

Oak Park City Council Agenda

April 4, 2016





AGENDA
REGULAR CITY COUNCIL MEETING
36th CITY COUNCIL
OAK PARK, MICHIGAN
April 4, 2016
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Special Council Meeting Minutes of March 21, 2016
- B. Regular Council Meeting Minutes of March 21, 2016
- C. Agreement with the Road Commission for Oakland County for street sweeping, litter pick-up, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield
- D. Payment Application No.2 (final) for the 2015 Fire Hydrant Blasting and Repainting Project, M-607 to Cross Renovation, Inc. of Garden City, MI for the total amount of \$1,000.00
- E. Communications Commission Minutes of January 20, 2016 and February 17, 2016
- F. Licenses - New and Renewals as submitted for April 4, 2016

6. RECOGNITION OF VISITING ELECTED OFFICIALS:

7. SPECIAL RECOGNITION/PRESENTATIONS:

8. PUBLIC HEARINGS: None

9. COMMUNICATIONS: None

10. SPECIAL LICENSES:

- A. Special Event Request and waiver of application fee as submitted by Second Chance Network for an intersection drive to take place from April 20, 2016 to April 23, 2016

11. ACCOUNTING REPORTS: None

12. BIDS:

- A. Bid award for the 2016 Lawn Maintenance Project, M-639 to Fougny Professional Services of Clawson, MI in the total amount of \$88,700.00
- B. Bid award for the 2016 Water Main Replacement Project, M-625 to ADJ Excavating, Inc. of Shelby Township, MI in the total amount of \$280,700.00

13. ORDINANCES:

- A. SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND SECTION 1101, PERMITTED USES, OF ARTICLE XI, PTRED, PLANNED TECHNICAL, RESEARCH, EDUCATION DEVELOPMENT DISTRICT, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN. The proposed amendment allows as a permitted use the rehabilitation of historic buildings into restaurants, museums and performing arts centers.

14. CITY ATTORNEY:

15. CITY MANAGER:

Department of Public Works

- A. Request to approve the proposal from PSI, Inc. for professional services for material testing services for the 2016 Water Main Replacement Project, M-625 in the total amount of \$16,840.00
- B. Request to approve Michigan Department of Transportation Contract 16-5083 for pavement repairs on Lincoln Drive and Oak Park Boulevard in the total amount of \$292,980.00 and to authorize the Mayor and City Clerk to sign the contract on behalf of the City.

Finance

- C. Resolution receiving Special Assessment Roll #655 and establishing April 18, 2016 as the date for the Public Hearing on the roll for unpaid charges for City expenses incurred on private premises for false alarm charges
- D. Resolution receiving Special Assessment Roll #656 and establishing April 18, 2016 as the date for the Public Hearing on the roll for unpaid charges for City expenses incurred on private premises for weed mowing charges
- E. Resolution receiving Special Assessment Roll #657 and establishing April 18, 2016 as the date for the Public Hearing on the roll for unpaid charges for City expenses incurred on private premises for special pick-up charges
- F. Resolution receiving Special Assessment Roll #658 and establishing April 18, 2016 as the date for the Public Hearing on the roll for unpaid charges for City expenses incurred on private premises for delinquent utilities

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
36th OAK PARK CITY COUNCIL
March 21, 2016
6:00 P.M.**

5A

MINUTES

This Special Meeting of the 36th Oak Park City Council was held in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237.

Notice of this Special Meeting was given in compliance with the provisions of Act 267 of the Public Acts of Michigan, 1976, as amended, the "Open Meetings Act".

The Special Meeting was called to order by Mayor McClellan at 6:00 P.M.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns (Arrived at 6:05 PM), Council Member Rich, Council Member Radner, Council Member Speech

ABSENT: None

ALSO PRESENT: City Manager Tungate, City Clerk Norris, Assistant City Manager Yee, CED Manager Marrone, City Attorney Duff, Labor Attorney Fournier

SPECIAL BUSINESS:

CLOSED SESSION:

SCM-03-102-16 (AGENDA ITEM #A) MOTION TO ADJOURN INTO CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILEGED COMMUNICATION, AND PENDING LITIGATION - APPROVED

Motion by Rich, Seconded by Speech, CARRIED UNANIMOUSLY, to adjourn into Closed Session to discuss Attorney Client Privileged Communication and Pending Litigation.

Roll Call Vote: Yes: McClellan, Radner, Rich, Speech
 No: None
 Absent: Burns

MOTION DECLARED ADOPTED

The Closed Session began at 6:03 PM. The Regular Meeting reconvened at 6:35 PM.

SCM-03-103-16 (AGENDA ITEM #B) REQUEST FOR CITY COUNCIL TO APPROVE THE RECOMMENDATION OF THE LABOR ATTORNEY - APPROVED

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to approve the recommendation of the Labor Attorney.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**SCM-03-104-16 (AGENDA ITEM #19A) CLOSED SESSION MINUTES
 - APPROVED**

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to approve the minutes of the 03-21-16 Closed Session.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**(AGENDA ITEM #C) PRESENTTION AND DISCUSSION OF THE NINE MILE
 REDESIGN PROJECT**

Community and Economic Development Manager Marrone and Assistant City Manager Yee presented a plan that would redesign Nine Mile Road in the City of Oak Park. They reviewed the design and cost estimates provided by the engineering firm of OHM for the project that includes a road diet, bike lanes, non-motorized pathways, linear and pocket parks and new lighting.

CALL TO THE AUDIENCE:

There were no members of the audience wishing to speak.

ADJOURNMENT:

The Special Meeting adjourned at 6:55 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
36th OAK PARK CITY COUNCIL
March 21, 2016
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich,
Council Member Speech, Council Member Radner

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-03-105-16 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS SUBMITTED
– APPROVED**

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to approve the agenda as submitted.

Voice Vote:	Yes:	McClellan, Burns, Rich, Speech, Radner
	No:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-03-106-16 (AGENDA ITEM #5A-F) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Speech CARRIED, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of March 7, 2016 **CM-03-107-16**
- B. Special Council Meeting Minutes of March 7, 2016 **CM-03-108-16**
- C. Special Council Meeting Minutes of March 14, 2016 **CM-03-109-16**
- D. Payment of invoices from Plante Moran related to the Water and Sewer Fund rate study for the total amount of \$20,000.00 **CM-03-110-16**
- E. Planning Commission Meeting Minutes of January 11, 2016 **CM-03-111-16**
- F. Licenses - New and Renewals as submitted for March 21, 2016 **CM-03-112-16**

**MERCHANT'S LICENSES – MARCH 21, 2016
(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>TYPE</u>
BMI Road Service	13380 Capital	\$150	Roadside Service
Quality Auto Sales	13000 Northend #203	\$150	Auto Dealer/Broker
Harmony Montessori Center	26341 Coolidge	\$150	School
Baby Bear Daycare	26341 Coolidge	\$150	Child Care
Aries Closet	21910 Greenfield 4	\$150	Clothing Store
New Grace Spinal Rehab Center	25246 Greenfield	\$150	Chiropractor

<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>TYPE</u>
Kings Welding Works Inc.	10311 Capital	\$225	Welders
Riley Pearson Financial Services Inc.	10831 Capital #200	\$225	Tax Preparer
Antonio Inc.	25298 Greenfield	\$225	Domestic Profit Corp.
A1 Home Help Services	21700 Greenfield #258	\$225	Home Health Services
Another Level Unisex Salon	21700 Greenfield #LL17	\$225	Beauty Salon
Diamond Nails	25238 Greenfield	\$150	Nail Salons
Rite Aid	24850 Greenfield	\$225	Drug Store
C & B Motors	13000 Northend #205	\$225	Auto Dealer/Broker
Diamond Towing	13001 Capital	\$225	Towing
Briggs Auto	13001 Capital	\$225	Auto Dealer/Broker
Premier Tuxedo	25234 Greenfield	\$225	Tuxedo Rental
Mookey's Beans Greens	26076 Greenfield	\$225	Restaurants
New Grace Spinal Rehab Center	12706 Nine Mile	\$150	Chiropractors
Valley City Linen	13165 Cloverdale	\$225	Linen Supply Service
KFC Take Home of Oak Park	22001 Coolidge	\$225	Restaurant
Kam Bo dba Golden Bowl	22120 Coolidge	\$225	Restaurant
Dollar Tree #3039	21700 Greenfield LL17	\$225	Discount Stores
Kings Welding Works	10311 Capital	\$225	Welders
Do U Ceramics	10730 Nine Mile	\$225	Ceramics, Supplies & Classes
GT Oak Park	13740 Nine Mile	\$225	Retail Games & Supplies
Cricket Wireless	25246 Greenfield	\$225	Cellular Telephone Service
Step Off Dance Studio	25250 Greenfield	\$450	Dancing Instruction
SR Audio	21070 Coolidge	\$225	Video Production Services
Michigan Construction Protection	14211 Eleven Mile	\$450	Construction Insurance
Rainbow #730	26170 Greenfield	\$675	Clothing Stores
The Suit Depot	26158 Greenfield	\$187.50	Clothing Stores
McDonald's	26160 Greenfield	\$225	Restaurant
Great Expressions Dental Centers	13231 Ten Mile	\$225	Dentists
Kingsley Truck & Trailer	21301 Meyers	\$225	Semi Truck & Trailer Sales

Roll Call Vote: Yes: McClellan, Burns, Rich, Speech
 No: None
 Abstain: Radner

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

State Representative Robert Wittenberg was on hand to provide an update on legislative activities taking place in Lansing and announced coffee hour opportunities for the public to provide feedback.

County Commissioner Helaine Zack presented an update regarding activities pertaining to Oakland County.

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Oath of Office for newly appointed Board & Commission members.

Mayor McClellan administered the Oath of Office to newly appointed Board and Commission members as follows:

Ayanna Smith	Arts & Cultural Commission
Brenda Moseley	Beautification Advisory Commission
Aaron Schwartz	Economic Development Corporation/Brownfield
Dwight E. Thomas, Sr.	Emergency Services Council
Thomasine Baker	Ethnic Advisory Commission
Anita Warner	Ethnic Advisory Commission
Matthew McCall	Library Board
Richard Readus	Recycling & Environmental Conservation Commission

PUBLIC HEARINGS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

CM-03-113-16 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF INVOICES AS SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$18,128.32 - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve payment of invoices #454080, 454081 and 454082 as submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$18,128.32.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None

MOTION DECLARED ADOPTED

CM-03-114-16 (AGENDA ITEM #11B) APPROVAL FOR PAYMENT OF AN INVOICE AS SUBMITTED BY SECREST WARDLE, LYNCH, HAMPTON, TRUEX & MORLEY FOR LEGAL SERVICES IN THE AMOUNT OF \$1,470.04 - APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve payment of invoice #1282985 as submitted by Secrest Wardle, Lynch, Hampton, Truex & Morley for legal services in the amount of \$1,470.04.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None

MOTION DECLARED ADOPTED

CM-03-115-16 (AGENDA ITEM #11C) PAYMENT OF INVOICE AS SUBMITTED BY THE LAW OFFICES OF HOWARD L. SHIFMAN, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$15,000.00 - APPROVED

Motion by Burns, Seconded by Speech, CARRIED UNANIMOUSLY, to approve payment of invoice #12590 to Howard L. Shifman, P.C. for legal services from April 1, 2016 through June 30, 2016 in the total amount of \$15,000.00.

Roll Call Vote: Yes: McClellan, Burns, Speech, Rich, Radner
 No: None

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES:

CM-03-116-16 (AGENDA ITEM #13A) FIRST READING OF AN ORDINANCE TO AMEND SECTION 1101, PERMITTED USES, OF ARTICLE XI, PTRED, PLANNED TECHNICAL, RESEARCH, EDUCATION DEVELOPMENT DISTRICT, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN - APPROVED

Motion by Burns, Seconded by Speech, CARRIED UNANIMOUSLY, to approve the first reading of the following Ordinance:

CITY OF OAK PARK, MICHIGAN

AN ORDINANCE TO AMEND SECTION 1101, PERMITTED USES, OF ARTICLE XI, PTRED, PLANNED TECHNICAL, RESEARCH, EDUCATION DEVELOPMENT DISTRICT, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article XI, PTRED, Planned Technical, Research, Education Development Districts, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

Section 1101. Permitted uses.

- I. Rehabilitation of historical buildings into restaurants serving alcohol (subject to Section 1930), museums and performing arts centers. The determination of whether a building is historic will be made by the planning commission based on the review and consideration of a report developed by a qualified historic preservation professional.
- J. Accessory uses customarily incidental to the above permitted uses.

SECTION 2. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 3. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 4. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

Roll Call Vote: Yes: McClellan, Burns, Speech, Rich, Radner
 No: None

MOTION DECLARED ADOPTED

CITY ATTORNEY REPORT: None

CITY MANAGER:

Administration

(AGENDA ITEM #15A) Fiscal year 2016-2017 Budget Calendar. City Manager Tungate announced the 2016-2017 Budget Calendar as follows:

Internal

Finance compiles departmental salary and fringe benefits summaries	2/15-3/15/16
Finance enters initial three year budget estimates in BSA	2/15-3/18/16
Department summary capital needs due to finance	3/15/16
Department three year budget projections available in BSA for review	3/21/16
Department meetings with finance and City Manager	3/23-4/1/16
Draft City Manager budget complete	4/4/16

Public

City Manager's proposed budget to City Council	4/18/16
City Council budget review session	4/18/16
City Council budget review sessions (if needed)	5/2/16
Budget public hearing notice published	5/3/16
Presentation of capital plan to Planning Commission	5/9/16
Budget public hearing	5/16/16
Final budget and millage rate adoption	5/16/16

Department of Public Works

CM-03-117-16 (AGENDA ITEM #15B) AUTHORIZATION FOR THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE WITH THE NJPA BID FOR THE PURCHASE OF AN ODM MODEL LCT600CN TRAILER MOUNTED LEAF VACUUM FOR THE TOTAL AMOUNT OF \$29,932.00 - APPROVED

Motion by Speech, seconded by Burns, CARRIED UNANIMOUSLY, to authorize the Public Works Department to participate with the NJPA Bid for the purchase of an ODM Model LCT600CN trailer mounted leaf vacuum for the total amount of \$29,932.00.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Assistant City Manager Yee reviewed the request to participate in the NJPA Bid for the purchase of an ODB Model LCT600CN trailer mounted leaf vacuum and reported the amount of \$50,000.00 has been budgeted in the Solid Waste Fund-Capital Outlay of the 2015-16 Budget for this purchase.

Community and Economic Development

CM-03-118-16 (AGENDA ITEM #15C) OPEN HOUSE ON MARCH 30, 2016 TO DISCUSS THE PROPOSED PLAN TO REDESIGN NINE MILE ROAD - APPROVED

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to authorize the scheduling of an Open House on March 30, 2016 to discuss the proposed plan to redesign Nine Mile Road.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Community and Economic Development Manager Marrone announced that there are plans for an Open House to take place on March 30, 2016 to discuss the proposed plan to redesign Nine Mile Road.

CM-03-119-16 (AGENDA ITEM #15D) AUTHORIZATION FOR THE CITY MANAGER TO NEGOTIATE THE TERMS AND SELECTION OF A CITY OWNED PARCEL TO BE SOLD TO HABITAT FOR HUMANITY - APPROVED

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to authorize the City Manager to negotiate the terms and selection of a city owned parcel to be sold to Habitat for Humanity.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech

No: None
Absent: None

MOTION DECLARED ADOPTED

CM-03-120-16 (AGENDA ITEM #15D) RESOLUTION AMENDING THE MASTER DEED OF PARK PLACE OF OAK PARK CONDOMINIUM AND APPROVING CONTRACTION OF THE CONDOMINIUM - APPROVED

Motion by Speech, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following resolution amending the master deed of Park Place of Oak Park Condominium and approving contraction of the condominium:

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION REGARDING FIRST AMENDMENT TO
MASTER DEED OF PARK PLACE OF OAK PARK CONDOMINIUM
AND APPROVING CONTRACTION OF THE CONDOMINIUM**

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on the 21st day of March 2016, at 7:00 p.m.

The following preamble and resolution was offered by Council Member Speech and seconded by Mayor Pro Tem Burns.

WHEREAS, the City is a “successor developer” of Park Place of Oak Park Condominium within the meaning of MCL 559.235(a), having acquired title to units 11-66, representing 84% of the units, by conveyance from the Oakland County Treasurer following tax foreclosure pursuant to deeds recorded September 1, 2010 in Liber 42335, Pages 287-342 of the Oakland County Register of Deeds.

WHEREAS, Act 59 of the 1978 Condominium Act, as amended, authorizes the City of Oak Park (“City”), as successor Developer, to amend the Master Deed, even if the amendment would materially alter or change the rights of the Co-Owners or mortgagees, with the consent of not less than 2/3 votes of the co-owners and mortgagees.

WHEREAS, the City is a Co-Owner of Park Place of Oak Park Condominium, Units 11-66, with an interest representing 84.8% of the Co-Owners. Units owned by the City have not been built.

WHEREAS, Blue Water Ventures, LLC is a Co-Owner of Park Place of Oak Park Condominium, Units 1-10.

WHEREAS, the Oak Park City Council has determined that it is in the best interest of the City to Amend the Master Deed to Park Place of Oak Park Condominium to allow for contraction of the condominium so as to contain ten (10) units and allowing withdrawal of some or all of Units 11-66, as depicted and described on the Condominium Subdivision Plan originally recorded in Liber 38460, Page 827, *et seq.*, of the Oakland County Records, together with the land, utilities, and/or access roads and parking areas which are not needed to service the remaining units. The proposed First Amendment to Master Deed is attached.

WHEREAS, the Oak Park City Council finds that it is necessary and in the best interest of the public to Amend the Master Deed of Park Place of Oak Park Condominium so as to remove Units 11-66, identified by the legal descriptions in paragraph C, Parcels II and III, of the proposed amendment attached hereto.

NOW, THEREFORE, the City Council of the City of Oak Park, Oakland County, Michigan resolves as follows:

1. Pursuant to the Act, the City, hereby approves the First Amendment to Master Deed of Park Place of Oak Park Condominium in the form attached hereto. The city has determined that changes proposed by this Amendment do not require the approval of the Department of Technical and Planning Services.

2. Legal counsel for the City is hereby directed to record the First Amendment to Master Deed of Park Place of Oak Park Condominium, as proposed, with the Oakland County Register of Deeds after providing Co-Owner Blue Water Ventures LLC with ten (10) days notice of the proposed amendment in accordance with the act, MCL 559.190(5). There are no mortgagees and as such, approval of mortgagees is not required.

3. The City further approves the Contraction of Park Place of Oak Park Condominium so as to contain 10 units, by withdrawing from the condominium all of Units 11-66.

4. Any and all Resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None

MOTION DECLARED ADOPTED

Finance

CM-03-121-16 (AGENDA ITEM #15F-I) RESOLUTIONS AUTHORIZING THE CITY ASSESSOR TO PREPARE SPECIAL ASSESSMENT ROLLS FOR UNPAID FALSE ALARM INVOICES; UNPAID WEED MOWING INVOICES; UNPAID DELINQUENT UTILITY CHARGES; AND UNPAID SPECIAL PICKUP INVOICES – APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to adopt the following resolutions, receiving the report of the Deputy Treasurer, and authorizing and directing the City Assessor to prepare a Special Assessment Roll assessing unpaid charges to the following assessment districts:

UNPAID FALSE ALARM INVOICES

WHEREAS, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises, which remain unpaid, or in respect thereto, listed herewith;

THEREFORE, BE IT RESOLVED, In accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make a Special Assessment Roll for said expenses incurred, together with a penalty of ten percent (10%), and to assess the lands in the Special Assessment District therefore to the benefits derived in the sum of **\$1,375.00** and

FURTHER RESOLVED THAT, Said Special Assessment Roll shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

FINALLY RESOLVED THAT, The Assessor, when s/he shall have completed the said assessment roll, shall report the same to the Council in the manner provided by the City Charter.

UNPAID WEED MOWING INVOICES

WHEREAS, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises, which remain unpaid, or in respect thereto, listed herewith;

THEREFORE, BE IT RESOLVED, In accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make a Special Assessment Roll for said expenses incurred, together with a penalty of ten percent (10%), and to assess the lands in the Special Assessment District therefore to the benefits derived in the sum of **\$11,258.75** and

FURTHER RESOLVED THAT, Said Special Assessment Roll shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

FINALLY RESOLVED THAT, The Assessor, when s/he shall have completed the said assessment roll, shall report the same to the Council in the manner provided by the City Charter.

UNPAID UTILITY CHARGES

WHEREAS, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises, which remain unpaid, or in respect thereto, listed herewith;

THEREFORE, BE IT RESOLVED, In accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make a Special Assessment Roll for said expenses incurred, together with a penalty of fifteen percent (10%), and to assess the lands in the Special Assessment District therefore to the benefits derived in the sum of **\$74,594.37** and

FURTHER RESOLVED THAT, Said Special Assessment Roll shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

FINALLY RESOLVED THAT, The Assessor, when s/he shall have completed the said assessment roll, shall report the same to the Council in the manner provided by the City Charter.

UNPAID SPECIAL PICKUP INVOICES

WHEREAS, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises, which remain unpaid, or in respect thereto, listed herewith;

THEREFORE, BE IT RESOLVED, In accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make a Special Assessment Roll for said expenses incurred, together with a penalty of ten percent (10%), and to assess the lands in the Special Assessment District therefore to the benefits derived in the sum of **\$7,096.34** and

FURTHER RESOLVED THAT, Said Special Assessment Roll shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

FINALLY RESOLVED THAT, The Assessor, when s/he shall have completed the said assessment roll, shall report the same to the Council in the manner provided by the City Charter.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech

No: None

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

There were no members of the audience who wished to speak.

CALL TO THE COUNCIL:

Mayor McClellan reported that she attended the National Congress of Black Women's celebration of National Women's History Month and the SEMCOG Transit meeting and will attend the MML Capital Conference. She also took part in a reading program to elementary school students.

Mayor Pro Tem Burns thanked everyone for coming out and wished them a good evening.

Council Member Radner commented that great things are happening in Oak Park and wished everyone a great evening.

Council Member Speech encouraged everyone to please pick up trash to keep Oak Park looking great and to keep porch lights on at night. She wished everyone a happy Holy Week.

Council Member Rich wished everyone a good night.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:49 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 4, 2016 **AGENDA #**

SUBJECT: Maintenance agreement with the Road Commission for Oakland County for street sweeping, litter picking, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield.

DEPARTMENT: Department of Public Works - *KJY*

SUMMARY: The Road Commission for Oakland County has offered to compensate the City of Oak Park \$13,994.37 this season for street sweeping, litter picking, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield. We would be required to sweep these roads three times per year and perform litter picking and lawn mowing services five times per year.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended that the City Council approve the attached agreement with the Road Commission for Oakland County for street sweeping, litter picking, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield.

APPROVALS:

City Manager:

Finance Director: _____

Department Director: _____

EXHIBITS: Agreement

2016 SUMMER MAINTENANCE AGREEMENT
CITY OF OAK PARK

Under 1951 PA 51, As Amended

This Summer Maintenance Agreement (“Agreement”) is made this ____ day of _____, 2016, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, (hereinafter variously referred to as the “Board and as the “Road Commission for Oakland County”) and the **City of Oak Park**, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the “City.”

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain maintenance of said roads under the terms of this Agreement and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

I

The City hereby agrees to be responsible for performing Summer Maintenance of certain roads under the terms of this Agreement, and the Board agrees to participate in the cost thereof as provided in Section III of this Agreement. “Summer Maintenance,” herein required to be performed by City, shall mean the work and services specified in Exhibit B hereto and this Agreement. All maintenance work and services performed by the City shall be in accordance with the Board’s minimum maintenance standards and this Agreement.

II

The Board has determined and specified the equipment and personnel necessary to provide the Summer Maintenance and the City has acquired the necessary equipment and personnel so specified. The City shall keep accurate and uniform records of all Summer Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

III

In consideration of the Summer Maintenance by the City, the Board hereby agrees to pay to the City the sum of **\$13,994.37**, as set forth in Exhibit A, attached hereto and made a part hereof. Such amounts are to be used by the City for Summer Maintenance. Payments are to be made by the Board to the City as follows:

65% on September 15, 2016
35% upon completion of the last Summer Maintenance activity

The making of said payments shall constitute the Board’s entire obligation in reference to Summer Maintenance.

IV

It is specifically understood and agreed by the City and the Board that by undertaking to perform Summer Maintenance of certain county primary roads, the City does not assume the Board's legal duty to

keep said roads in such condition as to be in accordance with MCLA 224.21, reasonably safe and convenient for public travel, other than as may relate to the work and service to be performed as listed in Section I above, and the City hereby agrees to hold harmless, represent, defend with counsel acceptable to the Board, and indemnify the Board; the County of Oakland; the Office of the Oakland County Water Resources Commissioner and any and all applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; any and all local units(s) of government within which the roads subject to this Agreement are located, and the respective officers, agents and employees of all of the foregoing, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons, or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Summer Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provide immunity to the City as an agent of the County. Therefore, the City falls within the governmental immunity protection of the County.

During that part of the year that the City is providing Summer Maintenance under Section I, the City agrees to notify the Board within 30 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects or maintenance requirements are not Summer Maintenance subject to this Agreement.

V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation, employer's liability, automobile and comprehensive general liability insurance coverages, and such other insurance coverages, as described in Exhibit C attached hereto, covering the Board's liability for any and all claims arising out of the City's performance or non-performance of the activities which are the subject matter of this Agreement, and these coverages shall be obtained and maintained in accordance with the requirements set forth in Exhibit C attached hereto and made a part hereof and shall be primary and non-contributory.

VI

The City further agrees to comply with all applicable laws and regulations, including laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements).

VII

In accordance with Michigan 1976 PA 453, as amended, and 1976 PA 220, as amended, the City covenants not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or because of a disability that is unrelated to the individual's ability to perform the duties of the particular job or position, and to require a similar covenant on the part of any subcontractor employed in the performance of the Agreement. A breach of this covenant may be regarded as a material breach of this Agreement.

VIII

City shall utilize the provisions of the Federal E-Verify Program to verify the work authorization status of all newly hired employees; and the Road Commission for Oakland County may terminate the contract for failure of City to so comply with the Federal E-Verify Program.

IX

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Summer Maintenance activities will be executed annually by the Parties hereto.

The terms and conditions of this Agreement shall become effective as of April 1, 2016, and shall continue in full force and effect until a subsequent Summer Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Summer Maintenance agreement has not been executed by the parties hereto on or before October 1, 2016, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of _____, and by the City by authority of a resolution of its governing body, adopted _____, (copy attached as Exhibit D).

Witnesses:

CITY OF OAK PARK
A Municipal Corporation

By: _____

Its: _____

By: _____

Its: _____

Witnesses:

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF OAKLAND,
A Public Body Corporate

By: _____

Its: _____

By: _____

Its: _____

EXHIBIT A

2016 SUMMER MAINTENANCE AGREEMENT

CITY OF OAK PARK

	<u>Sweeping</u>
Greenfield Road, from Eight Mile Road to Ten Mile Road. (Inside and outside in both directions)	6.74 Curb Miles
Ten Mile Road, from Greenfield Road to Maplefield. (Inside and outside and turnarounds in both directions)	8.72 Curb Miles
Total	15.46 Curb Miles
<u>Sweeping</u> : 15.46 Curb Miles x \$99.00 = \$1,499.62 x 3 Sweepings =	\$ 4,591.62
<u>Mowing</u> : 5 mowings @ \$1,323.39 per mowing =	\$ 6,616.95
<u>Litter Pickup</u> : 5 litter pickups @ \$557.16 =	\$ <u>2,785.80</u>
Total Contract	\$13,994.37

EXHIBIT B

2016 SUMMER MAINTENANCE AGREEMENT

CITY OF OAK PARK

WORK TO BE PERFORMED:

1. Sweep all roads listed in Exhibit A, in both directions of travel and around islands, as provided in this Agreement, three (3) times (once between April 15th and May 15th; once between July 15th and August 15th and once between September 15th and October 15th).
2. Cut weeds and sweep all islands located along all roads listed in Exhibit A, where applicable.
3. Pick up litter, mow grass and cut weeds within the right-of-way along all roads listed in Exhibit A.
4. The City may at its own expense sweep, cut weeds and pick up litter more frequently, subject to the other terms and conditions of this Agreement, including, without limitation, the indemnification and insurance provisions.

EXHIBIT C

2016 SUMMER MAINTENANCE AGREEMENT

CITY OF OAK PARK

SPECIAL PROVISION FOR INDEMNIFICATION, DAMAGE LIABILITY AND INSURANCE SPECIAL PROVISION FOR INDEMNIFICATION, DAMAGE LIABILITY AND INSURANCE

Indemnification and Damage Liability

See provisions of the maintenance agreement to which this Exhibit C is attached.

Insurance Coverage:

The City, prior to execution of the maintenance agreement, shall file with the Board of County Road Commissioners of the County of Oakland ("Board"), copies of completed certificates of insurance as evidence that it carries adequate insurance satisfactory to the Board; and, without the prior written consent of the Board, the City shall not cancel, reduce, or fail to renew the insurance coverage required by this Agreement. The City shall immediately notify the Board and cease operations upon the occurrence of any cancellation, reduction, modification or termination of insurance required hereunder, and shall not resume operations under this Agreement until all insurance as required by this Agreement is in full force and effect. The City shall provide in a form and substance acceptable to the Board an underwriter's endorsement to its comprehensive general liability insurance and auto liability insurance, including any excess umbrella insurance, in the amounts set forth on Exhibit C, naming the Board and the Office of the Oakland County Water Resources Commissioner as an additional named insureds. The City shall obtain and deliver to the Board a notices of cancellation and non-renewal endorsement, acceptable to the Board, for the general liability, auto liability, and worker's compensation and employer's liability policies. Prior to commencing the work, the City shall provide to the Board evidence satisfactory to the Board of payment of the current premium for the required insurance and endorsements and shall also obtain certificates of insurance for each policy, providing for thirty (30) days actual (not "endeavor to") prior, written notice to the Board by the insurance carrier of any cancellation, termination reduction or material change of the policy. The City shall make sure that each of its subcontractors, if any, providing any of the work and services under this contract, shall obtain and maintain insurance as set forth in this Agreement.

The City shall provide the following insurance coverages which shall be primary and non-contributory:

- a. **Workmen's Compensation Insurance:** The insurance shall provide protection for the City's employees, to the statutory limits of the State of Michigan and \$500,000 employer's liability. The indemnification obligation under this section shall not be limited in any ways by any limitation on the amount or type of damages, compensation or benefits payable by or for the City under worker's disability compensation coverage established by law.
- b. **Bodily Injury and Property Damage Other than Automobile:** The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operations for one year after completion of the work.

Bodily Injury Liability Each Person: \$1,000,000 Each Occurrence: \$1,000,000 Aggregate: \$2,000,000 -and- Property Damage Liability: Each Occurrence: \$250,000 Aggregate: \$250,000	Or: Single Limit: Bodily injury and Property Damage Each Occurrence: \$1,000,000 Aggregate: \$2,000,000
--	--

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors' coverages.

- c. Bodily Injury Liability and Property Damage Liability - Automobiles (Comprehensive Auto Liability) The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury Liability Each Person: \$500,000 Each Occurrence: \$ 1,000,000 -and- Property Damage Liability: Each Occurrence: \$1,000,000	Or: Single Limit: Bodily Injury and Property Damage Each Occurrence: \$2,000,000
--	--

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- d. Excess and Umbrellas Insurance – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- e. The City shall provide for and in behalf of the Board and all agencies specified by the Board, as their interest may appear, Owner’s Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City’s Public Liability Insurance.

Reports – The City or his insurance carrier shall immediately report all claims received which relate to the Contract, and shall also report claims investigations made, and disposition of claims to the County Highway Engineer.

See provisions of the maintenance agreement to which this Exhibit C is attached.



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 4, 2016

AGENDA #

SUBJECT: Payment Application No. 2 (final) for the 2015 Fire Hydrant Blasting and Repainting Project, M-607.

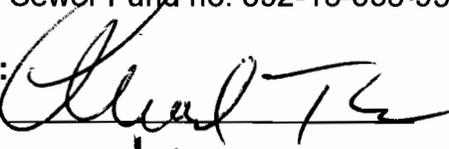
DEPARTMENT: Technical & Planning/DPW – Engineering *KJY / RMB*

SUMMARY: Attached is Payment Application No. 2 (final) for the 2015 Fire Hydrant Blasting and Repainting Project, M-607. This project blasted and painted fire hydrants in the area shown on the attached map. This project and punch list are now 100% complete.

<u>FINANCIAL STATEMENT:</u>	Original Contract Amount:	\$36,600.00
	Change Order no. 1:	<u>\$ 1,800.00</u>
	Current Contract Amount:	\$38,400.00
	 Total Completed to Date:	 \$38,400.00
	Less Retainage:	\$ 0.00
	Net Earned:	\$38,400.00
	Deductions:	\$ 0.00
	Balance:	\$38,400.00
	Payments to Date:	<u>\$37,400.00</u>
	Amount Due Cross Renovation:	\$ 1,000.00

RECOMMENDED ACTION: It is recommended that Payment Application no. 2 (final) for the 2015 Fire Hydrant Blasting and Repainting Project, M-607 be approved to Cross Renovation, Inc. of Garden City, MI. for the total amount of \$1,000.00. Funding is available in the Water and Sewer Fund no. 592-18-538-930.

APPROVALS:

City Manager: 

Department Director: 

Finance Director: _____

EXHIBITS: Payment Application No. 2 (final), map

PAYMENT APPLICATION

2015 FIRE HYDRANT BLASTING & REPAIRING PROJECT

CITY OF OAK PARK, MICHIGAN

CONTRACTOR: CROSS RENOVATION
 28563 PARDO STREET
 GARDEN CITY, MI 48135

JOB NUMBER: M-607

APPLICATION NO.: 2 (FINAL)

PERIOD ENDING: 1/28/2016

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY	UNIT	PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	BLAST & REPAIR FIRE HYDRANT	122	EA	\$300.00	0	\$0.00	128	\$38,400.00
Period Total Amount:						\$0.00	Total Amount to Date:	\$38,400.00

Contract Amount \$36,600.00
 Current Change Order \$1,800.00
 Current Contract Amount \$38,400.00

Earnings This Period: \$0.00
 Total Earnings to Date: \$38,400.00
 Less Retainage: \$0.00
 Net Earned: \$38,400.00
 Deductions: \$0.00
 Balance: \$38,400.00
 Payments to Date: \$37,400.00

AMOUNT DUE: \$1,000.00

Accepted By: 
 Cross Repavation

Date: 2/29/14

Approved By: 
 Robert Barrett, Director Technical & Planning Services
 City of Oak Park, Michigan

Date: 2/29/2016



CITY OF OAK PARK
COMMUNITY ENGAGEMENT
DEPARTMENT OF PUBLIC INFORMATION

MAYOR PRO TEM
 Carolyn Burns
Council Members
 Kiesha Speech
 Solomon Radner
 Ken Rich
City Manager
 Erik Tungate

Regular Meeting Minutes
of the
COMMUNICATIONS COMMISSION
Wednesday, January 20, 2015

The meeting was called to order at 7:05 pm in the Oak Park Community Center at 14300 Oak Park Blvd., Oak Park, MI 48237.

PRESENT: Chairman Steven Gold, Vice Chair Julie Edgar, Commissioner Desmond Travis, Commissioner Cheryl Weiss, City Liaison Denise DeSantis

ABSENT: Commissioner Nathan Peiss (excused), City Council Member Kiesha Speech (excused)

ALSO PRESENT: None

APPROVAL OF AGENDA: Motion by Commissioner Edgar to approve the agenda. Seconded by Commissioner Travis. Discussion – incorrect date on the agenda. Motion by Commissioner Edgar to approve the agenda with the date changed to January 20, 2016. Seconded by Commissioner Weiss. Motion carried, unanimous.

APPROVAL OF MINUTES: Motion by Commissioner Edgar to approve the minutes from December 16, 2015. Seconded by Commissioner Travis. Motion carried, unanimous.

MEMBERSHIP CHANGES: There are two open positions available on the Communication Commission.

OLD BUSINESS:

A. Brainstorm 2016 projects for the Communication Commission

Several options were proposed and discussed by the Commission.

- **Event Promotion** – A request by other Boards and Commissions, the Library, Economic Development and the Recreation Department to help them communicate and promote major events and activities during the year.
- **Sponsorship Plan** – A request by the Library, Economic Development and the Recreation Department and OPAACC to create a sponsorship plan for the City.
- **Communication Plans for Our Non-Tech Savvy Residents and Businesses.**
- **Media List Development and Community Outreach Programs** to ultimately improve media reach and coverage.
- **Expand on Town Hall/Master Plan Survey Results.**
- **Website Redesign** – As one of our most powerful communication tools that the City is in the process of revamping, we have the opportunity to research websites, compile suggestions for content, and design components to better communicate with those who access our site online.
- **Guest Speakers** – Host guest speaking engagements whereby we invite other governmental communication specialists to the City to share their learnings, practices, ideas, successes and failures.
- **Emergency Response Communication Plans** – Research and evaluate various emergency response communication systems and suggest improvements in our ability to communicate with segments of the population based on their what they want to be informed about (i.e., emergent situations, public safety, events, City announcements, etc.) and provide choices in the way in which they chose to receive the information (i.e., text message, email, by mail, through the media, etc.)
- **Video/GoPro Productions** of events, services, happenings and programs.
- **Senior/Non-Techie Communication** programs.

Motion by Commissioner Weiss to focus short-term on assisting with the development and design of the City website. Seconded by Commissioner Edgar. Motion carried, unanimous.

NEW BUSINESS: None

COUNCIL LIASON REPORT: None (City Council Member Speech was absent.)

STAFF LIASON REPORT: Director DeSantis reported on Planet Fitness going into part of the former Farm Fresh building, the Grand Opening of Save-A-Lot tomorrow (January 21, 2016), Winterfest on Sunday, January 24, 2016, and the website update progress. She also shared that the public might be receptive to a quarterly Oak Park Branch newsletter if it contains more service offerings. It would be more efficient and cost wise. Also, Director DeSantis shared information about the 50 Up Club, Daddy Daughter Dance, and the Adult Coloring Club at the Library.

CALL TO THE MEMBERSHIP:

Commissioner Weiss – Happy January!

Commissioner Travis – Same

Commissioner Gold – Thanked everyone for coming.

DATE OF NEXT MEETING: The next meeting of the Communication Commission is Wednesday, February 17, 2016 at 7:00pm at the Oak Park Community Center.

ADJOURNMENT:

Motion to adjourn was made at 9:01 by Weiss, seconded by Travis. Motion carried.



CITY OF OAK PARK

COMMUNITY ENGAGEMENT
DEPARTMENT OF PUBLIC INFORMATION

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Kiesha Speech
Solomon Radner
Ken Rich
City Manager
Erik Tungate

**Regular Meeting Minutes of the
COMMUNICATIONS COMMISSION
Wednesday, February 17, 2016**

The meeting was called to order at 7:05 p.m. in the Oak Park Community Center at 14300 Oak Park Blvd., Oak Park, MI 48237.

PRESENT: Chairman Steven Gold, Commissioner Desmond Travis, Commissioner Cheryl Weiss, City Liaison Denise DeSantis and City Council Member Kiesha Speech.

ABSENT: Vice Chair Julie Edgar (excused) and Commissioner Nathan Peiss (excused).

ALSO PRESENT: None.

APPROVAL OF AGENDA:

NO QUORUM, no action taken.

APPROVAL OF MINUTES:

NO QUORUM, no action taken.

MEMBERSHIP CHANGES:

OLD BUSINESS/NEW BUSINESS:

NO QUORUM, no action taken.

COUNCIL LIASION REPORT:

STAFF LIASON REPORT:

CALL TO THE MEMBERSHIP:

DATE OF NEXT MEETING: The next meeting of the Communication Commission is Wednesday, March 16, 2016 at 7:00pm at the Oak Park Community Center.

ADJOURNMENT:

Meeting adjourned at 7:10 p.m. by Chairman Gold.

MERCHANT'S LICENSES – APRIL 4, 2016**(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Classic Expressions	8126 Nine Mile	\$150	CLOTHING ALTERATIONS AND DRESS MAKING
Gadget Drop Repair Cell Phone Repair	21700 Greenfield 116	\$150	GADGET AND PHONE REPAIR
Vibrant Vizionz Clothing Crafts	12714 Nine Mile	\$150	CLOTHING CRAFTS
Dolled Up Hair Studios Hair Salon	21700 Greenfield 114	\$150	HAIR SALON
\$8 Demo Cuts Barbershop	10620 Nine Mile	\$150	BARBERSHOP
<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	
B-Unique Hair Boutique	21700 Greenfield 412	\$150	HAIR SALON
Universal Piping	12930 Capital	\$225	PLUMBING INSTALLATIONS
Cloverdale Smokes	13201 Cloverdale	\$225	SELLING TOBACCO PRODUCTS; WHOLESALE
9 Oaks Grill	22110 Coolidge	\$225	RESTAURANT
Quality Restaurant Equipment	8700 Capital	\$150	ONLINE SALES/EBAY AND ONLINE WEBSITE SALES
O'Reilly's Auto Parts	23125 Coolidge	\$450	AUTO PARTS RETAIL
The Look-A Salon	8531 Nine Mile	\$225	HAIR SALON
Quality Restaurant Equipment	8700 Capital	\$150	RESTAURANT EQUIPMENT SUPPLIER
American Exhaust Systems	15441 Nine Mile	\$225	AUTOMOBILE GENERAL MECHANICAL AND ELECTRICAL REPAIRS
Thermocorp Systems	1300 Capital	\$225	AIR CONDITIONING AND PACKAGING WAREHOUSE
AP Wireless	8775 Nine Mile	\$225	PRECIOUS METALS AND BUYING AND SELLING GOLD
Sneaker Villa	26196 Greenfield	\$225	SELLING FOOTWEAR AND ACCESSORIES
Great Lakes Landscaping Design	10631 Capital	\$225	LANDSCAPING DESIGN
Live Smart	13305 Capital 600	\$150	PREPARED FOODS AND CORPORATE FOOD CENTER
Rehabilitation Institute of MI	25900 Greenfield 110	\$225	REHABILITATION CENTER

CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE

Today's Date: 3/17/16

Applicant Information

Applicant/Business Name: Second Chance Network

Applicant/Business Address: 22503 Stephens Saint Clair Shores MI 48080

Phone number: 586 306 0250 E-Mail Address: secondchanceurgent@yahoo.com

Relation of applicant to business: President

Has applicant ever been convicted of a felony? Yes No

Owner Information

Owner or manager of site: Jami Spinazzola-Meddaugh Phone: 586 306 0250

Names and addresses of partners or officers of corporation:

Jami Spinazzola-Meddaugh 22503 Stephens S.C.S. 48080

Patricia Spinazzola 7272 Mckinley Centerline 48015

James Spinazzola 7272 Mckinley Centerline 48015

Event Information

Proposed date(s) of event: 4/20 - 4/23 Has this event been held previously? Yes No

Address or location of event: Attached

Is this a City owned park? No

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? Yes No

Nature, purpose, and detailed description of event: Raise funds to help the homeless with food, clothing, shelter, jobs and transportation

Will the event be open to the public? Yes No

If yes, please describe how so: _____

Estimated number of people attending event? _____ Hours of Event: 7:30-7

Are you requesting to have a parade? Yes No **If yes, please attach a map of the parade route**

Where will the parade participants be walking? Sidewalks Streets

Will the parade require streets to be blocked off? Yes No

If yes, how many streets/intersections will need to be blocked : _____

Please attach a sign off from the residences located on the affected streets, indicating that they are aware of the event to take place, the date, times and location.

Food Services

Will food or beverages be sold at event? Yes No, if yes please list type(s) of food to be sold:

Will the food be prepackaged or prepared on site: _____

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be any mechanical rides at event? Yes No, if yes, please provide the name and the address of amusement operators: _____

Will the event have a moonwalk? Yes No, if yes, please provide the name and address of Company/Entity providing moonwalk: _____

Will the event have video games, etc.? If so, please provide the names and address of company providing the Games: _____

Please Note: *You must provide proof of insurance for all mechanical rides, moonwalks, circus rides/games, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.*

Technical/Support

Will the event require use of electrical supply source? Yes No, if yes, please describe:

Will sanitary facilities be required at event? Yes No

Will tent(s) be used at the event? Yes No, if yes, please state size(s) of tent:

Will the event have banners displayed? Yes No, if so, please provide the number of signs and dimension(s):

Please Note: *If a temporary generator or electric supply source is provided, you must provide an Electrical permit by a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.*

Other possible Special Event requirements include: additional application, inspection and bond fees, temporary sign permit.

The fee for a Special Event application is \$100: The fee is non-refundable. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, and Recreation. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether or not to proceed with the event. If so, the event will be placed on the City Council agenda for approval.

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request or revoke any approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.


Applicant's Signature

State of Michigan

County of ^{ss} MaComb

Subscribed and sworn to before me, a Notary Public this 17th day of March 2016, by
Michael Meddaugh.

My Commission expires: 1-19-2018


Notary Public

BEVERLY HENDERSON
Notary Public, Wayne County, Michigan
Acting in Macomb County, Michigan
My Commission expires January 19, 2018

Ed Norris

From: 2ND Chance Resale <secondchanceurgent@yahoo.com>
Sent: Tuesday, March 01, 2016 9:06 PM
To: Ed Norris
Subject: intersection drive
Attachments: legal docs 2016.5.pdf; Intersection Rules.odt; 642.jpg; 682.jpg

2/28/2016

13600 Oak Park Blvd.
Oak Park, MI 48237

Clerk,

The Second Chance Network was able to help more than 100 people in need over the last two years. The funds collected were disbursed to provide: Shelter, food, clothing, jobs and transportation. Due to other cities allowing us to solicit in their intersections, these funds were raised.

We are asking for your support and again this year, to continue helping people in need get off of the streets, receive job training/jobs and become self-sufficient. We will hand out cards with our contact information asking if anyone knows someone who may need our services in your city.

All participants will be provided with extensive intersection safety training (this is our #1 priority) and wear a reflective vest. In addition, they will be **video monitored in real time** throughout the day to ensure safety precautions are being adhered to and surpassed.

We have a perfect safety record but do hold insurance as well. **All participant are aware of all Michigan's Statues regarding impeding/ obstruction of traffic and will only be out in the intersections when there is No flow of traffic. Preferential treatment to speakers over a disfavored speaker is unconstitutional.**

The dates that the Second Chance Network would like to hold intersection drives in your city are: Wednesday, April 20th – Saturday, April 23rd (weather permitting). The hours of operation are 7:30 A.M. - 7:00 P.M..

We want to thank you in advance for *respecting our first amendment rights*.

The requested intersections are:

9 mi. & Greenfield Greenfield & Oak Park Blvd.
9 mi. & Coolidge 11 mi. & Greenfield
10 mi. & Coolidge 11mi. & Coolidge

Some of the above intersections may not be utilized. It will depend on traffic & participants.
(Oak Park borders only)

Attached is all legal documentation verifying our non-profit status.

If there are any questions/concerns, please feel free to call:

Jami Spinazzola
President
(586) 306-0250

Michael Meddaugh
Vice President
(586) 339-2597

SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION
2nd Chance Network
(Intersection Drive – Oak Park Intersections)

DATE: Wednesday, April 20, 2016 – Saturday, April 23, 2016

<u>DEPARTMENT</u>	<u>SERVICES</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
TECHNICAL AND PLANNING <i>Rob Barrett</i>	N/A	N/A	N/A
PUBLIC SAFETY <i>Steve Cooper</i>	The proposed special event is viewed as a traffic and safety issue and therefore I am recommending that we <u>do not</u> allow the event to take place. In my 25 years with the Public Safety Department I cannot recall a circumstance where we authorized a special event of this nature.	NA	NA
RECREATION	N/A	N/A	N/A
DPW <i>Kevin Yee</i>	N/A	N/A	N/A
ADDITIONAL <i>Administration</i> <i>City Manager Tungate</i>	As always, requests of this nature require administrative approval to be recommended for ratification by City Council. Due to the issues noted by Public Safety, I do not recommend approval of this request.	N/A	\$100 \$100 application fee waiver requested



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 4, 2016 **AGENDA #**

SUBJECT: Report on bids for the 2016 Lawn Maintenance Project, M-639.

DEPARTMENT: DPW/Technical & Planning – Engineering *KJY*

SUMMARY: At the February 15, 2016 regular meeting of the Oak Park City Council, the request to bid the 2016 Lawn Maintenance Project, M-639 was approved (CM-02-063-16). The project was advertised and 31 contractors viewed the documents. On March 28, 2016, five (5) bids were received and opened. The low bidder, Fougnie Professional Services of Clawson, MI, submitted a bid of \$88,700.00. Fougnie has performed similar work in the past for the City to the satisfaction of City personnel.

FINANCIAL STATEMENT: Funding is available in the Major Street Fund, Water and Sewer Fund, and Public Works Other Parks budget for these expenditures.

RECOMMENDED ACTION: It is recommended City Council award the bid for the 2016 Lawn Maintenance Project, M-639 to Fougnie Professional Services of Clawson, MI for the total amount of \$88,700.00. Funding is available in the Major Street Fund, Water and Sewer Fund, and Public Works Other Parks budget for these expenditures.

APPROVALS:

City Manager: *[Signature]*

Department Director: *[Signature]*

Finance Director: _____

EXHIBITS: bid tabulation

BID TABULATION

2016 Lawn Maintenance Project, M-636
 Bid Opening Date: March 28, 2016 @ 2:00 pm
 Page 1 of 1

		Fougnie Professional Service. 106 N. Marias Clawson, MI 48017 248-268-3117	Mow on the Go 3800 W. 11 Mile Rd. Berkley, MI 48072 248-669-5296	XPERT Lawn and Snow 2437 Wolcott St. Ferndale, MI 48220 248-721-0794
Item #	Item Description	Total Bid Amount (A)	Total Bid Amount (A)	Total Bid Amount (A)
BID GROUP A	The approximate quantities of work involved in the project are as followed: Mow and maintain approximately 153 acres of turf at multiple locations including cul-de-sacs, boulevards, greenbelts, parks and city property with an option to renew for two additional years.	\$82,460.00	\$90,300.00	\$93,573.20
Item #	Item Description	Total Bid Amount (B)	Total Bid Amount (B)	Total Bid Amount (B)
BID GROUP B	The approximate quantities of work involved in the project are as followed: Mow and maintain approximately 10 acres of 8 mile boulevards from Lodge to Pinecrest.	\$3,000.00	\$4,800.00	\$4,899.00
Item #	Item Description	Total Bid Amount (C)	Total Bid Amount (C)	Total Bid Amount (C)
BID GROUP C	The approximate quantities of work involved in the project are as followed: Pick litter and debris on approximately 10 acres of 8 mile boulevards from Lodge to Pinecrest.	\$3,240.00	\$4,440.00	\$9,798.00
	TOTAL BID AMOUNT	\$88,700.00	\$99,540.00	108,270.20

Additional Bids: ABS Landscape, \$172,466.00

J.E. Jordan, \$172,572.00

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** April 4, 2016 **AGENDA #****SUBJECT:** Report on bids for the 2016 Water Main Replacement Project, M-625.**DEPARTMENT:** DPW/Technical & Planning – Engineering *KJY*

SUMMARY: At the March 7, 2016 regular meeting of the Oak Park City Council, the request to bid the 2016 Water Main Replacement Project, M-625 was approved (CM-03-082-16). The project was advertised and 72 contractors viewed the documents. On March 28, 2016, 13 bids were received and opened. The low bidder, ADJ Excavating, Inc. of Shelby Township, MI, submitted a bid of \$280,160.00. .

FINANCIAL STATEMENT: Funding is available in the Water and Sewer Fund for this expenditure.

RECOMMENDED ACTION: It is recommended City Council award the bid for the 2016 Water Main Replacement Project, M-625 to ADJ Excavating, Inc. of Shelby Township, MI for the total amount of \$280,700.00. Funding is available in the Water and Sewer Fund for this expenditure.

APPROVALS:

City Manager: _____

Department Director: _____

Finance Director: _____

EXHIBITS: bid tabulation, map of project area

BID TABULATION

2016 WATER MAIN REPLACEMENT PROJECT, M-625			ADJ EXCAVATING INC 47301 FEATHERED COURT SHELBY TWP., MI 48315 810-560-7018		TROELSEN EXCAVATING, INC. 1395 ROCHESTER RD. TROY, MI 48083 248-588-3570		AIELLI CONSTRUCTION CO.,INC. 8152 25 MILE ROAD STE A SHELBY TWP, MI 48316 586-792-1890		
BID OPENING DATE MONDAY, MARCH 28, 2016 10:00 AM									
ITEM	DESCRIPTION	QUANT.	U/M	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization, Max 5%	1	LSUM	\$ 8,200.00	\$ 8,200.00	\$ 13,592.00	\$ 13,592.00	\$ 5,000.00	\$ 5,000.00
2	Minor Traffic Device, Modified SP	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00
3	Pavement Removal, Modified SP	1,175	SYD	\$ 8.00	\$ 9,400.00	\$ 5.00	\$ 5,875.00	\$ 11.00	\$ 12,925.00
4	Water Main D.I CL 54 8 Inch Trench Detail "B" Modified	1,420	LFT	\$ 75.50	\$ 107,210.00	\$ 73.40	\$ 104,228.00	\$ 75.00	\$ 106,500.00
5	Install Fire Hydrant. EJW 5BR-250	3	EACH	\$ 3,750.00	\$ 11,250.00	\$ 4,000.00	\$ 12,000.00	\$ 3,600.00	\$ 10,800.00
6	Water Main Connection "A"@ Kenwood Ave./Rosewood Ave.	1	LSUM	\$ 7,800.00	\$ 7,800.00	\$ 6,500.00	\$ 6,500.00	\$ 9,500.00	\$ 9,500.00
7	Water Main Connection "B"@ Ithaca Ave./Nine Mile Rd.	1	LSUM	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 4,850.00	\$ 4,850.00
8	Install 8" Gate Valve and Well	3	EACH	\$ 3,250.00	\$ 9,750.00	\$ 2,700.00	\$ 8,100.00	\$ 4,000.00	\$ 12,000.00
9	Remove & Replace Short Side Service Curb Box 3/4 inch to 2 Inch	17	EACH	\$ 225.00	\$ 3,825.00	\$ 100.00	\$ 1,700.00	\$ 180.00	\$ 3,060.00
10	Service Transfers (long and short side)	36	EACH	\$ 750.00	\$ 27,000.00	\$ 625.00	\$ 22,500.00	\$ 600.00	\$ 21,600.00
11	3/4" to 2" Diameter Type K Copper	110	LFT	\$ 10.00	\$ 1,100.00	\$ 25.00	\$ 2,750.00	\$ 25.00	\$ 2,750.00
12	Remove Existing Fire Hydrant	2	EACH	\$ 350.00	\$ 700.00	\$ 500.00	\$ 1,000.00	\$ 400.00	\$ 800.00
13	Remove Existing Gate Valve and Well	2	EACH	\$ 400.00	\$ 800.00	\$ 500.00	\$ 1,000.00	\$ 600.00	\$ 1,200.00
14	Abandon Existing Water Main - Ithaca Ave.	1	LSUM	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00
15	Conc. Pavt. With Integral Curb Non-Reinforced, 8" Modified SP	105	SYD	\$ 60.00	\$ 6,300.00	\$ 83.00	\$ 8,715.00	\$ 62.00	\$ 6,510.00
16	Sidewalk Conc. Non-Reinforced 6" Conc. Sidewalk/Drive Approach	3,100	SFT	\$ 5.25	\$ 16,275.00	\$ 7.00	\$ 21,700.00	\$ 6.50	\$ 20,150.00
17	Sidewalk Conc. Non-Reinforced 4" Conc. Sidewalk/Driveway	6,000	LFT	\$ 4.35	\$ 26,100.00	\$ 5.00	\$ 30,000.00	\$ 5.50	\$ 33,000.00
18	Sidewalk Conc. Non-Reinforced 8" Conc. Sidewalk/Drive Approach	400	SFT	\$ 6.50	\$ 2,600.00	\$ 9.00	\$ 3,600.00	\$ 7.50	\$ 3,000.00
19	Hot Mix Asphalt, 3C 2 inch leveling Modified SP	5	TON	\$ 250.00	\$ 1,250.00	\$ 150.00	\$ 750.00	\$ 150.00	\$ 750.00
20	Hot Mix Asphalt, 4C 2 inch leveling Modified SP	5	TON	\$ 250.00	\$ 1,250.00	\$ 150.00	\$ 750.00	\$ 150.00	\$ 750.00
21	Aggregate base under concrete (6" 21AA Crush Limestone)	135	SYD	\$ 6.00	\$ 810.00	\$ 7.00	\$ 945.00	\$ 15.00	\$ 2,025.00
22	Cast in Place Detectable, Tactile Warning Surfaces	64	SFT	\$ 20.00	\$ 1,280.00	\$ 30.00	\$ 1,920.00	\$ 60.00	\$ 3,840.00
23	Underdrain Subgrade, Open Graded 6" Modified SP	20	LFT	\$ 10.00	\$ 200.00	\$ 40.00	\$ 800.00	\$ 9.50	\$ 190.00
24	Class A Sodding, Modified SP	900	SYD	\$ 7.50	\$ 6,750.00	\$ 7.00	\$ 6,300.00	\$ 6.00	\$ 5,400.00
25	Adjusting Drainage Structure Cover Case 1, Modified SP	1	EACH	\$ 225.00	\$ 225.00	\$ 150.00	\$ 150.00	\$ 500.00	\$ 500.00
26	Drainage Structure Cover	1,140	LBS	\$ 1.50	\$ 1,710.00	\$ 2.50	\$ 2,850.00	\$ 0.85	\$ 969.00
27	Salvage Sign, Modified SP	5	EACH	\$ 50.00	\$ 250.00	\$ 200.00	\$ 1,000.00	\$ 150.00	\$ 750.00
28	Erosion Control/Inlet Filter, Fabric Drop, Modified SP	10	EACH	\$ 80.00	\$ 800.00	\$ 80.00	\$ 800.00	\$ 120.00	\$ 1,200.00
29	Maintenance Gravel, Modified SP	250	TON	\$ 8.00	\$ 2,000.00	\$ 30.00	\$ 7,500.00	\$ 18.00	\$ 4,500.00
30	Crossing Existing Water Mains, Sewers, and Sewer Leads	5	EACH	\$ 250.00	\$ 1,250.00	\$ 500.00	\$ 2,500.00	\$ 5.00	\$ 25.00
31	Unidentified Irrigation System Repairs - Sprinkler Lines	75	LFT	\$ 3.00	\$ 225.00	\$ 3.00	\$ 225.00	\$ 3.00	\$ 225.00
32	Unidentified Irrigation System Repairs - Sprinkler Heads	25	EACH	\$ 50.00	\$ 1,250.00	\$ 50.00	\$ 1,250.00	\$ 60.00	\$ 1,500.00
33	Project Clean Up (5% max)	1	LSUM	\$ 4,500.00	\$ 4,500.00	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00
34	Inspection Crew Days, Modified SP	320	DAY	\$ 30	\$ 9,600.00	\$ 25	\$ 8,000.00	\$ 32.00	\$ 10,240.00
TOTAL COST				\$ 280,160.00		\$ 293,000.00		\$ 297,509.00	

OTHER BIDDERS:

MACOMB PIPELINE AND UTILITIES CO.	\$305,250.00
IMPERIAL CONSTRUCTION CO.	\$323,225.50
CI CONTRACTING INC.	\$330,571.00
SUPERIOR EXCAVATING	\$344,249.80
BRICCO EXCAVATING CO. LLC	\$356,652.00
FIORE ENTERPRISES LLC	\$382,937.00
LAWRENCE M CLARK INC.	\$386,305.00
SPRINGLINE EXCAVATING LLC	\$389,467.00
F.D.M CONTRACTING, INC.	\$409,978.00
EVERGREEN CIVIL LLC	\$417,755.00



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 4, 2016

AGENDA #

SUBJECT: Recommendation of the Planning Commission for a Zoning Ordinance text amendment to amend Article XI, PTRED, Planned Technical, Research, Education Development Districts, Section 1101 Permitted uses.

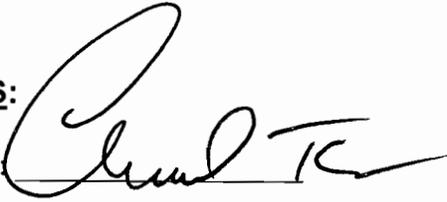
DEPARTMENT: Community & Economic Development, Planning Division

SUMMARY: At the March 14, 2016 meeting, the Planning Commission conducted a Public Hearing regarding proposed changes to the City of Oak Park Zoning Ordinance. The proposed text amendment to the PTRED District would allow as a permitted use the rehabilitation of historic buildings into restaurants, museums and performing arts centers.

The Planning Commission voted to recommend to the City Council adoption of the text amendment.

RECOMMENDED ACTION: Conduct the second reading and adopt the proposed text amendment to the City of Oak Park Zoning Ordinance, Article XI, PTRED, Planned Technical, Research, Education Development Districts, Section 1101 Permitted uses.

APPROVALS:

City Manager: 

Director: _____

Finance Director: _____

EXHIBITS: Memorandum, proposed ordinance for adoption.

CITY OF OAK PARK, MICHIGAN

ORDINANCE NO.

AN ORDINANCE TO AMEND SECTION 1101, PERMITTED USES, OF ARTICLE XI, PTRED, PLANNED TECHNICAL, RESEARCH, EDUCATION DEVELOPMENT DISTRICT, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article XI, PTRED, Planned Technical, Research, Education Development Districts, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

Section 1101. Permitted uses.

- I. Rehabilitation of historical buildings into restaurants serving alcohol (subject to Section 1930), museums and performing arts centers. The determination of whether a building is historic will be made by the planning commission based on the review and consideration of a report developed by a qualified historic preservation professional.
- J. Accessory uses customarily incidental to the above permitted uses.

SECTION 2. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 3. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 4. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this day of _____, 2016.

T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on _____, 2016.

T. Edwin Norris
City Clerk

First Reading:
Second Reading:
Adopted:
Published:



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 4, 2016 **AGENDA #**

SUBJECT: Proposals for professional services for material testing services for the 2016 Watermain Replacement Project, M-625.

DEPARTMENT: Technical & Planning – Engineering *RMB*

SUMMARY: Attached is a tabulation of proposals for material testing services for the 2016 Watermain Replacement Project, M-625. The low proposal, submitted by Professional Services Industries, Inc. (PSI), is for a total amount of \$16,840.00.

FINANCIAL STATEMENT: Funding is available in the Water and Sewer Fund for this expenditure.

RECOMMENDED ACTION: It is recommended that the proposal from PSI, Inc. for professional services for material testing services for the 2016 Watermain Replacement Project, M-625, be approved for total amount of \$16,840.00. Funding is available Water and Sewer Fund for this expenditure.

APPROVALS:

City Manager: *Charles T. R.*

Department Director: *[Signature]*

Finance Director: _____

EXHIBITS: Proposal Tabulation

REQUEST FOR PROPOSAL TABULATION

Proposal Due Date:

March 18, 2016 @ 3:00 PM

2016 WATER MAIN REPLACEMENT PROJECT, M-625		Professional Service Industries, Inc. 45749 Helm Street Plymouth, MI 48170 (734) 453-7900	Testing Engineers & Consultants, Inc. 1343 Rochester Road Troy, MI 48099 (248) 588-6200	TTL Associates, Inc. 44265 Plymouth Oaks Blvd. Plymouth, MI 48170 (734) 455-8600
ITEM	DESCRIPTION	TOTAL AMOUNT	TOTAL AMOUNT	TOTAL AMOUNT
1	Monitor and test the onsite compaction of materials, perform analysis for material approvals, testing for the placement of stone base for concrete & asphalt pavement.	\$16,840.00	\$20,390.00	\$20,575.00

Additional Bidders:

G2*	\$7,190.00
McDowell & Associates	\$27,535.00
Material Testing Consultants	\$42,000.00

* - RFP did not meet requirements



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 4, 2016 **AGENDA #**

SUBJECT: Authorize the City of Oak Park to enter into contract 16-5083 with the Michigan Department of Transportation (MDOT) for concrete pavement repairs on Lincoln Avenue from Coolidge to Greenfield and on Oak Park Boulevard from Coolidge to Greenfield.

DEPARTMENT: DPW/Technical & Planning – Engineering *KJY*

SUMMARY: Attached is a copy of the MDOT contract number 16-5083. This project will perform pavement repairs on Lincoln Drive from Greenfield Road to Coolidge Road and on Oak Park Boulevard from Greenfield Road to Coolidge Road. This agreement is required due to the Federal Funding we received for this project (\$1,242,020 Federal with \$292,980 local match)

FINANCIAL STATEMENT: Oak Park's match, which amounts to \$292,980, is available in the Major Street Fund.

RECOMMENDED ACTION: It is recommended that City Council approve MDOT contract number 16-5083 upon review by the City Attorney's office and authorize the Mayor and City Clerk to sign the contract on behalf of the City.

APPROVALS:

City Manager: *[Signature]*

Department Director: *[Signature]*

Finance Director: _____

EXHIBITS: MDOT Contract

STP

DA

Control Section	STU 63459
Job Number	129598A; 129599A
Project	STP 1663(034)(035)
Federal Item No.	HK 0841; HK 0842
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	16-5083

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of _____, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF OAK PARK, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in the City of Oak Park, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated February 23, 2016, attached hereto and made a part hereof:

PART A – STU 63459; JOB#129598A; STP 1663(034); HK 0841 – FEDERAL PARTICIPATION

Concrete pavement repair work along Lincoln Drive from Greenfield Road easterly to Coolidge Road; including drainage improvements, concrete sidewalks, and sidewalk ramp work; and all together with necessary related work.

PART B – STU 63459; JOB#129598A; STP 1663(034); HK 0841 – NO FEDERAL PARTICIPATION

Irrigation work within the limits as describe in PART A; and all together with necessary related work.

PART C – STU 63459; JOB #129599A; STP 1663(035); HK 0842 – FEDERAL PARTICIPATION

Concrete pavement repair work along Oak Park Boulevard from Greenfield Road easterly to Coolidge Road; including drainage improvements, concrete sidewalks, and sidewalk ramp work; and all together with necessary related work.

PART D – STU 63459; JOB #129599A; STP 1663(035); HK 0842 – NO FEDERAL PARTICIPATION

Irrigation work within the limits as describe in PART C; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.
2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT, including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

- A. Design or cause to be designed the plans for the PROJECT.
- B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- C. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

Any items of PROJECT COST not reimbursed by Federal Funds shall be the sole responsibility of the REQUESTING PARTY.

5. The PROJECT COST shall be met in accordance with the following:

PART A

Federal Surface Transportation Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST at the established Federal participation ratio equal to 81.85 percent. The balance of the PART A portion of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

PART C

Federal Surface Transportation Funds shall be applied to the eligible items of the PART C portion of the PROJECT COST up to the lesser of: (1) \$621,720, or (2) an amount such that 81.85 percent, the normal Federal participation ratio for such funds, for the PART C portion of the PROJECT is not exceeded at the time of the award of the construction contract. The balance of the PART C portion of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

PART B and D

The PART B and PART D portions of the PROJECT COST are not eligible for Federal participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon an effective billing rate and the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses. The initial effective billing rate for the federal funding for the PART C portion of the PROJECT is calculated by using the federal funding for the PART C portion of the PROJECT set at the time of the award of the construction contract, as described in Section 5, and dividing by the total costs of the PART C portion of the PROJECT eligible for federal funding and authorized at the time of the award of the construction contract.

The effective billing rate for the federal funding of the PART C portion of the PROJECT is determined by the current funding authorization for the PART C portion of the PROJECT and may change as the PROJECT progresses and funding authorizations are increased or decreased.

7. At such time as traffic volumes and safety requirements warrant, the REQUESTING PARTY will cause to be enacted and enforced such ordinances as may be necessary to prohibit parking in the traveled roadway throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that a) it is a person under the Natural Resources and Environmental Protection Act, MCL 324.20101 et seq., as amended, (NREPA) and is not aware of and has no reason to believe that the property is a facility as defined in the NREPA; b) the REQUESTING PARTY further certifies that it has completed the tasks required by MCL 324.20126 (3)(h); c) it conducted a visual inspection of property within the existing right of way on which construction is to be performed to determine if any hazardous substances were present; and at sites on which historically were located businesses that involved hazardous substances, it performed a reasonable investigation to determine whether hazardous substances exist.

This reasonable investigation should include, at a minimum, contact with local, state and federal environmental agencies to determine if the site has been identified as, or potentially as, a site containing hazardous substances; d) it did not cause or contribute to the release or threat of release of any hazardous substance found within the PROJECT limits.

The REQUESTING PARTY also certifies that, in addition to reporting the presence of any hazardous substances to the Department of Environmental Quality, it has advised the DEPARTMENT of the presence of any and all hazardous substances which the REQUESTING PARTY found within the PROJECT limits, as a result of performing the investigation and visual inspection required herein. The REQUESTING PARTY also certifies that it has been unable to identify any entity who may be liable for the cost of remediation. As a result, the REQUESTING PARTY has included all estimated costs of remediation of such hazardous substances in its estimated cost of construction of the PROJECT.

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Department of Environmental Quality, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Department of Environmental Quality and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its

agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsive for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

The DEPARTMENT shall not be subject to any obligations or liabilities by contractors of the REQUESTING PARTY or their subcontractors or any other person not a party to this contract without its specific consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.

It is expressly understood and agreed that the REQUESTING PARTY shall take no action or conduct which arises either directly or indirectly out of its obligations, responsibilities, and duties under this contract, which results in claims being asserted against or judgments being imposed against the State of Michigan, the DEPARTMENT, and/or the Michigan State Transportation Commission.

In the event that the same occurs, for the purpose of this contract it will be considered as a breach of this contract thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan State Transportation Commission a right to seek and obtain any necessary relief or remedy, including but not by way of limitation, a judgment for money damages.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF OAK PARK

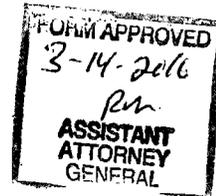
MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:

RDG
3/2/16



APPROVED
[Handwritten Signature]

Administrator
Local Office

3-14-16
Date

February 23, 2016

EXHIBIT I

CONTROL SECTION STU 63459
JOB NUMBER 129598A; 129599A
PROJECT STP 1663(034)(035)

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>PART C</u>	<u>PART D</u>	<u>TOTAL</u>
Estimated Cost	\$757,900	\$6,400	\$764,300	\$6,400	\$1,535,000

COST PARTICIPATION

GRAND TOTAL

ESTIMATED COST	\$757,900	\$6,400	\$764,300	\$6,400	\$1,535,000
Less Federal Funds*	<u>\$620,300</u>	<u>\$ -0-</u>	<u>\$621,720</u>	<u>\$ -0-</u>	<u>\$1,242,020</u>
REQUESTING PARTY'S SHARE	\$137,600	\$6,400	\$142,580	\$6,400	\$ 292,980

*Federal Funds for the PART C portion of the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 4, 2016

AGENDA #

SUBJECT: Unpaid False Alarm Invoices

DEPARTMENT: Finance/Treasury

SUMMARY: At the council meeting of March 21, 2016, City Council received the list of unpaid expenses incurred on private premises – False Alarms, prepared by the Deputy Finance Director and concurred by the Finance Director, and directed that Special Assessment Roll #655 be prepared.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 8 (attached hereto) receiving Special Assessment Roll #655, and establishing April 18, 2016, as the date for the public hearing on the roll for unpaid charges for City Expenses incurred on private premises – False Alarms.

APPROVALS:

City Manager: _____

Director: _____

Finance Director: _____

CITY OF OAK PARK
MICHIGAN

SPECIAL ASSESSMENT RESOLUTION 8

DISTRICT NO. 655

Meeting of the City Council held April 4, 2016, at 7:00 P.M.

The Assessor reported **Special Assessment Roll No. 655** to the City Council. Attached to said Special Assessment Roll was the certificate of the City Assessor in form as required in Chapter XII of the City Charter.

The following Resolution was offered by
And supported by

BE IT RESOLVED, that **Special Assessment Roll No. 655** this day submitted to the City Council by the City Assessor, be filed in the office of the City Clerk.

BE IT FURTHER RESOLVED, that the City Council and the City Assessor shall meet in the City Council room in the City of Oak Park, Michigan, on the **18th day of April, 2016 at 7:00 P.M.** eastern standard time, for the purpose of reviewing the assessment contained in said Special Assessment Roll.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered to cause notice of said review and of the filing of said Special Assessment Roll to be published once prior to said hearing in the Daily Tribune, a newspaper circulating in said City of Oak Park, the first publication to be at least one week before such hearing, and that said notice shall be in form as provided in Chapter XII of the City Charter.

BE IT STILL FURTHER RESOLVED that the City Clerk be and is hereby instructed to serve notice of said Special Assessment Hearing to each owner of, or party in interest in, property to be assessed, whose name appears upon the last general tax assessment records by mailing the notice first class mail, addressed to such owner or party at the address shown on the tax records, at least ten (10) days before the date of said hearing.

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** April 4, 2016**AGENDA #****SUBJECT:** Unpaid Weed Mowing Invoices**DEPARTMENT:** Finance/Treasury

SUMMARY: At the council meeting of March 21, 2016, City Council received the list of unpaid expenses incurred on private premises – Weed Mowing, prepared by the Deputy Finance Director and concurred by the Finance Director, and directed that Special Assessment Roll #656 be prepared.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 8 (attached hereto) receiving Special Assessment Roll #656, and establishing April 18, 2016, as the date for the public hearing on the roll for unpaid charges for City Expenses incurred on private premises – Weed Mowing

APPROVALS:

City Manager: _____

A handwritten signature in black ink, appearing to be "Curt TR", is written over a horizontal line.

Director: _____

Finance Director: _____

CITY OF OAK PARK
MICHIGAN

SPECIAL ASSESSMENT RESOLUTION 8

DISTRICT NO. 656

Meeting of the City Council held April 4, 2016, at 7:00 P.M.

The Assessor reported **Special Assessment Roll No. 656** to the City Council. Attached to said Special Assessment Roll was the certificate of the City Assessor in form as required in Chapter XII of the City Charter.

The following Resolution was offered by
And supported by

BE IT RESOLVED, that **Special Assessment Roll No. 656** this day submitted to the City Council by the City Assessor, be filed in the office of the City Clerk.

BE IT FURTHER RESOLVED, that the City Council and the City Assessor shall meet in the City Council room in the City of Oak Park, Michigan, on the **18th day of April, 2016 at 7:00 P.M.** eastern standard time, for the purpose of reviewing the assessment contained in said Special Assessment Roll.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered to cause notice of said review and of the filing of said Special Assessment Roll to be published once prior to said hearing in the Daily Tribune, a newspaper circulating in said City of Oak Park, the first publication to be at least one week before such hearing, and that said notice shall be in form as provided in Chapter XII of the City Charter.

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** April 4, 2016**AGENDA #****SUBJECT:** Unpaid Special Pick-up Invoices**DEPARTMENT:** Finance/Treasury

SUMMARY: At the council meeting of March 21, 2016, City Council received the list of unpaid expenses incurred on private premises – Special Pick-up , prepared by the Deputy Finance Director and concurred by the Finance Director, and directed that Special Assessment Roll #657 be prepared.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 8 (attached hereto) receiving Special Assessment Roll #657, and establishing April 18, 2016, as the date for the public hearing on the roll for unpaid charges for City Expenses incurred on private premises – Special Pick-up.

APPROVALS:City Manager: 

Director: _____

Finance Director: _____

CITY OF OAK PARK
MICHIGAN

SPECIAL ASSESSMENT RESOLUTION 8

DISTRICT NO. 657

Meeting of the City Council held April 4, 2016, at 7:00 P.M.

The Assessor reported **Special Assessment Roll No. 657** to the City Council. Attached to said Special Assessment Roll was the certificate of the City Assessor in form as required in Chapter XII of the City Charter.

The following Resolution was offered by
And supported by

BE IT RESOLVED, that **Special Assessment Roll No. 657** this day submitted to the City Council by the City Assessor, be filed in the office of the City Clerk.

BE IT FURTHER RESOLVED, that the City Council and the City Assessor shall meet in the City Council room in the City of Oak Park, Michigan, on the **18th day of April, 2016 at 7:00 P.M.** eastern standard time, for the purpose of reviewing the assessment contained in said Special Assessment Roll.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered to cause notice of said review and of the filing of said Special Assessment Roll to be published once prior to said hearing in the Daily Tribune, a newspaper circulating in said City of Oak Park, the first publication to be at least one week before such hearing, and that said notice shall be in form as provided in Chapter XII of the City Charter.

BE IT STILL FURTHER RESOLVED that the City Clerk be and is hereby instructed to serve notice of said Special Assessment Hearing to each owner of, or party in interest in, property to be assessed, whose name appears upon the last general tax assessment records by mailing the notice first class mail, addressed to such owner or party at the address shown on the tax records, at least ten (10) days before the date of said hearing.



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 4, 2016

AGENDA #

SUBJECT: Unpaid Delinquent Utility Bills

DEPARTMENT: Finance/Treasury

SUMMARY: At the council meeting of March 21, 2016, City Council received the list of unpaid expenses incurred on private premises – Delinquent Utilities, prepared by the Deputy Finance Director and concurred by the Finance Director, and directed that Special Assessment Roll #658 be prepared.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 8 (attached hereto) receiving Special Assessment Roll #658, and establishing April 18, 2016 as the date for the public hearing on the roll for unpaid charges for City Expenses incurred on private premises – Delinquent Utilities.

APPROVALS:

City Manager: _____

Director: _____

Finance Director: _____

CITY OF OAK PARK
MICHIGAN

SPECIAL ASSESSMENT RESOLUTION 8

DISTRICT NO. 658

Meeting of the City Council held April 4, 2016, at 7:00 P.M.

The Assessor reported **Special Assessment Roll No. 658** to the City Council. Attached to said Special Assessment Roll was the certificate of the City Assessor in form as required in Chapter XII of the City Charter.

The following Resolution was offered by
And supported by

BE IT RESOLVED, that **Special Assessment Roll No. 658** this day submitted to the City Council by the City Assessor, be filed in the office of the City Clerk.

BE IT FURTHER RESOLVED, that the City Council and the City Assessor shall meet in the City Council room in the City of Oak Park, Michigan, on the **18th of April, 2016 at 7:00 P.M.** eastern standard time, for the purpose of reviewing the assessment contained in said Special Assessment Roll.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered to cause notice of said review and of the filing of said Special Assessment Roll to be published once prior to said hearing in the Daily Tribune, a newspaper circulating in said City of Oak Park, the first publication to be at least one week before such hearing, and that said notice shall be in form as provided in Chapter XII of the City Charter.

BE IT STILL FURTHER RESOLVED that the City Clerk be and is hereby instructed to serve notice of said Special Assessment Hearing to each owner of, or party in interest in, property to be assessed, whose name appears upon the last general tax assessment records by mailing the notice first class mail, addressed to such owner or party at the address shown on the tax records, at least ten (10) days before the date of said hearing.

