



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
36th OAK PARK CITY COUNCIL
August 18, 2016
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich,
Council Member Radner, Council Member Speech

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-08-288-16 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED
– APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote: Yes: McClellan, Burns, Rich, Radner, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-08-289-16 (AGENDA ITEM #5A-G) CONSENT AGENDA - APPROVED

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of August 1, 2016 **CM-08-290-16**
- B. Payment Application No. 2 in the amount of \$99,285.12 to ADJ Excavating, Inc. for the 2016 Water Main Replacement Project, M-625 **CM-08-291-16**
- C. Proposed Change Order No.1 in the amount of (\$21,852.71) and Payment Application No. 3 in the amount of \$33,614.85 to ADJ Excavating, Inc. for the 2016 Water Main Replacement Project, M-625 **CM-08-292-16**
- D. Payment Application No. 3 (final) in the amount of \$1,000.00 to Troelsen Excavating for the 2015 Catch Basin Line Replacement and Sewer Lateral Repair Project, M-606 **CM-08-293-16**

- E. Payment Application No. 3 (final) in the amount of \$5,000.00 to Nagle Paving Company for the 2015 Shepherd Park Parking Lot Reconstruction Project, M-608 **CM-08-294-16**
- F. Board of Review Meeting Minutes of July 19, 2016 **CM-08-295-16**
- G. Licenses - New and Renewals as submitted for August 18, 2016 **CM-08-296-16**

MERCHANT'S LICENSES – August 18, 2016
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Authentic Cuts	8440 Nine Mile	\$150.00	Barbershop
<u>RENEWALS</u>			
Chase Cleaners	10831 Ten Mile	\$150.00	Dry Cleaners
Deborah Hecht Inc.	25907 Coolidge	\$187.50	Art Gallery & Studio
Gold Corp Inc	21600 Greenfield #100	\$225.00	Jewelers
Happy's Pizza	13700 Nine Mile	\$225.00	Restaurant
<u>SIDEWALK SALE</u>			
Fallas	26100 Greenfield Road	\$10.00	Retail Store

Voice Vote: Yes: McClellan, Burns, Rich, Radner, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

County Commissioner Helaine Zack provided an update on activities pertaining to Oakland County.

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

CM-08-297-16 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF AN INVOICE AS SUBMITTED BY SECREST, WARDLE, LYNCH, HAMPTON, TRUEX & MORLEY FOR LEGAL SERVICES IN THE AMOUNT OF \$176.00 - APPROVED

Motion by Rich, seconded by Radner, CARRIED UNANIMOUSLY, to approve payment of invoice #1292296 as submitted by Secrest, Wardle, Lynch, Hampton, Truex & Morley for legal services in the amount of \$176.00.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES: None

CITY ATTORNEY: None

CITY MANAGER:

Administration

**CM-08-298-16 (AGENDA ITEM #15A) REQUEST FOR THE CITY TO PARTICIPATE
 IN THE ENERGY MANAGEMENT PLANNING PROGRAM
 SPONSORED BY THE SOUTHEAST MICHIGAN REGIONAL
 ENERGY OFFICE (SEMREO) AND ECOWORKS DETROIT
 - APPROVED**

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to approve the city's participation in the Energy Management Planning Program sponsored by The Southeast Michigan Regional Energy Office (SEMREO) and EcoWorks Detroit.

Voice Vote: Yes: McClellan, Burns, Radner, Rich Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Public Works

**CM-08-299-16 (AGENDA ITEM #15B) REQUEST TO APPROVE THE PUBLIC
 WORKS DEPARTMENT TO PARTICIPATE IN PRE-BID
 CONTRACTS FOR THE PURCHASE OF CITY VEHICLES
 - APPROVED**

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to approve the Public Works Department to participate in pre-bid contracts for the purchase of the following city vehicles:

<u>Vehicle</u>	<u>Amount</u>	<u>Account</u>	<u>Bid</u>
2016 GMC Sierra 2500HD truck	\$33,936.00	592-18-538-970	Oakland
2016 Dodge Caravan	\$24,708.00	654-18-875-970	MIDEAL
2016 Ford Focus (2)	\$33,850.00	654-18-875-970	Macomb

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Assistant City Manager Yee reviewed the proposal to purchase vehicles for the Public Works Department using pre-bid contracts. Funding for the purchases have been allocated in the Water/Sewer and Motor Pool accounts.

Community and Economic Development

(AGENDA ITEM #15C) Ms. Marrone provided an update on Summerfest that was held August 6, 2016.

City Clerk

CM-08-300-16 (AGENDA ITEM #15D) RESOLUTION ADOPTING THE 2017 REGULAR MEETING SCHEDULE OF THE OAK PARK CITY COUNCIL - APPROVED

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve the following resolution adopting the 2017 Regular Meeting Schedule of the Oak Park City Council:

A RESOLUTION ADOPTING THE 2017 REGULAR MEETING SCHEDULE OF THE OAK PARK CITY COUNCIL

WHEREAS, the Home Rule Charter for the City of Oak Park, Michigan in Chapter 7 captioned The Council: Procedure and Miscellaneous Powers and Duties in Section 7.1 entitled Regular meetings, specifies that the council shall provide by resolution for the time and place of its regular meetings and shall hold at least two regular meetings each month. In addition, it specifies that an organizational meeting shall be held on Monday following each regular city election.

WHEREAS, the City of Oak Park City Council Rules of Procedure, in Section 2 captioned City Council Meetings, Subsection A entitled Regular Meetings specifies that before the end of the year, the Council will approve by resolution the Regular meeting schedule for the following calendar year, including exceptions to the first and third Monday meetings.

WHEREAS, regular meetings of the City Council are generally held on the first and third Monday of each month.

WHEREAS, the Michigan "Open Meetings Act" (MCL 15.261 et. seq.) in Section 5, Subsection (2) provides that for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year a public notice stating the dates, times, and places of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED that the regular meetings of the Oak Park City Council for calendar year 2017 shall be held in the Council Chambers at the Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, telephone number (248) 691-7544, at 7:00 P.M. on the following dates:

January 3 (Monday, January 2, City Offices are closed in observance of New Year's Day)
January 17 (Monday, January 16, City Offices are closed in observance of Martin Luther King Jr. Day)
February 6 and 20
March 6 and 20
April 3 and 19* (*Wednesday)
May 1 and 15

CALL TO THE AUDIENCE:

Wanae Shamily, 21360 Ridgedale, expressed concerns about a very high water bill.

CALL TO THE COUNCIL:

Mayor Pro Tem Burns wished everyone a good night.

Council Member Speech reminded everyone about the rules related to keeping their lawns properly maintained.

Council Member Radner thanked everyone for coming out and wished everyone a good night.

Council Member Rich wished everyone a good night.

CLOSED SESSION:

CM-08-302-16 (AGENDA ITEM #18) MOTION TO ADJOURN INTO CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILEGED COMMUNICATION AND PENDING LITIGATION - APPROVED

Motion by Rich, Seconded by Burns, CARRIED UNANIMOUSLY, to adjourn into Closed Session to discuss Attorney Client Privileged Communication and Pending Litigation.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

The Closed Session began at 7:45 PM. The Regular Meeting reconvened at 8:28 PM.

CM-08-303-16 CLOSED SESSION MINUTES - APPROVED

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to approve the minutes of the 08-18-16 Closed Session.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:30 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor