

# Oak Park

## Special Council Meeting

February 19, 2018





# CITY OF OAK PARK

City Clerk

**Mayor**  
Marian McClellan  
**Mayor Pro Tem**  
Solomon Radner  
**Council Members**  
Carolyn Burns  
Ken Rich  
Regina Weiss  
**City Manager**  
Erik Tungate

## NOTICE

### SPECIAL MEETING OF THE 37<sup>th</sup> OAK PARK CITY COUNCIL

February 19, 2018  
5:30 PM

Notice is hereby given that a Special Meeting of the Oak Park City Council is scheduled for February 19, 2018 at 5:30 PM and will be held in the Council Chambers of Oak Park City Hall, 14000 Oak Park Blvd., Oak Park, Michigan 48237.

The purpose of the Special Meeting is to conduct the following Special Business:

- A. Interview candidates for City Boards and Commissions
- B. Reappointments to City Boards and Commissions
- C. Review attendance of current Board and Commission members
- D. Appointments to City Boards and Commissions

Notice of the above meeting of the City of Oak Park is given in compliance with the Charter, Section 7.2, and with provisions of Public Act No. 267 of 1976, as amended.

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. The City will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Special Council Meeting will be made with prior notice.

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN  
SPECIAL COUNCIL MEETING OF THE  
37<sup>TH</sup> OAK PARK CITY COUNCIL  
February 19, 2018  
5:30 PM**

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**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. SPECIAL BUSINESS:**

**A. Interview candidates for City Boards and Commissions**

- a. Steven Chudnow**
- b. Andrew Cissell**
- c. Clarence Johns**
- d. Patrick North**

**B. Reappointments to City Boards and Commissions**

**C. Review attendance of current Board and Commission members**

**D. Appointments to City Boards and Commissions**

**4. CALL TO THE AUDIENCE**

Each speaker's remarks are a matter of public record; and the speaker, alone, is responsible for his or her comments; the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. There is a three minute time limit per speaker.

**5. CALL TO COUNCIL**

**6. ADJOURNMENT**



**CITY OF OAK PARK**  
**BOARDS & COMMISSIONS APPLICATION**  
 Please complete, sign and date application form and return to:  
 City Clerk's Office  
 Attn: Boards & Commissions  
 14000 Oak Park Boulevard  
 Oak Park, MI 48237-2082  
 Fax: (248) 691-7167 Office: (248) 691-7544  
 Email: [lvecchio@oakparkmi.gov](mailto:lvecchio@oakparkmi.gov)

RECEIVED **3A**  
 CITY OF OAK PARK  
 SEP 11 2017

CITY CLERK'S OFFICE

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Arts & Cultural Diversity Commission _____   | <input type="checkbox"/> Corridor Improvement Authority _____            | <input type="checkbox"/> Parks & Recreation Commission _____        |
| <input type="checkbox"/> Beautification Advisory Commission _____     | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____ | <input type="checkbox"/> Planning Commission _____                  |
| <input type="checkbox"/> Board of Review _____                        | <input checked="" type="checkbox"/> Election Commission _____            | <input type="checkbox"/> Recycling & Environmental Commission _____ |
| <input type="checkbox"/> Board of Trustees (Emp Retirement Sys) _____ | <input type="checkbox"/> Library Board _____                             | <input type="checkbox"/> Zoning Board of Appeals _____              |
| <input type="checkbox"/> Building Board of Appeals _____              | <input type="checkbox"/> Local Officers Compensation Comm _____          |   |

Applicants are encouraged to attend meetings of the groups for which they are applying.  
 All meetings are open to the public, and volunteer help is always appreciated.

**APPLICANT INFORMATION (Please type or print answers to all questions):**

Name: STEVEN A. CHUDNOW

Current Address: 23600 MARLOW, OAK PARK 48237  
Street City Zip

Email Address: steve@idealinsurance.services

Home Phone: (248) 546-6932 Cell Phone: (248) 320-9824 Work Phone: \_\_\_\_\_

Date Residency Established: 6/13/1965 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: IDEAL INSURANCE SERVICES Occupation: INSURANCE AGENT

Professional Qualifications and/or Work Experience: \_\_\_\_\_

Educational Background: GRADUATE OF OPHS, SOME COLLEGE

Community Activities and/or Other Experience: OPCCO, DELEGATE (OAK PARK COUNCIL OF COMMUNITY ORGANIZATIONS)

**ACKNOWLEDGMENT:**

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: [Signature] Date: 9/11/17

*(City Clerk's Office Use Only Below this Line)*

Date Received: <u>9/11/17</u>	Interview Date: _____	Council Meeting Date: _____
Signed Acknowledgement: <input type="checkbox"/> Yes <input type="checkbox"/> No	Board or Commission: _____	Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Term Ending: _____	Letter Sent: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	Motion Number: _____
Staff Liaison: _____	Liaison Notified: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date: _____	



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**BOARDS & COMMISSIONS APPLICATION**  
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 Attn: Boards & Commissions  
 14000 Oak Park Boulevard  
 Oak Park, MI 48237-2082  
 Fax: (248) 691-7167 Office: (248) 691-7544  
 Email: [lvecchio@oakparkmi.gov](mailto:lvecchio@oakparkmi.gov)

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Arts & Cultural Diversity Commission _____    | <input type="checkbox"/> Corridor Improvement Authority _____            | <input type="checkbox"/> Parks & Recreation Commission _____                      |
| <input type="checkbox"/> Beautification Advisory Commission _____      | <input type="checkbox"/> Economic Dev. Corp./Brownfield Red. Auth. _____ | <input type="checkbox"/> Planning Commission _____                                |
| <input type="checkbox"/> Board of Review _____                         | <input type="checkbox"/> Election Commission _____                       | <input checked="" type="checkbox"/> Recycling & Environmental Commission <u>1</u> |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____ | <input type="checkbox"/> Library Board _____                             | <input type="checkbox"/> Zoning Board of Appeals _____                            |
| <input type="checkbox"/> Building Board of Appeals _____               | <input type="checkbox"/> Local Officers Compensation Comm. _____         |   |

Applicants are encouraged to attend meetings of the groups for which they are applying.  
 All meetings are open to the public, and volunteer help is always appreciated.

**APPLICANT INFORMATION (Please type or print answers to all questions):**

Name: Andrew Cissell  
 Current Address: 23260 Nusselaer Oak Park 48237  
 Email Address: acissell94@yahoo.com Street City Zip  
 Home Phone: 313-680-7777 Cell Phone: ← Work Phone: \_\_\_\_\_  
 Date Residency Established: 2012 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: 3 Degrees Occupation: Salesman

Professional Qualifications and/or Work Experience: Worked on a volunteer basis for a number of organizations. The Sierra Club is the most environmental

Educational Background: Bachelors in Business Administration with a concentration in Finance from University of Michigan - Dearborn. I've been

Community Activities and/or Other Experience: ran for City Council and have led a part of a number of local ballot initiative drives.

**ACKNOWLEDGMENT:**

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: [Signature] Date: 12/27/17

*(City Clerk's Office Use Only Below this Line)*

Date Received: _____	Interview Date: _____	Council Meeting Date: _____
Signed Acknowledgement: <input type="checkbox"/> Yes <input type="checkbox"/> No	Board or Commission: _____	Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Term Ending: _____	Letter Sent: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	Motion Number: _____
Staff Liaison: _____	Liaison Notified: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date: _____	



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**BOARDS & COMMISSIONS APPLICATION**  
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 14000 Oak Park Boulevard  
 Oak Park, MI 48237-2082  
 Fax: (248) 691-7167 Office: (248) 691-7544  
 Email: [cbrown@ci.oak-park.mi.us](mailto:cbrown@ci.oak-park.mi.us)

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Arts & Cultural Commission _____              | <input checked="" type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. <sup>2</sup> _____ | <input type="checkbox"/> Local Officers Compensation Comm. _____                            |
| <input type="checkbox"/> Beautification Advisory Commission _____      | <input checked="" type="checkbox"/> Election Commission _____                                    | <input type="checkbox"/> Municipal Building Authority _____                                 |
| <input type="checkbox"/> Board of Review _____                         | <input type="checkbox"/> Emergency Services Council _____  | <input type="checkbox"/> Planning Commission _____  |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____ | <input type="checkbox"/> Ethnic Advisory Commission _____  | <input type="checkbox"/> Recreation Advisory Board _____                                    |
| <input type="checkbox"/> Building Board of Appeals _____               | <input type="checkbox"/> Independence Day Commission _____                                       | <input checked="" type="checkbox"/> Recycling & Environmental Commission <sup>1</sup> _____ |
| <input type="checkbox"/> Communications Commission _____               | <input type="checkbox"/> Library Board _____   | <input type="checkbox"/> Zoning Board of Appeals _____                                      |

**APPLICANT INFORMATION (Please type or print answers to all questions):**

Name: Clarence B. Johns

Current Address: 23810 Moritz Ave Oak Park MI 48237

Email Address: bj3radar@aol.com

Home Phone: 248.547.6587 Cell Phone: 248.227.0234 Work Phone: \_\_\_\_\_

Date Residency Established: 1988 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: N/A Occupation: \_\_\_\_\_

Professional Qualifications and/or Work Experience: Computer applications development; computer systems analysis; project manager; technology systems manager.

Supervised employees, worked with software vendors and suppliers. Developed staffing plans and budgets.

Educational Background: B. S. Accounting, Florida A&M University

Community Activities and/or Other Experience: Oak Park Jr. NBA Youth Basketball Coach 2005, 2006, 2007

**ACKNOWLEDGMENT:**

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: Clarence B Johns Date: 1/4/18

*(City Clerk's Office Use Only Below this Line)*

Date Received: _____	Interview Date: _____	Council Meeting Date: _____
Signed Acknowledgement: <input type="checkbox"/> Yes <input type="checkbox"/> No	Board or Commission: _____	Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Term Ending: _____	Letter Sent: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date _____	Motion Number: _____
Staff Liaison: _____	Liaison Notified: <input type="checkbox"/> Yes <input type="checkbox"/> No / Date: _____	



# CITY OF OAK PARK BOARDS & COMMISSIONS APPLICATION

Please complete, sign and date application form and return to

City Clerk's Office

Attn: Boards & Commissions

14000 Oak Park Boulevard

Oak Park, MI 48237-2082

Fax: (248) 691-7167 Office: (248) 691-7544

Email: [lvecchio@oakparkmi.gov](mailto:lvecchio@oakparkmi.gov)

Review the list of Boards and Commissions below and determine your top 3 choices (confirm your preferences by placing a "1", "2" or "3" after the title of the Board or Commission in the space provided). Every effort will be made to accommodate your first three preferences. However, vacancies vary, and demand for some boards may be higher than others so some degree of flexibility is necessary.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Arts & Cultural Diversity Commission <u>2</u> | <input checked="" type="checkbox"/> Corridor Improvement Authority <u>1</u> | <input checked="" type="checkbox"/> Parks & Recreation Commission <u>1</u>        |
| <input type="checkbox"/> Beautification Advisory Commission _____                 | <input type="checkbox"/> Economic Dev. Corp /Brownfield Red. Auth. _____    | <input type="checkbox"/> Planning Commission _____                                |
| <input type="checkbox"/> Board of Review _____                                    | <input type="checkbox"/> Election Commission _____                          | <input checked="" type="checkbox"/> Recycling & Environmental Commission <u>3</u> |
| <input type="checkbox"/> Board of Trustees (Emp. Retirement Sys) _____            | <input type="checkbox"/> Library Board _____                                | <input type="checkbox"/> Zoning Board of Appeals _____                            |
| <input type="checkbox"/> Building Board of Appeals _____                          | <input type="checkbox"/> Local Officers Compensation Comm. _____            |   |

Applicants are encouraged to attend meetings of the groups for which they are applying.  
All meetings are open to the public, and volunteer help is always appreciated.

### APPLICANT INFORMATION (Please type or print answers to all questions):

Name: Patrick North

Current Address: 26420 Raine St Oak Park 48237  
Street City Zip

Email Address: pnorth@dana.companies.com

Home Phone: \_\_\_\_\_ Cell Phone: 313-350-4920 Work Phone: 313-865-1860

Date Residency Established: 2/2012 Have you ever served on a Board or Commission in another City?  Yes  No

If yes, please indicate what City and the Board or Commission: \_\_\_\_\_

Employer Name: Dana Transport Occupation: Terminal Manager

Professional Qualifications and/or Work Experience: Associates Degree and I work in the chemical/trucking industry

Educational Background: Associates Degree from OCC

Community Activities and/or Other Experience: Engaged Citizen

### ACKNOWLEDGMENT:

Because serving on a Board or Commission requires a substantial commitment of time, effort and scheduling on the part of the members, we ask that you carefully consider your schedule before pursuing appointment to a Board or Commission and that by signing below you are confirming your willingness to make a concerted effort to attend every meeting and to fulfill your duties and responsibilities as a member. All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

Signature: *Patrick North* Date: 11/2/2017

*(City Clerk's Office Use Only Below this Line)*

Date Received: \_\_\_\_\_  
 Signed Acknowledgement:  Yes  No  
 Term Ending: \_\_\_\_\_  
 Staff Liaison: \_\_\_\_\_

Interview Date: \_\_\_\_\_  
 Board or Commission: \_\_\_\_\_  
 Letter Sent:  Yes  No / Date: \_\_\_\_\_  
 Liaison Notified:  Yes  No / Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_  
 Appointed:  Yes  No  
 Motion Number: \_\_\_\_\_



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** Special Meeting, February 19, 2018

**SUBJECT:** Reappointments to City Boards and Commissions

**DEPARTMENT:** City Clerk

**SUMMARY:** Attached is a list of board/commission members whose terms expire on February 28, 2018. Attendance information and recommendations from staff liaisons are included.

**RECOMMENDED ACTION:** To reappoint the following as indicated:

APPOINTEE	BOARD	TERM TO EXPIRE
Sudha Chandra Sekhar	Arts & Cultural Diversity Commission	February 2021
Michelle Stevenson	Arts & Cultural Diversity Commission	February 2021
Mattie Boykin	Beautification Advisory Commission	February 2021
Danielle Fracassa	Beautification Advisory Commission	February 2021
Santhia Guinn	Beautification Advisory Commission	February 2021
Reatha Richmond	Beautification Advisory Commission	February 2021
Ben Waxenburg	Board of Trustees - Employees Retirement System	February 2021
Cameron Cummings	Building Board of Appeals	February 2020
Richard Readus	Building Board of Appeals	February 2020
Dwight Thomas	Building Board of Appeals	February 2020
Taleesa Anderson	Building Board of Appeals	February 2020
Lana Sherman	Election Commission	January 2018

And, to direct the City Clerk to send letters of appreciation for past service to:

Carrie Dodds	Beautification Advisory Commission
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**APPROVALS:**  
 City Manager:

Department Director:



BOARD	NAME, FIRST	NAME, LAST	LENGTH OF TERM	NEW TERM EXP. DATE	ATTENDANCE	MEMBER WISHES TO BE REAPPOINTED	STAFF LIAISON	RECOMMEND
Arts and Cultural Diversity Commission	Sudha	Sekhar	3 years	Feb. 2021	100%	yes	Denise DeSantis	yes
Arts and Cultural Diversity Commission	Michelle	Stevenson	3 years	Feb. 2021	71%	yes	Denise DeSantis	yes
Beautification Advisory Commission	Mattie	Boykin	3 years	Feb. 2021	50%	yes	Kevin Yee	yes
Beautification Advisory Commission	Carrie	Dodds	3 years		17%	x	Kevin Yee	no
Beautification Advisory Commission	Danielle	Fracassa	3 years	Feb. 2021	67%	yes	Kevin Yee	yes
Beautification Advisory Commission	Santhia	Guinn	3 years	Feb. 2021	100%	yes	Kevin Yee	yes
Beautification Advisory Commission	Reatha	Richmond	3 years	Feb. 2021	med leave	yes	Kevin Yee	yes
Board of Trustees - ERS	Ben	Waxenburg	3 years	Feb. 2021	100%	yes	Ed Norris	yes
Building Board of Appeals	Cameron	Cummings	2 years	Feb. 2020	n/a	yes	Dan Fairless	yes
Building Board of Appeals	Richard	Readus	2 years	Feb. 2020	n/a	yes	Dan Fairless	yes
Building Board of Appeals	Dwight	Thomas	2 years	Feb. 2020	n/a	yes	Dan Fairless	yes
Building Board of Appeals	Taleesa	Anderson	2 years	Feb. 2020	n/a	yes	Dan Fairless	yes
Election Commission	Lana	Sherman	1 year	Jan. 2019	100%	yes	Lisa Vecchio	yes



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** Special Meeting, February 19, 2018

**SUBJECT:** Review attendance of current Board and Commission members

**DEPARTMENT:** City Clerk

**SUMMARY:** Included is a list of board/commission members whose terms are not yet up for reappointment, but due to their attendance record, their membership is recommended for Council review.

As stated in Section 5.3 – Vacancies in boards and commissions, of the City of Oak Park City Charter:

*The office of any member of any board or commission created by, or pursuant to, this Charter shall be declared vacant by the council:*

*(c) If such officer shall miss four consecutive regular meetings of such board or commission, or twenty-five per cent of such meetings in any fiscal year of the city, unless such absences shall be excused by such board or commission and the reason therefor entered in the proceedings of such board or commission at the time of each absence;*

**RECOMMENDED ACTION:**

The City Council is requested to review the attendance records of the following board and commission members and determine whether to declare their position vacant:

<b>APPOINTEE</b>	<b>BOARD</b>	<b>ATTENDANCE</b>	<b>WISHES TO REMAIN</b>
Nathaniel Cobb	Parks & Recreation Commission	0%	Yes
Mara Staller Starr	Parks & Recreation Commission	17%	No response
Angela Mitchell	Recycling & Environmental Conservation Commission	20%	No response

If these positions are declared vacant, it allows one vacancy to open on both the Parks and Recreation Commission and the Recycling and Environmental Conservation Commission.

**APPROVALS:**

City Manager:

Department Director:

**Board and Commisison Vacancies  
February 2018**

Board/Commission	Appointing Authority	# of Vacancies	Candidates	Preference	Application Date	Interview Date
Brownfield Redevelopment Auth./Economic Dev. Corp.	Council	1	Clarence Johns	2	1/4/2018	2/19/2018
Building Board of Appeals	Council	1				
Election Commission	Council	1	Steven Chudnow	1	9/11/2017	2/19/2018
			Clarence Johns	3	1/4/2018	2/19/2018
Parks and Recreation Commission	Council	1	Patrick North	1	11/2/2017	2/19/2018
Recycling & Environmental Conservation Commission	Council	2	Steven Gold*	1		12/3/2012
			Roselyn McKay*	1	3/16/2016	2/20/2017
			Andrew Cissell	1	12/27/2017	2/19/2018
			Clarence Johns	1	1/4/2018	2/19/2018

\*previously on Communications Cmsn, position eliminated