



**CITY OF OAK PARK, MICHIGAN  
SPECIAL COUNCIL MEETING OF THE  
36<sup>th</sup> OAK PARK CITY COUNCIL  
March 27, 2017  
5:30 P.M.**

**MINUTES**

This Special Meeting of the 36<sup>th</sup> Oak Park City Council was held in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237.

Notice of this Special Meeting was given in compliance with the provisions of Act 267 of the Public Acts of Michigan, 1976, as amended, the "Open Meetings Act".

The Special Meeting was called to order by Mayor McClellan at 5:30 P.M.

**PRESENT:** Mayor McClellan, Mayor Pro Tem Burns, Council Member Radner, Council Member Rich, Council Member Speech

**ABSENT:** None

**ALSO PRESENT:** City Manager Tungate, City Clerk Norris, City Attorney Duff, Assistant to the City Manager McLain, Deputy City Clerk Brown

**SPECIAL BUSINESS:**

**(AGENDA ITEM #3A) Consideration of City Boards and Commissions**

Deputy City Clerk Brown and City Clerk Norris presented a report entitled *Recommendation on Restructuring City Advisory Boards and Commissions* dated March 16, 2017. The report provided recommendations to restructure some of Oak Park's advisory boards and commissions with the intent to create efficiencies, provide clearer direction by clarifying missions, address the growth of the City's administration function and to establish consistent policy. The proposed recommendations were a result of a collaborative effort including input from the board and commission staff liaisons and the Executive Management Team.

**SCM-03-122-17 MOTION TO COMBINE THE OAK PARK ARTS & CULTURAL COMMISSION WITH THE ETHNIC ADVISORY COMMISSION TO FORM THE ARTS AND CULTURAL DIVERSITY COMMISSION – APPROVED**

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to combine the Oak Park Arts & Cultural Commission with the Ethnic Advisory Commission to form the Arts and Cultural Diversity Commission as detailed in the *City Clerk's Recommendation on Restructuring City Advisory Boards and Commissions* dated March 16, 2017.

Voice Vote:            Yes:            McClellan, Burns, Radner, Rich, Speech  
                              No:            None  
                              Absent:        None

**MOTION DECLARED ADOPTED**

**SCM-03-123-17                    MOTION TO COMBINE THE INDEPENDENCE DAY  
COMMISSION WITH THE RECREATION ADVISORY BOARD  
TO FORM THE PARKS AND RECREATION COMMISSION –  
APPROVED**

Motion by Speech, seconded by Rich, CARRIED UNANIMOUSLY, to combine the Independence Day Commission with the Recreation Advisory Board to form the Parks and Recreation Commission as detailed in the City Clerk's *Recommendation on Restructuring City Advisory Boards and Commissions* dated March 16, 2017.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**SCM-03-124-17                    MOTION TO TRANSFER OF THE FUNCTIONS OF THE  
COMMUNICATIONS COMMISSION TO THE COMMUNITY  
AND ECONOMIC DEVELOPMENT DEPARTMENT  
– APPROVED**

Motion by Rich, seconded by Burns, CARRIED, to officially record the transfer of the functions of the Communications Commission to the Community and Economic Development Department.

Voice Vote:	Yes:	Burns, Radner, Rich
	No:	McClellan, Speech
	Absent:	None

**MOTION DECLARED ADOPTED**

**SCM-03-125-17                    MOTION TO TRANSFER OF THE FUNCTIONS OF THE  
EMERGENCY SERVICES COUNCIL TO THE DEPARTMENT  
OF PUBLIC SAFETY – APPROVED**

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to officially record the transfer of the functions of the Emergency Services Council to the Department of Public Safety.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**SCM-03-126-17            MOTION TO ESTABLISH THE MEMBERSHIP OF THE  
BEAUTIFICATION ADVISORY COMMISSION AS 11  
RESIDENTS – APPROVED**

Motion by Rich, seconded by Speech, CARRIED UNANIMOUSLY, to establish the membership of the Beautification Advisory Commission as 11 residents.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**SCM-03-127-17            MOTION TO ESTABLISH THE MEMBERSHIP OF THE  
RECYCLING & ENVIRONMENTAL CONSERVATION  
COMMISSION AS 9 RESIDENTS – APPROVED**

Motion by Rich, seconded by Speech, CARRIED UNANIMOUSLY, to establish the membership of the Recycling & Environmental Conservation Commission as 9 residents.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**SCM-03-128-17            MOTION TO REDUCE THE NUMBER OF PLANNING  
COMMISSION MEMBERS TO 7 – APPROVED**

Motion by Rich, seconded by Speech, CARRIED, to reduce the number of Planning Commission members to 7.

Voice Vote:	Yes:	Radner, Rich, Speech
	No:	McClellan, Burns
	Absent:	None

**MOTION DECLARED ADOPTED**

**(AGENDA ITEM #3B) City Manager Project Update**

City Manager Tungate received consensus from City Council to hold a recognition event honoring members of the City's boards and commissions in June and to provide members with name badges, City-branded shirts and other City-branded gifts in appreciation of their service to the City.

City Manager Tungate announced Summerfest is planned for Saturday, July 29, 11:00 a.m. – 8:00 p.m. and noted a beer and wine tent is being requested. Council members voiced no objections.

Mr. Tungate explained Summerfest is only being held on one day this year because there will be an Autumnfest on Sunday, September 24.

City Manager Tungate announced Hatzalah of Michigan is taking possession of the offices they are leasing from the City on May 1 and that he will be sending Council invitations to the ribbon cutting ceremony.

**CALL TO THE AUDIENCE:**

There were no members of the audience wishing to speak.

**ADJOURNMENT:**

The Special Meeting adjourned at 6:35 p.m.

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T. Edwin Norris, City Clerk

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Marian McClellan, Mayor