

Oak Park City Council Agenda

September 6, 2016





AGENDA
REGULAR CITY COUNCIL MEETING
36th CITY COUNCIL
OAK PARK, MICHIGAN
September 6, 2016
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular Council Meeting Minutes of August 18, 2016
- B. Zoning Board of Appeals Meeting Minutes of April 26, 2016
- C. Planning Commission Meeting Minutes of May 9, 2016
- D. Corridor Improvement Authority Board Meeting Minutes of June 16, 2016
- E. Request by The Bettye Harris Larynx Cancer Awareness Center to be recognized as a nonprofit organization for the purpose of obtaining a charitable gaming license
- F. Payment Application No. 1 in the amount of \$189,008.98 to Pro-Line Paving Corp. for the Scotia Resurfacing Project, M-642
- G. Payment Application No. 1 in the amount of \$124,331.87 to Troelsen Excavating Company for the 2016 Sewer Lateral & Catch Basin Repair Project, M-648
- H. Beautification Advisory Commission Resolution and nominee recommendations for year 2016 Beautification Awards
- I. Licenses - New and Renewals as submitted for September 6, 2016

6. RECOGNITION OF VISITING ELECTED OFFICIALS:

7. SPECIAL RECOGNITION/PRESENTATIONS:

- A. City Manager Employee Recognition – Charli Osborne

8. PUBLIC HEARINGS: None

9. COMMUNICATIONS: None

10. SPECIAL LICENSES:

- A. Request for a Special Event License and waiver of the application fee as submitted by Thomas Zerafa, 24320 Seneca, for the 15th Annual Seneca Block Party to be held on September 11, 2016

11. ACCOUNTING REPORTS:

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$14,332.30

12. BIDS:

- A. Request to award the bid for the 2016 Miscellaneous Concrete Project, M-644 to Rotondo Construction Inc. of Farmington Hills, MI for the amount of \$276,453.00 and to authorize \$26,453.00 from the Water & Sewer Fund to be used to fund a portion of the project

13. ORDINANCES: None

14. CITY ATTORNEY:

15. CITY MANAGER:

Department of Public Works

- A. Request for the Public Works Department to participate in the MiDEAL bid for the purchase of two marked police vehicles

Finance

- B. Year End 60 Day Financial Report
- C. 4th Quarter Fiscal 2015/2016 Investment Report

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
36th OAK PARK CITY COUNCIL
August 18, 2016
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich,
Council Member Radner, Council Member Speech

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-08-288-16 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED
– APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Burns, Rich, Radner, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-08-289-16 (AGENDA ITEM #5A-G) CONSENT AGENDA - APPROVED

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of August 1, 2016 **CM-08-290-16**
- B. Payment Application No. 2 in the amount of \$99,285.12 to ADJ Excavating, Inc. for the 2016 Water Main Replacement Project, M-625 **CM-08-291-16**
- C. Proposed Change Order No.1 in the amount of (\$21,852.71) and Payment Application No. 3 in the amount of \$33,614.85 to ADJ Excavating, Inc. for the 2016 Water Main Replacement Project, M-625 **CM-08-292-16**
- D. Payment Application No. 3 (final) in the amount of \$1,000.00 to Troelsen Excavating for the 2015 Catch Basin Line Replacement and Sewer Lateral Repair Project, M-606 **CM-08-293-16**

- E. Payment Application No. 3 (final) in the amount of \$5,000.00 to Nagle Paving Company for the 2015 Shepherd Park Parking Lot Reconstruction Project, M-608 **CM-08-294-16**
- F. Board of Review Meeting Minutes of July 19, 2016 **CM-08-295-16**
- G. Licenses - New and Renewals as submitted for August 18, 2016 **CM-08-296-16**

**MERCHANT'S LICENSES – August 18, 2016
(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Authentic Cuts	8440 Nine Mile	\$150.00	Barbershop
<u>RENEWALS</u>			
Chase Cleaners	10831 Ten Mile	\$150.00	Dry Cleaners
Deborah Hecht Inc.	25907 Coolidge	\$187.50	Art Gallery & Studio
Gold Corp Inc	21600 Greenfield #100	\$225.00	Jewelers
Happy's Pizza	13700 Nine Mile	\$225.00	Restaurant
<u>SIDEWALK SALE</u>			
Fallas	26100 Greenfield Road	\$10.00	Retail Store

Voice Vote: Yes: McClellan, Burns, Rich, Radner, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

County Commissioner Helaine Zack provided an update on activities pertaining to Oakland County.

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

**CM-08-297-16 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF AN INVOICE
AS SUBMITTED BY SECREST, WARDLE, LYNCH, HAMPTON,
TRUEX & MORLEY FOR LEGAL SERVICES IN THE AMOUNT OF
\$176.00 - APPROVED**

Motion by Rich, seconded by Radner, CARRIED UNANIMOUSLY, to approve payment of invoice #1292296 as submitted by Secrest, Wardle, Lynch, Hampton, Truex & Morley for legal services in the amount of \$176.00.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES: None

CITY ATTORNEY: None

CITY MANAGER:

Administration

**CM-08-298-16 (AGENDA ITEM #15A) REQUEST FOR THE CITY TO PARTICIPATE
 IN THE ENERGY MANAGEMENT PLANNING PROGRAM
 SPONSORED BY THE SOUTHEAST MICHIGAN REGIONAL
 ENERGY OFFICE (SEMREO) AND ECOWORKS DETROIT
 - APPROVED**

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to approve the city's participation in the Energy Management Planning Program sponsored by The Southeast Michigan Regional Energy Office (SEMREO) and EcoWorks Detroit.

Voice Vote: Yes: McClellan, Burns, Radner, Rich Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Public Works

**CM-08-299-16 (AGENDA ITEM #15B) REQUEST TO APPROVE THE PUBLIC
 WORKS DEPARTMENT TO PARTICIPATE IN PRE-BID
 CONTRACTS FOR THE PURCHASE OF CITY VEHICLES
 - APPROVED**

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to approve the Public Works Department to participate in pre-bid contracts for the purchase of the following city vehicles:

<u>Vehicle</u>	<u>Amount</u>	<u>Account</u>	<u>Bid</u>
2016 GMC Sierra 2500HD truck	\$33,936.00	592-18-538-970	Oakland
2016 Dodge Caravan	\$24,708.00	654-18-875-970	MIDEAL
2016 Ford Focus (2)	\$33,850.00	654-18-875-970	Macomb

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Assistant City Manager Yee reviewed the proposal to purchase vehicles for the Public Works Department using pre-bid contracts. Funding for the purchases have been allocated in the Water/Sewer and Motor Pool accounts.

Community and Economic Development

(AGENDA ITEM #15C) Ms. Marrone provided an update on Summerfest that was held August 6, 2016.

City Clerk

CM-08-300-16 (AGENDA ITEM #15D) RESOLUTION ADOPTING THE 2017 REGULAR MEETING SCHEDULE OF THE OAK PARK CITY COUNCIL - APPROVED

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve the following resolution adopting the 2017 Regular Meeting Schedule of the Oak Park City Council:

A RESOLUTION ADOPTING THE 2017 REGULAR MEETING SCHEDULE OF THE OAK PARK CITY COUNCIL

WHEREAS, the Home Rule Charter for the City of Oak Park, Michigan in Chapter 7 captioned The Council: Procedure and Miscellaneous Powers and Duties in Section 7.1 entitled Regular meetings, specifies that the council shall provide by resolution for the time and place of its regular meetings and shall hold at least two regular meetings each month. In addition, it specifies that an organizational meeting shall be held on Monday following each regular city election.

WHEREAS, the City of Oak Park City Council Rules of Procedure, in Section 2 captioned City Council Meetings, Subsection A entitled Regular Meetings specifies that before the end of the year, the Council will approve by resolution the Regular meeting schedule for the following calendar year, including exceptions to the first and third Monday meetings.

WHEREAS, regular meetings of the City Council are generally held on the first and third Monday of each month.

WHEREAS, the Michigan "Open Meetings Act" (MCL 15.261 et. seq.) in Section 5, Subsection (2) provides that for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year a public notice stating the dates, times, and places of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED that the regular meetings of the Oak Park City Council for calendar year 2017 shall be held in the Council Chambers at the Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, telephone number (248) 691-7544, at 7:00 P.M. on the following dates:

January 3 (Monday, January 2, City Offices are closed in observance of New Year's Day)
January 17 (Monday, January 16, City Offices are closed in observance of Martin Luther King Jr. Day)
February 6 and 20
March 6 and 20
April 3 and 19* (*Wednesday)
May 1 and 15

CALL TO THE AUDIENCE:

Wanae Shamily, 21360 Ridgedale, expressed concerns about a very high water bill.

CALL TO THE COUNCIL:

Mayor Pro Tem Burns wished everyone a good night.

Council Member Speech reminded everyone about the rules related to keeping their lawns properly maintained.

Council Member Radner thanked everyone for coming out and wished everyone a good night.

Council Member Rich wished everyone a good night.

CLOSED SESSION:

CM-08-302-16 (AGENDA ITEM #18) MOTION TO ADJOURN INTO CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILEGED COMMUNICATION AND PENDING LITIGATION - APPROVED

Motion by Rich, Seconded by Burns, CARRIED UNANIMOUSLY, to adjourn into Closed Session to discuss Attorney Client Privileged Communication and Pending Litigation.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

The Closed Session began at 7:45 PM. The Regular Meeting reconvened at 8:28 PM.

CM-08-303-16 CLOSED SESSION MINUTES - APPROVED

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to approve the minutes of the 08-18-16 Closed Session.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:30 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

**CITY OF OAK PARK, MICHIGAN
ZONING BOARD OF APPEALS
APRIL 26, 2016
MEETING MINUTES**

The meeting was called to order at 7:30 p.m. by Chairperson Landau in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237 and Roll Call was made.

PRESENT: Chairperson Landau, Vice Chairperson Huston, Members Barton, Blumenkopf (arrived 7:31 p.m.), Cohen, and Seligson

ABSENT: Member Peiss

OTHERS PRESENT: City Planner Kevin Rulkowski

APPROVAL OF ZONING BOARD OF APPEALS MINUTES OF FEBRUARY 23, 2016

MOTION BY Blumenkopf, SECONDED BY Seligson, to approve the meeting minutes of February 23, 2016 as submitted.

Vote: Yes: All
No: None

MOTION DECLARED ADOPTED

Chairperson Landau deviated from the agenda.

COMMUNICATIONS: None

OLD BUSINESS: None

NEW BUSINESS:

(a) **APPLICANT:**
Captain Jay's Restaurant
13500 Nine Mile
Oak Park, Michigan

PROPERTY:
13500 Nine Mile
Property Identification Number: 25-29-354-004

ORDINANCE REQUIREMENTS AND REQUEST:

Three variances are requested:

1. Article XVIII, Section 1805, B, permits one wall sign per tenant. The applicant is requesting a waiver to allow for a total of six (6) wall signs to be displayed on the building.
2. Article XVIII, Section 1805, B, permits one (1) wall sign to be displayed on the front of the building. The applicant is requesting a waiver to allow for three (3) wall signs to be displayed on the front of the building.
3. Article XVIII, Section 1805, B, permits one wall sign to be displayed only on the front of the building. The applicant is requesting a waiver to allow for wall signs on both sides of the building and one in the rear of the building.

STAFF FINDINGS OF FACT:

- 1) The property is currently zoned B-2, General Business District.
- 2) Article XVIII, Section 1805, B, permits one wall sign per tenant.
- 3) The applicant is requesting a waiver to allow for a total of six (6) wall signs to be displayed on the building.
- 4) Article XVIII, Section 1805, B, permits one (1) wall sign to be displayed on the front of the building.
- 5) The applicant is requesting a waiver to allow for three (3) wall signs to be displayed on the front of the building.
- 6) Article XVIII, Section 1805, B, permits one wall sign to be displayed only on the front of the building.
- 7) The applicant is requesting a waiver to allow for wall signs on both sides of the building and one in the rear of the building.
- 8) The business currently has 111 square feet of permitted signage displayed:
 - a. One 86 square foot wall sign.
 - b. One 25 square foot monument sign.
- 9) The Zoning Ordinance sign regulations allow retail businesses a total of 150 square feet of signage (30 square feet for a monument sign and 120 square feet for one wall sign).
- 10) The applicant is proposing an additional 96 square feet of signs to be displayed:
 - a. One 9 square foot wall sign (west front face of building).
 - b. One 9 square foot wall sign (east front face of building).
 - c. One 30 square foot wall sign (west side of building).
 - d. One 30 square foot wall sign (east side of building).
 - e. One 18 square foot wall sign (rear of building). Note: A graphic of this sign was not included with the application.
- 11) There are no nearby visual obstructions along Nine Mile that reduce visibility of the existing monument or wall sign.

STAFF RECOMMENDATIONS:

The applicant Captain Jay's Restaurant is requesting variances to allow for five (5) additional signs to be placed on the building for a total of seven (7) signs for the business. The restaurant is near a fairly busy intersection on a stand-alone property with great visibility in almost four directions. In addition to the existing signs the building is painted in a colorful manner that increases its visual presence on Nine Mile and also from Coolidge Highway.

Considering the fact that there are *no unique circumstances of the property* that inhibit visibility of the business it is hard to justify granting variances for additional signage. The business currently has the permitted number and size of signage (one monument sign and one wall sign totaling less than 150 square feet) on the property and both signs can be seen from Nine Mile adequately. In this case allowing additional signage does not seem reasonable or fair to other businesses in compliance. With this in mind a determination of a practical difficulty (*compliance would not unreasonably prevent the owner from using the property for a permitted purpose, strict compliance would not render conformity unnecessarily burdensome, there are no unique circumstances of the property*) could not be supported.

Taking the above findings of fact into consideration, it is the recommendation of the Planning Division to deny the variance requests.

Chairperson Landau opened the floor for comments:

Representatives from Captain Jay's presented arguments that the building is situated in such a way that the permitted sign cannot be seen from the west or from the south. They contended lack of visibility constitutes a hardship based on research concluding that hungry motorists have five seconds to make a decision about where to eat. The representatives argued that Tim Horton's, Walgreens and CVS all have multiple signs.

A representative of the property owner spoke in favor of the requested variance being approved, noting that businesses on the site have struggled for success. He testified Captain Jay's has signed a 20-year contract and has spent \$2 million on renovations so far.

Former State Representative David Nathan (District 8, Detroit), spoke in favor of the variance being granted, as did two employees of Captain Jay's.

In response to an inquiry from Mr. Blumenkopf about the possibility of scaling back the request, the representative of Captain Jay's indicated it is important to have signs on the front, and on both the east and west sides of the building.

City Planner Rulkowski stated the Captain Jay's store on 8 Mile Road has only two signs and vehicles on 8 Mile are traveling at greater speed than the location under discussion. He further maintained that the majority of businesses in the subject area have only one sign on the building, and asserted the monument sign should be adequate to attract traffic from both the east and west.

Answering questions from Mr. Cohen, the representative for Captain Jay's stated business hours at the subject store are 10:00 a.m. to midnight, employs 60 people, and indicated the signs would be lit.

MOTION BY Seligson, SECONDED BY Blumenkopf: based on the information presented in the Planning Division Report, and additional findings of fact discussed during the review of case # 16-03, to **deny** the request of the Captain Jay's Restaurant, 13500 Nine Mile,

1. for a waiver from the provisions in Article XVIII, Section 1805, B, to allow for a total of six (6) wall signs to be displayed on the building.
2. for a waiver from the provisions in Article XVIII, Section 1805, B, to allow for three (3) wall signs to be displayed on the front of the building.
3. for a waiver from the provisions in Article XVIII, Section 1805, B, to allow for wall signs on both sides of the building and one in the rear of the building.

VOTE: Yes: Barton, Blumenkopf, Cohen, Huston, Landau, Selgson
No: None

MOTION CARRIED

Responding to questions from the property owner, Mr. Rulkowski explained alternative variance requests will require a new submittal, and indicated he would be willing to work with the owner on a separate sign request.

(b) **APPLICANT:**
Mr. Wayne Wudyka
8775 Capital
Oak Park, Michigan

PROPERTY:
8775 Capital
Property Identification Number: 25-33-152-003

ORDINANCE REQUIREMENTS AND REQUEST:
One variance is requested:

1. Article XVI requires that the rear yard setback to be twenty-five (25) feet. The applicant is requesting a waiver of twenty-four (24) feet, one (1) inch to allow for the rear yard setback to be eleven (11) inches.

STAFF FINDINGS OF FACT:

- 1) The subject parcel is zoned LI, Light Industrial District.
- 2) Article XVI requires that the rear yard setback to be twenty-five (25) feet.
- 3) The applicant is requesting a waiver of twenty-four (24) feet, one (1) inch to allow for the rear yard setback to be eleven (11) inches.
- 4) The subject property is a corner lot, 368 feet wide by 158 feet deep.
- 5) The primary orientation of the building faces Capital.
- 6) At the April 11, 2016 meeting the Planning Commission approved a Site Plan for a 10,480 square foot addition subject to the Zoning Board of Appeals granting the necessary rear yard setback variance.
- 7) As proposed on the Approved Site Plan, a new eight space parking lot and drive is proposed for the Wyoming Avenue side (west side) of the property.
- 8) The Fire Inspector as part of the Site Plan Review process has reviewed the proposed location of the building.
- 9) The proposed addition is to be located on the rear property line, with the new building line to match the existing building footprint along the rear property line.

STAFF RECOMMENDATIONS:

The applicant, Mr. Wayne Wudyka, CRDN (Huntington Cleaners), recently received approval from the Planning Commission, to construct a 10,480 square foot addition to their existing facility at 8775 Capital. The approval was subject to the Zoning Board of Appeals granting the necessary rear yard setback variance. CRDN (Huntington Cleaners) performs fire restoration to a variety of fire damaged items at this facility. The proposed addition is to be located on the rear property line, with the new building line to match the existing building footprint along the rear property line.

In this case, strict compliance with the Zoning Ordinance provisions could possibly result in an unusual building line along the rear property line that while conforming to the setback provisions, would serve no useful purpose. In this case, conformity with the Zoning Ordinances setback provisions could be determined to be unnecessarily burdensome. Because this is a question of unique circumstances of the property being a corner lot and the location of proposed building on the property, an argument for a practical difficulty could be demonstrated.

Taking the above discussion and findings of fact into consideration, it is the recommendation of the Planning Division to approve the variance request.

Chairperson Landau opened the floor for comments:

Daniel Biber, petitioner's architect, explained the existing facility is in conflict with rear yard setback requirements. The petitioner needs to expand the building and needs to align with the current rear wall to have enough functional space. Mr. Biber indicated the parent company is CRDN and that cleaning is done at the subject location.

MOTION BY Barton, SECONDED BY Huston: based on the information presented in the Planning Division Report, and additional findings of fact discussed during the review of case # 16-04, to **approve** the request of Mr. Wayne Wudyka, 8775 Capital,

1. for a waiver of twenty-four (24) feet, one (1) inch from the provisions in Article XVI, to allow for the rear yard setback to be eleven (11) inches.

VOTE: Yes: Barton, Blumenkopf, Cohen, Huston, Landau, Seligson
No: None

MOTION CARRIED

ELECTION OF OFFICERS

Staff memo from City Planner Kevin Rulkowski, dated April 19, 2016:

According to the By-laws of the Zoning Board of Appeals, "the Board shall annually, on the first regular meeting of the year, elect its own Chairman and Vice-Chairman". Because this was not accomplished earlier in the year, it is time to elect officers.

The officers of the Zoning Board of Appeals consist of:

- *Chairperson*
- *Vice Chairperson*

Chairperson and Vice Chairperson

MOTION by Blumenkopf, SECONDED by Seligson, to elect Louis Landau as Chairperson, and to elect James Huston as Vice Chairperson, for the Zoning Board of Appeals.

VOTE: Yes: Barton, Blumenkopf, Cohen, Huston, Landau, Seligson
No: None

MOTION CARRIED

ADJOURNMENT

There being no objections Chairman Landau adjourned the meeting at 8:26 p.m.

Cherilynn Brown, Deputy City Clerk/Director of Elections

**CITY OF OAK PARK PLANNING COMMISSION
MAY 9, 2016
MINUTES**

Meeting was called to order at 7:30 p.m., in the City Council Chambers, Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, by Vice Chairperson Brown and roll call was made.

PRESENT: Vice Chairperson Brown
Commissioner Eizelman
Commissioner McClellan
Commissioner Seligson
Commissioner Tkatch
Commissioner Walters-Gill

ABSENT: Chairperson Torgow
Commissioner Burns
Commissioner Tungate

OTHERS PRESENT: City Planner, Kevin Rulkowski
Technical & Planning Services Director, Robert Barrett
Community & Economic Development Director, Kimberly Marrone
Recording Secretary, Cherilynn Brown

APPROVAL OF AGENDA OF MAY 9, 2016

The Commission was in general agreement to approve the agenda as amended to remove Item 5. Election of Officers, and to move Item 9.B.2) Capital Improvement Program 2016-2017 Annual Budget forward to follow 4. Approval of Minutes of Regular Meeting April 11, 2016.

APPROVAL OF MINUTES OF APRIL 11, 2016 - APPROVED

MOTION by McClellan, SECONDED by Tkatch, to approve the Planning Commission meeting minutes of April 11, 2016 as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

NEW BUSINESS

2) Capital Improvement Program 2016-2017 Annual Budget.

Director Barrett explained the Municipal Planning Enabling Act requires the preparation of a 5-year capital improvement plan as part of the City's budget process. The Planning Commission is asked to review the plan before it is presented to City Council for final approval as part of the 2016-2017 Annual Budget.

Director Barrett clarified several points for the Commission and indicated Scotia from Oak Park Blvd. to 10 Mile Road will be assessed for rehabilitation priority status. He also noted the City is seeking to have the Road Commission for Oakland County or Detroit Edison repair the sidewalk flag referenced by Mayor McClellan.

MOTION by Walters-Gill, SECONDED by Seligson, to receive the Capital Improvement Program 2017-2022 Project Summary.

VOTE: Yes: Brown, Eizelman, McClellan, Seligson, Tkatch, Walters-Gill
No: None

MOTION CARRIED

COMMUNICATIONS/CORRESPONDENCE: None

PUBLIC HEARINGS:

- A. Public Hearing to receive comments on proposed a text amendment to Article VIII, B-2, General Business District. The proposed text amendment to the B-2 District would allow smoking lounges as a permitted use.**

Vice Chairperson Brown opened the public hearing at 7:39 p.m. and, there being no comments from the public, closed the public hearing at 7:39 p.m.

- B. Planning Commission action on proposed text amendment to Article VIII, B-2, General Business District that would allow smoking lounges as a permitted use.**

City Planner Rulkowski presented the proposed text amendment as explained in his report, dated May 4, 2016:

As discussed at recent Planning Commission meetings the Planning Division has received some inquiries regarding whether Smoking Lounges (sometimes called a Hookah Lounge) are permitted in the City of Oak Park. The Zoning Ordinance and City Code do not make any specific references to Smoking or Hookah Lounges or the regulation of these uses. After performing a search on this type of business it was discovered that a number of communities have experienced problems with this type of business, specifically an extraordinary number of responses by the police to these businesses.

The City Manager and Council has been aware of this potential problem and the City Attorney has a draft ordinance regarding the operation of Smoking Lounges that will be included as part of the Business Chapter of the General City Code.

As part of this effort, the Planning Commission should determine and recommend to City Council the appropriate Zoning District to permit Smoking Lounges.

At the April meeting a Public Hearing was scheduled for the May 9, 2016, regular meeting.

MOTION by Seligson, SECONDED by McClellan, based on the information presented in the Planning Division Report, and additional findings of fact discussed during the public hearing, to recommend to City Council **approval** of the proposed text amendment to allow Smoking Lounges as a permitted use in only the B-2 General Business District with the following conditions:

P. Smoking Lounges provided that:

- 1) The proposed Smoking Lounge is not located within 500 feet of a school, park, or place of worship.
- 2) The proposed Smoking Lounge is not located within 1,000 feet of any other Smoking Lounge.

VOTE: Yes: Brown, Eizelman, McClellan, Seligson, Tkatch, Walters-Gill
 No: None

MOTION CARRIED

CONSENT AGENDA: No Items Eligible This Month

OLD BUSINESS: None

NEW BUSINESS (cont.):

1. 1-800-Self Storage, 15160 Eight Mile Road, Final Site Plan Review.

City Planner Rulkowski covered the contents of his report, dated May 3, 2016:

The applicant, Ed Hersch, has submitted a Final Site Plan to renovate an existing three-story, 39,584 square foot office building into a 322 unit self-storage facility. The Site Plan indicates that all storage will be on the interior of the building and there will be no outside storage.

The property is zoned LI, Light Industrial District and the proposed use is permitted by right. The existing building meets the setback and height requirements.

Based on the proposed number of storage units (322 units), the proposed facility is required to provide 32 parking spaces. The Site Plan indicates 33 parking spaces will be provided. The proposed use utilizes the existing parking lot and traffic circulation pattern. The rear portion (approximately 105 feet by 125 feet) of the existing parking lot behind the building will remain hard-surfaced and provide as the entryway to the parking lot. No vehicle or truck parking is approved for the undefined hard-surface area on the rear 125 feet of the property. No outdoor storage is approved for any portion of this property.

The Site Plan shows two loading areas in the front and rear of the building. The rear loading area will have a new canopy to provide protection from the elements during loading.

There are some hard surfaced parking areas that are in need of some minor repair and should be addressed during the renovation of the site. In addition, the main driveway on the

eastern property line that also provides access to Value Wholesale is in need of repair, primarily near Eight Mile Road.

The Site Plan shows a new dumpster enclosure in the northwest corner of the site. The Site Plan includes a construction detail for the dumpster enclosure.

The Site Plan does not indicate any existing or proposed exterior lighting. However there are two large parking lot light poles in the rear parking lot. The owner has indicated they will remain and be made functional. All exterior lighting should be shielded and downward casting to eliminate the possibility of nuisance to the adjoining properties.

A new vinyl-coated chain-link fence is proposed to enclose the rear parking area. There is an existing chain-link fence along the east side of the building which appears to have little function and is in disrepair. The applicant has indicated he will remove this fence.

The building elevations do not indicate whether there will be any new mechanical equipment on the roof or ground. The Zoning Ordinance requires all roof top and ground level equipment to be screened.

There are two wall signs and a monument sign indicated on the Site Plan. The sign regulations only allow for one sign on the front face of the building and for a monument style sign. A separate sign application will have to be submitted and therefore no signage is approved as part of the site plan review.

Dustin Holder, partner of applicant Ed Hersch, and Planner Rulkowski answered Commission members' concerns:

- The building will be converted into an indoor, climate-controlled facility housing 300-350 storage units.
- A landscape plan meeting City regulations has been submitted.
- Project is estimated to be completed in 90 days.
- General contractor is working on correcting the standing water issue.
- Access for facility is included on site plan.
- Existing elevators have weight capacity of 2500 lbs. and will accommodate a three-cushion sofa.
- Applicant agrees to the conditions recommended by City Planner Rulkowski.

Vice Chairperson Brown expressed concern that the applicant began work before going through the proper process before the Planning Commission and requested confirmation from City Planner Rulkowski that the applicant received a demolition permit. Mr. Holder stated a demolition permit application was submitted for interior demolition. City Planner Rulkowski indicated the Building Official and the Fire Marshall were aware of the interior work, and demolition permits do not require review by Planning Commission.

MOTION by Eizelman, SECONDED by Walters-Gill, to approve the Site Plan for 1-800 Self Storage, 15160 Eight Mile Road, with the following conditions:

- 1) Existing hard surfaced areas in driveways and parking areas to be repaired as necessary.
- 2) Proposed or existing lighting to be shielded and downward casting to eliminate the possibility of nuisance.

- 3) All proposed roof top or ground level equipment must be screened as required by the Zoning Ordinance.
- 4) No outdoor storage is approved for any portion of this property. No vehicle or truck parking approved for the undefined hard-surface area on the rear 125 feet of the property.
- 5) No signs are approved as part of the Site Plan Review. A separate permit must be requested for the inclusion of any signs at this site.

VOTE: Yes: Brown, Eizelman, McClellan, Seligson, Tkatch, Walters-Gill
No: None

MOTION CARRIED

PLANNING COMMISSION MATTERS FOR DISCUSSION – from members only - None

PUBLIC COMMENTS: None

ADJOURNMENT

There being no further business, Vice Chairperson Brown adjourned the meeting at 7:56 p.m.

Cherilynn Brown, Recording Secretary



5D

CITY OF OAK PARK

Corridor Improvement Authority

Solomon Radner
Ken Rich
Keisha Speech
City Manager
Erik Tungate

CITY OF OAK PARK CORRIDOR IMPROVEMENT AUTHORITY BOARD MEETING JUNE 16, 2016 MINUTES

Meeting was called to order at 12:09 p.m., in the West Conference Room at Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, by Chairperson Colbert and roll call was made.

PRESENT: Chairperson Colbert
Vice Chairperson Blumenkopf
Board Member Peteet
Mayor McClellan
Board Member Moulden

ABSENT: Board Member Berger
~~Board Member Peteet*~~
Board Member Attisha

OTHERS PRESENT: Community & Economic Development Director, Kimberly Marrone

3. APPROVAL OF AGENDA OF JUNE 16, 2016

MOTION by McClellan, SECONDED by Moulden, to approve the agenda for June 16, 2016 as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

4. APPROVAL OF MINUTES

MOTION by Blumenkopf, SECONDED by Moulden, to approve the minutes of the March 17, 2016 meeting as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

5. PUBLIC COMMENT

There were no members of the public in attendance.

**As corrected on August 18, 2016.*

6. UNFINISHED BUSINESS

A. Business List Update – Mayor McClellan suggested we alphabetize the list. Ms. Marrone presented that the Communications Department was working on it to send it to print as well as researching some online versions as well. More to come in the future for the online version. Dr. Colbert suggested LocalHop as a possible option which also allows to promote events.

7. NEW BUSINESS

A. County Update

Ms. Marrone presented an update on the County capture process. The county is now asking the city to capture personal property taxes before they will commit to entering into a contract with the city. Ms. Marrone will follow up with the county and bring any decisions back to the board for approval.

8. FINANCIAL REPORT - None

9. BOARD MEMBER COMMENT

Mr. Moulden is looking forward to the new planters. Mr. Blumenkopf suggested that if we do not have any agenda items to meet on we just update the board with an email and have everyone in the group do a reply all so all are informed.

10. ADJOURNMENT

MOTION by McClellan, SECONDED by Blumenkopf, to adjourn the meeting.

VOTE: Yes: All
 No: None

MOTION CARRIED

The meeting was adjourned at 12:25 p.m.

Kimberly Marrone, Economic Development and Communications Director



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 6, 2016

AGENDA #

SUBJECT: Resolution for Charitable Gaming License

DEPARTMENT: City Clerk

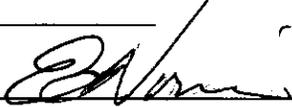
SUMMARY: The Bettye Harris Larynx Cancer Awareness Center located at 25900 Greenfield Road, Suite 226 has requested to be recognized as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license. The Charitable Gaming Division of the State of Michigan requires that the local organization requesting the gaming license be recognized by resolution adopted by the local governmental subdivision in which the organization conducts its principal activities. The Bettye Harris Larynx Awareness Center is planning two Bingo Gaming Night fund raisers to be held October 12, 2016 and December 10, 2016.

The organization has provided documentation indicating classification as a public charity by the Internal Revenue Service located in the City of Oak Park.

RECOMMENDED ACTION: It is recommended that City Council adopt the resolution recognizing the Bettye Harris Larynx Cancer Awareness Center as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license.

APPROVALS:

City Manager: _____

Department Director: 

Finance Director: _____

EXHIBITS: Draft resolution, Exemption Letter



State of Michigan
 Michigan Gaming Control Board
 Office of the Executive Director
 P.O. Box 30786
 Lansing, MI 48909
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@michigan.gov
 www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(k)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be
 considered for _____
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted
 by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
 meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

Organization Information: _____
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP
 _____ () _____
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER

Dented Heart Pin®



Bettye Harris
Larynx Cancer Awareness Center
25900 Greenfield Rd Suite 226
Oak Park MI 48237

Greetings, Mr. Morris

Imagine having a cheerful conversation with a loved one over the telephone. Before hanging up they tell you that they have a routine appointment with the doctor the next day and they will talk to you later. Reluctantly, the next day your loved one tells you that they have been diagnosed with Laryngeal Cancer. As shock paralyzes your mind, you struggle to accept what you've just heard. For the average person the next few months can be mentally, physically, and emotionally draining asking every question they can think of to try to understand what has happened and what happens next. It can seem like running into wall after wall with no clear answers or plan of action. What caused the cancer, what are the treatments for Laryngeal Cancer, what are the side-effects, were there warning signs that the family missed?

Now imagine that NOT ONE medical professional has answers for your loved one or family.

My name is Chineva Early and that is exactly what happened to my family when my mother, Bettye Harris was diagnosed with Laryngeal Cancer in August of 2008 and subsequently passed away in November of 2009. Not wanting anyone else to go through what my family went through, I founded the **Bettye Harris Larynx Cancer Awareness Center (BLCAC)** a 501c3 organization in my mother's honor. My board members, volunteers, and I are committed to helping to improve the quality of life of those who have been touched by Laryngeal Cancer. We strive daily to spark awareness, provide educational information, and be a bridge to supportive services for patients, caregivers, family members, and the community in the Metro-Detroit area and State of Michigan. We are committed to ensuring that our community is informed, equipped, and empowered with the necessary information to live with, fight, and win against Laryngeal Cancer. The ultimate goal is to prevent all preventable cases of Laryngeal Cancer. This is where we need **YOUR** help. It is my humble request that you consider assisting us in this fight. We would also appreciate any time that you and your staff could volunteer to help us in the community as we conduct free health screenings at various locations. Larynx Cancer can be a frightening diagnosis but it doesn't necessarily have to be a death sentence. Together we can beat Laryngeal Cancer. Thank you for your time and consideration.

Sincerely,

Chineva Early
Founder/President/CEO
BLCAC

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

DEC 12 2014

THE BETTYE HARRIS LARYNX CANCER
AWARENESS CENTER
C/O CHINEVA EARLY
21243 UNIVERSAL AVE
EAST POINTE, MI 48021

Employer Identification Number:

27-4084558

DLN:

17053259417034

Contact Person:

SCOTT P BANTLY

ID# 31398

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

May 15, 2013

Contribution Deductibility:

Yes

Addendum Applies:

Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

THE BETTYE HARRIS LARYNX CANCER

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in cursive script, appearing to read "Tamara Rippon".

Director, Exempt Organizations

THE BETTYE HARRIS LARYNX CANCER

ADDENDUM

Based on the information submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as shown in the heading of this letter, is retroactive to the date of revocation.

If you have been in existence for at least three years and you have not filed a Form 990 return or notice for three consecutive years, you may soon receive a letter (Notice CP120A) that we automatically revoked your exempt status, as required by law, for failure to file a return or notice for three consecutive years. This letter will serve to reinstate your exempt status, so you will not need to re-apply. However, you may need to file the appropriate delinquent Forms 990 for all years you have operated as a tax-exempt organization.

Upcoming Fundraising Events

As we approach our 3rd Quarter Year Ending Season, we have (2) Bingo Gaming Nights. Save the date. First Night of the Events: Oct 12, 2016 6:00-8:00PM. Second Night: Dec 10, 2016 6:00-8:00PM. Our theme is "Bingo under the Stars". Please bring a friend for this wonderful and fun filled event. This event will be held in the Crown Pointe Plaza 25900 Greenfield Rd Suite 226 Oak Park, MI 48237.

www.blcac.com

Chineva Early
CEO

chineva@blcac.com

313-575-1626/248-629-9026

Bettye Harris Larynx Cancer Awareness Center

25900 Greenfield Road

Suite 226

Oak Park MI 48237

It's Your Voice





BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 6, 2016

AGENDA #

SUBJECT: Payment Application no. 1 for the Scotia Resurfacing Project, M-642.

DEPARTMENT: DPW/Technical & Planning – Engineering *KJY*

SUMMARY: Attached is Payment Application no. 1 for the Scotia Resurfacing Project, M-642. To date, the project is approximately 35% complete.

<u>FINANCIAL STATEMENT:</u>	Original Contract Amount:	\$538,293.05
	Total Completed to Date:	\$210,009.98
	Less Retainage:	\$ 21,001.00
	Net Earned:	\$189,008.98
	Deductions:	\$ 0.00
	Balance:	\$189,008.98
	Payments to Date:	\$ 0.00
	Amount Due Pro-Line Asphalt Paving Corp:	\$189,008.98

RECOMMENDED ACTION: It is recommended that Payment Application no. 1 to Pro-Line Paving Corp. for the Scotia Resurfacing Project, M-642 be approved for the amount of \$189,008.98. Funding is available in the Major Street Fund and Road Construction Fund for this project.

APPROVALS:

City Manager: *[Signature]*

Department Director: *[Signature]*

Finance Director: _____

EXHIBITS: Payment Application no. 1, map of project area

PAYMENT APPLICATION

PROJECT: SCOTIA ROAD RESURFACING PROJECT

JOB NUMBER: M-642

OWNER: CITY OF OAK PARK

APPLICATION NO.: PAY 1

**CONTRACTOR: PRO-LINE ASPHALT PAVING CORP.
11797 29 MILE RD.
WASHINGTON, MI 48095**

PERIOD ENDING: 8/26/2016

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY	UNIT	UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	MOBILIZATION	1	LSUM	\$26,500.00	1.00	\$26,500.00	1.00	\$26,500.00
2	PAVEMENT REMOVAL, MODIFIED SP	3,050	SYD	\$20.60	2,311.54	\$47,617.72	2,311.54	\$47,617.72
3	DRAINAGE STRUCTURE REMOVING MODIFIED SP	6	EACH	\$1,130.00	0.00	\$0.00	0.00	\$0.00
4	SUBGRADE UNDE3RCUTTING, MODIFIED SP	15	CYD	\$65.00	0.00	\$0.00	0.00	\$0.00
5	MACHINE GRADING, SHEPHERD PARK WEST LOT,MODIFIED SP	1.00	STA	\$4,000.00	1.40	\$5,600.00	1.40	\$5,600.00
6	EARTH EXCAVATION - SHEPHERD PARK PATH, MODIFIED SP	60	CYD	\$62.00	0.00	\$0.00	0.00	\$0.00
7	EROSION CONTROL INLET FILTER, FABRIC DROP, MODIFIED SP	31	EACH	\$82.00	0.00	\$0.00	0.00	\$0.00
8	COLD MILLING HMA SURFACE, MODIFIED SP	8,640	SYD	\$2.50	0.00	\$0.00	0.00	\$0.00
9	PAVEMENT CLEANING	1	LSUM	\$2,100.00	0.00	\$0.00	0.00	\$0.00
10	JOINT AND CRACK CLEANOUT	15,500	LFT	\$2.00	0.00	\$0.00	0.00	\$0.00
11	PAVEMENT JOINT AND CRACK REPAIR DETAIL 8	500	LFT	\$6.00	0.00	\$0.00	0.00	\$0.00
12	AGGREGATE BASE UNDER CONCRETE (6" 21AA CRUSH LIMESTONE)	605	SYD	\$13.90	577.51	\$8,027.39	577.51	\$8,027.39
13	DRAINAGE STRUCTURE 24" INLET, MODIFIED SP	2	EACH	\$2,400.00	0.00	\$0.00	0.00	\$0.00
14	DRAINAGE STRUCTURE 48" DIAMETER, MODIFIED SP	1	EACH	\$4,000.00	0.00	\$0.00	0.00	\$0.00
15	DRAINAGE STURCTURE COVER	760	LBS	\$2.83	0.00	\$0.00	0.00	\$0.00
16	ADJUSTING DRAINAGE STRUCTURE COVER CASE 1, MODIFIED SP	5	EACH	\$625.00	7.00	\$4,375.00	7.00	\$4,375.00
17	UNDERDRAIN SUBGRADE, OPEN GRADED 6", MODIFED SP	60	LFT	\$32.00	0.00	\$0.00	0.00	\$0.00
18	HOT MIX ASPHALT, 3C 2 INCH SP BASE	1,015	TON	\$71.00	0.00	\$0.00	0.00	\$0.00
19	HOT MIX ASPHALT, 13A 2 INCH SP WEARING	1,015	TON	\$71.25	0.00	\$0.00	0.00	\$0.00
20	HAND PATCHING	30	TON	\$150.00	0.00	\$0.00	0.00	\$0.00
21	CONC. PAVEMENT WITH INTEGRAL CURB, NON-REINF. 7 INCH, MODIFIED SP	100	SYD	\$49.50	0.00	\$0.00	0.00	\$0.00
22	24" CURB AND GUTTER SECITON, NON-REINF., MODIFIED SP	4,300	LFT	\$15.75	4,253.71	\$66,995.93	4,253.71	\$66,995.93
23	SIDEWALK CONCRETE NON-REINF., MODFIED SP 8" CONCRETE SIDEWALK/ DRIVE APP.	1,450	SFT	\$5.50	752.02	\$4,136.11	752.02	\$4,136.11
24	SIDEWALK CONCRETE NON-REINF., MODFIED SP 6" CONCRETE SIDEWALK/ DRIVE APP.	12,800	SFT	\$4.50	7,225.34	\$32,514.03	7,225.34	\$32,514.03
25	SIDEWALK CONCRETE NON-REINF., MODFIED SP 4" CONCRETE SIDEWALK	1,750	SFT	\$5.00	369.88	\$1,849.40	369.88	\$1,849.40
26	CAST IN PLACE DETECTABLE/TACTIL WARNING SURFACE	128	SFT	\$27.50	64.00	\$1,760.00	64.00	\$1,760.00
27	CLASS A SODDING, MODIFIED SP	1,800	SYD	\$7.05	0.00	\$0.00	0.00	\$0.00
28	MINOR TRAFFIC DEVICE, MODIFIED SP, 5% MAX	1	LSUM	\$16,000.00	0.00	\$0.00	0.00	\$0.00
29	SALVAGE SIGN, MODIFIED SP	25	EACH	\$150.00	0.00	\$0.00	0.00	\$0.00
30	PROJECT CLEAN UP, 5% MAX	1	LSUM	\$1,000.00	0.00	\$0.00	0.00	\$0.00
31	INSPECTION CREW DAYS	\$320	DAY	50.00	12.00	\$0.00	0.00	\$0.00
32	AGGREGATE UNDER CURB AND GUTTER SECTION	0	SYD	\$9.00	1,181.60	\$10,634.40	1,181.60	\$10,634.40
Period Total Amount:						\$210,009.98	Amount to Date:	\$210,009.98

PAYMENT APPLICATION

PROJECT: SCOTIA ROAD RESURFACING PROJECT

JOB NUMBER: M-642

OWNER: CITY OF OAK PARK

APPLICATION NO.: PAY 1

CONTRACTOR: PRO-LINE ASPHALT PAVING CORP.
11797 29 MILE RD.
WASHINGTON, MI 48095

PERIOD ENDING: 8/26/2016

Original Contract Amount:

\$538,293.05

Earnings This Period: \$210,009.98

Total Earnings to Date: \$210,009.98

Less Retainage: \$21,001.00

Net Earned: \$189,008.98

Deductions: \$0.00

Balance: \$189,008.98

Payments to Date: \$0.00

AMOUNT DUE TO PRO-LINE ASPHALT PAVING CORP.: \$189,008.98

Accepted By:

Pro-Line Asphalt Paving Corp.

Date: _____

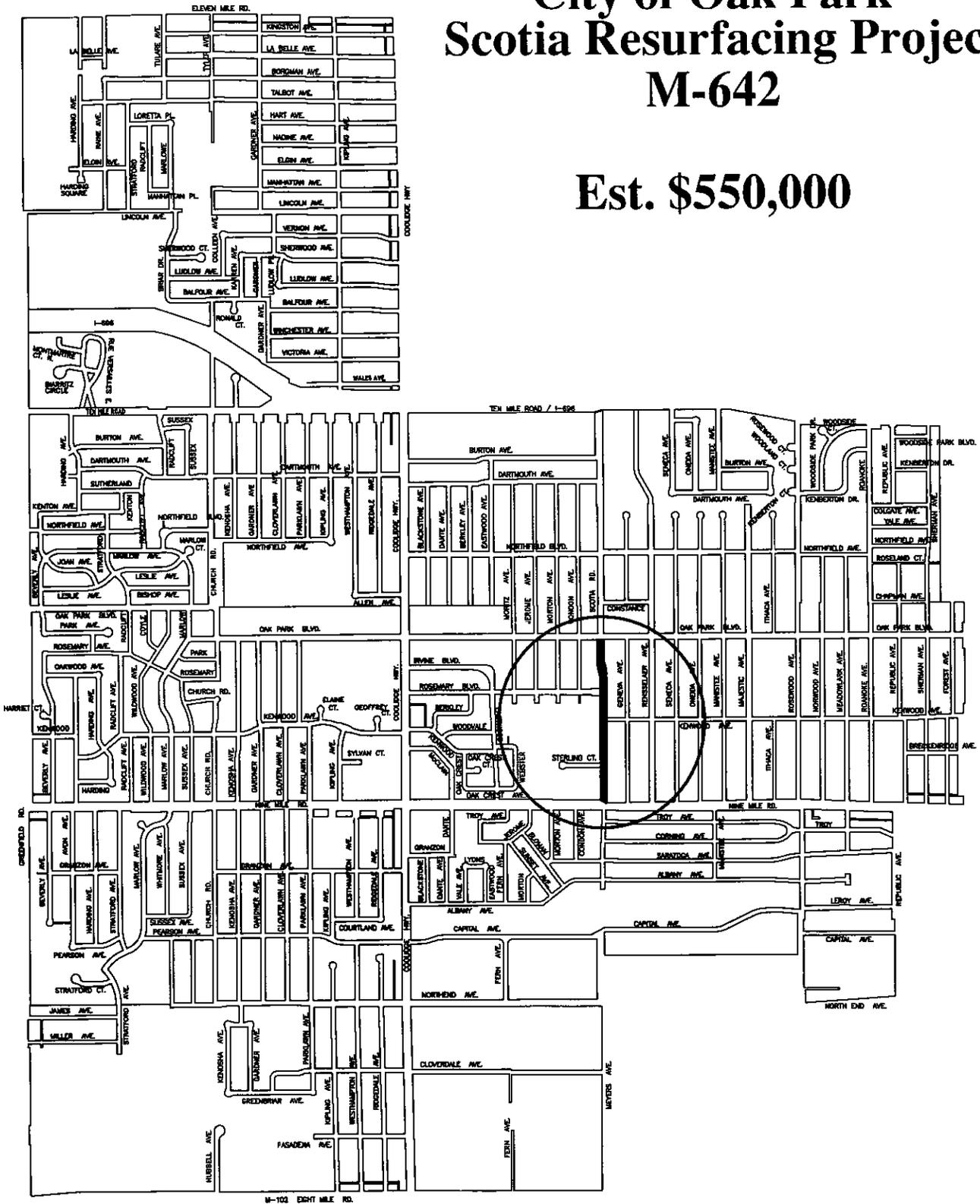
Approved By:

Robert Barrett, Director Technical & Planning Services
City of Oak Park, Michigan

Date: _____

City of Oak Park Scotia Resurfacing Project M-642

Est. \$550,000





BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 6, 2016

AGENDA #

SUBJECT: Payment Application no. 1 for the 2016 Sewer Lateral & Catch Basin Repair Project, M-648.

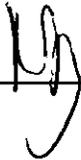
DEPARTMENT: DPW/Technical & Planning – Engineering *KJY*

SUMMARY: Attached is Payment Application no. 1 for the 2016 Sewer Lateral & Catch Basin Repair Project, M-648. To date, the project is approximately 66% complete.

FINANCIAL STATEMENT:	Original Contract Amount:	\$202,301.50
	Total Completed to Date:	\$134,446.95
	Less Retainage:	\$ 10,115.08
	Net Earned:	\$124,331.87
	Deductions:	\$ 0.00
	Balance:	\$124,331.87
	Payments to Date:	\$ 0.00
	Amount Due Troelsen Excavating Company:	\$124,331.87

RECOMMENDED ACTION: It is recommended that Payment Application no. 1 to Troelsen Excavating Company for 2016 Sewer Lateral & Catch Basin Repair Project, M-648 be approved for the amount of \$124,331.87. Funding is available in the Water and Sewer Fund for this expenditure.

APPROVALS:
City Manager: 

Department Director: 

Finance Director: _____

EXHIBITS: Payment Application no. 1, map of project area

PAYMENT APPLICATION

PROJECT: 2016 CATCH BASIN LINE REPLACEMENT & SEWER LATERAL REPAIR PROJECT

JOB NUMBER: M-848

OWNER: CITY OF OAK PARK

APPLICATION NO.: PAY 1

CONTRACTOR: TROELSEN EXCAVATING COMPANY
1395 ROCHESTER ROAD
TROY, MICHIGAN 48063

PERIOD ENDING: 8/12/2016

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY	UNIT	UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	REMOVE CONCRETE PAVEMENT MODIFIED	620	SYD	\$15.00	280.93	\$4,213.95	280.93	\$4,213.95
2	CONCRETE PAVEMENT W/INT CURB AND GUTTER 9" CONC. MODIFIED	470	SYD	\$65.00	0.00	\$0.00	0.00	\$0.00
3	SIDEWALK CONC. NON-REINFORCED 6" SIDEWALK/DRIVE APP MODIFIED	50	SFT	\$13.25	0.00	\$0.00	0.00	\$0.00
4	ADJUSTING DRAINAGE STRUCTURES	10	EA	\$400.00	2.00	\$800.00	2.00	\$800.00
5	24" CURB AND GUTTER SECTION 7" CONCRETE NON REINFORCED	15	LFT	\$35.00	0.00	\$0.00	0.00	\$0.00
6	SEWER REMOVE LESS THAN 12"	237	LFT	\$12.00	282.50	\$3,150.00	282.50	\$3,150.00
7	SEWER 10" SCHEDULE 40 PVC PIPE TRENCH DETAIL B	237	LFT	\$160.00	282.50	\$42,000.00	282.50	\$42,000.00
8	SEWER 12" SCHEDULE 40 PVC PIPE TRENCH DETAIL B	0	LFT	\$165.00	0.00	\$0.00	0.00	\$0.00
9	SEWER LATERAL POINT REPAIR MODIFIED	12	EA	\$4,700.00	13.00	\$61,100.00	13.00	\$61,100.00
10	AGGREGATE BASE UNDER 9" CONCRETE (6" 21AA CR. LIMESTONE)	510	SYD	\$20.00	0.00	\$0.00	0.00	\$0.00
11	DRAINAGE STRUCTURE REMOVING MODIFIED	1	EA	\$500.00	0.00	\$0.00	0.00	\$0.00
12	DRAINAGE STRUCTURE, 24" INLET MODIFIED	1	EA	\$2,900.00	0.00	\$0.00	0.00	\$0.00
13	DRAINAGE STRUCTURE, 48" DIAMETER MODIFIED	1	EA	\$3,300.00	0.00	\$0.00	0.00	\$0.00
14	DRAINAGE STRUCTURE COVER	760	LBS	\$2.00	0.00	\$0.00	0.00	\$0.00
15	SEWER TRAP 12" MODIFIED	7	EA	\$500.00	0.00	\$0.00	0.00	\$0.00
16	SEWER TAP, 12 AND UNDER	5	EA	\$1,000.00	0.00	\$0.00	0.00	\$0.00
17	4" OR 6" PVC PIPE WITH BACKFILL	20	LFT	\$100.00	11.83	\$1,183.00	11.83	\$1,183.00
18	TUCK POINT DRAINAGE STRUCTURE	5	EA	\$400.00	0.00	\$0.00	0.00	\$0.00
19	CLASS A SODDING	120	SYD	\$6.50	0.00	\$0.00	0.00	\$0.00
20	MINOR TRAFFIC DEVICES, 5% MAX	1	LSUM	\$7,000.00	1.00	\$7,000.00	1.00	\$7,000.00
21	PROJECT CLEAN UP, 5% MAX	1	LSUM	\$15,000.00	1.00	\$15,000.00	1.00	\$15,000.00
22	INSPECTION CREW DAYS	20	DAY	\$320.00	15.00	\$0.00	0.00	\$0.00

Period Total Amount: \$134,448.95 Amount to Date: \$134,448.95

Original Contract Amount:

\$202,301.50

Earnings This Period: \$134,448.95

Total Earnings to Date: \$134,448.95

Less Retainage: \$10,115.08

Net Earned: \$124,331.87

Deductions: \$0.00

Balance: \$124,331.87

Payments to Date: \$0.00

AMOUNT DUE TO TROELSEN EXCAVATING: \$124,331.87

Accepted By:

Alex Troelsen
Troelsen Excavating Company

Date:

8/29/16

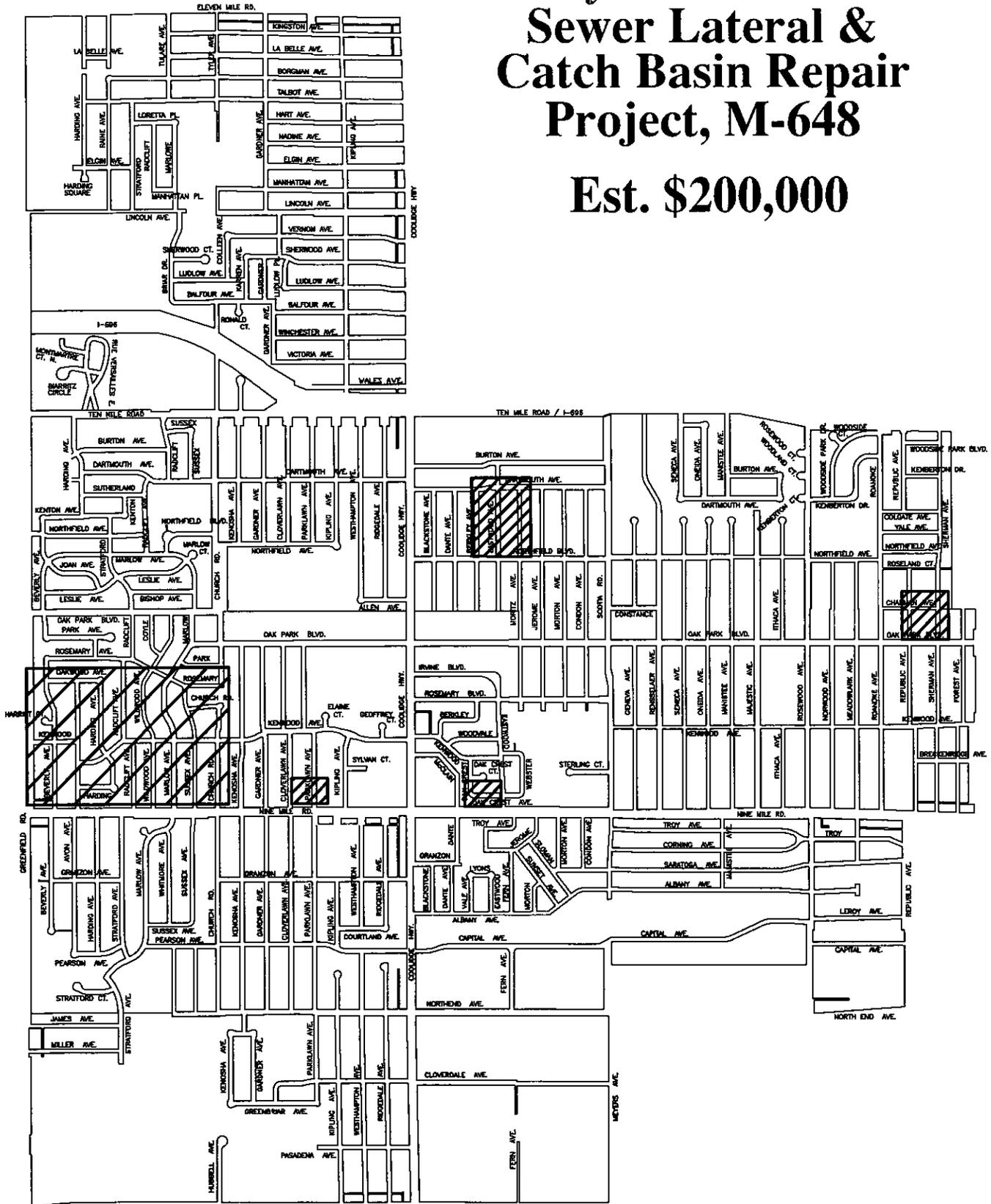
Approved By:

Robert Barrett
Robert Barrett, Director/Technical & Planning Services
City of Oak Park, Michigan

Date:

City of Oak Park Sewer Lateral & Catch Basin Repair Project, M-648

Est. \$200,000





BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 6, 2016

AGENDA #

SUBJECT: Beautification Advisory Commission resolution and recommendation for nominees for year 2016 Beautification Awards.

DEPARTMENT: Public Works

SUMMARY: The Beautification Advisory Commission has recommended to City Council that 87 homes and businesses receive Beautification Awards this year. The award is for recognition of outstanding service to the City of Oak Park in the area of aesthetic care and beautification.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended that City Council adopt the resolution expressing the City of Oak Park's gratitude and appreciation. It is further recommended that City Council approve the nominations for award recipients for their contribution to the beauty of the City of Oak Park.

APPROVALS:

City Manager:

Director of Public Works:

EXHIBITS: Attached Resolution, List of Award Nominees

NO:	SECTION	ADDRESS
1	1	26170 RAINE
2	1	26171 RAINE
3	1	26250 RAINE
4	1	26031 MARLOWE PL.
5	1	26001 MARLOWE PL.
NO:	SECTION	ADDRESS
6	2	14581 SHERWOOD CT.
7	2	25501 COLLEEN
8	2	14130 WINCHESTER
9	2	13720 LUDLOW
10	2	14510 VERNON
11	2	14441 VERNON
NO:	SECTION	ADDRESS
12	3	15241 OAK PARK BLVD
13	3	15141 OAK PARK BLVD
14	3	15300 ROSEMARY
15	3	15225 ROSEMARY
16	3	15220 PARK
17	3	15221 ROSEMARY
18	3	24720 KENOSHA
19	3	24710 KENOSHA
NO:	SECTION	ADDRESS
20	4	23451 RIDGEDALE
21	4	23481 AVON
22	4	15411 OAKWOOD
23	4	23111 HARDING
24	4	13600 KENWOOD
25	4	23500 PARKLAWN
26	4	23431 CLOVERLAWN
27	4	23001 SUSSEX
28	4	23411 WILDWOOD
29	4	23430 WILDWOOD
30	4	23151 RADCLIFT
31	4	23130 BEVERLY
32	4	23061 BEVERLY
NO:	SECTION	ADDRESS
33	5	22011 RIDGEDALE
34	5	21721 RIDGEDALE
35	5	21611 KIPLING
36	5	21620 KIPLING
37	5	21630 KIPLING
38	5	21631 KIPLING
39	5	21640 KIPLING
40	5	21660 KIPLING
41	5	21701 KIPLING
42	5	21730 PARKLAWN
43	5	21640 GARDNER
44	5	22121 KENOSHA
45	5	21851 KENOSHA
46	5	21311 KENOSHA
47	5	21120 KENOSHA
48	5	14130 GARDNER
49	5	21140 GARDNER
50	5	21800 CHURCH
51	5	21821 CHURCH
52	5	22120 CHURCH
53	5	22111 MARLOW
54	5	21620 STRATFORD CT
55	5	14200 NORTHEND

NO:	SECTION	ADDRESS
56	6-7	24621 SENECA
57	6-7	24610 SENECA
58	6-7	24520 MANISTEE
59	6-7	10101 DARTMOUTH
60	6-7	10230 BURTON
61	6-7	8439 YALE
62	6-7	23837 FOREST
63	6-7	23461 MEADOWLARK
64	6-7	23276 ROSEWOOD
65	6-7	23030 ROSEWOOD
66	6-7	23455 MANISTEE
67	6-7	10821 OAK PARK BLVD
68	6-7	13001 NORTHFIELD
69	6-7	12941 NORTHFIELD
70	6-7	12841 NORTHFIELD
71	6-7	12901 NORTHFIELD
72	6-7	10811 10 MILE RD
73	6-7	24255 SCOTIA
74	6-7	13100 BURTON
75	6-7	24291 EASTWOOD
76	6-7	24260 EASTWOOD
77	6-7	24261 EASTWOOD
78	6-7	24060 EASTWOOD
79	6-7	12730 NORTHFIELD
NO:	SECTION	ADDRESS
80	8	13530 ROSEMARY
81	8	13510 ROSEMARY
82	8	13000 ROSEMARY
83	8	12901 OAK PARK BLVD
NO:	SECTION	ADDRESS
84	9	10321 SARATOGA
85	9	10300 TROY
86	9	10221 CAPITAL
87	9	10631 CAPITAL

MERCHANT'S LICENSES – SEPTEMBER 6, 2016

(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
FED EX	21200 GREENFIELD	\$150	EXPRESS MAIL SERVICE
DTOWN GRILLZ	21700 GREENFIELD #348	\$150	BARBERSHOP
<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
COMPLETE PARKING LOT MAINTENANCE	20600 COOLIDGE	\$225	TRUCK REPAIR
HUNTINGTON CLEANERS	8775 CAPITAL	\$225	DRY CLEANERS
UPI REAL ESTATE	12900 CAPITAL	\$225	REAL ESTATE SALES

**CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE**

Today's Date: August 2016

Applicant Information

Applicant/Business Name: THOMAS R. ZERATA (Residents of 24200 Block

Applicant/Business Address: 24320 SENECA OAK PARK MI 48237 of Seneca Street

Phone number: 248-591-9444 E-Mail Address: MUSICALCHAIRSTR2003@gmail.com

Relation of applicant to business: Homeowner / OAK PARK RESIDENT SINCE 2001

Has applicant ever been convicted of a felony? Yes No

Owner Information

Owner or manager of site: _____ Phone: _____

Names and addresses of partners or officers of corporation:

Event Information

Proposed date(s) of event: Sept. 11th 2016 Has this event been held previously? Yes No

Address or location of event: "ON the street" 24200 Block of Seneca

Is this a City owned park? N/A

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? Yes No NA

Nature, purpose, and detailed description of event: OPEN Street Party (15th year)
for residents / families & friends

Will the event be open to the public? Yes No

If yes, please describe how so: OPEN TO RESIDENTS AND GUESTS
of SENECA Street from OAK PARK BLVD TO THE
CUL-DE-SAC.

Estimated number of people attending event? 60 (+) Hours of Event: 2.00 - 6.30 PM

Are you requesting to have a parade? Yes No **If yes, please attach a map of the parade route**

Where will the parade participants be walking? Sidewalks Streets

Will the parade require streets to be blocked off? Yes No

If yes, how many streets/intersections will need to be blocked : _____

Please attach a sign off from the residences located on the affected streets, indicating that they are aware of the event to take place, the date, times and location.

Food Services

Will food or beverages be sold at event? Yes No, if yes please list type(s) of food to be sold:

This is A pot-luck Affair

Will the food be prepackaged or prepared on site: _____

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be any mechanical rides at event? Yes No, if yes, please provide the name and the address of amusement operators: _____

Will the event have a moonwalk? Yes No, if yes, please provide the name and address of Company/Entity providing moonwalk: _____

Will the event have video games, etc.? If so, please provide the names and address of company providing the Games: NO

Please Note: *You must provide proof of insurance for all mechanical rides, moonwalks, circus rides/games, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.*

Technical/Support

Will the event require use of electrical supply source? Yes No, if yes, please describe:

Will sanitary facilities be required at event? Yes No

Will tent(s) be used at the event? Yes No, if yes, please state size(s) of tent:

Will the event have banners displayed? Yes No, if so, please provide the number of signs and dimension(s):

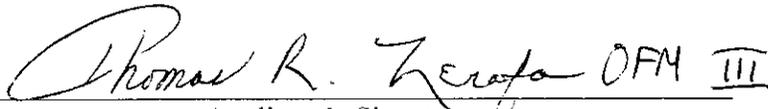
Please Note: *If a temporary generator or electric supply source is provided, you must provide an Electrical permit by a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.*

Other possible Special Event requirements include: additional application, inspection and bond fees, temporary sign permit.

The fee for a Special Event application is \$100: The fee is non-refundable. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, and Recreation. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether or not to proceed with the event. If so, the event will be placed on the City Council agenda for approval.

I request A WAIVER of the fee since this is A community building event for our neighbors!
I also invite our MAYOR, CITY COUNCIL MEMBERS, CITY MANAGER, Public Safety, ATTORNEY AND other CITY STAFF to drop by that day AND be honored by your GRATEFUL RESIDENTS!

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request or revoke any approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.


Applicant's Signature

State of Michigan

ss

County of _____

Subscribed and sworn to before me, a Notary Public this _____ day of _____ 20____, by

_____.

My Commission expires: _____
Notary Public

We, the undersigned residents of Seneca Street

petition our city to close our street on Sunday, September 11th 2016

between the hours of 1:00PM and 6:00PM

for our annual Block Party.

24200 John R. M.	24201
24220 Chris Colman	24221 [Signature]
24230 [Signature]	24231 C. B. [Signature]
24240 [Signature]	24241 [Signature]
24250 Andrea Johnson	24251 Matilda Sava
24260 [Signature]	24261 Charles Cox
24270 [Signature]	24271 [Signature]
24300 [Signature]	24301 See below
24310 Carl G. Howard	24311 [Signature]
24320 Thomas R. Zenda	24321 Jack Kaufman
24330 Larry M. [Signature]	24331 Azanee Whitfield
24340 [Signature]	[Signature]
24301 Seneca Cheryl Kenney	

SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION

**Seneca Block Party
DATE: September 11, 2016**

<u>DEPARTMENT</u>	<u>SERVICES</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
TECHNICAL AND PLANNING <i>Rob Barrett</i>	NA	NA	NA
PUBLIC SAFETY <i>Steve Cooper</i>	Periodic checks during the course of normal patrol activities	½ hour	NA
RECREATION <i>Laurie Stasiak</i>	None Expected	NA	NA
DPW <i>Kevin Yee</i>	Drop off/pick up barricades	½	N/A
ADDITIONAL <i>Administration City Manager Tungate</i>			\$100 Application Waiver Requested

**GARAN
LUCOW
MILLER P.C.**THESE LEGALS LAWYERS SERVED CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 462586**August 22, 2016**

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Tina Polk and Richard Newton v City of Oak
Park, County of Oakland, et al.*

*Client 7406
Matter 24*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Sunday, July 31, 2016

\$845.00**Fee Total****Total Costs Advanced****\$0.00****Total Fees and Disbursements: \$845.00**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 462902

August 25, 2016

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Judy Kish and Joyce Bannon, et al v City of
Oak Park*

*Client 7406
Matter 31*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Sunday, July 31, 2016

\$1,689.50

Fee Total

Costs Advanced:

Date	Description	Amount
07/11/16	Reproduction Charges 5 @ 0.15	0.75
07/13/16	Reproduction Charges 161 @ 0.15	24.15
07/26/16	Reproduction Charges 518 @ 0.15	77.70
	Total Costs Advanced	\$102.60

Total Fees and Disbursements: \$1,792.10

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 462903

August 25, 2016

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Sunday, July 31, 2016

\$11,667.00

Fee Total

Costs Advanced:

Date	Description	Amount
07/25/16	Fee to Oakland County Treasurer for tax stamp regarding Park Place of Oak Park Amended Master Deed.	13.20
07/25/16	Recording Fee to Oakland County Register of Deeds for Amended Plat regarding Park Place of Oak Park Amended Master Deed.	15.00
	Total Costs Advanced	\$28.20

Total Fees and Disbursements: \$11,695.20

Invoices for legal services are due upon receipt. To ensure proper application of your payment, Please indicate our invoice number and client/matter number on your remittance.



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 6, 2016 **AGENDA #**

SUBJECT: Report on bids for the 2016 Miscellaneous Concrete Project, M-644.

DEPARTMENT: DPW/Technical & Planning – Engineering *KJY*

SUMMARY: At the July 18, 2016 regular meeting of the Oak Park City Council, the request to bid the 2016 Miscellaneous Concrete Project, M-644 was approved (CM-07-261-16). The project was advertised and 39 contractors viewed the documents. On August 22, 2016, 6 bids were received and opened. The low bidder, Rotondo Construction, Inc. of Farmington Hills, MI, submitted a bid of \$276,453.00. References were checked and all had positive responses.

This project will replace sections of damaged pavement from water & sewer breaks, along with other patches throughout the City. This project will also replace sidewalk sections in Pleasant Ridge as part of their sidewalk replacement program, along with other reimbursable sidewalk based on complaints from our sidewalk evaluations.

FINANCIAL STATEMENT: There is \$250,000 budgeted for this project in the 2016-17 budget.

RECOMMENDED ACTION: It is recommended City Council award the bid for the 2016 Miscellaneous Concrete Project, M-644 to Rotondo Construction, Inc. of Farmington Hills, MI for the amount of \$276,453.00. Funding is available in the Local Street Fund and Water & Sewer Fund for this project. It is further recommended that \$26,453 be used from the Water & Sewer Fund Balance to fund this project. Any amount over the budgeted amount will be reimbursed from sidewalk invoices through the Oak Park or Pleasant Ridge sidewalk programs.

APPROVALS:

City Manager: _____

Department Director: _____

Finance Director: _____

EXHIBITS: Bid tabulation

BID TABULATION

2016-2017 MISCELLANEOUS CONCRETE PROJECT M-644				ROTONDO CONSTRUCTION, INC 20771 RANDALL ST. FARMINGTON HILLS, MI 48336		CENTURY CEMENT COMPANY, INC 12600 SIBLEY ROAD RIVERVIEW, MI 48193		JB CONTRACTORS 3201 LIVERNOIS AVE. DETROIT, MI 48201	
BID OPENING DATE: MONDAY, AUGUST 22, 2016									
ITEM	DESCRIPTION	QUANT.	U/M	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	REMOVE CONCRETE PAVEMENT	4,150	SYD	\$ 10.80	\$ 44,820.00	\$ 10.00	\$ 41,500.00	\$ 12.50	\$ 51,875.00
2	CONCRETE PVMT W/INT CURB & GUTTER, 9" CONC.	1,970	SYD	\$ 45.00	\$ 88,650.00	\$ 66.00	\$ 130,020.00	\$ 65.00	\$ 128,050.00
3	SIDEWALK CONC. NON-REINF 6" SIDEWALK/DRIVE APPROACH	3,100	SFT	\$ 3.95	\$ 12,245.00	\$ 5.00	\$ 15,500.00	\$ 6.00	\$ 18,600.00
4	SIDEWALK CONC. NON-REINF 4" SIDEWALK	15,370	SFT	\$ 3.30	\$ 50,721.00	\$ 5.00	\$ 76,850.00	\$ 4.50	\$ 69,165.00
5	CONC. PVMT 24" CURB & GUTTER SECTION NON REINF 9" CONC.	55	LFT	\$ 29.00	\$ 1,595.00	\$ 30.00	\$ 1,650.00	\$ 30.00	\$ 1,650.00
6	ADJUSTING DRAINAGE STRUCTURES	5	EA	\$ 250.00	\$ 1,250.00	\$ 400.00	\$ 2,000.00	\$ 700.00	\$ 3,500.00
7	CAST IN PLACE DETECTABLE/TACTILE WARNING SURFACE	40	SFT	\$ 19.00	\$ 760.00	\$ 30.00	\$ 1,200.00	\$ 20.00	\$ 800.00
8	AGGREGATE BASE UNDER 9" CONC. (6" 21AA CR LIMESTONE)	1,970	SYD	\$ 25.00	\$ 49,250.00	\$ 5.00	\$ 9,850.00	\$ 10.80	\$ 21,276.00
9	AGGREGATE BASE UNDER 4"& 6" & 9" CONC. (3" 21AA CR LIMESTONE)	510	SYD	\$ 25.00	\$ 12,750.00	\$ 0.01	\$ 5.10	\$ 6.30	\$ 3,213.00
10	DRAINAGE STRUCTURE COVER	760	LBS	\$ 1.20	\$ 912.00	\$ 1.50	\$ 1,140.00	\$ 2.40	\$ 1,824.00
11	MINOR TRAFFIC DEVICES	1	LSUM	\$ 3,000.00	\$ 3,000.00	\$ 14,000.00	\$ 14,000.00	\$ 5,430.00	\$ 5,430.00
12	PROJECT CLEAN UP	1	LSUM	\$ 2,500.00	\$ 2,500.00	\$ 14,000.00	\$ 14,000.00	\$ 11,000.00	\$ 11,000.00
13	INSPECTION CREW DAYS	320	DAY	\$ 25.00	\$ 8,000.00	\$ 30.00	\$ 9,600.00	\$ 55.00	\$ 17,600.00
				TOTAL COST	\$ 276,453.00		\$ 317,315.10		\$ 333,983.00

OTHER BIDDERS

HARTWELL CEMENT COMPANY	\$381,045.00
FIORE ENTERPRISES, LLC	\$428,395.00
AUDIA CONSTRUCTION	\$594,214.50



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 6, 2016

AGENDA #

SUBJECT: Request Authorization to participate with the MiDEAL bid to purchase two (2) marked police vehicles.

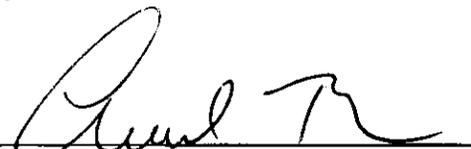
DEPARTMENT: Public Works, Public Safety

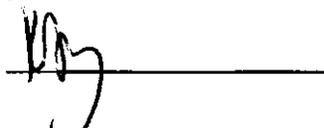
SUMMARY: The Public Works and Public Safety Departments are requesting authorization to participate in the MiDEAL bid for the purchase of two (2) marked police vehicles. The total vehicle purchase price for both is \$81,267.00.

FINANCIAL STATEMENT: The total amount of \$100,000.00 has been allocated in account number 654-18-875-970 (Motor Pool-Capital Outlay) of the 2016-2017 Budget for Marked Public Safety Vehicles.

RECOMMENDED ACTION: It is recommended that City Council authorize the Public Works Department to participate in the MiDEAL bid for the purchase of two (2) marked police vehicles.

APPROVALS:

City Manager: 

Director of Public Works: 

Director of Finance: _____

EXHIBITS: none



CITY OF OAK PARK

Carl Johnson, Director
Department of Finance

15B

Council Members
Michael M. Seligson
Carolyn Burns
Kiesha Speech
City Manager
Erik Tungate

MEMORANDUM

Date: August 30, 2016

To: Erik Tungate, City Manager

From: Carl Johnson

Re: 4th Quarter Budget to Actual Report and Year-End Estimate

The purpose of this memorandum is to highlight revenue and expenditure activity for the fiscal year ended June 30, 2016. As required by section 2.32 of the City's Charter, all departments are required to submit their preliminary financial results to the City Manager within 60 days after year end and the City Manager is to prepare a summary report for the mayor and city council. The following is a summary of the highlights for all funds of the City. The attached report includes the unaudited numbers to date which should be materially close to the final audited numbers.

GENERAL FUND

Total revenues for the fiscal year totaled approximately \$20.75 million which was \$8,356 better than the amended budget and an increase from prior fiscal years total of \$20.22 million. Expenditures for the fiscal year totaled \$20.51 million which is approximately \$248,000 less than budgeted and approximately \$815,000 more than prior year. Overall most departmental expenditure budgets came in under budget. The following are some of the significant items worth noting for the General Fund:

- City continued to address the unfunded retiree healthcare liability (OPEB) by making an extra contribution (over and above pay-as-you-go) to the OPEB Fund of \$900,000.
- City continued to address the unfunded pension liability by making an extra contribution (over and above the required actuarial determined amount) of more than \$200,000.
- In anticipation of future capital needs, a contribution to the capital improvement fund was made totaling \$150,000.

Overall the General Fund net revenues over expenditures of \$247,697 will increase fund balance from \$3,430,752 at June 30, 2015 to an estimated \$3,678,449 at June 30, 2016. The projected fund balance at June 30, 2016 represents approximately 17.9% of annual expenditures and remains within targeted levels.

SPECIAL REVENUE FUND

Overall all special revenue accounts are ended the year on track with the final amended budgets and the following are some of the significant items worth noting:

Major and Local Street Funds – A special allocation by the State for roads resulted in a favorable revenue variance of approximately \$325,000. Both funds have favorable expenditure variances primarily due to construction projects that began during the year but were not complete at year-end and will require a budget amendment in the 16/17 fiscal year.

Solid Waste Fund – This fund is financed by a dedicated property tax levy and quarterly fees charged to our customer and is used to pay monthly trash and related charges. The fund ended the year similar to prior year with a minor increase in fund balance.

COPS Grant Fund – The grant ended at June 30, 2016 with overall revenue and expenditures totaling approximately \$398,000. The costs related to the officers that were funded by this grant will be paid from by the General Fund beginning July 1, 2016.

DEBT SERVICE FUNDS

The City levies dedicated property tax levies to fund most debt and these funds are used to track all revenues and related debt payments on the bonds. Overall collections and debt service payments were in line with the final amended budget. The City during the past fiscal year did refinance the 2006 road bonds which will result in more than \$1 million savings over the remaining life of the bonds and will also result in an annual decrease in the number of mills that need to be levied annually.

CAPITAL PROJECT FUNDS

These funds are used to account costs related to certain capital projects throughout the City. As stated under the General Fund the City did set aside \$150,000 in the capital improvement fund for future projects. Overall expenditure were consistent with the final amended budget with the Road Bond Construction Fund and the Municipal Complex Fund both spending the majority of the remaining bond funds that were on hand.

ENTERPRISE FUND

The Water and Sewer Fund is a full accrual fund with cash flow being one of the most important measures of the funds health. During the year ended June 30, 2016 the fund generated sufficient cash flow to cover operating, maintenance, debt and capital costs and was within budgeted amounts.

INTERNAL SERVICE FUNDS

These funds are used to account for certain costs such as insurance, workers compensation and motor pool which are subsequently allocated/charged to all funds of the City.

Risk Management - Overall the City experienced a significant increase in workers compensation and general liability insurance costs from approximately \$270,000 in prior year to \$461,000 in the current year. The costs increase is incorporated citywide in all funds of the City.

Retiree Healthcare Court - The City is self-insured and experienced a significant increase in insurance costs related to court retirees from approximately \$250,000 in prior year to \$466,000 in the current year. The costs increase is incorporated in the Court Fund which is partially subsidized by the General Fund.

PROPRIETARY FUNDS

Retiree Healthcare (OPEB) – As noted in the General Fund, the City made an extra \$900,000 contribution to this for the year ended June 30, 2016. The estimated ending fund balance to offset the substantial OPEB liability totals \$2,580,000 at June 30, 2016.

General and Public Safety Retirement Systems – The City made the required actuarial contributions plus an extra contribution of more than \$200,000 for the year ended June 30, 2016. Overall both systems saw a net decrease in fund reserves due to unfavorable investment returns which total approximately \$2 million for the General and \$1.96 million for the Public Safety Funds.

08/30/2016

REVENUE AND EXPENDITURE REPORT FOR CITY OF OAK PARK
 PERIOD ENDING 06/30/2016
 % Fiscal Year Completed: 100.00

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenue						
00.000-NONE	17,494,172	17,371,729	17,785,151	17,768,046	17,105	99.90
17.345-PUBLIC SAFETY	2,722,403	3,081,831	2,962,012	2,987,472	(25,460)	100.86
TOTAL Revenues	20,216,576	20,453,560	20,747,163	20,755,519	(8,356)	100.04
Expenditures						
10.101-COUNCIL AND MAYOR	53,061	91,519	79,980	50,308	29,672	62.90
11.172-CITY MANAGER	505,486	421,273	511,997	511,140	857	99.83
11.611-COMMUNITY DEVELOPMENT	163,770	190,803	151,418	133,453	17,966	88.14
12.258-MAGEMENT INFORMTN SERVICE	286,884	346,509	338,301	309,006	29,295	91.34
13.210-CITY ATTORNEY	243,819	233,000	310,170	304,176	5,994	98.07
13.229-PROSECUTING ATTORNEY	59,400	62,400	62,400	57,650	4,750	92.39
14.191-ELECTIONS	363,982	225,369	235,684	216,967	18,717	92.06
14.215-CITY CLERK	151,493	166,071	144,186	112,136	32,050	77.77
15.201-FINANCE & ADMIN SERVICES	945,755	948,910	893,973	904,049	(10,076)	101.13
16.371-INSPECTIONS	522,732	661,889	634,534	569,154	65,380	89.70
16.401-TECH & PLANNING ADMIN.	115,960	118,650	137,681	135,422	2,259	98.36
16.447-ENGINEERING	35,359	47,154	45,284	41,657	3,627	91.99
16.448-STREET LIGHTING	449,362	475,000	457,000	453,262	3,738	99.18
16.691-PLANNING	-	49,240	-	-	-	0.00
17.345-PUBLIC SAFETY	8,431,385	8,313,052	8,827,759	8,746,272	81,487	99.08
18.265-BUILDING MAINTENANCE	500,804	618,219	585,394	433,558	151,836	74.06
18.441-DPW ADMINISTRATION	9,314	12,941	14,337	11,841	2,496	82.59
18.443-SHEPHERD PARK	22,582	51,651	51,729	30,021	21,708	58.04
18.444-OTHER PARKS FORESTRY	42,155	61,734	71,748	61,818	9,930	86.16
19.752-RECREATION ADMINISTRATION	268,981	255,499	300,972	261,319	39,653	86.82
19.753-ATHLETICS	61,892	57,242	59,223	27,203	32,020	45.93
19.754-OUTDOOR ACTIVITIES	34,159	97,310	77,868	34,763	43,105	44.64
19.755-INSTRUCTIONAL ACTIVITIES	24,240	25,000	17,000	10,337	6,663	60.81

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
19.756-SPECIAL RECREATION EVENTS	15,844	25,275	23,000	19,990	3,010	86.91
19.757-SWIMMING POOL FACILITY	76,699	89,716	81,095	80,818	277	99.66
19.776-SENIOR SERVICES	88,587	95,646	112,790	107,222	5,568	95.06
21.890-NON DEPARTMENTAL	6,058,571	7,364,243	6,357,453	6,725,460	(368,007)	105.79
22.806-PUBLIC INFORMATION CABLE	160,261	151,041	164,187	158,820	5,367	96.73
TOTAL Expenditures	19,692,537	21,256,356	20,747,163	20,507,821	239,342	98.85
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	20,216,576	20,453,560	20,747,163	20,755,519	(8,356)	100.04
TOTAL EXPENDITURES	19,692,537	21,256,356	20,747,163	20,507,821	239,342	98.85
NET OF REVENUES & EXPENDITURES	524,038	(802,796)	-	247,697	(247,697)	100.00
Fund 110 - ECONOMIC DEVELOPMENT CORP						
Revenue						
00.000-NONE	-	-	-	96	(96)	100.00
TOTAL Revenues	-	-	-	96	(96)	100.00
Fund 110 - ECONOMIC DEVELOPMENT CORP:						
TOTAL REVENUES	-	-	-	96	(96)	100.00
TOTAL EXPENDITURES	-	-	-	-	-	0.00
NET OF REVENUES & EXPENDITURES	-	-	-	96	(96)	100.00
Fund 111 - LIBRARY AUTHORITY						
Revenue						
00.000-NONE	804,079	824,532	844,624	813,584	31,040	96.32
TOTAL Revenues	804,079	824,532	844,624	813,584	31,040	96.32
Expenditures						
20.790-LIBRARY	805,296	844,624	844,624	811,500	33,124	96.08
TOTAL Expenditures	805,296	844,624	844,624	811,500	33,124	96.08
Fund 111 - LIBRARY AUTHORITY:						
TOTAL REVENUES	804,079	824,532	844,624	813,584	31,040	96.32
TOTAL EXPENDITURES	805,296	844,624	844,624	811,500	33,124	96.08
NET OF REVENUES & EXPENDITURES	(1,217)	(20,092)	-	2,083	(2,083)	100.00

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
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Fund 112 - BROWNFIELD AUTHORITY

Revenue						
00.000-NONE	118,926	97,185	97,185	167,970	(70,785)	172.83
TOTAL Revenues	118,926	97,185	97,185	167,970	(70,785)	172.83

Expenditures						
16.103-TECHNICAL & PLANNING	61	-	-	337,620	(337,620)	100.00
TOTAL Expenditures	61	-	-	337,620	(337,620)	100.00

Fund 112 - BROWNFIELD AUTHORITY:

TOTAL REVENUES	118,926	97,185	97,185	167,970	(70,785)	172.83
TOTAL EXPENDITURES	61	-	-	337,620	(337,620)	100.00
NET OF REVENUES & EXPENDITURES	118,865	97,185	97,185	(169,650)	266,835	174.56

Fund 113 - MUNICIPAL BLDG AUTHORITY

Revenue						
00.000-NONE	(1)	25	25	94	(69)	377.12
TOTAL Revenues	(1)	25	25	94	(69)	377.12

Expenditures						
00.000-NONE	2	-	-	0	(0)	100.00
TOTAL Expenditures	2	-	-	0	(0)	100.00

Fund 113 - MUNICIPAL BLDG AUTHORITY:

TOTAL REVENUES	(1)	25	25	94	(69)	377.12
TOTAL EXPENDITURES	2	-	-	0	(0)	100.00
NET OF REVENUES & EXPENDITURES	(4)	25	25	94	(69)	377.04

Fund 202 - MAJOR STREETS

Revenue						
00.000-NONE	1,442,842	1,305,067	1,506,248	1,721,397	(215,149)	114.28
TOTAL Revenues	1,442,842	1,305,067	1,506,248	1,721,397	(215,149)	114.28

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BOGT USED
Expenditures						
16.103-TECHNICAL & PLANNING	431,715	455,240	431,352	430,771	581	99.87
16.451-CONSTRUCTION	(26,536)	445	445	-	445	0.00
18.463-ROUTINE MAINTENANCE	342	-	-	-	-	0.00
18.474-TRAFFIC SERVICES	193,584	127,043	403,313	386,843	16,470	95.92
18.478-WINTER MAINTENANCE	206,377	215,050	200,050	106,295	93,755	53.13
18.479-RIGHT OF WAY	475,765	1,216,395	989,395	653,153	336,242	66.02
18.550-MAINTENANCE AND REPAIR	-	8,000	-	-	-	0.00
TOTAL Expenditures	1,281,247	2,022,173	2,024,555	1,577,062	447,493	77.90
Fund 202 - MAJOR STREETS:						
TOTAL REVENUES	1,442,842	1,305,067	1,506,248	1,721,397	(215,149)	114.28
TOTAL EXPENDITURES	1,281,247	2,022,173	2,024,555	1,577,062	447,493	77.90
NET OF REVENUES & EXPENDITURES	161,596	(717,106)	(518,307)	144,335	(662,642)	27.85
Fund 203 - LOCAL STREETS						
Revenue						
00.000-NONE	782,356	737,792	737,792	848,451	(110,659)	115.00
TOTAL Revenues	782,356	737,792	737,792	848,451	(110,659)	115.00
Expenditures						
16.103-TECHNICAL & PLANNING	47,168	63,902	63,902	46,002	17,900	71.99
16.451-CONSTRUCTION	155,233	-	-	-	-	0.00
18.474-TRAFFIC SERVICES	122,260	79,150	149,150	141,892	7,258	95.13
18.478-WINTER MAINTENANCE	84,330	198,819	128,819	39,742	89,077	30.85
18.479-RIGHT OF WAY	336,571	542,761	542,761	536,367	6,394	98.82
TOTAL Expenditures	745,562	884,632	884,632	764,003	120,629	86.36
Fund 203 - LOCAL STREETS:						
TOTAL REVENUES	782,356	737,792	737,792	848,451	(110,659)	115.00
TOTAL EXPENDITURES	745,562	884,632	884,632	764,003	120,629	86.36
NET OF REVENUES & EXPENDITURES	36,794	(146,840)	(146,840)	84,449	(231,289)	57.51

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
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Fund 226 - SOLID WASTE

Revenue						
00.000-NONE	3,110,467	2,541,340	2,541,340	2,640,720	(99,380)	103.91
TOTAL Revenues	3,110,467	2,541,340	2,541,340	2,640,720	(99,380)	103.91

Expenditures						
18.528-SOLID WASTE	3,058,149	2,787,874	2,787,874	2,566,970	220,904	92.08
TOTAL Expenditures	3,058,149	2,787,874	2,787,874	2,566,970	220,904	92.08

Fund 226 - SOLID WASTE:

TOTAL REVENUES	3,110,467	2,541,340	2,541,340	2,640,720	(99,380)	103.91
TOTAL EXPENDITURES	3,058,149	2,787,874	2,787,874	2,566,970	220,904	92.08
NET OF REVENUES & EXPENDITURES	52,318	(246,534)	(246,534)	73,750	(320,284)	29.91

Fund 253 - NARCOTIC FORFEITURE

Revenue						
74.333-NARCOTIC ENFORCEMENT	633	1,018	1,018	10,114	(9,096)	993.55
TOTAL Revenues	633	1,018	1,018	10,114	(9,096)	993.55

Expenditures						
74.333-NARCOTIC ENFORCEMENT	11,455	5,000	5,000	0	5,000	0.00
TOTAL Expenditures	11,455	5,000	5,000	0	5,000	0.00

Fund 253 - NARCOTIC FORFEITURE:

TOTAL REVENUES	633	1,018	1,018	10,114	(9,096)	993.55
TOTAL EXPENDITURES	11,455	5,000	5,000	0	5,000	0.00
NET OF REVENUES & EXPENDITURES	(10,822)	(3,982)	(3,982)	10,114	(14,096)	254.00

Fund 254 - CRIMINAL JUSTICE TRAINING-PA302

Revenue						
75.320-CRIMINAL JUSTICE TRAINNG	8,809	8,000	12,000	9,576	2,424	79.80
TOTAL Revenues	8,809	8,000	12,000	9,576	2,424	79.80

Expenditures						
75.320-CRIMINAL JUSTICE TRAINNG	5,013	8,000	12,000	10,633	1,367	88.61
TOTAL Expenditures	5,013	8,000	12,000	10,633	1,367	88.61

Fund 254 - CRIMINAL JUSTICE TRAINING-PA302:

TOTAL REVENUES	8,809	8,000	12,000	9,576	2,424	79.80
TOTAL EXPENDITURES	5,013	8,000	12,000	10,633	1,367	88.61
NET OF REVENUES & EXPENDITURES	3,796	-	-	(1,057)	1,057	100.00

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
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Fund 255 - DISASTER CONTINGENCY

Revenue						
00.000-NONE	7	-	-	33	(33)	100.00
TOTAL Revenues	7	-	-	33	(33)	100.00

Expenditures						
00.000-NONE	1	-	-	-	-	0.00
TOTAL Expenditures	1	-	-	-	-	0.00

Fund 255 - DISASTER CONTINGENCY:						
TOTAL REVENUES	7	-	-	33	(33)	100.00
TOTAL EXPENDITURES	1	-	-	-	-	0.00
NET OF REVENUES & EXPENDITURES	6	-	-	33	(33)	100.00

Fund 256 - CASEFLOW ASSISTANCE

Revenue						
00.000-NONE	22,305	20,024	20,024	21,897	(1,873)	109.36
TOTAL Revenues	22,305	20,024	20,024	21,897	(1,873)	109.36

Expenditures						
50.136-DISTRICT COURT 45 B	5,609	7,538	7,538	1,047	6,491	13.89
TOTAL Expenditures	5,609	7,538	7,538	1,047	6,491	13.89

Fund 256 - CASEFLOW ASSISTANCE:						
TOTAL REVENUES	22,305	20,024	20,024	21,897	(1,873)	109.36
TOTAL EXPENDITURES	5,609	7,538	7,538	1,047	6,491	13.89
NET OF REVENUES & EXPENDITURES	16,697	12,486	12,486	20,850	(8,364)	166.99

Fund 275 - COMMUNITY DEV BLOCK GRANT

Revenue						
00.000-NONE	-	128,961	-	-	-	0.00
00.504-CODE OFFICER CDBG	84,195	-	98,961	67,308	31,653	68.01
00.508-CDBG YARD SERVICES	26,597	-	30,000	14,972	15,028	49.91
TOTAL Revenues	110,792	128,961	128,961	82,280	46,681	63.80

Expenditures						
16.504-CODE OFFICER CDBG	84,195	101,609	101,609	74,210	27,399	73.04
16.508-CDBG YARD SERVICES	25,609	27,352	27,352	13,207	14,145	48.29
19.503-HOME CHORE PROGRAM CDBG	988	-	-	-	-	0.00
TOTAL Expenditures	110,792	128,961	128,961	87,417	41,544	67.79

Fund 275 - COMMUNITY DEV BLOCK GRANT:						
TOTAL REVENUES	110,792	128,961	128,961	82,280	46,681	63.80
TOTAL EXPENDITURES	110,792	128,961	128,961	87,417	41,544	67.79
NET OF REVENUES & EXPENDITURES	(0)	-	-	(5,138)	5,138	100.00

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 276 - DISTRICT COURT 45-B						
Revenue						
00.000-NONE	91,470	91,448	91,448	91,448	-	100.00
13.000-NONE	1,604,509	1,788,404	1,900,000	2,044,155	(144,155)	107.59
15.000-NONE	184,028	171,044	171,044	210,220	(39,176)	122.90
50.137-DISTRICT COURT - AGENCY ACTIVITY	104,587	-	-	(211,106)	211,106	100.00
TOTAL Revenues	1,984,595	2,050,896	2,162,492	2,134,718	27,774	98.72
Expenditures						
50.136-DISTRICT COURT 45 B	2,016,734	2,050,896	2,162,492	2,133,360	29,132	98.65
TOTAL Expenditures	2,016,734	2,050,896	2,162,492	2,133,360	29,132	98.65
Fund 276 - DISTRICT COURT 45-B:						
TOTAL REVENUES	1,984,595	2,050,896	2,162,492	2,134,718	27,774	98.72
TOTAL EXPENDITURES	2,016,734	2,050,896	2,162,492	2,133,360	29,132	98.65
NET OF REVENUES & EXPENDITURES	(32,139)	-	-	1,357	(1,357)	100.00
Fund 281 - COPS GRANT						
Revenue						
00.000-NONE	201,752	248,644	248,644	397,711	(149,067)	159.95
TOTAL Revenues	201,752	248,644	248,644	397,711	(149,067)	159.95
Expenditures						
17.345-PUBLIC SAFETY	201,752	248,644	248,644	397,711	(149,067)	159.95
TOTAL Expenditures	201,752	248,644	248,644	397,711	(149,067)	159.95
Fund 281 - COPS GRANT:						
TOTAL REVENUES	201,752	248,644	248,644	397,711	(149,067)	159.95
TOTAL EXPENDITURES	201,752	248,644	248,644	397,711	(149,067)	159.95
NET OF REVENUES & EXPENDITURES	-	-	-	-	-	0.00
Fund 284 - VETERANS TREATMENT COURT GRANT FUND						
Revenue						
00.000-NONE	16,731	30,301	45,301	45,072	229	99.49
TOTAL Revenues	16,731	30,301	45,301	45,072	229	99.49
Expenditures						
50.137 DISTRICT COURT - AGENCY ACTIVITY	32,702	30,301	45,301	34,679	10,622	76.55
TOTAL Expenditures	32,702	30,301	45,301	34,679	10,622	76.55
Fund 284 - VETERANS TREATMENT COURT GRANT FUND:						
TOTAL REVENUES	16,731	30,301	45,301	45,072	229	99.49
TOTAL EXPENDITURES	32,702	30,301	45,301	34,679	10,622	76.55
NET OF REVENUES & EXPENDITURES	(15,971)	-	-	10,393	(10,393)	100.00

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 303 - 2010 Municipal Complex						
Revenue						
98.905-DEBT SERVICE CONTROL	877,426	937,249	882,295	907,493	(25,198)	102.86
TOTAL Revenues	877,426	937,249	882,295	907,493	(25,198)	102.86
Expenditures						
98.905-DEBT SERVICE CONTROL	848,420	937,249	841,901	840,895	1,006	99.88
TOTAL Expenditures	848,420	937,249	841,901	840,895	1,006	99.88
Fund 303 - 2010 Municipal Complex:						
TOTAL REVENUES	877,426	937,249	882,295	907,493	(25,198)	102.86
TOTAL EXPENDITURES	848,420	937,249	841,901	840,895	1,006	99.88
NET OF REVENUES & EXPENDITURES	29,007	-	40,394	66,597	(26,203)	164.87
Fund 305 - 2011 LIBRARY/REC LEASE						
Revenue						
88.905-DEBT SERVICE CONTROL	129,218	149,734	149,734	150,640	(906)	100.60
TOTAL Revenues	129,218	149,734	149,734	150,640	(906)	100.60
Expenditures						
88.905-DEBT SERVICE CONTROL	151,423	149,673	149,673	150,640	(967)	100.65
TOTAL Expenditures	151,423	149,673	149,673	150,640	(967)	100.65
Fund 305 - 2011 LIBRARY/REC LEASE:						
TOTAL REVENUES	129,218	149,734	149,734	150,640	(906)	100.60
TOTAL EXPENDITURES	151,423	149,673	149,673	150,640	(967)	100.65
NET OF REVENUES & EXPENDITURES	(22,204)	61	61	-	61	0.00
Fund 307 - 2006 ROAD BOND						
Revenue						
79.905-DEBT SERVICE CONTROL	921,403	933,881	9,243,807	9,247,000	(3,193)	100.03
TOTAL Revenues	921,403	933,881	9,243,807	9,247,000	(3,193)	100.03
Expenditures						
79.905-DEBT SERVICE CONTROL	869,695	933,880	9,334,493	9,334,494	(1)	100.00
TOTAL Expenditures	869,695	933,880	9,334,493	9,334,494	(1)	100.00
Fund 307 - 2006 ROAD BOND:						
TOTAL REVENUES	921,403	933,881	9,243,807	9,247,000	(3,193)	100.03
TOTAL EXPENDITURES	869,695	933,880	9,334,493	9,334,494	(1)	100.00
NET OF REVENUES & EXPENDITURES	51,708	1	(90,686)	(87,494)	(3,192)	96.48

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
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Fund 308 - 2015 REFUNDING BONDS (2006 ROAD BONDS)

Revenue						
79.905-DEBT SERVICE CONTROL	-	-	8,621,883	8,623,142	(1,259)	100.01
TOTAL Revenues	-	-	8,621,883	8,623,142	(1,259)	100.01
Expenditures						
79.905-DEBT SERVICE CONTROL	-	-	8,621,883	8,621,882	1	100.00
TOTAL Expenditures	-	-	8,621,883	8,621,882	1	100.00

Fund 308 - 2015 REFUNDING BONDS (2006 ROAD BONDS)

TOTAL REVENUES	-	-	8,621,883	8,623,142	(1,259)	100.01
TOTAL EXPENDITURES	-	-	8,621,883	8,621,882	1	100.00
NET OF REVENUES & EXPENDITURES	-	-	-	1,260	(1,260)	100.00

Fund 309 - 12 STREET REFUND BOND

Revenue						
36.905-DEBT SERVICE CONTROL	820,438	843,141	843,141	847,282	(4,141)	100.49
TOTAL Revenues	820,438	843,141	843,141	847,282	(4,141)	100.49
Expenditures						
36.905-DEBT SERVICE CONTROL	757,335	843,141	843,141	739,462	103,679	87.70
TOTAL Expenditures	757,335	843,141	843,141	739,462	103,679	87.70

Fund 309 - 12 STREET REFUND BOND:

TOTAL REVENUES	820,438	843,141	843,141	847,282	(4,141)	100.49
TOTAL EXPENDITURES	757,335	843,141	843,141	739,462	103,679	87.70
NET OF REVENUES & EXPENDITURES	63,103	-	-	107,820	(107,820)	100.00

Fund 401 - PUBLIC IMPROVEMENT FUND

Revenue						
70.900-CAPITAL CONTROL	104	8	508	150,502	(149,994)	29,626.41
TOTAL Revenues	104	8	508	150,502	(149,994)	29,626.41
Expenditures						
70.900-CAPITAL CONTROL	12	-	12,500	18,095	(5,595)	144.76
TOTAL Expenditures	12	-	12,500	18,095	(5,595)	144.76

Fund 401 - PUBLIC IMPROVEMENT FUND:

TOTAL REVENUES	104	8	508	150,502	(149,994)	29,626.41
TOTAL EXPENDITURES	12	-	12,500	18,095	(5,595)	144.76
NET OF REVENUES & EXPENDITURES	92	8	(11,992)	132,407	(144,399)	1,104.13

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BOGT USED
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Fund 402 - CITY OWNED PROPERTY FUND

Revenue						
00.000-NONE	2,680	14	14	917	(903)	6,549.36
70 900-CAPITAL CONTROL	(5)	-	-	-	-	0.00
TOTAL Revenues	2,676	14	14	917	(903)	6,549.36

Expenditures						
18.444-OTHER PARKS FORESTRY	-	10,000	10,000	-	10,000	0.00
72.444-OTHER PARKS FORESTRY	32	-	-	0	(0)	100.00
TOTAL Expenditures	32	10,000	10,000	0	10,000	0.00

Fund 402 - CITY OWNED PROPERTY FUND:

TOTAL REVENUES	2,676	14	14	917	(903)	6,549.36
TOTAL EXPENDITURES	32	10,000	10,000	0	10,000	0.00
NET OF REVENUES & EXPENDITURES	2,644	(9,986)	(9,986)	917	(10,903)	9.18

Fund 403 - NEIGHBORHOOD STABL PRGRM

Revenue						
16.515-NSP 12730 Albany	-	36,759	36,759	-	36,759	0.00
73.444-OTHER PARKS FORESTRY	117,597	120,000	120,000	35,618	84,382	29.68
TOTAL Revenues	117,597	156,759	156,759	35,618	121,141	22.72

Expenditures						
16.509-DEMOL 120% NSP 730005	-	150,000	114,225	-	114,225	0.00
16.517-NSP 10130 Albany	3,105	6,759	6,759	1,451	5,308	21.47
16.518-NSP 24221 Beverly	-	-	14,790	14,790	-	100.00
16.520-NSP 13211 Dartmouth	106,791	-	15,490	14,664	826	94.67
16.521-NSP 23130 Webster	2,399	-	1,585	1,585	-	100.00
16.522-NSP 14011 Ten Mile	2,423	-	1,288	1,288	-	100.00
16.524-NSP 24150 Ridgedale	2,879	-	2,383	2,383	-	100.00
16.527-NSP 13071 Burton	-	-	225	225	-	100.00
97.444-OTHER PARKS FORESTRY	-	-	14	14	-	100.00
TOTAL Expenditures	117,597	156,759	156,759	36,400	120,359	23.22

Fund 403 - NEIGHBORHOOD STABL PRGRM:

TOTAL REVENUES	117,597	156,759	156,759	35,618	121,141	22.72
TOTAL EXPENDITURES	117,597	156,759	156,759	36,400	120,359	23.22
NET OF REVENUES & EXPENDITURES	-	-	-	(782)	782	100.00

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 450 - ROAD CONSTRUCTION BOND						
Revenue						
80.900-CAPITAL CONTROL	707	-	-	1,187	(1,187)	100.00
TOTAL Revenues	707	-	-	1,187	(1,187)	100.00
Expenditures						
80.900-CAPITAL CONTROL	77	-	-	0	(0)	100.00
82.900-CAPITAL CONTROL	199,226	-	-	229,404	(229,404)	100.00
TOTAL Expenditures	199,303	-	-	229,405	(229,405)	100.00
Fund 450 - ROAD CONSTRUCTION BOND:						
TOTAL REVENUES	707	-	-	1,187	(1,187)	100.00
TOTAL EXPENDITURES	199,303	-	-	229,405	(229,405)	100.00
NET OF REVENUES & EXPENDITURES	(198,597)	-	-	(228,218)	228,218	100.00
Fund 451 - SIDEWALK & SPECIAL ASSESS						
Revenue						
71.442-SIDEWALKS & PARKING LOTS	482,117	32,873	32,873	308,737	(275,864)	939.18
TOTAL Revenues	482,117	32,873	32,873	308,737	(275,864)	939.18
Expenditures						
18.442-SIDEWALKS & PARKING LOTS	16,943	32,858	32,858	23,403	9,455	71.22
71.442-SIDEWALKS & PARKING LOTS	505,543	-	-	354,665	(354,665)	100.00
TOTAL Expenditures	522,486	32,858	32,858	378,068	(345,210)	1,150.61
Fund 451 - SIDEWALK & SPECIAL ASSESS:						
TOTAL REVENUES	482,117	32,873	32,873	308,737	(275,864)	939.18
TOTAL EXPENDITURES	522,486	32,858	32,858	378,068	(345,210)	1,150.61
NET OF REVENUES & EXPENDITURES	(40,369)	15	15	(69,331)	69,346	462,204.80
Fund 452 - MUNICIPAL COMPLEX BOND						
Revenue						
59.451-CONSTRUCTION	912	-	-	1,525	(1,525)	100.00
TOTAL Revenues	912	-	-	1,525	(1,525)	100.00
Expenditures						
59.451-CONSTRUCTION	456,005	-	-	145,776	(145,776)	100.00
TOTAL Expenditures	456,005	-	-	145,776	(145,776)	100.00
Fund 452 - MUNICIPAL COMPLEX BOND:						
TOTAL REVENUES	912	-	-	1,525	(1,525)	100.00
TOTAL EXPENDITURES	456,005	-	-	145,776	(145,776)	100.00
NET OF REVENUES & EXPENDITURES	(455,093)	-	-	(144,251)	144,251	100.00

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
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Fund 470 - MUNICIPAL BLDG CONST FUND

Revenue

00.000-NONE	229,501	220,495	220,495	165,124	55,371	74.89
TOTAL Revenues	229,501	220,495	220,495	165,124	55,371	74.89

Expenditures

70.900-CAPITAL CONTROL	323	45,000	45,000	25,578	19,422	56.84
TOTAL Expenditures	323	45,000	45,000	25,578	19,422	56.84

Fund 470 - MUNICIPAL BLDG CONST FUND:

TOTAL REVENUES	229,501	220,495	220,495	165,124	55,371	74.89
TOTAL EXPENDITURES	323	45,000	45,000	25,578	19,422	56.84
NET OF REVENUES & EXPENDITURES	229,178	175,495	175,495	139,545	35,950	79.52

Fund 592 - WATER & SEWER FUND

Revenue

00.000-NONE	11,772,954	11,599,722	11,599,722	10,899,082	700,640	93.96
TOTAL Revenues	11,772,954	11,599,722	11,599,722	10,899,082	700,640	93.96

Expenditures

15.536-BILLING AND COLLECTION	63,888	335,103	335,103	265,102	70,001	79.11
16.550-MAINTENANCE AND REPAIR	(453,938)	404,115	404,115	451,202	(47,087)	111.65
18.537-WATER & SEWER ADMINISTRATION	465,506	697,978	697,978	453,671	244,307	65.00
18.538-TRANS & DISTRIBUTION	1,346,598	2,841,824	2,841,824	3,134,667	(292,843)	110.30
18.540-PUMP OPERATIONS	155,480	231,557	231,557	112,004	119,553	48.37
18.550-MAINTENANCE AND REPAIR	6,714,866	8,062,857	8,062,857	6,743,172	1,319,685	83.63
TOTAL Expenditures	8,292,401	12,573,434	12,573,434	11,159,819	1,413,615	88.76

Fund 592 - WATER & SEWER FUND:

TOTAL REVENUES	11,772,954	11,599,722	11,599,722	10,899,082	700,640	93.96
TOTAL EXPENDITURES	8,292,401	12,573,434	12,573,434	11,159,819	1,413,615	88.76
NET OF REVENUES & EXPENDITURES	3,480,553	(973,712)	(973,712)	(260,737)	(712,975)	26.78

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 654 - MOTOR POOL						
Revenue						
18.875-MOTOR POOL	597,066	783,089	672,952	533,107	139,845	79.22
TOTAL Revenues	597,066	783,089	672,952	533,107	139,845	79.22
Expenditures						
18.875-MOTOR POOL	714,834	801,952	672,952	512,196	160,756	76.11
TOTAL Expenditures	714,834	801,952	672,952	512,196	160,756	76.11
Fund 654 - MOTOR POOL:						
TOTAL REVENUES	597,066	783,089	672,952	533,107	139,845	79.22
TOTAL EXPENDITURES	714,834	801,952	672,952	512,196	160,756	76.11
NET OF REVENUES & EXPENDITURES	(117,769)	(18,863)	-	20,911	(20,911)	100.00
Fund 677 - RISK MANAGEMENT						
Revenue						
42.871-UNITS WORKERS COMPENSATN	268,723	346,715	461,206	427,429	33,777	92.68
TOTAL Revenues	268,723	346,715	461,206	427,429	33,777	92.68
Expenditures						
42.871-UNITS WORKERS COMPENSATN	141,648	369,295	461,206	461,155	51	99.99
TOTAL Expenditures	141,648	369,295	461,206	461,155	51	99.99
Fund 677 - RISK MANAGEMENT:						
TOTAL REVENUES	268,723	346,715	461,206	427,429	33,777	92.68
TOTAL EXPENDITURES	141,648	369,295	461,206	461,155	51	99.99
NET OF REVENUES & EXPENDITURES	127,075	(22,580)	-	(33,726)	33,726	100.00
Fund 678 - RETIREES HEALTH COURT						
Revenue						
00.000-NONE	249,862	294,197	409,153	466,123	(56,970)	113.92
TOTAL Revenues	249,862	294,197	409,153	466,123	(56,970)	113.92
Expenditures						
57.872-RETIREES HEALTH COURT	249,859	294,198	409,153	466,111	(56,958)	113.92
TOTAL Expenditures	249,859	294,198	409,153	466,111	(56,958)	113.92
Fund 678 - RETIREES HEALTH COURT:						
TOTAL REVENUES	249,862	294,197	409,153	466,123	(56,970)	113.92
TOTAL EXPENDITURES	249,859	294,198	409,153	466,111	(56,958)	113.92
NET OF REVENUES & EXPENDITURES	3	(1)	-	12	(12)	100.00

GL NUMBER	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 680 - RETIREES HEALTH GENERAL						
Revenue						
00 000-NONE	1,042,041	65,010	65,010	933,786	(868,776)	1,436.37
TOTAL Revenues	1,042,041	65,010	65,010	933,786	(868,776)	1,436.37
Expenditures						
00 000-NONE	-	5,000	5,000	-	5,000	0.00
54 873-RETIREES HEALTH GENERAL	12,012	-	-	18,502	(18,502)	100.00
TOTAL Expenditures	12,012	5,000	5,000	18,502	(13,502)	370.04
Fund 680 - RETIREES HEALTH GENERAL:						
TOTAL REVENUES	1,042,041	65,010	65,010	933,786	(868,776)	1,436.37
TOTAL EXPENDITURES	12,012	5,000	5,000	18,502	(13,502)	370.04
NET OF REVENUES & EXPENDITURES	1,030,029	60,010	60,010	915,284	(855,274)	1,525.22
Fund 731 - RETIREMENT SYSTEM						
Revenue						
43 237-RETIREMENT BOARD	1,697,983	7,793,623	7,793,623	1,147,623	6,646,000	14.73
TOTAL Revenues	1,697,983	7,793,623	7,793,623	1,147,623	6,646,000	14.73
Expenditures						
43.237-RETIREMENT BOARD	3,340,031	3,308,782	3,308,782	3,160,144	148,638	95.51
TOTAL Expenditures	3,340,031	3,308,782	3,308,782	3,160,144	148,638	95.51
Fund 731 - RETIREMENT SYSTEM:						
TOTAL REVENUES	1,697,983	7,793,623	7,793,623	1,147,623	6,646,000	14.73
TOTAL EXPENDITURES	3,340,031	3,308,782	3,308,782	3,160,144	148,638	95.51
NET OF REVENUES & EXPENDITURES	(1,642,047)	4,484,841	4,484,841	(2,012,521)	6,497,362	44.87
Fund 733 - PUB SAFETY RETIREMENT SYS						
Revenue						
43.237-RETIREMENT BOARD	4,082,282	15,578,511	15,578,511	4,002,925	11,575,586	25.70
TOTAL Revenues	4,082,282	15,578,511	15,578,511	4,002,925	11,575,586	25.70
Expenditures						
43.237-RETIREMENT BOARD	5,614,055	5,646,160	5,646,160	5,963,348	(317,188)	105.62
TOTAL Expenditures	5,614,055	5,646,160	5,646,160	5,963,348	(317,188)	105.62
Fund 733 - PUB SAFETY RETIREMENT SYS:						
TOTAL REVENUES	4,082,282	15,578,511	15,578,511	4,002,925	11,575,586	25.70
TOTAL EXPENDITURES	5,614,055	5,646,160	5,646,160	5,963,348	(317,188)	105.62
NET OF REVENUES & EXPENDITURES	(1,531,773)	9,932,351	9,932,351	(1,960,423)	11,892,774	19.74



CITY OF OAK PARK

**Carl Johnson, Director
Department of Finance**

**Carolyn Burns
Council Members
Kiesha Speech
Solomon Radner
Ken Rich
City Manager
Erik Tungate**

MEMORANDUM

Date: August 30, 2016

To: Erik Tungate, City Manager

From: Carl Johnson

Re: 4th Quarter Fiscal 2015/2016 Investment Report

The State of Michigan Public Act 213 of 2007 requires the City's investment officer to provide a written report quarterly to the governing body concerning the investment of all funds of the City that fall under Public Act 20. Public Act 20 governs how non-pension and non-OPEB funds can be invested. The attached report details the cash and investments (citywide for all funds) held by the City at June 30, 2016. The report includes a description of each investment by type, market and book values, current and yield to maturity interest rates and the number of days to maturity

The fourth quarter investment report shows total citywide cash and investments of \$18,678,498 including cash in the operating account of \$3,269,844, short-term investments in the Oakland County Investment Pool of \$6,062,559 and long-term investments totaling \$9,346,095. The City has maximized investment return on short-term cash by utilizing the Oakland County Investment Pool and minimizing the amount maintained in the checking and daily depository accounts. Interest income for the months of April through June 2016 totaled \$72,399 bringing the citywide total for the 2016 fiscal year to \$214,146.

City of Oak Park
Summary of Cash and Investments Held
June 30, 2016

	<u>Maturity Date</u>	<u>Market Value</u>	<u>Book Value</u>	<u>% of Portfolio</u>	<u>Current Interest Rate</u>	<u>YTM @ Cost</u>	<u>Days to Maturity</u>
Cash							
Huntington Bank - Collection		\$ 3,269,844	\$ 3,269,844	17.63%	0.1500%	0.1500%	1
Huntington Bank - Accounts Payable		-	-	0.00%	0.1500%	0.1500%	1
Huntington Bank - Payroll		-	-	0.00%	0.1500%	0.1500%	1
Huntington Bank - Securities		14,710	14,710	0.08%	0.1500%	0.1500%	1
Morgan Stanley - Securities		-	-	0.00%	0.1500%	0.1500%	1
DA Davidson - Securities		-	-	0.00%	0.1500%	0.1500%	1
Government Securities							
FHLB Step Bond	10/29/2020	1,001,070	1,000,000	5.39%	1.5000%	1.8400%	1580
FFCB Term Bond	12/7/2021	700,028	700,000	3.77%	1.9400%	1.9400%	2259
Municipal Bonds							
Jenison Schools	5/1/2018	530,395	528,247	2.85%	5.1500%	2.0000%	671
Michigan Municipal Bond Authority	5/1/2018	252,305	256,224	1.38%	3.9400%	2.7040%	671
Williamston Mich Comm Schools	5/1/2019	774,960	761,279	4.10%	2.3970%	2.3500%	1036
Lake Orion Mich Comm Sch Dist	5/1/2020	256,940	253,343	1.37%	2.1120%	1.7500%	1401
Reeths-Puffer Mich Schs	5/1/2020	299,080	292,432	1.58%	2.2480%	2.0200%	1401
Williamston Mich Comm Schools	5/1/2020	1,046,900	1,015,990	5.48%	2.6670%	2.6200%	1401
Michigan Fin Auth Rev RFDG LOC GOVT LN Detroit	10/1/2020	735,212	734,011	3.96%	2.6810%	2.6810%	1554
Reeths-Puffer Mich Schs	5/1/2021	261,770	253,008	1.36%	2.5740%	2.3100%	1766
Reeths-Puffer Mich Schs	5/1/2021	261,770	253,008	1.36%	2.5740%	2.3100%	1766
Whitmore Lake Mich Pub Sch Dist	5/1/2021	527,600	508,831	2.74%	2.7490%	2.7000%	1766
South Lyon Mich Comm Schools	5/1/2023	52,929	51,345	0.28%	2.8900%	2.4600%	2496
Certificate of Deposits							
American Express Centr	11/13/2018	506,560	500,000	2.70%	1.6500%	1.6500%	867
American Express Centr	11/12/2019	512,385	500,000	2.70%	2.0000%	2.0000%	1231
Wells Fargo Bank NA	1/11/2020	100,571	100,000	0.54%	1.3000%	2.3250%	1199
American Express Centr	11/12/2020	516,300	500,000	2.70%	2.2500%	2.2500%	1596
Commercial Paper							
Ford Motor Credit Co LLP	12/1/2016	994,610	990,683	5.34%	1.3180%	1.3180%	153
Investment Pool							
Oakland County Investment Pool		<u>6,062,559</u>	<u>6,062,559</u>	<u>32.69%</u>	1.1439%	0.9630%	1
Total		<u>\$ 18,678,498</u>	<u>\$ 18,545,514</u>	<u>100.00%</u>			