

Oak Park City Council Agenda

August 18, 2016





AGENDA
REGULAR CITY COUNCIL MEETING
36th CITY COUNCIL
OAK PARK, MICHIGAN
August 18, 2016
7:00 PM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **CONSENT AGENDA**

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular Council Meeting Minutes of August 1, 2016
 - B. Payment Application No. 2 in the amount of \$99,285.12 to ADJ Excavating, Inc. for the 2016 Water Main Replacement Project, M-625
 - C. Proposed Change Order No.1 in the amount of (\$21,852.71) and Payment Application No. 3 in the amount of \$33,614.85 to ADJ Excavating, Inc. for the 2016 Water Main Replacement Project, M-625
 - D. Payment Application No. 3 (final) in the amount of \$1,000.00 to Troelsen Excavating for the 2015 Catch Basin Line Replacement and Sewer Lateral Repair Project, M-606
 - E. Payment Application No. 3 (final) in the amount of \$5,000.00 to Nagle Paving Company for the 2015 Shepherd Park Parking Lot Reconstruction Project, M-608
 - F. Board of Review Meeting Minutes of July 19, 2016
 - G. Licenses - New and Renewals as submitted for August 18, 2016
6. **RECOGNITION OF VISITING ELECTED OFFICIALS:**
 7. **SPECIAL RECOGNITION/PRESENTATIONS:** None
 8. **PUBLIC HEARINGS:** None
 9. **COMMUNICATIONS:** None
 10. **SPECIAL LICENSES:** None
 11. **ACCOUNTING REPORTS:**
 - A. Approval for payment of an invoice submitted by Secrest, Wardle, Lynch, Hampton, Truex & Morley for legal services in the amount of \$176.00
 12. **BIDS:** None
 13. **ORDINANCES:** None
 14. **CITY ATTORNEY:**

15. CITY MANAGER:

Administration

- A. Request to participate in the Energy Management Planning program sponsored by The Southeast Michigan Regional Energy Office (SEMREO) and EcoWorks Detroit

Public Works

- B. Request for the Public Works Department to participate in pre-bid contracts for the purchase of city vehicles

Community and Economic Development

- C. Summerfest update

City Clerk

- D. Resolution adopting the 2017 Regular Meeting Schedule of the Oak Park City Council
E. Request to approve the Calendar Year 2017 Free Garage Sale dates

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. CLOSED SESSION

Pursuant to Section 8 of the Open Meetings Act to convene into a Closed Session to discuss Attorney Client Privileged Communication and Pending Litigation

19. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
36th OAK PARK CITY COUNCIL
August 1, 2016
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich,
Council Member Radner

ABSENT: Council Member Speech (excused due to illness)

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Murphy

APPROVAL OF AGENDA:

**CM-08-273-16 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED
- APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Burns, Rich, Radner
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-08-274-16 (AGENDA ITEM #5A-G) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of July 18, 2016 **CM-08-275-16**
- B. Public Safety Activity Summary for June 2016 **CM-08-276-16**
- C. Request to advertise for bids for Nine Mile Pipe Bursting Project, M-647 **CM-08-277-16**
- D. Payment of invoices from Orchard, Hiltz & McCliment (OHM) for CE Oak Park Blvd./ Lincoln Rehab, and CE Traffic Signal Construction in the total amount of \$80,379.55 **CM-08-278-16**
- E. Ethnic Advisory Commission Meeting Minutes of November 12, 2015, January 14, 2016, February 11, 2016, March 10, 2016, April 14, 2016, May 12, 2016 and June 9, 2016 **CM-08-279-16**
- G. Licenses - New and Renewals as submitted for August 1, 2016 **CM-08-280-16**

**MERCHANT'S LICENSES – August 1, 2016
 (Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Foxxiladi Boutique	23300 Greenfield #114	\$150	Retail Clothing Sales
Anton's Jewelry	21700 Greenfield #343	\$150	Jewelry Store/Sales
Planet Fitness	13171 Ten Mile	\$150	Office Space – Sales
Weave World Wholesalers	24725 Coolidge	\$150	Hair Sales & Accessories
NYA Brickhouse Boutique	26060 Greenfield	\$150	Hair Salon
Paper Goods Warehouse	26048 Greenfield	\$150	Restaurant Supply Retail

RENEWALS

Midwest Recycling	11000 Capital	\$300	Waste Mngmt/Recycling
Gastronome Russian Gourmet	25290 Greenfield	\$225	Restaurant

Voice Vote: Yes: McClellan, Burns, Rich, Radner
 No: None
 Absent: Speech

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) City Manager Employee Recognition. City Manager Tungate presented an Employee Recognition Award to Gary Shermetaro from the Department of Public Works.

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES:

CM-08-281-16 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – ARTS AND CULTURAL COMMISSION - ARTIST RECEPTION – APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following Special Event license subject to all departmental approvals:

Name	Event	Fees
Arts and Cultural Commission	Artist Reception – City Hall Lobby August 15, 2016	Waived

Voice Vote: Yes: McClellan, Burns, Rich, Radner
 No: None
 Absent: Speech

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS: None

BIDS: None

ORDINANCES: None

CITY ATTORNEY:

CM-08-282-16 (AGENDA ITEM #14A-C) AUTHORIZE FOR THE CITY ATTORNEY TO FILE AN APPEARANCE ON BEHALF OF THE CITY IN TAX TRIBUNAL MATTERS - APPROVED

Motion by Rich, Seconded by Burns, CARRIED, to authorize the City Attorney to file an appearance on behalf of the City in the following tax tribunal matters:

- Oak Park Fast Track, LLC v. City of Oak Park, MTT Docket No. 16-001193
- Eight Mile Ventures LLC v. City of Oak Park, MTT Docket No. 16-002224
- Coolidge Terrace Cooperative, Inc. v. Oak Park, MTT Docket No. 16-002335

Roll Call Vote:	Yes:	McClellan, Burns, Rich
	No:	None
	Abstain:	Radner
	Absent:	Speech

MOTION DECLARED ADOPTED

Council Member Radner abstained from voting due to a professional relationship he has with one of the entities.

CITY MANAGER:

Public Safety

CM-08-283-16 (AGENDA ITEM #15A) RESOLUTION AGREEING TO PARTICIPATE IN THE OAKLAND COUNTY LAW ENFORCEMENT MUTUAL AID AGREEMENT DATED MAY 11, 2016 - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following resolution agreeing to participate in the Oakland County Law Enforcement Mutual Aid Agreement dated May 11, 2016:

RESOLUTION OF PARTICIPATION IN THE OAKLAND COUNTY LAW ENFORCEMENT MUTUAL AID AGREEMENT DATED MAY 11, 2016

WHEREAS: The City of Oak Park acknowledges that emergencies requiring a large number of trained public safety personnel and specialized emergency equipment sometimes exceed the ability of any community to cope effectively with them; and

WHEREAS: the Mutual Police Assistance Agreements Act, 1967 PA 236, MCL 123.811 et. Seq., as amended, the Urban Cooperation Act, 1967 PA 7 (ExSess), MCL 124.501 et seq., as

amended, and the Intergovernmental Contracts between Municipal Corporations Act, 1951 PA 35, MCL 124.1 et seq., as amended, provide that communities may enter into agreements to provide mutual police assistance to each other in case of emergencies, and for certain standards to be included in such agreements; and

WHEREAS: the Oakland County Chiefs of Police Association wishes to replace the Oakland County Law Enforcement Mutual Aid Agreement Dated June 1988 and make the benefits of such an agreement available to all Oakland County communities , including local community colleges and public universities that have a campus and public safety department in Oakland county; and

WHEREAS: The Oakland County Chiefs of Police Association has adopted the Oakland County Law Enforcement Mutual Aid Agreement dated May 11, 2016 and recommends that all Oakland County communities agree to participate therein;

NOW THEREFORE BE IT RESOLVED: That the City of Oak Park on August 1, 2016 does hereby agree to participate in the OAKLAND COUNTY LAW ENFORCEMENT MUTUAL AID AGREEMENT DATED MAY 11, 2016 and to give effect to its provisions to the best of its ability. An original of this Resolution shall be sent to the President of the Association.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich,
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

Community and Economic Development

CM-08-284-16 (AGENDA ITEM #15B) RESOLUTION APPROVING THE SALE OF CITY OWNED PROPERTY THROUGH A REQUEST FOR PROPOSAL PROCESS - APPROVED

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to adopt the following resolution approving the sale of city owned property through a request for proposal process:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

RESOLUTION APPROVING SALE OF CITY OWNED PROPERTIES

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on the 1st day of August, 2016, at 7:00 p.m.

WHEREAS, the General Property Tax Act at MCL 211.78M, as amended, (the "Act") authorizes the City of Oak Park ("City") to purchase properties located within the City that were tax foreclosed by the Oakland County Circuit Court, and by the County Treasurer under Public Act 123 of 1999, as amended, subject to the provisions of the Act; and

WHEREAS, the city has continued to maintain these properties; and

WHEREAS, the cost of maintenance continues to rise and the properties have a higher and better use and city council finds that it is necessary and in the best interest of the public to sell the referenced properties to a bidder through a Request for Proposal (RFP) process.

WHEREAS, the selected bidder will be determined by City Council with a recommendation by the City Manager.

NOW, THEREFORE, the City Council of the City of Oak Park, Oakland County, Michigan resolves as follows:

1. The City Manager is hereby authorized to release and advertise an RFP offering the vacant parcels 11-66 for sale.
2. The Mayor and/or City Manager are hereby authorized to sign all necessary documents to complete the transaction.
3. Any and all Resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

Community and Economic Development Manager Marrone reported the proposed properties for sale are related to the condo project on Coolidge just north of Eight Mile Road. The history of the property is that the city sold the property in 2005 for \$295,000. In December 2006, a master deed was recorded for the properties that were purchased. In January 2007, 66 lot splits were approved per the Master Deed. In 2007, 10 of the 66 units were constructed. In August 2010 the vacant parcels (lots 11-66) were purchased by the city through the tax foreclosure process in the amount of \$107,936.

The remaining vacant parcels have a higher and better use than vacant land so several developers have been approached about purchasing the property. However, no developer has come forth that would develop them into the condo units as originally planned. Most developers have proposed a housing development but did not want to be bound by the existing Master Deed. Per the approval of City Council, the Master Deed has been amended to allow the sale of the property so future owners are not bound by the Master Deed.

CM-07-285-16 (AGENDA ITEM #15C) SALE OF CITY OWNED PROPERTIES TO KENYA SPRATT WITH THE UNDERSTANDING THE CITY WOULD HAVE THE OPTION TO BUY BACK A PROPERTY IF CONSTRUCTION ON THE PROPERTY HAS NOT COMMENCED WITHIN 19 MONTHS - APPROVED

Motion by Rich, seconded by Radner, CARRIED UNANIMOUSLY, to approve the sale of the following city owned properties to Kenya Spratt with the understanding that the city would have the option to buy back a property if construction on the property has not commenced within 19 months:

24150 Ridgdale	\$5,000.00
13071 Burton	\$7,000.00
13351 Kenwood	\$7,000.00

23130 Webster \$7,000.00
21331 Kipling \$5,000.00

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich,
 No: None
 Absent: Speech

MOTION DECLARED ADOPTED

Ms. Marrone discussed the proposal to sell five city owned vacant lots that have been acquired through tax foreclosure or the Neighborhood Stabilization (NSP) program. The proposal is to sell them to a private investor who plans to build single family homes on the lots. Construction would commence immediately upon their purchase and would proceed one parcel at a time. Ms. Marrone indicated that it would be in the best interest of the city to bring these parcels back onto the tax rolls and eliminate ongoing maintenance expenses. Ms. Marrone also indicated that a \$500 commission for each parcel is to be paid to the realtor and any profit from the sale of the properties will go back into the NSP program.

**CM-08-286-16 (AGENDA ITEM #15D) FAÇADE IMPROVEMENT GRANT FOR THE
PROPERTY LOCATED AT 26031 COOLIDGE - APPROVED**

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve a Façade Improvement Grant for the property located at 26031 Coolidge in the amount of 50% of the project cost not to exceed \$2,500.00.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich
 No: None
 Absent: Speech

MOTION DECLARED ADOPTED

Ms. Marrone summarized the application for a Façade Improvement Grant from Star Bakery for the building located at 26031 Coolidge. The project consists of replacing broken glass on exterior windows, repairing/cleaning/tuck pointing brick and possibly painting. It also includes replacing the soffit overhang. Estimated total cost of the project is \$5,602.14. If painting is not done the project estimate is \$4,402.14. The requested grant is for 50% of the project costs in an amount not to exceed \$2,500.

**CM-08-287-16 (AGENDA ITEM #15E) APPLICATION TO THE MICHIGAN
COUNCIL FOR ARTS AND CULTURAL AFFAIRS (MCACA) FOR A
MATCHING 2017 MINI-GRANT TO HELP FUND THE SUMMER
CONCERT SERIES - APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to submit an application to the Michigan Council for Arts and Cultural Affairs (MCACA) for a matching 2017 mini-grant to help fund the Summer Concert Series

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich
 No: None
 Absent: Speech

MOTION DECLARED ADOPTED

Ms. Marrone indicated the Community & Economic Development Department in partnership with the Parks & Recreation Department is submitting an application to MCACA for a 2017 mini-grant. The grant will fund 50% of the cost of the Summer Concert Series which has been a huge success and enjoyed by close to 1,000 people each summer. The grant application will ask for \$4,000 in grant match with the 50% match coming from in-kind donations and sponsorship dollars if possible.

(AGENDA ITEM #15F) Ms. Marrone provided an update on the planning for Summerfest that will be held August 6, 2016.

CALL TO THE AUDIENCE:

Ed Bass, 24270 Kipling, asked about the beer tent that was a part of Summerfest last year.

Joyce Bannon, 10611 Troy, asked about the planning for a meeting to discuss ordinance changes related to pets and also expressed concerns about constructing basements in certain areas of the city.

CALL TO THE COUNCIL:

Mayor McClellan reminded everyone to be kind to one another and to vote in the primary election.

Mayor Pro Tem Burns reminded everyone to take the proper precautions related to the heat.

Council Member Radner thanked everyone for coming out and wished them a good evening.

Council Member Rich wished everyone a good night.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:50 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: August 15, 2016

AGENDA #

SUBJECT: Payment Application no. 2 for the 2016 Water Main Replacement Project, M-625.

DEPARTMENT: DPW/Technical & Planning – Engineering *KJY*

SUMMARY: Attached is Payment Application no. 2 for the 2016 Water Main Replacement Project, M-625. To date, the project is approximately 85% complete.

FINANCIAL STATEMENT:	Original Contract Amount:	\$280,160.00
	Total Completed to Date:	\$237,600.44
	Less Retainage:	\$ 14,008.00
	Net Earned:	\$223,592.44
	Deductions:	\$ 0.00
	Balance:	\$223,592.44
	Payments to Date:	<u>\$124,307.32</u>
	Amount Due ADJ Excavating, Inc:	\$ 99,285.12

RECOMMENDED ACTION: It is recommended that Payment Application no. 2 to ADJ Excavating, Inc. for the 2016 Water Main Replacement Project, M-625 be approved for the amount of \$99,285.12. Funding is available in the Water and Sewer Fund for this expenditure.

APPROVALS:
City Manager *[Signature]*

Department Director: *[Signature]*

Finance Director: _____

EXHIBITS: Payment Application no. 2, map of project area

PAYMENT APPLICATION

PROJECT: 2016 Water Main Replacement Project JOB NUMBER: M-625
OWNER: City of Oak Park, Michigan APPLICATION NO.: 2
CONTRACTOR: ADJ Excavating, Inc. PERIOD ENDING: 7/1/16
 47301 Feathered Ct. PAGE: 1 of 2
 Shelby Twp., MI 48315

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max 5%	1	LSUM	\$8,200.00	0.00	\$0.00	1.00	\$8,200.00
2	Minor Traffic Device, Modified SP	1	LSUM	\$5,000.00	0.00	\$0.00	0.00	\$0.00
3	Pavement Removal, Modified SP	1,175	SYD	\$8.00	58.48	\$467.84	1,066.01	\$8,528.08
4	Water Main D.I. CL-54 8 Inch Trench Detail "B" Modified	1,420	LFT	\$75.50	25.00	\$1,887.50	1,407.00	\$106,228.50
5	Install Fire Hydrant, EJIW 5BR-250	3	EACH	\$3,750.00	3.00	\$11,250.00	3.00	\$11,250.00
6	Water Main Connection "A" @ Kenwood Ave./Rosewood Ave.	1	LSUM	\$7,800.00	0.00	\$0.00	1.00	\$7,800.00
7	Water Main Connection "B" @ Ithaca Ave./Nine Mile Rd.	3	EACH	\$2,000.00	1.00	\$2,000.00	1.00	\$2,000.00
8	Install 8" Gate Valve and Well	3	EACH	\$3,250.00	0.00	\$0.00	2.00	\$6,500.00
9	Remove & Replace Short Side Service Curb Box 3/4 inch to 2 Inch	17	EACH	\$225.00	16.00	\$3,600.00	16.00	\$3,600.00
10	Service Transfers (long and short side)	36	EACH	\$750.00	33.00	\$24,750.00	33.00	\$24,750.00
11	3/4" to 2" Diameter Type K Copper	110	LFT	\$10.00	35.17	\$351.70	35.17	\$351.70
12	Remove Existing Fire Hydrant	2	EACH	\$350.00	2.00	\$700.00	2.00	\$700.00
13	Remove Existing Gate Valve and Well	2	EACH	\$400.00	2.00	\$800.00	2.00	\$800.00
14	Abandon Existing Water Main - Ithaca Ave.	1	LSUM	\$1,500.00	0.00	\$0.00	0.00	\$0.00
15	Conc. Pavi. With Integral Curb Non-Reinforced, 8" Modified SP	105	SYD	\$60.00	156.17	\$9,370.20	156.17	\$9,370.20
16	Sidewalk Conc. Non-Reinforced 6" Conc. Sidewalk/Drive Approach	3,100	SFT	\$5.25	2,476.04	\$12,999.21	2,476.04	\$12,999.21
17	Sidewalk Conc. Non-Reinforced 4" Conc. Sidewalk/Drive Approach	6,000	SFT	\$4.35	5,668.80	\$24,659.28	5,668.80	\$24,659.28
18	Sidewalk Conc. Non-Reinforced 8" Conc. Sidewalk/Drive Approach	400	SFT	\$6.50	189.10	\$1,229.15	189.10	\$1,229.15
19	Hot Mix Asphalt, 3C 2 inch leveling Modified SP	5	TON	\$250.00	3.00	\$750.00	3.00	\$750.00
20	Hot Mix Asphalt, 4C 2 inch leveling Modified SP	5	TON	\$250.00	3.00	\$750.00	3.00	\$750.00
21	Aggregate base under concrete (6" 21AA Crush Limestone)	135	SYD	\$6.00	137.72	\$826.32	137.72	\$826.32
22	Cast in Place Detectable, Tactile Warning Surfaces	64	SFT	\$20.00	64.00	\$1,280.00	64.00	\$1,280.00
23	Underdrain Subgrade, Open Graded 6" Modified SP	20	LFT	\$10.00	5.00	\$50.00	25.00	\$250.00
24	Class A Sodding, Modified SP	900	SYD	\$7.50	0.00	\$0.00	0.00	\$0.00
25	Adjusting Drainage Structure Cover Case 1, Modified SP	1	EACH	\$325.00	0.00	\$0.00	0.00	\$0.00
26	Drainage Structure Cover	1,140	LBS	\$1.50	1,140.00	\$1,710.00	1,140.00	\$1,710.00
27	Salvage Sign, Modified SP	5	EACH	\$50.00	1.00	\$50.00	2.00	\$100.00
28	Erosion Control Inlet Filter, Fabric Drop, Modified SP	10	EACH	\$80.00	0.00	\$0.00	10.00	\$800.00
29	Maintenance Gravel, Modified SP	250	TON	\$8.00	0.00	\$0.00	146.00	\$1,168.00
30	Crossing Existing Water Mains, Sewers, and Sewer Leads	5	EACH	\$250.00	0.00	\$0.00	4.00	\$1,000.00
31	Unidentified Irrigation System Repairs - Sprinkler Lines	75	LFT	\$3.00	0.00	\$0.00	0.00	\$0.00
32	Unidentified Irrigation System Repairs - Sprinkler Heads	25	EACH	\$50.00	0.00	\$0.00	0.00	\$0.00
33	Project Clean Up (5% max)	1	LSUM	\$4,500.00	0.00	\$0.00	0.00	\$0.00
33	Inspection Crew Days, Modified SP	330	DAY	30.00	0.00	\$0.00	0.00	\$0.00
						\$99,481.20		\$237,600.44

PROJECT:

2016 Water Main Replacement Project

OWNER:

City of Oak Park, Michigan

CONTRACTOR:

ADJ Excavating, Inc.
47301 Feathered Cl.
Shelby Twp., MI 48315

JOB NUMBER:

M-025

APPLICATION NO.:

2

PERIOD ENDING:

7/1/16

PAGE:

2 of 2

Original Contract Amount: \$280,160.00

Earnings This Period:	\$89,481.20
Total Earnings to Date:	\$237,600.44
Less Retainage:	\$14,008.00
Net Earned:	\$223,592.44
Deductions:	\$0.00
Balance:	\$223,592.44
Payments to Date:	\$124,307.32

Amount Due: \$89,285.12

Accepted By:



ADJ Excavating Inc.

Date:

7-6-16

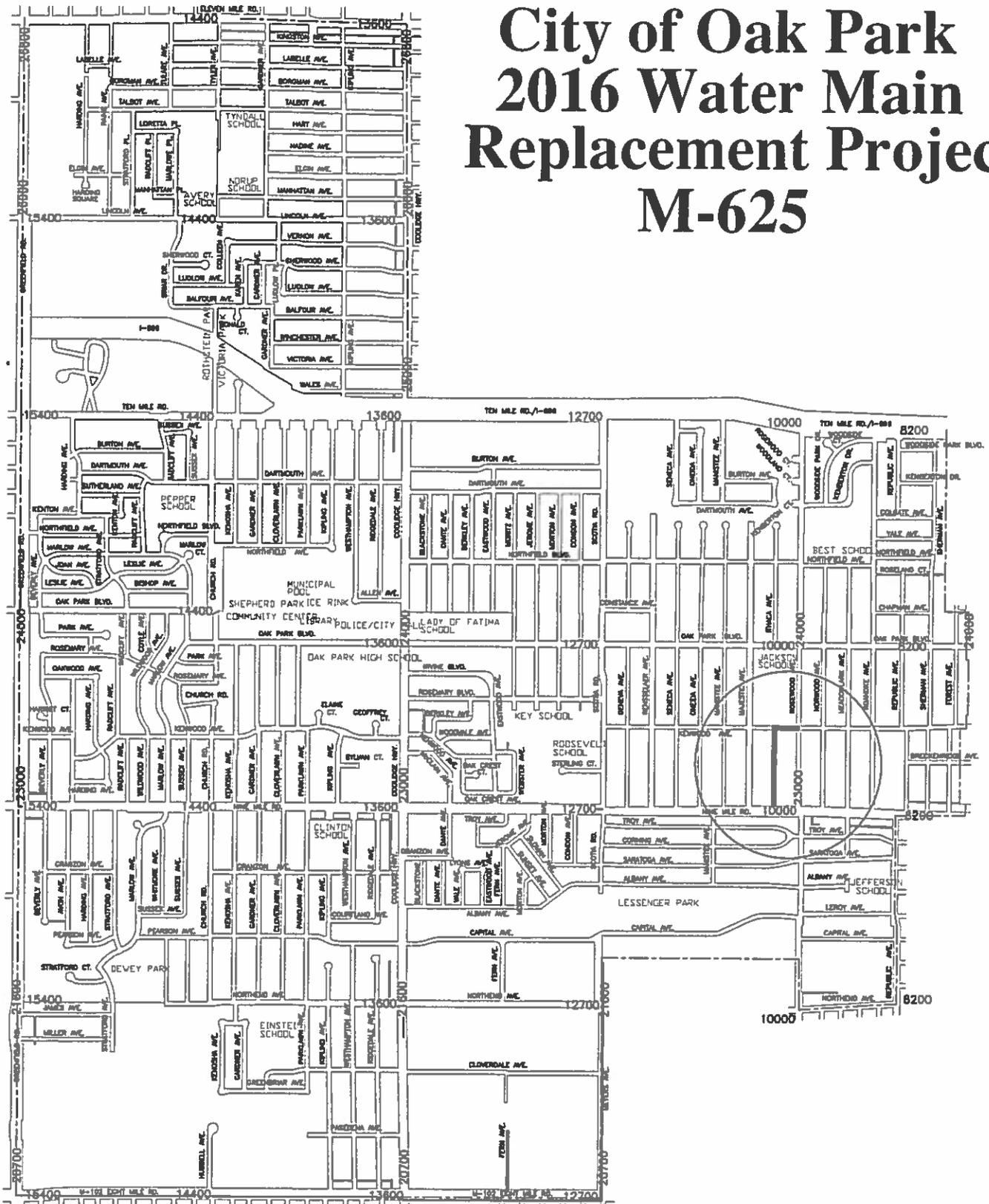
Date:

7/6/16



Robert Barrett, Director of Technical & Planning Services
City of Oak Park, Michigan

City of Oak Park 2016 Water Main Replacement Project M-625





BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: August 15, 2016

AGENDA #

SUBJECT: Proposed Change Order no. 1 and Payment Application no. 3 for the 2016 Water Main Replacement Project, M-625.

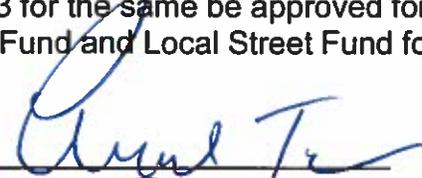
DEPARTMENT: Technical & Planning – Engineering RMB

SUMMARY: Attached are Proposed Change Order no. 1 and Payment Application no. 3 for the 2016 Water Main Replacement Project, M-625. The proposed Change Order is a reduction due to final, as-constructed measurements. The project is now approximately 99% complete.

<u>FINANCIAL STATEMENT:</u>	Original Contract Amount:	\$ 280,160.00
	Proposed Change Order no. 1:	<u>(\$21,852.71)</u>
	New contract amount:	\$ 258,207.29
	Total Completed to Date:	\$ 258,207.29
	Less Retainage:	\$ 1,000.00
	Net Earned:	\$ 257,207.29
	Deductions:	\$ 0.00
	Balance:	\$ 257,207.29
	Payments to Date:	<u>\$ 223,592.44</u>
	Amount Due ADJ Excavating, Inc.:	\$ 33,614.85

RECOMMENDED ACTION: It is recommended that Proposed Change Order no. 1 for the 2016 Water Main Replacement Project, M-625, to ADJ Excavating, Inc. be approved for the amount of (\$21,852.71). It is further recommended that Payment Application no. 3 for the same be approved for \$33,614.85. Funding is available in the Water & Sewer Fund and Local Street Fund for this project.

APPROVALS:

City Manager: 

Department Director: 

Finance Director: _____

EXHIBITS: Change Order no. 1 and Payment Application no. 3

PROJECT:
OWNER:
CONTRACTOR:

2018 Water Main Replacement Project
City of Oak Park, Michigan
ADJ Excavating, Inc.
47301 Feathered Ct.
Shelby Twp., MI 48318

JOB NUMBER: M-025
APPLICATION NO.: 3
PERIOD ENDING: 7/29/16
PAGE: 2 of 2

Original Contract Amount: \$260,160.00
Change Order No. 1 (\$21,852.71)
New Contract Amount \$238,307.29

Earnings This Period:
Total Earnings to Date: \$20,006.65
Less Retainage: \$238,307.29
Net Earned: \$1,000.00
Deductions: \$257,207.29
Balance: \$0.00
Payments to Date: \$257,207.29
Amount Due: \$23,902.44
\$33,914.88

Accepted By:



ADJ Excavating Inc.

Date: 8-3-2016



Robert Barret, Director of Technical & Planning Services
City of Oak Park, Michigan

Date: 8/10/2016

PAYMENT APPLICATION

PROJECT: 2016 Water Main Replacement Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: ADJ Excavating, Inc.
 47301 Feathered Ct.
 Shelby Twp., MI 48315

JOB NUMBER: 14-825
APPLICATION NO.: 3
PERIOD ENDING: 7/29/16
PAGE: 1 of 2

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max 5%	1	LSUB1	\$1,200.00	0.00	\$0.00	1.00	\$1,200.00
2	Minor Traffic Service, Modified SP	1	LSUM	\$3,000.00	1.00	\$3,000.00	1.00	\$5,000.00
3	Pavement Removal, Modified SP	1,175	SYD	\$8.00	0.00	\$0.00	1,066.01	\$8,528.08
4	Water Main DJ Ct. 34 8 inch Trench Detail "B" Modified	1,420	LFT	\$75.30	0.00	\$0.00	1,407.00	\$106,238.50
5	Install Fire Hydrant, EJW SDR-250	3	EACT1	\$3,750.00	0.00	\$0.00	3.00	\$11,250.00
6	Water Main Connection "A" @ Kenwood Ave/Kenwood Ave.	1	LSUB4	\$7,000.00	0.00	\$0.00	1.00	\$7,000.00
7	Water Main Connection "H" @ Hazen Ave./Hazen Side Rd.	1	LSUB4	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00
8	Install 8" Gate Valve and Well	3	EACT1	\$3,250.00	0.00	\$0.00	3.00	\$9,750.00
9	Remove & Replace Short Side Service Curb Box 3/4 inch to 2 inch	17	EACT1	\$225.00	0.00	\$0.00	16.00	\$3,600.00
10	Service Transfers (long and short side)	16	EACT1	\$750.00	0.00	\$0.00	16.00	\$12,000.00
11	3/4" to 2" Diameter Tyne B. Copper	110	LFT	\$10.00	0.00	\$0.00	11.17	\$111.70
12	Remove Existing Fire Hydrant	2	EACT1	\$350.00	0.00	\$0.00	2.00	\$700.00
13	Remove Existing Gate Valve and Well	1	EACT1	\$400.00	0.00	\$0.00	2.00	\$800.00
14	Abandon Existing Water Main - Hazen Ave.	1	LSUB4	\$1,500.00	0.00	\$0.00	0.00	\$0.00
15	Curr. Peri. With Integral Curb Non-Reinforced, 8" Modified SP	105	RY1	\$40.00	0.00	\$0.00	136.17	\$5,446.80
16	SideWalk Conc. Non-Reinforced 6" Conc. Sidewalk/Driveway Approach	3,100	SFT	\$5.25	0.00	\$0.00	2,476.04	\$12,889.21
17	SideWalk Conc. Non-Reinforced 4" Conc. Sidewalk/Driveway	6,000	SFT	\$4.35	0.00	\$0.00	5,648.00	\$24,459.24
18	SideWalk Conc. Non-Reinforced 8" Conc. Sidewalk/Driveway Approach	400	SFT	\$4.50	0.00	\$0.00	189.10	\$852.45
19	Hot Mix Asphalt, JC 2 inch leveling Modified SP	5	TON	\$330.00	0.00	\$0.00	3.00	\$990.00
20	Hot Mix Asphalt, JC 2 inch leveling Modified SP	5	TON	\$330.00	0.00	\$0.00	3.00	\$990.00
21	Aggregate base under concrete (6" 21AA Crush Limestone)	135	SYD	\$4.00	0.00	\$0.00	137.73	\$546.32
22	Coal or Pileas Detachable, Flexible Working Surfaces	44	SFT	\$30.00	0.00	\$0.00	64.00	\$1,920.00
23	Underdrain Subgrade, Open Graded 8" Modified SP	58	LFT	\$10.00	0.00	\$0.00	35.00	\$350.00
24	Class A Scheduling, Modified SP	400	SYD	\$1.50	1,129.58	\$1,694.37	1,129.58	\$1,694.37
25	Adjusting Drainage Structures Cover Case 1, Modified SP	1	EACT1	\$325.00	0.00	\$0.00	0.00	\$0.00
26	Drainage Structures Cover	1,140	LBS	\$1.50	0.00	\$0.00	1,140.00	\$1,710.00
27	Subgrade Sign, Modified SP	3	EACT1	\$30.00	0.00	\$0.00	2.00	\$60.00
28	Travels Control/Sheet Piling, Fabric Drop, Modified SP	10	EACT1	\$80.00	0.00	\$0.00	10.00	\$800.00
29	Maintenance Cover, Modified SP	250	TON	\$8.00	0.00	\$0.00	146.00	\$1,168.00
30	Crossing Existing Water Main, Sewers, and Power Lines	5	EACT1	\$350.00	0.00	\$0.00	4.00	\$1,400.00
31	Unidentified Irrigation System Repairs - Sprinkler Lines	75	LFT	\$3.00	285.00	\$855.00	285.00	\$855.00
32	Unidentified Irrigation System Repairs - Sprinkler Heads	25	EACT1	\$50.00	26.00	\$1,300.00	26.00	\$1,300.00
33	Project Clean Up (15% max)	1	LSUB1	\$4,500.00	1.00	\$4,500.00	1.00	\$4,500.00
33	Inspection Crew Days, Modified SP	\$120	DAY	\$0.00	1.50	\$480.00	1.50	\$480.00
								\$20,600.06

CHANGE ORDER

PROJECT: 2016 Water Main Replacement Project **JOB NUMBER:** M-625
OWNER: City of Oak Park, Michigan **CHANGE ORDER NO.:** 1
CONTRACTOR: ADJ Excavating, INC. **PAGE:** 1 OF 1
 47301 Feathered Ct.
 Shelby Twp., MI 48315

TO THE CONTRACTOR:

You are hereby directed to comply with the change orders to the contract documents. This change order reflects work completed or anticipated. Documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Price	Decreased Quantity	Quantity to Date	Decreased Amount
3	Pavement Removal, Modified SP	1,175	SYD	\$8.00	-101.99	1,066.01	-\$871.92
4	Water Main D1 CL 54 8 inch Trench Detail "B" Modified	1,420	LFT	\$75.50	-13.00	1,407.00	-\$981.50
8	Install 8" Gate Valve and Wall	3	EACH	\$1,250.00	-1.00	2.00	-\$1,250.00
9	Remove & Replace Short Side Service Curb Box 3/4 inch to 2 inch	17	EACH	\$225.00	-1.00	16.00	-\$225.00
10	Service Transformer (long and short side)	36	EACH	\$750.00	-3.00	33.00	-\$2,250.00
11	3/4" to 2" Diameter Type K Cripper	110	LFT	\$10.00	-74.83	33.17	-\$748.30
14	Abandon Existing Water Main - Inness Ave.	1	LSUM	\$1,500.00	-1.00	0.00	-\$1,500.00
16	Sidewalk Conc. Non-Reinforced 6" Conc. Sidewalk/Drive Approach	3,100	SFT	\$5.25	-623.96	2,476.04	-\$3,275.79
17	Sidewalk Conc. Non-Reinforced 4" Conc. Sidewalk/Driveway	6,000	SFT	\$4.35	-331.20	5,668.80	-\$1,440.72
18	Sidewalk Conc. Non-Reinforced 8" Conc. Sidewalk/Drive Approach	400	SFT	\$6.50	-210.90	189.10	-\$1,170.85
19	Hot Mix Asphalt, 3C 2 inch leveling Modified SP	5	TON	\$250.00	-2.00	3.00	-\$500.00
20	Hot Mix Asphalt, 4C 2 inch leveling Modified SP	5	TON	\$250.00	-2.00	3.00	-\$500.00
25	Adjusting Drainage Structure Cover Case 1, Modified SP	1	EACH	\$225.00	-1.00	0.00	-\$225.00
27	Salvage Sign, Modified SP	3	EACH	\$50.00	-3.00	2.00	-\$150.00
29	Maintenance Crevet, Modified SP	250	TON	\$8.00	-104.00	146.00	-\$832.00
30	Crossing Existing Water Mains, Sewers, and Sewer Leads	5	EACH	\$250.00	-1.00	4.00	-\$250.00
33	Inspection Crew Days, Modified SP	\$370	DAY	30.00	-28.50	1.50	-\$9,120.00
Totals:							(\$27,491.06)

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	Increased Amount
15	Conc. Pavt. With Integral Curb Non-Reinforced, 8" Modified SP	105	SYD	\$40.00	51.17	156.17	\$3,070.20
21	Aggregate base under concrete (6" 21AA Crush Limestone)	135	SYD	\$0.00	2.72	137.72	\$16.32
23	Underdrain Subgrade, Open Graded 6" Modified SP	20	LFT	\$10.00	5.00	25.00	\$50.00
24	Class A Soabing, Modified SP	900	SYD	\$7.50	239.58	1,129.58	\$1,721.85
31	Unidentified Irrigation System Repairs - Sprinkler Lines	75	LFT	\$3.00	210.00	285.00	\$630.00
32	Unidentified Irrigation System Repairs - Sprinkler Heads	25	EACH	\$50.00	1.00	26.00	\$50.00
Totals:							\$5,538.37

SUMMARY

Total Increase \$5,538.37
 Total Decrease (\$27,491.00)
 Total Amount for Change Order No. 1 (\$21,952.71)


 ADJ Encroaching, Inc. 6-3-16 Date

Original Contract Amount: \$280,180.00
 Change Order No. 1: (\$21,952.71)
 New Contract Amount \$258,227.29


 Robert Barnett, Director of Technical & Planning Services 8/10/2018 Date



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: August 15, 2016

AGENDA #

SUBJECT: Payment Application no. 3 (final) for the 2015 Catch Basin Line Replacement and Sewer Lateral Repair Project, M-606.

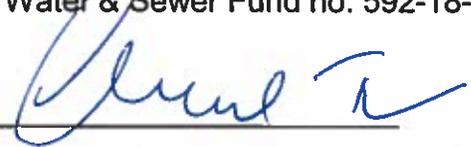
DEPARTMENT: Technical & Planning – Engineering *RMB*

SUMMARY: Attached is Payment Application no. 3 (final) for the 2015 Catch Basin Line Replacement and Sewer Lateral Repair Project, M-606. The Change Order is a reduction due to final, as built measurements. The project is now 100% complete.

<u>FINANCIAL STATEMENT:</u>	Original Contract Amount:	\$ 369,522.50
	Change Order no. 1:	<u>(\$ 48,412.32)</u>
	Change Order no. 2:	<u>\$ 10,046.45</u>
	New Contract Amount:	\$ 331,156.63
	 Total Completed to Date:	 \$ 331,156.63
	Less Retainage:	\$ 0.00
	Net Earned:	\$ 331,156.63
	Deductions:	\$ 0.00
	Balance:	\$ 331,156.63
	Payments to Date:	<u>\$ 330,156.63</u>
	Amount Due Troelsen Excavating:	\$ 1,000.00

RECOMMENDED ACTION: It is recommended that Payment Application no. 3 (final) for the 2015 Catch Basin Line Replacement and Sewer Lateral Repair Project, M-606 to Troelsen Excavating be approved for the amount of \$1,000.00. Funding is available in the Water & Sewer Fund no. 592-18-550-930 for this project.

APPROVALS:

City Manager: 

Department Director: 

Finance Director: _____

EXHIBITS: Payment Application no. 3 (Final)

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** August 15, 2016**AGENDA #****SUBJECT:** Payment Application no. 3 (final) for the 2015 Shepherd Park Parking Lot Reconstruction Project, M-608.**DEPARTMENT:** DPW/Technical & Planning – Engineering RMB**SUMMARY:** Attached is Payment Application no. 3 (final) for the 2015 Shepherd Park Parking Lot Reconstruction Project, M-608. The project is approximately 100% complete.

<u>FINANCIAL STATEMENT:</u>	Original Contract Amount:	\$187,336.50
	Change Order no. 1:	<u>(\$54,269.04)</u>
	Current Contract Amount:	\$133,067.46
	Total Completed to Date:	\$133,067.46
	Less Retainage:	\$ 00.00
	Net Earned:	\$133,067.46
	Deductions:	\$ 0.00
	Balance:	\$133,067.46
	Payments to Date:	<u>\$128,067.46</u>
	Amount Due Nagle Paving Company:	\$ 5,000.00

RECOMMENDED ACTION: It is recommended that Payment Application no. 3 (final) 1 to Nagle Paving Company for the 2015 Shepherd Park Parking Lot Reconstruction Project, M-608 be approved for the amount of \$5,000. Funding is available in the Road Construction Fund for this expenditure.**APPROVALS:**City Manager: Department Director: 

Finance Director: _____

EXHIBITS: Payment Application no. 3 (final), map of project area.

PAYMENT APPLICATION

PROJECT: 2016 Shepleard Park Parking Lot Replacement Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Magis Paving Company
 30525 West 13 Mile, Suite 300
 Novi, MI 48377
 248-953-0600

JOB NUMBER: AL-008
APPLICATION NO.: 2016-08-2016
PERIOD ENDING: 8/1/16
PAGE: 1 OF 2

Item No.	Description	Original Unit Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	VEGETATION, 3% MAX	1	LS/M	\$8,500.00	0.00	\$0.00	1.00	\$8,500.00
2	SEWER REMOVAL LESS THAN 7"	40	LFT	\$35.00	0.00	\$0.00	79.00	\$2,765.00
3	PAVEMENT REMOVAL, MODIFIED SP	1,140	SYD	\$8.00	0.00	\$0.00	1,160.00	\$9,280.00
4	DRAINAGE STRUCTURE REMOVAL, MODIFIED SP	2	EA	\$400.00	0.00	\$0.00	1.00	\$400.00
5	MACHINE GRADING, MODIFIED SP	2	SFA	\$6,700.00	0.00	\$0.00	1.97	\$13,214.00
6	UNDERDRAIN UNDERCUTTING, MODIFIED SP	100	CYD	\$40.00	0.00	\$0.00	0.00	\$0.00
7	EROSION CONTROL, PILET PROTECTION, FABRIC (NON-MODIFIED SP)	10	EA	\$0.00	0.00	\$0.00	3.00	\$150.00
8	AGGREGATE BASE UNDER 8" CONC. IS 2 1/2" CR (M&S) (T&E)	2,810	SYD	\$8.50	0.00	\$0.00	1,514.44	\$12,843.48
9	SEWER CLASS-A, 12" THICK DETAIL SP (M&S) (T&E), MODIFIED SP	35	LFT	\$85.00	0.00	\$0.00	69.00	\$5,865.00
10	DRAINAGE STRUCTURE 24" PILET	2	EA	\$1,700.00	0.00	\$0.00	0.00	\$0.00
11	DRAINAGE STRUCTURE 48" DRAINAGE	1	EA	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00
12	DRAINAGE STRUCTURE COVER	1,490	LBS	\$2.23	0.00	\$0.00	1,70.00	\$3,771.00
13	ADJUSTING DRAINAGE STRUCTURE COVER CASE 1, MODIFIED SP	3	EA	\$450.00	0.00	\$0.00	3.00	\$1,350.00
14	SEWER BULKHEAD 12" MID-DEPTH, MODIFIED SP	1	EA	\$400.00	0.00	\$0.00	1.00	\$400.00
15	UNDERDRAIN SUBGRADE, OPEN GRADED 6", MODIFIED SP	60	LFT	\$30.00	0.00	\$0.00	60.00	\$1,800.00
16	SEWER TRAP 12", MODIFIED SP	2	EA	\$900.00	0.00	\$0.00	1.00	\$900.00
17	HOT MIX ASPHALT, 1 1/2", 2 INCH, SP LEVELING	180	TON	\$120.00	0.00	\$0.00	131.29	\$15,754.80
18	HOT MIX ASPHALT, 1 1/2", 2 INCH, SP TOPPING	180	TON	\$120.00	0.00	\$0.00	131.29	\$15,754.80
19	HAND PATCHING	50	TON	\$40.00	0.00	\$0.00	37.76	\$1,510.00
20	CONC. PAVT., WITH INTEGRAL CURB & GUTTER, MIN REINF. 7", MODIFIED B	310	SYD	\$60.00	0.00	\$0.00	131.00	\$7,860.00
21	24" CURB AND GUTTER SECTION, NON-REINF. 7" INCH, MODIFIED SP	7,640	LFT	\$13.50	0.00	\$0.00	850.00	\$11,475.00
22	SIDEWALK CONC. NON-REINF. 6" CONCRETE SIDEWALK	260	SFT	\$4.00	0.00	\$0.00	1,135.00	\$4,540.00
23	CLASS A BODING, MODIFIED SP	1,200	SYD	\$8.00	0.00	\$0.00	0.00	\$0.00
24	MINOR TRAFFIC DEVICES, MODIFIED SP, 4" MAX	1	LS/M	\$2,300.00	0.00	\$0.00	1.00	\$2,300.00
25	SALVAGE SIGN, MODIFIED SP	30	EA	\$15.00	0.00	\$0.00	3.00	\$45.00
26	PROJECT CLEAN UP, 3% MAX	1	LS/M	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00
27	INSPECTION CREW DAYS, MODIFIED SP	120.00	DAY	20.00	0.00	\$0.00	0.00	\$0.00
28	CLASS A TOP SOIL AND BED	10.00	SYD	0.00	0.00	\$0.00	868.00	\$0.00
								\$0.00
								\$133,067.46

PROJECT:
OWNER:
CONTRACTOR:

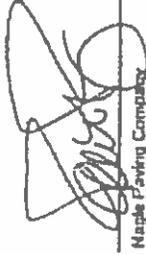
2015 Shepherd Park Parking Lot Replacement Project
City of Oak Park, Michigan
Nagle Paving Company
39525 West 13 Mile, Suite 300
Novi, MI 48377

JOB NUMBER: M-508
APPLICATION NO.: 3(Final)
PERIOD ENDING: 8/1/16
PAGE: 2 OF 2

Original Contract Amount: \$187,336.50
Change Order #1: (\$54,269.04)
Current Contract Amount: \$133,067.46

Earnings This Period \$0.00
Total Earnings to Date \$133,067.46
Less Retainage: \$0.00
Net Earned \$133,067.46
Deductions: \$0.00
Balance: \$133,067.46
Payments to Date: \$128,067.46
Amount Due: \$5,000.00

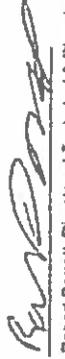
Accepted By:



Nagle Paving Company

Date:

8-4-16



Robert Barrett, Director of Technical & Planning Services
City of Oak Park, Michigan

Date:

8/9/2016

CITY OF OAK PARK, MICHIGAN

5F

BOARD OF REVIEW MEETING

Tuesday, July 19, 2016

The Board of Review convened at 5:40 p.m.

Present: Chairperson – James Gulley
Member – Louis Landau; Member – Phyllis Mackay

Also Present: Aaron Powers – City Assessor and Carl Giroux – Appraiser

Absent: None

Case #1

52-25-29-426-008
Eleanor Luke
23821 Manistee
Oak Park, MI 48237

Eleanor Luke appeared before the Board seeking tax relief. The Board reviewed her application for poverty exemption.

Motion by LANDAU, supported by GULLEY:

To grant the exemption, thereby reducing the assessed value from \$57,400 to \$42,480 and the taxable value from \$45,130 to \$30,210 for one year.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #2

52-25-29-151-008
Farah Ahnoud
24320 Coolidge Rd.
Oak Park, MI 48237

Farah Ahnoud, along with her daughter, Khorship McLaughlin (translator) appeared before the Board seeking tax relief. The Board reviewed her application for poverty exemption.

Motion by MACKAY, supported by LANDAU:

To grant the exemption, thereby reducing the assessed value from \$28,400 to \$28,340 and the taxable value from \$23,120 to \$23,060 for one year. Minimal reduction due to offset from estimated state Homestead Property Tax Credit.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #3

52-25-19-203-017
Mayble Deddeh
14490 Labelle
Oak Park, MI 48237

Mayble Deddeh, along with her son, Michael Deddeh (translator) appeared before the Board seeking tax relief. The Board reviewed her application for poverty exemption.

Motion by LANDAU, supported by MACKAY:

To grant the exemption, thereby reducing the assessed value from \$48,900 to \$36,890 and the taxable value from \$37,260 to \$25,250 for one year.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #4

52-25-19-255-005
Wafaa Shunyia Life Estate
14261 Elgin
Oak Park, MI 48237

Wafaa Shunyia and daughter Souvanne Shunyia (translator) appeared before the Board seeking tax relief. The Board reviewed her application for poverty exemption.

MOTION by GULLEY, supported by MACKAY:

To grant the exemption, thereby reducing the assessed value from \$58,800 to \$39,380 and the taxable value from \$43,450 to \$24,030 for one year.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #5

52-25-31-227-025
Kayleen E. Weierman-Sterns
22041 Ridgedale
Oak Park, MI 48237

Kayleen Sterns appeared before the Board seeking tax relief. The Board reviewed her application for poverty exemption.

Motion by MACKAY, supported by LANDAU:

To grant the exemption, thereby reducing the assessed value from \$34,100 to \$31,770 and the taxable value from \$26,800 to \$24,470 for one year.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #6

52-25-19-176-024
Latifa Shaya
26051 Stratford Place
Oak Park, MI 48237

Latifa Shaya appeared before the Board seeking tax relief. The Board reviewed her application for poverty exemption.

MOTION by GULLEY, supported by LANDAU:

To grant the exemption, thereby reducing the assessed value from \$71,100 to \$45,660 and her taxable value from \$49,470 to \$24,030 for one year.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #7

52-25-29-178-074
Carolena Harper
24250 Morton
Oak Park, MI 48237

Carolena Harper appeared before the Board seeking tax relief. The Board reviewed her application for poverty exemption.

MOTION by LANDAU, supported by MACKAY:

To grant the exemption, thereby reducing the assessed value from \$37,000 to \$23,610 and the taxable value from \$30,160 to \$23,070 for one year.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #8

52-25-29-451-022
Mikhail & Najat Boji
23251 Geneva
Oak Park, MI 48237

Mikhail Boji appeared before the Board seeking tax relief. The Board reviewed his application for poverty exemption.

MOTION by LANDAU, supported by MACKAY:

To grant the exemption, thereby reducing the assessed value from \$47,900 to \$12,230 and the taxable value from \$38,080 to \$12,230 for one year.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #9

**52-25-19-131-004
Ann Marie Fekete
14681 Borgman St
Oak Park, MI 48237**

The 2015 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by LANDAU, supported by GULLEY

To adjust the 2015 PRE from 0% to 100% due to the late filing of the affidavit.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #10

**52-25-28-179-006
Georgia Darlene Kennedy
24070 Republic Ave
Oak Park, MI 48237**

The 2015 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by MACKAY, supported by GULLEY

To adjust the 2015 PRE from 0% to 100% due to the late filing of the affidavit.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #11

**52-25-29-102-014
Larry Derrick
13321 Burton
Oak Park, MI 48237**

The 2015 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the late filing of the PRE Affidavit.

Motion by GULLEY, supported by LANDAU:

To adjust the 2015 PRE from 0% to 100% due to the late filing of the PRE Affidavit.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #12

**52-25-29-178-032
DeShawn Renee Williams
12820 Northfield
Oak Park, MI 48237**

The 2014 and 2015 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by GULLEY, supported by LANDAU

To adjust the 2014 and 2015 PRE from 0% to 100% due to the late filing of the affidavit.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #17

52-25-29-128-018
Mario Zakrian
22141 Condon
Oak Park, MI 48237

The 2015 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by MACKAY, supported by GULLEY:

To adjust the 2015 PRE from 0% to 100% due to the late filing of the affidavit.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #18

52-25-19-402-003
Rubin H. Szerman
14251 Lincoln
Oak Park, MI 48237

The 2016 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by GULLEY, supported by MACKAY:

To adjust the 2016 PRE from 0% to 100% due to the late filing of the affidavit.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #19

52-25-29-151-008
Farah Ahnoud
24320 Coolidge Hwy
Oak Park, MI 48237

The 2016 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by MACKAY, supported by GULLEY:

To adjust the 2016 PRE from 0% to 100% due to the late filing of the affidavit.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #20

52-25-28-102-033
Benjamin Maccoll & Lauren O'Brien
8726 Kenberton
Oak Park, MI 48237

The 2016 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by MACKAY, supported by GULLEY:

To adjust the 2016 PRE from 0% to 100% due to the late filing of the affidavit.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #21

52-25-19-451-007
Michael & Kerri Whitt
25321 Ronald Ct.
Oak Park, MI 48237

The 2016 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by MACKAY, supported by GULLEY:

To adjust the 2016 PRE from 0% to 100% due to the late filing of the affidavit.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #22

52-25-29-431-035
Jereme Brown
23431 Majestic St.
Oak Park, MI 48237

The 2016 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by LANDAU, supported by MACKAY:

To adjust the 2016 PRE from 0% to 100% due to the late filing of the affidavit.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #23

52-25-29-332-006
Terrie Ann Garrison
12801 Oak Park Blvd.
Oak Park, MI 48237

The 2016 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by GULLEY, supported by MACKAY:

To adjust the 2016 PRE from 0% to 100% due to reinstatement.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #24

52-25-29-477-038
Charles Schimmel
23060 Manistee
Oak Park, MI 48237

The 2016 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by MACKAY, supported by GULLEY:

To adjust the 2016 PRE from 0% to 100% due to reinstatement.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #25

**52-25-31-426-014
Clementine Banks
21340 Parklawn St.
Oak Park, MI 48237**

The 2016 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by LANDAU, supported by MACKAY:

To adjust the 2016 PRE from 0% to 100% due to clerical error/reinstatement.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #26

**52-25-32-126-007
Michael Lonsway
13191 Troy St.
Oak Park, MI 48237**

The 2016 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by LANDAU, supported by MACKAY:

To adjust the 2016 PRE from 0% to 100% due to reinstatement.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #27

**52-25-32-204-039
April Veach
10660 Albany St.
Oak Park, MI 48237**

The 2016 Principal Residence Exemption (PRE) on the above mentioned property should be revised from 0% to 100% due to the homeowner's late filing of the PRE Affidavit.

Motion by LANDAU, supported by MACKAY:

To adjust the 2016 PRE from 0% to 100% due to reinstatement.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #28

52-25-19-328-019
Steven Selik
14590 Balfour
Oak Park, MI 48237

The 2015 and 2016 taxable values on this property should be revised from \$57,700 to \$46,850 and from \$57,870 to \$46,990 respectively. A clerical error occurred on this parcel and the property was erroneously uncapped.

Motion by LANDAU, supported by MACKAY:

To revise the 2015 and 2016 taxable values on this property should be revised from \$57,700 to \$46,850 and from \$57,870 to \$46,990 respectively due to a clerical error.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #29

52-99-00-008-071
Instant Tax Service
26048 Greenfield Rd.
Oak Park, MI 48237

The 2016 assessed and taxable values on this property should be revised from \$10,000 to \$0 due to the taxpayer being out of business.

Motion by MACKAY, supported by LANDAU:

To revise the 2016 assessed and taxable values from \$10,000 to \$0 due to the taxpayer being out of business.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #30

52-99-00-013-125
Appliance Warehouse of America
c/o Ryan Tax Compliance
P.O. 460049
Houston, TX 77056

The 2016 assessed and taxable values on this property should be revised from \$500 to \$0 due to the business moved from Oak Park in October, 2015.

Motion by GULLEY, supported by LANDAU:

To revise the 2016 assessed and taxable values from \$500 to \$0 due to the business moved from Oak Park in October, 2015.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #31

52-99-10-013-197
Detroit Newspaper Agency
615 W. Lafayette St.
Detroit, MI 48226

The 2016 assessed and taxable values on this property should be revised from \$1,090 to \$0 due to the taxpayer being out of business.

Motion by LANDAU, supported by MACKAY:

To revise the 2016 assessed and taxable values from \$1,090 to \$0 due to the taxpayer being out of business

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #32

52-99-00-015-029
Quality Restaurant Equipment
8700 Capital St.
Oak Park, MI 48237

The 2016 assessed and taxable values on this property should be revised from \$5,000 to \$0 due selling assets May, 2015 to other business (Auction Bros).

Motion by MACKAY, supported by GULLEY:

To revise the 2016 assessed and taxable values from \$5,000 to \$0 due to selling assets May, 2015 to other business (Auction Bros).

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #33

52-25-19-178-006
Leon Bleifeld
26050 Stratford Place
Oak Park, MI 48237

To revise the 2016 assessed value from \$71,000 to \$0 and the taxable value from \$49,370 to \$0 due to a Veterans Exemption. The Board reviewed his application for a veteran's exemption.

Motion by GULLEY, supported by MACKAY:

To grant the request for a veteran's exemption and adjust the assessed value from \$71,000 to \$0 and the taxable value from \$49,370 to \$0 for 2016 based on the veterans exemption policy P.A. 161 of 2013.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

Case #33

52-25-29-228-050
Jay Miller
10040 Rosewood
Oak Park, MI 48237

To revise the 2016 assessed value from \$50,200 to \$0 and the taxable value from \$39,840 to \$0 due to a Veterans Exemption. The Board reviewed his application for a veteran's exemption.

Motion by GULLEY, supported by MACKAY:

To grant the request for a veteran's exemption and adjust the assessed value from \$50,200 to \$0 and the taxable value from \$39,840 to \$0 for 2016 based on the veterans exemption policy P.A. 161 of 2013.

YES: MACKAY, LANDAU, GULLEY

NO: NONE

july min 2016

**2016 July Board of Review
July 19, 2016**

Motion by MACKAY supported by GULLEY:

That there being no further business to come before the Board, the review of assessments having been completed and all requirements as outlined by the City Charter having been met, that the July Board of Review for 2016 be hereby adjourned at 7:57 p.m. on July 19, 2016.

YES: MACKAY, GULLEY, LANDAU

NO: NONE

The above minutes reflect the actions and findings of the Board. Detailed affidavits and investigations are on file in the Assessor's Office.


Phyllis Mackay, Member


James Gulley, Member


Louis Landau, Member

MERCHANT'S LICENSES – AUGUST 18, 2016**(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Authentic Cuts	8440 Nine Mile	\$150	Barbershop
<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Chase Cleaners	10831 Ten Mile	\$150.00	Dry Cleaners
Deborah Hecht Inc.	25907 Coolidge	\$187.50	Art Gallery & Studio
Gold Corp Inc	21600 Greenfield #100	\$225.00	Jewelers
Happy's Pizza	13700 Nine Mile	\$225.00	Restaurant
<u>SIDEWALK SALE</u>			
Fallas	26100 Greenfield Road	\$10.00	Retail Store

SECRET
SW
 WARDLE

SECRET, WARDLE, LYNCH
 HAMPTON, TRUEX & MORLEY
 2600 TROY CENTER DRIVE P.O. BOX 5025
 TROY, MICHIGAN 48007-5025
 (248) 851-9500

IRS # 38-1863919

City of Oak Park
 Erik Tungate
 13600 Oak Park Blvd
 Oak Park, MI 48237

August 10, 2016
 Invoice # 1292296
 Client No. M1409
 Matter No. 100314

RE: Oak Park, City of (Building Fund)

INTERIM

Services Rendered: CLAIM #

CURRENT BILLING SUMMARY THROUGH JULY 31, 2016

Fees for Professional Services	\$176.00
Expenses Advanced	\$0.00
CURRENT BILL DUE	\$176.00

PLEASE REMIT TO: SECRET, WARDLE, LYNCH,
 HAMPTON, TRUEX & MORLEY, PC
 P.O. BOX 772725
 CHICAGO, IL 60677-2007

Municipal Energy Management Planning Services

The Southeast Michigan Regional Energy Office (SEMREO) and EcoWorks Detroit invite southeast Michigan municipalities to participate in our Energy Management Planning program to help plan and implement money-saving clean energy programs.

Opportunity and Need

Many municipalities know about clean energy projects that they could undertake to reduce expenses and meet energy and environmental goals, but various hurdles get in the way of implementation:

- What energy projects should be prioritized?
- Who should do the work, and what technology should be used?
- What's the best approach to financing, and who should own the project?

Municipalities frequently lack the technical expertise and staff capacity to develop energy plans and reap the benefits that they can provide.

Why work with SEMREO and EcoWorks?

SEMREO and EcoWorks Detroit, thanks to a generous grant from the C.S. Mott Foundation, can now provide impartial energy planning services to municipalities. Our goal is to help cities know which opportunities to focus on, responsive to their financial, energy, environmental, economic development or other objectives, resources and constraints. We do not have a financial interest in specific projects, technologies, or providers.

We will work with up to 30 municipalities in southeast Michigan in 2016 - 2018 to update or create prioritized clean energy management plans following the EcoWorks/SEMREO Energy Management Planning Framework. By working with a large number of communities, we aim to also "bundle" similar projects to create economies of scale in financing, contracting and implementation.

What's required?

- **No project fee:** participating municipalities will not be required to pay a project fee to SEMREO and EcoWorks. Our time and expenses are covered by the C.S. Mott Foundation grant.
- **Staff support:** we will need to meet with various municipal staff and have access to municipal energy-use data and other related documents.
- **Clean energy project:** a good faith effort to invest at least \$5,000 in a clean energy project before the end of 2017.

Contact: Rick Bunch, SEMREO executive director, (m)206-595-8293 or rick@regionalenergyoffice.org



building energy solutions

SOUTHEAST MICHIGAN



REGIONAL ENERGY OFFICE



Memorandum of Understanding (MOU) Between EcoWorks, SEMREO and the City of Oak Park

August 9, 2016

1. Purpose and Scope

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Community Energy Management Planning project. Funded by the Mott Foundation, Community Energy Management Planning seeks to provide energy planning services to municipalities across southeast Michigan in 2016-2018 with the goal of updating or creating clean energy management plans that deliver a prioritized roadmap for strategic energy efficiency and renewable energy management investment.

In particular, this MOU is intended to:

- Clarify the roles of the planning partner and community.
- Identify the expected outcomes from an energy management plan.
- Facilitate understanding of project procedures and goals.

2. Background

The project partners (EcoWorks and Southeast Michigan Regional Energy Office) will deliver energy management planning services to municipalities in 2016-2018 across southeast Michigan. Outputs will be prioritized clean energy management plans for each participating municipality.

3. EcoWorks and SEMREO Responsibilities under this MOU

EcoWorks and SEMREO will provide municipal energy management planning services to the City of Oak Park. General duties include:

- Creating a prioritized energy management plan.
- Review of past energy and/or sustainability efforts.
- Participating in at least two (2) meetings with the community liaison and community leaders.

4. City of Oak Park Responsibilities under this MOU

The City of Oak Park will:

- Identify a municipal liaison/contact person: _____ (name and title).
- Provide EcoWorks and SEMREO with access to the past 12 months of utility bills for all municipally-owned property.
- Provide copies of any existing energy or sustainability plans and other related planning efforts including master plan, capital improvement plan, economic development plan, climate action plan, etc.
- Provide copies of any energy benchmarking efforts performed to date.
- Participate in at least two (2) in-person meetings with the EcoWorks project manager.
- Respond to all email and phone inquiries from the EcoWorks project manager within two (2) business days
- Make a good faith effort to launch an energy efficiency or renewable energy project totaling a minimum of \$5,000 before the end date of the project.

5. Effective Date and Signature

This MOU shall be in effect upon the signature of the municipality's and project partner's authorized officials. We approve the project as described above, and authorize the team to proceed.

Community Authorized Representative Date

EcoWorks Executive Director Date

SEMREO Executive Director Date





BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: August 15, 2016

AGENDA #

SUBJECT: Request Authorization to purchase budgeted Public Works vehicles.

DEPARTMENT: Public Works

SUMMARY: The Public Works Department is requesting authorization to purchase the following vehicles from the assigned pre-bid contracts:

<u>Vehicle</u>	<u>Amount</u>	<u>Account</u>	<u>Bid</u>
2016 GMC Sierra 2500HD truck	\$33,936.00	592-18-538-970	Oakland County
Total W & S Amt:	\$33,936.00		
2016 Dodge Caravan	\$24,708.00	654-18-875-970	MIDEAL
2016 Ford Focus (2)	\$33,850.00	654-18-875-970	Macomb County
Total Motor Pool Amt:	\$58,558.00		

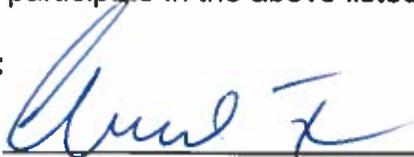
FINANCIAL STATEMENT: Funding for the above vehicles is available as follows:

\$40,000 has been allocated in account 592-18-538-970.

\$60,000 has been allocated in account 654-18-875-970.

RECOMMENDED ACTION: It is recommended that City Council authorize the Public Works Department to participate in the above listed bids for the purchase of vehicles as listed.

APPROVALS:

City Manager:  _____

Director of Public Works:  _____

Director of Finance: _____

EXHIBITS: none



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: August 18, 2016**AGENDA #** _____**SUBJECT:** Calendar Year 2017 Regular Meeting Schedule of the City Council.**DEPARTMENT:** City Clerk

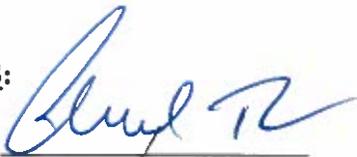
SUMMARY: The Charter in Chapter 7 captioned The Council: Procedure and Miscellaneous Powers and Duties in Section 7.1 entitled Regular meetings, specifies that the council shall provide by resolution for the time and place of its regular meetings and shall hold at least two regular meetings each month. An organizational meeting shall be held on Monday following each regular city election. The City Council Rules of Procedure, in Section 2 captioned City Council Meetings, Subsection A entitled Regular Meetings specifies that before the end of the year, the Council will approve by resolution the Regular meeting schedule for the following calendar year, including exceptions to the first and third Monday meetings.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: The City Council adopt a Resolution scheduling the Calendar Year 2017 Regular Meetings as follows:

January 3 (Monday, January 2, City Offices are closed in observance of New Year's Day)
January 17 (Monday, January 16, City Offices are closed in observance of Martin Luther King Jr. Day)
February 6 and 20
March 6 and 20
April 3 and 17
May 1 and 15
June 5 and 19
July 3 and 17
August 7 and 21
September 5 (Monday, September 4, 2017, City Offices are closed in observance of Labor Day)
September 18
October 2 and 16
November 6
November 13 (Organizational Meeting)
November 20
December 4 and 18

This item is being submitted for the City Council's consideration at this time with the expectation that if favorable action is taken, the dates as outlined above can be included in the Oak Park 2017 Calendar.

APPROVALS:City Manager: Director: 

Finance Director: _____

EXHIBITS: Resolution Adopting the 2017 Regular Meeting Schedule of the Oak Park City Council.

**A RESOLUTION ADOPTING THE 2017 REGULAR MEETING
SCHEDULE OF THE OAK PARK CITY COUNCIL**

WHEREAS, the **Home Rule Charter for the City of Oak Park, Michigan** in **Chapter 7** captioned **The Council: Procedure and Miscellaneous Powers and Duties** in **Section 7.1** entitled **Regular meetings**, specifies that the council shall provide by resolution for the time and place of its regular meetings and shall hold at least two regular meetings each month. In addition, it specifies that an organizational meeting shall be held on Monday following each regular city election.

WHEREAS, the City of Oak Park City Council Rules of Procedure, in Section 2 captioned City Council Meetings, Subsection A entitled Regular Meetings specifies that before the end of the year, the Council will approve by resolution the Regular meeting schedule for the following calendar year, including exceptions to the first and third Monday meetings.

WHEREAS, regular meetings of the City Council are generally held on the first and third Monday of each month.

WHEREAS, the Michigan “Open Meetings Act” (MCL 15.261 et. seq.) in **Section 5, Subsection (2)** provides that for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year a public notice stating the dates, times, and places of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED that the regular meetings of the Oak Park City Council for calendar year 2017 shall be held in the Council Chambers at the Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, telephone number (248) 691-7544, at 7:00 P.M. on the following dates:

January 3 (Monday, January 2, City Offices are closed in observance of New Year’s Day)
January 17 (Monday, January 16, City Offices are closed in observance of Martin Luther King Jr. Day)
February 6 and 20
March 6 and 20
April 3 and 17
May 1 and 15
June 5 and 19
July 3 and 17
August 7 and 21
September 5 (Monday, September 4, 2017, City Offices are closed in observance of Labor Day)
September 18
October 2 and 16
November 6
November 13 (Organizational Meeting)
November 20
December 4 and 18

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Clerk be and is hereby directed to give public notice of the forgoing regular dates and times for City Council meetings and the place at which meetings are to be held consistent with the requirements of **Section 5, Subsection (2)** of the **“Open Meetings Act”**.

I hereby certify that the forgoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on August 15, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the **Open Meetings Act, being Act 267 of the Public Acts of 1976**, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

T. Edwin Norris, City Clerk



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: August 18, 2016

AGENDA # _____

SUBJECT: Calendar Year 2017 Free Garage Sale Dates.

DEPARTMENT: City Clerk

SUMMARY: Since 1993 City Council has authorized free garage sales during the spring and summer months and has waived the requirements for permits and fees for those sales. The free garage sales tradition recognizes the importance of garage sales to the residents and is also an attempt to minimize the overall disruption of these events to once a month.

FINANCIAL STATEMENT: Minimal Loss of \$5.00 per Garage Sale Permit

RECOMMENDED ACTION: The City Council consider designating the following weekends of April, May, June, July, August and September of calendar year 2017 for Free Garage Sales and waive the requirements for permits and fees for those sales. The Free Garage Sale dates would be as follows:

Thursday, April 27	Friday April 28	Saturday, April 29	Sunday, April 30
Thursday, May 18,	Friday, May 19	Saturday, May 20,	Sunday, May 21
Thursday, June 22	Friday, June 23	Saturday, June 24,	Sunday, June 25
Thursday, July 27	Friday, July 28	Saturday, July 29	Sunday July 30
Thursday, Aug. 24	Friday, Aug. 25	Saturday, Aug. 26	Sunday, Aug. 27
Thursday, Sept. 21	Friday, Sept. 22	Saturday, Sept. 23	Sunday, Sept. 24

It is also recommended that all of the participants in the Free Garage Sales be required to comply with the regulations for approved garage sales as outlined below:

- 1) No sale shall be conducted before 9:00 A.M. or after 7:00 P.M.
- 2) No outside display of merchandise to be sold will be permitted on any street, sidewalk, or any area between the street and sidewalk, and any such display of merchandise to be sold shall be located at least three feet back from the sidewalk.
- 3) Sale is for owner or occupant only and no merchandise shall be brought in to supplement the sale.
- 4) Signs shall not occupy any part of the right-of-way and shall not be posted on any utility pole or similar fixture anywhere within the City of Oak Park.

This item is being submitted for the City Council's consideration at this time with the expectation that if favorable action is taken, the dates as outlined above can be included in the Oak Park 2017 Calendar.

APPROVALS:

City Manager: 

Director: 

Finance Director: _____

EXHIBITS: None.