



**CITY OF OAK PARK, MICHIGAN  
REGULAR COUNCIL MEETING OF THE  
37<sup>th</sup> OAK PARK CITY COUNCIL  
August 27, 2018  
7:00 PM**

**MINUTES**

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

**PRESENT:** Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns, Council Member Rich, Council Member Weiss

**ABSENT:** None

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris, City Attorney Duff

**APPROVAL OF AGENDA:**

**CM-08-285-18 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CONSENT AGENDA:**

**CM-08-286-18 (AGENDA ITEM #5A-F) CONSENT AGENDA - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of August 6, 2018 **CM-08-287-18**
- B. Planning Commission Meeting Minutes of April 9, 2018 **CM-08-288-18**
- C. Request to approve the Calendar Year 2019 Free Garage Sale dates **CM-08-289-18**
- D. Arts and Cultural Diversity Commission Meeting Minutes of July 12, 2018 **CM-08-290-18**
- E. Request to advertise for bids for the 2018 Water System Upgrades Project, M-691 **CM-08-291-18**
- F. Licenses - New and Renewals as submitted for August 27, 2018 **CM-08-292-18**

**MERCHANT'S LICENSES – August 27, 2018**  
**(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
STORAGE SENSE - OAK PARK	15200 W. EIGHT MILE	\$150	SELF STORAGE
CHIC SWEETS BOUTIQUE	25900 GREENFIELD #241	\$225	OFFICE
ACADEMIC MARKETING SERVICES	25900 GREENFIELD #402	\$450	OFFICE
LIGHTING SUPPLY	12701 NORTHEMEND	\$150	DISTRIBUTION
VICTORIA -NIA	12701 NORTHEMEND	\$150	ONLINE BOOK RETAIL
SADIA ENTERPRISES	13000 NORTHEMEND	\$825	OFFICE

<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
MICHIGAN WHOLESALE MART	21350 COOLIDGE	\$225	RETAIL
ZEMAN'S NEW YORK BAKERY	25258 GREENFIELD	\$225	BAKERY
UNIVERSAL STAINED GLASS DESIGN	8550 NINE MILE	\$150	STAINED GLASS/GIFT SHOP
FERNDALE FRIENDS	10440 NINE MILE	\$150	PUBLISHING
WALGREENS #5425	13550 NINE MILE	\$225	RETAIL

Voice Vote:           Yes:           McClellan, Radner, Burns, Rich, Weiss  
                              No:           None  
                              Absent:     None

**MOTION DECLARED ADOPTED**

**RECOGNITION OF VISITING ELECTED OFFICIALS:** None

**SPECIAL RECOGNITION/PRESENTATIONS:**

(AGENDA ITEM #7A) Mayor McClellan presented a Certificate of Appreciation to Steven Gold recognizing his generous gift of \$1,000.00 to the Public Safety Department.

**PUBLIC HEARINGS:** None

**COMMUNICATIONS:** None

**SPECIAL LICENSES:**

**CM-08-293-18                   (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – SENECA  
STREET BLOCK PARTY - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following special event request subject to all departmental approvals:

Name	Event	Fee
Thomas Zerafa 24320 Seneca	Seneca Street Block Party September 9, 2018	App Fee waived

Voice Vote:            Yes:            McClellan, Radner, Burns, Rich, Weiss  
                              No:            None  
                              Absent:       None

**MOTION DECLARED ADOPTED**

**CM-08-294-18                    (AGENDA ITEM #10B) SPECIAL EVENT REQUEST -  
RENSSELAER STREET BLOCK PARTY - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the following special event request subject to all departmental approvals:

Name	Event	Fee
Michella Zuckerberg 24311 Rensselaer	Annual Rensselaer Block Club Party September 8, 2018	App Fee waived

Voice Vote:            Yes:            McClellan, Radner, Burns, Rich, Weiss  
                              No:            None  
                              Absent:       None

**MOTION DECLARED ADOPTED**

**ACCOUNTING REPORTS:**

**CM-08-295-18                    (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF  
INVOICES SUBMITTED BY GARAN, LUCOW, MILLER, P.C.  
FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$16,815.26  
- APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve payment of invoices #499313, #499314 and #499315 by Garan, Lucow, Miller P.C., for legal services rendered through July 31, 2018 in the total amount of \$16,815.26.

Roll Call Vote:        Yes:            McClellan, Burns, Radner, Rich, Weiss  
                              No:            None  
                              Absent:       None

**MOTION DECLARED ADOPTED**

**BIDS:**

**CM-08-296-18                    (AGENDA ITEM #12A) BID AWARD FOR THE 2018-2019 CATCH  
BASIN LINE REPLACEMENT PROJECT, M-687 TO LACARIA  
CONCRETE CONSTRUCTION OF DETROIT, MI FOR A TOTAL  
AMOUNT OF \$205,220.00 - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to award the bid for the 2018-2019 Catch Basin Line Replacement Project, M-687 to Lacaria Concrete Construction of Detroit, MI for a total amount of \$205,220.00.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

Assistant City Manager Yee reported the request to bid the 2018 Joint and Crack Sealing Project, M-681 was approved at the July 16, 2018 City Council meeting. The project was advertised and 35 contractors viewed the documents. On August 9, 2018, four (4) bids were received and opened. The low bidder, Lacaria Concrete Construction of Detroit, MI, submitted a bid of \$205,220.00. References were checked and all had positive responses.

**ORDINANCES:** None

**CITY ATTORNEY:** No Report

**CITY MANAGER:**

**City Clerk**

**CM-08-297-18 (AGENDA ITEM #15A) RESOLUTION AUTHORIZING THE TEMPORARY MOVE OF ONE POLLING LOCATION FOR THE NOVEMBER 6, 2018 GENERAL ELECTION - APPROVED**

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to adopt the following resolution authorizing the temporary move of one polling location for the November 6, 2018 General Election:

**CITY OF OAK PARK  
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE TEMPORARY MOVE OF ONE POLLING LOCATION FOR THE NOVEMBER 6, 2018 GENERAL ELECTION**

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on the 27th day of August, 2018, at 7:00 p.m.

WHEREAS, Avery Elementary School, in the Berkley School District, is the polling location for Precinct 1 for the City of Oak Park; and

WHEREAS, Avery Elementary School is will be unavailable for use as a polling location on November 6, 2018; and

WHEREAS, the Berkley School District has Norup International School available to accommodate Precinct 1 for the November 6, 2018 General Election.

NOW THEREFORE BE IT RESOLVED, that the City of Oak Park City Council hereby agrees to temporarily move Precinct 1 for the November 6, 2018 General Election to Norup International School, 14450 Manhattan, Oak Park, MI; and

BE IT FURTHER RESOLVED, that the City Clerk of the City of Oak Park is directed to notify the voters in Precinct 1 that the Precinct is moved to Norup International School for the November 6, 2018 General Election.

Voice Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CM-08-298-18 (AGENDA ITEM #15B) RESOLUTION ADOPTING THE 2019 CITY COUNCIL REGULAR MEETING SCHEDULE - APPROVED**

Motion by Rich, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following resolution adopting the 2019 City Council Regular Meeting schedule:

**A RESOLUTION ADOPTING THE 2019 REGULAR MEETING SCHEDULE OF THE OAK PARK CITY COUNCIL**

WHEREAS, the Home Rule Charter for the City of Oak Park, Michigan in Chapter 7 captioned The Council: Procedure and Miscellaneous Powers and Duties in Section 7.1 entitled Regular meetings, specifies that the council shall provide by resolution for the time and place of its regular meetings and shall hold at least two regular meetings each month.

WHEREAS, the City of Oak Park City Council Rules of Procedure, in Section 2 captioned City Council Meetings, Subsection A entitled Regular Meetings specifies that the Regular meetings of the City Council will be held on the first and third Mondays of each month, unless that day is a holiday or holiday eve.

WHEREAS, the City of Oak Park City Council Rules of Procedure, in Section 2 captioned City Council Meetings, Subsection A entitled Regular Meetings further specifies that before the end of the year, the Council will approve by resolution the Regular meeting schedule for the following calendar year, including exceptions to the first and third Monday meetings.

WHEREAS, the Michigan "Open Meetings Act" (MCL 15.261 et. seq.) in Section 5, Subsection (2) provides that for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year a public notice stating the dates, times, and places of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED that the regular meetings of the Oak Park City Council for calendar year 2018 shall be held in the Council Chambers at the Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, telephone number (248) 691-7544, at 7:00 P.M. on the following dates:

**January 7 and 22** (Monday, January 21, 2019 City Offices are closed in observance of Martin Luther King Jr. Day)

**February 4 and 18**

**March 4 and 18**

**April 1 and 15**

**May 6 and 20**

**June 3 and 17**

**July 1 and 15**  
**August 5 and 19**

**September 3** (Monday, September 2, 2019 City Offices are closed in observance of Labor Day) and **16**

**October 7 and 23** (Monday, October 21, 2019 – Religious Holiday)

**November 4 and 18**

**November 11** (Organizational Meeting)

**December 2 and 16**

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Clerk be and is hereby directed to give public notice of the forgoing regular dates and times for City Council meetings and the place at which meetings are to be held consistent with the requirements of Section 5, Subsection (2) of the “Open Meetings Act”.

**Department of Public Safety**

**CM-08-299-18 (AGENDA ITEM #15C) RESOLUTION ADOPTING THE OAKLAND COUNTY HAZARD MITIGATION PLAN - APPROVED**

Motion by Weiss, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following resolution adopting the updated Oakland County Hazard Mitigation Plan:

**ADOPTION OF THE OAKLAND COUNTY  
HAZARD MITIGATION PLAN**

WHEREAS, the mission of The City of Oak Park includes the charge to protect the health, safety, and general welfare of the people of The City of Oak Park; and

WHEREAS, the City of Oak Park, Michigan is subject to flooding, tornadoes, winter storms, and other natural, technological, and human hazards; and

WHEREAS, and the Oakland County Homeland Security Division and the Oakland County Local Emergency Planning Committee, comprised of representatives from the County, municipalities, and stakeholder organizations, have prepared a recommended Hazard Mitigation Plan that reviews the options to protect people and reduce damage from these hazards; and

WHEREAS, the City of Oak Park has participated in the planning process for development of this Plan, providing information specific to local hazard priorities, encouraging public participation, identifying desired hazard mitigation strategies, and reviewing the draft Plan; and

WHEREAS, the Oakland County Homeland Security Division (HSD), with the Oakland County Local Emergency Planning Committee (LEPC), has developed the OAKLAND COUNTY HAZARD MITIGATION PLAN ( the “Plan”) as an official document of the County and establishing a County Hazard Mitigation Coordinating Committee, pursuant to the Disaster Mitigation Act of 2000 (PL-106-390) and associated regulations (44 CFR 210.6); and

WHEREAS, the Plan has been widely circulated for review by the County’s residents, municipal officials, and state, federal, and local review agencies and has been revised to reflect their concerns; and

NOW THEREFORE BE IT RESOLVED by the City of Oak Park and the Oak Park City Council that:

1. The Oakland County Hazard Mitigation Plan (or section(s) of the Plan specific to the affected community) is/are hereby adopted as an official plan of the City of Oak Park.
2. The Oak Park Department of Public Safety is charged with supervising the implementation of the Plan's recommendations, as they pertain to The City of Oak Park and within the funding limitations as provided by the Oak Park City Council or other sources.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

### **MOTION DECLARED ADOPTED**

Public Safety Director Cooper reported that every five years the Federal Emergency Management Agency (FEMA) requires local governments to develop and adopt a hazard mitigation plan as a condition for receiving disaster assistance. Oakland County has received conditional approval of the updated plan pending adoption by all local governments.

### **Economic Development and Communications**

**(AGENDA ITEM #15D)** Director of Economic Development and Communications Marrone presented the City of Oak Park Complete Streets Plan that will help guide the City and its agents in implementing strategies to advance its motorized and non-motorized transportation infrastructure.

### **Department of Public Works**

**CM-08-300-18 (AGENDA ITEM #15E) REQUEST TO APPROVE AMENDMENT NO. 3 FOR THE CITY'S WATER SERVICE CONTRACT WITH THE GREAT LAKES WATER AUTHORITY AND TO AUTHORIZE THE MAYOR, CITY MANAGER, AND CITY CLERK TO SIGN THE CONTRACT ON BEHALF OF THE CITY SUBJECT TO FINAL APPROVAL BY THE CITY ATTORNEY - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve Amendment No. 3 for the City's water service contract with the Great Lakes Water Authority and to authorize the Mayor, City Manager, and City Clerk to sign the contract on behalf of the City subject to final approval by the City Attorney.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

### **MOTION DECLARED ADOPTED**

Assistant City Manager Yee reviewed Amendment No. 3 to the Water Service Contract between the Great Lakes Water Authority and the City of Oak Park. This amendment clarifies contract language as well as revises Oak Park's annual volume. He indicated these revisions will not change the base wholesale water rates.

**CALL TO THE AUDIENCE:**

There were no members of the audience who wanted to speak.

**CALL TO THE COUNCIL:**

**Mayor McClellan** announced that a plaque will be placed in the sunflower beds near the Community Center recognizing residents Louis Landau, Joyce Schulman, Sharon Chudnow and Reatha Richmond who have served on a city board or commission for 30 years or more. She also encouraged everyone to vote in the upcoming November election and reviewed recent city events.

**Mayor Pro Tem Radner** thanked everyone for coming out.

**Council Member Burns** announced that the Planning Commission has just approved a site plan for the Coolidge Place housing project that consists of 64 units on Coolidge north of 8 mile road.

**Council Member Weiss** reminded everyone that the Oak Park Farmers Market continues on Wednesdays through September 26<sup>th</sup>. She also reminded everyone about Autumn Fest to be held on September 22 and Boo Bash on October 31.

**Council Member Rich** wished everyone a good night.

**ADJOURNMENT:**

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:33 P.M.

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T. Edwin Norris, City Clerk

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Marian McClellan, Mayor