



# CITY OF OAK PARK

City Clerk

**Mayor**  
Marian McClellan  
**Mayor Pro Tem**  
Carolyn Burns  
**Council Members**  
Kiesha Speech  
Solomon Radner  
Ken Rich  
**City Manager**  
Erik Tungate

## NOTICE

### SPECIAL COUNCIL MEETINGS OF THE 36<sup>th</sup> OAK PARK CITY COUNCIL

**February 15, 2016 and March 7, 2016  
6:00 PM**

Notice is hereby given that Special City Council Meetings of the Oak Park City Council are scheduled for February 15, 2016 and March 7, 2016 at 6:00 PM. The meetings will be held in the Executive Conference Room of Oak Park City Hall, 14000 Oak Park Blvd., Oak Park, Michigan 48237.

The purpose of the Special Meetings is to conduct the following Special Business as follows:

February 15, 2016

- A. Reappointments to City Boards and Commissions
- B. New Candidate Interviews for City Boards and Commissions

March 7, 2016

- A. New Candidate Interviews for City Boards and Commissions
- B. Appointments to City Boards and Commissions

Notice of the above meeting of the City of Oak Park is given in compliance with the Charter, Section 7.2, and with provisions of Public Act No. 267 of 1976, as amended.

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. The City will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Special Council Meeting will be made with prior notice.

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN  
SPECIAL COUNCIL MEETING OF THE  
35<sup>TH</sup> OAK PARK CITY COUNCIL  
February 15, 2016  
6:00 PM**

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**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. SPECIAL BUSINESS**

A. Reappointments to City Boards and Commissions

B. Interviews of Candidates for Appointment to City Boards and Commissions

6:30 p.m.

**Val Moskalik**

Emergency Services Council	1 <sup>st</sup>	1 vacancy
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6:35 p.m.

**Aaron Schwartz**

BRA/EDC	<i>choices were</i>	1 vacancy
Planning Commission	<i>not prioritized</i>	no vacancies
Zoning Board of Appeals		1 vacancy

6:40 p.m.

**Gloria Jefferson**

Emergency Services Council	1 <sup>st</sup> choice	1 vacancy
Planning Commission	2 <sup>nd</sup> choice	no vacancies

**4. CALL TO THE AUDIENCE**

Each speaker's remarks are a matter of public record; and the speaker, alone, is responsible for his or her comments; the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. There is a three minute time limit per speaker.

**5. ADJOURNMENT**



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** Special Meeting, February 15, 2016

**AGENDA #**

**3A**

**SUBJECT:** Reappointments to City Boards and Commissions

**DEPARTMENT:** City Clerk

**SUMMARY:** Attached is a list of board/commission members whose terms expire on February 29, 2016. Attendance information is included, as are recommendations from staff and council liaisons.

**RECOMMENDED ACTION:** To reappoint the following as indicated:

<b>BOARD</b>	<b>APPOINTEE</b>	<b>TERM TO EXPIRE</b>
Arts and Cultural Commission	Lynn Copeland	February 2019
Arts and Cultural Commission	Dawn Sketch	February 2019
Beautification Advisory Commission	<i>Alice Reed</i>	February 2019
Beautification Advisory Commission	Joyce Schulman	February 2019
Beautification Advisory Commission	Judy Simmons	February 2019
Beautification Advisory Commission	Larry Wilson	February 2019
BRA/EDC	Joe Brown	February 2022
BRA/EDC	Lou Landau	February 2022
Building Board of Appeals	Cameron Cummings	February 2018
Building Board of Appeals	Richard Readus	February 2018
Communication Commission	<i>Nathan Peiss</i>	February 2019
Communication Commission	Desmond Travis	February 2019
Local Officers Compensation Comm.	Andrew Hylton	February 2023
Local Officers Compensation Comm.	Chelsea Barnes	February 2023

and to direct the City Clerk to send letters of appreciation to the following for their past service:

Beautification Advisory Comm.	Jason	Deneau
BRA/EDC	Thomas	Storey
Building Board of Appeals	Michael	Eizelman
Building Board of Appeals	Asher	Groundland
Building Board of Appeals	Kevin	Keys
Local Officers Compensation Comm.	Tom	McPhillips

**APPROVALS:**

City Manager: \_\_\_\_\_

Department Director: 

BOARD	NAME, FIRST	NAME, LAST	NEW TERM EXP. DATE	2015 ATTENDANCE	STAFF LIAISON	STAFF RECOMMEND	COUNCIL LIAISON	COUNCIL RECOMMEND	REAPPOINT
Arts and Cultural Commission	Lynn	Copeland	Feb. 2019	100%	Denise DeSantis	Yes	Ken Rich		
	Dawn	Sketch	Feb. 2019	100%		Yes			
Beautification Advisory Comm.	Jason	Deneau	Feb. 2019	0%	Kevin Yee	No	Kiesha Speech		
	Alice	Reed	Feb. 2019	20%					
	Joyce	Schulman	Feb. 2019	80%		Yes			
	Judy	Simmons	Feb. 2019	80%		Yes			
	Larry	Wilson	Feb. 2019	0%					
<p><i>Note: Ms. Reed had surgery last year for injuries resulting from a fall. She wishes to be considered for reappointment and understands she needs to attend more meetings.</i></p> <p><i>Note: There has only been one meeting since Mr. Wilson was appointed.</i></p>									
BRA/EDC	Joe	Brown	Feb. 2022	100%	Kim Marrone	Yes	Ken Rich and		
	Lou	Landau	Feb. 2022	100%		Yes	Kiesha Speech		
	<del>Thomas</del>	<del>Storey</del>	<i>Doesn't want to be reappointed.</i>						n/a
Building Board of Appeals	Cameron	Cummings	Feb. 2018	n/a	Dan Fairless	Yes	n/a		
	Richard	Readus	Feb. 2018	n/a		Yes			
	<del>Michael</del>	<del>Eizelman</del>	<i>Doesn't want to be reappointed.</i>						n/a
	<del>Asher</del>	<del>Groundland</del>	<i>Doesn't want to be reappointed.</i>						n/a
	<del>Kevin</del>	<del>Keys</del>	<i>Doesn't want to be reappointed.</i>						n/a
Communication Commission	Nathan	Peiss	Feb. 2019	33%	Denise DeSantis	Yes	Kiesha Speech		
	Desmond	Travis	Feb. 2019	75%		Yes			
<p><i>Note: Mr. Peiss has been ill, but is on the mend.</i></p>									
Local Officers Compensation Commission	Andrew	Hylton	Feb 2023		Ed Norris	Yes	n/a		
	Chelsea	Barnes	Feb 2023			Yes			
	<del>Tom</del>	<del>McPhillips</del>	<i>Doesn't want to be reappointed.</i>						n/a



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** Special Meeting, February 15, 2016

**AGENDA #**

**3B**

**SUBJECT:** Interviews of Applicants for City Boards and Commissions

**DEPARTMENT:** City Clerk

**SUMMARY:** Three interviews are scheduled for the February 15, 2016 Special City Council Meeting. An additional six interviews have been scheduled for the March 7, 2016 Special City Council Meeting.

Applications for all nine candidates are included with this report. In addition, you will find an application from Donald Cohen for the Zoning Board of Appeals. Mr. Cohen is unfortunately out of town until March 22. Given that Mr. Cohen has previously served on the ZBA, and only resigned his position due to health concerns, Council may wish to discuss if a formal interview is necessary.

Two other applications are included in this packet. One is from Andrew Cissell. Mr. Cissell's current residency in Oak Park began on April 9, 2014. He was previously registered to vote in Oak Park from April 25 – June 12, 2013. Council may wish to discuss if those previous 48 days should count toward the 2-year residency requirement.

The other application is from Ramona Prater, who, as of February 10, 2016, is not registered to vote in Oak Park.

Descriptions of the boards and commissions with vacancies is included in this packet.

**APPROVALS:**

City Manager:

Department Director:

REQUESTS FOR APPOINTMENT

			Arts & Cultural	Beautification	Board of Review	Board of Trustees - Employee Ret. Sys.	Board of Trustees - Public Safety Ret. Sys.	Brownfield Redvlpmt./ Economic Dev. Corp.	Building Bd of Appeals	Communications Comm.	Compensation Comm.	Corridor Improvement Authority	Election Commission	Emergency Services	Ethnic Advisory	Independence Day	Library Board	Municipal Bldg. Auth.	Planning	Recreation Advisory	Recycling & Environmental	Zoning Board of Appeals
	<b>Current Vacancies</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>1</b>	
	<b>Appointing Authority</b>	<b>C</b>	<b>C</b>	<b>C</b>	<b>C</b>	<b>C</b>	<b>M</b>	<b>C</b>	<b>C</b>	<b>M</b>	<b>M</b>	<b>C</b>	<b>C</b>	<b>M</b>	<b>C</b>	<b>C</b>	<b>C</b>	<b>M</b>	<b>C</b>	<b>C</b>	<b>C</b>	
<b>CANDIDATES</b>	Val Moskalik												1									
	Aaron Schwartz						1												2			3
	Donald Cohen																					1
	Gloria Jefferson												1									
	Brenda Moseley	3	1												2							
	Ayanna Smith			2			1					3										
	Matthew A. McCall				3				2								1					
	Robert Buxbaum						1															
	Pamela Shriman									1	2								3			4
	Lawrence Reuben	2								1												
	*Andrew Cissell		2																3		1	
	**Ramona Prater																			1		
	*Doesn't meet 2-year residency requirement until April 7, 2016.										Appointing Authority: C = Council; M = Mayor											
	** Not yet registered to vote in Oak Park										Preferences are expressed numerically. 1 = first choice.											



**REQUEST FOR APPOINTMENT TO  
CITY BOARD, COMMISSION OR COMMITTEE**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

Date: \_\_\_\_\_  
Email: \_\_\_\_\_  
Date Residency Established: \_\_\_\_\_

Please briefly list any qualifications you feel apply to the particular Board, Commission or Committee to which you are applying:

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Please indicate your board preferences by using "1" for first choice, "2" for second, "3" for third:

- ARTS & CULTURAL COMMISSION**  
Meets 3<sup>rd</sup> Wednesday of each month at 7:00 pm  
Promotes community interest in, and awareness of, the fine and performing arts by procuring funds and sponsoring art exhibits, theatrical and musical performances and other cultural activities
- BEAUTIFICATION ADVISORY COMMISSION**  
Meets 3<sup>rd</sup> Tuesday of each month  
Advisory to City Council and Department of Public Works on matters of aesthetics and Cleanliness in the City and conducts the Annual Clean-up Fix-up Campaign
- BOARD OF REVIEW**  
Meets annually in March  
Hears appeals on property assessments
- BOARD OF TRUSTEES – EMPLOYEES’ RETIREMENT SYSTEM**  
Meets quarterly – 4<sup>th</sup> Monday at 3:30 pm  
Administers Retirement System
- BUILDING BOARD OF APPEALS**  
Meetings are held on request  
Hears appeals on the enforcement of the construction codes of the Building Division of the Department of Technical & Planning
- COMMUNICATIONS COMMISSION**  
Meets quarterly, on 3<sup>rd</sup> Thursday at 7:00 pm  
Monitors the relationship between the franchisee and the City as it impacts cable service to our Residents. Members must subscribe to cable television
- DOWNSPOUT BOARD OF APPEALS**  
Meetings are held on request  
Reviews necessity for exceptions to law requiring disconnection of downspouts
- ELECTION COMMISSION**  
Meetings are held on request  
Assists City Clerk during Elections
- EMERGENCY SERVICES COUNCIL**  
Meets 2<sup>nd</sup> Monday of each month, except July and August, at 7:00 pm  
Advisory to City Council and Public Safety on matters relating to emergency management and natural disasters
- ETHNIC ADVISORY COMMISSION**  
Meets 2<sup>nd</sup> Thursday of each month at 7:30  
Mission is to recognize, maintain, communicate and celebrate the cultural richness of our community

- INDEPENDENCE DAY COMMISSION**  
Meets at 7:00 in the 1<sup>st</sup> Wednesday of each month from February through June and once in September, unless otherwise designated
- LOCAL OFFICERS COMPENSATION COMMISSION**  
Meetings are held in odd years  
Determines the salary of Mayor and City Council
- LIBRARY AUTHORITY**  
Meets 3<sup>rd</sup> Tuesday of each month at 7:30 pm
- PLANNING COMMISSION**  
Meets 2<sup>nd</sup> Monday of each month at 7:30 pm  
Advisory to City Council on zoning/planning requests
- RECREATION ADVISORY BOARD**  
Meets 3<sup>rd</sup> Wednesday of each month at 7:00 pm  
Advisory to City Council and Recreation Department on recreational programming
- RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION**  
Meets 6 times a year on 3<sup>rd</sup> Thursday of the month: February, April, June, August, October and December
- ZONING BOARD OF APPEALS**  
Meets 4<sup>th</sup> Tuesday of each Month at 7:30 pm  
Hears variance appeals and requests from the strict enforcement of the Zoning Ordinance

Please list your favorite hobbies or interests: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Are you able to commit to attending the meetings as indicated for the Board/Committee/Commission which you have applied: \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Unsure

- INSTRUCTIONS: Please complete this form in one of the following manners:
- a. Electronically, save the completed form, and then email a copy to: [ssumner@ci.oak-park.mi.us](mailto:ssumner@ci.oak-park.mi.us)
  - b. Print the form and deliver it to the City Clerk's office in person
  - c. U.S. Mail to: Stephanie Sumner, Deputy City Clerk / Director of Elections  
14000 Oak Park Boulevard, Oak Park, MI 48237

A copy of this form is available in the City Clerk's Office

You are invited to attend all meetings of any of the Boards, Committees or Commissions in which you may be interested.

**OAK PARK CITY CLERK, 14000 OAK PARK BLVD, OAK PARK, MI 48237- 248-691-7544**

<b>DEPARTMENTAL USE ONLY:</b>	
Date Received: _____	Date Registered to Vote: _____
Forwarded to City Council: _____	Date appointed: _____
Board/Commission Appointed to: _____	
Notification of appointment: _____	
Rev: 1/25/2015	

**Val Moskalik**

***Candidate for Emergency Services Council***

Like many residents, I had not given much thought to emergency and disaster planning until last year's flood. I naively believed that we were somehow immune to natural disasters and emergencies and that if anything did happen, Public Safety or the Red Cross or FEMA or someone would respond quickly and save us. The flood opened my eyes.

I have spent the past six months developing an emergency plan for my family – which is still a work in progress— but I believe it is vitally important that all of our residents become more aware of what they can do to protect themselves and their loved ones in the case of a future emergency or natural disaster. I would be honored to share what I have learned about emergency management with the community and to support and advise the City Council and Public Safety department in whatever capacity needed.

As for my professional background, I have an MBA in marketing and spent the past seven years working in grassroots and community marketing for a trade school and then a public school system. My primary duties included developing community partnerships, disseminating information to the community, and hosting information and assimilation events. I was also responsible for attracting press coverage whenever possible.

Last month I was appointed to a fifth term on the board of Jefferson East Inc., a \$1M economic development non-profit in Detroit serving the East Jefferson corridor from Alter Road to I-375. This will be my second term as Executive Vice President and I co-chair the marketing committee. I served as the President of JEI's predecessor, the Jefferson East Business Association, from 2012 until mid-2013 when we merged with the East Jefferson Corridor Collaborative to become Jefferson East Inc.

I have been a resident of Oak Park since 1999 and am currently serving on the Economic Development Corporation/ Brownfield Redevelopment Authority though we have only met once since my appointment.



# CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

Please complete, sign and date application form and return to:  
City Clerk's Office  
Attn: Boards & Commissions  
14000 Oak Park Boulevard  
Oak Park, MI 48237-2082  
Fax: (248) 691-7167 Office: (248) 691-7544  
Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |                                                                        |                                                                                     |                                                                     |
|------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Arts & Cultural Commission _____              | <input checked="" type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input type="checkbox"/> Beautification Advisory Commission _____      | <input type="checkbox"/> Election Commission _____                                  | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                         | <input type="checkbox"/> Emergency Services Council _____                           | <input checked="" type="checkbox"/> Planning Commission _____       |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____ | <input type="checkbox"/> Ethnic Advisory Commission _____                           | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____               | <input type="checkbox"/> Independence Day Commission _____                          | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input type="checkbox"/> Communications Commission _____               | <input type="checkbox"/> Library Board _____                                        | <input checked="" type="checkbox"/> Zoning Board of Appeals _____   |

### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: Aaron Schwartz

Current Address: 14231 Manhattan St. Oak Park, Michigan 48237  
Street City Zip

Email Address: THERISHBI@GMAIL.COM

Home Phone: 248-556-5163 Cell Phone: 313-300-5617 Work Phone: 313-887-6222

Date Residency Established: 6/19/2006 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: Hamilton Anderson Associates Occupation: Project Coordinator

Professional Qualifications and/or Work Experience: Intern Urban Planner. I have also served (via a consulting firm) as city staff in the Building/Planning Department in the city of Riverview.

Educational Background: MA, Urban Planning - Wayne State University, 2014. BA, Political Science - University of Michigan-Dearborn, 2000. AA, Liberal Arts - Oakland Community College, 1995.

Community Activities and/or Other Experience: Communications Chair, Wayne State Student Urban Planners (2007-2010), Notary Public, Oakland County, Michigan (Commission expires 8-31-2019).

Secretary and Board member, Congregation Beth Shalom (2015-Present). Treasurer and Board member, Congregation Beth Shalom (2013-2015). Treasurer and Board member, Congregation Hava Nashira (2009-2012).

Treasurer and Board member, Isaac Agree Downtown Synagogue (2006-2009).

### ACKNOWLEDGMENT:

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature:  Date: August 20, 2015

**(City Clerk's Office Use Only Below this Line)**

Date Received: \_\_\_\_\_

Signed Acknowledgement:  Yes  No

Term Ending: \_\_\_\_\_

Staff Liaison: \_\_\_\_\_

Interview Date: \_\_\_\_\_

Board or Commission: \_\_\_\_\_

Letter Sent:  Yes  No / Date \_\_\_\_\_

Liaison Notified:  Yes  No / Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_

Appointed:  Yes  No

Motion Number: \_\_\_\_\_



**CITY OF OAK PARK  
BOARDS & COMMISSIONS APPLICATION**

Please complete, sign and date application form and return to:

City Clerk's Office

Attn: Boards & Commissions

14000 Oak Park Boulevard

Oak Park, MI 48237-2082

Fax: (248) 691-7167 Office: (248) 691-7544

Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |                                                                        |                                                                          |                                                                     |
|------------------------------------------------------------------------|--------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Arts & Cultural Commission _____              | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input type="checkbox"/> Beautification Advisory Commission _____      | <input type="checkbox"/> Election Commission _____                       | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                         | <input type="checkbox"/> Emergency Services Council _____                | <input type="checkbox"/> Planning Commission _____                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____ | <input type="checkbox"/> Ethnic Advisory Commission _____                | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____               | <input type="checkbox"/> Independence Day Commission _____               | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input type="checkbox"/> Communications Commission _____               | <input type="checkbox"/> Library Board _____                             | <input checked="" type="checkbox"/> Zoning Board of Appeals _____   |

**APPLICANT INFORMATION (Please type or print answers to all questions):**

Name: Donald Cohen

Current Address: 10200 Dartmouth St

Email Address: doncte@comcast.net Street City Zip

Home Phone: 248 543 0305 Cell Phone: 248 760 9950 Work Phone: \_\_\_\_\_

✓ Date Residency Established: June, 1964 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: Ford Motor Company Occupation: Manager (Retired)

Professional Qualifications and/or Work Experience: \_\_\_\_\_

Educational Background: BSIM Lawrence Tech; Oak Park High School

Community Activities and/or Other Experience: Previous member Oak Park Zoning Board of Appeals, Planning C Commission, Oak Park Board of Education

**ACKNOWLEDGMENT:**

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: *Donald Cohen* Date: 8/31/15

*(City Clerk's Office Use Only Below this Line)*

Date Received: <u>8-31-15</u>	Interview Date: _____	Council Meeting Date: _____
Signed Acknowledgement: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Board or Commission: _____	Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Term Ending: _____	Letter Sent: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date: _____	Motion Number: _____
Staff Liaison: _____	Liaison Notified: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date: _____	



# CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

Please complete, sign and date application form and return to:  
City Clerk's Office  
Attn: Boards & Commissions  
14000 Oak Park Boulevard  
Oak Park, MI 48237-2082  
Fax: (248) 691-7167 Office: (248) 691-7544  
Email: \_\_\_\_\_

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |                                                                        |                                                                          |                                                                     |
|------------------------------------------------------------------------|--------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Arts & Cultural Commission _____              | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input type="checkbox"/> Beautification Advisory Commission _____      | <input type="checkbox"/> Election Commission _____                       | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                         | <input type="checkbox"/> Emergency Services Council _____                | <input type="checkbox"/> Planning Commission _____                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____ | <input type="checkbox"/> Ethnic Advisory Commission _____                | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____               | <input type="checkbox"/> Independence Day Commission _____               | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input type="checkbox"/> Communications Commission _____               | <input type="checkbox"/> Library Board _____                             | <input type="checkbox"/> Zoning Board of Appeals _____              |

### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: GLORIA J. JEFFERSON

Current Address: 14140 Cloverdale Street OAK PARK, MICHIGAN 48237  
Street City Zip

Email Address: gjj0809@gmail.com

Home Phone: 1-248-967-4852 Cell Phone: 1-248-862-1748 Work Phone: XX

Date Residency Established: Oct. 1986 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: Retired Occupation: CERTIFIED REGISTERED NURSE ANESTHETIST

Professional Qualifications and/or Work Experience: A health care provider all of my working life. The last 41 years as NURSE ANESTHETIST.

- Educational Background : Graduated from:
- 1) Kellogg Community College , Certificate as LICENSED PRATICAL NURSE
  - 2) Kellogg Community College , School of Nursing, Applied science in nursing - REGISTERED NURSE
  - 3) Grace Hospital School Of Anesthesia, Detroit, Michigan; Diploma in Anesthesiology
  - 4) Siena Heights College 2 years

Community Activities and/or Other Experience: OAK PARK OPTIMIST CLUB PRESIDENT FOR 2 years. Secretary/Treasurer 2 yrs. Volunteer @ Forgotten Harvest

### ACKNOWLEDGMENT:

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information

9-8-15

submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: Maria Poperson Date: Sept. 8, 2015

*(City Clerk's Office Use Only Below this Line)*

Date Received: 9-8-2015  
Signed Acknowledgement:  Yes   
Term Ending: \_\_\_\_\_  
Staff Liaison: \_\_\_\_\_

Interview Date: \_\_\_\_\_  
Board or Commission: \_\_\_\_\_  
Letter Sent:  Yes  No / Date \_\_\_\_\_  
Liaison Notified:  Yes  No / Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_  
Appointed:  Yes  No  
Motion Number: \_\_\_\_\_



# CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

Please complete, sign and date application form and return to:

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Oak Park, MI 48237-2082  
Fax: (248) 691-7167 Office: (248) 691-7544  
Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |                                                                        |                                                                                        |                                                                     |
|------------------------------------------------------------------------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Arts & Cultural Commission _____              | <input checked="" type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. <u>1</u> | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input type="checkbox"/> Beautification Advisory Commission _____      | <input checked="" type="checkbox"/> Election Commission <u>3</u>                       | <input type="checkbox"/> Municipal Building Authority _____         |
| <input checked="" type="checkbox"/> Board of Review <u>2</u>           | <input type="checkbox"/> Emergency Services Council _____                              | <input type="checkbox"/> Planning Commission _____                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____ | <input type="checkbox"/> Ethnic Advisory Commission _____                              | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____               | <input type="checkbox"/> Independence Day Commission _____                             | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input type="checkbox"/> Communications Commission _____               | <input type="checkbox"/> Library Board _____                                           | <input type="checkbox"/> Zoning Board of Appeals _____              |

### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: AYANNA SMITH

Current Address: 23570 MORTON STREET OAK PARK 48237

Email Address: AYANNA@ROCKCASTLECOMPANIES.COM

Home Phone: N/A Cell Phone: 248.497.7241 Work Phone: N/A

Date Residency Established: 8/2010 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: NO

Employer Name: ROCKCASTLE MANAGEMENT LLC Occupation: PRESIDENT/ACCOUNTING PROFESSIONAL

Professional Qualifications and/or Work Experience: BUSINESS MANAGER, VP of Finance, CFO positions with MOSAIC YOUTH THEATRE OF DETROIT, DETROIT JAZZ FESTIVAL

Educational Background: BS FINANCE - WAYNE STATE UNIVERSITY

Community Activities and/or Other Experience: BOARD DIRECTOR - WSMU, SBA, ALUMNI ASSOC BOARD TREASURER - LASHELLE'S SCHOOL OF DANCE FOUNDATION, OAK PARK

### ACKNOWLEDGMENT:

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: *Ayanna Smith* Date: 11/17/2015

(City Clerk's Office Use Only Below this Line)

Date Received: 11/17/2015  
Signed Acknowledgement:  Yes   
Term Ending: \_\_\_\_\_  
Staff Liaison: \_\_\_\_\_

Interview Date: \_\_\_\_\_  
Board or Commission: \_\_\_\_\_  
Letter Sent:  Yes  No / Date \_\_\_\_\_  
Liaison Notified:  Yes  No / Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_  
Appointed:  Yes  No  
Motion Number: \_\_\_\_\_



# CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

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City Clerk's Office  
Attn: Boards & Commissions  
14000 Oak Park Boulevard  
Oak Park, MI 48237-2082  
Fax: (248) 691-7167 Office: (248) 691-7544  
Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |                                                                                 |                                                                          |                                                                     |
|---------------------------------------------------------------------------------|--------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Arts & Cultural Commission <u>3</u>         | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input checked="" type="checkbox"/> Beautification Advisory Commission <u>1</u> | <input type="checkbox"/> Election Commission _____                       | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                                  | <input type="checkbox"/> Emergency Services Council _____                | <input type="checkbox"/> Planning Commission _____                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____          | <input checked="" type="checkbox"/> Ethnic Advisory Commission <u>2</u>  | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____                        | <input type="checkbox"/> Independence Day Commission _____               | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input type="checkbox"/> Communications Commission _____                        | <input type="checkbox"/> Library Board _____                             | <input type="checkbox"/> Zoning Board of Appeals _____              |

### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: BRENDA D. MOSELEY

Current Address: 24201 KENOSHA OAK PARK 48237-1513  
Street City Zip

Email Address: N/A

Home Phone: N/A Cell Phone: 248-818-2479 Work Phone: N/A (RETIREE)

Date Residency Established 08/16/2013 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: N/A

Employer Name: RETIRED, FED'L EMPLOYEE Occupation: N/A

Professional Qualifications and/or Work Experience: DEPT. OF HUD, VETERANS ADMIN.,  
IRS - INTERNAL REVENUE SERVICE, GSA - GENERAL  
SERVICES ADMINISTRATION, DC - DETROIT COMPUTING CENTER

Educational Background: GRADUATED: NORTHERN HIGH SCHOOL, 1959;  
ATTENDED: ROSS LEARNING BUSINESS INSTITUTE 1974  
" DBI - DETROIT BUSINESS INSTITUTE, 1977

Community Activities and/or Other Experience: VOLUNTEER WORK; ASSISTED WITH  
BOOKSTORE SALES AND BLOOD DRIVE IN THE FEDERAL  
BLDG. DELIVERED FOOD BOXES TO SENIOR CITIZENS.

### ACKNOWLEDGMENT:

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: Brenda D. Moseley Date: 10/01/2015

(City Clerk's Office Use Only Below this Line)

Date Received: <u>10-1-15</u>	Interview Date: _____	Council Meeting Date: _____
Signed Acknowledgement: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Board or Commission: _____	Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Term Ending: _____	Letter Sent: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	Motion Number: _____
Staff Liaison: _____	Liaison Notified: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	

Oct 6, 2015

RE: OTHER EXPERIENCE:

My community activities were along with volunteer work -

1. Sold watermelons at the state fair.
2. Hostess at a tea party for Mayor Coleman A. Young.
3. Cleaned school grounds at elementary and middle schools.
4. Also cleaned one gas station and one small park area.
5. My 11 year old (at the time) granddaughter and I worked volunteer hours at Gleasons packing and stocking shelves.
6. Angel's night volunteer, patrolled certain streets and served dinners.
7. Delivered food boxes to the senior citizens.
8. Donated clothes to the nursing homes, also books and magazines.
9. Sold books etc. for CFC in the Federal Building in Detroit. (Combined Federal Campaign), over

- ✓ 10. assisted with the blood drive on my job.
11. Assisted with selling cookies, cakes etc on my job.
12. Sold mini Christmas trees, Cards, Easter baskets, Easter Bunnies and towels, lotions and balloons also, candles, Christmas wreaths that my sister made.

248-818-12479  
Brenda Moseley  
24201 Kenosha  
Oak Park, MI 48237



# CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

Please complete, sign and date application form and return to:  
City Clerk's Office  
Attn: Boards & Commissions  
14000 Oak Park Boulevard  
Oak Park, MI 48237-2082  
Fax: (248) 691-7167 Office: (248) 691-7544  
Email: cbrown@ci.oak-park.mi.us

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |                                                                          |                                                                          |                                                                     |
|--------------------------------------------------------------------------|--------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Arts & Cultural Commission _____                | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input type="checkbox"/> Beautification Advisory Commission _____        | <input type="checkbox"/> Election Commission _____                       | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                           | <input type="checkbox"/> Emergency Services Council _____                | <input checked="" type="checkbox"/> Planning Commission _____       |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____   | <input type="checkbox"/> Ethnic Advisory Commission _____                | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____                 | <input type="checkbox"/> Independence Day Commission _____               | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input checked="" type="checkbox"/> Communications Commission _____      | <input type="checkbox"/> Library Board _____                             | <input checked="" type="checkbox"/> Zoning Board of Appeals _____   |
| <input checked="" type="checkbox"/> Corridor Improvement Authority _____ |                                                                          |                                                                     |

### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: Pamela Shriman

Current Address: 14011 Boyman - O.P. 48237  
Street City Zip

Email Address: pamelashriman@space.com

Home Phone: \_\_\_\_\_ Cell Phone: 248 505 5844 Work Phone: leave message please

Date Residency Established: 1990 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: Energy, Beautification in O.P.

Employer Name: \_\_\_\_\_ Occupation: Retired teacher

Professional Qualifications and/or Work Experience: teacher, Masters BA, journalism

Educational Background: see above

Community Activities and/or Other Experience: The 2 Commissions Greening of Detroit Yrd Era

### ACKNOWLEDGMENT:

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: P Shriman Date: 1/20/16

(City Clerk's Office Use Only Below this Line)

Date Received: <u>1-20-2016</u>	Interview Date: _____	Council Meeting Date: _____
Signed Acknowledgement: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Board or Commission: _____	Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Term Ending: _____	Letter Sent: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	Motion Number: _____
Staff Liaison: _____	Liaison Notified: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date: _____	



# CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

Please complete, sign and date application form and return to:

City Clerk's Office

Attn: Boards & Commissions

14000 Oak Park Boulevard

Oak Park, MI 48237-2082

Fax: (248) 691-7167 Office: (248) 691-7544

Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |                                                                         |                                                                          |                                                                     |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Arts & Cultural Commission <u>2</u> | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input type="checkbox"/> Beautification Advisory Commission _____       | <input type="checkbox"/> Election Commission _____                       | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                          | <input type="checkbox"/> Emergency Services Council _____                | <input type="checkbox"/> Planning Commission _____                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____  | <input type="checkbox"/> Ethnic Advisory Commission _____                | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____                | <input type="checkbox"/> Independence Day Commission _____               | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input checked="" type="checkbox"/> Communications Commission <u>1</u>  | <input type="checkbox"/> Library Board _____                             | <input type="checkbox"/> Zoning Board of Appeals _____              |

### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: Laurence S. Reuben

Current Address: 26070 Radcliff Place Oak Park MI 48237  
Street City Zip

Email Address: picturethatstime@gmail.com

Home Phone: \_\_\_\_\_ Cell Phone: 917.544.6787 Work Phone: \_\_\_\_\_

Date Residency Established: 8.9.2015 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Professional Qualifications and/or Work Experience: Professional Photo Journalist

Educational Background: Bachelors of Science, Nursing

Community Activities and/or Other Experience: \_\_\_\_\_

### ACKNOWLEDGMENT:

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Signature: [Signature] Date: \_\_\_\_\_

(City Clerk's Office Use Only Below this Line)

Date Received: \_\_\_\_\_

Signed Acknowledgement:  Yes  No

Term Ending: \_\_\_\_\_

Staff Liaison: \_\_\_\_\_

Interview Date: \_\_\_\_\_

Board or Commission: \_\_\_\_\_

Letter Sent:  Yes  No / Date \_\_\_\_\_

Liaison Notified:  Yes  No / Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_

Appointed:  Yes  No

Motion Number: \_\_\_\_\_



# CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

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Attn: Boards & Commissions  
14000 Oak Park Boulevard  
Oak Park, MI 48237-2082  
Fax: (248) 691-7167 Office: (248) 691-7544  
Email: cbrown@ci.oak-park.mi.us

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- |                                                                        |                                                                                     |                                                                     |
|------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Arts & Cultural Commission _____              | <input checked="" type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input type="checkbox"/> Beautification Advisory Commission _____      | <input type="checkbox"/> Election Commission _____                                  | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                         | <input type="checkbox"/> Emergency Services Council _____                           | <input type="checkbox"/> Planning Commission _____                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____ | <input type="checkbox"/> Ethnic Advisory Commission _____                           | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____               | <input type="checkbox"/> Independence Day Commission _____                          | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input type="checkbox"/> Communications Commission _____               | <input type="checkbox"/> Library Board _____                                        | <input type="checkbox"/> Zoning Board of Appeals _____              |
| <input type="checkbox"/> Corridor Improvement Authority _____          |                                                                                     |                                                                     |

### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: Robert E. Buxbaum

Current Address: 25451 Gardner Oak Park 48237  
Street City Zip

Email Address: buxbaum@rebresearch.com

Home Phone: 248-547-2076 Cell Phone: 248-210-0524 Work Phone: 248-545-0155

Date Residency Established: December, 1994 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: Oak Park, Economic Development + Brownfield

Employer Name: REB Research Occupation: Engineer

Professional Qualifications and/or Work Experience: PhD, Chemical Engineering, Professional Engineer,  
40 years experience in Engineering  
Asst. Prof at MSU / Wayne St. Univ.

Educational Background: PhD in Chemical Engineering, Princeton Univ  
BE in Chemical Engineering

Community Activities and/or Other Experience: Precinct Delegate, 3<sup>rd</sup> Precinct, O.P.

### ACKNOWLEDGMENT:

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Signature: [Signature] Date: Dec. 28, 2015

(City Clerk's Office Use Only Below this Line)

Date Received: <u>12-28-2015</u>	Interview Date: _____	Council Meeting Date: _____
Signed Acknowledgement: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Board or Commission: _____	Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Term Ending: _____	Letter Sent: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	Motion Number: _____
Staff Liaison: _____	Liaison Notified: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	



# CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

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Attn: Boards & Commissions

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Oak Park, MI 48237-2082

Fax: (248) 691-7167 Office: (248) 691-7544

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- |                                                                                      |                                                                          |                                                                     |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Arts & Cultural Commission _____                            | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____    |
| <input type="checkbox"/> Beautification Advisory Commission _____                    | <input type="checkbox"/> Election Commission _____                       | <input type="checkbox"/> Municipal Building Authority _____         |
| <input type="checkbox"/> Board of Review _____                                       | <input type="checkbox"/> Emergency Services Council _____                | <input type="checkbox"/> Planning Commission _____                  |
| <input checked="" type="checkbox"/> Board of Trustees (Emp. Retirement Sys) <u>3</u> | <input type="checkbox"/> Ethnic Advisory Commission _____                | <input type="checkbox"/> Recreation Advisory Board _____            |
| <input type="checkbox"/> Building Board of Appeals _____                             | <input type="checkbox"/> Independence Day Commission _____               | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input checked="" type="checkbox"/> Communications Commission <u>2</u>               | <input checked="" type="checkbox"/> Library Board <u>1</u>               | <input type="checkbox"/> Zoning Board of Appeals _____              |

### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: Matthew Albert McCall

Current Address: 13660 Sherwood St Oak Park 48237  
City Zip

Email Address: themattedness@gmail.com

Home Phone: 248 404 5304 Cell Phone: Same Work Phone: 248 542 9205

Date Residency Established: 9/26/2007 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: Royal Oak Township Library Occupation: Director

Professional Qualifications and/or Work Experience: Previous employee Oak Park Public Library (13+ years)  
Director Royal Oak Township Library (current)

Educational Background: Associates of the Arts, Wayne County College District

Community Activities and/or Other Experience: President, Friends of the Oak Park Library  
MLA Directors & Trustees Training, Lansing Michigan. 2015  
TLN Directors & Trustees Training, Noul Michigan. 2012-2015

### ACKNOWLEDGMENT:

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Signature: [Signature] Date: 11/30/2015

(City Clerk's Office Use Only Below this Line)

Date Received: 12-21-2015  
Signed Acknowledgement:  Yes  No  
Term Ending: \_\_\_\_\_  
Staff Liaison: \_\_\_\_\_

Interview Date: \_\_\_\_\_  
Board or Commission: \_\_\_\_\_  
Letter Sent:  Yes  No / Date \_\_\_\_\_  
Liaison Notified:  Yes  No / Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_  
Appointed:  Yes  No  
Motion Number: \_\_\_\_\_



# CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

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Fax: (248) 691-7167 Office: (248) 691-7544  
Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

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- |                                                                                 |                                                                          |                                                                                   |
|---------------------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <input type="checkbox"/> Arts & Cultural Commission _____                       | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____                  |
| <input checked="" type="checkbox"/> Beautification Advisory Commission <u>2</u> | <input type="checkbox"/> Election Commission _____                       | <input type="checkbox"/> Municipal Building Authority _____                       |
| <input type="checkbox"/> Board of Review _____                                  | <input type="checkbox"/> Emergency Services Council _____                | <input checked="" type="checkbox"/> Planning Commission <u>3</u>                  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____          | <input type="checkbox"/> Ethnic Advisory Commission _____                | <input type="checkbox"/> Recreation Advisory Board _____                          |
| <input type="checkbox"/> Building Board of Appeals _____                        | <input type="checkbox"/> Independence Day Commission _____               | <input checked="" type="checkbox"/> Recycling & Environmental Commission <u>1</u> |
| <input type="checkbox"/> Communications Commission _____                        | <input type="checkbox"/> Library Board _____                             | <input type="checkbox"/> Zoning Board of Appeals _____                            |

### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: Andrew Cissell

Current Address: 23260 Censselaer Oak Park 48237  
City Zip

Email Address: acissell174@yahoo.com

Home Phone: \_\_\_\_\_ Cell Phone: 248-850-6857 Work Phone: \_\_\_\_\_

Date Residency Established: 05/13 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: Detroit Compassion Club Occupation: C.E.O.

Professional Qualifications and/or Work Experience: Bachelors Degree in Finance, CEO of a non-profit compassion club, ran for state representative. I work great with people and love to give back to my community.

Educational Background: Bachelors Degree in Finance from the University of Michigan-Dearborn.

Community Activities and/or Other Experience: Ran for state representative, successfully passed ballot initiatives throughout all 6 cities in the 27th district; and am a member of the Oakland County Young Democrats.

### ACKNOWLEDGMENT:

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: Andrew Cissell Date: 12/19/15  
Andrew Cissell

(City Clerk's Office Use Only Below this Line)

Date Received: <u>12-21-2015</u>	Interview Date: _____	Council Meeting Date: _____
Signed Acknowledgement: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Board or Commission: _____	Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Term Ending: _____	Letter Sent: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	Motion Number: _____
Staff Liaison: _____	Liaison Notified: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date: _____	



## City of Oak Park

14000 Oak Park Blvd., Oak Park, MI 48237

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

Tel: 248-691-7410

Fax: 248-691-7171

### Mayor

Marian McClellan

Mayor Pro Tem

Paul Levine

Councilmembers

Michael M. Seligson

Carolyn Burns

Kiesha Speech

City Manager

Erik Tungate

TIME: 9 AM

DATE: 10/14/15

NAME Ramona J. Prater

ADDRESS 29061 Church

CITY Oak Park STATE MI ZIP 48237 PHONE 313-585-3203

COMMENT: Good Morning Madame Mayor!  
I hope this note finds you well!  
We met over the summer at the Wellocks'  
home. They were having an anniversary BBQ  
and birthday celebration. (I sang Happy Birthday!)  
We spoke concerning my upcoming move back to  
Oak Park, you also mentioned that you'd like to put  
me on the park's recreation committee??  
Well, I'm all moved in just across the road.  
I have misplaced your card during the move.  
Please call me at your earliest opportunity.  
I'd love to help with re-election as well!  
Make this a Grand Day! Regards, Ramona

Prater

313-585-3203

# Ramona J. Prater

24061 CHURCH ST. OAK PARK, MI 48075 [ramonaprater@me.com](mailto:ramonaprater@me.com) TEL 313-585-3203

@RADIORAMONA

## Profile

I am extremely passionate about developing campaigns and concepts to engage and connect people. To inform and equip via media and events that change, entertain and enrich lives. I have worked in Major Market Radio & Network Television for more than 15 years. Ultimately, I am a media enthusiast, with a keen interest in all forms of social media and how it continues to affect the health and welfare of our daily lives and choices.

## Experience

**CHIEF OF STAFF/MEDIA DIRECTOR, DETROIT CITY COUNCIL, DETROIT, MI 2012  
– JUNE 2013**

Handled writing, production, and editing of all content for the Council President's blog and website, including news conferences and features covering various events in metro Detroit. Wrote copy for digital marketing messages, commercials, branding campaigns, event promotions and assets, online materials, fliers, signs and promotional ads. I was responsible for creative work across all media types including radio, television and social media sites. Created the Council President's office and administrative budgets, maintaining collaborative relationships between the Council President and the citizens of the city. Liaise between various government offices, ensuring policy reflects and serves the citizens of Detroit, based on the city charter.

## **TALK SHOW HOST/NEWS DIRECTOR, RADIO ONE, DETROIT, MI 5/2010 - 8/2011**

As News & Community Affairs Director, I was responsible for writing copy for digital marketing messages, commercials, branding campaigns, event promotions online materials, fliers, signs and promotional ads. I created the F'Club Radio Show airing during afternoon drive on our news talk station WCHB AM. I assisted the Program Director and General manager with creative direction, development and production of marketing materials including internal and external communication, videos, and presentations for use by sales department. Created our social media presence and public relations material related to the show and station. This was a highly successful, interactive magazine-style talk show highlighting the Fabulous Life of the Forties, Fifties, into Forever!

## **PERSONALITY/NEWS DIRECTOR, CLEAR CHANNEL RADIO**

DETROIT, MI 6/2005 - 3/2010

As an on air personality for FM 98 WJLB & MIX 92.3 Stations, I Created and managed overall copywriting components for daily news, traffic, weather and advertising during our flagship morning drive show to include branding the products, follow up information on website, and community events as requested. Worked in conjunction our Promotions Team on special events for the Steve Harvey Morning Show/Detroit brand creating the city's largest Old School Skating Party, Red Carpet Movie Premiere, & Comedy Tour. Served as an Event Host, and Brand Development specialist for new clients.

## **NEWS PRODUCER, POST NEWSWEEK STATIONS WDIV TV 4**

DETROIT, MI 1/2002 - 5/2005

As a Special Projects Producer, I produced feature segments in our consumer affairs, lifestyles, and investigative units for two of the station's largest clients. Supported and backed up other marketing team efforts, as directed by the news director and marketing teams. Worked on brand and promotional strategy producing segments for various celebrities (Eminem, Madonna, Aretha Franklin, Kid Rock, Ice Cube, Tyler Perry, Denzel Washington, and others) covering "behind the scenes" footage on tour shows, music video shoots. Assisted the production team with production of the Annual Fireworks and America's Thanksgiving Day Parade shows.

## **DIRECTOR OF PROGRAMMING, CHRISTIAN TELEVISION NETWORK**

DETROIT, MI 1/1998- 1/2002

I was responsible for securing and creating programming for this 24-hour broadcast station. Created all promotional and advertising campaigns. TV Co-Host for the daily Live Flagship shows. Translated key objectives supplied by President of network and sales staff to production team to produce effective and entertaining television programming. Researched market trends in order to fully understand our viewing audience to meet their needs and keep their attention. Proofread all copy submitted by the creative team ensured information accuracy. Assisted in the creation of all and copy for marketing, advertising and related on- air and print material.

## Education

Specs Howard School of Broadcast Arts, Southfield, MI - Radio/Television  
Broadcasting, 1989

Henry Ford Community College, Dearborn MI – Radio/Television Broadcasting

## Skills

Marketing, Strategic Planning, Communications, Brand Management and Content  
Specialist for Print, Radio, TV, and Online Campaigns, Social Media, Communications,  
On Air talent and presenter, Motivational speaker, Event creator/planner, Mentoring,  
Archetypal Idea Developer, People Enthusiast, Program Implementation.



## **ARTS AND CULTURAL COMMISSION**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7544 • Fax: (248) 691-7167

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

### STATUTE(S)

Established by Resolution of City Council on September 23, 1974. CM-9-591-74

Amended by Resolution of City Council on December 16, 2013. CM-12-459-13

### APPOINTING AUTHORITY

City Council

### COMPOSITION

11 members

2 non-voting members: a member of Council and a staff liaison

### TERMS

3 years

Expiration: February 28

### MEETINGS

4<sup>th</sup> Wednesday monthly at 7:00 p.m.

Oak Park Community Center, 14300 Oak Park Blvd.

### PURPOSE

To act as an advisory commission to the City Council; to consider, study and recommend plans for the development of city-wide cultural programs; to promote, coordinate and develop the performing and creative arts with the objective of bringing together the arts and the community; to make recommendations for programs for cultural opportunities and experiences for the citizens of Oak Park and to facilitate communications with the Michigan Council for the Arts; and to investigate possibilities of obtaining grants to aid programs and to make recommendations on available resources to Council.

### BY-LAWS

No

### RULES OF PROCEDURE

No

Updated: November 11, 2015



## **BEAUTIFICATION ADVISORY COMMISSION**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7544 • Fax: (248) 691-7167

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

### STATUTE(S)

Ordinance. Chapter 2-Administration, Article III. Boards and Commission, Division 4. – Beautification Advisory Commission, of the Code of Ordinances.

### APPOINTING AUTHORITY

City Council

### COMPOSITION

19 members

2 non-voting members: a member of Council and a staff liaison

### TERMS

3 years

Expiration: February 28

### MEETINGS

3<sup>rd</sup> Tuesday of February, April, May, June, September and December at 7:00 p.m.

Oak Park Community Center, 14300 Oak Park Blvd.

### PURPOSE

Consider and propose programs which would improve the physical appearance of the community and implement such programs as may be approved by the city council; annually organize and carry out a short-term campaign to encourage citizen participation in activities designed to beautify the city; and report blight to the code enforcement division of the Department of Technical and Planning Services.

### BY-LAWS

No

### RULES OF PROCEDURE

No

Updated: October 4, 2015



**BROWNFIELD REDEVELOPMENT AUTHORITY**  
*The Economic Development Corporation Board serves as the Board of the BRA*

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237  
Phone: (248) 691-7544 • Fax: (248) 691-7167  
www.ci.oak-park.mi.us

STATUTE(S)

Established by Resolution of City Council on October 2, 2000. CM-10-392-00  
Public Act 381 of 1996, the Brownfield Redevelopment Financing Act

APPOINTING AUTHORITY

Mayor (*Chapter 58, Article VII (A) of the Code of Ordinances*)

COMPOSITION

Resolution designates the Board of Directors of the Economic Development Corporation as the BRA Board, under Sec. 5 of PA 381 of 1996.

9 members - no more than 3 shall be an officer or employee of the municipality.

TERMS

6 years

Expiration: February 28

MEETINGS

As needed.

PURPOSE

There are or may be certain environmentally distressed properties, facilities, functionally obsolete or blighted properties, or other eligible properties (as defined in PA381 of 1996) in the City and the continued existence of such properties can limit, hinder or delay the redevelopment or revitalization of property within the City, and, accordingly, it is in the best interests of the public to facilitate the implementation of plans relating to the identification and treatment of eligible properties, so as to promote the revitalization of environmentally distressed areas within the City.

BY-LAWS

Yes

RULES OF PROCEDURE

No



**ECONOMIC DEVELOPMENT CORPORATION: Also serves as the Brownfield Redevelopment Authority**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237  
Phone: (248) 691-7544 • Fax: (248) 691-7167  
www.ci.oak-park.mi.us

STATUTE(S)

Public Act 338 of 1974 (MCL125.1601 – 125.1636)  
Chapter 58 – Planning. Article IV. Economic Development Corporation, of the Code of Ordinances

APPOINTING AUTHORITY

Mayor (*Chapter 58, Sec. 58-103. Articles of Incorporation. Article VII, of the Code of Ordinances*)

COMPOSITION

9 members - no more than 3 shall be an officer or employee of the municipality.

TERMS

6 years  
Expiration: February 28

MEETINGS

Annual meeting on the 4<sup>th</sup> Monday in July at 7:30 p.m.  
Other meetings as needed.

PURPOSE

To alleviate and prevent conditions of unemployment, to assist and retain local industries and commercial enterprises in order to strengthen and revitalize the economy of Oak Park and the State of Michigan, to provide means and methods for the encouragement and assistance of industrial and commercial enterprises in locating, purchasing, constructing, reconstructing, modernizing, improving, maintaining, repairing, furnishing, equipping and expanding in Oak Park to encourage the location and expansion of commercial enterprises to more conveniently provide needed services and facilities to Oak Park and its residents. To accomplish this, the EDC may construct, acquire, reconstruct, improve, maintain, repair, acquire necessary lands for the site of projects; acquire necessary machinery, furnishings and equipment for projects; borrow money and issue revenue bonds to finance the cost of acquiring lands and equipment; enter into leases or sales contracts for projects; and sell projects.

BY-LAWS

Yes

RULES OF PROCEDURE

No



## **COMMUNICATIONS COMMISSION**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7544 • Fax: (248) 691-7167

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

### STATUTE(S)

Ordinance. Chapter 2 – Administration, Article III. – Boards and Commissions, Division 6. Communications Commission of the Code of Ordinances

### APPOINTING AUTHORITY

City Council

### COMPOSITION

7 residents

2 ex officio members: a member of Council and staff liaison(s) from public information/IT department(s)

### TERMS

3 years

Expiration: February 28

### MEETINGS

3<sup>rd</sup> Wednesday monthly

7:00 p.m.

Oak Park Community Center, 14300 Oak Park Blvd.

### PURPOSE

1. Provide city council with policy recommendations that strengthen the positive perception of Oak Park municipal government and the City of Oak Park as a place to live, work and shop.
2. Meet with groups and/or individuals who can offer suggestions, program content, or assist in other ways to improve communications and enhance efforts to engage with the community.
3. Advise city council on issues relative to municipal services, community events and community development as researched and learned through: television, cable and radio media; social media and the internet; print media; and public relations.
4. Advise city council on the matters outlined in this section and other related matters as requested.

### BY-LAWS

No

### RULES OF PROCEDURE

No



## **LOCAL OFFICERS COMPENSATION COMMISSION**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7544 • Fax: (248) 691-7167

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

### STATUTE(S)

MCL 117.5c. The Home Rule City Act, Local officers compensation commission.  
City Charter. Chapter 3. – Elections, Section 3.14. – Election commission.

### APPOINTING AUTHORITY

Mayor subject to confirmation by City Council.

### COMPOSITION

7 members who are qualified and registered electors of the City

### TERMS

7 years

Expiration: February 28

### MEETINGS

The commission shall meet for not more than 15 session days in each odd numbered year and shall make its determination within 45 calendar days after its first meeting.

### PURPOSE

The commission shall determine the salary of each local elected official. The determination shall be the salary unless the city council, by resolution adopted by 2/3 of the members elected to and serving on the city council, rejects it. The determination of the commission shall be effective 30 days following its filing with the city clerk unless rejected by the city council.

### BY-LAWS

No

### RULES OF PROCEDURE

No

Updated 12-15-2015



## **EMERGENCY SERVICES COUNCIL**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7544 • Fax: (248) 691-7167

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

### STATUTE(S)

Ordinance. Chapter 34 – Emergency Services, Article II. Emergency Services Council

### APPOINTING AUTHORITY

City Council

### COMPOSITION

11 members:

Emergency Services Director/ Director of Public Safety (Chair) - Steve Cooper

Director of Public Works (Deputy) – Rocco Fortura

Administrative Staff appointed by City Manager – Devin Benson, Public Safety

Representative of bureau of public information, appointed by Council - Denise

DeSantis, Community Engagement Director

One member of Council – Mayor Pro Tem Levine

6 citizens not otherwise connected with the government of the City

### TERMS

3 years

Expiration: August 31

### MEETINGS

2<sup>nd</sup> Monday monthly September through June

7:00 p.m.

Executive Conference Room at City Hall, 14000 Oak Park Blvd.

*and at such other times as the Mayor and the majority of city council determine*

### POWERS AND DUTIES

The emergency services council shall advise the city manager and the emergency services director on matters pertaining to emergency management, especially in plan development.

### BY-LAWS

Yes

### RULES OF PROCEDURE

No



## **ETHNIC ADVISORY COMMISSION**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7544 • Fax: (248) 691-7167

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

### STATUTE(S)

Ordinance. Chapter 2 – Administration, Article III. Boards and Commissions, Division 8.  
Ethnic Advisory Commission

### APPOINTING AUTHORITY

Mayor appoints the Chairperson  
City Council appoints the remaining members

### COMPOSITION

15 members

### TERMS

2 years  
Expiration: August 31

### MEETINGS

2<sup>nd</sup> Thursday monthly  
7:00 p.m.  
Community Center, 14300 Oak Park Blvd.

### POWERS AND DUTIES

To recognize, maintain, communicate and celebrate the cultural richness of our community by advising the city council and staff on such matters and conducting such other activities as the city council or City Manager or his designee may approve.

### BY-LAWS

No

### RULES OF PROCEDURE

No



## **INDEPENDENCE DAY COMMISSION**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7544 • Fax: (248) 691-7167

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

### STATUTE(S)

Ordinance. Chapter 2 – Administration, Article V. Additional Boards and Commissions, Division 2. Independence Day Commission

### APPOINTING AUTHORITY

City Council

### COMPOSITION

20 members:

16 residents

2 members of City Council – ex officio (non-voting)

Recreation Director – ex officio (non-voting)

Superintendent of city schools or his/her designee – ex officio (non-voting)

### TERMS

3 years

Expiration: August 31

### MEETINGS

1<sup>st</sup> Wednesday of each month February through June, and 1<sup>st</sup> Wednesday of September to evaluate the year's event

7:00 p.m.

Community Center, 14300 Oak Park Blvd.

### POWERS AND DUTIES

1. Plan, promote, execute and evaluate the city's Independence Day celebration, including a parade and any activities held in the park.
2. Coordinate such activities with the Recreation Department.

### BY-LAWS

No

### RULES OF PROCEDURE

No



## **LIBRARY BOARD**

Oak Park Public Library, 14200 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7580 • Fax: (248) 691-7155

www.ci.oak-park.mi.us

### STATUTE(S)

Public Act 164 of 1877, City, Village, and Township Libraries, MCL 397.201-397.217  
Ordinance. Chapter 2 – Administration, Article VI. Public Library

### APPOINTING AUTHORITY

Mayor

### COMPOSITION

5 members:

5 citizens at large, which may include not more than one member of the City Council

### TERMS

5 years

Expiration: August 31

### MEETINGS

3<sup>rd</sup> Tuesday of each month

6:30 p.m.

Community Center, 14300 Oak Park Blvd.

### POWERS AND DUTIES

- (a) Exclusive control of the expenditure of all moneys collected to the credit of the library fund, and of the construction of any library building, and, of the supervision, care, and custody of the grounds, rooms, or buildings constructed, leased, or set apart for that purpose: Provided, that all moneys received for such library shall be deposited in the treasury of the city to the credit of the library fund, and shall be kept separate and apart from other moneys of the city, and drawn upon by the proper officers of the city, upon the properly authenticated vouchers of the library board.
- (b) To purchase or lease grounds, to occupy, lease, or erect an appropriate building or buildings for the use of the library; to appoint a suitable librarian and necessary assistants, and fix their compensation; and to remove such appointees; and shall, in general, carry out the spirit and intent of this article and of Act 164 in establishing and maintaining a public library and reading room.
- (c) The library and reading room established under this article shall be forever free to the use of the residents of the city, subject to such reasonable rules and regulations as the library board may adopt; and the board may exclude from the use of the library and reading room any and all persons who shall willfully violate such rules.

### BY-LAWS

Yes

### RULES OF PROCEDURE

No



## **MUNICIPAL BUILDING AUTHORITY COMMISSION**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7544 • Fax: (248) 691-7167

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

### STATUTE(S)

Public Act 31 of 1948, Building Authorities. MCL 123.951 – 123.965.

Council Resolution CM-6-245-60, October 21, 1968; Amended CM-10-608-68, November 7, 2011 – Articles of Incorporation of Municipal Building Authority of Oak Park.

### APPOINTING AUTHORITY

Elected by the City Council.

### COMPOSITION

7 members who are qualified and registered electors of the City

### TERMS

3 years

Expiration: August 31

### MEETINGS

At least semi-annually, such meetings to be held on the second Monday of January and the second Monday of July each year, or such other date as the commission shall by rule determine (Resolution CM-10-608-68).

### PURPOSE

Acquiring, furnishing, equipping, owning, improving, enlarging, operating and maintaining a building or buildings, automobile parking lots or structures, transit-oriented developments, transit-oriented facilities, recreational facilities, stadiums, and the necessary site or sites therefore, together with appurtenant properties and facilities necessary or convenient for the effective use of the facilities, for use for any legitimate public purpose of the city.

### BY-LAWS

No

### RULES OF PROCEDURE

No

Updated 12-15-2015



## **RECREATION ADVISORY BOARD**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7544 • Fax: (248) 691-7167

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

### STATUTE(S)

Ordinance. Chapter 54 – Parks and Recreation, Article II. Recreation Advisory Board

### APPOINTING AUTHORITY

City Council

### COMPOSITION

7 residents

Members of City Council – ex officio (non-voting)

Recreation Director – ex officio (non-voting)

### TERMS

3 years

Expiration: August 31

### MEETINGS

3<sup>rd</sup> Wednesday monthly

7:00 p.m.

Community Center, 14300 Oak Park Blvd.

### POWERS AND DUTIES

To consider and study reasonable needs and requirements of the recreation program, to serve in an advisory capacity to the Recreation Director when requested, to act as a recommending body to the city council on matters of general recreation department policy, and to formulate and report its findings from time to time to the city council.

The Board exists to promote an outstanding recreational program for the citizens of Oak Park. It serves as a forum for the careful consideration of policy matters related to the operation of the recreation program and a voice for the Recreation Department in the community as well as the voice for the community in the Recreation Department.

### BY-LAWS

Yes

### RULES OF PROCEDURE

No



## **RECYCLING & ENVIRONMENTAL CONSERVATION COMMISSION**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7544 • Fax: (248) 691-7167

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

### STATUTE(S)

Ordinance. Chapter 2 – Administration, Article V. Additional Boards and Commissions, Division 2. Recycling and Environmental Conservation Commission

### APPOINTING AUTHORITY

City Council

### COMPOSITION

12 residents

Member of City Council – ex officio (non-voting)

### TERMS

3 years

Expiration: August 31

### MEETINGS

3<sup>rd</sup> Thursdays of February, April, June, August, October, and December

7:00 p.m.

Community Center, 14300 Oak Park Blvd.

### POWERS AND DUTIES

To consider and advise the Department of Public Works and the City Council concerning any and all of the following matters:

1. Public information, education outreach, and city-sponsored services relating to recycling, yard waste collection, household hazardous waste collection, and waste reduction.
2. Environmental education, especially school-based programs.
3. Public information for residents relating to energy savings.
4. Public information for residents relating to household activities which enhance and conserve water quality and water resources.
5. Public education and events relating to tree planting and maintenance for environmental protection.
6. Other topics relating to recycling, waste reduction, and environmental protection brought to the commission by staff or the City Council.

### BY-LAWS

No

### RULES OF PROCEDURE

No



## **ZONING BOARD OF APPEALS**

City Hall • 14000 Oak Park Blvd., Oak Park, MI 48237

Phone: (248) 691-7544 • Fax: (248) 691-7167

[www.ci.oak-park.mi.us](http://www.ci.oak-park.mi.us)

### STATUTE(S)

Michigan Compiled Laws (MCL 125.3601-3603)

City Ordinance. Appendix A – Zoning, Article XXII. Zoning Board of Appeals, of the Code of Ordinances.

### APPOINTING AUTHORITY

City Council

### COMPOSITION

1 member of Council

1 member appointed from the Planning Commission

5 residents, representative of the population distribution and of the various interests present in Oak Park

### TERMS

3 years

Expiration: August 31

### MEETINGS

4<sup>th</sup> Tuesday monthly

7:30 p.m.

City Council Chambers at City Hall

14000 Oak Park Blvd.

Oak Park MI 48237

### POWERS AND DUTIES

- A. Administrative appeals: To hear and decide appeals from any order, requirement, decision, or determination made by an administrative official charged with the enforcement of the zoning ordinance. There shall be no appeal to the zoning board of appeals from a decision of the planning commission or city council approving or disapproving a special land use.
- B. Interpretation: To hear and decide requests for interpretation of the zoning ordinance and official zoning map.
- C. Variances: To authorize upon application in specific cases such variance from the terms of the zoning ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this ordinance would result in a practical difficulty or unnecessary hardship.

### BY-LAWS

No

### RULES OF PROCEDURE

Yes