



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL
August 6, 2018
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns, Council Member Rich, Council Member Weiss

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

CM-08-267-18 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-08-268-18 (AGENDA ITEM #5A-E) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of July 16, 2018 **CM-08-269-18**
- B. Retirement Board Meeting Minutes of April 23, 2018 **CM-08-270-18**
- C. Arts and Cultural Diversity Commission Meeting Minutes of May 10, 2018 and June 14, 2018 **CM-08-271-18**
- D. Request to advertise for bids the 2018 45th District Court Building Renovation Project, M-684 **CM-08-272-18**
- E. Licenses - New and Renewals as submitted for July 16, 2018 **CM-08-273-18**

**MERCHANT'S LICENSES – August 6, 2018
(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
HER CHIC APPEAL	21700 GREENFIELD 105	\$225.00	RETAIL
LUXURY RECREATION GROUP BEAUTIFUL BUTTERFLY BOUTIQUE	21700 GREENFIELD 133	\$375.00	RETAIL
VIP HOME HELP CARE	21700 GREENFIELD 148	\$150.00	RETAIL
AL'S JEWELRY	21700 GREENFIELD 225	\$450.00	HOME HELP CARE
NATASHA INTERNATIONAL	21700 GREENFIELD 306	\$600.00	RETAIL
TRUST JEWELERS	21700 GREENFIELD 353	\$425.00	OFFICE
PRIMA DONNA FASHION	21700 GREENFIELD 361	\$825.00	RETAIL
BROLIC BUNDLES	21700 GREENFIELD 459	\$450.00	RETAIL
SAFEWAY PHARMACY	21700 GREENFIELD 484	\$150.00	SALON
PAIN STOP MD	25222 GREENFIELD	\$150.00	PHARMACY
BLUE REALTY	25900 GREENFIELD 140	\$150.00	MEDICAL OFFICE
LUZOD REPORTING SERVICE	25900 GREENFIELD 403	\$450.00	REALTOR
DTLR	25900 GREENFIELD 414	\$375.00	OFFICE
ERIC MENDELSON D.P.M	26130 GREENFIELD	\$150.00	RETAIL
HERSCH'S LAWN SPRAY	26106 GREENFIELD	\$150.00	OFFICE
LIFE SKILLS RESIDENTIAL BASEMENT CUTS	26650 HARDING	\$150.00	LAWN CARE SUPPORTED
BOSS BABES	25640 LINCOLN TERRACE	\$150.00	LIVING
OAK PARK FRUIT MARKET	8560 NINE MILE	\$150.00	SALON
	8970 NINE MILE	\$150.00	RETAIL
	13745 NINE MILE	\$150.00	RETAIL

<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
PAT'S LANDSCAPING	10831 CAPITAL	\$825	LANDSCAPING
REIMAGINE EDUCATION	23140 COOLIDGE	\$150.00	PREP SCHOOL
HAIR MOOD SALON	26035 COOLIDGE	\$225.00	SALON
CUSTOM CONCEPT COLLISION	14051 ELEVEN MILE	\$150.00	COLLISION SHOP
AURA INTERNATIONAL	21700 GREENFIELD 347	\$150.00	RETAIL
STARBUCKS	24840 GREENFIELD	\$150.00	COFFEE SHOP
ALDI	26300 GREENFIELD	\$150.00	GROCERY STORE
NEIGHBOR OAK PARK	8600 NINE MILE	\$225.00	GAS STATION
NEW GRACE SPINAL REHAB	12706 NINE MILE	\$150.00	REHAB
B ROYAL HAIR COLLECTIONS	12726 NINE MILE	\$225.00	SALON
ONE STOP CASH ADVANCE	8530 NINE MILE A	\$187.50	RETAIL

<u>SIDEWALK SALE</u>	<u>ADDRESS</u>	<u>FEE</u>
PAYLESS SHOESOURCE	26142 GREENFIELD	\$10
BOOK BEAT	26010 GREENFIELD	\$10

Voice Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

County Commissioner Helaine Zack provided an update on activities pertaining to Oakland County.

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Finance Director Crawford announced that Oak Park received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES:

CM-08-274-18 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – BOOK BEAT SALE AND CELEBRATION - APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve the following special event request subject to all departmental approvals:

Name	Event	Fee
Book Beat 26010 Greenfield	Sidewalk sale and celebration August 11, 2018	Fees paid

Voice Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CM-08-275-18 (AGENDA ITEM #10B) SPECIAL EVENT REQUEST - NADINE STREET BLOCK PARTY - APPROVED

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve the following special event request subject to all departmental approvals:

Name	Event	Fee
Nadine Street Block Party 13670 Nadine	Annual Block Club Party August 11, 2018 5:00 PM – 8:00 PM	App Fee waived

Voice Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS: None

BIDS:

CM-08-276-18 (AGENDA ITEM #12A) BID AWARD FOR THE 2018 JOINT AND CRACK SEALING PROJECT, M-681 TO MICHIGAN JOINT SEALING, INC. OF FARMINGTON HILLS, MI FOR THE TOTAL AMOUNT OF \$112,100.00 - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to award the bid for the 2018 Joint and Crack Sealing Project, M-681 to Michigan Joint Sealing, Inc. of Farmington Hills, MI for the total amount of \$112,100.00.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Deputy Director of Public Works DeCoster reported the request to bid the 2018 Joint and Crack Sealing Project, M-681 was approved at the July 2, 2018 City Council meeting. The project was advertised and twelve (12) contractors viewed the documents. On July 16, 2018, three (3) bids were received and opened. The low bidder, Carr's Outdoor Services of Canton, MI submitted a bid of \$110,910.00, but failed to include the required Public Act 517 Certification and the Non-collusive Affidavit in their proposal by the deadline for submittal. Michigan Joint Sealing, Inc. of Farmington Hills, MI, submitted a bid of \$112,100.00 and fully complied with the bid requirements. References were checked and all had positive responses. He indicated there is \$175,000 budgeted for this project in the Local Streets Fund account.

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

Administration

(AGENDA ITEM #15A) City Manager Tungate introduced the new Oak Park Library Director Sarah Jones and welcomed her to the city.

Department of Public Works

CM-08-277-18 (AGENDA ITEM #15B) REQUEST TO APPROVE A PROPOSAL FROM OHM ADVISORS TO PERFORM PROFESSIONAL SERVICES FOR TECHNOLOGY CONSULTING, DESIGN, AND PROCUREMENT SERVICES FOR THE 45TH DISTRICT COURT FOR AN HOURLY, NOT TO EXCEED AMOUNT OF \$28,026 (INCLUDING THE AMOUNT OF \$9,800 TO COMMTECH DESIGN FOR A MORE SPECIALIZED PORTION OF THIS WORK), SUBJECT TO REVIEW BY THE CITY ATTORNEY - APPROVED

Motion by Weiss, seconded by Radner, CARRIED UNANIMOUSLY, to approve a proposal from OHM Advisors to perform professional services for technology consulting, design, and procurement services for the 45th District Court for an hourly, not to exceed amount of \$28,026 (including the amount of \$9,800 to Commtech Design for a more specialized portion of this work), subject to review by the City Attorney.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Mr. DeCoster reported that the City and the 45th District Court have been working with OHM Advisors for the renovation work to the District Court building. It has been determined that additional services are required to meet the technology portion of the project, which has been budgeted separately and is funded by the Caseflow Assistance Fund.

Finance

CM-08-278-18 (AGENDA ITEM #15C) MOTION TO RECEIVE THE QUARTERLY INVESTMENT REPORTS FOR PERIODS ENDING MARCH 30, 2018 AND JUNE 30, 2018 - APPROVED

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to receive the quarterly investment reports for period ending March 30, 2018 and June 30, 2018.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Finance Director Crawford reported that the State of Michigan Public Act 213 of 2007 requires the City's investment officer to provide a written report quarterly to the governing body concerning the investment of all funds of the City that fall under Public Act 20. Public Act 20 governs how non-pension and non-OPEB funds can be invested. Ms. Crawford reviewed the report that details the cash and investments (citywide for all funds) held by the City on March 30, 2018 and on June 30, 2018. The reports include a description of each investment by type, market and book values, current and yield to maturity interest rates and the number of days to maturity. Complete copies of the reports are on file with the City Clerk.

CALL TO THE AUDIENCE:

Nadine Corey, 8550 Saratoga, expressed concerns about the Jefferson Oaks project near her home.
Scott Baltes, 8510 Saratoga, expressed concerns about the Jefferson Oaks project near his home.
Joyce Bannon, 10611 Troy, encouraged everyone to vote on Election Day.

CALL TO THE COUNCIL:

Mayor McClellan reported recent city events including the successful concerts in the park program and encouraged participation next year.

Mayor Pro Tem Radner wished everyone a good night.

Council Member Burns thanked everyone for coming out and encouraged residents to vote.

Council Member Weiss reminded everyone about the farmers market taking place every Wednesday morning through September 26th.

Council Member Rich wished everyone a good night.

CLOSED SESSION

**CM-08-279-18 MOTION TO CONVENE INTO A CLOSED SESSION TO DISCUSS
ATTORNEY CLIENT PRIVILEGED COMMUNICATION AND
PENDING LITIGATION REGARDING KISH VS. CITY OF OAK
PARK - APPROVED**

Motion by Burns, Seconded by Radner, CARRIED UNANIMOUSLY, to convene into a Closed Session to discuss attorney client privileged communication and pending litigation regarding Kish vs. City of Oak Park.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

The Closed Session began at 7:30 PM. The Regular Meeting reconvened at 8:35 PM.

CM-08-280-18 CLOSED SESSION MINUTES - APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve the minutes of the August 6, 2018 Closed Session.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:39 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor