



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
36th OAK PARK CITY COUNCIL
February 20, 2017
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich, Council Member Radner, Council Member Speech

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris

APPROVAL OF AGENDA:

CM-02-066-17 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS AMENDED – APPROVED

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to approve the agenda with the following amendment:

- Omit Item #15A, Request to approve an agreement with DTE Energy for LED street lighting conversion for the total amount of \$625,969.00 subject to review by the City Attorney

Voice Vote: Yes: McClellan, Burns, Rich, Radner, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-02-067-17 (AGENDA ITEM #5A-F) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of February 6, 2017 **CM-02-068-17**
- B. Special Council Meeting Minutes of February 13, 2017 **CM-02-069-17**
- C. Request to advertise for bids for the 2017 Fire Hydrant Blasting and Repainting Project, M-646 **CM-02-070-17**

- D. Request to advertise for bids for the 2017 Elevated Water Storage Tank Painting Project, M-667 **CM-02-071-17**
- E. Request to advertise for bids for the 2017 Roof Replacement Project, M-665 **CM-02-072-17**
- F. Licenses - New and Renewals as submitted for February 20, 2017 **CM-02-073-17**

**MERCHANT'S LICENSES – February 20, 2017
 (Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Oak Park MTS LLC – Maximum Tax Service	25222 Greenfield	\$150	Tax Service
Studio 8700	8700 9 Mile	\$150	Art Gallery
LAK1 LLC – Maximum Tax Service	12708 9 Mile	\$150	Tax Service

<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Midwest Recycling Service Inc	11000 Capital	\$150	Recycling Service
Design Metal Inc	10841 Capital	\$150	Sheet Metal Fab
Ross Special Services	13380 Capital	\$150	Auto Dealer
Socks Galore Wholesale	10355 Capital	\$150	Clothing
142 Maple LLC	8625 Capital	\$150	Warehouse
Turf Tenders	13100 Cloverdale	\$150	Landscape
Sahara Restaurant	24770 Coolidge	\$150	Restaurant
Metro Frame Inc	26045 Coolidge	\$150	Frame Shop
9 Oaks Grill	22110 Coolidge	\$150	Restaurant
Star Bakery	26031 Coolidge	\$150	Bakery
Prince's Pastry	24711 Coolidge	\$187.50	Bakery
Little Ceasars	24756 Coolidge	\$150	Restaurant
JBG Investments dba FKO for Kids Only	23101 Coolidge	\$150	Clothing
Lincoln Drugs Inc / Pharmacy	25901 Coolidge	\$150	Pharmacy
Value World Inc	22130 Coolidge	\$150	Resale Shop
Express Collission	21470 Coolidge	\$150	Auto Service
Harmony Montessori Center	26341 Coolidge	\$150	Educational
Hair N' Things Inc	22105 Coolidge	\$150	Salon
7-11 Food Stores #13458	26341 Coolidge	\$150	Retail
Hair Mood Salon			
El Mar's Suburban Shop	13661 Eleven Mile	\$150	Restaurant
Universal Wholesale	14511 Eleven Mile	\$150	Retail
Grape Leaves Restaurant	24700 Greenfield	\$150	Restaurant
Diamond Nails	25238 Greenfield	\$150	Salon
K & S Design Jewelry	21700 Greenfield #477	\$150	Jeweler
OSKA Jewelers & Repair	21700 Greenfield #362	\$150	Jeweler
Luxor Jewelry Co LLC	21700 Greenfield #301	\$187.50	Jeweler
T. Nails	26028 Greenfield	\$150	Salon
Medaplex Dental Center	23350 Greenfield	\$150	Dental
GEM Corporation	21600 Greenfield #106	\$150	Jeweler
Magic Discount Jewelry	21600 Greenfield #108	\$150	Jeweler
Little Bear's Learning Center	13391 Nine Mile	\$150	Child Care
Yousif Goriel MD	15351 Nine Mile A	\$150	Physician
Happy Days Educational Ctr	10160 Nine Mile	\$150	Child Care

Medsorce Pharmacy LLC	15300 Nine Mile #2	\$150	Pharmacy
Dr. Ester Sleutelberg	15421 Nine Mile	\$150	Dental
Mighty Mo Mufflers	13941 Nine Mile	\$150	Auto Service
Hair Unique	8138 Nine Mile	\$150	Salon
Lisa's Little Angels Christian Chil	10460 Nine Mile	\$150	Child Care
James Tailoring and Alterations	8236 Nine Mile	\$150	Tailor/Alterations
Modern Nails	13720 Nine Mile	\$150	Salon
Its All About You	10810 Nine Mile	\$150	Salon
Wing's Gardens	8410 Nine Mile	\$150	Restaurant
C & J General Contractors	22610 Rosewood	\$150	General Contractor
Subway	13311 Ten Mile	\$150	Restaurant
Jade Palace Restaurant	13351 Ten Mile	\$150	Restaurant
Great Expressions Dental Ctr	13231 Ten Mile	\$150	Dental
Unique Furniture	21820 Wyoming Place	\$150	Furniture Co

Voice Vote: Yes: McClellan, Burns, Rich, Radner, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES:

**CM-02-074-17 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – OAK PARK
 ETHNIC ADVISORY COMMISSION – WORLD DANCE EVENT
 – APPROVED**

Motion by Speech, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Oak Park Ethnic Advisory Commission	World Dance Event - Recreation Center April 29, 2017 6:30 p.m. – 9:30 p.m.	Application Fee and \$660 costs waived

Roll Call Vote: Yes: McClellan, Burns, Rich, Radner, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS:

CM-02-075-17 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF INVOICES SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$25,664.43 - APPROVED

Motion by Rich, seconded by Radner, CARRIED UNANIMOUSLY, to approve payment of invoices #471736, #471737, #471738 and #471740 submitted by Garan, Lucow, Miller P.C., for legal services rendered through January 31, 2017 in the total amount of \$25,664.43.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

BIDS:

CM-02-076-17 (AGENDA ITEM #12A) BID AWARD FOR THE 2017 GRANZON AVENUE RECONSTRUCTION PROJECT, M-650 TO FLORENCE CEMENT COMPANY OF SHELBY TOWNSHIP, MI FOR THE TOTAL AMOUNT OF \$971,425.00 - APPROVED

Motion by Rich, seconded by Radner, CARRIED UNANIMOUSLY, to award the bid for the 2017 Granzon Avenue Reconstruction Project, M-650 to Florence Cement Company of Shelby Township, MI for the total amount of \$971,425.00.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Assistant City Manager Yee stated that at the January 17, 2017 regular meeting of the Oak Park City Council, the request to bid the 2017 Granzon Avenue Reconstruction Project, M-650 was approved (CM-01-027-17). The project was advertised and 98 contractors viewed the documents. On February 6, 2017, ten (10) bids were received and opened. The low bidder, Florence Cement Company of Shelby Township, MI, submitted a bid of \$971,425.00. He indicated that Florence Cement Company has performed many projects in the City to the satisfaction of the Engineering Division. . Funding for the project is available as follows: \$500,000 in the FY 2016-17 Local Street Budget, \$151,000 in the Water & Sewer Fund for sewer work on the project, and the balance is proposed in the FY 2017-18 Local Street Budget.

CM-02-077-17 (AGENDA ITEM #12B) BID AWARD FOR THE 2017 JOINT AND CRACK SEALING PROJECT, M-651 TO CARR'S OUTDOOR SERVICES OF CANTON, MI FOR THE TOTAL AMOUNT OF \$74,158.00 - APPROVED

Motion by Speech, seconded by Rich, CARRIED UNANIMOUSLY, to award the bid for the 2017 Joint and Crack Sealing Project, M-651 to Carr's Outdoor Services of Canton, MI for the total amount of \$74,158.00.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Mr. Yee stated that at the January 17, 2017 regular meeting of the Oak Park City Council, the request to bid the 2017 Joint and Crack Sealing Project, M-651 was approved (CM-01-028-17). The project was advertised and 14 contractors viewed the contract documents. On February 6, 2017, three (3) bids were received and opened. The low bidder, Carr's Outdoor Services, submitted a bid of \$74,158.00. References were checked and all had positive responses. He indicated this project seals the joints and cracks on designated city streets. Funding is available in the Local Street Fund for this expenditure.

CM-02-078-17 (AGENDA ITEM #12C) REJECT THE ONLY BID AND RE-ADVERTISE FOR BIDS THE 2017 JANITORIAL SERVICES CONTRACT, M-662 - POSTPONED

Motion by Radner, seconded by Burns, to reject the only bid and re-advertise for bids the 2017 Janitorial Services Contract, M-662. After discussion, Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to postpone consideration of this item until a later meeting.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Council Member Radner suggested consulting with the City Attorney before proceeding with rebidding the project.

ORDINANCES: None

CITY ATTORNEY: No report

CITY MANAGER:

Department of Public Works

- A. Request to approve an agreement with DTE Energy for LED street lighting conversion for the total amount of \$625,969.00 subject to review by the City Attorney. **(Removed from the agenda)**

CM-02-079-17 (AGENDA ITEM #15B) PROPOSAL FROM CTI & ASSOCIATES FOR PROFESSIONAL SERVICES FOR MATERIAL TESTING SERVICES FOR THE 2017 WATERMAIN REPLACEMENT PROJECT, M-649 AND THE GRANZON AVENUE RECONSTRUCTION PROJECT, M-650 FOR AN HOURLY, NOT TO EXCEED AMOUNT OF \$22,220.00 - APPROVED

Motion by Speech, seconded by Rich, CARRIED UNANIMOUSLY, to approve a proposal from CTI & Associates for professional services for material testing services for the 2017 Watermain Replacement Project, M-649 and the Granzon Avenue Reconstruction Project, M-650 for an hourly, not to exceed amount of \$22,220.00.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Mr. Yee reviewed the tabulation of proposals for material testing services for the 2017 Watermain Replacement Project, M-649 and the Granzon Avenue Reconstruction Project, M-650. The low proposal, submitted by CTI & Associates, is for a total amount of \$22,220.00. He added that funding is available in the Water and Sewer Fund and Local Street Fund for this expenditure.

CM-02-080-17 (AGENDA ITEM #15C) PROPOSAL FROM OHM ADVISORS TO PERFORM ENGINEERING SERVICES FOR THE DESIGN, BIDDING AND CONSTRUCTION OF THE DECORATIVE FENCE AND BRANDING OF THE COOLIDGE HIGHWAY BRIDGE OVER I-696 AS WELL AS THE GRAPHIC DESIGN FOR THE CITY'S ELEVATED WATER STORAGE TANK FOR AN HOURLY, NOT TO EXCEED AMOUNT OF \$78,200.00 SUBJECT TO FINAL REVIEW BY THE CITY ATTORNEY - APPROVED

Motion by Speech, seconded by Burns, CARRIED UNANIMOUSLY, to approve a proposal from OHM Advisors to perform Engineering Services for the design, bidding and construction of the decorative fence and branding of the Coolidge Highway bridge over I-696 as well as the graphic design for the City's elevated water storage tank for an hourly, not to exceed amount of \$78,200.00 subject to final review by the City Attorney.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Mr. Yee summarized the proposal from OHM to perform Engineering Services for the design, bidding and construction of the decorative fence and branding of the Coolidge Highway bridge over I-696 as well as the graphic design for the City's elevated water storage tank. Mr. Yee clarified the amount for the water tank branding portion of the proposal is \$1,500.00. Funding for these expenses will come from the major street fund balance.

CM-02-081-17 (AGENDA ITEM #15D) REQUEST FROM FLORENCE CEMENT COMPANY TO ERECT A PORTABLE CONCRETE BATCH PLANT AT 13200 NORTHEND AVENUE FOR THE CONCRETE PRODUCTION FOR THE GRANZON AVENUE PAVING PROJECT - APPROVED

Motion by Speech, seconded by Rich, CARRIED UNANIMOUSLY, to approve the request from Florence Cement Company to erect a portable concrete batch plant at 13200 Northend Avenue for the concrete production for the Granzon Avenue Paving Project.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Mr. Yee reviewed a letter from Florence Cement Company requesting approval to erect a portable concrete batch plant at 13200 Northend Avenue. The batch plant will be used solely to supply the Granzon Avenue Paving Project from June 2017 to July 2017. The location of this temporary batch plant will not impact any residential areas within the City. Approval of their request will help facilitate the expeditious completion of the project.

Mr. Tungate thanked everyone who participated with the planning and execution of the State of the City Address.

CALL TO THE AUDIENCE: None

CALL TO THE COUNCIL:

Mayor McClellan indicated she performed a wedding on Valentine's Day and thanked those who were a part of the State of the City Address. She announced new initiatives from the Public Safety Department including plans for a new K-9 unit, increased patrolling for speeding and a new program that will utilize a Public Safety sponsored ice cream truck to promote good will in the community. She also encouraged participation in classes at the Recreation Department and upcoming events at the Library. She concluded by reminding everyone to pay their taxes by February 28, 2017 to prevent the bill from being passed on to the County.

Mayor Pro Tem Burns reported on activities related to the Ethnic Advisory Commission and the Recreation Advisory Board and encouraged participation in upcoming events they sponsor.

Council Member Speech encouraged everyone to be safe and wished them a good night.

Council Member Radner wished everyone a wonderful evening.

Council Member Rich wished everyone a good night.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:43 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor