



**CITY OF OAK PARK, MICHIGAN  
REGULAR COUNCIL MEETING OF THE  
36<sup>th</sup> OAK PARK CITY COUNCIL  
December 5, 2016  
7:00 PM**

**MINUTES**

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

**PRESENT:** Mayor McClellan, Mayor Pro Tem Burns, Council Member Radner, Council Member Rich

**ABSENT:** Council Member Speech (Excused due to illness)

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris, City Attorney Duff

**APPROVAL OF AGENDA:**

**CM-12-405-16 (AGENDA ITEM #4) ADOPTION OF THE AGENDA WITH AN ADDITION – APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the agenda with the addition of the following item:

- Item #15C – Request to amend the Library Budget

Voice Vote:            Yes:        McClellan, Burns, Radner, Rich  
                              No:        None  
                              Absent:    Speech

**MOTION DECLARED ADOPTED**

**CONSENT AGENDA:**

**CM-12-406-16 (AGENDA ITEM #5A-D) CONSENT AGENDA - APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of November 21, 2016 **CM-12-407-16**
- B. Request to cancel the regularly scheduled Zoning Board of Appeals Meeting of December 27, 2016 **CM-12-408-16**
- C. Payment Application No. 1 for the 2016 Miscellaneous Concrete Project, M-644 to Rotondo Construction Corp. for the amount of \$116,521.94 **CM-12-409-16**
- D. Licenses - New and Renewals as submitted for December 5, 2016 **CM-12-410-16**

**MERCHANT'S LICENSES – December 5, 2016  
(Subject to All Departmental Approvals)**

<b><u>NEW MERCHANT</u></b>	<b><u>ADDRESS</u></b>	<b><u>FEE</u></b>	<b><u>BUSINESS TYPE</u></b>
SPEEDY AUTO CLAIM CENTER	23300 GREENFIELD #102	\$150	INSURANCE CLAIM CENTER
<b><u>RENEWALS</u></b>			
1-800-PAY-BENY	21380 GREENFIELD	\$150	PAWN SALES
DIAMONDS FOREVER	21700 GREENFIELD #350	\$150	JEWELRY SALES
GOLD & SOLVER CORP	21700 GREENFIELD #320	\$150	JEWELRY SALES
G & J WHOLESALE	21700 GREENFIELD#310	\$150	WAREHOUSE
GREENFIELD PLAZA ASSOC	21700 GREENFIELD #202	\$150	MANAGEMENT OFFICE
GOLD CORP	21600 GREENFIELD #100	\$150	JEWELRY SALES
LEE BEAUTY SUPPLIES DISCOUNT	22136 COOLIDGE	\$150	BEAUTY SUPPLY SALES
MICHIGAN CHIROPRACTIC & MEDICAL	23300 GREENFIELD #104	\$150	CHIROPRACTIC OFFICE
SALON MICHELLE MONAE	23300 GREENFIELD#102	\$675	HAIR SALON
SCOTIA STOP/G&M INVESTMENTS	12701 TEN MILE	\$150	INVESTMENTS
CLASSIC EXPRESSIONS	8126 NINE MILE	\$150	CLOTHING/DRESSMAKING AND FABRIC SALES
DIAMOND NAILS	21700 GREENFIELD #118	\$150	NAIL SALON
PRINCE'S JEWELERS	21700 GREENFIELD #447	\$150	JEWELRY SALES

Voice Vote:            Yes:        McClellan, Burns, Radner, Rich  
                              No:        None  
                              Absent:    Speech

**MOTION DECLARED ADOPTED**

**RECOGNITION OF VISITING ELECTED OFFICIALS:** None

**SPECIAL RECOGNITION/PRESENTATIONS:** None

**PUBLIC HEARINGS:** None

**COMMUNICATIONS:**

Mayor McClellan read letters from residents who complimented various departments of the City.

**SPECIAL LICENSES:** None

**ACCOUNTING REPORTS:** None

**BIDS:** None

**ORDINANCES:** None

**CITY ATTORNEY:** No report

**CITY MANAGER:**

**Administration**

**(AGENDA ITEM #15B) City Hall Holiday Hours.** City Manager Tungate indicated that City Hall will be closed the following dates: December 22, 23, 26 and 30; January 2

**Public Works**

**CM-12-411-16 (AGENDA ITEM #15B) PROPOSED CHANGE ORDER NO. 2 IN THE AMOUNT OF \$32,454.75 AND PAYMENT APPLICATION NO. 4 IN THE AMOUNT OF \$32,454.75 TO ADJ EXCAVATING, INC. FOR THE 2016 WATER MAIN REPLACEMENT PROJECT, M-625 - APPROVED**

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve proposed Change Order No. 2 in the amount of \$32,454.75 and Payment Application No. 4 in the amount of \$32,454.75 to ADJ Excavating, Inc. for the 2016 Water Main Replacement Project, M-625.

Roll Call Vote:           Yes:           McClellan, Burns, Radner, Rich  
                                  No:           None  
                                  Absent:     Speech

**MOTION DECLARED ADOPTED**

Assistant City Manager Yee summarized proposed Change Order No. 2 and Payment Application No. 4 for the 2016 Water Main Replacement Project, M-625. The proposed Change Order is an increase for the replacement of nine (9) City water service lines throughout the City. The project is approximately 99% complete and is budgeted in the Water & Sewer Fund.

**CM-12-412-16 (AGENDA ITEM #15C) Added to the agenda. REQUEST TO AMEND THE LIBRARY BUDGET IN THE AMOUNT OF \$4,771.39 FOR THE 2016-2017 BUDGET YEAR - APPROVED**

Motion by Rich, seconded by Radner, CARRIED UNANIMOUSLY, to amend the Library Budget for the 2016-2017 budget year by adding \$4,771.39 to allow the Oak Park Public Library to alter their time of opening to the public from 12:00 pm, Monday through Friday to 10:00 am, Monday through Friday.

Roll Call Vote:           Yes:           McClellan, Burns, Radner, Rich  
                                  No:           None  
                                  Absent:     Speech

**MOTION DECLARED ADOPTED**

Library Director Bowman reviewed the staffing costs to open the library at 10:00 am during the business week as opposed to 12:00 pm. This would be a ten hour weekly increase and allow the library to be open a total of 52 hours a week. Opening at 10:00 am will allow the library to qualify for the Quality Services Audit Checklist – Essential Level, as set forth by the Library of Michigan, which sets standards of service for the libraries in the State of Michigan. It is recommended that a library of Oak Park’s size should be open 50 hours a week to the public. Meeting QSAC standards will allow the

library to improve its criteria for grant seeking, as well as help us attract and keep potential library employees. This is also an expressed goal as part of our Town Hall meetings during the Strategic Plan process. Mr. Bowman indicated the annual cost of this initiative will be \$9,542.78 for fiscal year 2017-2018. The cost this year will be \$4,771.39 for the dates of January 2nd, 2017 to June 30th, 2017.

**CALL TO THE AUDIENCE:**

Susan Hofield, 24230 Manistee, expressed her appreciation to the City and acknowledged that she is glad to be a resident of Oak Park.

Joyce Bannon, 10611 Troy, is glad to see that the Library will be open longer.

**CALL TO THE COUNCIL:**

**Mayor McClellan** reviewed recent events taking place in the City and wished everyone a Happy Holiday season.

**Mayor Pro Tem Burns** encouraged everyone to be safe this holiday season.

**Council Member Radner** congratulated Mayor McClellan on receiving the Power of One Award presented by the Tri Community Coalition and wished everyone a wonderful evening.

**Council Member Rich** wished everyone a good night.

**ADJOURNMENT:**

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:28 P.M.

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T. Edwin Norris, City Clerk

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Marian McClellan, Mayor