



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL
September 4, 2018
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns, Council Member Rich, Council Member Weiss

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

CM-09-301-18 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS AMENDED – APPROVED

Motion by Weiss, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda with the following addition:

Item #15D Added – Resolution adopting certification of abandoned property for Accelerated Forfeiture Act.

Voice Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-09-302-18 (AGENDA ITEM #5A-I) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of August 27, 2018 **CM-09-303-18**
- B. Special Council Meeting Minutes of August 27, 2018 **CM-09-304-18**
- C. Parks and Recreation Commission Meeting Minutes of May 16, 2018 and June 20, 2018 **CM-09-305-18**
- D. Zoning Board of Appeals Meeting Minutes of June 26, 2018 **CM-09-306-18**
- E. Election Commission Meeting Minutes of October 16, 2017 **CM-09-307-18**
- F. Payment of invoices from OHM Advisors for the Seneca and Sherman Pocket Parks, Traffic Signal Optimization, SAW Grant Support, GWLA Contract Support and Architectural and Engineering for Court in the total amount of \$93,684.95 **CM-09-308-18**

- G. Beautification Advisory Commission resolution and nominee recommendations for the 2018 Beautification Awards **CM-09-309-18**
- H. Payment Application No. 3 (FINAL) for the 2017-2018 Sewer Lining Project, M-677, to Insituform Technologies USA, LLC be approved for the amount of \$5,000.00
CM-09-310-18
- F. Licenses - New and Renewals as submitted for September 4, 2018 **CM-09-311-18**

MERCHANT’S LICENSES – September 4, 2018
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
LINCOLN RX INC	25901 COOLIDGE 1	\$150.00	PHARMACY
LINCOLN DRUGS INC	25901 COOLIDGE	\$150.00	RETAIL

<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
MABUL SERVICES	21721 REPUBLIC	\$225	MITIGATION SERVICES
HAPPINESS NOW HYPNOSIS	25900 GREENFIELD #201	\$450.00	HYPNOSIS CLINIC
THE STELLAR REALTY GROUP	10140 NINE MILE	\$225.00	REALTY
ONCOLOGY CLINICS	20770 GREENFIELD 1A	\$225.00	MEDICAL
ALL PRO WEB DESIGN INC	21470 COOLIDGE A	\$150.00	RETAIL

Voice Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

County Commissioner Nance Quarles reported on activity pertaining to Oakland County.

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES:

CM-09-312-18 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – VERNON STREET BLOCK PARTY - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following special event request subject to all departmental approvals:

Name	Event	Fee
Mark Odam 13691 Vernon	Vernon Street Block Party September 16, 2018	App Fee waived

Voice Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS: None

BIDS:

**CM-09-313-18 (AGENDA ITEM #12A) BID AWARD FOR THE 2018-2019
MISCELLANEOUS CONCRETE PROJECT, M-682 TO MATTIOLI
CEMENT COMPANY OF FENTON, MI FOR A TOTAL AMOUNT
OF \$340,791.14 - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to award the bid for the 2018-2019 Miscellaneous Concrete Project, M-682 to Mattioli Cement Company of Fenton, MI for a total amount of \$340,791.14.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

Administration

**CM-09-314-18 (AGENDA ITEM #15A) RESOLUTION SUPPORTING THE OAK
PARK YOUTH ASSISTANCE PROGRAM AND APPOINTING
MEMBERS TO ITS BOARD OF DIRECTORS - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the following resolution supporting the Oak Park Youth Assistance Program and appointing members to its Board of Directors:

A RESOLUTION OF THE OAK PARK, MICHIGAN CITY COUNCIL
APPROVING APPOINTMENTS TO THE OAK PARK
YOUTH ASSISTANCE PROGRAM BOARD OF DIRECTORS

WHEREAS, the Oak Park Youth Assistance Program was established by the Oakland County Probate Court (now the Probate Court/Circuit Court – Family Division); and

WHEREAS, as one of the Sponsors of the Oak Park Youth Assistance Program the Oak Park City Council affirmed its support through a Resolution (a copy of which is attached hereto and incorporated herein by reference) adopted at a meeting held on September 6, 1983; and

WHEREAS, the Program was created to assist in the prevention of juvenile delinquency in the City of Oak Park; and

WHEREAS, the Program is operated according to the Bylaws established and adopted by the Oak Park City Council at the September 6, 1983 meeting; and

WHEREAS, the Bylaws provide that Board membership shall be open to local sponsors, civic leaders, organizational and governmental persons, professional people and individuals interested in serving youth in the area covered by the City of Oak Park and Oak Park School District; and

WHEREAS, each member is appointed to serve a three year term and can be reappointed for another three year term.

NOW, THEREFORE, BE IT RESOLVED, that the Oak Park City Council hereby supports the Oak Park Youth Assistance Program and appoints to its Board of Directors, Mayor Marian McClellan, Crystal McLain, City of Oak Park Director of Strategic Planning and Special Projects, Robert Koch, City of Oak Park Community Services Coordinator, and Cheryl Weiss, a resident of Oak Park; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Oak Park School District and the Oakland County Circuit Court-Family Division Judges.

Voice Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

City Manager Tungate explained the Oakland County Youth Assistance Program is administered through the Oakland County Circuit Court/Family Division, and consists of local youth assistance offices in Oakland County communities through tri-sponsorship agreements between the Circuit Court, local municipalities and local school districts. The Oak Park Youth Assistance Program was created in 1983 by the Oakland County Circuit Court and includes the following sponsors: the City of Oak Park, the Oak Park School District, and the Charter Township of Royal Oak.

The Executive Director of the Youth Assistance Administrative program recently convened a meeting between City Manager Tungate, Mayor McClellan, and Dr. Colbert, Superintendent of Oak Park Schools, to discuss the future of the program. At this time there is not a fully functioning board of directors. As one of the local program sponsors, the City of Oak Park has agreed to appoint its respective share of initial volunteer board members. Other initial board members will be appointed by the Oak Park School District. Through this conversation, several individuals were identified as potential board members to represent the City of Oak Park.

Department of Public Works

CM-09-315-18 (AGENDA ITEM #15B) REQUEST TO APPROVE A PROPOSAL FROM FRANK REWOLD AND SON, INC. TO PERFORM CONSTRUCTION MANAGER SERVICES FOR THE 45TH DISTRICT COURT BUILDING RENOVATION PROJECT, M-684 FOR THE CONSTRUCTION MANAGER'S FEE OF 2.9% OF THE COST OF THE WORK AND A GENERAL AND SPECIAL CONDITIONS COST OF \$180,586.00 SUBJECT OF FINAL APPROVAL BY THE CITY ATTORNEY - APPROVED

Motion by Radner, seconded by Weiss, CARRIED UNANIMOUSLY, to approve a proposal from Frank Rewold and Son, Inc. to perform Construction Manager services for the 45th District Court Building Renovation Project, M-684 for the Construction Manager's fee of 2.9% of the cost of the work and a General and Special Conditions cost of \$180,586.00 subject of final approval by the City Attorney.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Assistant City Manager Yee reviewed the proposal from Frank Rewold and Son, Inc. to perform construction manager services for the 45th District Court Building Renovation Project, M-684. The project will renovate the Court facility in accordance with the settlement agreement. The proposal fee for these services include a Construction Manager's fee of 2.9% of the cost of the work (based on current estimates to be \$26,390) and a General and Special Conditions cost of \$180,586 based on an estimated construction schedule of 4 months. This includes all estimating work to date and preparation of the project including competitive public bidding. This proposal is in accordance to the Frank Rewold and Son, Inc. contract with Oakland County. Mr. Yee indicated that funding for this project is available in the Municipal Building Construction Fund.

CM-09-316-18 (AGENDA ITEM #15C) REQUEST TO APPROVE A COST PARTICIPATION AGREEMENT WITH THE BOARD OF COMMISSIONERS OF OAKLAND COUNTY FOR THE LOCAL ROAD IMPROVEMENT MATCHING FUND PILOT PROGRAM GRANT TO REPURPOSE INTERSECTIONS OF SHERMAN AND SENECA STREETS AT WEST NINE MILE ROAD - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve a cost participation agreement with the Board of Commissioners of Oakland County for the Local Road Improvement Matching Fund Pilot Program Grant to repurpose intersections of Sherman and Seneca Streets at West Nine Mile Road.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Director of Strategic Planning and Special Projects McLain explained that the Oakland County Board of Commissioners established the Pilot Local Road Improvement Matching Fund Program for the purposes of improving economic development in Oakland County cities and villages. The City submitted a grant application to assist with the development of two pocket parks as part of the Nine Mile Redesign Project, and was awarded \$96,863. As a requirement of the grant the City must match at least 50% of the grant award. The Cost Participation Agreement outlines the terms of the grant award, and is required for the County to disperse the award to the City. The City has budgeted this grant match as part of the 9 Mile Redesign budget, which is being funded by the Major and Local Street funds.

CM-09-317-18 (AGENDA ITEM #15D) Added to the Agenda. REQUEST TO APPROVE A RESOLUTION ADOPTING THE CERTIFICATION OF ABANDONED PROPERTY FOR THE ACCELERATED FORFEITURE ACT - APPROVED

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following resolution adopting the certification of abandoned property for the Accelerated Forfeiture Act:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

CERTIFICATION OF ABANDONED PROPERTY FOR
ACCELERATED FORFEITURE ACT (PUBLIC ACT 132 OF 1999)

WHEREAS, the City Council of the City of Oak Park determines that parcels of abandoned tax delinquent property exist; and

WHEREAS, abandoned tax delinquent property contributes to crime, blight, and decay within the City of Oak Park; and

WHEREAS, the certification of tax delinquent abandoned property as certified abandoned property will result in the accelerated forfeiture and foreclosure of certified abandoned property under the general property tax act and return abandoned property to productive use more rapidly, thereby reducing crime, blight, and decay within the City of Oak Park; and

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Oak Park, Oakland County, Michigan hereby notifies residents and owners of property within the City of Oak Park that abandoned tax delinquent property will be identified and inspected and may be certified as certified abandoned property under the certification of abandoned property for accelerated forfeiture act and subject to accelerated forfeiture and foreclosure under the general property tax act.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

Joyce Bannon, 10611 Troy, requested that the audio for the Council meetings be checked. She also expressed concerns about spending for the pocket parks and court renovation projects.

Emran Kayani, 14330 West Nine Mile Road, expressed concerns about taxes associated with his property.

Michael Hovsepian, 23531 Republic, asked about putting more Public Safety Officers back on the job and paying teachers more.

Nadine Corey, 8550 Saratoga, expressed concerns about the Jefferson Oaks construction project.

CALL TO THE COUNCIL:

Mayor McClellan offered support for the public school system and wished everyone a great school year.

Mayor Pro Tem Radner thanked everyone for coming out and wished them a good night.

Council Member Burns thanked everyone for coming out and to be mindful of students now that school has started.

Council Member Weiss reminded everyone that the Oak Park Farmers Market continues on Wednesdays through September 26th. She also reminded everyone about Autumn Fest that will be held on September 22.

Council Member Rich wished everyone a good night.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:30 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor