

# Oak Park

# Special Council Meeting

September 8, 2015





CITY OF OAK PARK, MICHIGAN  
SPECIAL COUNCIL MEETING OF THE  
35<sup>TH</sup> OAK PARK CITY COUNCIL  
September 8, 2015  
5:30 PM

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## AGENDA

1. CALL TO ORDER

2. ROLLCALL

3. SPECIAL BUSINESS

A. Interviews of Candidates for Appointment to City Boards and Commissions and Discussion of Reappointments

5:30 p.m.

**Lynn Copeland** (*confirmed*)

Arts & Cultural Commission	1 <sup>st</sup> choice	3 vacancies
Emergency Services Council	2 <sup>nd</sup> choice	no vacancies
Ethnic Advisory Commission	3 <sup>rd</sup> choice	3 vacancies

5:35 p.m.

**Larry Wilson** (*left msg*)

Beautification Advisory Commission		2 vacancies
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5:40 p.m.

**\*Elizabeth Fritz** (*confirmed*)

Arts & Cultural Commission	1 <sup>st</sup> choice	3 vacancies
Communications Commission	2 <sup>nd</sup> choice	3 vacancies
Beautification Advisory Comm.	3 <sup>rd</sup> choice	2 vacancies

*\*not a 2-year resident until November*

5:45 p.m.

**Avi Snider** (*confirmed*)

Planning Commission	1 <sup>st</sup> choice	1 vacancy
Ethnic Advisory Commission	2 <sup>nd</sup> choice	3 vacancies
Beautification Advisory Comm.	3 <sup>rd</sup> choice	2 vacancies
Recycling & Environmental	4 <sup>th</sup> choice	3 - 5 vacancies

5:50 p.m. (*confirmed*)

**Dwight E. Thomas Sr.**

Planning Commission	1 <sup>st</sup> choice	1 vacancy
Building Board of Appeals	2 <sup>nd</sup> choice	no vacancies
Recreation Advisory Board	3 <sup>rd</sup> choice	2 - 4 vacancies

6:00 p.m.

**Carrie Dodds** (*confirmed*)

Beautification Advisory Comm. 1<sup>st</sup> choice 2 *vacancies*

6:05 p.m.

**Gwendolyn Henderson-Kenley** (*confirmed*)

Emergency Services Council 1<sup>st</sup> choice *no vacancies*

Communications Commission 2<sup>nd</sup> choice 3 *vacancies*

Beautification Advisory Comm. 3<sup>rd</sup> choice 2 *vacancies*

Ethnic Advisory Commission 4<sup>th</sup> choice 3 *vacancies*

6:10 p.m.

**Donald Cohen** (*not confirmed*)

Zoning Board of Appeals 1<sup>st</sup> choice *no vacancies*

6:15 – 6:45 p.m.

Discussion of appointments and reappointments to be made on September 21 (or subsequent Council meeting).

B. Consideration of excused absences for Council Member Speech

**4. CALL TO THE AUDIENCE**

Each speaker's remarks are a matter of public record; and the speaker, alone, is responsible for his or her comments; the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. There is a three minute time limit per speaker.

**5. ADJOURNMENT**



## BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

**AGENDA OF:** Special Meeting, September 8, 2015

**AGENDA # 3A(1)**

**SUBJECT:** Interviews with Applicants for City Boards and Commissions

**DEPARTMENT:** City Clerk

**SUMMARY:** I have updated the list of current vacancies on City Boards and Commissions. For each Board/Commission I have listed each candidate who has indicated a preference for that group and whether it is their #1, #2, or #3 preference.

For instance, we have 2 vacancies on the Beautification Advisory Commission:

- Six applicants listed the BAC among their preferences;
- It is the first choice for Larry Wilson and Carrie Dodds;
- It is only the third choice for the other four applicants.

If an applicant's first choice (or second, or third) is not listed, it is because there is not a vacancy on the Board/Commission they listed as that choice. Where that is the case, the applicant has been notified and is interested in being considered for their alternate choices.

Because of the number of candidates, we are allotting only **five minutes** for each interview. The applicants have been asked to be prepared to talk about what they have to offer the City through service on a board/commission. Council may find it efficient to streamline the process by prompting each candidate, for example: **Please tell us about the education, professional experience, interests and skills you have that will make you an asset to the City as a board or commission member.**

Each applicant's application is attached. Applications from Aaron Schwartz and Heidi Bisson are also included. Unfortunately, neither are available for an interview tonight, but would be available on September 21 if Council wishes to interview them then.

**RECOMMENDED ACTION:** No action is recommended this evening. Council may choose to discuss the merits of each candidate and request that any appointments they would like to consider be placed on an upcoming agenda.

**APPROVALS:**

City Manager: \_\_\_\_\_

Department Director: \_\_\_\_\_

**Board and Commission Vacancies  
August 2015**

Board/Commission	Appointing Authority	# of Vacancies	Term Exp. Date	Candidates	Preference	Application Date	Interview Date	
Arts & Cultural Commission	Council	1.	02/2016	<b>Lynn Copeland</b>	1	8/9/2015	9/8/2015	
		2.	02/2017	<b>Heidi Bisson</b>	1	8/12/2015	9/8/2015	Not available for interview on Sept. 8
		3.	02/2017	<b>*Elizabeth Fritz-Cottle</b>	1	8/20/2015	9/8/2015	*Not a 2-year resident until November
				Desmond Travis	2	7/20/2015	8/17/2015	
Beautification Advisory	Council	1.	02/2016	<b>Larry Wilson</b>	1	4/2/2015	9/8/2015	
		2.	02/2018	<b>Carrie Dodds</b>	1	8/31/2015	9/8/2015	
				Lynn Copeland	3	8/9/2015	9/8/2015	
				*Elizabeth Fritz-Cottle	3	8/20/2015	9/8/2015	*Not a 2-year resident until November
				Abraham (Avi) Snider	3	8/19/2015	9/8/2015	
				Gwendolyn Henderson-Kenley	3	9/1/2015	9/8/2015	
Communication Commission	Council	1.	02/2016	<b>Desmond Travis</b>	1	7/20/2015	8/17/2015	
		2.	02/2018	Lynn Copeland	2	8/9/2015	9/8/2015	
		3.	02/2018	*Elizabeth Fritz-Cottle	2	8/20/2015	9/8/2015	*Not a 2-year resident until November
				Gwendolyn Henderson-Kenley	2	9/1/2015	9/8/2015	
Brownfield Redevelopment Auth./Economic Dev. Corp.	Mayor	1.	02/2021	Aaron Schwartz	2	spring 2015		Not available for interview on Sept. 8
Ethnic Advisory Commission (Chair appointed by Mayor)	Council	1.	08/2016	Benjamin Vineburg	2	7/8/2015	8/17/2015	
		2.	08/2017	Abraham (Avi) Snider	2	8/19/2015	9/8/2015	
		3.	08/2018	Gwendolyn Henderson-Kenley	4	9/1/2015	9/8/2015	
Independence Day Comm.	Council	1.	08/2016	<b>Benjamin Vineburg</b>	1	7/8/2015	8/17/2015	
		2.	08/2017					
		3.	08/2018					
Planning Commission	Mayor	1.	08/2017	<b>Aaron Schwartz</b>	1	spring 2015		Not available for interview on Sept. 8
				<b>Abraham (Avi) Snider</b>	1	8/19/2015	9/8/2015	
				<b>Dwight E. Thomas Sr.</b>	1	8/27/2015	9/8/2015	
				Heidi Bisson	2	8/12/2015		Not available for interview on Sept. 8

**Board and Commisison Vacancies  
August 2015**

Board/Commission	Appointing Authority	# of Vacancies	Term Exp. Date	Candidates	Preference	Application Date	Interview Date
Recreation Advisory Board	Council	1.	08/2016	<b>Brian Brown</b>	1	8/5/2015	8/17/2015
		2.	08/2016	Dwight E. Thomas Sr.	3	8/27/2015	9/8/2015
Recycling & Environmental Conservation Commission	Council	1.	08/2016	Abraham (Avi) Snider	4	8/19/2015	9/8/2015
		2.	08/2016				
		3.	08/2016				
Corridor Improvement Authority	Mayor	1.	08/2019	Zeana Attisha		8/31/2015	
		2.	08/2019	Mark Berkman		8/31/2015	
		3.	08/2018	Daveda J. Colbert		9/2/2015	
		4.	08/2017	Patrick Peteet		9/2/2015	
		5.	08/2016	Aaron Schwartz	2	8/20/2015	
Zoning Board of Appeals	C	0.		<b>Donald Cohen</b>	1	8/31/2015	



REQUEST FOR APPOINTMENT TO CITY BOARD, COMMISSION OR COMMITTEE

Interview 9-8-15 5:30pm

Name: Lynn Copeland
Address: 23211 Seneca St., Oak Park, MI
Phone: 248 221 0862

Date: 8/9/2015
Email: lynncopeland28@yahoo.com
Date Residency Established: 8/2013

Please briefly list any qualifications you feel apply to the particular Board, Commission or Committee to which you are applying:

My first choice is Arts & Cultural Commission - I have always had an interest in the Arts. I have served on committees in Florida on the Chamber of Commerce to promote and hold art fairs and cultural events. I love working in this area
My second choice is Emergency Services Council - I have taken FEMA Emergency courses and can remain quite calm any emergency situation.
The Ethnic Advisory Commission would be my third choice to bring Oak Park as a #1 Cultural Richness City.

Please indicate your board preferences by using "1" for first choice, "2" for second, "3" for third:

- 1 [X] ARTS & CULTURAL COMMISSION
Meets 3rd Wednesday of each month at 7:00 pm
Promotes community interest in, and awareness of, the fine and performing arts by procuring funds and sponsoring art exhibits, theatrical and musical performances and other cultural activities
[ ] BEAUTIFICATION ADVISORY COMMISSION
Meets 3rd Tuesday of each month
Advisory to City Council and Department of Public Works on matters of aesthetics and Cleanliness in the City and conducts the Annual Clean-up Fix-up Campaign
[ ] BOARD OF REVIEW
Meets annually in March
Hears appeals on property assessments
[ ] BOARD OF TRUSTEES - EMPLOYEES' RETIREMENT SYSTEM
Meets quarterly - 4th Monday at 3:30 pm
Administers Retirement System
[ ] BUILDING BOARD OF APPEALS
Meetings are held on request
Hears appeals on the enforcement of the construction codes of the Building Division of the Department of Technical & Planning
[ ] COMMUNICATIONS COMMISSION
Meets quarterly, on 3rd Thursday at 7:00 pm
Monitors the relationship between the franchisee and the City as it impacts cable service to our Residents. Members must subscribe to cable television
[ ] DOWNSPOUT BOARD OF APPEALS
Meetings are held on request
Reviews necessity for exceptions to law requiring disconnection of downspouts
[ ] ELECTION COMMISSION
Meetings are held on request
Assists City Clerk during Elections
2 [X] EMERGENCY SERVICES COUNCIL
Meets 2nd Monday of each month, except July and August, at 7:00 pm
Advisory to City Council and Public Safety on matters relating to emergency management and natural disasters
3 [X] ETHNIC ADVISORY COMMISSION
Meets 2nd Thursday of each month at 7:30
Mission is to recognize, maintain, communicate and celebrate the cultural richness of our community

- INDEPENDENCE DAY COMMISSION**  
Meets at 7:00 in the 1<sup>st</sup> Wednesday of each month from February through June and once in September, unless otherwise designated
- LOCAL OFFICERS COMPENSATION COMMISSION**  
Meetings are held in odd years  
Determines the salary of Mayor and City Council
- LIBRARY AUTHORITY**  
Meets 3<sup>rd</sup> Tuesday of each month at 7:30 pm
- PLANNING COMMISSION**  
Meets 2<sup>nd</sup> Monday of each month at 7:30 pm  
Advisory to City Council on zoning/planning requests
- RECREATION ADVISORY BOARD**  
Meets 3<sup>rd</sup> Wednesday of each month at 7:00 pm  
Advisory to City Council and Recreation Department on recreational programming
- RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION**  
Meets 6 times a year on 3<sup>rd</sup> Thursday of the month: February, April, June, August, October and December
- ZONING BOARD OF APPEALS**  
Meets 4<sup>th</sup> Tuesday of each Month at 7:30 pm  
Hears variance appeals and requests from the strict enforcement of the Zoning Ordinance

Please list your favorite hobbies or interests: Volunteer with feeding the homeless, Volunteer with Special Olympics, taking care of and playing with my dog, Swimming and improving my home and yard

Are you able to commit to attending the meetings as indicated for the Board/Committee/Commission which you have applied:  Yes  No  Unsure

**INSTRUCTIONS:** Please complete this form in one of the following manners:

- a. Electronically, save the completed form, and then email a copy to: [ssumner@ci.oak-park.mi.us](mailto:ssumner@ci.oak-park.mi.us)
- b. Print the form and deliver it to the City Clerk's office in person
- c. U.S. Mail to: Stephanie Sumner, Deputy City Clerk / Director of Elections  
14000 Oak Park Boulevard, Oak Park, MI 48237

A copy of this form is available in the City Clerk's Office

You are invited to attend all meetings of any of the Boards, Committees or Commissions in which you may be interested.

**OAK PARK CITY CLERK, 14000 OAK PARK BLVD, OAK PARK, MI 48237- 248-691-7544**

**DEPARTMENTAL USE ONLY:**

Date Received: \_\_\_\_\_ Date Registered to Vote: \_\_\_\_\_  
 Forwarded to City Council: \_\_\_\_\_ Date appointed: \_\_\_\_\_  
 Board/Commission Appointed to: \_\_\_\_\_  
 Notification of appointment: \_\_\_\_\_

Rev: 1/25/2015





REQUEST FOR APPOINTMENT TO CITY BOARD, COMMISSION OR COMMITTEE

Interview 9-8-15 5:35p.m.

Name: LARRY S. WILSON
Address: 13340 NORTHFIELD
Phone: 248-495-1878

Date: APRIL 2, 2015
Email: NONE
Date Residency Established: 12-18, 1983

Please briefly list any qualifications you feel apply to the particular Board, Commission or Committee to which you are applying:

Four horizontal lines for listing qualifications.

Please indicate your board preferences by using "1" for first choice, "2" for second, "3" for third:

- Arts & Cultural Commission
Beautification Advisory Commission (checked)
Board of Review
Board of Trustees - Employees' Retirement System
Building Board of Appeals
Communications Commission
Downspout Board of Appeals
Election Commission
Emergency Services Council
Ethnic Advisory Commission

- INDEPENDENCE DAY COMMISSION**  
Meets at 7:00 in the 1<sup>st</sup> Wednesday of each month from February through June and once in September, unless otherwise designated
- LOCAL OFFICERS COMPENSATION COMMISSION**  
Meetings are held in odd years  
Determines the salary of Mayor and City Council
- LIBRARY AUTHORITY**  
Meets 3<sup>rd</sup> Tuesday of each month at 7:30 pm
- PLANNING COMMISSION**  
Meets 2<sup>nd</sup> Monday of each month at 7:30 pm  
Advisory to City Council on zoning/planning requests
- RECREATION ADVISORY BOARD**  
Meets 3<sup>rd</sup> Wednesday of each month at 7:00 pm  
Advisory to City Council and Recreation Department on recreational programming
- RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION**  
Meets 6 times a year on 3<sup>rd</sup> Thursday of the month: February, April, June, August, October and December
- ZONING BOARD OF APPEALS**  
Meets 4<sup>th</sup> Tuesday of each Month at 7:30 pm  
Hears variance appeals and requests from the strict enforcement of the Zoning Ordinance

Please list your favorite hobbies or interests: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Are you able to commit to attending the meetings as indicated for the Board/Committee/Commission which you have applied: \_\_\_ Yes \_\_\_ No \_\_\_ Unsure

- INSTRUCTIONS:** Please complete this form in one of the following manners:
- a. Electronically, save the completed form, and then email a copy to: [ssummer@ci.oak-park.mi.us](mailto:ssummer@ci.oak-park.mi.us)
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14000 Oak Park Boulevard, Oak Park, MI 48237

A copy of this form is available in the City Clerk's Office

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**OAK PARK CITY CLERK, 14000 OAK PARK BLVD, OAK PARK, MI 48237- 248-691-7544**

**DEPARTMENTAL USE ONLY:**

Date Received: \_\_\_\_\_ Date Registered to Vote: \_\_\_\_\_  
 Forwarded to City Council: \_\_\_\_\_ Date appointed: \_\_\_\_\_  
 Board/Commission Appointed to: \_\_\_\_\_  
 Notification of appointment: \_\_\_\_\_

Rev: 12/30/2013



**CITY OF OAK PARK**  
**BOARDS & COMMISSIONS APPLICATION**  
 Please complete, sign and date application form and return to:  
 City Clerk's Office  
 Attn: Boards & Commissions  
 14000 Oak Park Boulevard  
 Oak Park, MI 48237-2082  
 Fax: (248) 691-7167 Office: (248) 691-7544  
 Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

*Interview 9-8-15  
5:40pm*

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Arts & Cultural Commission <u>1</u>         | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input checked="" type="checkbox"/> Beautification Advisory Commission <u>3</u> | <input type="checkbox"/> Election Commission _____                       | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                                  | <input type="checkbox"/> Emergency Services Council _____                | <input type="checkbox"/> Planning Commission _____                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____          | <input type="checkbox"/> Ethnic Advisory Commission _____                | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____                        | <input type="checkbox"/> Independence Day Commission _____               | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input checked="" type="checkbox"/> Communications Commission <u>2</u>          | <input type="checkbox"/> Library Board _____                             | <input type="checkbox"/> Zoning Board of Appeals _____              |

**APPLICANT INFORMATION (Please type or print answers to all questions):**

Name: Elizabeth Fritz - Cottle

Current Address: 8888 Woodside Drive, Oak Park 48237

Email Address: elizabethfritz.cottle@gmail.com Street City Zip

Home Phone: \_\_\_\_\_ Cell Phone: 313-402-7807 Work Phone: 248-996-1039

Date Residency Established: 11/2013 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: Alzheimer's Association - Michigan Occupation: Fund Development Manager

Professional Qualifications and/or Work Experience: I have over 15 years of nonprofit experience, including work as a State Probation Officer in Georgia, an advocate for individuals with developmental disabilities, a manager of several group homes, a grantwriter with Focus: HOPE and my current work.

Educational Background: I earned my Bachelor's of Social Work from Creighton University (Omaha, NE) in 2007; in 2011, I earned a Master's of Social Work from Wayne State University. I am a licensed master of social worker in Michigan.

Community Activities and/or Other Experience: I participate in the East Oak Park Neighborhood Association, volunteer with Focus: HOPE, JAKU, and Returned Pets of Southern Michigan

**ACKNOWLEDGMENT:**

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: *Elizabeth Fritz-Cottle* Date: 8/20/2015

*(City Clerk's Office Use Only Below this Line)*

Date Received: 8-20-15  
 Signed Acknowledgement:  Yes   
 Term Ending: \_\_\_\_\_  
 Staff Liaison: \_\_\_\_\_

Interview Date: \_\_\_\_\_  
 Board or Commission: \_\_\_\_\_  
 Letter Sent:  Yes  No / Date \_\_\_\_\_  
 Liaison Notified:  Yes  No / Date \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_  
 Appointed:  Yes  No  
 Motion Number: \_\_\_\_\_

*Residency - not 2 yrs until Nov*

**Elizabeth Anne Fritz-Cottle, LMSW**  
8688 Woodside Drive | Oak Park | MI | 48237  
313.402.7801 | elizabethfritz.cottle@gmail.com

## **EDUCATION**

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- 2009-2011      **Wayne State University, Detroit, MI**  
**Masters of Social Work—Community-Based Practice**
- 1997-2001      **Creighton University, Omaha, NE**  
**Bachelor of Social Work**

## **SKILLS**

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- Excellent oral and written communication, including grantwriting and copywriting
- Proficient multi-tasking and organization techniques
- Commitment to the promotion and expansion of the field of social work
- Program evaluation, data collection, and data analysis
- Management: hiring/firing
- Adherence to serving marginalized populations
- Program implementation
- Michigan Licensed Master of Social Work #6801093447

## **EXPERIENCE**

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- 2014 - Present      **Fund Development Manager**  
Alzheimer's Association – Greater Michigan Chapter, Southfield, MI
- Report directly to the President and Chief Executive Officer;
  - Work closely with the Vice President of Development and Communications to strategize funding requests;
  - Work directly with Foundations to pursue funding for new programs;
  - Secured over \$2 million dollars of funding in partnership with the Development Team;
  - Secured relationships with five new funders in less than eight months;
  - Develop and implement fundraising strategies to serve 60 Michigan Counties in partnership with Development Team;
  - Partner with policy advocate to plan the expansion of a pilot program throughout the State;
  - Manage multiple tasks and requests to support the entire Chapter;
  - When appropriate, solicit individuals for sponsorships and donations;
  - Collaborate on marketing, branding, and public relations media.
- 2011 - 2014      **Grantwriter, Government and External Affairs**  
Focus: HOPE, Detroit, MI
- Submitted over 230 grants and letters of inquiry to corporate, philanthropic, and governmental entities;
  - Facilitated partnership between Wayne State University's School of Social Work and Focus: HOPE's HOPE Village Initiative Department;
  - Co-wrote the Neighborhood Network grant proposal with faculty from the Center for Social Work Practice and Policy Research;
  - Secured over \$3 million dollars of funding in partnership with the Development Department;
  - Collaborate with significant partners, including Wayne State University, United Way for Southeastern Michigan, Accounting Aid Society, Neighborhood Services Organization, Southeastern Michigan Council of Governments, and Starfish Family Services, Inc.;
  - Assist in event planning and event hosting;
  - Research prospective funders;
  - Work closely with partnerships and colleagues to develop programs;

- Engage funders during events, including corporate donors and government representatives;
- Regular attendance to various committee meetings and organizational meetings;
- Record-keeping and data-entry;
- Develop language for brochures and fliers

2007 - 2011

**Program and Enhanced Services Coordinator**, Department of Community Supports  
JARC, Farmington Hills, MI

- Supervised 40 employees directly;
- Supervised the management of four group homes supporting individuals with developmental disabilities;
- Hired and trained employees;
- Daily supervision and management of staff;
- Policy and procedure development and implementation;
- Staff training, particularly in management skills, policy and procedure use, and gentle teaching skills;
- Adhered to an annual program budget of \$700,000;
- Program evaluation and data collection;
- Event planning and event preparation;
- Collaborated in person-centered planning development;
- Combined group and clinical social work skills for effective programming development;
- Developed grant language and copy for brochures

2005 - 2007

**Mentor/Support Coordinator**

Creative Consulting Services, Winder, GA

- Expertly advocated for 50 developmentally disabled individuals without State funding;
- Successfully secured funding for 22 individuals via written appeals to State funders;
- Obtained the highest success rate of secured funding within the organization;
- Received promotion within one year of employment;
- Trained and supervised staff in advocacy efforts and methods

2001- 2005

**Probation Officer II**

Georgia Department of Corrections, Marietta/Canton, GA

- First Probation Officer I in the history of the Georgia Department of Corrections to complete Basic Management Training within 18 months of hire;
- Prepared legal documents for adjudications, probation revocations, and sentencing suggestions;
- Managed a caseload of 400 convicted felons with an 80% average contact rate;
- Developed measurable supervision plans for each individual;

2000 - 2001

**Social Work Internship**

Montclair Nursing and Rehabilitation Center, Omaha, NE

**AFFILIATIONS/VOLUNTEER WORK**

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2011-Present	<b>Secretary, Board of Directors</b> , SPEC, Inc. Detroit, MI
2011-Present	<b>Volunteer</b> , JARC Farmington Hills, MI
2012-Present	<b>Powerlifter</b> , Amateur American Powerlifting Federation April, 2013: National Super Heavyweight Champion; August, 2013: World Super Heavyweight Champion
2014-Present	<b>Volunteer</b> , Refurbished Pets of Southern Michigan Coldwater, MI

Interview 9-8-15  
5:45pm



**CITY OF OAK PARK**  
**BOARDS & COMMISSIONS APPLICATION**  
Please complete, sign and date application form and return to:  
City Clerk's Office  
Attn: Boards & Commissions  
14000 Oak Park Boulevard  
Oak Park, MI 48237-2082  
Fax: (248) 691-7167 Office: (248) 691-7544  
Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Arts & Cultural Commission _____                                 | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____          | <input type="checkbox"/> Local Officers Compensation Comm. _____                            |
| <input checked="" type="checkbox"/> Beautification Advisory Commission <sup>3</sup> _____ | <input type="checkbox"/> Election Commission _____                                | <input type="checkbox"/> Municipal Building Authority _____                                 |
| <input type="checkbox"/> Board of Review _____  | <input type="checkbox"/> Emergency Services Council _____                         | <input checked="" type="checkbox"/> Planning Commission <sup>1</sup> _____                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____                    | <input checked="" type="checkbox"/> Ethnic Advisory Commission <sup>2</sup> _____ | <input type="checkbox"/> Recreation Advisory Board _____                                    |
| <input type="checkbox"/> Building Board of Appeals _____                                  | <input type="checkbox"/> Independence Day Commission _____                        | <input checked="" type="checkbox"/> Recycling & Environmental Commission <sup>4</sup> _____ |
| <input type="checkbox"/> Communications Commission _____                                  | <input type="checkbox"/> Library Board _____                                      | <input type="checkbox"/> Zoning Board of Appeals _____                                      |

**APPLICANT INFORMATION (Please type or print answers to all questions):**

Name: Abraham (Avi) Snider

Current Address: 25981 Raine, Oak Park MI 48237  
Street City Zip

Email Address: avsnider@hotmail.com

Home Phone: 248-778-8732 Cell Phone: 248-778-8732 Work Phone: 313-920-0327

Date Residency Established: Returned to Oak Park May 2013 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: Abraham Snider, PLLC Occupation: Attorney

Professional Qualifications and/or Work Experience: I own and operate my own business, a Criminal Defense legal practice.

Educational Background: Bachelor's Degree, University of Michigan; J.D., University of Cincinnati College of Law.

Community Activities and/or Other Experience: Young Israel of Oak Park; Holocaust Memorial Center Young Professional Committee.

**ACKNOWLEDGMENT:**

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature:  Date: 8-18-15

*(City Clerk's Office Use Only Below this Line)*

Date Received: <u>8-19-15</u>	Interview Date: _____	Council Meeting Date: _____
Signed Acknowledgement: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Board or Commission: _____	Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Term Ending: _____	Letter Sent: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	Motion Number: _____
Staff Liaison: _____	Liaison Notified: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date: _____	



CITY OF OAK PARK
BOARDS & COMMISSIONS APPLICATION

Interview 9-8-15
5:50p.m.

Please complete, sign and date application form and return to:
City Clerk's Office
Attn: Boards & Commissions
14000 Oak Park Boulevard
Oak Park, MI 48237-2082
Fax: (248) 691-7167 Office: (248) 691-7544
Email:

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- Arts & Cultural Commission
Beautification Advisory Commission
Board of Review
Board of Trustees (Emp. Retirement Sys)
Building Board of Appeals 2
Communications Commission
Economic Dev. Corp /Brownfield Red. Auth.
Election Commission
Emergency Services Council
Ethnic Advisory Commission
Independence Day Commission
Library Board
Local Officers Compensation Comm.
Municipal Building Authority
Planning Commission 1
Recreation Advisory Board 3
Recycling & Environmental Commission
Zoning Board of Appeals

APPLICANT INFORMATION (Please type or print answers to all questions):

Name: Dwight E. Thomas Sr.
Current Address: 14281 Elgin St Oak Park 48237
Email Address: detar51@comcast.net
Home Phone: 248-850-8430 Cell Phone: 313-610-2389 Work Phone: 313-865-7623

Date Residency Established: 2004 Have you ever served on a Board or Commission in another City? Yes No

If yes, please indicate what City and the Board or Commission: Highland Park Business Association Board of Directors for 9 years

Employer Name: KMG Prestige Occupation: Assistant property manager

Professional Qualifications and/or Work Experience: Construction coordinator for 3 single family home projects from 2006-2013. Maintenance director for Management Systems INC.
Property manager, Entrepreneur, Notary Public.

Educational Background: Oakland Community College (Physical Education), Highland Park Community College (Inhalation Therapy), University of Houston (Physical Education)

Community Activities and/or Other Experience: Ran an oil change business from construction to completion for 15 years.

ACKNOWLEDGMENT:

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: [Handwritten Signature] Date: 08/17/2015

(City Clerk's Office Use Only Below this Line)

Date Received: 8-27-15
Signed Acknowledgement: Yes
Term Ending:
Staff Liaison:
Interview Date:
Board or Commission:
Letter Sent: Yes No / Date
Liaison Notified: Yes No / Date
Council Meeting Date:
Appointed: Yes No
Motion Number:

Interview 9-2-15  
6:00pm.



### CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

Please complete, sign and date application form and return to:

City Clerk's Office  
Attn: Boards & Commissions  
14000 Oak Park Boulevard  
Oak Park, MI 48237-2082  
Fax: (248) 691-7167 Office: (248) 891-7544  
Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Arts & Cultural Commission _____                    | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input checked="" type="checkbox"/> Beautification Advisory Commission _____ | <input type="checkbox"/> Election Commission _____                       | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                               | <input type="checkbox"/> Emergency Services Council _____                | <input type="checkbox"/> Planning Commission _____                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____       | <input type="checkbox"/> Ethnic Advisory Commission _____                | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____                     | <input type="checkbox"/> Independence Day Commission _____               | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input type="checkbox"/> Communications Commission _____                     | <input type="checkbox"/> Library Board _____                             | <input type="checkbox"/> Zoning Board of Appeals _____              |

#### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: Carrie Dodds

Current Address: 23600 Kenosha Oak Park 48237  
Street City Zip

Email Address: dodds66@yahoo.com

Home Phone: 248-547-4010 Cell Phone: 313-802-8613 Work Phone: \_\_\_\_\_

✓ Date Residency Established: 2002 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Professional Qualifications and/or Work Experience: Sales in Health and beauty Products

Educational Background: Hallmark Business Collage

Community Activities and/or Other Experience: \_\_\_\_\_

#### ACKNOWLEDGMENT:

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: Carrie Dodds Date: 8-28-15

(City Clerk's Office Use Only Below this Line)

Date Received: 8-31-15

Signed Acknowledgement:  Yes  No

Term Ending: \_\_\_\_\_

Staff Liaison: \_\_\_\_\_

Interview Date: \_\_\_\_\_

Board or Commission: \_\_\_\_\_

Letter Sent:  Yes  No / Date \_\_\_\_\_

Liaison Notified:  Yes  No / Date \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_

Appointed:  Yes  No

Motion Number: \_\_\_\_\_



att.: Cheri Lynn

Interview 9-2-15  
6:05pm



### CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

Please complete, sign and date application form and return to:  
City Clerk's Office  
Attn: Boards & Commissions  
14000 Oak Park Boulevard  
Oak Park, MI 48237-2082  
Fax: (248) 691-7167 Office: (248) 691-7544  
Email: cbrown@ci.oak-park.mi.us

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Arts & Cultural Commission _____                       | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input checked="" type="checkbox"/> Beautification Advisory Commission <u>3</u> | <input type="checkbox"/> Election Commission _____                       | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                                  | <input checked="" type="checkbox"/> Emergency Services Council <u>4</u>  | <input type="checkbox"/> Planning Commission _____                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____          | <input checked="" type="checkbox"/> Ethnic Advisory Commission <u>4</u>  | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____                        | <input type="checkbox"/> Independence Day Commission _____               | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input checked="" type="checkbox"/> Communications Commission <u>2</u>          | <input type="checkbox"/> Library Board _____                             | <input type="checkbox"/> Zoning Board of Appeals _____              |

#### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: Gwendolyn Henderson-Kenley

Current Address: 24301 Ithaca Oak Park 48237  
Street City Zip

Email Address: Winnie1114@amc.citech.net

Home Phone: 248-544-6382 Cell Phone: 248-842-3689 Work Phone: N/A

Date Residency Established: 1994 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: N/A Occupation: Retired - State of Mi.

Professional Qualifications and/or Work Experience: Worked 35 yrs. for DHS in the following positions: A.P. Worker, A.P. Supv. Dept. Analyst, Trainer, Training Supv. Dept. Mgr.

Educational Background: Attended WSU for 3 yrs.

Community Activities and/or Other Experience: \_\_\_\_\_

#### ACKNOWLEDGMENT:

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: Gwendolyn Henderson-Kenley Date: 9/1/15

(City Clerk's Office Use Only Below this Line)

Date Received: <u>9-1-2015</u>	Interview Date: _____	Council Meeting Date: _____
Signed Acknowledgement: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Board or Commission: _____	Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Term Ending: _____	Letter Sent: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	Motion Number: _____
Staff Liaison: _____	Liaison Notified: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	



**CITY OF OAK PARK  
BOARDS & COMMISSIONS APPLICATION**

Please complete, sign and date application form and return to:  
City Clerk's Office  
Attn: Boards & Commissions  
14000 Oak Park Boulevard  
Oak Park, MI 48237-2082  
Fax: (248) 691-7167 Office: (248) 691-7544  
Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

*Interview 9-2-15  
6:10pm  
(unconfirmed)*

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Arts & Cultural Commission _____              | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input type="checkbox"/> Beautification Advisory Commission _____      | <input type="checkbox"/> Election Commission _____                       | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                         | <input type="checkbox"/> Emergency Services Council _____                | <input type="checkbox"/> Planning Commission _____                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____ | <input type="checkbox"/> Ethnic Advisory Commission _____                | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____               | <input type="checkbox"/> Independence Day Commission _____               | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input type="checkbox"/> Communications Commission _____               | <input type="checkbox"/> Library Board _____                             | <input checked="" type="checkbox"/> Zoning Board of Appeals _____   |

**APPLICANT INFORMATION (Please type or print answers to all questions):**

Name: Donald Cohen

Current Address: 10200 Dartmouth St

Email Address: doncte@comcast.net Street City Zip

Home Phone: 248 543 0305 Cell Phone: 248 760 9950 Work Phone: \_\_\_\_\_

Date Residency Established: June, 1964 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: Ford Motor Company Occupation: Manager (Retired)

Professional Qualifications and/or Work Experience: \_\_\_\_\_

Educational Background: BSIM Lawrence Tech; Oak Park High School

Community Activities and/or Other Experience: Previous member Oak Park Zoning Board of Appeals, Planning Commission, Oak Park Board of Education

**ACKNOWLEDGMENT:**

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: *Donald Cohen* Date: 8/31/15

*(City Clerk's Office Use Only Below this Line)*

Date Received: 8-31-15  
Signed Acknowledgement:  Yes  No  
Term Ending: \_\_\_\_\_  
Staff Liaison: \_\_\_\_\_

Interview Date: \_\_\_\_\_  
Board or Commission: \_\_\_\_\_  
Letter Sent:  Yes  No / Date \_\_\_\_\_  
Liaison Notified:  Yes  No / Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_  
Appointed:  Yes  No  
Motion Number: \_\_\_\_\_



**CITY OF OAK PARK  
BOARDS & COMMISSIONS APPLICATION**

Please complete, sign and date application form and return to:  
City Clerk's Office  
Attn: Boards & Commissions  
14000 Oak Park Boulevard  
Oak Park, MI 48237-2082  
Fax: (248) 691-7167 Office: (248) 691-7544  
Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

*Would like to interview  
on Sept. 21*

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Arts & Cultural Commission _____              | <input checked="" type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. <u>3</u> | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input type="checkbox"/> Beautification Advisory Commission _____      | <input type="checkbox"/> Election Commission _____                                     | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                         | <input type="checkbox"/> Emergency Services Council _____                              | <input checked="" type="checkbox"/> Planning Commission <u>1</u>    |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____ | <input type="checkbox"/> Ethnic Advisory Commission _____                              | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____               | <input type="checkbox"/> Independence Day Commission _____                             | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input type="checkbox"/> Communications Commission _____               | <input type="checkbox"/> Library Board _____   | <input checked="" type="checkbox"/> Zoning Board of Appeals _____   |

*Consider Improvement 2*

**APPLICANT INFORMATION (Please type or print answers to all questions):**

Name: Aaron Schwartz

Current Address: 14231 Manhattan St. Oak Park, Michigan 48237  
Street City Zip

Email Address: THERISHBI@GMAIL.COM

Home Phone: 248-556-5163 Cell Phone: 313-300-5617 Work Phone: 313-887-6222

✓ Date Residency Established: 8/19/2006 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: Hamilton Anderson Associates Occupation: Project Coordinator

Professional Qualifications and/or Work Experience: Intern Urban Planner. I have also served (via a consulting firm) as city staff in the Building/Planning Department in the city of Riverview.

Educational Background: MA, Urban Planning - Wayne State University, 2014. BA, Political Science - University of Michigan-Dearborn, 2000. AA, Liberal Arts - Oakland Community College, 1995.

Community Activities and/or Other Experience: Communications Chair, Wayne State Student Urban Planners (2007-2010), Notary Public, Oakland County, Michigan (Commission expires 8-31-2019)  
Secretary and Board member, Congregation Beth Shalom (2015-Present) Treasurer and Board member, Congregation Beth Shalom (2013-2015), Treasurer and Board member, Congregation Hava Nashira (2009-2012)  
Treasurer and Board member, Isaac Agree Downtown Synagogue (2006-2009).

**ACKNOWLEDGMENT:**

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: *Aaron Schwartz* Date: August 20, 2015

*(City Clerk's Office Use Only Below this Line)*

Date Received: Spring 2015  
Signed Acknowledgement:  Yes  No  
Term Ending: \_\_\_\_\_  
Staff Liaison: \_\_\_\_\_

Interview Date: \_\_\_\_\_  
Board or Commission: \_\_\_\_\_  
Letter Sent:  Yes  No / Date: \_\_\_\_\_  
Liaison Notified:  Yes  No / Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_  
Appointed:  Yes  No  
Motion Number: \_\_\_\_\_



Would like to interview on Sept. 21

REQUEST FOR APPOINTMENT TO CITY BOARD, COMMISSION OR COMMITTEE

Name: Heidi Bisson
Address: 23530 Meadowlark St
Phone: 586-943-0593

Date: 08/10/2015
Email: bisson.heidi@gmail.com
Date Residency Established: 05/2009

Please briefly list any qualifications you feel apply to the particular Board, Commission or Committee to which you are applying:

Graduate of Wayne State Urban Studies Program, I have a theoretical understanding of planning and zoning
As part of my employment with the Boys & Girls Club I am very involved with event planning and volunteer coordinating
My undergrad studies were focused on arts, culture and design

Please indicate your board preferences by using "1" for first choice, "2" for second, "3" for third:

- ARTS & CULTURAL COMMISSION
Meets 3rd Wednesday of each month at 7:00 pm
Promotes community interest in, and awareness of, the fine and performing arts by procuring funds and sponsoring art exhibits, theatrical and musical performances and other cultural activities
BEAUTIFICATION ADVISORY COMMISSION
Meets 3rd Tuesday of each month
Advisory to City Council and Department of Public Works on matters of aesthetics and Cleanliness in the City and conducts the Annual Clean-up Fix-up Campaign
BOARD OF REVIEW
Meets annually in March
Hears appeals on property assessments
BOARD OF TRUSTEES - EMPLOYEES' RETIREMENT SYSTEM
Meets quarterly - 4th Monday at 3:30 pm
Administers Retirement System
BUILDING BOARD OF APPEALS
Meetings are held on request
Hears appeals on the enforcement of the construction codes of the Building Division of the Department of Technical & Planning
COMMUNICATIONS COMMISSION
Meets quarterly, on 3rd Thursday at 7:00 pm
Monitors the relationship between the franchisee and the City as it impacts cable service to our Residents. Members must subscribe to cable television
DOWNSPOUT BOARD OF APPEALS
Meetings are held on request
Reviews necessity for exceptions to law requiring disconnection of downspouts
ELECTION COMMISSION
Meetings are held on request
Assists City Clerk during Elections
EMERGENCY SERVICES COUNCIL
Meets 2nd Monday of each month, except July and August, at 7:00 pm
Advisory to City Council and Public Safety on matters relating to emergency management and natural disasters
ETHNIC ADVISORY COMMISSION
Meets 2nd Thursday of each month at 7:30
Mission is to recognize, maintain, communicate and celebrate the cultural richness of our community

- INDEPENDENCE DAY COMMISSION**  
Meets at 7:00 in the 1<sup>st</sup> Wednesday of each month from February through June and once in September, unless otherwise designated
- LOCAL OFFICERS COMPENSATION COMMISSION**  
Meetings are held in odd years  
Determines the salary of Mayor and City Council
- LIBRARY AUTHORITY**  
Meets 3<sup>rd</sup> Tuesday of each month at 7:30 pm
- PLANNING COMMISSION**  
Meets 2<sup>nd</sup> Monday of each month at 7:30 pm  
Advisory to City Council on zoning/planning requests
- RECREATION ADVISORY BOARD**  
Meets 3<sup>rd</sup> Wednesday of each month at 7:00 pm  
Advisory to City Council and Recreation Department on recreational programming
- RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION**  
Meets 6 times a year on 3<sup>rd</sup> Thursday of the month: February, April, June, August, October and December
- ZONING BOARD OF APPEALS**  
Meets 4<sup>th</sup> Tuesday of each Month at 7:30 pm  
Hears variance appeals and requests from the strict enforcement of the Zoning Ordinance

Please list your favorite hobbies or interests: And cook and garden. I spend a lot of my free time reading & learning about nutrition and food policy. Running and bike riding are favorite activities.  
I also enjoy meeting people and learning about different cultures & experiences.

Are you able to commit to attending the meetings as indicated for the Board/Committee/Commission which you have applied: yes Yes        No        Unsure

- INSTRUCTIONS:** Please complete this form in one of the following manners:
- a. Electronically, save the completed form, and then email a copy to: [ssumner@ci.oak-park.mi.us](mailto:ssumner@ci.oak-park.mi.us)
  - b. Print the form and deliver it to the City Clerk's office in person
  - c. U.S. Mail to: Stephanie Sumner, Deputy City Clerk / Director of Elections  
14000 Oak Park Boulevard, Oak Park, MI 48237

A copy of this form is available in the City Clerk's Office

You are invited to attend all meetings of any of the Boards, Committees or Commissions in which you may be interested.

**OAK PARK CITY CLERK, 14000 OAK PARK BLVD, OAK PARK, MI 48237- 248-691-7544**

<b>DEPARTMENTAL USE ONLY:</b>	
Date Received: <u>8-12-15</u>	Date Registered to Vote: <u>10-8-09</u>
Forwarded to City Council: _____	Date appointed: _____
Board/Commission Appointed to: _____	_____
Notification of appointment: _____	_____
Rev: 1/25/2015	



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** Special Meeting, September 8, 2015

**AGENDA # 3A(2)**

**SUBJECT:** Discussion of Reappointments to City Boards and Commissions

**DEPARTMENT:** City Clerk

**SUMMARY:** Attached is a list of board/commission members whose terms expired on August 31. Information on attendance and staff liaison recommendations is included, as requested by City Council.

Time is allotted for Council liaisons to offer comments.

The City Clerk's office has chosen to wait until after Council's discussion to contact these members about their interest in being reappointed in case Council has reservations about any of the reappointments

**RECOMMENDED ACTION:** No action is recommended this evening. Council may wish to request reappointments be placed on an upcoming agenda.

**APPROVALS:**

City Manager: \_\_\_\_\_

Department Director: \_\_\_\_\_

REAPPOINTMENTS

BOARD	MEMBER	NEW TERM EXP. DATE	2014 - 2015 ATTENDANCE	STAFF LIAISON	RECOMMENDATION	COUNCIL LIAISON	RECOMMENDATION
Board of Review	Herschel Goldstein	August 2018	100%	Assessor Bush	yes	none	n/a
Board of Review	James Gulley	August 2018	80%	Assessor Bush	yes	none	n/a
Emergency Services Council	Nynier Hall-Brown	August 2018	75%	Public Safety Dir. Cooper	yes	Mayor Pro Tem Levine	
Emergency Services Council	Teresa Roscoe	August 2018	88%	Public Safety Dir. Cooper	yes	Mayor Pro Tem Levine	
Emergency Services Council	Rena Tennenberg	August 2018	63%	Public Safety Dir. Cooper	yes	Mayor Pro Tem Levine	
Ethnic Advisory Commission	Juanita Bell	August 2017	67%	*Comm./Econ. Dev. Dir. Marrone	yes	Mayor McClellan	
Ethnic Advisory Commission	Lana Sherman	August 2017	91%	*Comm./Econ. Dev. Dir. Marrone	maybe	Mayor McClellan	
Independence Day Comm.	Erv Milton	August 2018	100%	Recreation Director Hall	yes	Mayor Pro Tem Levine	
Independence Day Comm.	Lou Landau	August 2018	75%	Recreation Director Hall	yes	Mayor Pro Tem Levine	
Independence Day Comm.	Sharon Levine	August 2018	75%	Recreation Director Hall	yes	Mayor Pro Tem Levine	
Independence Day Comm.	Wayne Lusky	August 2018	50%	Recreation Director Hall	yes	Mayor Pro Tem Levine	
Planning Commission	Joe Brown	August 2018	86%	City Planner Rulkowski	yes	Council Member Seligson	
Planning Commission	Gary Torgow	August 2018	43%	City Planner Rulkowski	yes	Council Member Seligson	
Planning Commission	Marie Walters-Gill	August 2018	93%	City Planner Rulkowski	yes	Council Member Seligson	
Recreation Advisory Board	Michael Auger	August 2018	very poor	Recreation Director Hall	no	Council Member Burns	
Recreation Advisory Board	Edward Hester	August 2018	very poor	Recreation Director Hall	no	Council Member Burns	
Recycling/Env. Conservation	Paul Bannon	August 2018	excellent	Gary Shermetaro	yes	Council Member Burns	
Recycling/Env. Conservation	Carolyn Davis	August 2018	good	Gary Shermetaro	yes	Council Member Burns	
Recycling/Env. Conservation	Jim Head	August 2018	very poor	Gary Shermetaro	no	Council Member Burns	
Recycling/Env. Conservation	Hilarie Williams	August 2018	very poor	Gary Shermetaro	no	Council Member Burns	
Zoning Board of Appeals	Jack Blumenkopf	August 2018	80%	City Planner Rulkowski	yes	none	n/a
Zoning Board of Appeals	Nathan Peiss	August 2018	60%	City Planner Rulkowski	yes	none	n/a

\* Beginning September 2015, staff liaison is Human Resources Director Brooks