 (initial licensure date) to Present

09/10/2014 – 1:24pm / OPPS CR # 14-10593

A regular customer who was normally very friendly and polite suddenly became upset because his food was not prepared the way he liked it. He flipped his table over and started to approach the waitress. A restaurant employee intervened to protect the waitress and a scuffle on the floor ensued. The customer was arrested for Disorderly Conduct and transported to the station. Alcohol did not appear to be a factor in the incident. The employee was not interested in pursuing any other charges (assault, malicious destruction of property), as he knew the customer and believed that the behavior was a result of the subject "being off his psych meds."

There were three (3) other dispatches to the actual business during the aforementioned reporting period; one false alarm and two requests for medical care.



Prepared by: Ted Kozlowski
Records Supervisor

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Tavern Renewal License Application No.: 001-2015

Name of Establishment Applying for Renewal of a Tavern License: Szasza, Inc. d/b/a Sahara Rest.

Name of Applicant and/or its Principals/Shareholders: Zeana Attisha

Location: 24770 Coolidge Highway, Oak Park, MI 48237

CITY CLERK

Certification that the proposed Licensee has a current valid license for operation of a restaurant at the proposed Licensed Premises or meets applicable requirements for the issuance of such a license.

- The Licensee has met the food and beverage sale(s) requirements specified in Subsection (4) of Sec. 6-55 entitled Restaurant requirements of the Code of Ordinances, of the City of Oak Park, Michigan
- Recommended for Approval
- Recommended for Approval with Comments/Conditions/Explanation:

Not Recommended for Approval



(Print Name) T. EDWIN NORRIS

City Clerk or Their Designee

Date: 4-15-15

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Tavern Renewal License Application No.: 001-2015

Name of Establishment Applying for Renewal of a Tavern License: Szasza, Inc. d/b/a Sahara Rest.

Name of Applicant and/or its Principals/Shareholders: Zeana Attisha

Location: 24770 Coolidge Highway, Oak Park, MI 48237

DEPARTMENT OF FINANCE

Certification that the proposed Licensee(s) are not in default on any obligations due the City of Oak Park and/or Oakland County.

Recommended for Approval

Recommended for Approval with Comments/Conditions/Explanation: Not Recommended for Approval

Summer 2014 Personal Property Taxes in the amount of \$18,714.43 are delinquent. Applicant has entered into a Personal Property Tax Payment Plan Agreement with the Oakland County Treasury which requires monthly payments in the amount of \$3,000.00 commencing on May 15, 2015. However, Applicant has provided a copy of a Personal Property Receipt from the Oakland County Treasurer confirming that a \$3,000.00 payment was made on April 15, 2015. Pursuant to the terms of the Agreement, interest and administrative fees will continue to be added until the taxes are paid. The Plan is valid for one year subject to renewal.

Kathleen Lindroth - Deputy Treasurer

(Print Name) Kathleen Lindroth

Finance Director or Their Designee

Date: 4/15/15

Based on the Certifications provided by the appropriate representatives of the departments of Finance, Public Safety, Technical and Planning and the City Clerk it is recommended that subject to any conditions specified by those administrative offices/officials the City Council renew the Tavern License for:

City of Oak Park Tavern Renewal License Application No.: 001-2015

Name of Establishment Applying for Renewal of a Tavern License: Szasza, Inc. d/b/a Sahara Rest.

Name of Applicant and/or its Principals/Shareholders: Zeana Attisha

Location: 24770 Coolidge Highway, Oak Park, MI 48237

Comments/Conditions/Explanations:

Kimberly Marrone

Kimberly Marrone

Manager of Community and Economic Development or Her Designee

Date: 4-15-15

In accordance with Section 6-61 (b) of the Code, I have initiated the annual investigation and review of the on premises licensed establishment identified below and based on the Certifications provided by the appropriate representatives of the departments of Finance, Public Safety, Technical and Planning and the City Clerk, subject to any conditions specified by those administrative offices/officials and pursuant to the recommendation of the Manager of the Department of Community and Economic Development as well as having completed my analysis and assessment of the documentation and information submitted by the Applicant it is requested that the City Council consider approving the renewal the of the Tavern License previously issued to:

City of Oak Park Tavern Renewal License Application No.: 001-2015

Name of Establishment Applying for Renewal of a Tavern License: Szasza, Inc. d/b/a Sahara Rest.

Name of Applicant and/or its Principals/Shareholders: Zeana Attisha

Location: 24770 Coolidge Highway, Oak Park, MI 48237

Comments/Conditions/Explanations:

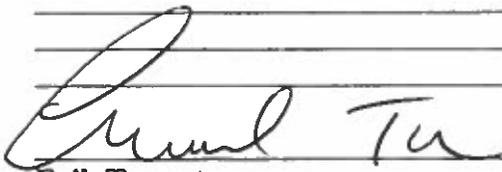
City staff and in particular, representatives of the Department of Public Safety have reviewed the request for renewal of the Tavern License for Szasza, Inc. d/b/a Sahara Restaurant and determined that no conditions exists that would warrant denial of a renewal or require additional time to investigate the business.

It is the recommendation of the Administration, subject to any comments, conditions, and/or explanations contained in the Tavern License Renewal Requirements Checklist that after analyzing the review factors specified in Section 6-58 (c) of the Code that (unless evidence is presented that would serve as a basis for denial of the issuance of the license renewal) the City Council approve the issuance of a 2015-2016 Tavern License with an expiration date of April 30, 2016 to Szasza, Inc. d/b/a Sahara Restaurant located at 24770 Coolidge Highway, Oak Park, MI 48237.

The City Administration maintains that the issuance of licenses Permitting the Consumption of Beer and Wine on the Premises of a Restaurant Operation will facilitate economic development in the City and that current municipal resources are adequate to monitor establishments with those licenses. Permitting the consumption of beer and wine at the Sahara Restaurant has not had an adverse impact on the City budget, nor has it placed any additional stress on city services.

The Applicant, Mrs. Zeana Attisha has been invited to attend the City Council meeting to answer any questions the Council may have.

The Administration is requesting that the City Council as part of the Consent Agenda, renew the Tavern License for Szasza, Inc. d/b/a Sahara Restaurant located at 24770 Coolidge Highway, Oak Park, MI 48237.



Erik Tungate
City Manager

Date: 9/15/15

CITY OF OAK PARK MICHIGAN

TAVERN LICENSE RENEWAL REQUIREMENTS CHECKLIST FOR CONSUMPTION OF BEER AND WINE ON THE PREMISES OF A RESTAURANT OPERATION

The following checklist is intended to assist the elected and appointed representatives of the City of Oak Park, Michigan in determining whether an applicant for renewal of a Tavern License from the municipality has provided all of the required documentation and/or information as specified in the City's Tavern License Application Process and pursuant to Article III, Sections 6-51 – 6-68 and Ordinance No. O-13-597 (Zoning Ordinance) of the Code of Ordinances, City of Oak Park, Michigan.

City of Oak Park Tavern Renewal License Application No.: 002-2015

Name of Establishment Applying for Renewal of a Tavern License: Tony Mar d/b/a Jade Palace

Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar

Location: 13351 W. Ten Mile Road, Oak Park, MI 48237

A. Remittance of Application Fees

Annual Renewal: \$250.00

B. Submission and Review of Background Check Information

Investigation Completed by Representatives of the Department of Public Safety on _____

Investigation Confirmed that there are No Issues that Preclude the Issuance of a Tavern License in the Name of the Applicant

No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for that would require a Background Check

C. Application(s)

Complete in All Appropriate/Requisite Sections

Signed, Dated and Notarized

D. Proof of Possession of Property

Deed Land Contract

Lease Assignment of Lease

Sublease Bill of Sale and/or Lease for Equipment/Furniture/Fixtures

No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

E. Business Entity/Organization/Structure Documents

Corporation (Copy of Articles of Incorporation Attached to Application)

Partnership (General or Limited – Full Names, Dates of Birth and Home Addresses of All Partners and Copy of Articles of Partnership/Agreement Attached to Application)

Sole Proprietorship (If Doing Business Under an Assumed Name a Copy of the D/B/A Certificate was Attached to the Application)

Other (i.e. LLC – Details Provided as Required in Tavern License Renewal Application)

No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

F. Financial Qualifications/Information

- Copy of Loan Document(s)/Affidavits Detailing the Sources of Funding for the Business
- Information Provided Concerning Source of Funding for Acquisition/Opening/Operating the Licensed Business
- No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

G. Management Information

- Provided Name, Address and Telephone Number of Individual Who Will Serve as the Manager of the Licensed Business
- Provided Name, Address and Telephone Number of Individual Who is Authorized to Sign Checks and Pay Bills in Connection with the Operation of the Licensed Business
- No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

H. Description of Proposed Facilities in Some Detail

- Detail Provided Including Square Footage, Seating Capacity, Parking Capacity, Etc.
- Copy of Site Plan (If Necessary) and Description/Diagram (Detailed Floor Plan) of the Premises
- No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

J. Dancing or Entertainment

- Yes - Description of Planned Entertainment: Applicant requests a dance area to accommodate patrons utilizing the small banquet facilities located at the business establishment. Pursuant to state law and/or local ordinance(s), Applicant is required to obtain any permit(s) for dancing required by the Michigan Liquor Control Commission and must maintain a dance floor that is not less than 100 square feet, is well defined and without tables, chairs, or other obstacles while customers are dancing. **Authorizing dancing at the venue does not allow topless activity or adult entertainment of any kind.**
- No
- No changes have occurred since the filing of the most recent application/issuance of the Tavern License that the Renewal Application has been filed for

K. Status of City of Oak Park Business License

- Applicant has Current Valid City Business License(s) as Required Based on Business Activity
- Applicant has Submitted an Application for a Business License(s)
- Applicant is Current on All Applicable Business License(s) Fees

L. Applicant, and/or its Principals/Shareholders are Not in Default on Any Obligations Due the City of Oak Park and/or Oakland County

- | | |
|--|--|
| <input type="checkbox"/> Personal Property Taxes | <input type="checkbox"/> Yes in the Amount of \$ _____ |
| <input type="checkbox"/> Real Property Taxes | <input type="checkbox"/> Yes in the Amount of \$ _____ |
| <input type="checkbox"/> Special Assessments | <input type="checkbox"/> Yes in the Amount of \$ _____ |
| <input type="checkbox"/> Sewer and Water | <input type="checkbox"/> Yes in the Amount of \$ _____ |

M. Documents Submitted by Applicant (If Necessary) Pursuant to the City of Oak Park, Michigan Tavern License Renewal Application

- Spousal Affidavit (For each Applicant if Applicable)
- Certificate of Liquor Liability Insurance
- Verification of Compliance with Michigan Liquor Control Commission Mandatory Server Training Requirements
- Contract with the City of Oak Park
- Varied Menu of Food Items Consisting of Not Less Than 10 Food Items Cooked or Prepared on the Premises
- Record of Any Previous Liquor License Complaint Violations
- Plan of Operation
- Current Valid License(s)/Permit(s) from Appropriate County, State or Federal Governments Authorizing Service of Food at the Establishment

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Tavern Renewal License Application No.: 002-2015

Name of Establishment Applying for Renewal of a Tavern License: Tony Mar d/b/a Jade Palace

Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar

Location: 13351 W. Ten Mile Road, Oak Park, MI 48237

DEPARTMENT OF TECHNICAL AND PLANNING

Certification that the building(s) or structure(s) to which the License Renewal will apply meet all applicable building and property maintenance codes or that acceptable building plans for work which will satisfy all such codes have been submitted and the proposed Licensed Premises is appropriately zoned for the use and that any required zoning approvals, including site plan approval, had been obtained previously.

Recommended for Approval

Recommended for Approval with Comments/Conditions/Explanations:

Not Recommended for Approval



(Print Name) ROBERT BARRETT

Director of the Department of Technical and Planning or Their Designee

Date: 3-24-15

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Tavern Renewal License Application No.: 002-2015
Name of Establishment Applying for Renewal of a Tavern License: Tony Mar d/b/a Jade Palace
Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar
Location: 13351 W. Ten Mile Road, Oak Park, MI 48237

DEPARTMENT OF PUBLIC SAFETY

Certification that the proposed Licensee(s) continue to be of good moral character and the Proposed Licensed Premises are in compliance with all applicable fire safety regulations.

Calls for Service at the above-described Location: The last Public Safety response to 13351 Ten Mile Rd (Jade Palace) was in 2011.

Premise History Report for the above-described Location: N/A

Have there been any violations of any of the laws of the State of Michigan or the United States or any ordinances of the City of Oak Park or the administrative rules of any regulatory agency in the conduct of the business of the licensed establishment? NO. If so, please attach documentation/information specifying the violations, incidents or comments.

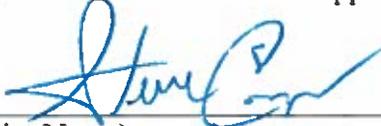
Have there been any incidents reported to the Department of Public Safety in the last year that would pertain to the Tavern License and the establishment's control of beer and wine or any dance or entertainment permits or its patrons? NO. If so, please attach documentation/information specifying the violations, incidents or comments.

Are there other concerns that need to be brought to the attention of the City Council? NO. If so, please attach documentation/information specifying the violations, incidents or comments.

Recommended for Approval

Recommended for Approval with Comments/Conditions/Explanations:

Not Recommended for Approval



(Print Name) Steve COOPER, Director of Public Safety
Director of the Department of Public Safety or Their Designee

Date: 13 April 2015

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Tavern Renewal License Application No.: 002-2015

Name of Establishment Applying for Renewal of a Tavern License: Tony Mar d/b/a Jade Palace

Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar

Location: 13351 W. Ten Mile Road, Oak Park, MI 48237

CITY CLERK

Certification that the proposed Licensee has a current valid license for operation of a restaurant at the proposed Licensed Premises or meets applicable requirements for the issuance of such a license.

- The Licensee has met the food and beverage sale(s) requirements specified in Subsection (4) of Sec. 6-55 entitled Restaurant requirements of the Code of Ordinances, of the City of Oak Park, Michigan
- Recommended for Approval
- Recommended for Approval with Comments/Conditions/Explanation:

Not Recommended for Approval



(Print Name) T. EDW. NORRIS

City Clerk or Their Designee

Date: 4-15-15

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Tavern Renewal License Application No.: 002-2015

Name of Establishment Applying for Renewal of a Tavern License: Tony Mar d/b/a Jade Palace

Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar

Location: 13351 W. Ten Mile Road, Oak Park, MI 48237

DEPARTMENT OF FINANCE

Certification that the proposed Licensee(s) are not in default on any obligations due the City of Oak Park and/or Oakland County.

- Recommended for Approval
 Recommended for Approval with Comments/Conditions/Explanation:

FORM 5076 - No Personal Property Tax Billed

- Not Recommended for Approval

Kathleen Lindroth
(Print Name) Kathleen Lindroth - Deputy Treasurer
Finance Director or Their Designee
Date: 4/13/15

Based on the Certifications provided by the appropriate representatives of the departments of Finance, Public Safety, Technical and Planning and the City Clerk it is recommended that subject to any conditions specified by those administrative offices/officials the City Council renew the Tavern License for:

City of Oak Park Tavern Renewal License Application No.: 002-2015

Name of Establishment Applying for Renewal of a Tavern License: Tony Mar d/b/a Jade Palace

Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar

Location: 13351 W. Ten Mile Road, Oak Park, MI 48237

Comments/Conditions/Explanations:

Kimberly Marrone

Kimberly Marrone

Manager of Community and Economic Development or Her Designee

Date: 4-15-15

In accordance with Section 6-61 (b) of the Code, I have initiated the annual investigation and review of the on premises licensed establishment identified below and based on the Certifications provided by the appropriate representatives of the departments of Finance, Public Safety, Technical and Planning and the City Clerk, subject to any conditions specified by those administrative offices/officials and pursuant to the recommendation of the Manager of the Department of Community and Economic Development as well as having completed my analysis and assessment of the documentation and information submitted by the Applicant it is requested that the City Council consider approving the renewal the of the Tavern License previously issued to:

City of Oak Park Tavern Renewal License Application No.: 002-2015

Name of Establishment Applying for Renewal of a Tavern License: Tony Mar d/b/a Jade Palace

Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar

Location: 13351 W. Ten Mile Road, Oak Park, MI 48237

Comments/Conditions/Explanations:

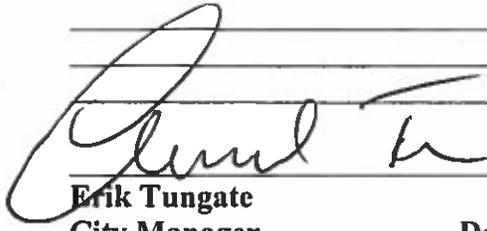
City staff and in particular, representatives of the Department of Public Safety have reviewed the request for renewal of the Tavern License for the Jade Palace Chinese Restaurant and determined that no conditions exists that would warrant denial of a renewal or require additional time to investigate the business.

It is the recommendation of the Administration, subject to any comments, conditions, and/or explanations contained in the Tavern License Renewal Requirements Checklist that after analyzing the review factors specified in Section 6-58 (c) of the Code that (unless evidence is presented that would serve as a basis for denial of the issuance of the license renewal) the City Council approve the issuance of a 2015-2016 Tavern License with an expiration date of April 30, 2016 to Tony Mar, owner/sole proprietor of the Jade Palace Chinese Restaurant, located at 13351 W. Ten Mile.

The City Administration maintains that the issuance of licenses Permitting the Consumption of Beer and Wine on the Premises of a Restaurant Operation will facilitate economic development in the City and that current municipal resources are adequate to monitor establishments with those licenses. Permitting the consumption of beer and wine at the Jade Palace Chinese Restaurant has not had an adverse impact on the City budget, nor has it placed any additional stress on city services.

The Applicant, Mr. Tony Mar has been invited to attend the City Council meeting to answer any questions the Council may have but has informed representatives of the City Clerk's Office that he is scheduled to be out of town on the evening of April 20, 2015 and will not return until April 21, 2015.

The Administration is requesting that the City Council as part of the Consent Agenda, renew the Tavern License for Tony Mar, owner/sole proprietor of the Jade Palace Chinese Restaurant, located at 13351 W. Ten Mile.



Erik Tungate
City Manager

Date: 4/15/15



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 20, 2015

AGENDA #

SUBJECT: Unpaid False Alarms

DEPARTMENT: Finance/Treasury

SUMMARY: At the council meeting of April 6, 2015, City Council adopted Special Assessment Resolution No. 8, establishing April 20, 2015 as the date for the public hearing on the roll of Special Assessment District No. 641, unpaid invoices for expenses incurred on private premises for False Alarm Invoices.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 9 to confirm the roll, and Special Assessment Resolution No. 10, setting the due date of May 28, 2015, together with penalty of ten percent (10%) for Special Assessment District No. 641, (attached hereto), unpaid invoices for City expenses incurred on private premises – False Alarm Invoices.

APPROVALS:

City Manager:

A handwritten signature in blue ink, appearing to be "Paul T.", written over a horizontal line.

Director:

Finance Director:

A handwritten signature in blue ink, appearing to be "J. Credit", written over a horizontal line.

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 641

At a Regular Meeting of the City Council of the City of Oak Park, held the 20th day of April, 2015, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted April 20, 2015, Special Assessment Roll No. 641 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be due in one (1) installment payable on May 28, 2015, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 28, 2015.

ROLL CALL VOTE: Yes,
 No,
 Absent,

MOTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 21st day of April, 2015.

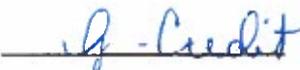
T. Edwin Norris, City Clerk

Inv. Date	Invoice #	Customer #	Inv. Amt.	Pymts/Credits	Bill Item Description	Line #	Item Amt.	Item Bal.
10/21/14	14-0000290	25-19-285-032	150.00	0.00	FALSE ALARM WARNING 1	1	0.00	0.00
					FALSE ALARM WARNING 2	2	0.00	0.00
					FALSE ALARM CHARGE 3	3	50.00	50.00
					FALSE ALARM CHARGE 4	4	50.00	50.00
					FALSE ALARM CHARGE 5	5	50.00	50.00
10/21/14	14-0000293	25-19-227-016	50.00	0.00	FALSE ALARM CHARGE 1	1	50.00	50.00
10/21/14	14-0000294	25-19-101-033	50.00	0.00	FALSE ALARM CHARGE 1	1	50.00	50.00
10/21/14	14-0000296	25-32-326-001	200.00	0.00	FALSE ALARM CHARGE 1	1	50.00	50.00
					FALSE ALARM CHARGE 2	2	50.00	50.00
					FALSE ALARM CHARGE 3	3	50.00	50.00
					FALSE ALARM CHARGE 4	4	50.00	50.00
10/21/14	14-0000297	25-32-151-032	150.00	0.00	FALSE ALARM WARNING 1	1	0.00	0.00
					FALSE ALARM WARNING 2	2	0.00	0.00
					FALSE ALARM WARNING 3	3	0.00	0.00
					FALSE ALARM WARNING 4	4	0.00	0.00
					FALSE ALARM WARNING 5	5	0.00	0.00
					FALSE ALARM CHARGE 6	6	50.00	50.00
10/21/14	14-0000304	25-31-155-002	100.00	0.00	FALSE ALARM WARNING 1	1	0.00	0.00
					FALSE ALARM WARNING 2	2	0.00	0.00
					FALSE ALARM CHARGE 3	3	50.00	50.00
					FALSE ALARM CHARGE 4	4	50.00	50.00
10/21/14	14-0000306	25-32-101-005	150.00	0.00	FALSE ALARM CHARGE 1	1	50.00	50.00
					FALSE ALARM CHARGE 2	2	50.00	50.00
					FALSE ALARM CHARGE 3	3	50.00	50.00
10/21/14	14-0000309	25-30-351-028	50.00	0.00	FALSE ALARM WARNING 1	1	0.00	0.00
					FALSE ALARM WARNING 2	2	0.00	0.00
					FALSE ALARM WARNING 3	3	0.00	0.00
					FALSE ALARM WARNING 4	4	0.00	0.00
10/21/14	14-0000311	25-31-204-029	100.00	0.00	FALSE ALARM WARNING 1	1	0.00	0.00
					FALSE ALARM WARNING 2	2	0.00	0.00
					FALSE ALARM WARNING 3	3	0.00	0.00
					FALSE ALARM CHARGE 4	4	50.00	50.00
10/21/14	14-0000316	25-29-407-002	50.00	0.00	FALSE ALARM CHARGE 1	1	50.00	50.00
01/21/15	15-0002507	25-32-177-030	50.00	0.00	FALSE ALARM CHARGE 1	1	50.00	50.00
01/21/15	15-0002508	25-19-285-032	50.00	0.00	FALSE ALARM CHARGE 1	1	50.00	50.00
01/21/15	15-0002511	25-32-326-001	50.00	0.00	FALSE ALARM CHARGE 1	1	50.00	50.00
01/21/15	15-0002512	25-32-251-071	200.00	0.00	FALSE ALARM WARNING 1	1	0.00	0.00
					FALSE ALARM WARNING 2	2	0.00	0.00
					FALSE ALARM CHARGE 3	3	50.00	50.00
					FALSE ALARM CHARGE 4	4	50.00	50.00
					FALSE ALARM CHARGE 5	5	50.00	50.00
01/21/15	15-0002536	25-32-101-005	50.00	0.00	FALSE ALARM CHARGE 1	1	50.00	50.00
01/21/15	15-0002542	25-19-178-006	100.00	0.00	FALSE ALARM WARNING 1	1	0.00	0.00
					FALSE ALARM WARNING 2	2	0.00	0.00
					FALSE ALARM WARNING 3	3	0.00	0.00
					FALSE ALARM CHARGE 4	4	50.00	50.00
01/21/15	15-0002544	25-31-204-029	50.00	0.00	FALSE ALARM CHARGE 1	1	50.00	50.00
01/21/15	15-0002546	25-30-477-007	50.00	0.00	FALSE ALARM WARNING 1	1	0.00	0.00
					FALSE ALARM WARNING 2	2	0.00	0.00
					FALSE ALARM CHARGE 3	3	50.00	50.00
01/21/15	15-0002552	25-29-101-063	350.00	0.00	FALSE ALARM WARNING 1	1	0.00	0.00
					FALSE ALARM WARNING 2	2	0.00	0.00
					FALSE ALARM CHARGE 3	3	350.00	350.00
01/21/15	15-0002555	25-29-101-063	150.00	0.00	FALSE ALARM CHARGE 1	1	0.00	0.00
					FALSE ALARM WARNING 2	2	0.00	0.00
01/22/15	15-0002557	25-29-101-063	50.00	0.00	FALSE ALARM CHARGE 1	1	150.00	150.00
TOTALS	21 Invoices		2,200.00	0.00	FALSE ALARM CHARGE 1	1	0.00	0.00

10% 225
 2425.00

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** April 20, 2015**AGENDA #****SUBJECT:** Unpaid Weed Mowing**DEPARTMENT:** Finance/Treasury**SUMMARY:** At the council meeting of April 6, 2015, City Council adopted Special Assessment Resolution No. 8, establishing April 20, 2015 as the date for the public hearing on the roll of Special Assessment District No. 642, unpaid invoices for expenses incurred on private premises for Weed Mowing Invoices.**FINANCIAL STATEMENT:****RECOMMENDED ACTION:** To adopt Special Assessment Resolution No. 9 to confirm the roll, and Special Assessment Resolution No. 10, setting the due date of May 28, 2015, together with penalty of ten percent (10%) for Special Assessment District No. 642, (attached hereto), unpaid invoices for City expenses incurred on private premises – Weed Mowing Invoices.**APPROVALS:**City Manager: 

Director: _____

Finance Director: 

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 642

At a Regular Meeting of the City Council of the City of Oak Park, held the 20th day of April, 2015, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted April 20, 2015, Special Assessment Roll No. 642 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be due in one (1) installment payable on May 28, 2015, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 28, 2015.

ROLL CALL VOTE: Yes,
 No,
 Absent,

MOTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 21st day of April, 2015.

T. Edwin Norris, City Clerk

Inv. Date	Invoice #	Customer #	Inv. Amt.	Pymts/Credits.	Bill Item Description	Line #	Item Amt.	Item Bal.
09/16/14	14-0000117	25-32-129-008	126.79	0.00	WEED MOWING	1	126.79	126.79
09/16/14	14-0000118	25-19-427-012	64.69	0.00	WEED MOWING	1	64.69	64.69
09/16/14	14-0000120	25-29-355-015	77.63	0.00	WEED MOWING	1	77.63	77.63
09/16/14	14-0000121	25-29-352-027	90.56	0.00	WEED MOWING	1	90.56	90.56
09/16/14	14-0000123	25-29-430-001	67.28	0.00	WEED MOWING	1	67.28	67.28
09/17/14	14-0000124	25-29-478-017	77.63	0.00	WEED MOWING	1	77.63	77.63
09/17/14	14-0000127	25-32-203-008	56.93	0.00	WEED MOWING	1	56.93	56.93
09/17/14	14-0000128	25-29-407-011	439.88	0.00	WEED MOWING	1	439.88	439.88
09/17/14	14-0000131	25-32-203-041	51.75	0.00	WEED MOWING	1	51.75	51.75
09/17/14	14-0000132	25-32-204-012	62.10	0.00	WEED MOWING	1	62.10	62.10
09/17/14	14-0000136	25-29-154-013	72.45	0.00	WEED MOWING	1	72.45	72.45
09/17/14	14-0000139	25-31-177-002	54.34	0.00	WEED MOWING	1	54.34	54.34
09/17/14	14-0000140	25-19-227-041	56.93	0.00	WEED MOWING	1	56.93	56.93
09/17/14	14-0000142	25-31-103-007	75.04	0.00	WEED MOWING	1	75.04	75.04
09/17/14	14-0000143	25-29-406-034	87.98	0.00	WEED MOWING	1	87.98	87.98
09/17/14	14-0000145	25-28-354-008	111.26	0.00	WEED MOWING	1	111.26	111.26
09/17/14	14-0000146	25-28-102-033	59.51	0.00	WEED MOWING	1	59.51	59.51
09/17/14	14-0000147	25-29-102-063	72.45	0.00	WEED MOWING	1	72.45	72.45
09/17/14	14-0000148	25-31-126-035	181.13	0.00	WEED MOWING	1	181.13	181.13
09/17/14	14-0000150	25-28-354-026	207.00	0.00	WEED MOWING	1	207.00	207.00
09/17/14	14-0000153	25-31-176-006	85.39	0.00	WEED MOWING	1	85.39	85.39
09/17/14	14-0000154	25-30-230-024	1,459.35	0.00	WEED MOWING	1	1,459.35	1,459.35
09/17/14	14-0000156	25-32-128-001	77.63	0.00	WEED MOWING	1	77.63	77.63
09/17/14	14-0000157	25-29-302-017	87.98	0.00	WEED MOWING	1	87.98	87.98
09/17/14	14-0000158	25-32-105-009	85.39	0.00	WEED MOWING	1	85.39	85.39
09/17/14	14-0000159	25-32-104-041	69.86	0.00	WEED MOWING	1	69.86	69.86
09/17/14	14-0000162	25-32-102-011	67.28	0.00	WEED MOWING	1	67.28	67.28
09/17/14	14-0000163	25-32-102-010	56.93	0.00	WEED MOWING	1	56.93	56.93
09/17/14	14-0000164	25-31-128-001	72.45	0.00	WEED MOWING	1	72.45	72.45
09/17/14	14-0000169	25-32-203-008	62.10	0.00	WEED MOWING	1	62.10	62.10
09/17/14	14-0000171	25-32-127-022	100.91	0.00	WEED MOWING	1	100.91	100.91
09/17/14	14-0000173	25-32-133-006	72.45	0.00	WEED MOWING	1	72.45	72.45
09/17/14	14-0000174	25-32-204-037	75.04	0.00	WEED MOWING	1	75.04	75.04
09/17/14	14-0000176	25-19-233-025	62.10	0.00	WEED MOWING	1	62.10	62.10
09/17/14	14-0000180	25-33-152-010	119.03	0.00	WEED MOWING	1	119.03	119.03
09/17/14	14-0000182	25-32-203-041	49.16	0.00	WEED MOWING	1	49.16	49.16
09/17/14	14-0000184	25-31-202-036	43.99	0.00	WEED MOWING	1	43.99	43.99
09/17/14	14-0000186	25-29-451-029	90.56	0.00	WEED MOWING	1	90.56	90.56
09/17/14	14-0000189	25-32-228-038	54.34	0.00	WEED MOWING	1	54.34	54.34
09/17/14	14-0000190	25-32-103-023	157.84	0.00	WEED MOWING	1	157.84	157.84
09/17/14	14-0000191	25-32-151-017	139.73	0.00	WEED MOWING	1	139.73	139.73
09/18/14	14-0000192	25-28-354-008	38.81	0.00	WEED MOWING	1	38.81	38.81
09/18/14	14-0000194	25-31-202-036	64.69	0.00	WEED MOWING	1	64.69	64.69
09/18/14	14-0000196	25-30-403-009	54.34	0.00	WEED MOWING	1	54.34	54.34
09/18/14	14-0000197	25-30-277-004	54.34	0.00	WEED MOWING	1	54.34	54.34
10/01/14	14-0000245	25-32-228-038	54.34	0.00	WEED MOWING	1	54.34	54.34
10/01/14	14-0000246	25-29-406-034	77.63	0.00	WEED MOWING	2	77.63	77.63
10/01/14	14-0000249	25-29-478-017	56.93	0.00	WEED MOWING	1	56.93	56.93
10/01/14	14-0000252	25-30-376-032	51.75	0.00	WEED MOWING	1	51.75	51.75
10/01/14	14-0000253	25-31-202-005	62.10	0.00	WEED MOWING	1	62.10	62.10
10/01/14	14-0000255	25-29-407-035	72.45	0.00	WEED MOWING	1	72.45	72.45
10/01/14	14-0000256	25-29-102-030	137.14	0.00	WEED MOWING	1	137.14	137.14
10/13/14	14-0000260	25-31-176-007	696.04	0.00	WEED MOWING	1	696.04	696.04
10/13/14	14-0000261	25-32-201-017	56.93	0.00	WEED MOWING	1	56.93	56.93

Inv. Date	Invoice #	Customer #	Inv. Amt.	Pymts/Crdts.	Bill Item Description	Line #	Item Amt.	Item Bal.
10/13/14	14-0000262	25-29-352-019	38.81	0.00	WEED MOWING	1	38.81	38.81
10/13/14	14-0000263	25-29-478-017	207.00	0.00	WEED MOWING	1	207.00	207.00
10/13/14	14-0000264	25-29-478-017	59.51	0.00	WEED MOWING	1	59.51	59.51
10/27/14	14-0000321	25-32-203-012	113.85	0.00	WEED MOWING	1	113.85	113.85
10/27/14	14-0000322	25-32-203-028	75.04	0.00	WEED MOWING	1	75.04	75.04
10/27/14	14-0000325	25-31-103-013	75.04	0.00	WEED MOWING	1	75.04	75.04
10/27/14	14-0000326	25-31-126-035	113.85	0.00	WEED MOWING	1	113.85	113.85
10/27/14	14-0000328	25-19-401-024	72.45	0.00	WEED MOWING	1	72.45	72.45
10/27/14	14-0000329	25-19-233-025	75.04	0.00	WEED MOWING	1	75.04	75.04
10/27/14	14-0000331	25-29-476-025	67.28	0.00	WEED MOWING	1	67.28	67.28
10/27/14	14-0000332	25-29-302-060	51.75	0.00	WEED MOWING	1	51.75	51.75
10/28/14	14-0000335	25-30-201-003	67.28	0.00	WEED MOWING	1	67.28	67.28
10/28/14	14-0000337	25-30-153-003	62.10	0.00	WEED MOWING	1	62.10	62.10
10/28/14	14-0000339	25-30-378-017	69.86	0.00	WEED MOWING	1	69.86	69.86
10/28/14	14-0000340	25-31-126-014	64.69	0.00	WEED MOWING	1	64.69	64.69
10/28/14	14-0000341	25-30-154-001	87.98	0.00	WEED MOWING	1	87.98	87.98
10/28/14	14-0000343	25-32-105-009	33.64	0.00	WEED MOWING	1	33.64	33.64
10/28/14	14-0000346	25-32-103-023	62.10	0.00	WEED MOWING	1	62.10	62.10
10/28/14	14-0000347	25-32-104-065	49.16	0.00	WEED MOWING	1	49.16	49.16
10/28/14	14-0000350	25-31-177-002	67.28	0.00	WEED MOWING	1	67.28	67.28
10/28/14	14-0000351	25-30-179-009	80.21	0.00	WEED MOWING	1	80.21	80.21
10/28/14	14-0000353	25-32-129-008	77.63	0.00	WEED MOWING	1	77.63	77.63
10/28/14	14-0000354	25-32-127-022	87.98	0.00	WEED MOWING	1	87.98	87.98
10/28/14	14-0000355	25-29-102-062	87.98	0.00	WEED MOWING	1	87.98	87.98
10/28/14	14-0000356	25-29-102-063	62.10	0.00	WEED MOWING	1	62.10	62.10
10/28/14	14-0000358	25-29-301-011	64.69	0.00	WEED MOWING	1	64.69	64.69
10/28/14	14-0000359	25-29-377-021	51.75	0.00	WEED MOWING	1	51.75	51.75
10/28/14	14-0000361	25-29-352-019	64.69	0.00	WEED MOWING	1	64.69	64.69
10/28/14	14-0000362	25-29-355-015	72.45	0.00	WEED MOWING	1	72.45	72.45
10/28/14	14-0000363	25-29-302-056	69.86	0.00	WEED MOWING	1	69.86	69.86
10/28/14	14-0000364	25-29-478-015	51.75	0.00	WEED MOWING	1	51.75	51.75
10/28/14	14-0000365	25-32-204-012	69.86	0.00	WEED MOWING	1	69.86	69.86
10/28/14	14-0000367	25-31-231-006	64.69	0.00	WEED MOWING	1	64.69	64.69
10/28/14	14-0000368	25-30-405-003	72.45	0.00	WEED MOWING	1	72.45	72.45
10/28/14	14-0000369	25-32-203-003	51.75	0.00	WEED MOWING	1	51.75	51.75
10/28/14	14-0000370	25-33-106-036	67.28	0.00	WEED MOWING	1	67.28	67.28
10/28/14	14-0000371	25-31-229-020	51.75	0.00	WEED MOWING	1	51.75	51.75
10/28/14	14-0000372	25-32-203-041	41.40	0.00	WEED MOWING	1	41.40	41.40
10/28/14	14-0000373	25-32-251-019	132.19	0.00	WEED MOWING	1	132.19	132.19
10/28/14	14-0000374	25-28-352-026	90.00	0.00	WEED MOWING	1	90.00	90.00
10/28/14	14-0000375	25-19-227-041	59.51	0.00	WEED MOWING	1	59.51	59.51
11/25/14	14-0002469	25-29-330-022	43.99	0.00	WEED MOWING	1	43.99	43.99
11/25/14	14-0002470	25-29-352-024	54.34	0.00	WEED MOWING	1	54.34	54.34
11/25/14	14-0002472	25-29-331-029	124.20	0.00	WEED MOWING	1	124.20	124.20
TOTALS	98 Invoices		9,868.54	0.00	WEED MOWING	1	0.00	0.00

10% 986.85
10,855.39

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** April 20, 2015**AGENDA #****SUBJECT:** Unpaid Sidewalk**DEPARTMENT:** Finance/Treasury

SUMMARY: At the council meeting of April 6, 2015, City Council adopted Special Assessment Resolution No. 8, establishing April 20, 2015 as the date for the public hearing on the roll of Special Assessment District No. 643, unpaid invoices for expenses incurred on private premises for Sidewalk Invoices.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 9 to confirm the roll, and Special Assessment Resolution No. 10, setting the due date of May 28, 2015, together with penalty of ten percent (10%) for Special Assessment District No. 643, (attached hereto), unpaid invoices for City expenses incurred on private premises – Sidewalk Invoices.

APPROVALS:

City Manager: _____

Director: _____

Finance Director: _____

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 9

DISTRICT NO. 643

Meeting of the City Council April 20, 2015: The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for unpaid expenses incurred on private premises-sidewalk invoices, assessed in Special Assessment Roll No. 643.

The Clerk announced that the following written objections had been filed:

Objections were received at the public hearing as follows:

The following exceptions were made to Special Assessment Roll No. 643:

The following resolution was offered by _____, and supported by _____:

BE IT RESOLVED that Special Assessment Roll No. 643, as prepared and revised by the City Assessor, is hereby confirmed.

ROLL CALL VOTE: Yes,
 No,
 Absent,

STATE OF MICHIGAN)
) §
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 21st day of April, 2015.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 643

At a Regular Meeting of the City Council of the City of Oak Park, held the 20th day of April, 2015, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted April 20, 2015, Special Assessment Roll No. 643 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be due in one (1) installment payable on May 28, 2015, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 28, 2015.

ROLL CALL VOTE: Yes,
 No,
 Absent,

MOTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 21st day of April, 2015.

T. Edwin Norris, City Clerk

Inv. Date	Invoice #	Customer #	Inv. Amt.	Pymts/Crds.	Bill Item Description	Line #	Item Amt.	Item Bal.
11/07/14	14-0001403	52-25-30-276-075	1,786.75	0.00	2014 SIDEWALK REPLA	1	1,786.75	1,786.75
11/07/14	14-0001410	52-25-30-277-061	457.25	30.00	2014 SIDEWALK REPLA	1	457.25	427.25
11/07/14	14-0001415	52-25-30-276-069	465.00	0.00	2014 SIDEWALK REPLA	1	465.00	465.00
11/07/14	14-0001423	52-25-30-152-013	475.13	0.00	2014 SIDEWALK REPLA	1	475.13	475.13
11/07/14	14-0001425	52-25-30-152-012	536.25	0.00	2014 SIDEWALK REPLA	1	536.25	536.25
11/07/14	14-0001427	52-25-30-152-011	570.00	0.00	2014 SIDEWALK REPLA	1	570.00	570.00
11/07/14	14-0001428	52-25-30-155-002	679.75	0.00	2014 SIDEWALK REPLA	1	679.75	679.75
11/07/14	14-0001430	52-25-30-152-009	645.63	0.00	2014 SIDEWALK REPLA	1	645.63	645.63
11/07/14	14-0001433	52-25-30-152-006	162.75	0.00	2014 SIDEWALK REPLA	1	162.75	162.75
11/07/14	14-0001436	52-25-30-152-004	506.50	0.00	2014 SIDEWALK REPLA	1	506.50	506.50
11/07/14	14-0001437	52-25-30-153-003	852.50	0.00	2014 SIDEWALK REPLA	1	852.50	852.50
11/07/14	14-0001443	52-25-30-178-028	1,030.75	0.00	2014 SIDEWALK REPLA	1	1,030.75	1,030.75
11/07/14	14-0001445	52-25-30-179-011	1,564.00	0.00	2014 SIDEWALK REPLA	1	1,564.00	1,564.00
11/07/14	14-0001448	52-25-30-178-025	799.13	0.00	2014 SIDEWALK REPLA	1	799.13	799.13
11/07/14	14-0001450	52-25-30-179-008	416.25	0.00	2014 SIDEWALK REPLA	1	416.25	416.25
11/07/14	14-0001452	52-25-30-179-007	485.25	0.00	2014 SIDEWALK REPLA	1	485.25	485.25
11/07/14	14-0001453	52-25-30-178-022	375.88	0.00	2014 SIDEWALK REPLA	1	375.88	375.88
11/07/14	14-0001457	52-25-30-178-020	310.00	0.00	2014 SIDEWALK REPLA	1	310.00	310.00
11/07/14	14-0001462	52-25-30-179-002	282.88	0.00	2014 SIDEWALK REPLA	1	282.88	282.88
11/07/14	14-0001463	52-25-30-178-017	488.25	0.00	2014 SIDEWALK REPLA	1	488.25	488.25
11/07/14	14-0001464	52-25-30-179-001	310.00	0.00	2014 SIDEWALK REPLA	1	310.00	310.00
11/07/14	14-0001467	52-25-30-127-019	496.00	0.00	2014 SIDEWALK REPLA	1	496.00	496.00
11/07/14	14-0001470	52-25-30-126-036	271.25	0.00	2014 SIDEWALK REPLA	1	271.25	271.25
11/07/14	14-0001473	52-25-30-126-028	460.75	0.00	2014 SIDEWALK REPLA	1	460.75	460.75
11/07/14	14-0001477	52-25-30-126-024	579.00	0.00	2014 SIDEWALK REPLA	1	579.00	579.00
11/07/14	14-0001484	52-25-30-127-014	310.00	0.00	2014 SIDEWALK REPLA	1	310.00	310.00
11/07/14	14-0001488	52-25-30-127-012	261.13	0.00	2014 SIDEWALK REPLA	1	261.13	261.13
11/07/14	14-0001490	52-25-30-126-017	558.63	100.00	2014 SIDEWALK REPLA	1	558.63	458.63
11/07/14	14-0001491	52-25-30-127-010	500.75	0.00	2014 SIDEWALK REPLA	1	500.75	500.75
11/07/14	14-0001497	52-25-30-180-026	232.50	0.00	2014 SIDEWALK REPLA	1	232.50	232.50
11/07/14	14-0001505	52-25-30-180-035	240.25	0.00	2014 SIDEWALK REPLA	1	240.25	240.25
11/07/14	14-0001506	52-25-30-180-034	232.50	0.00	2014 SIDEWALK REPLA	1	232.50	232.50
11/07/14	14-0001507	52-25-30-180-032	400.00	0.00	2014 SIDEWALK REPLA	1	400.00	400.00
11/07/14	14-0001510	52-25-30-180-027	627.75	0.00	2014 SIDEWALK REPLA	1	627.75	627.75
11/07/14	14-0001511	52-25-30-180-027	542.50	0.00	2014 SIDEWALK REPLA	1	542.50	542.50
11/07/14	14-0001512	52-25-30-180-026	387.50	0.00	2014 SIDEWALK REPLA	1	387.50	387.50
11/07/14	14-0001515	52-25-30-205-014	321.63	0.00	2014 SIDEWALK REPLA	1	321.63	321.63
11/07/14	14-0001516	52-25-30-205-013	551.13	0.00	2014 SIDEWALK REPLA	1	551.13	551.13
11/07/14	14-0001518	52-25-30-205-010	100.75	0.00	2014 SIDEWALK REPLA	1	100.75	100.75
11/07/14	14-0001520	52-25-30-205-008	100.75	0.00	2014 SIDEWALK REPLA	1	100.75	100.75
11/07/14	14-0001526	52-25-30-205-004	313.88	0.00	2014 SIDEWALK REPLA	1	313.88	313.88
11/07/14	14-0001540	52-25-30-201-011	180.00	0.00	2014 SIDEWALK REPLA	1	180.00	180.00
11/07/14	14-0001549	52-25-30-129-021	69.75	0.00	2014 SIDEWALK REPLA	1	69.75	69.75
11/07/14	14-0001550	52-25-30-129-020	205.38	0.00	2014 SIDEWALK REPLA	1	205.38	205.38
11/07/14	14-0001551	52-25-30-208-020	170.50	0.00	2014 SIDEWALK REPLA	1	170.50	170.50
11/07/14	14-0001552	52-25-30-207-028	833.13	0.00	2014 SIDEWALK REPLA	1	833.13	833.13
11/07/14	14-0001558	52-25-30-208-016	837.88	400.00	2014 SIDEWALK REPLA	1	837.88	437.88
11/07/14	14-0001559	52-25-30-208-015	302.25	0.00	2014 SIDEWALK REPLA	1	302.25	302.25
11/07/14	14-0001575	52-25-30-207-023	151.13	0.00	2014 SIDEWALK REPLA	1	151.13	151.13
11/07/14	14-0001578	52-25-30-208-005	339.38	0.00	2014 SIDEWALK REPLA	1	339.38	339.38
11/07/14	14-0001570	52-25-30-207-017	317.75	0.00	2014 SIDEWALK REPLA	1	317.75	317.75
11/07/14	14-0001581	52-25-30-207-017	649.00	0.00	2014 SIDEWALK REPLA	1	649.00	649.00
11/07/14	14-0001584	52-25-30-207-015	364.25	0.00	2014 SIDEWALK REPLA	1	364.25	364.25
11/07/14	14-0001585	52-25-30-204-028	894.63	0.00	2014 SIDEWALK REPLA	1	894.63	894.63
11/07/14	14-0001586	52-25-30-203-027	948.63	0.00	2014 SIDEWALK REPLA	1	948.63	948.63
11/07/14	14-0001594	52-25-30-203-024	297.88	0.00	2014 SIDEWALK REPLA	1	297.88	297.88
11/07/14	14-0001597	52-25-30-203-023	297.88	0.00	2014 SIDEWALK REPLA	1	297.88	297.88
11/07/14	14-0001599	52-25-30-204-019	310.00	0.00	2014 SIDEWALK REPLA	1	310.00	310.00
11/07/14	14-0001600	52-25-30-203-022	371.63	0.00	2014 SIDEWALK REPLA	1	371.63	371.63
			627.75	0.00	2014 SIDEWALK REPLA	1	627.75	627.75

Inv. Date	Invoice #	Customer #	Inv. Amt.	Pymts/Credits	Bill Item Description	Line #	Item Amt.	Item Bal.
11/07/14	14-0001601	52-25-30-204-018	174.38	0.00	2014 SIDEWALK REPLA	1	174.38	174.38
11/07/14	14-0001603	52-25-30-204-016	385.88	0.00	2014 SIDEWALK REPLA	1	385.88	385.88
11/07/14	14-0001607	52-25-30-207-013	441.38	0.00	2014 SIDEWALK REPLA	1	441.38	441.38
11/07/14	14-0001610	52-25-30-203-018	448.75	0.00	2014 SIDEWALK REPLA	1	448.75	448.75
11/07/14	14-0001617	52-25-30-278-045	693.63	0.00	2014 SIDEWALK REPLA	1	693.63	693.63
11/07/14	14-0001618	52-25-30-278-045	1,223.00	0.00	2014 SIDEWALK REPLA	1	1,223.00	1,223.00
11/07/14	14-0001625	52-25-30-278-043	162.75	0.00	2014 SIDEWALK REPLA	1	162.75	162.75
11/07/14	14-0001626	52-25-30-278-046	360.38	0.00	2014 SIDEWALK REPLA	1	360.38	360.38
11/07/14	14-0001628	52-25-30-278-044	1,044.13	0.00	2014 SIDEWALK REPLA	1	1,044.13	1,044.13
11/07/14	14-0001634	52-25-30-229-032	490.50	0.00	2014 SIDEWALK REPLA	1	490.50	490.50
11/07/14	14-0001635	52-25-30-229-022	336.00	0.00	2014 SIDEWALK REPLA	1	336.00	336.00
11/07/14	14-0001638	52-25-30-127-039	453.38	0.00	2014 SIDEWALK REPLA	1	453.38	453.38
11/07/14	14-0001649	52-25-30-127-032	108.50	0.00	2014 SIDEWALK REPLA	1	108.50	108.50
11/07/14	14-0001656	52-25-30-102-009	388.38	0.00	2014 SIDEWALK REPLA	1	388.38	388.38
11/07/14	14-0001660	52-25-30-127-026	177.13	0.00	2014 SIDEWALK REPLA	1	177.13	177.13
11/07/14	14-0001661	52-25-30-102-007	245.00	0.00	2014 SIDEWALK REPLA	1	245.00	245.00
11/07/14	14-0001664	52-25-30-102-005	77.50	0.00	2014 SIDEWALK REPLA	1	77.50	77.50
11/07/14	14-0001666	52-25-30-207-014	1,042.38	0.00	2014 SIDEWALK REPLA	1	1,042.38	1,042.38
11/07/14	14-0001673	52-25-30-206-031	408.75	0.00	2014 SIDEWALK REPLA	1	408.75	408.75
11/07/14	14-0001674	52-25-30-207-011	147.25	0.00	2014 SIDEWALK REPLA	1	147.25	147.25
11/07/14	14-0001677	52-25-30-206-028	155.00	0.00	2014 SIDEWALK REPLA	1	155.00	155.00
11/07/14	14-0001678	52-25-30-206-025	484.38	0.00	2014 SIDEWALK REPLA	1	484.38	484.38
11/07/14	14-0001679	52-25-30-207-008	739.13	0.00	2014 SIDEWALK REPLA	1	739.13	739.13
11/07/14	14-0001681	52-25-30-206-023	561.88	0.00	2014 SIDEWALK REPLA	1	561.88	561.88
11/07/14	14-0001687	52-25-30-206-020	174.38	0.00	2014 SIDEWALK REPLA	1	174.38	174.38
11/07/14	14-0001689	52-25-30-207-002	77.50	0.00	2014 SIDEWALK REPLA	1	77.50	77.50
11/07/14	14-0001693	52-25-30-202-030	628.25	0.00	2014 SIDEWALK REPLA	1	628.25	628.25
11/07/14	14-0001695	52-25-30-202-029	568.00	450.00	2014 SIDEWALK REPLA	1	118.00	118.00
11/07/14	14-0001701	52-25-30-203-012	561.88	0.00	2014 SIDEWALK REPLA	1	561.88	561.88
11/07/14	14-0001702	52-25-30-202-026	442.75	0.00	2014 SIDEWALK REPLA	1	442.75	442.75
11/07/14	14-0001704	52-25-30-203-010	511.50	0.00	2014 SIDEWALK REPLA	1	511.50	511.50
11/07/14	14-0001709	52-25-30-203-007	236.38	0.00	2014 SIDEWALK REPLA	1	236.38	236.38
11/07/14	14-0001712	52-25-30-202-020	389.00	0.00	2014 SIDEWALK REPLA	1	389.00	389.00
11/07/14	14-0001714	52-25-30-202-019	259.63	0.00	2014 SIDEWALK REPLA	1	259.63	259.63
11/07/14	14-0001721	52-25-30-101-037	383.63	0.00	2014 SIDEWALK REPLA	1	383.63	383.63
11/07/14	14-0001722	52-25-30-101-037	1,484.13	0.00	2014 SIDEWALK REPLA	1	1,484.13	1,484.13
11/07/14	14-0001729	52-25-30-102-001	871.63	0.00	2014 SIDEWALK REPLA	1	871.63	871.63
11/07/14	14-0001730	52-25-30-101-014	695.18	0.00	2014 SIDEWALK REPLA	1	695.18	695.18
11/07/14	14-0001731	52-25-30-101-013	302.25	0.00	2014 SIDEWALK REPLA	1	302.25	302.25
11/07/14	14-0001732	52-25-30-127-003	627.75	0.00	2014 SIDEWALK REPLA	1	627.75	627.75
11/07/14	14-0001736	52-25-30-126-006	906.75	0.00	2014 SIDEWALK REPLA	1	906.75	906.75
11/07/14	14-0001738	52-25-30-126-004	744.00	0.00	2014 SIDEWALK REPLA	1	744.00	744.00
11/07/14	14-0001740	52-25-30-126-002	77.50	0.00	2014 SIDEWALK REPLA	1	77.50	77.50
11/07/14	14-0001743	52-25-30-155-012	590.63	370.00	2014 SIDEWALK REPLA	1	220.63	220.63
11/07/14	14-0001744	52-25-30-154-019	565.13	0.00	2014 SIDEWALK REPLA	1	565.13	565.13
11/07/14	14-0001749	52-25-30-155-010	236.38	0.00	2014 SIDEWALK REPLA	1	236.38	236.38
11/07/14	14-0001750	52-25-30-154-014	77.50	0.00	2014 SIDEWALK REPLA	1	77.50	77.50
11/07/14	14-0001751	52-25-30-154-013	147.25	0.00	2014 SIDEWALK REPLA	1	147.25	147.25
11/07/14	14-0001755	52-25-30-155-007	77.50	0.00	2014 SIDEWALK REPLA	1	77.50	77.50
11/07/14	14-0001757	52-25-30-155-016	465.00	0.00	2014 SIDEWALK REPLA	1	465.00	465.00
11/07/14	14-0001759	52-25-30-205-032	771.13	0.00	2014 SIDEWALK REPLA	1	771.13	771.13
11/07/14	14-0001768	52-25-30-206-011	484.38	0.00	2014 SIDEWALK REPLA	1	484.38	484.38
11/07/14	14-0001770	52-25-30-206-010	605.50	0.00	2014 SIDEWALK REPLA	1	605.50	605.50
11/07/14	14-0001774	52-25-30-206-008	77.50	0.00	2014 SIDEWALK REPLA	1	77.50	77.50
11/07/14	14-0001775	52-25-30-205-024	194.88	0.00	2014 SIDEWALK REPLA	1	194.88	194.88
11/07/14	14-0001777	52-25-30-205-023	491.00	0.00	2014 SIDEWALK REPLA	1	491.00	491.00
11/07/14	14-0001779	52-25-30-205-022	162.75	0.00	2014 SIDEWALK REPLA	1	162.75	162.75
11/07/14	14-0001783	52-25-30-205-020	480.50	0.00	2014 SIDEWALK REPLA	1	480.50	480.50

Inv. Date	Invoice #	Customer #	Inv. Amt.	Pymts/Credits	Bill Item Description	Line #	Item Amt.	Item Bal.
11/07/14	14-0001785	52-25-30-205-019	395.25	0.00	2014 SIDEWALK REPLA	1	395.25	395.25
11/07/14	14-0001786	52-25-30-206-002	472.75	0.00	2014 SIDEWALK REPLA	1	472.75	472.75
11/07/14	14-0001790	52-25-30-202-017	380.88	0.00	2014 SIDEWALK REPLA	1	380.88	380.88
11/07/14	14-0001795	52-25-30-201-028	467.38	0.00	2014 SIDEWALK REPLA	1	467.38	467.38
11/07/14	14-0001800	52-25-30-202-012	382.00	0.00	2014 SIDEWALK REPLA	1	382.00	382.00
11/07/14	14-0001802	52-25-30-202-011	356.50	0.00	2014 SIDEWALK REPLA	1	356.50	356.50
11/07/14	14-0001813	52-25-30-201-019	329.38	0.00	2014 SIDEWALK REPLA	1	329.38	329.38
11/07/14	14-0001814	52-25-30-202-005	240.25	0.00	2014 SIDEWALK REPLA	1	240.25	240.25
11/07/14	14-0001829	52-25-30-151-012	217.00	0.00	2014 SIDEWALK REPLA	1	217.00	217.00
11/07/14	14-0001830	52-25-30-151-011	453.38	0.00	2014 SIDEWALK REPLA	1	453.38	453.38
11/07/14	14-0001832	52-25-30-103-011	524.88	0.00	2014 SIDEWALK REPLA	1	524.88	524.88
11/07/14	14-0001835	52-25-30-101-029	397.75	100.00	2014 SIDEWALK REPLA	1	397.75	297.75
11/07/14	14-0001836	52-25-30-101-027	232.50	0.00	2014 SIDEWALK REPLA	1	232.50	232.50
11/07/14	14-0001837	52-25-30-101-028	643.50	0.00	2014 SIDEWALK REPLA	1	643.50	643.50
11/07/14	14-0001839	52-25-30-101-027	159.75	0.00	2014 SIDEWALK REPLA	1	159.75	159.75
11/07/14	14-0001840	52-25-30-151-006	162.75	0.00	2014 SIDEWALK REPLA	1	162.75	162.75
11/07/14	14-0001841	52-25-30-101-026	869.75	500.00	2014 SIDEWALK REPLA	1	869.75	369.75
11/07/14	14-0001843	52-25-30-101-025	158.88	0.00	2014 SIDEWALK REPLA	1	158.88	158.88
11/07/14	14-0001844	52-25-30-151-004	77.50	0.00	2014 SIDEWALK REPLA	1	77.50	77.50
11/07/14	14-0001845	52-25-30-101-004	449.50	0.00	2014 SIDEWALK REPLA	1	449.50	449.50
11/07/14	14-0001849	52-25-30-101-024	158.88	0.00	2014 SIDEWALK REPLA	1	158.88	158.88
11/07/14	14-0001853	52-25-30-276-018	302.25	0.00	2014 SIDEWALK REPLA	1	302.25	302.25
11/07/14	14-0001856	52-25-30-230-032	468.88	0.00	2014 SIDEWALK REPLA	1	468.88	468.88
11/07/14	14-0001860	52-25-30-276-012	387.50	0.00	2014 SIDEWALK REPLA	1	387.50	387.50
11/07/14	14-0001866	52-25-30-227-012	87.50	0.00	2014 SIDEWALK REPLA	1	87.50	87.50
11/07/14	14-0001869	52-25-30-230-024	162.75	0.00	2014 SIDEWALK REPLA	1	162.75	162.75
11/07/14	14-0001871	52-25-30-276-007	476.50	0.00	2014 SIDEWALK REPLA	1	476.50	476.50
11/07/14	14-0001872	52-25-30-227-006	651.63	0.00	2014 SIDEWALK REPLA	1	651.63	651.63
11/07/14	14-0001874	52-25-30-230-022	93.00	0.00	2014 SIDEWALK REPLA	1	93.00	93.00
11/07/14	14-0001885	52-25-30-226-028	108.50	0.00	2014 SIDEWALK REPLA	1	108.50	108.50
11/07/14	14-0001886	52-25-30-227-017	577.38	0.00	2014 SIDEWALK REPLA	1	577.38	577.38
11/07/14	14-0001887	52-25-30-226-027	143.38	0.00	2014 SIDEWALK REPLA	1	143.38	143.38
11/07/14	14-0001889	52-25-30-227-015	155.00	0.00	2014 SIDEWALK REPLA	1	155.00	155.00
11/07/14	14-0001891	52-25-30-226-024	240.25	0.00	2014 SIDEWALK REPLA	1	240.25	240.25
11/07/14	14-0001892	52-25-30-227-014	282.88	0.00	2014 SIDEWALK REPLA	1	282.88	282.88
11/07/14	14-0001894	52-25-30-227-011	77.50	0.00	2014 SIDEWALK REPLA	1	77.50	77.50
11/07/14	14-0001897	52-25-30-226-023	414.13	0.00	2014 SIDEWALK REPLA	1	414.13	414.13
11/07/14	14-0001902	52-25-30-226-019	480.50	0.00	2014 SIDEWALK REPLA	1	480.50	480.50
11/07/14	14-0001904	52-25-30-226-018	224.75	0.00	2014 SIDEWALK REPLA	1	224.75	224.75
11/07/14	14-0001911	52-25-30-177-025	202.00	0.00	2014 SIDEWALK REPLA	1	202.00	202.00
11/07/14	14-0001914	52-25-30-178-009	484.38	0.00	2014 SIDEWALK REPLA	1	484.38	484.38
11/07/14	14-0001918	52-25-30-178-006	228.63	0.00	2014 SIDEWALK REPLA	1	228.63	228.63
11/07/14	14-0001920	52-25-30-177-020	395.25	0.00	2014 SIDEWALK REPLA	1	395.25	395.25
11/07/14	14-0001924	52-25-30-177-017	73.63	0.00	2014 SIDEWALK REPLA	1	73.63	73.63
11/07/14	14-0001926	52-25-30-177-016	228.63	50.00	2014 SIDEWALK REPLA	1	228.63	178.63
11/07/14	14-0001929	52-25-30-156-014	143.38	0.00	2014 SIDEWALK REPLA	1	143.38	143.38
11/07/14	14-0001932	52-25-30-156-012	166.63	0.00	2014 SIDEWALK REPLA	1	166.63	166.63
11/07/14	14-0001937	52-25-30-156-008	89.13	0.00	2014 SIDEWALK REPLA	1	89.13	89.13
11/07/14	14-0001939	52-25-30-155-016	81.00	0.00	2014 SIDEWALK REPLA	1	81.00	81.00
11/07/14	14-0001944	52-25-30-155-013	93.00	0.00	2014 SIDEWALK REPLA	1	93.00	93.00
11/07/14	14-0001945	52-25-30-156-002	77.50	0.00	2014 SIDEWALK REPLA	1	77.50	77.50
11/07/14	14-0001946	52-25-30-156-000	100.75	0.00	2014 SIDEWALK REPLA	1	100.75	100.75
11/07/14	14-0001947	52-25-30-180-011	263.50	0.00	2014 SIDEWALK REPLA	1	263.50	263.50
11/07/14	14-0001950	52-25-30-177-015	410.75	0.00	2014 SIDEWALK REPLA	1	410.75	410.75
11/07/14	14-0001951	52-25-30-180-009	488.25	0.00	2014 SIDEWALK REPLA	1	488.25	488.25
11/07/14	14-0001953	52-25-30-177-013	640.25	0.00	2014 SIDEWALK REPLA	1	640.25	640.25
11/07/14	14-0001954	52-25-30-177-012	120.13	0.00	2014 SIDEWALK REPLA	1	120.13	120.13
11/07/14	14-0001955	52-25-30-177-012	430.13	0.00	2014 SIDEWALK REPLA	1	430.13	430.13
11/07/14	14-0001956	52-25-30-177-010	38.75	0.00	2014 SIDEWALK REPLA	1	38.75	38.75
11/07/14	14-0001957	52-25-30-131-019	672.13	0.00	2014 SIDEWALK REPLA	1	672.13	672.13
11/07/14	14-0001957	52-25-30-131-019	623.00	0.00	2014 SIDEWALK REPLA	1	623.00	623.00

Inv. Date	Invoice #	Customer #	Inv. Amt.	Pymts/Crds.	Bill Item	Description	Line #	Item Amt.	Item Bal.
11/07/14	14-0001958	52-25-30-176-013	784.50	0.00	SW2014	2014 SIDEWALK REPLA 1	1	784.50	784.50
11/07/14	14-0001961	52-25-30-177-008	589.38	0.00	SW2014	2014 SIDEWALK REPLA 1	1	589.38	589.38
11/07/14	14-0001962	52-25-30-176-011	844.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	844.00	844.00
11/07/14	14-0001964	52-25-30-176-010	835.75	0.00	SW2014	2014 SIDEWALK REPLA 1	1	835.75	835.75
11/07/14	14-0001967	52-25-30-177-005	186.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	186.00	186.00
11/07/14	14-0001968	52-25-30-177-004	158.88	0.00	SW2014	2014 SIDEWALK REPLA 1	1	158.88	158.88
11/07/14	14-0001970	52-25-30-153-026	1,409.13	0.00	SW2014	2014 SIDEWALK REPLA 1	1	1,409.13	1,409.13
11/07/14	14-0001971	52-25-30-154-010	891.25	0.00	SW2014	2014 SIDEWALK REPLA 1	1	891.25	891.25
11/07/14	14-0001973	52-25-30-154-009	643.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	643.00	643.00
11/07/14	14-0001975	52-25-30-154-008	414.63	0.00	SW2014	2014 SIDEWALK REPLA 1	1	414.63	414.63
11/07/14	14-0001980	52-25-30-153-020	290.63	0.00	SW2014	2014 SIDEWALK REPLA 1	1	290.63	290.63
11/07/14	14-0001982	52-25-30-153-021	700.63	0.00	SW2014	2014 SIDEWALK REPLA 1	1	700.63	700.63
11/07/14	14-0001988	52-25-30-154-002	736.63	0.00	SW2014	2014 SIDEWALK REPLA 1	1	736.63	736.63
11/07/14	14-0001989	52-25-30-153-016	484.38	0.00	SW2014	2014 SIDEWALK REPLA 1	1	484.38	484.38
11/07/14	14-0001988	52-25-30-154-003	577.38	0.00	SW2014	2014 SIDEWALK REPLA 1	1	577.38	577.38
11/07/14	14-0001985	52-25-30-153-018	507.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	507.00	507.00
11/07/14	14-0001982	52-25-30-154-005	490.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	490.00	490.00
11/07/14	14-0001991	52-25-30-180-025	562.75	100.00	SW2014	2014 SIDEWALK REPLA 1	1	562.75	390.00
11/07/14	14-0001993	52-25-30-180-020	396.13	0.00	SW2014	2014 SIDEWALK REPLA 1	1	396.13	396.13
11/07/14	14-0001997	52-25-30-180-018	566.63	0.00	SW2014	2014 SIDEWALK REPLA 1	1	566.63	566.63
11/07/14	14-0002001	52-25-30-180-017	443.75	0.00	SW2014	2014 SIDEWALK REPLA 1	1	443.75	443.75
11/07/14	14-0002003	52-25-30-180-016	616.88	0.00	SW2014	2014 SIDEWALK REPLA 1	1	616.88	616.88
11/07/14	14-0002004	52-25-30-180-015	445.50	0.00	SW2014	2014 SIDEWALK REPLA 1	1	445.50	445.50
11/07/14	14-0002005	52-25-30-180-014	236.25	0.00	SW2014	2014 SIDEWALK REPLA 1	1	236.25	236.25
11/07/14	14-0002006	52-25-30-180-014	310.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	310.00	310.00
11/07/14	14-0002016	52-25-30-276-026	412.50	0.00	SW2014	2014 SIDEWALK REPLA 1	1	412.50	412.50
11/07/14	14-0002019	52-25-30-180-007	81.38	0.00	SW2014	2014 SIDEWALK REPLA 1	1	81.38	81.38
11/07/14	14-0002022	52-25-30-131-036	412.63	0.00	SW2014	2014 SIDEWALK REPLA 1	1	412.63	412.63
11/07/14	14-0002026	52-25-30-131-034	177.50	0.00	SW2014	2014 SIDEWALK REPLA 1	1	177.50	177.50
11/07/14	14-0002028	52-25-30-180-001	554.50	0.00	SW2014	2014 SIDEWALK REPLA 1	1	554.50	554.50
11/07/14	14-0002029	52-25-30-180-008	306.13	0.00	SW2014	2014 SIDEWALK REPLA 1	1	306.13	306.13
11/07/14	14-0002033	52-25-30-131-020	162.75	0.00	SW2014	2014 SIDEWALK REPLA 1	1	162.75	162.75
11/07/14	14-0002036	52-25-30-176-005	220.88	0.00	SW2014	2014 SIDEWALK REPLA 1	1	220.88	220.88
11/07/14	14-0002041	52-25-30-130-010	837.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	837.00	837.00
11/07/14	14-0002045	52-25-30-153-013	155.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	155.00	155.00
11/07/14	14-0002049	52-25-30-153-009	465.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	465.00	465.00
11/07/14	14-0002054	52-25-30-179-024	804.00	200.00	SW2014	2014 SIDEWALK REPLA 1	1	804.00	265.00
11/07/14	14-0002059	52-25-30-179-020	1,426.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	1,426.00	1,426.00
11/07/14	14-0002062	52-25-30-179-017	185.50	0.00	SW2014	2014 SIDEWALK REPLA 1	1	185.50	185.50
11/07/14	14-0002064	52-25-30-179-015	386.75	0.00	SW2014	2014 SIDEWALK REPLA 1	1	386.75	386.75
11/07/14	14-0002066	52-25-30-156-036	395.25	0.00	SW2014	2014 SIDEWALK REPLA 1	1	395.25	395.25
11/07/14	14-0002070	52-25-30-156-029	77.50	0.00	SW2014	2014 SIDEWALK REPLA 1	1	77.50	77.50
11/07/14	14-0002071	52-25-30-156-026	232.50	0.00	SW2014	2014 SIDEWALK REPLA 1	1	232.50	232.50
11/07/14	14-0002074	52-25-30-156-023	465.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	465.00	465.00
11/07/14	14-0002076	52-25-30-156-021	302.25	0.00	SW2014	2014 SIDEWALK REPLA 1	1	302.25	302.25
11/07/14	14-0002078	52-25-30-208-039	623.88	0.00	SW2014	2014 SIDEWALK REPLA 1	1	623.88	623.88
11/07/14	14-0002080	52-25-30-230-016	562.75	0.00	SW2014	2014 SIDEWALK REPLA 1	1	562.75	562.75
11/07/14	14-0002082	52-25-30-230-015	631.38	0.00	SW2014	2014 SIDEWALK REPLA 1	1	631.38	631.38
11/07/14	14-0002083	52-25-30-208-036	394.50	0.00	SW2014	2014 SIDEWALK REPLA 1	1	394.50	394.50
11/07/14	14-0002085	52-25-30-208-035	554.13	0.00	SW2014	2014 SIDEWALK REPLA 1	1	554.13	554.13
11/07/14	14-0002093	52-25-30-230-010	217.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	217.00	217.00
11/07/14	14-0002095	52-25-30-208-029	441.75	0.00	SW2014	2014 SIDEWALK REPLA 1	1	441.75	441.75
11/07/14	14-0002096	52-25-30-230-009	566.75	0.00	SW2014	2014 SIDEWALK REPLA 1	1	566.75	566.75
11/07/14	14-0002097	52-25-30-230-008	466.00	0.00	SW2014	2014 SIDEWALK REPLA 1	1	466.00	466.00
11/07/14	14-0002101	52-25-30-230-006	410.75	0.00	SW2014	2014 SIDEWALK REPLA 1	1	410.75	410.75
11/07/14	14-0002104	52-25-30-208-025	272.25	0.00	SW2014	2014 SIDEWALK REPLA 1	1	272.25	272.25
11/07/14	14-0002106	52-25-30-208-024	424.50	0.00	SW2014	2014 SIDEWALK REPLA 1	1	424.50	424.50
11/07/14	14-0002109	52-25-30-230-002	220.88	0.00	SW2014	2014 SIDEWALK REPLA 1	1	220.88	220.88

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11/07/14	14-0002111	52-25-30-230-001	2,730.50	0.00	2014 SIDEWALK REPLA	1	2,730.50	2,730.50
11/07/14	14-0002112	52-25-30-208-021	844.75	0.00	2014 SIDEWALK REPLA	1	844.75	844.75
11/07/14	14-0002115	52-25-30-226-015	240.25	0.00	2014 SIDEWALK REPLA	1	240.25	240.25
11/07/14	14-0002117	52-25-30-226-014	34.88	0.00	2014 SIDEWALK REPLA	1	34.88	34.88
11/07/14	14-0002123	52-25-30-226-011	751.75	0.00	2014 SIDEWALK REPLA	1	751.75	751.75
11/07/14	14-0002125	52-25-30-204-036	468.88	0.00	2014 SIDEWALK REPLA	1	468.88	468.88
11/07/14	14-0002126	52-25-30-226-010	497.00	0.00	2014 SIDEWALK REPLA	1	497.00	497.00
11/07/14	14-0002129	52-25-30-226-009	356.50	0.00	2014 SIDEWALK REPLA	1	356.50	356.50
11/07/14	14-0002130	52-25-30-204-033	445.00	0.00	2014 SIDEWALK REPLA	1	445.00	445.00
11/07/14	14-0002131	52-25-30-226-008	917.63	0.00	2014 SIDEWALK REPLA	1	917.63	917.63
11/07/14	14-0002133	52-25-30-204-031	542.75	0.00	2014 SIDEWALK REPLA	1	542.75	542.75
11/07/14	14-0002135	52-25-30-204-030	419.88	0.00	2014 SIDEWALK REPLA	1	419.88	419.88
11/07/14	14-0002136	52-25-30-226-005	77.50	0.00	2014 SIDEWALK REPLA	1	77.50	77.50
11/07/14	14-0002139	52-25-30-131-016	426.25	0.00	2014 SIDEWALK REPLA	1	426.25	426.25
11/07/14	14-0002143	52-25-30-131-015	468.88	0.00	2014 SIDEWALK REPLA	1	468.88	468.88
11/07/14	14-0002145	52-25-30-129-023	155.00	0.00	2014 SIDEWALK REPLA	1	155.00	155.00
11/07/14	14-0002149	52-25-30-131-009	395.25	0.00	2014 SIDEWALK REPLA	1	395.25	395.25
11/07/14	14-0002151	52-25-30-131-008	69.75	0.00	2014 SIDEWALK REPLA	1	69.75	69.75
11/07/14	14-0002152	52-25-30-130-018	38.75	0.00	2014 SIDEWALK REPLA	1	38.75	38.75
11/07/14	14-0002156	52-25-30-131-004	407.75	0.00	2014 SIDEWALK REPLA	1	407.75	407.75
11/07/14	14-0002162	52-25-30-127-044	248.25	0.00	2014 SIDEWALK REPLA	1	248.25	248.25
11/07/14	14-0002171	52-25-30-126-032	158.88	0.00	2014 SIDEWALK REPLA	1	158.88	158.88
11/07/14	14-0002172	52-25-30-129-002	112.38	0.00	2014 SIDEWALK REPLA	1	112.38	112.38
11/07/14	14-0002175	52-25-30-277-057	769.25	0.00	2014 SIDEWALK REPLA	1	769.25	769.25
11/07/14	14-0002176	52-25-30-277-056	675.50	0.00	2014 SIDEWALK REPLA	1	675.50	675.50
11/07/14	14-0002178	52-25-30-277-054	589.00	0.00	2014 SIDEWALK REPLA	1	589.00	589.00
11/07/14	14-0002180	52-25-30-277-053	756.00	0.00	2014 SIDEWALK REPLA	1	756.00	756.00
11/07/14	14-0002181	52-25-30-277-052	639.13	0.00	2014 SIDEWALK REPLA	1	639.13	639.13
11/07/14	14-0002187	52-25-30-278-018	648.88	0.00	2014 SIDEWALK REPLA	1	648.88	648.88
11/07/14	14-0002188	52-25-30-278-046	613.13	0.00	2014 SIDEWALK REPLA	1	613.13	613.13
11/07/14	14-0002189	52-25-30-278-017	608.38	0.00	2014 SIDEWALK REPLA	1	608.38	608.38
11/07/14	14-0002190	52-25-30-277-045	565.00	0.00	2014 SIDEWALK REPLA	1	565.00	565.00
11/07/14	14-0002191	52-25-30-277-044	914.38	0.00	2014 SIDEWALK REPLA	1	914.38	914.38
11/07/14	14-0002199	52-25-30-278-012	710.00	0.00	2014 SIDEWALK REPLA	1	710.00	710.00
11/07/14	14-0002201	52-25-30-278-011	310.00	0.00	2014 SIDEWALK REPLA	1	310.00	310.00
11/07/14	14-0002202	52-25-30-278-033	528.88	0.00	2014 SIDEWALK REPLA	1	528.88	528.88
11/07/14	14-0002213	52-25-30-278-004	495.00	0.00	2014 SIDEWALK REPLA	1	495.00	495.00
11/07/14	14-0002216	52-25-30-278-031	419.38	0.00	2014 SIDEWALK REPLA	1	419.38	419.38
11/07/14	14-0002219	52-25-30-277-030	647.50	0.00	2014 SIDEWALK REPLA	1	647.50	647.50
11/07/14	14-0002222	52-25-30-278-001	1,521.63	0.00	2014 SIDEWALK REPLA	1	1,521.63	1,521.63
11/07/14	14-0002223	52-25-30-229-016	1,198.25	0.00	2014 SIDEWALK REPLA	1	1,198.25	1,198.25
11/07/14	14-0002226	52-25-30-228-028	488.25	0.00	2014 SIDEWALK REPLA	1	488.25	488.25
11/07/14	14-0002228	52-25-30-229-013	417.00	0.00	2014 SIDEWALK REPLA	1	417.00	417.00
11/07/14	14-0002231	52-25-30-228-026	472.88	0.00	2014 SIDEWALK REPLA	1	472.88	472.88
11/07/14	14-0002232	52-25-30-229-011	313.88	0.00	2014 SIDEWALK REPLA	1	313.88	313.88
11/07/14	14-0002234	52-25-30-229-010	387.50	0.00	2014 SIDEWALK REPLA	1	387.50	387.50
11/07/14	14-0002240	52-25-30-228-021	739.13	0.00	2014 SIDEWALK REPLA	1	739.13	739.13
11/07/14	14-0002241	52-25-30-229-006	341.00	0.00	2014 SIDEWALK REPLA	1	341.00	341.00
11/07/14	14-0002242	52-25-30-229-005	322.50	0.00	2014 SIDEWALK REPLA	1	322.50	322.50
11/07/14	14-0002245	52-25-30-228-019	1,104.38	0.00	2014 SIDEWALK REPLA	1	1,104.38	1,104.38
11/07/14	14-0002250	52-25-30-156-019	806.63	0.00	2014 SIDEWALK REPLA	1	806.63	806.63
11/07/14	14-0002252	52-25-30-178-016	180.50	0.00	2014 SIDEWALK REPLA	1	180.50	180.50
11/07/14	14-0002253	52-25-30-156-017	634.75	0.00	2014 SIDEWALK REPLA	1	634.75	634.75
11/07/14	14-0002255	52-25-30-177-002	786.63	0.00	2014 SIDEWALK REPLA	1	786.63	786.63
11/07/14	14-0002256	52-25-30-177-002	476.63	0.00	2014 SIDEWALK REPLA	1	476.63	476.63
11/07/14	14-0002259	52-25-30-154-011	856.00	0.00	2014 SIDEWALK REPLA	1	856.00	856.00
11/07/14	14-0002260	52-25-30-176-008	775.38	0.00	2014 SIDEWALK REPLA	1	775.38	775.38
11/07/14	14-0002261	52-25-30-129-019	461.13	0.00	2014 SIDEWALK REPLA	1	461.13	461.13
11/07/14	14-0002265	52-25-30-129-017	1,581.00	0.00	2014 SIDEWALK REPLA	1	1,581.00	1,581.00
			224.75	50.00	2014 SIDEWALK REPLA	1	224.75	174.75

Inv. Date	Invoice #	Customer #	Inv. Amt.	Pymts/Crdts.	Bill Item Description	Lane #	Item Amt.	Item Bal.
11/07/14	14-0002267	52-25-30-129-016	298.38	0.00	SW2014	2014	298.38	298.38
11/07/14	14-0002270	52-25-30-128-016	716.13	0.00	SW2014	2014	716.13	716.13
11/07/14	14-0002273	52-25-30-129-013	468.88	0.00	SW2014	2014	468.88	468.88
11/07/14	14-0002279	52-25-30-129-010	46.50	0.00	SW2014	2014	46.50	46.50
11/07/14	14-0002288	52-25-30-102-029	318.88	0.00	SW2014	2014	318.88	318.88
11/07/14	14-0002291	52-25-30-130-001	1,445.38	0.00	SW2014	2014	1,445.38	1,445.38
11/07/14	14-0002293	52-25-30-103-010	395.25	150.00	SW2014	2014	395.25	395.25
11/07/14	14-0002296	52-25-30-102-024	565.25	30.00	SW2014	2014	565.25	565.25
11/07/14	14-0002297	52-25-30-103-008	337.88	0.00	SW2014	2014	337.88	337.88
11/07/14	14-0002301	52-25-30-103-007	248.00	0.00	SW2014	2014	248.00	248.00
11/07/14	14-0002302	52-25-30-103-006	240.13	0.00	SW2014	2014	240.13	240.13
11/07/14	14-0002303	52-25-30-103-005	375.00	0.00	SW2014	2014	375.00	375.00
11/07/14	14-0002310	52-25-30-229-002	286.75	0.00	SW2014	2014	286.75	286.75
11/07/14	14-0002316	52-25-30-227-001	189.00	0.00	SW2014	2014	189.00	189.00
11/07/14	14-0002323	52-25-30-203-002	780.63	0.00	SW2014	2014	780.63	780.63
11/07/14	14-0002328	52-25-30-201-002	90.00	0.00	SW2014	2014	90.00	90.00
11/07/14	14-0002332	52-25-30-201-002	476.63	0.00	SW2014	2014	476.63	476.63
11/07/14	14-0002333	52-25-30-101-003	224.75	0.00	SW2014	2014	224.75	224.75
11/07/14	14-0002338	52-25-30-276-059	468.88	0.00	SW2014	2014	468.88	468.88
11/07/14	14-0002340	52-25-30-276-057	487.88	0.00	SW2014	2014	487.88	487.88
11/07/14	14-0002353	52-25-30-277-023	901.22	0.00	SW2014	2014	901.22	901.22
11/07/14	14-0002354	52-25-30-277-022	395.25	0.00	SW2014	2014	395.25	395.25
11/07/14	14-0002357	52-25-30-277-019	341.00	0.00	SW2014	2014	341.00	341.00
11/07/14	14-0002358	52-25-30-277-018	592.88	0.00	SW2014	2014	592.88	592.88
11/07/14	14-0002361	52-25-30-277-016	298.38	0.00	SW2014	2014	298.38	298.38
11/07/14	14-0002364	52-25-30-277-015	542.50	0.00	SW2014	2014	542.50	542.50
11/07/14	14-0002365	52-25-30-277-015	403.00	0.00	SW2014	2014	403.00	403.00
11/07/14	14-0002367	52-25-30-276-046	519.25	0.00	SW2014	2014	519.25	519.25
11/07/14	14-0002368	52-25-30-277-013	329.38	0.00	SW2014	2014	329.38	329.38
11/07/14	14-0002376	52-25-30-277-010	410.75	0.00	SW2014	2014	410.75	410.75
11/07/14	14-0002381	52-25-30-277-007	683.25	281.38	SW2014	2014	683.25	200.00
11/07/14	14-0002383	52-25-30-277-006	149.50	0.00	SW2014	2014	149.50	149.50
11/07/14	14-0002385	52-25-30-276-035	453.38	0.00	SW2014	2014	453.38	453.38
11/07/14	14-0002386	52-25-30-277-005	232.50	0.00	SW2014	2014	232.50	232.50
11/07/14	14-0002387	52-25-30-277-004	248.00	0.00	SW2014	2014	248.00	248.00
11/07/14	14-0002389	52-25-30-277-003	516.63	0.00	SW2014	2014	516.63	516.63
11/07/14	14-0002392	52-25-30-276-032	709.13	240.00	SW2014	2014	709.13	469.13
11/07/14	14-0002396	52-25-30-228-017	840.88	0.00	SW2014	2014	840.88	840.88
11/07/14	14-0002399	52-25-30-228-015	375.38	0.00	SW2014	2014	375.38	375.38
11/07/14	14-0002405	52-25-30-228-012	542.38	0.00	SW2014	2014	542.38	542.38
11/07/14	14-0002409	52-25-30-228-010	488.25	0.00	SW2014	2014	488.25	488.25
11/07/14	14-0002413	52-25-30-228-009	461.13	0.00	SW2014	2014	461.13	461.13
11/07/14	14-0002414	52-25-30-228-008	807.75	0.00	SW2014	2014	807.75	807.75
11/07/14	14-0002416	52-25-30-228-007	155.00	0.00	SW2014	2014	155.00	155.00
11/07/14	14-0002417	52-25-30-228-006	364.25	0.00	SW2014	2014	364.25	364.25
11/07/14	14-0002419	52-25-30-228-005	155.00	0.00	SW2014	2014	155.00	155.00
11/24/14	14-0002468	25-30-129-003	391.38	0.00	SW2014	2014	391.38	391.38
11/25/14	14-0002476	25-30-152-016	864.13	0.00	SW2014	2014	864.13	864.13
TOTALS	355 Invoices		163,803.47	3,771.38			0.00	0.00

10% 16003.21
176035.30



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 20, 2015

AGENDA #

SUBJECT: Unpaid Delinquent Water

DEPARTMENT: Finance/Treasury

SUMMARY: At the council meeting of April 6, 2015, City Council adopted Special Assessment Resolution No. 8, establishing April 20, 2015 as the date for the public hearing on the roll of Special Assessment District No. 644, unpaid invoices for expenses incurred on private premises for Delinquent Water.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 9 to confirm the roll, and Special Assessment Resolution No. 10, setting the due date of May 28, 2015, together with penalty of ten percent (10%) for Special Assessment District No. 644, (attached hereto), unpaid invoices for City expenses incurred on private premises – Unpaid Delinquent Water.

APPROVALS:

City Manager:

A handwritten signature in blue ink, appearing to be "Chris T...", written over a horizontal line.

Director: _____

Finance Director:

A handwritten signature in blue ink, appearing to be "J. Credit", written over a horizontal line.

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 9

DISTRICT NO. 644

Meeting of the City Council April 20, 2015: The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for unpaid expenses incurred on private premises-delinquent water, assessed in Special Assessment Roll No. 644.

The Clerk announced that the following written objections had been filed:

Objections were received at the public hearing as follows:

The following exceptions were made to Special Assessment Roll No. 644:

The following resolution was offered by _____, and supported by _____:

BE IT RESOLVED that Special Assessment Roll No. 644, as prepared and revised by the City Assessor, is hereby confirmed.

ROLL CALL VOTE: Yes,
 No,
 Absent,

STATE OF MICHIGAN)
) §
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 21st day of April, 2015.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 644

At a Regular Meeting of the City Council of the City of Oak Park, held the 20th day of April, 2015, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted April 20, 2015, Special Assessment Roll No. 644 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be due in one (1) installment payable on May 28, 2015, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 28, 2015.

ROLL CALL VOTE: Yes,
No,
Absent,

MOTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 21st day of April, 2015.

T. Edwin Norris, City Clerk

Delinquent Tax List

Tuesday, April 07, 2015

2ND

Account #	Service Address	Customer Name	Delq Tax Amount
100000851	24531 ONEIDA	OCCUPANT	\$100.67
100004365	8770 LEROY	OCCUPANT	\$149.38
100004619	8106 NINE MILE RD	OCCUPANT	\$1964.74
100004641	8550 NINE MILE RD	OCCUPANT	\$88.10
100004748	23521 NORWOOD	OCCUPANT	\$241.37
100004893	23101 ONEIDA	OCCUPANT	\$281.00
100004901	23220 ONEIDA	OCCUPANT	\$203.19
100005140	8429 ROSELAND CT	OCCUPANT	\$8252.04
100005193	23490 ROSEWOOD	OCCUPANT	\$182.26
100005299	8770 SARATOGA	OCCUPANT	\$405.64
100005461	23430 SHERMAN	OCCUPANT	\$293.11
100005597	8571 TROY	OCCUPANT	\$228.07
100100860	24611 PINEHURST AVE	OCCUPANT	\$647.96
100100876	24640 PINEHURST AVE	OCCUPANT	\$155.82
100100895	10321 AUSTRIAN WAY	OCCUPANT	\$83.00
100105123	24092 ROANOKE	OCCUPANT	\$237.34
200003393	23500 SENECA	OCCUPANT	\$305.77
200004270	24000 ITHACA	OCCUPANT	\$219.50
200005341	23421 SENECA	OCCUPANT	\$111.90
200005712	10300 ALBANY	OCCUPANT	\$293.17
200005719	10331 ALBANY	OCCUPANT	\$126.34
200005737	10660 ALBANY	OCCUPANT	\$771.27
200005744	10721 ALBANY	OCCUPANT	\$91.13
200005771	13001 ALBANY	OCCUPANT	\$292.62
200005836	22170 CONDON	AMERA SOKAN	\$287.22
200005874	10270 CORNING	OCCUPANT	\$257.49
200005934	21931 DANTE	OCCUPANT	\$321.25
200005960	21950 EASTWOOD	OCCUPANT	\$91.13
200005970	21901 FERN	OCCUPANT	\$94.79
200005972	21911 FERN	OCCUPANT	\$54.13
200006025	8690 KENBERTON	OCCUPANT	\$283.17
200006030	8726 KENBERTON	OCCUPANT	\$328.45
200006066	13250 LYONS	OCCUPANT	\$182.11
200006135	22101 MORTON	OCCUPANT	\$299.24
200006288	24810 ROANOKE	OCCUPANT	\$343.17
200006302	22750 ROSEWOOD	OCCUPANT	\$173.45
200006332	10111 SARATOGA	OCCUPANT	\$97.36
200006379	10630 SARATOGA	OCCUPANT	\$304.76
200006405	10780 SARATOGA	OCCUPANT	\$351.40
200006406	10781 SARATOGA	OCCUPANT	\$297.66
200006430	22111 SCOTIA	OCCUPANT	\$634.35

Account #	Service Address	Customer Name	Delq Tax Amount
200006443	21911 SLOMAN	OCCUPANT	\$446.54
200006511	10251 TROY	OCCUPANT	\$484.75
200006533	10401 TROY	OCCUPANT	\$74.13
200006540	10440 TROY	OCCUPANT	\$522.35
200006586	21900 VALE	OCCUPANT	\$469.03
200006636	8785 WOODSIDE PK	OCCUPANT	\$3076.37
200104876	10601 OAK PARK BLVD	OCCUPANT	\$129.21
200204343	10422 KENWOOD	OCCUPANT	\$244.76
300006693	24250 BERKLEY	OCCUPANT	\$307.17
300006903	23496 GENEVA	OCCUPANT	\$308.20
300006934	24081 GENEVA	OCCUPANT	\$1450.78
300007098	13240 KENWOOD	OCCUPANT	\$259.31
300007238	24061 MORTON	OCCUPANT	\$3147.93
300007273	23000 OAK CREST	OCCUPANT	\$321.53
300007284	23035 OAK CREST	OCCUPANT	\$210.52
300007566	13320 ROSEMARY	OCCUPANT	\$328.45
300007598	23100 SCOTIA	OCCUPANT	\$71.81
300007625	23500 SCOTIA	OCCUPANT	\$383.79
300007685	24221 SCOTIA	OCCUPANT	\$2274.99
300007734	12790 STERLING CT	OCCUPANT	\$134.05
300007772	13340 WOODVALE	OCCUPANT	\$1526.90
300007883	13500 BURTON	OCCUPANT	\$138.77
300008256	13250 DARTMOUTH	OCCUPANT	\$157.72
300008276	13500 DARTMOUTH	OCCUPANT	\$195.26
300107457	23861 RENSSELAER	OCCUPANT	\$349.44
300107704	24311 SCOTIA	OCCUPANT	\$221.74
300108736	13511 NORTHFIELD	OCCUPANT	\$196.24
400003070	21941 KIPLING	OCCUPANT	\$174.72
400007931	21710 CLOVERLAWN	OCCUPANT	\$120.13
400007992	22141 CLOVERLAWN	OCCUPANT	\$91.13
400008016	23090 CLOVERLAWN	OCCUPANT	\$55.72
400008053	23531 CLOVERLAWN	OCCUPANT	\$258.69
400008120	22135 COOLIDGE	OCCUPANT	\$55.44
400008140	22041 COOLIDGE B	OCCUPANT	\$209.83
400008144	13711 COURTLAND	OCCUPANT	\$242.47
400008302	20820 GARDNER	OCCUPANT	\$573.41
400008353	14101 GREENBRIAR	OCCUPANT	\$4218.53
400008354	14110 GREENBRIAR	OCCUPANT	\$420.65
400008418	20820 KENOSHA	OCCUPANT	\$242.46
400008582	13805 NINE MILE RD	OCCUPANT	\$300.72
400008877	23051 PARKLAWN	OCCUPANT	\$155.70
400008882	23081 PARKLAWN	OCCUPANT	\$327.26
400008966	13851 PEARSON	OCCUPANT	\$288.69
400009054	21401 RIDGEDALE	OCCUPANT	\$305.65

Account #	Service Address	Customer Name	Delq Tax Amount
400009097	21920 RIDGEDALE	OCCUPANT	\$318.02
400009160	20730 WESTHAMPTON	OCCUPANT	\$94.41
400009193	21261 WESTHAMPTON	OCCUPANT	\$152.84
400009221	21461 WESTHAMPTON	OCCUPANT	\$91.13
400009253	21920 WESTHAMPTON	OCCUPANT	\$299.80
400009286	22180 WESTHAMPTON	OCCUPANT	\$1077.53
400009379	21850 GARDNER	OCCUPANT	\$204.67
400108031	23170 CLOVERLAWN	OCCUPANT	\$936.56
400108071	21410 COOLIDGE	OCCUPANT	\$285.30
400108114	22115 COOLIDGE	SHALLAL PROPERTIES	\$103.01
400108584	13825 NINE MILE RD	OCCUPANT	\$375.08
400109257	21941 WESTHAMPTON	OCCUPANT	\$299.01
400109336	14431 ELM	OCCUPANT	\$711.79
400109398	22001 GARDNER	DAVID BRODSKY	\$420.91
400410541	20800 COOLIDGE	CALHOUN ENTERPR	\$694.16
500000291	22001 AVON	OCCUPANT	\$107.24
500002621	23135 CHURCH	OCCUPANT	\$6043.76
500002719	22185 CHURCH	OCCUPANT	\$877.86
500002751	21951 CHURCH	OCCUPANT	\$190.30
500002803	21760 CHURCH	OCCUPANT	\$51.00
500002816	21921 HARDING	OCCUPANT	\$526.79
500002862	22000 CHURCH	OCCUPANT	\$112.50
500002872	22140 CHURCH	TEAM DENVER	\$2061.93
500002903	21630 SUSSEX	OCCUPANT	\$113.39
500003143	22121 AVON	OCCUPANT	\$71.47
500003329	22171 AVON	OCCUPANT	\$481.81
500003334	22170 AVON	OCCUPANT	\$102.41
500003340	23120 AVON	OCCUPANT	\$220.35
500009299	22041 BEVERLY	OCCUPANT	\$333.11
500009313	23510 CHURCH	OCCUPANT	\$82.88
500009523	21800 KENOSHA	OCCUPANT	\$548.09
500009583	23020 KENOSHA	OCCUPANT	\$192.40
500009588	23041 KENOSHA	OCCUPANT	\$60.02
500009590	23051 KENOSHA	OCCUPANT	\$239.12
500009612	23211 KENOSHA	OCCUPANT	\$63.64
500009619	23250 KENOSHA	OCCUPANT	\$103.83
500009687	22000 MARLOW	CRAFTSMAN C U	\$173.82
500009704	22141 MARLOW	OCCUPANT	\$66.72
500009717	22210 MARLOW	OCCUPANT	\$204.37
500009767	23461 MARLOW	OCCUPANT	\$660.33
500009833	15251 PEARSON	OCCUPANT	\$258.65
500009835	23001 RADCLIFT	EMMA KOSTES	\$82.88
500009917	14400 ROSEMARY	OCCUPANT	\$182.59
500010004	21910 STRATFORD	OCCUPANT	\$70.26

Account #	Service Address	Customer Name	Delq Tax Amount
500010047	21600 SUSSEX	OCCUPANT	\$125.58
500010125	23050 SUSSEX	OCCUPANT	\$173.75
500010134	23096 SUSSEX	OCCUPANT	\$83.57
500010167	21610 WHITMORE	OCCUPANT	\$110.06
500010169	21620 WHITMORE	OCCUPANT	\$116.80
500010173	21640 WHITMORE	OCCUPANT	\$190.22
500010206	21940 WHITMORE	OCCUPANT	\$127.63
500010240	23020 WILDWOOD	OCCUPANT	\$195.18
500102544	22011 BEVERLY	OCCUPANT	\$64.44
500102674	15230 OAKWOOD	ANNA SAMET	\$230.16
500210137	23110 SUSSEX	OCCUPANT	\$110.12
500210270	23410 WILDWOOD	OCCUPANT	\$135.83
500210286	23501 WILDWOOD	OCCUPANT	\$637.62
600001221	24000 BEVERLY	OCCUPANT	\$770.41
600001229	24161 BEVERLY	OCCUPANT	\$88.11
600001392	24121 CHURCH	OCCUPANT	\$82.90
600001487	24030 STRATFORD	OCCUPANT	\$241.76
600001553	15221 LESLIE	OCCUPANT	\$414.54
600001572	15241 KENTON	OCCUPANT	\$83.74
600001599	14630 OAK PARK BLVD	OCCUPANT	\$182.05
600001615	15400 OAK PARK BLVD	OCCUPANT	\$74.10
600001660	24145 RIDGEDALE	OCCUPANT	\$241.48
600001662	24266 RIDGEDALE	OCCUPANT	\$144.68
600001727	24031 WESTHAMPTON	OCCUPANT	\$147.55
600001732	24241 WESTHAMPTON	OCCUPANT	\$151.87
600001745	24280 WESTHAMPTON	OCCUPANT	\$120.89
600001837	24190 KIPLING	OCCUPANT	\$394.86
600001948	24230 PARKLAWN	OCCUPANT	\$120.55
600002119	15020 MARLOW	OCCUPANT	\$195.86
600002334	24311 KENOSHA	OCCUPANT	\$53.55
600002346	14461 NORTHFIELD	OCCUPANT	\$167.50
600002401	14531 MARLOW	OCCUPANT	\$324.83
600002406	14541 MARLOW	OCCUPANT	\$83.02
600002555	15030 BISHOP	OCCUPANT	\$227.82
600002600	24200 BEVERLY	OCCUPANT	\$9175.33
600003507	24260 CLOVERLAWN	OCCUPANT	\$75.55
600003514	24311 CLOVERLAWN	OCCUPANT	\$131.51
600003563	24660 GARDNER	OCCUPANT	\$422.23
600003575	24251 KENOSHA	MARLISA SANFORD	\$717.47
600003620	13941 TEN MILE	OCCUPANT	\$174.15
600003680	25325 COOLIDGE	CENTER MANAGEMENT	\$92.83
600003697	13672 VICTORIA	OCCUPANT	\$63.91
600203472	24061 COOLIDGE A	MOUNTAINTOP INTL	\$952.57
600203474	24061 COOLIDGE B	MOUNTAINTOP INTL	\$178.03

Account #	Service Address	Customer Name	Delq Tax Amount
700000306	25960 MARLOWE PL	OCCUPANT	\$647.95
700001336	14510 BORGMAN	OCCUPANT	\$247.19
700001476	13670 TALBOT	OCCUPANT	\$60.00
700003801	25901 COOLIDGE	LINCOLN DRUGS	\$120.34
700003929	13681 MANHATTAN	OCCUPANT	\$324.82
700010405	14650 LUDLOW	OCCUPANT	\$262.84
800220082	13200 CAPITAL	OCCUPANT	\$144.73
800220116	23067 COOLIDGE	OCCUPANT	\$124.44
800381098	25290 GREENFIELD	TWELVE CHAIRS	\$256.83
800410518	13151 TEN MILE B	FARM FRESH MARKETS	\$5651.01
500210160	23461 SUSSEX	OCCUPANT	\$446.13
400108101	21931 COOLIDGE	OCCUPANT	\$56.18
200004864	10331 OAK PARK BLVD	OCCUPANT	\$123.99
300007215	23840 MORTON	OCCUPANT	\$75.05
500003336	22180 AVON	OCCUPANT	\$269.30
500010181	21680 WHITMORE	OCCUPANT	\$168.89
600001806	24273 WESTHAMPTON	OCCUPANT	\$151.57
600002254	24220 KENOSHA	OCCUPANT	\$63.29
500009980	21750 STRATFORD	OCCUPANT	\$274.70
100005511	24175 SHERMAN	OCCUPANT	\$315.77
500009718	22211 MARLOW	OCCUPANT	\$88.36
200006174	12711 NINE MILE RD	OCCUPANT	\$155.81
600003529	24652 CLOVERLAWN	OCCUPANT	\$139.24
600003568	24710 GARDNER	OCCUPANT	\$266.18
600001568	15300 LESLIE	OCCUPANT	\$200.54
200206165	10750 NINE MILE RD	OCCUPANT	\$391.45
200004596	23841 MEADOWLARK	OCCUPANT	\$2076.47
200005944	22011 DANTE	OCCUPANT	\$247.76
200006386	10661 SARATOGA	OCCUPANT	\$382.24
300007059	24061 JEROME	OCCUPANT	\$2262.42
400008666	14141 NORTHEND	OCCUPANT	\$62.06
200006423	12830 SARATOGA	OCCUPANT	\$144.95
600002439	15230 MARLOW	OCCUPANT	\$161.36
300006789	23031 EASTWOOD	OCCUPANT	\$57.45
300006730	23631 CONDON	OCCUPANT	\$60.00
700003906	26215 COOLIDGE	OCCUPANT	\$208.02
200005765	12710 ALBANY	OCCUPANT	\$1277.68
200005669	10001 ALBANY	OCCUPANT	\$662.22
200005847	10030 CORNING	OCCUPANT	\$509.31

Total:

\$103682.35

10%

10,368.24

114,050.59



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 20, 2015

AGENDA #

SUBJECT: Unpaid Special Pick Up Invoices

DEPARTMENT: Finance/Treasury

SUMMARY: At the council meeting of April 6, 2015, City Council adopted Special Assessment Resolution No. 8, establishing April 20, 2015 as the date for the public hearing on the roll of Special Assessment District No. 645, unpaid invoices for expenses incurred on private premises for Special Pick Up Invoices.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 9 to confirm the roll, and Special Assessment Resolution No. 10, setting the due date of May 28, 2015, together with penalty of ten percent (10%) for Special Assessment District No. 645, (attached hereto), unpaid invoices for City expenses incurred on private premises – Special Pick Up Invoices.

APPROVALS:

City Manager: 

Director: _____

Finance Director: 

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 9

DISTRICT NO. 645

Meeting of the City Council April 20, 2015: The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for unpaid expenses incurred on private premises-special pick up invoices, assessed in Special Assessment Roll No. 645.

The Clerk announced that the following written objections had been filed:

Objections were received at the public hearing as follows:

The following exceptions were made to Special Assessment Roll No. 645:

The following resolution was offered by _____, and supported by _____:

BE IT RESOLVED that Special Assessment Roll No. 645, as prepared and revised by the City Assessor, is hereby confirmed.

ROLL CALL VOTE: Yes,
 No,
 Absent,

STATE OF MICHIGAN)
) §
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 21st day of April, 2015.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 645

At a Regular Meeting of the City Council of the City of Oak Park, held the 20th day of April, 2015, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted April 20, 2015, Special Assessment Roll No. 645 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be due in one (1) installment payable on May 28, 2015, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 28, 2015.

ROLL CALL VOTE: Yes,
 No,
 Absent,

MOTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 21st day of April, 2015.

T. Edwin Norris, City Clerk

Inv. Date	Invoice #	Customer #	Inv. Amt.	Pymts/Credits	Bill Item Description	Line #	Item Amt.	Item Bal.
02/08/14	14-0000380	25-31-128-026	270.00	0.00	PROPERTY CLEAN-UP - 1	1	270.00	270.00
09/16/14	14-0000116	25-29-355-016	731.45	0.00	PROPERTY CLEAN-UP-F 1	1	731.45	731.45
09/17/14	14-0000178	25-29-478-017	34.33	0.00	PROPERTY CLEAN-UP - 1	1	34.33	34.33
10/01/14	14-0000242	25-31-128-001	30.89	0.00	PROPERTY CLEAN-UP-F 1	1	24.66	24.66
					PROPERTY CLEAN-UP-F 2	2	6.23	6.23
10/01/14	14-0000243	25-29-478-017	411.90	0.00	PROPERTY CLEAN-UP-F 1	1	328.80	328.80
					PROPERTY CLEAN-UP-F 2	2	83.10	83.10
10/02/14	14-0000257	25-31-178-016	45.00	0.00	PROPERTY CLEAN-UP - 1	1	45.00	45.00
10/14/14	14-0000284	25-32-103-010	45.00	0.00	PROPERTY CLEAN-UP - 1	1	45.00	45.00
10/14/14	14-0000285	25-29-302-052	135.00	0.00	PROPERTY CLEAN-UP - 1	1	135.00	135.00
10/28/14	14-0000378	25-30-156-023	45.00	0.00	PROPERTY CLEAN-UP - 1	1	45.00	45.00
10/28/14	14-0000379	25-19-429-016	45.00	0.00	PROPERTY CLEAN-UP - 1	1	45.00	45.00
11/24/14	14-0002439	25-30-302-055	100.00	50.00	PROPERTY CLEAN-UP - 1	1	100.00	50.00
11/24/14	14-0002452	25-30-402-023	100.00	0.00	PROPERTY CLEAN-UP - 1	1	100.00	100.00
11/24/14	14-0002454	25-31-205-013	80.00	0.00	PROPERTY CLEAN-UP - 1	1	80.00	80.00
11/24/14	14-0002455	25-29-102-087	400.00	0.00	PROPERTY CLEAN-UP - 1	1	400.00	400.00
11/24/14	14-0002456	25-31-205-013	80.00	0.00	PROPERTY CLEAN-UP - 1	1	80.00	80.00
11/24/14	14-0002458	25-31-178-016	120.00	0.00	PROPERTY CLEAN-UP - 1	1	120.00	120.00
11/24/14	14-0002459	25-30-226-020	60.00	0.00	PROPERTY CLEAN-UP - 1	1	60.00	60.00
11/24/14	14-0002461	25-32-226-004	40.00	0.00	PROPERTY CLEAN-UP - 1	1	40.00	40.00
11/24/14	14-0002462	25-32-227-007	40.00	0.00	PROPERTY CLEAN-UP - 1	1	40.00	40.00
12/31/14	15-0002485	25-32-229-002	80.00	0.00	PROPERTY CLEAN-UP - 1	1	80.00	80.00
02/03/15	15-0002559	25-29-377-081	120.00	0.00	PROPERTY CLEAN-UP - 1	1	120.00	120.00
02/03/15	15-0002560	25-29-332-003	40.00	0.00	PROPERTY CLEAN-UP - 1	1	40.00	40.00
02/03/15	15-0002562	25-29-280-003	200.00	0.00	PROPERTY CLEAN-UP - 1	1	200.00	200.00
02/03/15	15-0002566	25-32-131-027	60.00	0.00	PROPERTY CLEAN-UP - 1	1	60.00	60.00
02/03/15	15-0002567	25-29-352-031	40.00	0.00	PROPERTY CLEAN-UP - 1	1	40.00	40.00
02/03/15	15-0002568	25-30-355-049	40.00	0.00	PROPERTY CLEAN-UP - 1	1	40.00	40.00
02/03/15	15-0002573	25-30-180-035	60.00	0.00	PROPERTY CLEAN-UP - 1	1	60.00	60.00
02/03/15	15-0002577	25-31-206-017	60.00	0.00	PROPERTY CLEAN-UP - 1	1	60.00	60.00
02/03/15	15-0002578	25-29-429-016	40.00	0.00	PROPERTY CLEAN-UP - 1	1	40.00	40.00
02/03/15	15-0002581	25-30-333-018	60.00	0.00	PROPERTY CLEAN-UP - 1	1	60.00	60.00
02/27/15	15-0002671	25-31-426-003	120.00	0.00	PROPERTY CLEAN-UP - 1	1	120.00	120.00
02/27/15	15-0002672	25-31-276-062	80.00	0.00	PROPERTY CLEAN-UP - 1	1	80.00	80.00
02/27/15	15-0002673	25-28-153-017	80.00	0.00	PROPERTY CLEAN-UP - 1	1	80.00	80.00
02/27/15	15-0002677	25-29-453-006	40.00	0.00	PROPERTY CLEAN-UP - 1	1	40.00	40.00
TOTALS	34 Invoices		3,933.57	50.00			0.00	0.00

10% 393.36
 4326.93



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 20, 2015

AGENDA #

SUBJECT: Unpaid Snow Removal

DEPARTMENT: Finance/Treasury

SUMMARY: At the council meeting of April 6, 2015, City Council adopted Special Assessment Resolution No. 8, establishing April 20, 2015 as the date for the public hearing on the roll of Special Assessment District No. 646, unpaid invoices for expenses incurred on private premises for Snow Removal Invoices.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 9 to confirm the roll, and Special Assessment Resolution No. 10, setting the due date of May 28, 2015, together with penalty of ten percent (10%) for Special Assessment District No. 646, (attached hereto), unpaid invoices for City expenses incurred on private premises – Snow Removal Invoices.

APPROVALS:

City Manager: _____

A handwritten signature in blue ink, appearing to be "Arund R.", is written over the line for the City Manager.

Director: _____

Finance Director: _____

A handwritten signature in blue ink, appearing to be "J. Credit", is written over the line for the Finance Director.

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 9

DISTRICT NO. 646

Meeting of the City Council April 20, 2015: The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for unpaid expenses incurred on private premises-snow removal invoices, assessed in Special Assessment Roll No. 646.

The Clerk announced that the following written objections had been filed:

Objections were received at the public hearing as follows:

The following exceptions were made to Special Assessment Roll No. 646:

The following resolution was offered by _____, and supported by _____:

BE IT RESOLVED that Special Assessment Roll No. 646, as prepared and revised by the City Assessor, is hereby confirmed.

ROLL CALL VOTE: Yes,
 No,
 Absent,

STATE OF MICHIGAN)
) §
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 21st day of April, 2015.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 646

At a Regular Meeting of the City Council of the City of Oak Park, held the 20th day of April, 2015, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted April 20, 2015, Special Assessment Roll No. 646 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be due in one (1) installment payable on May 28, 2015, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 28, 2015.

ROLL CALL VOTE: Yes,
 No,
 Absent,

MOTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 21st day of April, 2015.

T. Edwin Norris, City Clerk

Inv. Date	Invoice #	Customer #	Inv. Amt.	Pymts/Crdts.	Bill Item Description	Line #	Item Amt.	Item Bal.
02/17/15	15-0002586	25-32-228-019	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002587	25-32-227-032	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002588	25-32-227-025	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002589	25-32-228-008	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002593	25-32-203-028	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002594	25-32-203-021	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002595	25-32-202-042	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002597	25-32-202-034	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002598	25-32-203-008	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002601	25-29-478-017	79.93	0.00	SNWR	1	79.93	79.93
02/17/15	15-0002602	25-28-308-002	98.79	0.00	SNWR	1	98.79	98.79
02/17/15	15-0002603	25-31-152-027	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002604	25-31-427-018	82.29	0.00	SNWR	1	82.29	82.29
02/17/15	15-0002605	25-31-277-057	82.29	0.00	SNWR	1	82.29	82.29
02/17/15	15-0002606	25-31-277-055	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002607	25-31-277-054	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002608	25-31-277-051	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002610	25-31-205-004	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002611	25-31-129-046	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002612	25-31-129-030	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002613	25-31-252-030	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002615	25-28-305-029	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002617	25-29-428-012	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002618	25-32-251-049	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002620	25-30-333-003	82.29	0.00	SNWR	1	82.29	82.29
02/17/15	15-0002621	25-19-401-024	79.93	0.00	SNWR	1	79.93	79.93
02/17/15	15-0002622	25-19-427-011	77.57	0.00	SNWR	1	77.57	77.57
02/17/15	15-0002623	25-19-427-012	77.57	0.00	SNWR	1	77.57	77.57
02/17/15	15-0002626	25-30-179-008	82.29	0.00	SNWR	1	82.29	82.29
02/17/15	15-0002627	25-32-152-001	112.94	0.00	SNWR	1	112.94	112.94
02/17/15	15-0002629	25-31-101-021	162.44	0.00	SNWR	1	162.44	162.44
02/17/15	15-0002630	25-30-404-030	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002631	25-30-403-009	70.50	0.00	SNWR	1	70.50	70.50
02/17/15	15-0002632	25-30-376-030	82.29	0.00	SNWR	1	82.29	82.29
02/17/15	15-0002633	25-29-302-022	82.29	0.00	SNWR	1	82.29	82.29
02/17/15	15-0002635	25-31-103-011	178.95	0.00	SNWR	1	178.95	178.95
02/17/15	15-0002625	25-30-208-001	77.57	0.00	SNWR	1	77.57	77.57
TOTALS	37 Invoices		2,990.43	0.00			0.00	0.00

10% 299.04
3289.47



8G

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 20, 2015

AGENDA #

SUBJECT: Unpaid Miscellaneous

DEPARTMENT: Finance/Treasury

SUMMARY: At the council meeting of April 6, 2015, City Council adopted Special Assessment Resolution No. 8, establishing April 20, 2015 as the date for the public hearing on the roll of Special Assessment District No. 647, unpaid invoices for expenses incurred on private premises for Miscellaneous Invoices.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 9 to confirm the roll, and Special Assessment Resolution No. 10, setting the due date of May 28, 2015, together with penalty of ten percent (10%) for Special Assessment District No. 647, (attached hereto), unpaid invoices for City expenses incurred on private premises – Miscellaneous Invoices.

APPROVALS:

City Manager: _____

Director: _____

Finance Director: _____

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 9

DISTRICT NO. 647

Meeting of the City Council April 20, 2015: The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for unpaid expenses incurred on private premises-miscellaneous invoices, assessed in Special Assessment Roll No. 647.

The Clerk announced that the following written objections had been filed:

Objections were received at the public hearing as follows:

The following exceptions were made to Special Assessment Roll No. 647:

The following resolution was offered by _____, and supported by _____:

BE IT RESOLVED that Special Assessment Roll No. 647, as prepared and revised by the City Assessor, is hereby confirmed.

ROLL CALL VOTE: Yes,
 No,
 Absent,

STATE OF MICHIGAN)
) §
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 21st day of April, 2015.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 647

At a Regular Meeting of the City Council of the City of Oak Park, held the 20th day of April, 2015, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted April 20, 2015, Special Assessment Roll No. 647 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be due in one (1) installment payable on May 28, 2015, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 28, 2015.

ROLL CALL VOTE: Yes,
 No,
 Absent,

MOTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on April 20, 2015, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 21st day of April, 2015.

T. Edwin Norris, City Clerk

Invoice Billing Items for CITY OF OAK PARK
Population: All Records

03/27/2015
12:16 PM

Inv. Date	Invoice #	Customer #	Inv. Amt.	Pymts/Crdts.	Bill Item Description	Line #	Item Amt.	Item Bal.
12/26/13	140000519	25-31-201-003	3,150.00	0.00	M101	1	3,150.00	3,150.00
			3,150.00	0.00	Cost Reimbursement		0.00	0.00
TOTALS			315.00					

10%

3465.00

CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE

Today's Date: 4.13.15

Applicant Information

Applicant/Business Name: BOOK Beat

Applicant/Business Address: 26010 greenfield

Phone number: 248.968.1190 E-Mail Address: bookbeatcolleen@gmail.com

Relation of applicant to business: CO-owner

Has applicant ever been convicted of a felony? Yes No

Owner Information

Owner or manager of site: Colleen Kammer Phone: 248 557.9013

Names and addresses of partners or officers of corporation:

Colleen Kammer 16200 Roanoke 202
Cary Loren SFLD, MI 48075

Event Information

Proposed date(s) of event: Sat. May 2 Has this event been held previously? Yes No similar

Address or location of event: 26010 greenfield O.P., MI

Is this a City owned park? NO

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? Yes No

Nature, purpose, and detailed description of event: author event: book signing & author readings

Will the event be open to the public? Yes No

If yes, please describe how so: free & open to the public sending out publicity to let people know about Independent Book Store Day

Estimated number of people attending event? 300-400 Hours of Event: 10-5
maybe - hopefully

Are you requesting to have a parade? Yes No **If yes, please attach a map of the parade route**

Where will the parade participants be walking? Sidewalks Streets

Will the parade require streets to be blocked off? Yes No

If yes, how many streets/intersections will need to be blocked : _____

Please attach a sign off from the residences located on the affected streets, indicating that they are aware of the event to take place, the date, times and location.

Food Services

Will food or beverages be sold at event? Yes No, if yes please list type(s) of food to be sold:

Will the food be prepackaged or prepared on site: _____

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be any mechanical rides at event? Yes No, if yes, please provide the name and the address of amusement operators: _____

Will the event have a moonwalk? Yes No, if yes, please provide the name and address of Company/Entity providing moonwalk: _____

Will the event have video games, etc.? If so, please provide the names and address of company providing the Games: NO

Please Note: *You must provide proof of insurance for all mechanical rides, moonwalks, circus rides/games, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.*

Technical/Support

Will the event require use of electrical supply source? Yes No, if yes, please describe:

microphone

Will sanitary facilities be required at event? Yes No

Will tent(s) be used at the event? Yes No, if yes, please state size(s) of tent:

Estimate 10' X 10' changed to 20' X 20'

Will the event have banners displayed? Yes No, if so, please provide the number of signs and dimension(s):

Please Note: *If a temporary generator or electric supply source is provided, you must provide an Electrical permit by a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.*

Other possible Special Event requirements include: additional application, inspection and bond fees, temporary sign permit.

The fee for a Special Event application is \$100: The fee is non-refundable. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, and Recreation. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether or not to proceed with the event. If so, the event will be placed on the City Council agenda for approval.

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request or revoke any approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.

Applicant's Signature

State of Michigan

ss

County of _____

Subscribed and sworn to before me, a Notary Public this _____ day of _____ 20____, by

_____.

My Commission expires: _____

Notary Public



CITY OF OAK PARK

OFFICE OF THE CITY CLERK

Mayor
 Marian McClellan
 Mayor Pro Tem
 Paul Levine
 Council Members
 Michael Sellgson
 Carolyn Burns
 Klesha Speech

NAME: BOOK BEAT
 ADDRESS: 26010 GREENFIELD

DATE: 4/13/15

(Highlight fee to be charged)

Day Care Registration	\$ 25.00
FOIA Request	\$ _____
Garage Sale Permit	\$ 5.00
Handbill - 1 day	\$ 10.00
Handbill - 1 week	\$ 25.00
Handbill - 3 months	\$ 50.00
Handbill - 1 year	\$ 100.00
Handbill - name change (per name)	\$ 10.00
Mechanical Amusement Distributor License	\$ 250.00
Mechanical Amusement Device License	
1 Machine	\$ 250.00
2 machines - \$200 per machine	\$ 400.00
3-4 machines - \$175.00 per machine	\$ _____
5-8 machines - \$150.00 per machine	\$ _____
7-10 machines - \$125.00 per machine	\$ _____
Notary Fee	\$ 5.00
Pawnbroker License	\$ 400.00
Precious Metals License	\$ 75.00
Sidewalk Sale	\$ 10.00
Special Event Fee	\$ 100.00
Tavern License -	
New On-Premises Consumption or transfer of owner	\$ 800.00
Adding additional owners (Per Owner)	\$ 200.00
Background Check (Per applicant)	\$ 75.00
Annual Renewal	\$ 250.00
Vendor License - Food	\$ 50.00
Vendor License - Taxi (Per Driver)	\$ 75.00
Vendor License Lawn Care / Snow Removal	\$ 50.00
Voter List	\$ _____
Other: _____	\$ _____

CITY OF OAK PARK
 14000 OAK PARK BLVD
 OAK PARK, MI 48237
 Phone : (248) 691-7470
 WWW.CI.OAK-PARK.MI.US

Received From:
 Date: 04/13/2015
 Receipt: 42747
 Cashier: mbrooks

PAID
 APR 13 2015
 City of Oak Park
 Treasury Office
 Time: 5:51 PM

ITEM REFERENCE	AMOUNT

BUSI Special Business Lic/Permits	
Special Business Lic/Permits	\$100.00

TOTAL	\$100.00
CHECKS 32273	\$100.00
Total Tendered:	\$100.00
Change:	\$0.00

CITY OF OAK PARK
 Date 04/13/2015 3:29:51 PM
 Ref Special Business Lic/Permits
 Receipt 42747
 Amount \$100.00

SPECIAL EVENT LICENSE APPLICATION - FEE ESTIMATION AND REVIEW
Book Beat, 26010 Greenfield, Oak Park 48237
EVENT DATE: May 2, 2015

<u>DEPARTMENT</u>	<u>SERVICES</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
TECHNICAL AND PLANNING David DeCoster	Inspection required for flame retardant certificate and for proper egress of the proposed 20' x 20' tent.	1 hour	\$60 Building Permit fee for tent and required inspection(s).
PUBLIC SAFETY Steve Cooper	Periodic patrols as part of normal activities	1/2	NA
RECREATION	N/A		
DPW <i>Kevin J Yee</i>	None	N/A	\$0

**CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE**

Today's Date: 4/8/2015

Applicant Information

Applicant/Business Name: Regina Hollingshead / Tri-Community Coalition

Applicant/Business Address: 14700 W. Lincoln Oak Park, MI 48237

Phone number: 248-837-8009

E-Mail Address: Regina.hollingshead@gmail.com

Relation of applicant to business: Employee

Has applicant ever been convicted of a felony? Yes No

Owner Information

Owner or manager of site: Judy Rubin

Phone: 248-837-8009

Names and addresses of partners or officers of corporation:

Judy Rubin, Executive Director of TCC, 14700 W. Lincoln, Oak Park, MI 48237 248-837-8008

Steve Cooper, Public Safety Director, 13600 Oak Park Blvd, Oak Park, MI 48237 248-691-7520

Event Information

Proposed date(s) of event: April 30, 2015 Has this event been held previously? Yes No

Address or location of event: Oak Park Public Safety

Is this a City owned park? No

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? Yes No

Nature, purpose, and detailed description of event: This event is in partnership with the TCC and OPSS to encourage citizens to "Take Back" unused or expired prescription drugs. This event is being promoted by the TCC and it's youth coalition, Young, Optimistic, and United (YOU).

Will the event be open to the public? Yes No

If yes, please describe how so: Members of the public will be encouraged to bring and deposit unused or expired prescription drugs on April 30th during Oak Park's "Take Back Day" throughout the day. Because this is a community event we are requesting that the \$100 application fee be waived.

Estimated number of people attending event? 50 - 200

Hours of Event: All day (students will be actively participating from 3:30 - 5:30 pm).

~10-20 students will be playing music, jumproaping, dancing, holding signs, etc. to raise awareness about the event + draw attention.

Are you requesting to have a parade? Yes No **If yes, please attach a map of the parade route**

Where will the parade participants be walking? Sidewalks Streets

Will the parade require streets to be blocked off? Yes No

If yes, how many streets/intersections will need to be blocked : _____

Please attach a sign off from the residences located on the affected streets, indicating that they are aware of the event to take place, the date, times and location.

Food Services

Will food or beverages be sold at event? Yes No, if yes please list type(s) of food to be sold:

Will the food be prepackaged or prepared on site: _____

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be any mechanical rides at event? Yes No, if yes, please provide the name and the address of amusement operators: _____

Will the event have a moonwalk? Yes No, if yes, please provide the name and address of Company/Entity providing moonwalk: _____

Will the event have video games, etc.? If so, please provide the names and address of company providing the Games: NO.

Please Note: *You must provide proof of insurance for all mechanical rides, moonwalks, circus rides/games, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.*

Technical/Support

Will the event require use of electrical supply source? Yes No, if yes, please describe:

Will sanitary facilities be required at event? Yes No

Will tent(s) be used at the event? Yes No, if yes, please state size(s) of tent:

Will the event have banners displayed? Yes No, if so, please provide the number of signs and dimension(s): Two signs/banners will be displayed, one on the corner of Oak Park Blvd and Coolidge and one directly in front of Oak Park Public Safty. The banners will be approximatly 4ft x 7ft.

Please Note: If a temporary generator or electric supply source is provided, you must provide an Electrical permit by a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.

Other possible Special Event requirements include: additional application, inspection and bond fees, temporary sign permit.

The fee for a Special Event application is \$100: The fee is non-refundable. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, and Recreation. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether or not to proceed with the event. If so, the event will be placed on the City Council agenda for approval.

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request or revoke any approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.


Applicant's Signature

State of Michigan

ss

County of Oakland

Subscribed and sworn to before me, a Notary Public this _____ day of _____ 20____, by

My Commission expires: _____
Notary Public

SPECIAL EVENT LICENSE APPLICATION - FEE ESTIMATION AND REVIEW
Tri-Community Coalition, 14700 W. Lincoln, Oak Park, MI 48237
EVENT DATE: April 30, 2015

<u>DEPARTMENT</u>	<u>SERVICES</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
TECHNICAL AND PLANNING Rob Barrett	N/A	0	\$0
PUBLIC SAFETY Steve Cooper	Public Safety will need assistance from DPW. Barricades will be needed to block off a portion of the parking area in front of the Public Safety Department/City Hall so that the students will have an area to jump rope safely. Public Safety Officers will periodically check in on the event as part of their normal patrol activities.	1 hr.	NA
RECREATION	N/A		
DPW <i>Kevin J. Yee</i>	DPW will drop off/pick up barricades	0	\$0



1000 Woodbridge Street
 Detroit, Michigan 48207-3192
 313-446-1530
 Tax I.D. 38-1879991

Invoice 435534

April 8, 2015

Erik Tungate
 City of Oak Park
 14000 Oak Park Blvd.
 Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
 Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Tuesday, March 31, 2015
 and approved one-time adjustment to bill for increase
 in prior year annual contract amount to \$140K

\$30,000.00

Fee Total

Costs Advanced:

Date	Description	Amount
03/02/15	Reproduction Charges 78 @ 0.15	11.70
03/04/15	Reproduction Charges 3 @ 0.15	0.45
03/04/15	Reproduction Charges 318 @ 0.15	47.70
03/05/15	Fee to Metropolitan Reporting, Inc. for 50% Defendant's portion of charge for court reporter attendance and hearing transcript of 1/28/2015 trial at Michigan Tax Tribunal (Harmony Montessori v City of Oak Park)	364.50
03/06/15	Reproduction Charges 6 @ 0.15	0.90
03/10/15	Reproduction Charges 2 @ 0.15	0.30
03/31/15	Reproduction Charges 20 @ 0.15	3.00
03/31/15	Reproduction Charges 30 @ 0.15	4.50

In Re: City of Oak Park

04/08/15

Page 2

Costs Advanced:

Date	Description	Amount
	Total Costs Advanced	\$433.05

Total Fees and Disbursements due: \$30,433.05

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

SECRET
SW
 WARDLE

SECRET, WARDLE, LYNCH
 HAMPTON, TRUEX & MORLEY
 2600 TROY CENTER DRIVE P.O. BOX 5025
 TROY, MICHIGAN 48007-5025
 (248) 851-9500

IRS # 38-1863919

City of Oak Park
 Erik Tungate
 13600 Oak Park Blvd
 Oak Park, MI 48237

April 13, 2015
 Invoice # 1264516
 Client No. M1409
 Matter No. 100314

RE: Oak Park, City of (Building Fund)

INTERIM

Services Rendered: CLAIM #

CURRENT BILLING SUMMARY THROUGH MARCH 31, 2015

Fees for Professional Services	\$2,602.00
Expenses Advanced	\$0.00
CURRENT BILL DUE	\$2,602.00

PLEASE REMIT TO: SECRET, WARDLE, LYNCH,
 HAMPTON, TRUEX & MORLEY, PC
 P.O. BOX 772725
 CHICAGO, IL 60677-2007

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

AGENDA OF: April 20, 2015 **AGENDA #**

SUBJECT: Report on bids for the 2015 Code Ordered Tree Removal Contract, M-620.

DEPARTMENT: Technical & Planning – Building Division - *DED*

SUMMARY: At the February 3, 2015 regular meeting of the Oak Park City Council, the request to bid the 2015 Code Ordered Tree Removal Contract, M-620 was approved (CM-02-042-15). The project was advertised and over 25 contractors viewed the contract documents. On April 7, 2015, four (4) bids were received and opened. The low bidder, J-Mac Tree & Debris, LLC. submitted a bid of \$175,070.00. References have been verified.

This project will remove many dead or diseased trees on private properties throughout the City utilizing ordinance section 78-51, "Removal of dead, diseased, or prohibited trees". These trees are a public hazard and contribute to blight.

FINANCIAL STATEMENT: The 2014-15 fiscal year budget should be amended for the portion of this project that will be completed in the 2014-15 fiscal year, or \$43,767.50. The remainder of the project, \$131,302.50 will be included in a budget request for the 2015-16 fiscal year. Funding for this project will be made available by a special assessment of the expenses to property owners.

RECOMMENDED ACTION: It is recommended City Council award the bid for the 2015 Code Ordered Tree Removal Contract, M-620 to J-Mac Tree & Debris, LLC. of Southfield for the total amount of \$175,070.00. Funding will be made available by special assessment of the expenses to property owners. Approximately 25 percent of the project (\$43,767.50) will be completed in the 2014-15 fiscal year and will require a budget amendment; the remaining 75 percent of the project will be included in the 2015-16 fiscal year budget request. It is further recommended that the following budget amendment for fiscal year 2014-15 be approved:

<u>Information</u>	<u>Account No. Details</u>	<u>Budget Amendment</u>	<u>Funding Source</u>
Fund:	General		Special assessment on property owners
Account No.:	Revenue 101-00.000-654.215 (New)	Increase	
Description:	Tree Removal Billings 2015	\$47,767.50	

<u>Information</u>	<u>Account No. Details</u>	<u>Budget Amendment</u>	<u>Funding Source</u>
Fund:	General		Offset by revenue from special assessment
Account No.:	Expense 101-16.371-818.654 (New)	Increase	
Description:	Contractual Services-Tree Removal	\$47,767.50	

APPROVALS:

City Manager: 

Department Director: _____

Finance Director: 

EXHIBITS: bid tabulation

Notes	2014-15	2015-16	2015-16	2015-16	2015-16	2015-16	2015-16	2015-16 D?
	Projected DEPT HEAD R	FINANCE REV	CITY MGR RE	COUNCIL APP	FUTURE YR	P		
CONTRACTOR PAYMENTS FOR THE 2015 CODE ORDERED TREE REMOVAL CONTRACT M-620 AT BUDGET TIME THE PROJECT WAS NOT AWARDED PROJECT ESTIMATE	0.00	110,000.00	0.00	110,000.00	0.00	0.00	0.00	0.00
ELIMINATE PROGRAM IN 16/17	0.00	110,000.00	0.00	110,000.00	0.00	0.00	0.00	0.00

User: RBARRETT 2016: 101-00.000-654.215 (TREE REMOVAL BILLINGS 2015)

DB: Oak Park

Notes	2014-15	2015-16	2015-16	2015-16	2015-16	2015-16	2015-16 D?
	Projected	DEPT HEAD R	FINANCE REV	CITY MGR RE	COUNCIL APP	FUTURE YR	P
INVOICE PAYMENTS FROM THE 2015 CODE ORDERED TREE REMOVAL PROJECT M-620	0.00	110,000.00	0.00	110,000.00	0.00	0.00	0.00 N
AT BUDGET TIME THIS PROJECT HAS NOT BEEN AWARDED PROJECT ESTIMATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00 N
ELIMINATE PROGRAM IN 16/17	0.00	110,000.00	0.00	110,000.00	0.00	0.00	0.00

INVOICE PAYMENTS FROM THE 2015 CODE ORDERED TREE

REMOVAL PROJECT M-620

AT BUDGET TIME THIS PROJECT HAS NOT BEEN AWARDED

PROJECT ESTIMATE

ELIMINATE PROGRAM IN 16/17



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 20, 2015

AGENDA #

SUBJECT: Report on bids for the 2015 Fire Hydrant Blasting and Repainting Project, M-607.

DEPARTMENT: DPW/Technical & Planning – Engineering *KJY*

SUMMARY: At the March 2, 2015 regular meeting of the Oak Park City Council, the request to bid the 2015 Fire Hydrant Blasting and Repainting Project, M-607 was approved (CM-03-080-15). The project was advertised and over 20 contractors viewed the contract documents. On March 31, 2015, four (4) bids were received and opened. The low bidder, Cross Renovation, Inc, submitted a bid of \$36,600.00. References were checked and all had positive responses.

This project will paint the approximately 122 fire hydrants in the area shown on the attached map.

FINANCIAL STATEMENT: Funding is available in the Water & Sewer fund for this expenditure.

RECOMMENDED ACTION: It is recommended City Council award the bid for the 2015 Fire Hydrant Blasting and Repainting Project, M-607 to Cross Renovation, Inc. of Garden City, MI for the total amount of \$36,600.00. Funding is available in the Water and Sewer Fund no. 592-18-538-930.

APPROVALS:

City Manager: _____

A handwritten signature in blue ink, appearing to read "Crandall", is written over a horizontal line.

Department Director: _____

A handwritten signature in blue ink, appearing to read "KJY", is written over a horizontal line.

Finance Director: _____

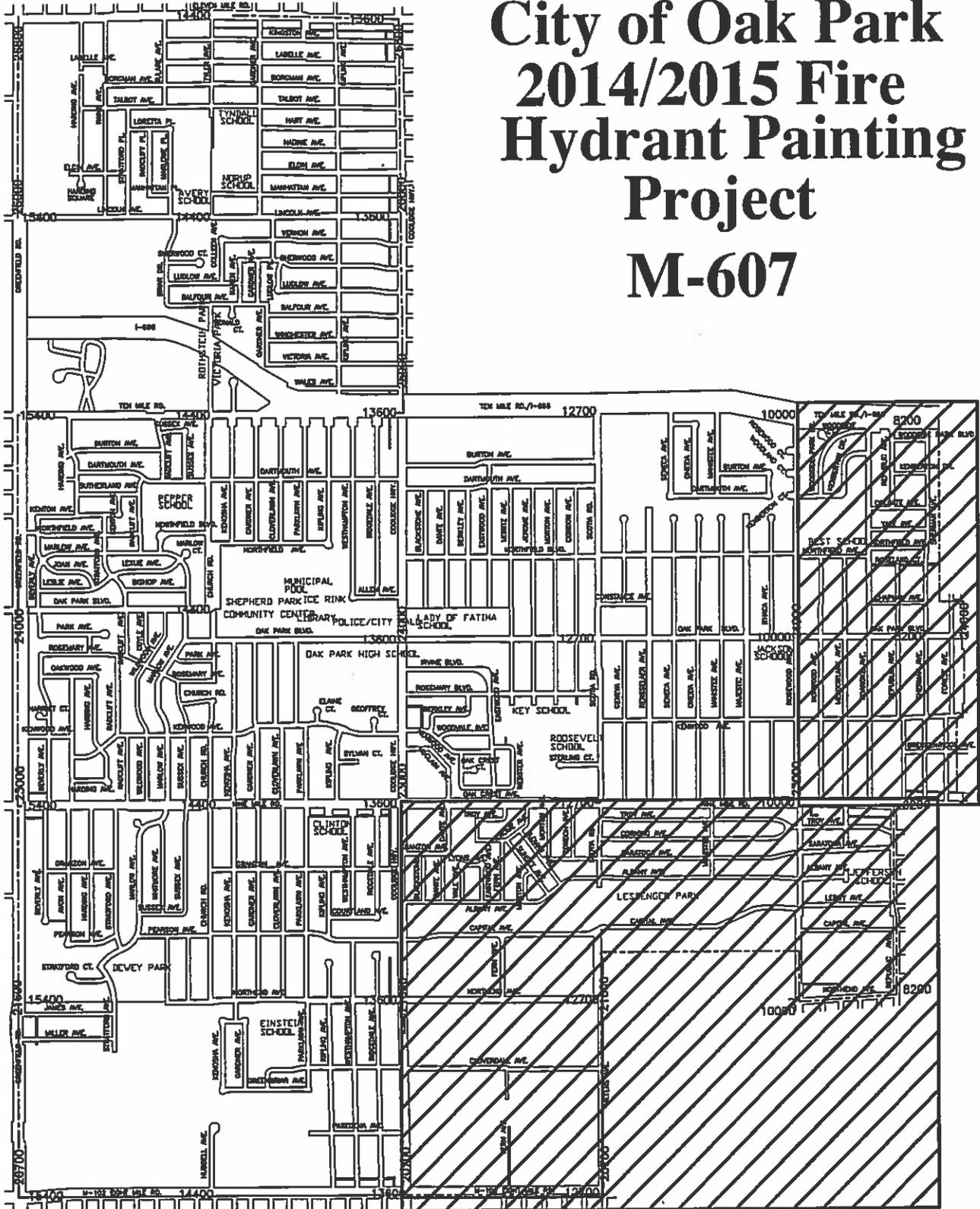
EXHIBITS: bid tabulation, map

BID TABULATION

2015 FIRE HYDRANT BLASTING & REPAINTING PROJECT M-507 TUESDAY MARCH 31, 2015		CROSS RENOVATION INC. 28563 PARDO STREET GARDEN CITY, MI 48135		F & P PAINTING INC. 43678 UTICA ROAD STERLING HEIGHTS, MI 48314		LULAJ PRECISE PAINTING COMPANY 30800 RIDGEWAY DR. FARMINGTON HILLS, MI 48334			
		UNIT PRICE \$ 300.00	AMOUNT \$ 36,600.00	UNIT PRICE \$ 350.00	AMOUNT \$ 42,700.00	UNIT PRICE \$ 680.00	AMOUNT \$ 82,960.00		
BID OPENING DATE:		QUANT. 122	U/M EA	TOTAL COST \$ 36,600.00		\$ 42,700.00		\$ 82,960.00	
ITEM 1	DESCRIPTION BLAST & REPAINT FIRE HYDRANT								

OTHER BIDDERS
 AT SALIS BROTHERS PAINTING
 \$292,800.00

City of Oak Park 2014/2015 Fire Hydrant Painting Project M-607



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** April 20, 2015 **AGENDA #****SUBJECT:** Report on bids for the 2015 Lawn Maintenance Contract, M-631.**DEPARTMENT:** DPW/Technical & Planning – Engineering *KJY*

SUMMARY: At the January 20, 2015 regular meeting of the Oak Park City Council, the request to rebid the 2015 Lawn Maintenance Contract, M-631 was approved (CM-01-024-15). The project was advertised and 30 contractors viewed the contract documents. On April 13, 2015, four (4) bids were received and opened. The low bidder, The Lawn Therapist, submitted a bid of \$46,476.16. The contractor stated that they were just getting the business started back up after an over 20 year break from the business. The only recent reference was reviewed and it was for an approximately 1.5 acre apartment complex. Based on the lack of current similar size references (this is approximately 91 acres) and the age and amount of equipment listed for this project, we do not feel that they are capable of performing this work satisfactorily at this time.

The second low bidder, J.E. Jordan of Detroit, MI has positive references and has performed similar sized projects.

FINANCIAL STATEMENT: Funding is available in the Major & Local Street Funds, Water & Sewer Fund and the DPW General Fund budget for this expenditure.

RECOMMENDED ACTION: It is recommended City Council award the bid for the 2015 Lawn Maintenance Contract, M-631 to J.E. Jordan of Detroit, MI for the total amount of \$67,940.00. Funding is available as stated above.

APPROVALS:

City Manager: _____

A handwritten signature in black ink, appearing to read "Cheryl F.", is written over a horizontal line.

Department Director: _____

A handwritten signature in blue ink, appearing to read "KJY", is written over a horizontal line.

Finance Director: _____

EXHIBITS: bid tabulation

BID TABULATION

2015 Lawn Maintenance Contract, M-631
 Bid Opening Date: April 13, 2015 @ 2:00pm
 Page 1 of 1

The Lawn Therapist
 23068 Shakespear
 Eastpointe, MI 48021
 248-979-1960

J.E. Jordan
 19415 W McNichols Ste. V
 Detroit, MI 48219
 313-412-2004

Parks Services
 1401 Souther Blvd.
 Troy, MI 48063
 248-589-0000

Bid Group	Item #	Item Description	Quantity	Unit	Amount	Amount	Amount
A	1	Harding Tot Lot	0.40	Acres	\$8.00	\$25.00	\$14.00
	2	Kingston / Water tank / Gardens	4.20	Acres	\$84.00	\$145.00	\$143.00
	3	Lincoln Blvds.	1.30	Acres	\$26.00	\$45.00	\$44.00
	4	Oak Park Blvds.	3.00	Acres	\$60.00	\$105.00	\$102.00
	5	Greenfield	3.80	Acres	\$76.00	\$110.00	\$130.00
	6	Annony	3.00	Acres	\$60.00	\$105.00	\$102.00
	7	McClain / Granzon	0.90	Acres	\$18.00	\$40.00	\$31.00
	8	Troy	0.50	Acres	\$10.00	\$30.00	\$17.00
	9	Hubbell / Stafford	0.40	Acres	\$8.00	\$25.00	\$14.00
	10	8 Mile Pump Station/Coolidge	3.90	Acres	\$78.00	\$110.00	\$132.00
	11	Majestic Outlot	0.20	Acres	\$4.00	\$25.00	\$7.00
	12	Northfield Blvds.	0.60	Acres	\$12.00	\$30.00	\$20.00
	13	10 Mile South / Pump Station	0.90	Acres	\$18.00	\$40.00	\$31.00
	14	Cul de Sacs / 38 Locations	1.20	Acres	\$24.00	\$65.00	\$41.00
	15	9 Mile East / West	6.70	Acres	\$134.00	\$120.00	\$228.00
	16	Rohstein / Victoria Parks	20.00	Acres	\$400.00	\$450.00	\$680.00
	17	Albany East/West	10.10	Acres	\$202.00	\$275.00	\$343.00
	18	I-696, 10 Mile Road - Greenfield to Main Street	9.00	Acres	\$180.00	\$180.00	\$306.00
	19	I-696, Maryland Hill - Main Street to Chesapeake	3.00	Acres	\$60.00	\$105.00	\$102.00
TOTAL BID AMOUNT PER WEEK (A) (Items 1-19)					\$1,482.00	\$2,030.00	\$2,487.00
Bid Group	Item #	Item Description	Quantity	Unit	Amount	Amount	Amount
B	20	8 Mile Blvds. / Lodge to Pinecrest (Mowing)	17.75	Acres			
					\$355.00	\$475.00	\$603.00
Bid Group	Item #	Item Description	Quantity	Unit	Amount	Amount	Amount
C	21	8 Mile Blvds. / Lodge to Pinecrest (Picking)	17.75	Acres			
TOTAL BID AMOUNT PER WEEK (C) (Item 20)					\$53.34	\$225.00	\$295.00
TOTAL GROUP A (ITEMS 1-19) x 28 WEEKS					\$40,936.00	\$56,840.00	\$69,636.00
TOTAL GROUP B (ITEM 20) x 12 WEEKS					\$4,260.00	\$5,700.00	\$7,236.00
TOTAL GROUP C (ITEM 21) x 24 WEEKS					\$1,280.16	\$5,400.00	\$7,080.00
GRAND TOTAL:					46,476.16	67,940.00	83,952.00

BIDDER # 4

AMERICAN AIR HVAC. INC

\$143,428.00

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** April 20, 2015**AGENDA #****SUBJECT:** Second reading of a proposed Zoning Ordinance text amendment to amend Article XVIII, Signs.**DEPARTMENT:** Community & Economic Development, Planning Division

SUMMARY: At the December 8, 2014 meeting, the Planning Commission conducted a Public Hearing regarding proposed changes to the City of Oak Park Zoning Ordinance. The proposed text amendments would make a number of changes to Article XVIII, Signs. At that meeting the Planning Commission voted to recommend to the City Council adoption of the text amendment. The City Council on December 15, 2014 conducted a First reading of the proposed Zoning Ordinance text amendment. On January 5 the second reading was conducted and received opposition. A special meeting was held February 25, 2015 to discuss changes to the mural portion of the ordinance. Revises were made and at the March 16, 2015 special meeting it was presented to city council with no further opposition. At the April 6, 2015 city council meeting the first reading was done and passed with a minor revision made to the mural process.

RECOMMENDED ACTION: The City Council conduct the second reading and adopt the proposed text amendment to the City of Oak Park Zoning Ordinance, Article II, Definitions, and Article XVIII, Signs.

APPROVALS:

City Manager:

Handwritten signature of the City Manager, appearing to be "Cecil R...".

Director:

Handwritten signature of the Director, appearing to be "Kim Manone".

Finance Director: _____

EXHIBITS: Memorandums, proposed ordinance with marked changes, proposed ordinance for adoption.

10) Review with City Attorney regulations related to Temporary Political Signs. (1807, H)

Additional review required for staff recommendation.

11) Six new or modified definitions are proposed.

12) Review for possible amendment window sign regulations. (1807, E)

After review no changes are recommended at this time.

13) Added language to allow for an additional garage sale sign at the end of the street.

14) New language added to allow sandwich board signs on sidewalks in front of businesses. (1805)

15) New language added to allow greater flexibility with awning signs. (Definitions & 1805)

16) New language added to allow one small sign to project off buildings or under shopping center canopies over walkways.

17) New language added to allow greater flexibility in sign location and number of signs on a building in commercial and industrial districts. (1805, B, 1)

18) New language added to allow larger signs on Eight Mile Road because of the wider right-of-way width and higher traffic speed. (1805, B, 1)

19) Language modified to make Office district signage regulations more consistent with other commercial districts. (1804, 1805, A)

20) Language modified to be consistent with State Construction Code. (1809 & 1810)

21) Language modified to allow Administrative Approval of Temporary Signs. (1811)

ARTICLE XVIII. - SIGNS

Sec. 1800. - Signs.

- A. *Purpose.* It is the purpose of this section to provide for proper identification of businesses and institutions; to enable the public to locate goods, services and facilities without difficulty and confusion; to prevent wasteful use of resources as a result of competition among businesses for attention; and to promote the continued attractiveness of the City of Oak Park. It is further determined that to allow an excessive number of signs in the city would be unduly distracting to pedestrians and motorists, creates a traffic hazard, and may reduce the effectiveness of signs needed to direct the public. The regulations of this section are determined to be the minimum regulations necessary to achieve its purposes.
- B. *Objectives.* To achieve the purpose stated above, this section has the following objectives:
1. To prevent the placement of signs in a manner that will conceal or obscure signs or adjacent businesses;
 2. To keep the number of signs and sign messages at a level reasonably necessary to identify a business and its products or services;
 3. To keep signs within a reasonable scale with respect to the buildings to which they relate;
 4. To keep an area adjacent to streets clear of signs which might obstruct or distract the view of motorists;
 5. To reduce the visual and physical obstructions to motorists entering or leaving streets;
 6. To enhance the physical appearance of the city;
 7. To preserve scenic and natural beauty of designated areas;
 8. To make the city a more enjoyable and pleasing community; and
 9. To create a more attractive economic and business climate.

Sec. 1801. - Definitions.

Refer to definitions pertaining to signs found in article II.

Sec. 1802. - Basic requirements—All districts.

The following general requirements shall apply to all signs in every zoning district within the City of Oak Park.

- A. Only on-site signs are permitted.
- B. The calculation of sign surface area shall include: the sign frame and any sign member or support which is illuminated or bears advertising matter, symbols, logos, or similar decorations associated with the business identified thereon.
- C. Every sign shall be effectively attached to a building, other permanent structure, or the ground. Portable or moveable signs (such as trailer signs) are prohibited. The intent of this paragraph shall not be circumvented by the use of parked vehicles or trailers as signs or conveyances for signs.
- D. All illuminated signs shall be so *arranged or shielded so as not to interfere with the vision of persons on adjacent thoroughfares and properties. In no event shall light from an illuminated sign shine on adjacent property which is used for residential purposes* ~~placed as to prevent the rays and illumination therefrom from being cast upon~~

~~neighboring residences within a residential district and shall be located not less than 100 feet from such residential district.~~

- E. The color saturation and hue of illuminated signs shall be such as to preclude confusion with traffic signals.
- F. All signs shall conform to the regulations as set forth in this ordinance, and any sign or billboard not conforming thereto shall be deemed a nonconforming structure subject to the provisions of section 2005
- G. No sign shall be located or placed on any property or building in a manner that interferes with the driver of an automobile having proper visibility of pedestrians or automobile traffic.
- H. No sign, except those for emergency service purposes established and maintained by the city, county, state or federal government, shall be located in, project into, or overhang a public right-of-way or dedicated public easement.
- I. All emergency service purpose directional signs required for the purpose of orientation, when established by the city, county, state or federal government, shall be permitted in all use districts, and may exceed six feet in height.
- J. Sign materials and design shall be consistent with the architectural design of the building they identify.
- K. All signs shall be maintained in a condition similar to that which existed at the time of their erection. At the least, all signs and all awnings with sign components shall be kept clean, free of missing or loose parts, free of blistering or peeling paint, and without burned-out illumination, or missing or obsolete sign panels.
- L. All sign owners shall complete a form, provided by the city, indicating the name, address and phone number of the person responsible for maintenance of the sign. At the request of the city, any sign owner shall update the information provided on this form.
- M. Free-standing signs shall be set back at least ~~ten~~ *five* feet from all lot lines unless otherwise provided by this section. *Freestanding signs shall be located so as to not hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.*
- N. Replacement signs. When a sign is to be replaced, it shall thereafter conform to all requirements of this zoning ordinance. This shall not prevent the lawful continuance of nonconforming signs that were legally established prior to the current requirements of the zoning ordinance. The following provisions shall apply to replacement of panels and signs intended to *update information on* ~~replac~~e nonconforming signs:
 - 1. The owner of a nonconforming sign may replace a panel or face of the sign in *order to update information on the nonconforming sign or* identify a new tenant or occupant from the same use category provided the sign is not enlarged or otherwise made more nonconforming. Approval of replacement panels may be granted by the administrative official designated by the city manager ~~if they conform to administrative guidelines established from time to time by the planning commission.~~
 - 2. The replacement of a nonconforming sign or signs with a sign that conforms to the current requirements of the zoning ordinance may be approved by the administrative official designated by the city manager ~~without the need for formal planning commission review and approval.~~

- O. The maximum height of all free-standing signs shall be ~~20 feet for pole or pylon signs and six feet for monument signs~~, unless otherwise provided in this section.
- P. No sign shall be erected within the clear vision area at the intersection of any two streets or other public ways. The clear vision area is formed by two lines each 25 feet long measured along the right-of-way for both streets from the point of intersection and connected by a third line to form a triangle.
- Q. Signs for public buildings in all districts. Public buildings, such as schools, city offices, libraries, community centers, and the like shall comply with the following regulations in all districts:
1. Permanent signs that are part of the structure, such as engraved stone panels, cast bronze plaques and the like, may occupy not more than ten percent of the front wall surface area, to maximum of 100 square feet.
 2. ~~Free standing signs and wall mounted signs shall not exceed 30 square feet in residential zones and 50 square feet in all other districts. The total area of monument signs and all wall signs shall not exceed ten percent of the front wall surface area of the buildings they identify.~~
 3. ~~Public building signs located within 100 feet of an occupied residence may be illuminated during the public building's hours of operation only with the approval of the planning commission. The commission shall notify the occupants of the residences within 100 feet of the public building site that a request for an illuminated sign has been received.~~
 4. If a public building requires a changeable message board, it shall be incorporated as part of the permanent sign.
- R. Prohibited signs and sign features or components. The following signs are prohibited, notwithstanding anything to the contrary in this ordinance:
1. Signs which incorporate in any manner or are illuminated by any flashing or moving lights, or where any illumination can shine directly into the eyes of any occupant of any vehicle traveling upon any highway, driveway or parking area, or into any window of any residence within ~~200~~ 100 feet, or where the illumination interferes with the visibility or readability of any traffic sign or device.
 2. Pennants, strings of flags, spinners, streamers, *balloons, and inflatable advertising devices*.
 3. Exterior string lights used in connection with a commercial premises, other than holiday decorations used from the day after Thanksgiving through the following January 15.
 4. Any sign which has any visible motion, moving or animated parts or image, whether movement is caused by machinery, electronics, wind, or otherwise, except for minor elements of clocks or thermometers.
 5. Any sign which is structurally or electrically unsafe, or which obstructs any fire escape.
 6. Any sign erected on a tree or utility pole except signs of any political subdivision of this state.
 7. Any business sign, sign structure or frame now or hereafter existing which no longer advertises a bona fide business conducted or a product offered for sale, or no longer contains a sign.

8. Portable signs. Temporary portable signs for city-sponsored events are exempt from this requirement when posted three days or less prior to the event.
9. Any sign on a motor vehicle or trailer which is parked in front of a business for the purpose of advertising a business or product or service of a business located on the premises where such vehicle is parked.
10. Any sign on a motor vehicle or trailer which is parked at a location visible from a public street and intended to attract attention for the business, product or service identified on the sign.
11. Roof signs.
12. Any sign or sign part, cable or support, except those established for emergency service purposes and maintained by the city, the Road Commission for Oakland County, the Michigan Department of Transportation, or the federal government, located in, projecting into, or overhanging a public right-of-way or dedicated public easement. The building inspector is authorized to cause the removal of any signs posted or placed in any public right-of-way, provided any such sign shall be kept for a period of 60 days for pick-up by any person who might claim it, and thereafter may be destroyed by the city.
13. Any sign within the clear vision area as specified in section 1701
14. Any sign erected on any property, public or private, without the consent of the owner or occupant thereof.
15. Any sign which simulates or imitates in size, color, lettering, or design, any traffic sign or signal or other word, phrase, symbol, or character in such a manner as to interfere with, mislead, or confuse the drivers of motorized vehicles.
16. Any sign which incorporates any open spark or flame.
17. Phone numbers on signs.
18. Portable message board signs.
19. Business signs in the windows of office buildings in all districts.
20. "Sold" signs, messages, or parasite signs on real estate signs.

21. *Human signs.*

- S. Signs on parking lots in any district. One sign shall be permitted at each point of ingress and egress to a parking lot to indicate the operator, parking rates, and directions of movement. Each such sign shall not exceed ten square feet in area, shall not extend more than four feet in height above grade, and shall be entirely on the parking lot property.
- T. Electronic messaging signs. Electronic messaging signs shall be defined as a sign, or portion thereof, that displays electronic, static images, static graphics or static pictures, with or without textual information. Such a sign can be changed or altered by electronic means on a fixed display screen composed of a series of lights including light emitting diodes (LEDs), fiber optics, light bulbs, or other illumination devices within the display area where the message is displayed. Electronic messaging signs include computer programmable microprocessor controlled electronic or digital displays, and shall not include animated images or graphics, audio components, scrolling messages, or video moving images similar to television images. Electronic messaging signs are subject to the following provisions and requirements:

1. An electronic messaging sign shall be permitted only as a portion of a monument style sign or a freestanding shopping center sign. Electronic messaging signs are prohibited as wall, office building identification, window and temporary signs.
2. The area of the electronic messaging display shall not exceed 50 percent of the total sign face of a monument style sign.
3. In a freestanding shopping center sign, an electronic messaging display may replace one permitted tenant panel not to exceed 30 square feet in size.
4. Messages on electronic messaging signs shall be displayed for a minimum of eight seconds before changing.
5. The electronic display background color tones, lettering, logos, pictures, illustrations, symbols, and other electronic graphic or video display shall not blink, flash, rotate, scroll, change in illumination intensity, or otherwise change in outward appearance except when the electronic message or display is changed to another message or display. When an electronic message changes, the prior message shall disappear simultaneously with the appearance of the new message.
6. An electronic messaging sign shall be equipped with an automatic dimmer control capable of providing a distinct illumination change from a higher illumination level to a lower illumination level. The illumination level of the sign shall be reduced during the time period from one-half hour before sunset to one-half hour after sunrise.
7. Audio speakers are not permitted on any electronic messaging sign.
8. A malfunctioning electronic messaging sign shall be turned off or shall display a blank screen until repaired.
9. No electronic messaging sign shall be allowed within 100 feet of a residential zone from which it is visible. An electronic messaging sign which is visible from a residential district may operate only between the hours of 6:00 a.m. and 10:00 p.m.

U. The above regulations apply to signs in all districts. Where the district regulations below establish more stringent requirements, they shall apply.

(Ord. No. O-09-566, § 1, 10-5-09)

Sec. 1803. - Signs permitted in residential districts (R-1, R-2, RM-1, RM-2 PMF).

A. For institutional uses (such as a church or school): ~~one sign not exceeding 30 square feet in area~~ ***free-standing monument sign and one wall sign:***

- a. ***Monument signs shall not exceed six feet in height above the ground (measured from the average ground level within two feet of the base of the sign and 30 square feet in area. Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.***
- b. ***The total area of the monument sign and all wall signs shall not exceed ten percent of the front wall surface area of the principal building up to a maximum of 120 square feet.***
- c. ***No illuminated or electronic messaging sign shall be allowed within 100 feet of a residential zone from which it is visible. All illuminated signs and electronic messaging signs which are visible from a residential use may operate only between the hours of 6:00 a.m. and 10:00 p.m.***

- B. For permitted uses in multiple family districts (RM-1, RM-2, PMF): one sign not exceeding 30 square feet in area.
- C. For subdivision developments: one permanent subdivision identification sign not exceeding 30 square feet in area.
- D. For new residential developments: one temporary sign advertising the sale of dwellings therein not exceeding 50 square feet in area. Permits for temporary development signs shall expire after two years or when the last unit is sold, whichever shall occur first, and shall require a cash performance deposit of \$300.00 to guarantee removal of the sign.
- E. One trespassing, safety, or caution sign not over two square feet in area shall be permitted for each 200 lineal feet of perimeter lot line.
- F. Signs for the rental, sale, or lease of the property on which they are located, subject to the following:
 - 1. In R-1 and R-2 districts, only one such sign not over six square feet may be displayed no closer than 12 feet to any lot line.
 - 2. In PMF, RM-1 and RM-2 districts, not more than two such signs not over 12 square feet may be displayed no closer than 12 feet to any lot line.
- G. One non-illuminated sign, not over one square foot in area, attached to or displayed on the principal building as accessory to a permitted home occupation.
- H. One multifamily building identification sign, not more than 30 square feet in area, may be attached to the face of the first floor of a building and shall not project more than 12 inches from the face of the building. Such sign must relate only to the name and use of the building and premises. In addition, one ground sign identifying a group of buildings under common ownership or management shall be allowed. Such ground sign shall be set back at least ~~25~~ *five* feet from the property line and be no higher than six feet overall, nor larger than 30 square feet in area per side.

Sec. 1804. - Signs permitted in O office building districts.

A. For office buildings, one free-standing building identification monument style sign plus one building identification wall sign per building subject to the following:

- 1. Free-standing building identification monument signs shall not exceed six feet in height, 30 square feet in area, shall be set back at least five feet from all lot lines, and 100 feet from adjoining residential districts. Building identification monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.***
- 2. Building identification wall signs shall be displayed only on the front of the building, mounted directly on the wall or on a special sign panel designed as part of the building architecture. Building identification wall signs shall not exceed 15 percent of their front wall surface area to a maximum of 120 square feet. The total area of the Building identification monument sign plus the Building identification wall signs shall not exceed 150 square feet.***
- 3. In addition, one directory sign per building, stating only the name and suite number of each tenant, and located on the wall of the building within three feet of the principal entrance door. A directory sign shall not exceed six square feet per tenant to a maximum of 30 square feet total and shall not project more than 12 inches from the wall.***

4. *Signs for the rental, sale or lease of the property on which they are located; provided, that no such sign shall exceed ten square feet in area per sign. No more than two such signs may be placed on any one property.*

5. *The use of neon window signs such as "open" and "closed" signs, and all other temporary or permanent window signs are prohibited in all O office building districts.*

~~A. One directory sign per building, stating only the name and suite number of each tenant, and located on the wall of the building within three feet of the principal entrance door. A directory sign shall not exceed six square feet per tenant to a maximum of 30 square feet total and shall not project more than 12 inches from the wall.~~

~~B. One sign for building identification only, not to exceed ten percent of the front wall surface area of the building to a maximum of 80 square feet. Free standing identification signs shall not exceed six feet in height.~~

~~C. Signs for the rental, sale or lease of the property on which they are located; provided, that no such sign shall exceed ten square feet in area per sign. No more than two such signs may be placed on any one property.~~

~~D. The use of neon window signs such as "open" and "closed" signs, and all other temporary or permanent window signs are prohibited in all O office building districts.~~

Sec. 1805. - Signs permitted in B-1, B-2, PTRED, and PCD districts.

A. *For office buildings, one free-standing building identification monument style sign plus one building identification wall sign per building subject to the following:*

~~For office buildings, one sign for building identification only, plus one directory sign per building, subject to the following:~~

1. *Free-standing building identification monument signs shall not exceed six feet in height (measured from the average ground level within two feet of the base of the sign), 30 square feet in area, shall be set back at least five feet from all lot lines, and 100 feet from adjoining residential districts. Building identification monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.*

2. *Building identification wall signs shall be displayed only on the front of the building, mounted directly on the wall or on a special sign panel designed as part of the building architecture. Building identification wall signs shall not exceed 15 percent of their front wall surface area to a maximum of 120 square feet. The total area of the Building identification monument sign plus the Building identification wall signs shall not exceed 150 square feet.*

3. *In addition, one directory sign per building, stating only the name and suite number of each tenant, and located on the wall of the building within three feet of the principal entrance door. A directory sign shall not exceed six square feet per tenant to a maximum of 30 square feet total and shall not project more than 12 inches from the wall.*

4. *Signs for the rental, sale or lease of the property on which they are located; provided, that no such sign shall exceed ten square feet in area per sign. No more than two such signs may be placed on any one property.*

5. *The use of neon window signs such as "open" and "closed" signs, and all other temporary or permanent window signs are prohibited in all O office building districts.*

- ~~1. The identification sign shall be located on the front wall of the building or on a free-standing monument style sign not over six feet high, not closer than 20 feet to any lot line and not closer than 100 feet to an adjoining residential district.~~
 - ~~2. The directory sign shall be located within three feet of the principal entrance door, shall not exceed six square feet per tenant, to a maximum of 30 square feet total, and shall not project more than 12 inches from the wall.~~
 - ~~3. Total sign area shall not exceed 15 percent of the front wall surface area of the building up to a maximum of 120 square feet.~~
- B. For retail and similar buildings, one free-standing monument style sign plus one wall sign per tenant, subject to the following:
1. Monument signs shall not exceed six feet in height (*measured from the average ground level within two feet of the base of the sign*), 30 square feet in area, shall be set back at least five feet from all lot lines, and 100 feet from adjoining residential districts. Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site. *As a substitution for a monument style sign, one additional wall sign, subject to area limitations for monument signs, may be displayed on one side of the building. Buildings fronting on Eight Mile Road are permitted a monument style sign 40 square feet in area.*
 2. Wall signs shall be displayed only on the front of the building, mounted directly on the wall or on a special sign panel designed as part of the building architecture. Individual store signs shall not exceed 15 percent of their front wall surface area to a maximum of 120 square feet. The total area of the monument sign plus the wall signs shall not exceed 150 square feet.
 3. Individual stores shall be permitted only one wall sign per store provided, however, that buildings on corner lots where both streets have business districts fronting thereon for at least 200 feet may be permitted one sign on the front wall facing each street for the corner store only.
 4. *In addition, the following secondary signage is permitted:*
 - a. *Awning sign: One sign, no greater than 50% of the front face of the awning and no greater than 30 square feet, may be included on an awning subject to the permitted total sign area regulations. No awnings bearing a sign shall be back lighted to illuminate the awning sign.*
 - b. *Blade Sign: One non-illuminated blade sign oriented perpendicular to the building, no greater than four square feet in size, projecting no more than four feet from the façade of the building and no lower than eight feet above ground level. Blade signs shall be placed below the roof line of a single-story building or below the second floor of a multi-story building.*
 - c. *Stationary Sandwich Board signs are allowed, after issuance of an annual permit, and subject to the following:*
 1. *One Stationary Sandwich Board sign per business, no greater than six square feet in area, with a maximum height of no more than three-and-one-half feet.*
 2. *The sign shall be placed in a manner so it maintains five feet of pedestrian passage, does not cause a sight obstruction, and does not hinder ingress or egress from buildings or parked cars. Signs shall be stored indoors when business is closed.*

3. **Signs may include the name of the business, the word "Open," hours of operation, and one other line of text. Graphics including a business's logo shall be permitted, but individual product logos shall be prohibited.**
4. **No sign shall be connected to any power source.**
5. **No sign shall be chained or otherwise secured to a building, bench or pole.**

C. For planned shopping centers under single ownership and management, one free-standing pole or monument style shopping center identification sign per business street providing access to the site and one wall sign per tenant, subject to the following:

1. Free-standing pole shopping center identification signs shall be permitted in accordance with the following table:

TABLE OF FREESTANDING POLE SHOPPING CENTER IDENTIFICATION SIGN REQUIREMENTS
(Shopping center stores in B-1, B-2, PTRED and PCD only)

Freestanding Shopping Center Identification Signs	Less than 10,000 square feet in size	Between 10,001 and 99,999 square feet in size	Greater than 100,000 square feet in size
Maximum Height	15 Feet	22 Feet	24 Feet
Maximum Size	30 Square Feet	120 Square Feet	200 Square Feet
Shopping Center Name Minimum % of Display Area	100%	40%	40%
Individual Tenant Maximum % of Display Area	0%	40%	40%
Maximum Number of Tenants on Identification Sign	0	3	3

2. Free-standing monument style shopping center identification signs shall not exceed six feet in height (*measured from the average ground level within two feet of the base of the sign*) and 30 square feet in area. Monument signs shall only display the name of the shopping center. Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.
3. Free-standing shopping center identification signs shall be set back at least five feet from street property lines, 20 feet from adjacent property lines and 100 feet from adjacent residential districts.
4. Wall signs for individual stores shall not exceed 15 percent of their front wall surface area to a maximum of 180 square feet per tenant with 10,000 or more square feet of leasable area and 120 square feet per tenant with less than 10,000 square feet of leasable area. These limits may be raised as the size of the store and/or its setback from the lot line adjoining the principal street frontage increases in accordance with the following table:

TABLE OF MAXIMUM ALLOWABLE WALL SIGN AREA, IN SQUARE FEET*
(Shopping center stores in B-1, B-2, PTRED and PCD only)

Building Front Setback	Store Size In Square Feet				
	Less than 10,000	10,001 to 25,000	25,001 to 40,000	40,001 to 100,000	Over 100,000
Over 150 feet	240	300	380	460	560
101—150 feet	190	250	330	410	510
51—100 feet	150	210	290	370	470
0—50 feet	120	180	260	340	440

* In no instance shall the above table cause any wall sign to exceed 15 percent of the store's front wall surface area.

5. In addition, the following secondary signage is permitted:

- a. Awning sign: One sign, no greater than 50% of the front face of the awning and no greater than 30 square feet, may be included on an awning subject to the permitted total sign area regulations. No awnings bearing a sign shall be back lighted to illuminate the awning sign.**
- b. Blade Sign: One non-illuminated blade sign oriented perpendicular to the building, no greater than four square feet in size, projecting no more than four feet from the façade of the building or underneath a walkway canopy and no lower than eight feet above ground level. Blade signs shall be placed below the roof line of a single-story building or below the second floor of a multi-story building.**
- c. Stationary Sandwich Board signs are allowed, after issuance of an annual permit, and subject to the following:**
 - 1. One Stationary Sandwich Board sign per business, no greater than six square feet in area, with a maximum height of no more than three-and-one-half feet.**
 - 2. The sign shall be placed in a manner so it maintains five feet of pedestrian passage, does not cause a sight obstruction, and does not hinder ingress or egress from buildings or parked cars. Signs shall be stored indoors when business is closed.**
 - 3. Signs may include the name of the business, the word "Open," hours of operation, and one other line of text. Graphics including a business's logo shall be permitted, but individual product logos shall be prohibited.**
 - 4. No sign shall be connected to any power source.**
 - 5. No sign shall be chained or otherwise secured to a building, bench or pole.**

D. Gasoline service stations may have one parasite sign, not exceeding 15 square feet, to display the current prices of the various fuels sold.

(Ord. No. O-08-548, § 1, 5-5-08)

Sec. 1806. - Signs permitted in LI industrial districts.

A. Individual buildings, may have one free-standing monument sign per principal building and one wall sign per tenant.

- B. Monument signs shall not exceed six feet in height above the ground (measured from the average ground level within two feet of the base of the sign) and 30 square feet in area. Monument signs shall be set back not less than five feet from the front lot line, 20 feet from the existing curb line, and 100 feet from an adjoining residential district. ***Buildings fronting on Eight Mile Road are permitted a monument style sign 40 square feet in area.*** Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site. ***As a substitution for a monument style sign, one additional wall sign, subject to area limitations for monument signs, may be displayed on one side of the building.***
- C. The total area of the monument sign and all wall signs shall not exceed ten percent of the front wall surface area of the principal building up to a maximum of 120 square feet.

Sec. 1807. - Signs allowed without a permit.

The following signs are allowed to be erected or maintained without a permit provided they comply with the following regulations and applicable construction standards in this ordinance.

- A. Signs posted by duly constituted public authorities in the performance of their public duties.
- B. Signs located on the rolling stock of common carriers.
- C. Signs located on motor vehicles or trailers bearing current license plates which are traveling or lawfully parked upon public highways, or parked upon any premises where the primary purpose is not the display of the sign.
- D. Signs having an area of not more than two square feet which convey only the street number and address, the name of the premises, the name of the owner and/or the occupant of the premises.
- E. On-premises, temporary and permanent window signs for retail and service businesses in B-1, B-2, PTRED and PCD Districts when located inside and visible through the windows of an enclosed building, where the area of such signs does not exceed 25 percent of the window area. Temporary window signs containing a message referring to current, temporary merchandising or promotional activities, such as a special sale, shall be posted for no longer than 14 days.
- F. Wall signs not exceeding six square feet and indicating only the date of erection of a building, when cut into a masonry surface or constructed of bronze or other noncombustible material.
- G. Flags and banners subject to the following:
1. The flag of any corporate, commercial or noncommercial organization, educational institution, nation, state, political subdivision, or governmental entity respectfully displayed. In addition, for each 20 lineal feet of street frontage, out decorative banner or flag, or flag or banner of any educational institution, nation, state, political subdivision, or government entity, not exceeding 15 square feet, may be displayed on the premises. "Decorative banner or flag" is defined as a banner or flag containing no words, symbol, logo, emblem or trademark naming, describing, or otherwise related to any business located or conducted on the premises.
 2. For the purpose of this section, flags and banners on roofs shall be considered roof signs with the exception of decorative banners or flap, as defined above.
 3. Flags and banners used for the advertisement of products, sales or services are prohibited.

4. Temporary banners for city-sponsored events are exempt from these requirements when posted 45 days or less prior to the event and removed promptly after said event.
5. All flags and banners shall be maintained in a condition similar to that which existed at the time of their erection. Flags and banners shall be removed or replaced when they become dirty, faded, ripped or frayed.

H. Temporary political signs, subject to the following:

1. No such sign shall be illuminated.
2. No such sign shall exceed 12 square feet in area, per side, nor six feet in height.
3. All such signs shall be displayed only in a front yard or window and shall be set back at least five feet from the front lot line, except on a corner lot such signs may be displayed in the side yard subject to the same five-foot setback from the side street lot line.
4. No such sign shall be placed in or project into a public right-of-way. Political signs shall only be placed on private property with permission of the property owner.
5. A sign advertising a candidate for political office or stating a position on a ballot proposal shall not be erected more than 45 days prior to a primary election. Signs advertising unsuccessful primary candidates and unsuccessful ballot proposals shall be removed within ten days after the primary election. Signs for successful primary candidates and ballot proposals may continue to be displayed after the primary, along with any signs advertising declared write-in candidates for political office. All temporary political signs shall be removed within ten days after the general election.
6. No such sign shall be placed in such a manner as to obstruct the view of vehicle drivers when leaving or entering a street, driveway, or parking space.
7. The painting of any such sign on the exterior surface of any building or structure is prohibited.
8. The property owner shall be responsible for removing temporary political sign(s) after an election.

I. One noncommercial opinion sign per property shall be allowed year-round, in addition to temporary election signs which are otherwise regulated in this ordinance. The one noncommercial opinion sign shall be located in the front yard, set back as required herein, or in a window, and shall not exceed 12 square feet.

J. Signs for garage sales, yard sales, basement sales, rummage sales, moving sales, estate sales or other similar sales, when conducted at a residence: may be erected on private property only; and limited to two signs per sale location *and one additional sign at the end of the street with the permission of the property owner*; may not exceed six square feet or four feet in height per sign; may not be erected for more than 12 days in any calendar year per sale location; shall not occupy a public right-of-way; and shall not be posted on any utility pole or similar fixture anywhere within the City of Oak Park.

K. Portable real estate signs for the sale, rental or lease of the property on which they are placed, subject to the maximum area and setback requirements of the individual district provisions. Parasite signs or messages indicating that the real estate has been "Sold" are hereby prohibited.

- L. Portable real estate "open house" signs with an area not greater than six square feet and a maximum height of six feet, provided only one such sign may be located on the premises being sold and only during the hours of the open house.
- M. A single, temporary construction sign is permitted during actual construction in any district, subject to the following:
 - 1. A building permit is required prior to installation of all temporary construction signs.
 - 2. In single- and two-family districts, total sign area shall not exceed six square feet per side.
 - 3. In multiple family districts, total sign area shall not exceed ten square feet per side.
 - 4. In nonresidential districts, total sign area shall not exceed 32 square feet per side.
 - 5. No free-standing, temporary construction sign shall exceed six feet in height
 - 6. Such signs shall be posted on the building or on the premises of the building under construction and shall advertise only the building under construction, its owner, contractors, and designers.
 - 7. All temporary construction signs shall be removed: when construction ceases for 90 days; upon expiration of the building permit; or upon issuance of a certificate of occupancy, whichever occurs first.
- N. Private traffic signs that direct and guide traffic and parking on private property that do not exceed four square feet each and bear no advertising matter.

(Ord. No. O-00-408, § 1, 2-7-00)

Sec. 1808. - Obsolete or abandoned signs.

All signs that are obsolete, due to discontinuance of the business or activity advertised thereon, shall be removed within 30 days of the close of said business or activity. If the sign is nonconforming, the entire sign shall be removed. If the sign is conforming, only the message shall be removed, however, in no case shall the sign be maintained with exposed lamps, lighting equipment, or other internal mechanical or structural components.

Sec. 1809. - Sign permit *required* ~~application requirements.~~

It shall be unlawful to construct, display, install, change or cause to be constructed, displayed, installed, or changed, a sign requiring a permit upon any property within the city without first obtaining a sign permit.

~~All applications for sign permits shall be made on forms provided by the administrative official and shall contain the following minimum information:~~

- ~~A. A sketch indicating the location of the subject property and current zoning classification.~~
- ~~B. A scale drawing of each sign, in the colors of the finished sign, indicating the size, shape, message, lettering style, and materials of the finished sign. (All required copies must also be in color.)~~
- ~~C. Building elevation sketches showing the position and size of each sign on the building and the location and size of any existing sign(s) on the same structure.~~
- ~~D. For free standing signs, a site plan sketch showing the sign height, location of the sign on the site, and verifying compliance with all setback requirements.~~

- ~~E. If the sign will be illuminated, plans shall include all details regarding the location, type of fixture, color of the illumination, and method of shielding the lighting equipment to prevent glare. Illuminated signs shall be located not less than 100 feet from a residential district.~~

Sec. 1810. - *Applicability of State Construction Code* ~~Sign permit approval procedures.~~

Except as otherwise indicated in this chapter, the regulations of the State Construction Code as adopted by the city shall apply to signs. Where the provisions of this chapter are more restrictive in respect to location, setback, use, size or height of signs, the limitations of this chapter shall take precedence over the regulations of the State Construction Code.

- ~~A. All signs shall be submitted to the administrative official for review and approval.~~
- ~~B. All signs involving only a change in tenant and replacement of an existing sign panel may be approved by the administrative official.~~
- ~~C. Application for sign permit approval shall be made on forms provided by the city and available at the department of technical and planning services.~~

Sec. 1811. - Temporary signs.

A. In nonresidential districts, temporary signs may be *authorized by the administrative official designated by the City Manager City Council* for not more than 30 days with not more than one extension of 30 days, upon a finding by the *administrative official City Council* on the basis of written information furnished by the applicant, that the proposed sign:

1. Is necessary for the direction of the public,
2. Will not create an obstruction, a traffic hazard or be incompatible to the area, and
3. Will not be contrary to the spirit and purpose of this ordinance.

B. The *administrative official City Council* may consider, in determining whether a permit should be issued for a temporary sign, but not by way of limitation:

1. The absence of permanent signs,
2. Change of use or occupant,
3. Change of ownership or management, or reopening by occupant,
4. Change in basic goods or services provided by the occupant, and/or
5. Special events sponsored by one or more of the occupants.

C. Not more than two permits for temporary signs shall be issued to a single applicant in any calendar year.

~~D. In addition to the A temporary sign permit fee, the applicant shall be posted a cash performance bond, in an amount established by resolution of the city council, for each temporary sign authorized. The bond shall be held to ensure removal of the temporary sign and shall be refundable upon proper evidence of the removal of the sign. The bond on any sign not removed immediately upon expiration of the temporary period authorized by city council shall be forfeited and used by the city to effect removal of the temporary sign.~~

E. The *administrative official City Council* may impose any additional restrictions on the use of the temporary sign as it deems necessary, in order to protect the health, safety and welfare of the public.

F. The owner of any property on which a temporary sign is placed and the person maintaining said temporary sign are declared to be equally responsible for the condition of the temporary sign and the area in the vicinity thereof.

Sec. 1812. - Murals.

In all Zoning Districts, but excluding all residential uses, art murals shall be permitted subject to the restrictions set forth in this subsection. Two types of art murals are defined as:

Art Mural - is a design or representation which does not contain promotional or commercial advertising painted or drawn on a wall.

Limited Reference Art Mural - is an original, one-of-a-kind unique design or representation which contains limited references to the establishment, product, or service provided on the site which is painted or drawn on a wall on that site.

Both types of art murals are subject to the following:

- (1) Prior to installation of a Mural, the property owner or tenant shall apply for a determination of whether the proposed design or representations is a Sign, an Art Mural or a Limited Reference Art Mural by submitting an application to the Mural Design Review Board (MDRB).***
- (2) The MDRB shall consist of the Economic Development Manager, one member of the Planning Commission selected by the Planning Commission Chairperson, and one resident of the City selected by the Mayor.***
- (3) After the determination by the MDRB:***
 - a. If the proposed design or representations is determined to be a Sign, the applicant shall comply with all further review and requirements of this section for Signs before creating or installing the sign.***
 - b. If the proposed design or representations is determined to be an Art Mural, no further review or action is necessary before creating or installing the Art Mural.***
 - c. If the proposed design or representations is determined to be a Limited Reference Art Mural, the applicant shall obtain a determination of whether the Limited Reference Art Mural complies with all requirements under subsection (4) of this Section before creating or installing the Mural.***
- (4) A Limited Reference Art Mural shall be allowed if:***
 - a. The graphics, words, and/or symbols referencing the establishment, product, or service are limited in scope and dominance, and not readily construed as commercial advertising. References must be subtle and integrated into the overall mural.***
 - b. For purposes of this subsection, "limited in scope and dominance" shall mean not exceeding twenty (20) percent of the wall area on which it is located, integrated throughout the Mural and not be placed in a concentrated area or manner where it becomes, in essence, a prominent advertisement.***
 - c. The references to an establishment, product, or service are not to be in the form of traditional building signage. Traditional signs on the same wall will be reviewed separately under applicable sign requirements.***

(5) *Where numbers of signs or maximum square footages apply to a particular location, a Mural shall not count as a Sign nor figure into the allowable Sign area.*

(6) *An aggrieved applicant may file an appeal to the Board of Appeals for review of a decision relating to a Mural. The Board of Appeals shall review the decision based on the criteria in this subsection (2).*

Amend following definitions:

(c) *Awning: A rooflike cover, typically constructed of canvas, vinyl or similar fabric stretched over a framework, and that project from the wall of a building for the purpose of shielding a doorway, window, or pedestrians from the elements. ~~All backlighted awnings shall constitute signs for purposes of this section.~~*

(d) *Awning sign: A sign panel affixed to, sewn into or painted on an awning, ~~and all backlighted awnings. For purposes of this ordinance, awning signs shall be considered wall signs.~~*

(j) *~~Ground, Free-standing sign (free-standing sign):~~ A sign supported by one or more uprights, poles or braces placed in the ground surface and not attached to any building or other structure. ~~Ground signs~~ Free-standing signs may include monument, pylon, and pole type signs.*

(u) *~~Roof sign: A sign which is erected, constructed and maintained on or above the rood of a building or any portion thereof. Any sign erected or constructed as an integral or essentially integral part of a normal roof structure of any design, such that no part of the sign extends vertically above the peak of the roof or below the eaves and such that no part of the sign is separated from the rest of the roof by a space of more than 12 inches.~~*

(?) *Blade sign: A sign which is oriented perpendicular to the building façade and which is suspended under a bracket, armature, or other mounting device.*

(?) *Human sign: A sign held by or attached to a human for the purposes of advertising or otherwise drawing attention to an individual, business, commodity, service or product. This can also include a person dressed in costume for the purpose of advertising or drawing attention to an individual, business, commodity, service or product.*

(?) *Inflatable advertising device: a device which is inflated with air or another gas, or which is activated by wind, air, or propelled gas, and used for outdoor advertising purposes.*

CITY OF OAK PARK, MICHIGAN

ORDINANCE NO.

AN ORDINANCE TO AMEND ARTICLE XVIII, SIGNS, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article XVIII, Appendix A, Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to replace Article XVIII with the following:

ARTICLE XVIII. - SIGNS

Sec. 1800. - Signs.

A. *Purpose.* It is the purpose of this section to provide for proper identification of businesses and institutions; to enable the public to locate goods, services and facilities without difficulty and confusion; to prevent wasteful use of resources as a result of competition among businesses for attention; and to promote the continued attractiveness of the City of Oak Park. It is further determined that to allow an excessive number of signs in the city would be unduly distracting to pedestrians and motorists, creates a traffic hazard, and may reduce the effectiveness of signs needed to direct the public. The regulations of this section are determined to be the minimum regulations necessary to achieve its purposes.

B. *Objectives.* To achieve the purpose stated above, this section has the following objectives:

1. To prevent the placement of signs in a manner that will conceal or obscure signs or adjacent businesses;
2. To keep the number of signs and sign messages at a level reasonably necessary to identify a business and its products or services;
3. To keep signs within a reasonable scale with respect to the buildings to which they relate;
4. To keep an area adjacent to streets clear of signs which might obstruct or distract the view of motorists;
5. To reduce the visual and physical obstructions to motorists entering or leaving streets;
6. To enhance the physical appearance of the city;
7. To preserve scenic and natural beauty of designated areas;
8. To make the city a more enjoyable and pleasing community; and
9. To create a more attractive economic and business climate.

Sec. 1801. - Definitions.

Refer to definitions pertaining to signs found in article II.

Sec. 1802. - Basic requirements—All districts.

The following general requirements shall apply to all signs in every zoning district within the City of Oak Park.

- A. Only on-site signs are permitted.
- B. The calculation of sign surface area shall include: the sign frame and any sign member or support which is illuminated or bears advertising matter, symbols, logos, or similar decorations associated with the business identified thereon.
- C. Every sign shall be effectively attached to a building, other permanent structure, or the ground. Portable or moveable signs (such as trailer signs) are prohibited. The intent of this paragraph shall not be circumvented by the use of parked vehicles or trailers as signs or conveyances for signs.
- D. All illuminated signs shall be so arranged or shielded so as not to interfere with the vision of persons on adjacent thoroughfares and properties. In no event shall light from an illuminated sign shine on adjacent property which is used for residential purposes.
- E. The color saturation and hue of illuminated signs shall be such as to preclude confusion with traffic signals.
- F. All signs shall conform to the regulations as set forth in this ordinance, and any sign or billboard not conforming thereto shall be deemed a nonconforming structure subject to the provisions of section 2005
- G. No sign shall be located or placed on any property or building in a manner that interferes with the driver of an automobile having proper visibility of pedestrians or automobile traffic.
- H. No sign, except those for emergency service purposes established and maintained by the city, county, state or federal government, shall be located in, project into, or overhang a public right-of-way or dedicated public easement.
- I. All emergency service purpose directional signs required for the purpose of orientation, when established by the city, county, state or federal government, shall be permitted in all use districts, and may exceed six feet in height.
- J. Sign materials and design shall be consistent with the architectural design of the building they identify.
- K. All signs shall be maintained in a condition similar to that which existed at the time of their erection. At the least, all signs and all awnings with sign components shall be kept clean, free of missing or loose parts, free of blistering or peeling paint, and without burned-out illumination, or missing or obsolete sign panels.
- L. All sign owners shall complete a form, provided by the city, indicating the name, address and phone number of the person responsible for maintenance of the sign. At the request of the city, any sign owner shall update the information provided on this form.
- M. Free-standing signs shall be set back at least five feet from all lot lines unless otherwise provided by this section. Freestanding signs shall be located so as to not hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.
- N. Replacement signs. When a sign is to be replaced, it shall thereafter conform to all requirements of this zoning ordinance. This shall not prevent the lawful continuance of nonconforming signs that were legally established prior to the current requirements of

the zoning ordinance. The following provisions shall apply to replacement of panels and signs intended to update information nonconforming signs:

1. The owner of a nonconforming sign may replace a panel or face of the sign in order to update information on the nonconforming sign or identify a new tenant or occupant from the same use category provided the sign is not enlarged or otherwise made more nonconforming. Approval of replacement panels may be granted by the administrative official designated by the city manager.
 2. The replacement of a nonconforming sign or signs with a sign that conforms to the current requirements of the zoning ordinance may be approved by the administrative official designated by the city.
- O. The maximum height of all free-standing signs shall be six feet, unless otherwise provided in this section.
- P. No sign shall be erected within the clear vision area at the intersection of any two streets or other public ways. The clear vision area is formed by two lines each 25 feet long measured along the right-of-way for both streets from the point of intersection and connected by a third line to form a triangle.
- Q. Signs for public buildings in all districts. Public buildings, such as schools, city offices, libraries, community centers, and the like shall comply with the following regulations in all districts:
1. Permanent signs that are part of the structure, such as engraved stone panels, cast bronze plaques and the like, may occupy not more than ten percent of the front wall surface area, to maximum of 100 square feet.
 2. The total area of monument signs and all wall signs shall not exceed ten percent of the front wall surface area of the buildings they identify.
 3. If a public building requires a changeable message board, it shall be incorporated as part of the permanent sign.
- R. Prohibited signs and sign features or components. The following signs are prohibited, notwithstanding anything to the contrary in this ordinance:
1. Signs which incorporate in any manner or are illuminated by any flashing or moving lights, or where any illumination can shine directly into the eyes of any occupant of any vehicle traveling upon any highway, driveway or parking area, or into any window of any residence within 100 feet, or where the illumination interferes with the visibility or readability of any traffic sign or device.
 2. Pennants, strings of flags, spinners, streamers, balloons, and inflatable advertising devices.
 3. Exterior string lights used in connection with a commercial premises, other than holiday decorations used from the day after Thanksgiving through the following January 15.
 4. Any sign which has any visible motion, moving or animated parts or image, whether movement is caused by machinery, electronics, wind, or otherwise, except for minor elements of clocks or thermometers.
 5. Any sign which is structurally or electrically unsafe, or which obstructs any fire escape.

6. Any sign erected on a tree or utility pole except signs of any political subdivision of this state.
 7. Any business sign, sign structure or frame now or hereafter existing which no longer advertises a bona fide business conducted or a product offered for sale, or no longer contains a sign.
 8. Portable signs. Temporary portable signs for city-sponsored events are exempt from this requirement when posted three days or less prior to the event.
 9. Any sign on a motor vehicle or trailer which is parked in front of a business for the purpose of advertising a business or product or service of a business located on the premises where such vehicle is parked.
 10. Any sign on a motor vehicle or trailer which is parked at a location visible from a public street and intended to attract attention for the business, product or service identified on the sign.
 11. Roof signs.
 12. Any sign or sign part, cable or support, except those established for emergency service purposes and maintained by the city, the Road Commission for Oakland County, the Michigan Department of Transportation, or the federal government, located in, projecting into, or overhanging a public right-of-way or dedicated public easement. The building inspector is authorized to cause the removal of any signs posted or placed in any public right-of-way, provided any such sign shall be kept for a period of 60 days for pick-up by any person who might claim it, and thereafter may be destroyed by the city.
 13. Any sign within the clear vision area as specified in section 1701
 14. Any sign erected on any property, public or private, without the consent of the owner or occupant thereof.
 15. Any sign which simulates or imitates in size, color, lettering, or design, any traffic sign or signal or other word, phrase, symbol, or character in such a manner as to interfere with, mislead, or confuse the drivers of motorized vehicles.
 16. Any sign which incorporates any open spark or flame.
 17. Phone numbers on signs.
 18. Portable message board signs.
 19. Business signs in the windows of office buildings in all districts.
 20. "Sold" signs, messages, or parasite signs on real estate signs.
 21. Human signs.
- S. Signs on parking lots in any district. One sign shall be permitted at each point of ingress and egress to a parking lot to indicate the operator, parking rates, and directions of movement. Each such sign shall not exceed ten square feet in area, shall not extend more than four feet in height above grade, and shall be entirely on the parking lot property.
- T. Electronic messaging signs. Electronic messaging signs shall be defined as a sign, or portion thereof, that displays electronic, static images, static graphics or static pictures, with or without textual information. Such a sign can be changed or altered by electronic means on a fixed display screen composed of a series of lights including light emitting

diodes (LEDs), fiber optics, light bulbs, or other illumination devices within the display area where the message is displayed. Electronic messaging signs include computer programmable microprocessor controlled electronic or digital displays, and shall not include animated images or graphics, audio components, scrolling messages, or video moving images similar to television images. Electronic messaging signs are subject to the following provisions and requirements:

1. An electronic messaging sign shall be permitted only as a portion of a monument style sign or a freestanding shopping center sign. Electronic messaging signs are prohibited as wall, office building identification, window and temporary signs.
 2. The area of the electronic messaging display shall not exceed 50 percent of the total sign face of a monument style sign.
 3. In a freestanding shopping center sign, an electronic messaging display may replace one permitted tenant panel not to exceed 30 square feet in size.
 4. Messages on electronic messaging signs shall be displayed for a minimum of eight seconds before changing.
 5. The electronic display background color tones, lettering, logos, pictures, illustrations, symbols, and other electronic graphic or video display shall not blink, flash, rotate, scroll, change in illumination intensity, or otherwise change in outward appearance except when the electronic message or display is changed to another message or display. When an electronic message changes, the prior message shall disappear simultaneously with the appearance of the new message.
 6. An electronic messaging sign shall be equipped with an automatic dimmer control capable of providing a distinct illumination change from a higher illumination level to a lower illumination level. The illumination level of the sign shall be reduced during the time period from one-half hour before sunset to one-half hour after sunrise.
 7. Audio speakers are not permitted on any electronic messaging sign.
 8. A malfunctioning electronic messaging sign shall be turned off or shall display a blank screen until repaired.
 9. No electronic messaging sign shall be allowed within 100 feet of a residential zone from which it is visible. An electronic messaging sign which is visible from a residential district may operate only between the hours of 6:00 a.m. and 10:00 p.m.
- U. The above regulations apply to signs in all districts. Where the district regulations below establish more stringent requirements, they shall apply.

Sec. 1803. - Signs permitted in residential districts (R-1, R-2, RM-1, RM-2 PMF).

- B. For institutional uses (such as a church or school): one free-standing monument sign and one wall sign:
- a. Monument signs shall not exceed six feet in height above the ground (measured from the average ground level within two feet of the base of the sign and 30 square feet in area. Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.

- b. The total area of the monument sign and all wall signs shall not exceed ten percent of the front wall surface area of the principal building up to a maximum of 120 square feet.
 - c. No illuminated or electronic messaging sign shall be allowed within 100 feet of a residential zone from which it is visible. All illuminated signs and electronic messaging signs which are visible from a residential use may operate only between the hours of 6:00 a.m. and 10:00 p.m.
- B. For permitted uses in multiple family districts (RM-1, RM-2, PMF): one sign not exceeding 30 square feet in area.
 - C. For subdivision developments: one permanent subdivision identification sign not exceeding 30 square feet in area.
 - D. For new residential developments: one temporary sign advertising the sale of dwellings therein not exceeding 50 square feet in area. Permits for temporary development signs shall expire after two years or when the last unit is sold, whichever shall occur first, and shall require a cash performance deposit of \$300.00 to guarantee removal of the sign.
 - E. One trespassing, safety, or caution sign not over two square feet in area shall be permitted for each 200 lineal feet of perimeter lot line.
 - F. Signs for the rental, sale, or lease of the property on which they are located, subject to the following:
 - 1. In R-1 and R-2 districts, only one such sign not over six square feet may be displayed no closer than 12 feet to any lot line.
 - 2. In PMF, RM-1 and RM-2 districts, not more than two such signs not over 12 square feet may be displayed no closer than 12 feet to any lot line.
 - G. One non-illuminated sign, not over one square foot in area, attached to or displayed on the principal building as accessory to a permitted home occupation.
 - H. One multifamily building identification sign, not more than 30 square feet in area, may be attached to the face of the first floor of a building and shall not project more than 12 inches from the face of the building. Such sign must relate only to the name and use of the building and premises. In addition, one ground sign identifying a group of buildings under common ownership or management shall be allowed. Such ground sign shall be set back at least five feet from the property line and be no higher than six feet overall, nor larger than 30 square feet in area per side.

Sec. 1804. - Signs permitted in O office building districts.

- A. For office buildings, one free-standing building identification monument style sign plus one building identification wall sign per building subject to the following:
 - 6. Free-standing building identification monument signs shall not exceed six feet in height, 30 square feet in area, shall be set back at least five feet from all lot lines, and 100 feet from adjoining residential districts. Building identification monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.
 - 7. Building identification wall signs shall be displayed only on the front of the building, mounted directly on the wall or on a special sign panel designed as part of the building architecture. Building identification wall signs shall not exceed 15 percent of their front

wall surface area to a maximum of 120 square feet. The total area of the Building identification monument sign plus the Building identification wall signs shall not exceed 150 square feet.

8. In addition, one directory sign per building, stating only the name and suite number of each tenant, and located on the wall of the building within three feet of the principal entrance door. A directory sign shall not exceed six square feet per tenant to a maximum of 30 square feet total and shall not project more than 12 inches from the wall.
9. Signs for the rental, sale or lease of the property on which they are located; provided, that no such sign shall exceed ten square feet in area per sign. No more than two such signs may be placed on any one property.
10. The use of neon window signs such as "open" and "closed" signs, and all other temporary or permanent window signs are prohibited in all O office building districts.

Sec. 1805. - Signs permitted in B-1, B-2, PTRED, and PCD districts.

B. For office buildings, one free-standing building identification monument style sign plus one building identification wall sign per building subject to the following:

6. Free-standing building identification monument signs shall not exceed six feet in height (measured from the average ground level within two feet of the base of the sign), 30 square feet in area, shall be set back at least five feet from all lot lines, and 100 feet from adjoining residential districts. Building identification monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.
7. Building identification wall signs shall be displayed only on the front of the building, mounted directly on the wall or on a special sign panel designed as part of the building architecture. Building identification wall signs shall not exceed 15 percent of their front wall surface area to a maximum of 120 square feet. The total area of the Building identification monument sign plus the Building identification wall signs shall not exceed 150 square feet.
8. In addition, one directory sign per building, stating only the name and suite number of each tenant, and located on the wall of the building within three feet of the principal entrance door. A directory sign shall not exceed six square feet per tenant to a maximum of 30 square feet total and shall not project more than 12 inches from the wall.
9. Signs for the rental, sale or lease of the property on which they are located; provided, that no such sign shall exceed ten square feet in area per sign. No more than two such signs may be placed on any one property.
10. The use of neon window signs such as "open" and "closed" signs, and all other temporary or permanent window signs are prohibited in all O office building districts.

B. For retail and similar buildings, one free-standing monument style sign plus one wall sign per tenant, subject to the following:

1. Monument signs shall not exceed six feet in height (measured from the average ground level within two feet of the base of the sign), 30 square feet in area, shall be set back at least five feet from all lot lines, and 100 feet from adjoining residential districts. Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site. As a substitution for a monument style sign, one additional wall sign, subject to area limitations for

monument signs, may be displayed on one side of the building. Buildings fronting on Eight Mile Road are permitted a monument style sign 40 square feet in area.

2. Wall signs shall be displayed only on the front of the building, mounted directly on the wall or on a special sign panel designed as part of the building architecture. Individual store signs shall not exceed 15 percent of their front wall surface area to a maximum of 120 square feet. The total area of the monument sign plus the wall signs shall not exceed 150 square feet.
3. Individual stores shall be permitted only one wall sign per store provided, however, that buildings on corner lots where both streets have business districts fronting thereon for at least 200 feet may be permitted one sign on the front wall facing each street for the corner store only.
4. In addition, the following secondary signage is permitted:
 - d. Awning sign: One sign, no greater than 50% of the front face of the awning and no greater than 30 square feet, may be included on an awning subject to the permitted total sign area regulations. No awnings bearing a sign shall be back lighted to illuminate the awning sign.
 - e. Blade Sign: One non-illuminated blade sign oriented perpendicular to the building, no greater than four square feet in size, projecting no more than four feet from the façade of the building and no lower than eight feet above ground level. Blade signs shall be placed below the roof line of a single-story building or below the second floor of a multi-story building.
 - f. Stationary Sandwich Board signs are allowed, after issuance of an annual permit, and subject to the following:
 6. One Stationary Sandwich Board sign per business, no greater than six square feet in area, with a maximum height of no more than three-and-one-half feet.
 7. The sign shall be placed in a manner so it maintains five feet of pedestrian passage, does not cause a sight obstruction, and does not hinder ingress or egress from buildings or parked cars. Signs shall be stored indoors when business is closed.
 8. Signs may include the name of the business, the word "Open," hours of operation, and one other line of text. Graphics including a business's logo shall be permitted, but individual product logos shall be prohibited.
 9. No sign shall be connected to any power source.
 10. No sign shall be chained or otherwise secured to a building, bench or pole.

C. For planned shopping centers under single ownership and management, one free-standing pole or monument style shopping center identification sign per business street providing access to the site and one wall sign per tenant, subject to the following:

1. Free-standing pole shopping center identification signs shall be permitted in accordance with the following table:

TABLE OF FREESTANDING POLE SHOPPING CENTER IDENTIFICATION SIGN REQUIREMENTS
(Shopping center stores in B-1, B-2, PTRED and PCD only)

Freestanding Shopping Center Identification Signs	Less than 10,000 square feet in size	Between 10,001 and 99,999 square feet in	Greater than 100,000 square feet
---	--------------------------------------	--	----------------------------------

		size	in size
Maximum Height	15 Feet	22 Feet	24 Feet
Maximum Size	30 Square Feet	120 Square Feet	200 Square Feet
Shopping Center Name Minimum % of Display Area	100%	40%	40%
Individual Tenant Maximum % of Display Area	0%	40%	40%
Maximum Number of Tenants on Identification Sign	0	3	3

2. Free-standing monument style shopping center identification signs shall not exceed six feet in height (measured from the average ground level within two feet of the base of the sign) and 30 square feet in area. Monument signs shall only display the name of the shopping center. Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site.
3. Free-standing shopping center identification signs shall be set back at least five feet from street property lines, 20 feet from adjacent property lines and 100 feet from adjacent residential districts.
4. Wall signs for individual stores shall not exceed 15 percent of their front wall surface area to a maximum of 180 square feet per tenant with 10,000 or more square feet of leasable area and 120 square feet per tenant with less than 10,000 square feet of leasable area. These limits may be raised as the size of the store and/or its setback from the lot line adjoining the principal street frontage increases in accordance with the following table:

TABLE OF MAXIMUM ALLOWABLE WALL SIGN AREA, IN SQUARE FEET*
(Shopping center stores in B-1, B-2, PTRED and PCD only)

Building Front Setback	Store Size In Square Feet				
	Less than 10,000	10,001 to 25,000	25,001 to 40,000	40,001 to 100,000	Over 100,000
Over 150 feet	240	300	380	460	560
101—150 feet	190	250	330	410	510
51—100 feet	150	210	290	370	470
0—50 feet	120	180	260	340	440

* In no instance shall the above table cause any wall sign to exceed 15 percent of the store's front wall surface area.

5. In addition, the following secondary signage is permitted:
 - a. Awning sign: One sign, no greater than 50% of the front face of the awning and no greater than 30 square feet, may be included on an awning subject to the

permitted total sign area regulations. No awnings bearing a sign shall be back lighted to illuminate the awning sign.

- b. **Blade Sign:** One non-illuminated blade sign oriented perpendicular to the building, no greater than four square feet in size, projecting no more than four feet from the façade of the building or underneath a walkway canopy and no lower than eight feet above ground level. Blade signs shall be placed below the roof line of a single-story building or below the second floor of a multi-story building.
- c. **Stationary Sandwich Board signs** are allowed, after issuance of an annual permit, and subject to the following:
 6. One Stationary Sandwich Board sign per business, no greater than six square feet in area, with a maximum height of no more than three-and-one-half feet.
 7. The sign shall be placed in a manner so it maintains five feet of pedestrian passage, does not cause a sight obstruction, and does not hinder ingress or egress from buildings or parked cars. Signs shall be stored indoors when business is closed.
 8. Signs may include the name of the business, the word "Open," hours of operation, and one other line of text. Graphics including a business's logo shall be permitted, but individual product logos shall be prohibited.
 9. No sign shall be connected to any power source.
 10. No sign shall be chained or otherwise secured to a building, bench or pole.

D. Gasoline service stations may have one parasite sign, not exceeding 15 square feet, to display the current prices of the various fuels sold.

Sec. 1806. - Signs permitted in LI industrial districts.

- A. Individual buildings may have one free-standing monument sign per principal building and one wall sign per tenant.
- B. Monument signs shall not exceed six feet in height above the ground (measured from the average ground level within two feet of the base of the sign) and 30 square feet in area. Monument signs shall be set back not less than five feet from the front lot line, 20 feet from the existing curb line, and 100 feet from an adjoining residential district. Buildings fronting on Eight Mile Road are permitted a monument style sign 40 square feet in area. Monument signs shall be located so as not to hinder or block ingress or egress to the site and/or restrict the vision of pedestrians or motorists on or near the site. As a substitution for a monument style sign, one additional wall sign, subject to area limitations for monument signs, may be displayed on one side of the building.
- C. The total area of the monument sign and all wall signs shall not exceed ten percent of the front wall surface area of the principal building up to a maximum of 120 square feet.

Sec. 1807. - Signs allowed without a permit.

The following signs are allowed to be erected or maintained without a permit provided they comply with the following regulations and applicable construction standards in this ordinance.

- A. Signs posted by duly constituted public authorities in the performance of their public duties.
- B. Signs located on the rolling stock of common carriers.

- C. Signs located on motor vehicles or trailers bearing current license plates which are traveling or lawfully parked upon public highways, or parked upon any premises where the primary purpose is not the display of the sign.
- D. Signs having an area of not more than two square feet which convey only the street number and address, the name of the premises, the name of the owner and/or the occupant of the premises.
- E. On-premises, temporary and permanent window signs for retail and service businesses in B-1, B-2, PTRED and PCD Districts when located inside and visible through the windows of an enclosed building, where the area of such signs does not exceed 25 percent of the window area. Temporary window signs containing a message referring to current, temporary merchandising or promotional activities, such as a special sale, shall be posted for no longer than 14 days.
- F. Wall signs not exceeding six square feet and indicating only the date of erection of a building, when cut into a masonry surface or constructed of bronze or other noncombustible material.
- G. Flags and banners subject to the following:
 - 1. The flag of any corporate, commercial or noncommercial organization, educational institution, nation, state, political subdivision, or governmental entity respectfully displayed. In addition, for each 20 lineal feet of street frontage, out decorative banner or flag, or flag or banner of any educational institution, nation, state, political subdivision, or government entity, not exceeding 15 square feet, may be displayed on the premises. "Decorative banner or flag" is defined as a banner or flag containing no words, symbol, logo, emblem or trademark naming, describing, or otherwise related to any business located or conducted on the premises.
 - 2. For the purpose of this section, flags and banners on roofs shall be considered roof signs with the exception of decorative banners or flap, as defined above.
 - 3. Flags and banners used for the advertisement of products, sales or services are prohibited.
 - 4. Temporary banners for city-sponsored events are exempt from these requirements when posted 45 days or less prior to the event and removed promptly after said event.
 - 5. All flags and banners shall be maintained in a condition similar to that which existed at the time of their erection. Flags and banners shall be removed or replaced when they become dirty, faded, ripped or frayed.
- H. Temporary political signs, subject to the following:
 - 1. No such sign shall be illuminated.
 - 2. No such sign shall exceed 12 square feet in area, per side, nor six feet in height.
 - 3. All such signs shall be displayed only in a front yard or window and shall be set back at least five feet from the front lot line, except on a corner lot such signs may be displayed in the side yard subject to the same five-foot setback from the side street lot line.
 - 4. No such sign shall be placed in or project into a public right-of-way. Political signs shall only be placed on private property with permission of the property owner.

5. A sign advertising a candidate for political office or stating a position on a ballot proposal shall not be erected more than 45 days prior to a primary election. Signs advertising unsuccessful primary candidates and unsuccessful ballot proposals shall be removed within ten days after the primary election. Signs for successful primary candidates and ballot proposals may continue to be displayed after the primary, along with any signs advertising declared write-in candidates for political office. All temporary political signs shall be removed within ten days after the general election.
 6. No such sign shall be placed in such a manner as to obstruct the view of vehicle drivers when leaving or entering a street, driveway, or parking space.
 7. The painting of any such sign on the exterior surface of any building or structure is prohibited.
 8. The property owner shall be responsible for removing temporary political sign(s) after an election.
- I. One noncommercial opinion sign per property shall be allowed year-round, in addition to temporary election signs which are otherwise regulated in this ordinance. The one noncommercial opinion sign shall be located in the front yard, set back as required herein, or in a window, and shall not exceed 12 square feet.
 - J. Signs for garage sales, yard sales, basement sales, rummage sales, moving sales, estate sales or other similar sales, when conducted at a residence: may be erected on private property only; and limited to two signs per sale location and one additional sign at the end of the street with the permission of the property owner; may not exceed six square feet or four feet in height per sign; may not be erected for more than 12 days in any calendar year per sale location; shall not occupy a public right-of-way; and shall not be posted on any utility pole or similar fixture anywhere within the City of Oak Park.
 - K. Portable real estate signs for the sale, rental or lease of the property on which they are placed, subject to the maximum area and setback requirements of the individual district provisions. Parasite signs or messages indicating that the real estate has been "Sold" are hereby prohibited.
 - L. Portable real estate "open house" signs with an area not greater than six square feet and a maximum height of six feet, provided only one such sign may be located on the premises being sold and only during the hours of the open house.
 - M. A single, temporary construction sign is permitted during actual construction in any district, subject to the following:
 1. A building permit is required prior to installation of all temporary construction signs.
 2. In single- and two-family districts, total sign area shall not exceed six square feet per side.
 3. In multiple family districts, total sign area shall not exceed ten square feet per side.
 4. In nonresidential districts, total sign area shall not exceed 32 square feet per side.
 5. No free-standing, temporary construction sign shall exceed six feet in height
 6. Such signs shall be posted on the building or on the premises of the building under construction and shall advertise only the building under construction, its owner, contractors, and designers.

7. All temporary construction signs shall be removed: when construction ceases for 90 days; upon expiration of the building permit; or upon issuance of a certificate of occupancy, whichever occurs first.

N. Private traffic signs that direct and guide traffic and parking on private property that do not exceed four square feet each and bear no advertising matter.

Sec. 1808. - Obsolete or abandoned signs.

All signs that are obsolete, due to discontinuance of the business or activity advertised thereon, shall be removed within 30 days of the close of said business or activity. If the sign is nonconforming, the entire sign shall be removed. If the sign is conforming, only the message shall be removed, however, in no case shall the sign be maintained with exposed lamps, lighting equipment, or other internal mechanical or structural components.

Sec. 1809. - Sign permit required.

It shall be unlawful to construct, display, install, change or cause to be constructed, displayed, installed, or changed, a sign requiring a permit upon any property within the city without first obtaining a sign permit.

Sec. 1810. - Applicability of State Construction Code.

Except as otherwise indicated in this chapter, the regulations of the State Construction Code as adopted by the city shall apply to signs. Where the provisions of this chapter are more restrictive in respect to location, setback, use, size or height of signs, the limitations of this chapter shall take precedence over the regulations of the State Construction Code.

Sec. 1811. - Temporary signs.

A. In nonresidential districts, temporary signs may be authorized by the administrative official designated by the City Manager for not more than 30 days with not more than one extension of 30 days, upon a finding by the administrative official on the basis of written information furnished by the applicant, that the proposed sign:

1. Is necessary for the direction of the public,
2. Will not create an obstruction, a traffic hazard or be incompatible to the area, and
3. Will not be contrary to the spirit and purpose of this ordinance.

B. The administrative official may consider, in determining whether a permit should be issued for a temporary sign, but not by way of limitation:

1. The absence of permanent signs,
2. Change of use or occupant,
3. Change of ownership or management, or reopening by occupant,
4. Change in basic goods or services provided by the occupant, and/or
5. Special events sponsored by one or more of the occupants.

C. Not more than two permits for temporary signs shall be issued to a single applicant in any calendar year.

D. A temporary sign permit fee, shall be posted in an amount established by resolution of the city council, for each temporary sign authorized.

E. The administrative official may impose any additional restrictions on the use of the temporary sign as it deems necessary, in order to protect the health, safety and welfare of the public.

F. The owner of any property on which a temporary sign is placed and the person maintaining said temporary sign are declared to be equally responsible for the condition of the temporary sign and the area in the vicinity thereof.

Sec. 1812. - Murals.

In all Zoning Districts, but excluding all residential uses, art murals shall be permitted subject to the restrictions set forth in this subsection. Two types of art murals are defined as:

Art Mural - is a design or representation which does not contain promotional or commercial advertising painted or drawn on a wall.

Limited Reference Art Mural - is an original, one-of-a-kind unique design or representation which contains limited references to the establishment, product, or service provided on the site which is painted or drawn on a wall on that site.

Both types of art murals are subject to the following:

- (7) Prior to installation of a Mural, the property owner or tenant shall apply for a determination of whether the proposed design or representations is a Sign, an Art Mural or a Limited Reference Art Mural by submitting an application to the Mural Design Review Board (MDRB).
- (8) The MDRB shall consist of the Economic Development Manager, one member of the Planning Commission selected by the Planning Commission Chairperson, and one resident of the City selected by the Mayor.
- (9) After the determination by the MDRB:
 - a. If the proposed design or representations is determined to be a Sign, the applicant shall comply with all further review and requirements of this section for Signs before creating or installing the sign.
 - b. If the proposed design or representations is determined to be an Art Mural, no further review or action is necessary before creating or installing the Art Mural.
 - c. If the proposed design or representations is determined to be a Limited Reference Art Mural, the applicant shall obtain a determination of whether the Limited Reference Art Mural complies with all requirements under subsection (4) of this Section before creating or installing the Mural.
- (10) A Limited Reference Art Mural shall be allowed if:
 - d. The graphics, words, and/or symbols referencing the establishment, product, or service are limited in scope and dominance, and not readily construed as commercial advertising. References must be subtle and integrated into the overall mural.
 - e. b. For purposes of this subsection, "limited in scope and dominance" shall mean not exceeding twenty (20) percent of the wall area on which it is located,

integrated throughout the Mural and not be placed in a concentrated area or manner where it becomes, in essence, a prominent advertisement.

- f. The references to an establishment, product, or service are not to be in the form of traditional building signage. Traditional signs on the same wall will be reviewed separately under applicable sign requirements.
- (11) Where numbers of signs or maximum square footages apply to a particular location, a Mural shall not count as a Sign nor figure into the allowable Sign area.
- (12) An aggrieved applicant may file an appeal to the Zoning Board of Appeals for review of a decision relating to a Mural. The Zoning Board of Appeals shall review the decision based on the criteria in this subsection (2).

SECTION 2. Article II, Definitions, Section 204, Signs, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to replace Signs definitions (c) *Awning*, (d) *Awning sign*, (j) *Ground sign (free-standing sign)* and (u) in Section 204, Signs, with the following definitions:

(c) *Awning*: A roof like cover, typically constructed of canvas, vinyl or similar fabric stretched over a framework, and that project from the wall of a building for the purpose of shielding a doorway, window, or pedestrians from the elements.

(d) *Awning sign*: A sign panel affixed to, sewn into or painted on an awning.

(j) *Free-standing sign*: A sign supported by one or more uprights, poles or braces placed in the ground surface and not attached to any building or other structure. Free-standing signs may include monument, pylon, and pole type signs.

(u) *Roof sign*: Any sign erected or constructed as an integral or essentially integral part of a normal roof structure of any design, such that no part of the sign extends vertically above the peak of the roof or below the eaves and such that no part of the sign is separated from the rest of the roof by a space of more than 12 inches.

SECTION 3. Article II, Definitions, Section 204, Signs, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to add the following definitions to Section 204, Signs, and re-alphabetize the remaining listed definitions:

() *Blade sign*: A sign which is oriented perpendicular to the building façade and which is suspended under a bracket, armature, or other mounting device.

() *Human sign*: A sign held by or attached to a human for the purposes of advertising or otherwise drawing attention to an individual, business, commodity, service or product. This can also include a person dressed in costume for the purpose of advertising or drawing attention to an individual, business, commodity, service or product.

() *Inflatable advertising device*: A device which is inflated with air or another gas, or which is activated by wind, air, or propelled gas, and used for outdoor advertising purposes.

SECTION 4. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 5. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 6. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this day of _____, 2015.

T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on _____, 2015.

T. Edwin Norris
City Clerk

First Reading:
Second Reading:
Adopted:
Published:

Policy for review and/or approval of Murals

- 1) Applicant completes mural application and submits drawing, sketch or photo of proposed mural to the Economic Development Manager for determination of whether the proposed mural is a Sign, an Art Mural or a Limited Reference Art Mural.

The city staff shall review the proposed mural to make a determination whether the proposed mural is a Sign, an Art Mural or a Limited Reference Art Mural.

- 2) Using the following Zoning Ordinance described definitions city staff will determine if the mural is an Art Mural or Limited Reference Art Mural
 - a. Sign – is the use of any words, numerals, figures, sculpture, devices, designs, insignia, imprints or trademarks by which anything is made known, advertised, or to promote the interests of any person, firm or corporation when the same is placed in view of the general public, whether displayed on a permanent or portable structure attached or not attached to a building, including painted directly on an exterior building wall or awning.
 - b. Art Mural - is a design or representation which does not contain promotional or commercial advertising painted or drawn on a wall.
 - c. Limited Reference Art Mural - is an original, one-of-a-kind unique design or representation which contains limited references to the establishment, product, or service provided on the site which is painted or drawn on a wall on that site. The graphics, words, and/or symbols referencing the establishment, product, or service are limited in scope and dominance, and not readily construed as commercial advertising. References must be subtle and integrated into the overall mural.
- 3) After the type determination by the city staff, a recommendation will be made to the city council on art murals and limited reference art murals.
- 4) City Council will determine if the mural or limited reference art mural is to be allowed based upon the following guidelines:
 - a. If the proposed design or representations is determined to be an Art Mural, the city council will review the mural specification and make a determination of whether the content of the mural is a nuisance as described in Chapter 38, ARTICLE III, DIVISION 1, Sec. 38-51. City Council shall declare the following content in Art Murals to be nuisances:
 - i. The promotion of hostility, disorder, violence or attacks on any person or group of persons.

- ii. The promotion of discrimination including, but not limited to, demeaning, harassing, or ridiculing any person or group based on race, color, national origin, religion, sex, age, disability, ancestry, creed, or sexual orientation.
 - iii. Libelous statements or information.
 - iv. Being obscene or pornographic or otherwise inconsistent with prevailing community standards.
- b. If the proposed design or representations is determined to be a Limited Reference Art Mural, the applicant shall obtain a determination of whether the Limited Reference Art Mural is a nuisance as described in Chapter 38, ARTICLE III, DIVISION 1, Sec. 38-51. City Council shall declare the following content in Art Murals to be nuisances:
 - i. The promotion of hostility, disorder, violence or attacks on any person or group of persons.
 - ii. The promotion of discrimination including, but not limited to, demeaning, harassing, or ridiculing any person or group based on race, color, national origin, religion, sex, age, disability, ancestry, creed, or sexual orientation.
 - iii. Libelous statements or information.
 - iv. Being obscene or pornographic or otherwise inconsistent with prevailing community standards.
 - v. For purposes of this subsection, “limited in scope and dominance” shall mean not exceeding twenty (20) percent of the wall area on which it is located, integrated throughout the Mural and not be placed in a concentrated area or manner where it becomes, in essence, a prominent advertisement.
 - vi. The references to an establishment, product, or service are not to be in the form of traditional building signage. Traditional signs on the same wall will be reviewed separately under applicable sign requirements.

4/14/2015

**STATE OF MICHIGAN
DEPARTMENT OF LICENSING & REGULATORY AFFAIRS
MICHIGAN ADMINISTRATIVE HEARING SYSTEM
MICHIGAN TAX TRIBUNAL**

LSREF2 OREO (DIRECT), LLC,

Petitioner,

v.

MTT Docket No. 14-003190

CITY OF OAK PARK,

Parcel No. 52-25-19-301-009

Respondent.

**STIPULATION FOR ENTRY OF CONSENT JUDGMENT
AND CONSENT JUDGMENT**

1. The case is pending before the Entire Tribunal.
2. Property Parcel No.: 52-25-19-301-009.
3. The values for the property identified above as established by Respondent:

Tax Year	True Cash Value	State Equalized Value	Assessed Value	Taxable Value
2014	\$5,505,000	\$2,752,500	\$2,752,500	\$2,752,500

4. The values for the property identified above as stipulated by the parties for settlement purposes are:

Tax Year	True Cash Value	State Equalized Value	Assessed Value	Taxable Value
2014	\$3,425,000	\$1,712,500	\$1,712,500	\$1,712,500

5. Petitioner hereby waives all interest due from the taxing authorities.

6. The entire refund check, if issued, shall be made payable to **The Gibbs Firm, IOLTA, as trustee for Greenfield Lincoln Investments #2, LLC** and shall be mailed to the following address:

The Gibbs Firm, IOLTA
Counsel for Petitioner
2355 Auburn Avenue
Cincinnati, Ohio 45219

By: _____
Ryan J. Gibbs
Petitioners Representative
The Gibbs Firm, LPA
2355 Auburn Avenue
Cincinnati, Ohio 45219
(513) 381-3890

By: _____
Ebony L. Duff, Esq.
Attorney for Respondent
Garan Lucow Miller, P.C.
1000 Woodbridge Street
Detroit, MI 48207
(313) 446-5543

[Consent Judgment will be prepared by the Tribunal.]



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 20, 2015

AGENDA #

SUBJECT: Elected Officials Salary determination by the Local Officer's Compensation Commission (LOCC)

DEPARTMENT: City Clerk

SUMMARY: Section 2-314 of the City Charter requires the Local Officer's Compensation Commission to meet every odd-numbered year to determine the salaries of all elected officials of the city, which determination shall be the salaries unless the city council by resolution adopted by two-thirds of the members elected and serving on the city council shall reject them. In case of rejection, the existing salary shall prevail. (Section 2-313) At the March 31, 2015 meeting of the LOCC, the Commission voted to increase the annual salaries of the Mayor, Mayor Pro Tem and Council Member by 1.5% and are reflected as follows: Mayor - \$6,100; Mayor Pro Tem - \$5,084; Council Member - \$4,745.

RECOMMENDED ACTION: Accept or reject the determination of the Local Officer's Compensation Commission increase the annual salaries of the Mayor, Mayor Pro Tem and Council Member by 1.5%.

APPROVALS:

City Manager: _____

Department Director: _____

Finance Director: _____

EXHIBITS:

Local Officer's Compensation Commission Meeting Excerpt of March 31, 2015.

**CITY OF OAK PARK
LOCAL OFFICERS' COMPENSATION COMMISSION**

Oak Park City Hall, 14000 Oak Park Blvd., Oak Park, MI 48237

MARCH 31, 2015

MINUTES EXCERPT

The meeting was called to order at 6:30 p.m. by Chairperson Hylton.

PRESENT: Chairman Hylton, Commissioner Barnes, Commissioner Johnson,
Commissioner McPhillips, Commissioner Gulley

ABSENT: None

ALSO PRESENT: Ed Norris, City Clerk

VACANCY: Two

QUORUM PRESENT: Oak Park City Code of Ordinances, Section 2-314, Division 5.
5 members currently make up the board, 3 members for quorum

**(AGENDA ITEM #6) DETERMINATION OF SALARIES OF CITY OF OAK PARK'S
ELECTED OFFICIALS**

**LOCC-03-001-15 MOTION TO INCREASE THE ANNUAL SALARIES OF THE MAYOR,
MAYOR PROTEM AND COUNCIL MEMBERS BY 1.5% - APPROVED**

Motion by Gulley, seconded by McPhillips, **CARRIED UNANIMOUSLY**, to increase the annual salaries of the Mayor, Mayor ProTem and Council Members by 1.5%.

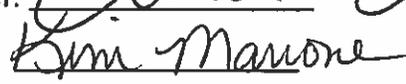
Roll Call Vote: Yes: Hylton, Barnes, Johnson, Gulley, McPhillips
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Note:	<u>Current Salary</u>	<u>New Salary</u>
Mayor	\$ 6,010	\$ 6,100
Mayor ProTem	\$ 5,009	\$ 5,084
Council Member	\$ 4,675	\$ 4,745

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** April 20, 2015**AGENDA #****SUBJECT:** Recommendation of Planning Commission for Scannell Properties, 21200 Greenfield - Final Site Plan.**DEPARTMENT:** Community & Economic Development, Planning Division**SUMMARY:** At the April 13, 2015 meeting, the Planning Commission reviewed a Site Plan for Scannell Properties to develop a 54 acre portion of the former National Guard Armory site and a portion of the former Northland Plaza Shopping Center into a package distribution facility. The Planning Commission voted to recommend to the City Council approval of the Final Site Plan with conditions.**RECOMMENDED ACTION:** The City Council consider accepting the recommendation of the Planning Commission for approval of the Final Site Plan for Scannell Properties, 21200 Greenfield, subject to the following conditions:

- 1) Plans for the proposed storm water management system will need to be reviewed and approved by the Engineering Division as part of a Land Improvement permit.
- 2) All proposed roof top or ground level mechanical equipment must be screened as required by the Zoning Ordinance.
- 3) No signs are approved as part of the Site Plan Review. A separate permit must be requested for the inclusion of any signs at this site.

APPROVALS:City Manager: Director: 

Finance Director: _____

EXHIBITS: Memorandum, Site Plan, Sound Study.



CITY OF OAK PARK

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

MEMORANDUM

TO: Planning Commission members DATE: April 8, 2015
FROM: Kevin Rulkowski, AICP, City Planner FILE: Planning/Scannell
SUBJECT: Scannell Properties, 21200 Greenfield, Final Site Plan Review

Scannell Properties has submitted a site plan to develop a large portion of the former National Guard Armory site (73.16 acres) and a portion of the former Northland Plaza Shopping Center (20.72 acres) into a package distribution facility. The proposed area of development will encompass 54 acres of the available 93.88 acre total of both properties. The Site Plan shows the construction of three buildings: a 288,646 square foot distribution building; a 3,070 square foot security building; and a 5,100 square foot vehicle maintenance building. In addition three storm water detention areas are identified on the Site Plan.

The properties proposed for the development of this facility have two zoning designations. The Armory portion of the property is zoned PUD, Planned Unit Development District and warehousing and distribution uses are specifically permitted in this district. The Northland Plaza portion of the property will be used for employee parking and is zoned B-2, General Business District which permits large parking areas. The proposed locations of all the identified buildings exceed the minimum front, rear and side yard setback requirements of 75 feet. All buildings are less than the maximum building height requirement of 50 feet.

Based on the total square footage of all proposed buildings on the Site Plan (296,816 square feet) the Zoning Ordinance requires a minimum of 180 parking spaces. Sheet L1 (Landscape Plan) shows an employee parking area of 525 parking spaces. As noted in the Zoning Ordinance, a parking area of this size is required to have a number of landscaped islands to improve the appearance of such a large area of continuous asphalt. The Site Plan shows the required number of landscaped islands and they are populated with Red Maple and London Plane trees. Around the perimeter of the parking lot additional landscaping consisting of a combination of shrubs (Burning Bush and Forsythia) and Skyline Locust trees will also greatly improve the visual quality of the parking area.

Due the late evening hours the majority of the activity on the proposed site will be greatest, a significant focus of the City's review has been on the mitigation of the sound that will be generated from the development. Many iterations of sound studies have been performed to reduce the level of noise generated to acceptable levels. Using a combination of setbacks, sound walls, vegetation and earthen berms, the level of sound generated from the proposed facility will meet the Zoning Ordinance requirements. The developer will have available at the meeting a

sound engineer to describe the many components used to meet the City's maximum sound generation requirements.

A photometrics plan has been included to the Site Plan submission to demonstrate compliance with the Zoning Ordinance provisions regarding on-site lighting. The Zoning Ordinance requires no more than one foot candle power of light can cross a lot line five feet above the ground in a residential district. Although the photometric plan can be difficult to read because the numbers are so small, the plan does demonstrate that on the perimeter of the development, on the property line, the Zoning Ordinance requirements are met. In fact, with the exception of one very small area where the foot candle reading is half of one foot candle, the rest of the proposed development adjacent to residential areas, is zero foot candle power of light.

Overall the Site Plan shows great effort in using landscape treatments to reduce the visual impact of the facility and the height of the necessary sound walls (25 feet). Wherever residential uses are adjacent to the site, a combination of existing mature tree stands (most notably on the northern portion of the site), earthen berms and new landscaping (shrubs and trees) are utilized to soften the impact of the development. In many cases the use of the existing vegetation, the addition new landscaping and berms, and larger setbacks will make the existence of the sound walls and the facility itself much less noticeable.

The primary access to the employee parking lot and truck traffic heading into the facility will be off Greenfield Road to the west of the proposed facility. The traffic engineers for the developer worked with the Road Commission for Oakland County (RCOC) to create a new intersection signalization and improvement plan (Sheet C9) for access to Greenfield Road. The new design will allow truck traffic to make a direct left into the site heading southbound on Greenfield Road as well as to directly exit the site into the southbound lanes of Greenfield Road. A new traffic signal and timing pattern will facilitate these movements. All Greenfield Road traffic signals will be re-timed to accommodate the new signal at a cost to the developer of approximately \$40,000. The greatest amount of traffic generation to and from the proposed site will generally occur during non-peak traffic periods on Greenfield Road.

There is a considerable amount of new hard surface areas that will require storm water management. Engineers for the developer have been working with the City engineers to develop the storm water management plan for the proposed facility. As part of the storm water management plan, three storm water detention areas have been identified to the north, south and west. A storm water detention area or pond is designed to temporarily hold water during a rain event. The water in the storm water detention ponds then slowly enters the City storm water system so that the larger storm water system is not overburdened. The storm water detention ponds will be dry the majority of the time. Final plans for the proposed storm water management system will be reviewed and approved by the Engineering Division as part of a Land Improvement permit.

Although there are no dumpsters identified on the Site Plan, there is a trash compactor identified on Sheet C2. Developer has indicated recyclables will be baled internally and picked up via a loading dock door.

There is no indication on the elevation or Site Plan of any proposed rooftop or ground equipment. Any new ground or rooftop equipment will need to be screened as required by the Zoning Ordinance.

No new signs are indicated on the Site Plan and therefore no signs are approved as part of the Site Plan review.

Based on the above considerations, the Planning Division recommends approval of the Final Site Plan, with the following conditions:

- 1) Plans for the proposed storm water management system will need to be reviewed and approved by the Engineering Division as part of a Land Improvement permit.
- 2) All proposed roof top or ground level mechanical equipment must be screened as required by the Zoning Ordinance.
- 3) No signs are approved as part of the Site Plan Review. A separate permit must be requested for the inclusion of any signs at this site.



CITY OF OAK PARK

Steve Cooper, Director
Department of Public Safety

Paul Levine
Council Members
Michael M. Seligson
Keisha Speech
Carolyn Burns
City Manager
Erik Tungate

AGENDA OF: April 20, 2015

AGENDA #

SUBJECT: Traffic Control Order 160 sec 1.15

DEPARTMENT: Public Safety

SUMMARY: The Public Safety Department received citizen complaints regarding traffic congestion, speeding motorists and motorists not obeying the posted signage at the intersection of Gardner Street and Lincoln Street. Residents expressed concern for the safety of students who walk to and from the schools in the immediate area (Avery & Norup Schools). Traffic seems to be extremely heavy during commencement and dismissal hours.

Based on these concerns I contacted the Traffic Improvement Association (TIA) to have a study conducted of the area. This study included a field observation and a site review, as well as a crash data study covering the period from January 1, 2012 through December 31, 2014. The findings revealed (1) crash that occurred at the west portion of the intersection. It was also discovered that parking was taking place too close to the Gardner intersection and the north-south crosswalk. There was minor congestion in the area and vehicular traffic yielding to pedestrian was very low.

Based on TIA's findings they have recommended the following:

- Refreshing the crosswalk markings and using an enhanced marking type (continental or other).
- Post no parking signs 20 feet from the crosswalk or sidewalk extensions for each quadrant.
- Install an advance school zone sign, east of the crossing, approximately at the existing SCHOOL legend pavement marking location. Refresh the SCHOOL marking as well.

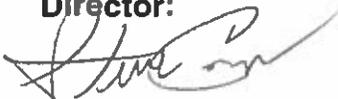
FINANCIAL STATEMENT: Not Applicable

RECOMMENDATION: Council to adopt Traffic Control Order 160 Sec 1.15 and implement the recommendations spelled out by the Traffic Improvement Association (TIA)

APPROVALS:

City Manager

Director:



Finance Director

EXHIBITS:

Written Recommendation from TIA



TRAFFIC IMPROVEMENT ASSOCIATION OF MICHIGAN

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BRENT O. BAIR

Managing Director (Ret.)
Road Commission for Oakland County

March 30, 2015

Steve Cooper
Public Safety Director
City of Oak Park
13600 Oak Park Blvd.
Oak Park, Michigan 48237

Dear Mr. Cooper:

As requested TIA has examined the Gardner Street and Lincoln Street intersection, the west portion of the offset intersection in particular. The investigation involved field observation of the site and reviewing the three (3) year crash history. Observations took place on February 26 (AM) and March 5 (PM) during the school arrival / dismissal periods.

Lincoln Street is a two lane boulevard with on street parking, with approximately 17.5 feet wide travel ways and 12 feet wide median. Gardner Street is a two lane roadway with a 27 feet width and parking is prohibited. Posted speeds are 25 mph on both streets. At the adjacent Tyler Street intersection, U-turns are prohibited during school hours.

During the field observations in the AM period seven (7) vehicles performed a u-turn maneuver. The vehicles appeared to be residents parked on the south of the boulevard destined for a westbound commute. Some vehicles were observed dropping off students at the curblin (Norup School).

During the PM period five (5) vehicles performed u-turns and were parking along the curblin and picking up students. Parking was taking place too close to the Gardner intersection and the north-south crosswalk. Approximately 40 students crossed Lincoln during the time.

For both time periods yielding of vehicular traffic to the pedestrian was very low. Minor congestion at the intersection occurred in the peak periods. Speeds were likely above the posted 25 mph limit. Conflicts with u-turn vehicles were not explicitly observed during the observations.

The crash data at the intersection was examined for a period of January 1, 2012 through December 31, 2014 and revealed one (1) crash occurred at the west portion of the intersection. The crash involved a side swipe crash on the south half of the roadway and was unrelated to the intersection or traffic control.

Recommendations for the intersection would include the following:

- Refreshing the crosswalk markings and using an enhanced marking type (continental or other).
- Post no parking signs 20 feet from the crosswalks or sidewalk extensions for each quadrant.
- Install an advance school zone sign, east of the crossing, approximately at the existing SCHOOL legend pavement marking location. Refresh the SCHOOL marking as well.

Please contact me by phone (248-334-4971) or email (pcawley@tiami.us) if you have any questions or comments.

Sincerely,

Patrick Cawley, P.E., PTOE
Deputy Executive Director
Transportation Engineering



Monday, April 27 begins at 6pm

Overview by City Manager	6:00pm
Public Safety	6:15pm
Library	6:45pm
City Clerk	7:15pm
Finance	7:45 pm
IT	8:15pm
Public Information & Communications	8:45pm
Recreation	9:05pm

Tuesday, April 28 begins at 6:00pm

Public Works	6:00pm
Water & Sewer	6:30pm
Technical & Planning	7:00pm
District Court	7:30pm
City Attorney (Legal Services)	8:00pm
City Council	8:15pm
City Manager/Economic Development/HR	8:30pm
City Manager Wrap Up	8:35pm