



**CITY OF OAK PARK, MICHIGAN  
REGULAR COUNCIL MEETING OF THE  
37<sup>th</sup> OAK PARK CITY COUNCIL  
April 2, 2018  
7:00 PM**

**MINUTES**

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

**PRESENT:** Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns, Council Member Rich, Council Member Weiss

**ABSENT:** None

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris, City Attorney Krause

**APPROVAL OF AGENDA:**

**CM-04-115-18 (AGENDA ITEM #4) ADOPTION OF THE AGENDA WITH A CHANGE – APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the agenda with the following change:

- Add closed session to discuss attorney client privileged communication.

Voice Vote:                      Yes:            McClellan, Radner, Burns, Rich, Weiss  
    No:            None  
    Absent:      None

**MOTION DECLARED ADOPTED**

**CONSENT AGENDA:**

**CM-04-116-18 (AGENDA ITEM #5A-J) CONSENT AGENDA - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- Regular Council Meeting Minutes of March 19, 2018 **CM-04-117-18**
- Special Council Meeting Minutes of March 19, 2018 **CM-04-118-18**
- Recycling and Environmental Conservation Commission Meeting Minutes of December 21, 2017 **CM-04-119-18**
- Zoning Board of Appeals Meeting Minutes of November 28, 2017 **CM-04-120-18**
- Arts and Cultural Diversity Commission Meeting Minutes of January 11, 2018 **CM-04-121-18**
- Resolution designating Kevin J. Yee as the agent for the City of Oak Park with regard to the Oakland County West Nile Virus Reimbursement Program **CM-04-122-18**

- G. Payment Application No. 3 (FINAL) for the 2016-2017 Miscellaneous Concrete Project, M-644 to Rotondo Construction Corp. of Farmington Hills, MI. for the total amount of \$1,000.00 **CM-04-123-18**
- H. Resolution supporting the 2018 Tri-Party Program and authorizing the submission of funding for repairs to Greenfield Road (**Removed from the Consent Agenda by Mayor McClellan**)
- I. Payment of invoices from OHM Advisors for the Seneca and Sherman Pocket Parks, Traffic Signal Optimization, SAW Grant Support and Bridge Enhancements in the total amount of \$25,643.13 **CM-04-124-18**
- J. Licenses - New and Renewals as submitted for April 2, 2018 **CM-04-125-18**

**MERCHANT’S LICENSES – April 2, 2018  
 (Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
None			
<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Pronto Pest Management	10130 Capital	\$225	Pest Control
Huntington Cleaners	13000 Capital	\$150	Laundry
Integra Contractors	21410 Coolidge	\$150	Excavators
Meco Metals Company	21430 Coolidge	\$225	Steel Distributor
Gift Me Chocolate & Ent	22133 Coolidge	\$225	Retail
Joyful Tots Childcare Learning	22141 Coolidge	\$225	Childcare
Gotta Have Water	22175 Coolidge	\$225	Water Distributor
Complete Victory Fitness	23120 Coolidge	\$150	Fitness
Tubby’s	13740 Eight Mile	\$225	Restaurant
Universal Wholesale	14511 Eleven Mile	\$225	Wholesale Distributor
OSKA Jewelers & Repair	21700 Greenfield 362	\$150	Jeweler
The Healthy Hair Gallery Intl	23300 Greenfield 215	\$187.50	Salon
International Cybergraphix	25900 Greenfield 256	\$187.50	Graphic Design
Jewish Family Service	25900 Greenfield 405	\$187.50	Non-Profit
Popeyes Chicken & Biscuits	25910 Greenfield	\$150	Restaurant
Metro PCS	26102 Greenfield	\$225	Cellular
Premier Insurance Agency	12708 Nine Mile	\$187.50	Insurance
On Point Hair Designs	13721 Nine Mile	\$225	Salon
Meadowbrook Home Health Care	13855 Nine Mile B	\$225	Health Care
Z’s Resale	8106 Nine Mile	\$150	Retail
Pest Arrest	8560 Nine Mile	\$150	Pest Control
Margaret Hepke DO PC	8750 Nine Mile	\$150	Medical
C & B Motors	13000 Northend 205	\$150	Wholesale Car Dealer
Alfa Medical Equipment Supplies	13181 Ten Mile	\$225	Supplies
Check N Go	13321 Ten Mile	\$225	Financial

Roll Call Vote:      Yes:      McClellan, Radner, Burns, Rich, Weiss  
                              No:      None  
                              Absent:      None

**MOTION DECLARED ADOPTED**

**CM-04-126-18 (AGENDA ITEM #5H – Removed from the Consent Agenda by Mayor McClellan) Resolution supporting the 2018 Tri-Party Program and authorizing the submission of funding for repairs to Greenfield Road - APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the resolution supporting the 2018 Tri-Party Program and authorizing the submission of funding for repairs to Greenfield Road.

Voice Vote:            Yes:            McClellan, Radner, Burns, Rich, Weiss  
                              No:            None  
                              Absent:      None

**MOTION DECLARED ADOPTED**

Deputy DPW Director DeCoster explained that the Oakland County Board of Commissioners has approved a FY 2018 budget of \$2,000,000 to create a \$6,000,000 Tri-Party Program. The City of Oak Park’s share in the 2018 Tri-Party Program is \$16,203 and the funds will be used to repair portions of Greenfield Road north of 10 mile.

**RECOGNITION OF VISITING ELECTED OFFICIALS:** None

**SPECIAL RECOGNITION/PRESENTATIONS:** None

**PUBLIC HEARINGS:** None

**COMMUNICATIONS:** None

**SPECIAL LICENSES:**

**CM-04-127-18 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – ARTS AND CULTURAL DIVERSITY COMMISSION – WORLD DANCE DAY – APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following special event request subject to all departmental approvals:

<b>Name</b>	<b>Event</b>	<b>Fee</b>
Arts and Cultural Diversity Commission	World Dance Day – Community Center April 29, 2018 6:30 p.m. – 9:30 p.m.	Fees waived

Voice Vote:            Yes:            McClellan, Radner, Burns, Rich, Weiss  
                              No:            None  
                              Absent:      None

**MOTION DECLARED ADOPTED**

**CM-04-128-18 (AGENDA ITEM #10B) SPECIAL EVENT REQUEST – ARTS AND CULTURAL DIVERSITY COMMISSION – DIA INSIDE OUT ART INSTALLATION EVENTS – APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following special event request subject to all departmental approvals:

Name	Event	Fee
Arts and Cultural Diversity Commission	DIA Inside Out Art Installation Events - EZ Roll Bike Tour, Bus Tour and Selfie Event. June - July 2018	Fees waived

Voice Vote:            Yes:            McClellan, Radner, Burns, Rich, Weiss  
                               No:            None  
                               Absent:       None

**MOTION DECLARED ADOPTED**

**ACCOUNTING REPORTS:** None

**BIDS:**

**CM-04-129-18                    (AGENDA ITEM #12A) REQUEST TO AWARD THE BID FOR THE 2018 LAWN MAINTENANCE CONTRACT, M-678 TO XPERT LAWN AND SNOW OF WARREN, MI FOR A TOTAL AMOUNT, WITH ALTERNATES, OF \$108,596.00 - APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to award the bid for the 2018 Lawn Maintenance Contract, M-678 to Xpert Lawn and Snow of Warren, MI for a total amount, with alternates, of \$108,596.00.

Roll Call Vote:            Yes:            McClellan, Radner, Burns, Rich, Weiss  
                               No:            None  
                               Absent:       None

**MOTION DECLARED ADOPTED**

Deputy DPW Director DeCoster explained that the request to re-bid the 2018 Lawn Maintenance Contract, M-678 was approved (CM-03-079-18) on March 5, 2018. The project was advertised and 22 contractors viewed the documents. On March 26, 2018, two (2) bids were received and opened. The low bidder, Xpert Lawn and Snow of Warren, MI, submitted a bid of \$108,596.00. References were checked and all had positive responses. Mr. DeCoster explained further that funding is available in the Major and Local Street Fund, Water & Sewer Fund, and Public Works funds for this expenditure. Oak Park will be reimbursed \$17,715 from the Road Commission of Oakland County (RCOC) and Michigan Department of Transportation (MDOT) for the portion of this work performed on their roads.

**ORDINANCES:**

**CM-04-130-18                    (AGENDA ITEM #13H) SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND ARTICLE II, DEFINITIONS, ARTICLE VI, RM-1 AND RM-2 MULTI-FAMILY RESIDENTIAL DISTRICT, ARTICLE XVII, GENERAL PROVISIONS, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN – APPROVED AS AMENDED**

Motion by Radner, seconded by Burns, to approve the second reading and adopt the following ordinance to amend Article II, Definitions, Article VI, RM-1 and RM-2 Multi-Family Residential District, Article XVII, General Provisions, Appendix A, Zoning, of the Code of Ordinances of the City of Oak Park, Michigan. After discussion and a successful motion to amend the ordinance, the amended ordinance was approved and adopted UNANIMOUSLY:

CITY OF OAK PARK, MICHIGAN

AN ORDINANCE TO AMEND ARTICLE II, DEFINITIONS, ARTICLE VI, RM-1 AND RM-2 MULTI-FAMILY RESIDENTIAL DISTRICT, ARTICLE XVII, GENERAL PROVISIONS, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article II, Definitions, Section 204, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to add the following definition to Section 204, and re-alphabetize the remaining listed definitions:

Stacked Flats and Townhouses. Multiple-family residential units arranged vertically or side by side with each having its own private entrance from the street or at least from the outside.

SECTION 2. Article VI, RM-1 AND RM-2, Multi-Family Residential Districts, Section 601, Permitted Uses, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, and is hereby amended to read as follows:

Sec. 601. - Permitted uses.

- A. Two-family dwellings.
- B. Multi-family dwellings.
- C. Stacked flats and townhouses.

SECTION 3. Article XVII, General Provisions, Section 1716, Screening and landscaping, A, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

A. General provisions. ~~In all zoning districts the following minimum standards apply.~~

SECTION 4. Article XVII, General Provisions, Section 1716, Screening and landscaping, A, 2, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

- 2. All required landscape areas shall be irrigated with an in-ground water irrigation system to assist in maintaining a healthy condition for all landscape plantings and lawn areas. All site plans shall note installation of required irrigation system. All proposed in-ground water irrigation systems subject to the following:

- a) The Planning Department may approve an alternative form of irrigation for a particular site, or may waive this requirement upon determining that underground irrigation is not necessary for the type of proposed plant materials.
- b) All automatic irrigation systems shall be designed to minimize water usage, and shall be shut off during water emergencies, periods of protracted rainfall, or water rationing periods.
- c) The irrigation requirement may be waived by the reviewing authority if the project incorporates landscaping that will contribute points towards LEED certification or an equivalent rating system.

**SECTION 5.** Article XVII, General Provisions, Section 1716, Screening and landscaping, D, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

D. Landscape materials used to satisfy the requirements of this Section shall be common to the area and suitable for their intended use. Species native to southeast Michigan are encouraged.

1. Suggested trees and shrubs for parking lot landscaping.

- London Plane Tree
- Snowdrift Crabapple
- Sweetgum
- Marshall Green Ash
- Linden Trees
- Honey Locust
- Junipers
- Dwarf Pear

2. Suggested trees and shrubs for greenbelt areas and interior landscape areas.

- Amur Maple
- Sweetgum
- European Hornbeam
- Hawthorns
- Border Privet
- Little Leaf Linden
- White Ash (seedless)
- Junipers
- Buckhorn
- Honeylocust
- Serbian Spruce
- Gingko (male only)
- Scotch Pine
- Euonymus
- Eastern Ninebark

Mugo Pine  
Smoke Tree  
Cottoneaster  
Beauty Bush  
Hedge Maple  
Dwarf Callery Pear  
Snowdrift Crabapple  
Bayberry  
London Plane Tree

**SECTION 6.** Article XVII, General Provisions, Section 1716, Screening and landscaping, E, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

E. Existing Vegetation. Healthy existing trees on a site may be used to satisfy any of the requirements of this Article, subject to review and approval of the Planning Commission and the following.

1. Site plans shall show all existing trees which are located on the site and are six inches or greater in caliper, measured 4.5 feet above grade. Trees shall be labeled "To Be Removed" or "To Be Saved" on the site plan. Only trees six inches in caliper or greater may be used to satisfy any landscaping requirement of this ordinance.
2. Protective fencing shall be placed at the drip-line of existing trees, and around the perimeter of other preserved plant materials, with details of protective measures noted on the site plan. No vehicle or other construction equipment shall be parked or stored within protected areas.
3. In the event that healthy plant materials which are intended to meet the requirements of the Ordinance are cut down, damaged or destroyed during construction, said plant material shall be replaced with an equivalent species to the damaged or removed tree.

**SECTION 7.** Article XVII, General Provisions, Section 1716, Screening and landscaping, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to add the following:

F. Modification of Screening and Landscape Requirements. Recognizing that a wide variety of land uses and the relationships between them can exist, and that varying circumstances can mitigate the need for screening and landscaping, the Planning Commission may reduce or waive the screening and landscaping requirements of this Section and approve an alternative screening plan. The Planning Commission shall find that the following standards have been met whenever it modifies any screening or landscaping requirement:

1. The screening and landscaping plan shall protect the character of new and existing residential neighborhoods against negative impacts such as noise, glare, light, air pollution, trash and debris, and hazardous activities.
2. The alternate width and type of buffer zone and screening provided therein will ensure compatibility with surrounding and nearby land uses because:

- a) The development is compatible with and sensitive to the immediate environment of the site and neighborhood relative to architectural design, scale, bulk, building height, identified historical character, disposition and orientation of buildings on the lot and visual integrity.
- b) The site has natural existing vegetation and/or topography, natural bodies of water or wetland areas or other existing conditions which offer screening consistent with the standards set forth in this Article 12. The Planning Commission shall require the preservation of these natural features as a condition of site plan approval.
- c) The arrangement, design and orientation of buildings on the site maximize privacy and isolate adjacent and nearby land uses from any potential negative impacts of the project.

**SECTION 8.** Article XVII, General Provisions, Section 1726, Off-street parking and loading, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to add the following:

Sec. 1726. - Off-street parking and loading.

N. For all new development the amount of provided bicycle parking shall be determined in accordance with the following table:

Use	Minimum Number of Bicycle Parking Spaces or Bicycle Facilities per Indicated Area or Unit of Measure
Multiple-family residential uses	One space for every 20 units.
Commercial uses	One space for each 2,000 square feet of gross floor area.
Office uses	One space for each 4,000 square feet of gross floor area.
Industrial uses	One space for each 10,000 square feet of gross floor area.

All bike parking spaces will have a rack to safely secure the bicycle to. The rack must meet the following standards:

- 1. Support the bicycle upright by its frame in two places.
- 2. Prevent the wheel of the bicycle from tipping over.
- 3. Enable the frame and one or both wheels to be secured.
- 4. Support bicycles without a diamond-shaped frame with a horizontal top tube.

**SECTION 9.** Article XVII, General Provisions, Section 1726, Off-street parking and loading, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to add the following:

O. Vegetated storm water control measures:



1. The design and installation of vegetated storm water control measures, which may be incorporated into required parking lot, buffer strip and right-of-way plantings, is encouraged and shall be subject to review and approval by the City Engineer and City Planner. Required parking lot, buffer strip, and right-of-way plantings may incorporate vegetated storm water control measures so long as the aesthetic objectives and the minimum dimensional requirements of the planting area are, in the judgment of the City Planner, satisfied by the combination of landscaping, fencing, walls and other measures proposed.
2. Applicants shall utilize the design guidance from the Southeast Michigan Council of Governments (SEMCOG) in the selection, sizing and design of these areas. For any such vegetated storm water control measures proposed, the landscape or storm water management plan submitted to the city shall include:
  - a. A plan indicating the contributing drainage area, land use, slope, and seasonal high groundwater elevation in areas where the practices are proposed.
  - b. Design calculations.
  - c. Detailed planting plan.
  - d. Construction detail and sequencing plan.
  - e. Maintenance plan.

**SECTION 10.** Article XVII, General Provisions, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to add the following Section 1727:

Section 1727 – Commercial and Mixed Use Building Design Requirements.

All commercial and mixed-use buildings, shall meet the following requirements.

- A. The front facade that faces a street or plaza shall include windows, cornice work, edge detailing and decorative finish materials.
  1. Front building facades must include 40% transparent windows.
- B. Front entrances shall have a minimum of one (1) usable pedestrian entrance along the front-facing side of the building.
- C. Main pedestrian entrances - shall have design details that enhance the appearance and prominence of the entrance so that it is recognizable from the street and parking areas.
- D. Blank walls (without windows) longer than 20 feet shall not face a street.
- E. Awnings and canopies may project over the sidewalk, provided the awning or canopy is at least eight (8) feet above the sidewalk and does not project closer than two (2) feet from the back of the street curb.
  1. Awnings shall be of traditional design and must be made from fabric or metal materials and not from plastic, vinyl, or fiberglass.
- F. Mixed Use Residential - Multiple-family residential uses located in mixed-use buildings shall be subject to the general commercial and mixed-use buildings design requirements in this section.
  1. Entrance - There shall be a minimum of one pedestrian entryway facing the street or opening onto a courtyard facing the street. ADA-compliant access ramps that connect to the stoop may also project into the front yard.
  2. Windows and Doors - The front façade of all residential units shall be a minimum of 25% and a maximum of 75% windows and doors.
- G. Exemption: Commercial buildings over 10,000 square feet are exempt from this section.

**SECTION 11. Conflicting Provisions Repealed**

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

**SECTION 12. Severability**

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

**SECTION 13. Effective Date**

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Weiss, Rich
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CM-04-131-18                      MOTION TO AMEND THE ORDINANCE – APPROVED**

Motion by Rich, seconded by Radner, CARRIED UNANIMOUSLY, to amend the proposed ordinance as follows:

- Leave “general provisions” as the heading in subsection (A), and remove the language following general provisions that states “In all zoning districts the following minimum standards apply.”

Roll Call Vote:	Yes:	McClellan, Burns, Speech, Rich, Radner
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

Community and Economic Development Director Marrone reviewed a memorandum from the City Attorney that outlined a proposed amendment to the ordinance that would clarify that green infrastructure requirements for screening and landscaping do not apply to residential zoning districts. After discussion, City Council adopted the motion to make the amendment.

**CITY ATTORNEY:** No Report

**CITY MANAGER:**

**Finance**

**CM-04-132-18 (AGENDA ITEM #15A) AGREEMENT WITH BERKLEY SCHOOL DISTRICT TO COLLECT THEIR 2018 SUMMER TAX LEVY - APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve an agreement with Berkley School District to collect their 2018 summer tax levy.

Roll Call Vote:           Yes:           McClellan, Radner, Burns, Rich, Weiss  
                                  No:           None  
                                  Absent:      None

**MOTION DECLARED ADOPTED**

**CM-04-133-18 (AGENDA ITEM #15B) APPLICATIONS FOR WAIVER AND PLAN FOR OAK PARK RETIREMENT AND HEALTH BENEFIT SYSTEMS - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve applications for waiver and plan for the following:

- Defined Benefit Pension General Retirement System
- Defined Benefit Pension Public Safety Retirement System
- General Retirement Health Benefit System
- Public Safety Retirement Health Benefit System
- District Court Retirement Health Benefit System

Roll Call Vote:           Yes:           McClellan, Radner, Burns, Rich, Weiss  
                                  No:           None  
                                  Absent:      None

**MOTION DECLARED ADOPTED**

City Manager Tungate and Finance Director Crawford explained the Applications for Waiver and Plan issued under the authority of the Protecting Local Government Retirement and Benefits Act. The applications may be filed by any local unit of government with at least one defined benefit pension retirement system that has triggered a preliminary review of underfunded status. In accordance with the Act, if the state treasurer determines that the underfunded status is adequately being addressed by the local unit of government, the state treasurer may waive the determination of the underfunded status. Mr. Tungate reviewed the steps the city has undertaken to warrant the submission of the applications for the Oak Park retirement and health benefit systems.

**CM-04-134-18**

**(AGENDA ITEM #15C) RESOLUTION AUTHORIZING THE CITY ASSESSOR TO PREPARE SPECIAL ASSESSMENT ROLLS, ASSESSING UNPAID CHARGES TOGETHER WITH A 10% PENALTY ON PRIVATE PROPERTY FOR DELINQUENT UTILITIES - \$27,083.51; FALSE ALARMS - \$385.00; MISCELLANEOUS CONCRETE REPLACEMENT - \$4,442.69; PROPERTY BLIGHT - \$29,714.24; AND SIDEWALK REPLACEMENT - \$15,702.73 - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following resolution authorizing the City Assessor to prepare Special Assessment Rolls, assessing unpaid charges together with a 10% penalty on private property for Delinquent Utilities - \$27,083.51; False Alarms - \$385.00; Miscellaneous Concrete Replacement - \$4,442.69; Property Blight - \$29,714.24; and Sidewalk Replacement - \$15,702.73:

**PROPOSAL FOR  
SPECIAL ASSESSMENT DISTRICTS**

WHEREAS, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises which remain unpaid, or in respect thereto, listed herewith;

THEREFORE, BE IT RESOLVED, in accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make Special Assessment Rolls for said expenses incurred, together with a penalty of ten percent (10%), and to assess the lands in the Special Assessment Districts therefore according to the benefits derived in the sum of \$77,328.17:

Delinquent Utilities	\$27,083.51
False Alarms	\$385.00
Miscellaneous Concrete Replacement	\$4,442.69
Property Blight	\$29,714.24
Sidewalk Replacement	\$15,702.73, and

THAT, Said Special Assessment Rolls shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

THAT, The Assessor, when s/he shall have completed the said assessment rolls, shall report the same to the Council in the manner provided by the City Charter.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CM-04-135-18**

**(AGENDA ITEM #15D) RESOLUTION RECEIVING SPECIAL ASSESSMENT ROLLS ESTABLISHING APRIL 16, 2018 AS THE DATE FOR THE PUBLIC HEARING ON THE ROLLS FOR UNPAID CHARGES FOR CITY EXPENSES INCURRED ON PRIVATE PREMISES FOR DELINQUENT UTILITIES #670, FALSE ALARMS #671, MISCELLANEOUS CONCRETE REPLACEMENT #672, PROPERTY BLIGHT #673, AND SIDEWALK REPLACEMENT #674 - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following resolution receiving Special Assessment Rolls establishing April 16, 2018 as the date for the Public Hearing on the rolls for unpaid charges for city expenses incurred on private premises for Delinquent Utilities #670, False Alarms #671, Miscellaneous Concrete Replacement #672, Property Blight #673, and Sidewalk Replacement #674:

**SPECIAL ASSESSMENT RESOLUTION**

DISTRICT NO. 670, 671, 672, 673, and 674

Meeting of the City Council held April 2, 2018, at 7:00 P.M.

The Assessor reported Special Assessment Rolls No. 670, 671, 672, 673, and 674 to the City Council. Attached to said Special Assessment Roll was the certificate of the City Assessor in form as required in Chapter XII of the City Charter.

BE IT RESOLVED, that Special Assessment Rolls No. 670, 671, 672, 673, and 674 this day submitted to the City Council by the City Assessor, be filed in the office of the City Clerk.

BE IT FURTHER RESOLVED, that the City Council and the City Assessor shall meet in the City Council room in the City of Oak Park, Michigan, on the 16th day of April, 2018 at 7:00 P.M. Eastern Standard Time, for the purpose of reviewing the assessment contained in said Special Assessment Rolls.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered to cause notice of said review and of the filing of said Special Assessment Rolls to be published once prior to said hearing in the Daily Tribune, a newspaper circulating in said City of Oak Park, the first publication to be at least one week before such hearing, and that said notice shall be in form as provided in Chapter XII of the City Charter.

BE IT STILL FURTHER RESOLVED that the City Clerk be and is hereby instructed to serve notice of said Special Assessment Hearing to each owner of, or party in interest in, property to be assessed, whose name appears upon the last general tax assessment records by mailing the notice first class mail, addressed to such owner or party at the address shown on the tax records, at least ten (10) days before the date of said hearing.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CALL TO THE AUDIENCE:**

There were no members of the audience who wanted to speak.

**CALL TO THE COUNCIL:**

**Mayor Pro Tem Radner** wished everyone a good evening.

**Council Member Burns** thanked everyone for coming.

**Council Member Weiss** reviewed upcoming City events.

**Council Member Rich** wished everyone a good night.

**Mayor McClellan** indicated that City Council will convene into a Closed to discuss attorney client privileged communication.

**CM-04-136-18 (Added to the Agenda) MOTION TO CONVENE INTO A CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILIGED COMMUNICATION - APPROVED**

Motion by Burns, Seconded by Rich, CARRIED UNANIMOUSLY, to convene into a Closed Session to discuss attorney client privileged communication.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

The Closed Session began at 7:55 PM. The Regular Meeting reconvened at 8:54 PM.

**CM-04-137-18 CLOSED SESSION MINUTES - APPROVED**

Motion by Rich, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the minutes of the April 2, 2018 Closed Session.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**ADJOURNMENT:**

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:55 P.M.

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T. Edwin Norris, City Clerk

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Marian McClellan, Mayor