



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL
January 16, 2018
7:00 PM**

MINUTES

The meeting was called to order at 7:02 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns, Council Member Rich, Council Member Weiss

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

CM-01-018-18 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-01-019-18 (AGENDA ITEM #5A-D) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of January 3, 2018 **CM-01-020-18**
- B. Request to cancel the regularly scheduled Zoning Board of Appeals meeting of January 23, 2018 **CM-01-021-18**
- C. Public Safety Activity Summary Report for November 2017 **CM-01-022-18**
- D. Licenses - New and Renewals as submitted for January 16, 2018 **CM-01-023-18**

**MERCHANT'S LICENSES – January 16, 2018
(Subject to All Departmental Approvals)**

RENEWALS	ADDRESS	FEE	BUSINESS TYPE
Vizcom Media	10325 Capital	\$150	Printing
Great Lakes Landscape Design	10631 Capital	\$187.50	Landscape
Bruttel Roofing Inc	10821 Capital	\$187.50	Home Improvement
Riley Pearson Financial Serv	10831 Capital 200	\$150	Financial
Auto Metal Craft Inc	12721 Capital	\$150	Sheet Metal Fabricator
Auto Metal Craft Inc	12741 Capital	\$150	Sheet Metal Fabricator
Lecom Inc	13270 Capital	\$150	
Igor's Auto Repair LLC	13350 Capital	\$150	Automotive
Tobacco Import USA	21060 Coolidge	\$150	Retail
Honore Holdings LLC	21400 Coolidge	\$150	Real Estate Management
Grace Centers of Hope	23119 Coolidge	\$150	Thrift Store
Freedom Cleaners	24681 Coolidge	\$150	Cleaners
Hungry Howie's Pizza	24691 Coolidge	\$150	Restaurant
Weave World Wholesalers	24725 Coolidge	\$187.50	Retail
Innovative Hearing Services	25211 Coolidge	\$150	Medical
B's Vanity Hair Salon	25595 Coolidge	\$187.50	Salon
The Blind Factory	25603 Coolidge	\$150	Window Treatments
Artistry of Hair	25561 Coolidge	\$187.50	Salon
Oak Liquor & Wine	13700 Eight Mile	\$150	Retail
Oak Park Orthopedic Pain	14500 Eight Mile	\$150	Medical
8 Mile Smoke	15180 Eight Mile	\$150	Smoke Shop
El Mar's Suburban Shop	13661 Eleven Mile	\$150	Restaurant
Wilson Wellness LLC	13691 Eleven Mile 108	\$150	Medical
Kor Therapy LLC	13691 Eleven Mile 109	\$150	Medical
AAA Ferguson Insurance	13691 Eleven Mile 200	\$150	Insurance
Fine Furniture Restoration	13751 Eleven Mile	\$150	Furniture
Henry's Auto Care Center	14041 Eleven Mile	\$150	Automotive
Diamond Nails	21700 Greenfield 118	\$150	Salon
Kabob Coney Island	21700 Greenfield 120	\$150	Restaurant
To Go Café	21700 Greenfield 132	\$150	Restaurant
Gold Fashion Jewelry Inc	21700 Greenfield 333	\$150	Jeweler
Diamond Fashion Jewelers	21700 Greenfield 337	\$150	Jeweler
Diamond Island of Greenfield	21700 Greenfield 390	\$150	Jeweler
Maple Home Health Care Inc	23300 Greenfield 219	\$150	Medical
Sunoco	25000 Greenfield	\$150	Automotive
Premier Tuxedo	25234 Greenfield	\$150	Retail
RENEWALS	ADDRESS	FEE	BUSINESS TYPE
Avis Management LLC	26640 Harding	\$150	Property Management
K & M Leasing LLC	20900 Hubbell	\$150	Automotive
Royal Container	21100 Hubbell	\$150	Packaging
JT's Design Jewelry	15075 Lincoln 119	\$150	Jeweler
Life Skills Residential LLC	25623 Lincoln Terrace	\$150	Office
Bricco Excavating Company	21201 Meyers	\$150	Excavator
Speedy Greasy	10200 Nine Mile	\$150	Automotive
Onyx Market	10850 Nine Mile	\$150	Retail
Little Bear's Learning Center	13391 Nine Mile	\$150	Educational
Next Level Barbershop	13641 Nine Mile	\$187.50	Barber
China City	13715 Nine Mile	\$187.50	Restaurant
Domino's Pizza	13735 Nine Mile	\$150	Restaurant
Good Health Pharmacy	13821 Nine Mile	\$150	Pharmacy
Dallas Designs Salon	13831 Nine Mile	\$150	Salon
James Tailoring and Alteration	8236 Nine Mile	\$150	Tailor

Little Caesars	8801 Nine Mile	\$150	Restaurant
Atlas Cut Stone Inc	12920 Northend	\$150	Stone Products
EJ USA Inc	13001 Northend	\$150	
Crescent Pattern Company	8720 Northend	\$150	Pattern Casting
Chase Cleaners	10831 Ten Mile	\$150	Cleaners
Access & Vascular Care PLLC	10861 Ten Mile	\$150	Medical
Subway	13311 Ten Mile	\$150	Restaurant
LA Insurance Agency	13381 Ten Mile	\$150	Insurance
Jewish Senior Life Services	15000 Ten Mile	\$150	Senior Living
Lawford Fabricating Co	21650 Wyoming Ct	\$150	Sheet Metal Fabricator

MESSAGE FACILITY – RENEWAL 2018

<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>
Great Hands Massage	8230 W. Nine Mile Rd.	\$125

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS: None

BIDS: None

ORDINANCES: None

CITY ATTORNEY: None

CITY MANAGER:

Finance

CM-01-024-18

**(AGENDA ITEM #15A) RESOLUTION ADOPTING A DEFICIT
ELIMINATION PLAN FOR THE 45TH DISTRICT COURT FUND
- APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the following resolution adopting a Deficit Elimination Plan for the 45th District Court Fund:

CITY OF OAK PARK, MICHIGAN

RESOLUTION ADOPTING A DEFICIT ELIMINATION PLAN FOR THE
 45TH DISTRICT COURT FUND

WHEREAS, the City of Oak Park’s 45th District Court fund has a \$51,753 deficit fund balance on June 30, 2017; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW, THEREFORE, IT IS RESOLVED that the City of Oak Park’s legislative body adopts the following as the City of Oak Park 45th District Court Fund Deficit Elimination Plan:

				2017-18		
Unrestricted Net Position (Deficit) Jul. 1				(\$51,753)		
Revenue						
Intergovernmental				\$91,448		
Charges for Services				<u>\$175,000</u>		
Total Revenue				\$266,448		
Expenditures						
Salaries & Wages				\$1,144,122		
Fringes				\$478,233		
Supplies, Maintenance & Repairs				\$29,447		
Operations				\$211,332		
Staff Development				\$8,020		
Printing & Publications				\$44,000		
Insurance & Bonds				<u>\$9,200</u>		
Total Expenditures				\$1,924,354		
Revenues over (under) expenditures				(\$1,657,906)		
Other Financing sources (uses)						
Transfer In - General Fund				\$1,792,906		
Transfer In - General Fund				\$51,753		
Transfer Out - Retirees Health Care Court				<u>(\$135,000)</u>		
Total Other Financing sources (uses)				\$1,709,659		
Unrestricted Net Position (Deficit) Jun. 30				\$0		

Explanation: Additional Transfer In from General Fund to cover deficit in Fiscal year 2017-18.
 BE IT FURTHER RESOLVED that the City of Oak Park’s Finance Director submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CM-01-025-18 (AGENDA ITEM #15B) RESOLUTION ADOPTING A DEFICIT ELIMINATION PLAN FOR THE MENTAL HEALTH COURT GRANT FUND - APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the following resolution adopting a Deficit Elimination Plan for the Mental Health Court Grant Fund:

CITY OF OAK PARK, MICHIGAN

RESOLUTION ADOPTING A DEFICIT ELIMINATION PLAN FOR THE MENTAL HEALTH COURT GRANT FUND

WHEREAS, the City of Oak Park’s Mental Health Court Grant fund has a \$2,054 deficit fund balance on June 30, 2017; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW, THEREFORE, IT IS RESOLVED that the City of Oak Park’s legislative body adopts the following as the City of Oak Park Mental Health Court Grant Fund Deficit Elimination Plan:

				2017-18			
Unrestricted Net Position (Deficit) Jul. 1				(\$2,054)			
Revenue							
Intergovernmental				<u>\$100,000</u>			
Total Revenue				\$100,000			
Expenditures							
Salaries & Wages				\$20,000			
Fringes				\$10,000			
Supplies, Maintenance & Repairs				\$5,000			
Operations				\$62,500			
Staff Development				<u>\$2,500</u>			
Total Expenditures				\$100,000			
Revenues over (under) expenditures				\$0			
Other Financing sources (uses)							
Transfer In - General Fund				<u>\$2,054</u>			
Total Other Financing sources (uses)				\$2,054			
Unrestricted Net Position (Deficit) Jun. 30				\$0			

Explanation: Transfer In from General Fund to cover deficit in Fiscal year 2017-18.

BE IT FURTHER RESOLVED that the City of Oak Park’s Finance Director submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CM-01-026-18 (AGENDA ITEM #15C) RESOLUTION ADOPTING A DEFICIT ELIMINATION PLAN FOR THE RETIREE HEALTH CARE COURT FUND - APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the following resolution adopting a Deficit Elimination Plan for the Retiree Health Care Court Fund:

CITY OF OAK PARK, MICHIGAN

RESOLUTION ADOPTING A DEFICIT ELIMINATION PLAN FOR THE RETIREE HEALTH CARE COURT FUND

WHEREAS, the City of Oak Park’s Retiree Health Care Court fund has a \$43,110 deficit fund balance on June 30, 2017; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW, THEREFORE, IT IS RESOLVED that the City of Oak Park’s legislative body adopts the following as the City of Oak Park Retiree Health Care Court Fund Deficit Elimination Plan:

				2017-18			
Unrestricted Net Position (Deficit) Jul. 1				(\$43,110)			
Revenue							
Fines & Forfeitures				<u>\$207,345</u>			
Total Revenue				\$207,345			
Expenditures							
Operations - Insurance				<u>\$362,000</u>			
Total Expenditures				\$362,000			
Revenues over (under) expenditures				(\$154,655)			
Other Financing sources (uses)							
Transfer In - 45th District Court				\$135,000			
Transfer In - General Fund				\$43,110			
Transfer In - General Fund				<u>\$19,655</u>			
Total Other Financing sources (uses)				\$197,765			
Unrestricted Net Position (Deficit) Jun. 30				\$0			

Explanation: Add Transfer In from General Fund to cover deficit in Fiscal year 2017-18.

BE IT FURTHER RESOLVED that the City of Oak Park's Finance Director submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Community and Economic Development

**CM-01-027-18 (AGENDA ITEM #15D) RESOLUTION APPROVING A
PERMANENT SIDEWALK EASEMENT FOR PARCEL
52-25-28-354-047 - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to adopt the following resolution approving a permanent Sidewalk easement for parcel 52-25-28-354-047:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

RESOLUTION APPROVING PERMANENT SIDEWALK EASEMENT

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on the 16th day of January, 2018.

The following preamble and resolution was offered by Burns and seconded by Weiss.

WHEREAS, Section 13 of the Oak Park City Charter, authorizes the City of Oak Park ("City") to sell properties owned by the City provided that "The city may not purchase, sell or lease any real estate or any interest therein except by the affirmative vote of four or more members of the council"; and

WHEREAS, the City of Oak Park received a grant from MDOT and SEMCOG to complete the Nine Mile Redesign Project which requires a permanent easement be granted for parcel 52-25-28-354-047, as legally described and set forth in the Permanent Sidewalk Easement Description attached to this Resolution as Exhibit "A", which would allow the City to install, repair, replace and maintain a sidewalk; and

WHEREAS, the Oak Park City Council finds that it is necessary and in the best interest of the public to grant a permanent sidewalk easement on the referenced property to the City of Oak Park to reconstruct the sidewalk.

NOW, THEREFORE, the City Council of the City of Oak Park, Oakland County, Michigan resolves as follows:

1. The City Manager is hereby authorized to execute documents granting the permanent sidewalk easement on parcel 52-25-28-354-047 (Attachment 1), and to direct the filing of the easement with the County Registrar.

2. Any and all Resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Community and Economic Development Director Marrone, reported that the City of Oak Park has received a grant from MDOT and SEMCOG to complete the Nine Mile Redesign Project. As part of the project 18 Permanent Easement Agreements are needed to complete the project. One of the required easements is for a property currently owned by the City of Oak Park, parcel 52-25-28-354-047.

Department of Public Works

CM-01-028-18 (AGENDA ITEM #15E) PROPOSALS FROM OHM ADVISORS FOR A CONTRACT AMENDMENT FOR THE NINE MILE ROAD TAP GRANT PROJECT IN THE AMOUNT OF \$25,745.00 AND PRELIMINARY ENGINEERING FOR THE SHERMAN AND SENECA STREET POCKET PARKS FOR THE HOURLY, NOT TO EXCEED AMOUNT OF \$64,000.00 - APPROVED

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve proposals from OHM Advisors for a contract amendment for the Nine Mile Road TAP Grant Project in the amount of \$25,745.00 and Preliminary Engineering for the Sherman and Seneca Street Pocket Parks for the hourly, not to exceed amount of \$64,000.00.

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Assistant City Manager Yee summarized the proposal from OHM Advisors for a contract amendment for the Nine Mile Road TAP Grant Project. The amendment is an increase of \$25,745 for additional work, including the design of additional median islands, decorative cross walks, modifications at McClain to add a pedestrian signal, irrigation, electrical, and street closures for the Nine Mile Road TAP grant project. He also reviewed the proposal for Preliminary Engineering for the pocket parks at Seneca and Sherman Streets that includes design development, construction documents and bidding for an hourly, not to exceed amount of \$64,000. Funding is available in the Major Street Fund for these expenditures.

CALL TO THE AUDIENCE:

Mindy Domke, from the Ferndale Friends Paper, encouraged advertisement in their publication that is circulated to Oak Park residents.

Joyce Bannon, 10611 Troy, expressed concerns regarding the budget deficit pertaining to the District Court.

CALL TO THE COUNCIL:

Mayor McClellan expressed thanks to the Public Safety Department for their exemplary outreach to the community.

Mayor Pro Tem Radner wished everyone a good night.

Council Member Burns wished everyone a good evening and to be mindful of pets and the elderly during the cold weather.

Council Member Weiss announced that the Arts and Cultural Diversity Commission helped secure a grant with the DIA that will provide reproductions of famous artworks to be displayed throughout the City during the spring and summer months. She also noted the upcoming Recreation Department event about Harriet Tubman that will take place on January 28th.

Council Member Rich wished everyone a good night.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:26 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor