

Oak Park City Council Agenda

April 18, 2016





AGENDA
REGULAR CITY COUNCIL MEETING
36th CITY COUNCIL
OAK PARK, MICHIGAN
April 18, 2016
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Special Council Meeting Minutes of April 4, 2016
- B. Regular Council Meeting Minutes of April 4, 2016
- C. Resolution designating Kevin J. Yee as the agent for the City of Oak Park in regards to the Oakland County West Nile Virus Reimbursement Program
- D. Payment Application No. 2 (Final) to Michigan Joint Sealing, Inc. for the 2015 Joint and Crack Sealing Project, M-604 for the amount of \$1,000.00
- E. Payment of invoices from Orchard, Hiltz & McCliment (OHM) for 9 Mile Road Conceptual Plan and Traffic Analysis, PE Traffic Signal Design, Traffic Signal Optimization and CE Traffic Signal Construction in the total amount of \$79,129.76
- F. Corridor Improvement Authority Meeting Minutes of January 21, 2016
- G. Emergency Services Council Meeting Minutes of February 8, 2016
- H. Planning Commission Meeting Minutes of March 14, 2016
- I. Public Safety Activity Summary for February 2016
- J. Licenses - New and Renewals as submitted for April 18, 2016

6. RECOGNITION OF VISITING ELECTED OFFICIALS:

7. SPECIAL RECOGNITION/PRESENTATIONS:

- A. City Manager Employee Recognition – Jennifer Wilson

8. PUBLIC HEARINGS:

- A. Public Hearing and Adoption of Special Assessment Resolutions No. 9 and 10 to confirm the roll and set the due date of May 31, 2016 together with penalty of ten percent (10%) for Special Assessment District No. 655 for unpaid False Alarm Invoices
- B. Public Hearing and Adoption of Special Assessment Resolutions No. 9 and 10 to confirm the roll and set the due date of May 31, 2016 together with penalty of ten percent (10%) for Special Assessment District No. 656 for unpaid Weed Mowing Invoices
- C. Public Hearing and Adoption of Special Assessment Resolutions No. 9 and 10 to confirm the roll and set the due date of May 31, 2016 together with penalty of ten percent (10%) for Special Assessment District No. 657 for unpaid Special Pickup Invoices
- D. Public Hearing and Adoption of Special Assessment Resolutions No. 9 and 10 to confirm the roll and set the due date of May 31, 2016 together with penalty of ten percent (10%) for Special Assessment District No.658 for unpaid Utility Invoices

9. **COMMUNICATIONS:** None

10. **SPECIAL LICENSES:**

- A. Class C Liquor License renewal for Sahara Restaurant & Grill, 24770 Coolidge Highway
- B. Tavern License renewal for Jade Palace, 13351 W. 10 Mile Road

11. **ACCOUNTING REPORTS:**

- A. Approval for payment of invoices submitted by Garan, Luow, Miller, P.C. for legal services in the total amount of \$14,507.50

12. **BIDS:** None

13. **ORDINANCES:** None

14. **CITY ATTORNEY:**

15. **CITY MANAGER:**

Administration

- A. Update on the annual budget process

Department of Public Works

- B. Request to approve the proposal from Orchard, Hiltz & McCliment, Inc. to perform the Construction Engineering for the Oak Park Boulevard and Lincoln Street Rehabilitation Project for an hourly not to exceed amount of \$223,736.00 upon final review by the City Attorney

Community and Economic Development

- C. Request to approve the Final Site Plan subject to the noted conditions as recommended by the Planning Commission for CRDN (Huntington Cleaners), 8775 Capital
- D. Resolution in support of the Nine Mile Redesign Project

16. **CALL TO THE AUDIENCE**

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. **CALL TO THE COUNCIL**

18. **ADJOURNMENT**

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
36th OAK PARK CITY COUNCIL
April 4, 2016
6:00 P.M.

5A

MINUTES

This Special Meeting of the 36th Oak Park City Council was held in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237.

Notice of this Special Meeting was given in compliance with the provisions of Act 267 of the Public Acts of Michigan, 1976, as amended, the "Open Meetings Act".

The Special Meeting was called to order by Mayor McClellan at 6:00 P.M.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich (Arrived at 6:03 PM) Council Member Radner,

ABSENT: Council Member Speech (Excused due to illness)

ALSO PRESENT: City Manager Tungate, City Clerk Norris, Assistant City Manager Yee, Library Director Bowman, City Attorney Duff

SPECIAL BUSINESS:

CLOSED SESSION:

SCM-04-137-16 (AGENDA ITEM #A) MOTION TO ADJOURN INTO CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILEGED COMMUNICATION, AND PENDING LITIGATION - APPROVED

Motion by Radner, Seconded by Burns, CARRIED UNANIMOUSLY, to adjourn into Closed Session to discuss Attorney Client Privileged Communication and Pending Litigation.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

The Closed Session began at 6:05 PM. The Regular Meeting reconvened at 6:30 PM.

(AGENDA ITEM #B) CITY MANAGER UPDATE

City Manager Tungate provide Council with a brief update on various topics including plans to update the City's strategic plan, the draft budget that will be delivered to Council at the next council meeting and procedures for council interaction with staff.

Library Director Brandon Bowman presented a report about the Oak Park Library and discussed the merits of becoming a DLEA District Library instead of being a PA 164 City Library. The detailed report is on file with the City Clerk.

**SCM-04-138-16 (AGENDA ITEM #19A) CLOSED SESSION MINUTES
- APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the minutes of the 04-04-16 Closed Session.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

There were no members of the audience wishing to speak.

ADJOURNMENT:

The Special Meeting adjourned at 6:54 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
36th OAK PARK CITY COUNCIL
April 4, 2016
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich,
Council Member Radner

ABSENT: Council Member Speech (Excused due to illness)

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-04-122-16 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS SUBMITTED
– APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda as submitted.

Voice Vote:	Yes:	McClellan, Burns, Rich, Radner
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-04-123-16 (AGENDA ITEM #5A-F) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Special Council Meeting Minutes of March 21, 2016 **CM-04-124-16**
- B. Regular Council Meeting Minutes of March 21, 2016 **CM-04-125-16**
- C. Agreement with the Road Commission for Oakland County for street sweeping, litter pick-up, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield **CM-04-126-16**
- D. Payment Application No.2 (final) for the 2015 Fire Hydrant Blasting and Repainting Project, M-607 to Cross Renovation, Inc. of Garden City, MI for the total amount of \$1,000.00 **CM-04-127-16**

- E. Communications Commission Minutes of January 20, 2016 and February 17, 2016
CM-04-128-16
- F. Licenses - New and Renewals as submitted for April 4, 2016 **CM-04-129-16**

MERCHANT'S LICENSES – APRIL 4, 2016
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>TYPE</u>
CLASSIC EXPRESSIONS	8126 NINE MILE	\$150	CLOTHING ALTERATION
GADGET DROP	21700 GREENFIELD 116	\$150	GADGET AND PHONE REP
VIBRANT VIZIONZ	12714 NINE MILE	\$150	CLOTHING CRAFTS
DOLLED UP HAIR STUDIOS	21700 GREENFIELD 114	\$150	HAIR SALON
\$8 DEMO CUTS BARBERSHOP	10620 NINE MILE	\$150	BARBERSHOP

<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>TYPE</u>
B-UNIQUE HAIR BOUTIQUE	21700 GREENFIELD 412	\$150	HAIR SALON
UNIVERSAL PIPING	12930 CAPITAL	\$225	PLUMBING INSTALLATIONS
CLOVERDALE SMOKES	13201 CLOVERDALE	\$225	SELLING TOBACCO PROD.
9 OAKS GRILL	22110 COOLIDGE	\$225	RESTAURANT
QUALITY RESTAURANT EQUIP.	8700 CAPITAL	\$150	ONLINE SALES/EBAY
O'REILLY'S AUTO PARTS	23125 COOLIDGE	\$450	AUTO PARTS RETAIL
THE LOOK-A SALON	8531 NINE MILE	\$225	HAIR SALON
QUALITY RESTAURANT EQUIPMENT	8700 CAPITAL	\$150	RESTAURANT EQUIPMENT
AMERICAN EXHAUST SYSTEMS	15441 NINE MILE	\$225	AUTOMOBILE REPAIRS
THERMOCORP SYSTEMS	1300 CAPITAL	\$225	AIR COND. WAREHOUSE
AP WIRELESS	8775 NINE MILE	\$225	PRECIOUS METALS/GOLD
SNEAKER VILLA	26196 GREENFIELD	\$225	SELLING FOOTWEAR
GREAT LAKES LANDSCAPING	10631 CAPITAL	\$225	LANDSCAPING DESIGN
LIVE SMART	13305 CAPITAL 600	\$150	PREPARED FOODS
REHABILITATION INSTITUTE OF MI	25900 GREENFIELD 110	\$225	REHABILITATION CENTER

Voice Vote: Yes: McClellan, Burns, Rich, Radner
 No: None
 Absent: Speech

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

SPECIAL LICENSES:

**CM-04-130-16 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST AND WAIVER
OF APPLICATION FEE AS SUBMITTED BY SECOND CHANCE
NETWORK FOR AN INTERSECTION DRIVE TO TAKE PLACE
FROM APRIL 20, 2016 TO APRIL 23, 2016 - DENIED**

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to deny the request for a special event license and waiver of application fee as submitted by Second Chance Network for an intersection drive to take place from April 20, 2016 to April 23, 2016.

Roll Call Vote: Yes: McClellan, Burns, Rich, Radner
 No: None
 Absent: Speech

MOTION DECLARED ADOPTED

City Manager Tungate reported that Public Safety and the Administration are not recommending approval of this request due to traffic and safety issues.

ACCOUNTING REPORTS: None

BIDS:

CM-04-131-16 (AGENDA ITEM #12A) BID AWARD FOR THE 2016 LAWN MAINTENANCE PROJECT, M-639 TO FOUGNIE PROFESSIONAL SERVICES OF CLAWSON, MI IN THE TOTAL AMOUNT OF \$88,700.00 - APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to award the bid for the 2016 Lawn Maintenance Project, M-639 to Fougnie Professional Services of Clawson, MI in the total amount of \$88,700.00.

Roll Call Vote: Yes: McClellan, Burns, Rich, Radner
 No: None
 Absent: Speech

MOTION DECLARED ADOPTED

Assistant City Manager Yee reported that the 2016 Lawn Maintenance Project, M-639 was advertised and 31 contractors viewed the documents. On March 28, 2016, five (5) bids were received and opened and the low bidder, Fougnie Professional Services of Clawson, MI, submitted a bid of \$88,700.00. Mr. Yee indicated Fougnie Professional Services has performed similar work in the past for the City to the satisfaction of City personnel.

CM-04-132-16 (AGENDA ITEM #12A) BID AWARD FOR THE 2016 WATER MAIN REPLACEMENT PROJECT, M-625 TO ADJ EXCAVATING, INC. OF SHELBY TOWNSHIP, MI IN THE TOTAL AMOUNT OF \$280,700.00 - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to award the bid for the 2016 Water Main Replacement Project, M-625 to ADJ Excavating, Inc. of Shelby Township, MI in the total amount of \$280,700.00.

Roll Call Vote: Yes: McClellan, Burns, Rich, Radner
 No: None
 Absent: Speech

MOTION DECLARED ADOPTED

Mr. Yee reported that the 2016 Water Main Replacement Project, M-625 was advertised and 72 contractors viewed the documents. On March 28, 2016, 13 bids were received and opened and the low bidder, ADJ Excavating, Inc. of Shelby Township, MI, submitted a bid of \$280,700.00. He indicated that funding is available in the Water and Sewer Fund for this expenditure

ORDINANCES:

CM-04-133-16 (AGENDA ITEM #13A) SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND SECTION 1101, PERMITTED USES, OF ARTICLE XI, PTRED, PLANNED TECHNICAL, RESEARCH, EDUCATION DEVELOPMENT DISTRICT, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN - APPROVED

Motion by Burns, Seconded by Radner, CARRIED UNANIMOUSLY, to approve the second reading and adopt the following Ordinance:

CITY OF OAK PARK, MICHIGAN

AN ORDINANCE TO AMEND SECTION 1101, PERMITTED USES, OF ARTICLE XI, PTRED, PLANNED TECHNICAL, RESEARCH, EDUCATION DEVELOPMENT DISTRICT, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article XI, PTRED, Planned Technical, Research, Education Development Districts, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

Section 1101. Permitted uses.

- I. Rehabilitation of historical buildings into restaurants serving alcohol (subject to Section 1930), museums and performing arts centers. The determination of whether a building is historic will be made by the planning commission based on the review and consideration of a report developed by a qualified historic preservation professional.
- J. Accessory uses customarily incidental to the above permitted uses.

SECTION 2. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 3. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 4. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

Roll Call Vote:	Yes:	McClellan, Burns, Rich, Radner
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

CITY ATTORNEY REPORT:

City Attorney Duff reported receipt of a notice of potential claim by a former Independence Day Commission member dated March 23, 2016. The City Attorney's office will review the merits of the claim and prepare a written response and report to Council.

CITY MANAGER:

Department of Public Works

CM-04-134-16 (AGENDA ITEM #15A) PROPOSAL FROM Professional Services Industries, Inc. (PSI) FOR MATERIAL TESTING SERVICES FOR THE 2016 WATER MAIN REPLACEMENT PROJECT, M-625 IN THE TOTAL AMOUNT OF \$16,840.00 - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the proposal from Professional Services Industries, Inc. (PSI) for material testing services for the 2016 Water Main Replacement Project, M-625 in the total amount of \$16,840.00.

Roll Call Vote:	Yes:	McClellan, Burns, Rich, Radner
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

Mr. Yee reported that Professional Services Industries, Inc. (PSI) was the lowest acceptable bidder on this project and funding is available in the Water and Sewer Fund for this expenditure.

CM-04-135-16 (AGENDA ITEM #15B) MICHIGAN DEPARTMENT OF TRANSPORTATION CONTRACT 16-5083 FOR PAVEMENT REPAIRS ON LINCOLN DRIVE AND OAK PARK BOULEVARD IN THE TOTAL AMOUNT OF \$292,980.00 AND TO AUTHORIZE THE MAYOR AND CITY CLERK TO SIGN THE CONTRACT ON BEHALF OF THE CITY - APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve the Michigan Department of Transportation (MDOT) Contract 16-5083 for pavement repairs on Lincoln Drive and Oak Park Boulevard in the total amount of \$292,980.00 and to authorize the Mayor and City Clerk to sign the contract on behalf of the City.

Roll Call Vote:	Yes:	McClellan, Burns, Rich, Radner
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

Mr. Yee summarized the MDOT contract and indicated this project will perform concrete pavement repairs on Lincoln Drive from Greenfield Road to Coolidge Road and on Oak Park Boulevard from Greenfield Road to Coolidge Road. The agreement is required due to the Federal Funding received for this project (\$1,242,020 Federal with a \$292,980 local match). He indicated the Oak Park local match portion is available in the Major Street Fund.

Finance

CM-04-136-15 (AGENDA ITEM #15C-F) RESOLUTION NO. 8, RECEIVING SPECIAL ASSESSMENT ROLLS; 655 UNPAID FALSE ALARM INVOICES; 656 UNPAID WEED MOWING INVOICES; 657 UNPAID SPECIAL PICK-UP INVOICES; AND 658 UNPAID UTILITY INVOICES AND SCHEDULING THE PUBLIC HEARING ON THOSE SPECIAL ASSESSMENT ROLLS FOR APRIL 18, 2016 AT 7:00 PM – APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to adopt the following Resolution #8 receiving Special Assessment Rolls: 655 Unpaid False Alarm Invoices; 656 Unpaid Weed Mowing Invoices; 657 Unpaid Special Pick-Up Invoices; And 658 Unpaid Utility Invoices and scheduling the Public Hearing on those Special Assessment Rolls for April 18, 2016 at 7:00 pm:

SPECIAL ASSESSMENT RESOLUTION #8

Meeting of the City Council held April 4, 2016, at 7:00 P.M.

The Assessor reported **Special Assessment Rolls No. 655, 656, 657 and 658** to the City Council. Attached to said Special Assessment Roll was the certificate of the City Assessor in form as required in Chapter XII of the City Charter.

BE IT RESOLVED, that **Special Assessment Rolls No. 655, 656, 657 and 658** this day submitted to the City Council by the City Assessor, be filed in the office of the City Clerk.

BE IT FURTHER RESOLVED, that the City Council and the City Assessor shall meet in the City Council room in the City of Oak Park, Michigan, on the **18th day of April, 2016 at 7:00 P.M.** eastern standard time, for the purpose of reviewing the assessments contained in said Special Assessment Rolls.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered to cause notice of said review and of the filing of said Special Assessment Rolls to be published once prior to said hearing in the Daily Tribune, a newspaper circulating in said City of Oak Park, the first publication to be at least one week before such hearing, and that said notice shall be in form as provided in Chapter XII of the City Charter.

BE IT STILL FURTHER RESOLVED that the City Clerk be and is hereby instructed to serve notice of said Special Assessment Hearing to each owner of, or party in interest in, property to be assessed, whose name appears upon the last general tax assessment records by mailing the notice first class mail, addressed to such owner or party at the address shown on the tax records, at least ten (10) days before the date of said hearing.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

Joyce Bannon, 10611 Troy, expressed concerns about the holes left from the construction near sidewalks along Nine Mile Road and asked about delinquent utilities from businesses.

CALL TO THE COUNCIL:

Mayor McClellan encouraged everyone to report pot holes that exist on City streets. She also reminded everyone about plans to redesign Nine Mile road and commented on the upcoming Oak Park book sale, newly formed Historical Society and spring clean-up.

Mayor Pro Tem Burns thanked everyone for coming out and encouraged residents to keep their porch lights on and to be mindful of senior citizens and children in their neighborhood.

Council Member Radner thanked everyone for coming out and wished them a good night.

Council Member Rich wished everyone a good night.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:27 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 18, 2016 **AGENDA #**

SUBJECT: Request authorization to enter into the West Nile Virus Fund Expense Reimbursement Program available from Oakland County.

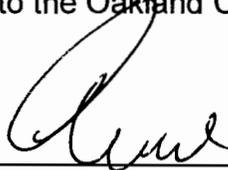
DEPARTMENT: Public Works

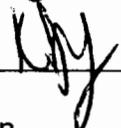
SUMMARY: The Public Works Department requests that Director Kevin J. Yee be designated as agent for the Oakland County West Nile Virus Reimbursement Program.

FINANCIAL STATEMENT: The reimbursement program proposes to reimburse Oak Park \$6,112.16 for our expenses on combating the West Nile Virus.

RECOMMENDED ACTION: It is recommended that City Council approve the attached resolution designating Kevin J. Yee as the agent for the City of Oak Park in regards to the Oakland County West Nile Virus Reimbursement Program.

APPROVALS:

City Manager: 

Department Director: 

EXHIBITS: Resolution

RESOLUTION

REQUEST AUTHORIZATION TO ENTER INTO THE WEST NILE VIRUS FUND EXPENSE REIMBURSEMENT PROGRAM AVAILABLE FROM OAKLAND COUNTY

Motion by, _____ seconded by, _____ CARRIED
UNANIMOUSLY: To adopt the following resolution:

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement for eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larvaciding or focused adult mosquito insecticide spraying in designated community green areas; and

WHEREAS, the City of Oak Park, Oakland County, Michigan has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE, BE IT RESOLVED that this council authorizes and directs the Director of DPW, as agent for the city of Oak Park, in the manner and to the extent provided under Oakland County Board of Commissioner Miscellaneous Resolution, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

Roll Call Vote: Yes,
 No,
 Absent,

I, T. Edwin Norris, duly certified City Clerk of the City of Oak Park, Michigan, do hereby certify that the above resolution is a true copy of a resolution adopted by the Oak Park City Council, at a Regular Meeting, held on April 18, 2016.

T. Edwin Norris, City Clerk



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 18, 2016

AGENDA #

SUBJECT: Payment Application no. 2 (final) for the 2015 Joint and Crack Sealing Project, M-604.

DEPARTMENT: DPW/Technical & Planning – Engineering *KJY*

SUMMARY: Attached is Payment Application no. 2 (final) for the 2015 Joint and Crack Sealing Project, M-604. This project sealed the joints and cracks in the area on the attached map. The project is now 100% complete.

FINANCIAL STATEMENT:	Original Contract Amount:	\$117,292.00
	Change Order no.1:	(\$ 2,112.42)
	Current Contract Amount:	\$115,179.58
	Total Completed to Date:	\$115,179.58
	Less Retainage:	\$ 0.00
	Net Earned:	\$115,179.58
	Deductions:	\$ 0.00
	Balance:	\$115,179.58
	Payments to Date:	\$114,179.58
	Amount Due Michigan Joint Sealing, Inc:	\$ 1,000.00

RECOMMENDED ACTION: It is recommended that Payment Application no. 2 (final) to Michigan Joint Sealing, Inc. for the 2015 Joint and Crack Sealing Project, M-604 be approved for the amount of \$1,000.00. Funding is available in the Road Construction Fund for this expenditure.

APPROVALS:
City Manager: *[Signature]*

Department Director: *[Signature]*

Finance Director: _____

EXHIBITS: Payment Application no. 2 (final), map of project area

PAYMENT APPLICATION

2015 JOINT AND CRACK SEALING PROJECT

JOB NUMBER: M-604

CITY OF OAK PARK, MICHIGAN

APPLICATION NO.: 2(FINAL)

CONTRACTOR: MICHIGAN JOINT SEALING, INC.
 28830 WEST EIGHT MILE STE 103
 FARMINGTON HILLS, MICHIGAN 48336

PERIOD ENDING: 2/18/2016

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY	UNIT	UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Rout and Seal Joints and Cracks, Modified SP	151,400	LFT	\$0.690	147,882.00	\$0.00	147,882.00	\$102,038.58
2	Joint Sealing Compound, Modified SP	30,300	LBS	\$ 0.42	31,050.00	\$0.00	31,050.00	\$13,041.00
3	Minor Traffic Devices, Modified SP	1	LSUM	\$ 100.00	1.00	\$0.00	1.00	\$100.00
Period Total Amount:						\$0.00	Total Amount to Date:	\$115,179.58

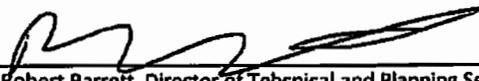
Contract Amount: \$117,292.00
Change Order #1: (\$2,112.42)
Contract Amount: \$115,179.58

Earnings This Period: \$0.00
 Total Earnings to Date: \$115,179.58
 Less Retainage: \$0.00
 Net Earned: \$115,179.58
 Deductions: \$0.00
 Balance: \$115,179.58
 Payments to Date: \$114,179.58

AMOUNT DUE MICHIGAN JOINT SEALING, INC.: \$1,000.00

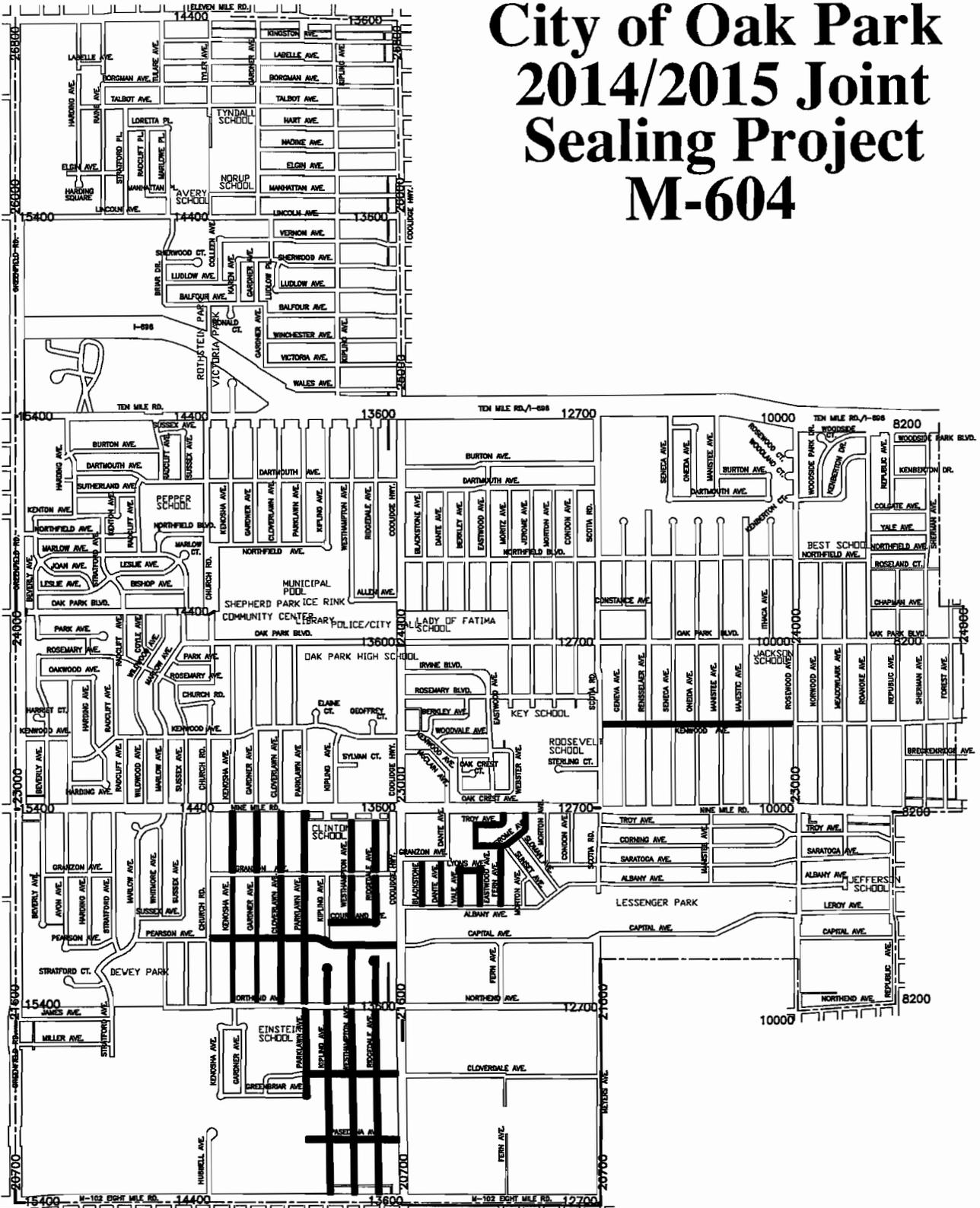
Accepted By: 
 Michigan Joint Sealing, Inc.

Date: 4-4-16

Approved By: 
 Robert Barrett, Director of Technical and Planning Services
 City of Oak Park, Michigan

Date: 4/4/16

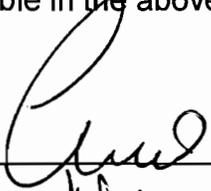
City of Oak Park 2014/2015 Joint Sealing Project M-604



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** April 18, 2016**AGENDA #****SUBJECT:** Payment request from Orchard, Hiltz, & McCliment for Engineering Consulting Services.**DEPARTMENT:** DPW/Technical & Planning – Engineering *KJY***SUMMARY:** Attached are invoices from Orchard, Hiltz & McCliment for the project listed below:

Project	This Period	Prior Billings	To Date	Current Contract	Account Number
9 Mile Road Conceptual Plan & Traffic Analysis	\$14,559.75	\$5,445.50	\$20,005.25	\$57,500.00	202-18-479-801
PE – Oak Park Blvd & Lincoln Rehab	\$11,680.50	\$72,316.75	\$83,997.25	\$84,000.00	202-18-479-801
Traffic Signal Optimization	\$10,621.26	\$64,221.03	\$74,842.29	\$184,662.88	202-18-474-801
CE – Traffic Signal Construction	\$42,268.25	\$0.00	\$42,268.25	\$159,401.02	202-18-474-801
Totals	\$79,129.76	\$141,983.28	\$221,113.04	\$485,563.90	

RECOMMENDED ACTION: It is recommended that the invoices from OHM for the above listed projects be approved for the total amount of \$79,129.76. Funding is available in the above listed account.

APPROVALS:City Manager: Department Director: 

Finance Director: _____

EXHIBITS: Invoices



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/08/2016
Invoice #: 176843
Project: 0037-15-0040

Project Name: 2016 Oak Park Federal Aid Patching Program

For Professional Services Rendered through: 2/27/2016

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
G2 Subconsultant	8,089.00	0.00	8,089.00	8,089.00
Transportation	75,911.00	72,316.75	3,594.25	3,591.50
			Amount Due This Invoice **	11,680.50

REMIT TO:

OHM Advisors
34000 PLYMOUTH RD
LIVONIA, MICHIGAN 48150-1512

T 734.522.6711
F 734.522.6427

OHM-Advisors.com



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/08/2016
Invoice #: 176843
Project: 0037-15-0040

G2 Subconsultant

Subconsultant

<i>Vendor Name</i>	<i>Date</i>	<i>Invoice</i>	<i>Cost</i>	<i>Multiplier</i>	<i>Amount</i>
G2 Consulting Group LLC	2/13/2016	160189	8,089.00	1.00	8,089.00
Total Subconsultant					8,089.00

Transportation

Fixed Rates Labor

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate			
MARK R. LOCH	2.00	165.0000	330.00
Graduate Engineer I			
THOMAS BACHMAYER	11.50	103.0000	1,184.50
Technician II			
CAROL ELERT	18.00	89.0000	1,602.00
Fixed Rates Labor subtotal			3,116.50

Regular Expenses

<i>Vendor Name/Activity</i>	<i>Date</i>	<i>Invoice</i>	<i>Cost</i>	<i>Multiplier</i>	<i>Amount</i>
Comerica Commercial Card SRVC					
OTHER DIRECT EXPENSES	2/14/2016		250.00	1.00	250.00
OTHER DIRECT EXPENSES	2/14/2016		225.00	1.00	225.00
Regular Expenses subtotal					475.00
Total Transportation					3,591.50

Total Project: 0037150040 - 2016 Oak Park Federal Aid Patching Program **11,680.50**

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OAKLAND COUNTY DRAIN
1 PUBLIC WORKS DR BLDG 95W
WATERFORD, MI 48328
248-858-1425

OAKLAND COUNTY DRAIN

Date: 01/04/2016 08:59:24 AM

CREDIT CARD SALE

MASTERCARD
CARD NUMBER: *****8202 K
TRAN AMOUNT: \$250.00
APPROVAL CD: 002379
RECORD #: 000
CLERK ID: Dan
SALES TAX: \$0.00

Thank you for your business!

Customer Copy

Permit Review Fee

0037-15-0040 - Prof fees - ODE - \$250.00

Jim Nash
Oakland County Water Resources Commissioner
Soil Erosion Unit
One Public Works Drive
Waterford, Michigan 48328-1907
Phone: (248) 858-5389
FAX: (248) 858-2054

RECEIPT

CITY OF OAK PARK
13700 OAK PARK BLVD
OAK PARK, MI 48237-2075

Receipt No: 20160293-1/8/2016

Date Paid: 1/8/2016

Permit Number: OPC/2016-0293/30/CO

Billed Date
1/7/2016

Transaction
Review Paid

Amount

\$225.00

Project Name: OAK PARK BLVD & LINCOLN ST IMPROVEMNET PROJECT

OAK PARK BLD& LINCOLN ST

Credit Card Authorization #: 040345

Permit Review Fee

0037-15-0040 - Prob fees - OOE - \$225.00

Recived By:

Total Amount Paid:

\$225.00

Outstanding Balance:

\$0.00

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

Voice: 248.680.0400
Fax: 248.680.9745

Bill To: Accounts Payable
 OHM Advisors
 34000 Plymouth Road
 Livonia, MI 48150

INVOICE

Invoice Number: 160189
 Invoice Date: January 31, 2016
 Page Number: 1

Customer ID	Purchase Order No.	G2 Project No.	
OHM001		150762	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	March 1, 2016		

Quantity	Description	Unit Price	Amount
1.00	Geotechnical Engineering Services for report on 1/8/16, Lump Sum Oak Park Blvd. & Lincoln Street - Greenfield Road to Coolidge Highway Project. Work performed in accordance with G2 Proposal No. 150762, dated September 11, 2015 Client Contact: Mark Loch, P.E.	8,089.00	8,089.00

Total Invoice Amount \$ 8,089.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a finance charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.

RECEIVED

JAN 31 2016

COPY

ORCHARD, HILTZ & McCLIMENT, INC



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/07/2016
Invoice #: 176828
Project: 0037-15-0060

Project Name: Signal Optimization of 36 Locations

Progress Billing #5 Percent Complete 40%

For Professional Services Rendered through: 2/27/2016

Analysis of Costs

Direct Salaries	3,409.36
Overhead % 174.49	5,949.05
FCC % 0.85	28.99
Total Direct Personnel	9,387.40
Total Other Direct Charges	
Total Costs	9,387.40
Fixed Fee	1,233.86
Total Charges/Fees	<u>10,621.26</u>
Amount Due This Invoice **	<u>10,621.26</u>

REMIT TO:

OHM Advisors
34000 PLYMOUTH RD
LIVONIA, MICHIGAN 48150-1512

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CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/07/2016
Invoice #: 176828
Project: 0037-15-0060

Professional Fees

Fixed Rates Labor

<i>Classification / Employee Name</i>	<i>Date</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Administrative Support BRANDEE N. RUSSEL	2/9/2016	0.50	25.9615	12.98
Graduate Engineer I MATTHEW CLARK	2/1/2016	6.50	24.7500	160.88
	2/2/2016	1.50	24.7500	37.13
	2/3/2016	7.00	24.7500	173.25
	2/4/2016	8.50	24.7500	210.38
	2/16/2016	9.00	24.7500	222.75
	2/17/2016	1.00	24.7500	24.75
	2/18/2016	2.00	24.7500	49.50
	2/19/2016	1.00	24.7500	24.75
	2/19/2016	2.00	24.7500	49.50
	2/23/2016	3.50	24.7500	86.63
	2/25/2016	3.00	24.7500	74.25
<i>Signal Warrant Analysis</i>	2/26/2016	5.00	24.7500	123.75
<i>Signal Warrant Analysis</i>	2/26/2016	1.00	24.7500	24.75
<i>Signal Warrant Analysis</i>				
	Subtotal	51.00		1,262.27
Professional Engineer/Architect II GEORGE MOHAN	2/1/2016	3.00	33.1731	99.52
	2/2/2016	4.00	33.1731	132.69
	2/4/2016	3.00	33.1731	99.52
	2/5/2016	4.00	33.1731	132.69
	2/8/2016	4.00	33.1731	132.69
	2/17/2016	3.00	33.1731	99.52
	Subtotal	21.00		696.63
Professional Engineer/Architect IV STEVEN M. LOVELAND	2/1/2016	3.00	44.2308	132.69

REMIT TO:

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Professional Fees

Fixed Rates Labor

<i>Classification / Employee Name</i>	<i>Date</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional Engineer/Architect IV STEVEN M. LOVELAND	2/2/2016	2.00	44.2308	88.46
	2/3/2016	2.00	44.2308	88.46
	2/5/2016	3.50	44.2308	154.81
	2/8/2016	2.00	44.2308	88.46
	2/9/2016	1.00	44.2308	44.23
	2/10/2016	1.00	44.2308	44.23
	2/12/2016	2.00	44.2308	88.46
	2/16/2016	2.00	44.2308	88.46
	2/17/2016	2.00	44.2308	88.46
	2/18/2016	2.00	44.2308	88.46
	2/19/2016	2.00	44.2308	88.46
	2/22/2016	2.00	44.2308	88.46
	2/23/2016	2.00	44.2308	88.46
	2/24/2016	2.00	44.2308	88.46
	2/25/2016	1.00	44.2308	44.23
	2/26/2016	1.00	44.2308	44.23
	Subtotal	32.50		1,437.48
	Fixed Rates Labor subtotal	105.00		3,409.36
	Total Professional Fees			9,387.40
Project Totals	Hours:	105.00	Labor:	3,409.36

Total Project: 0037150060 - Signal Optimization of 36 Locations **10,621.26**

REMIT TO:

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34000 PLYMOUTH RD
LIVONIA, MICHIGAN 48150-1512

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CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/03/2016
Invoice #: 176754
Project: 0037-16-0011

Project Name: 9 Mile Road Concept Plans & Traffic Analysis

For Professional Services Rendered through: 2/20/2016

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
0037160011 Professional Services	57,500.00	5,445.50	52,054.50	14,559.75
		Amount Due This Invoice **		14,559.75

REMIT TO:

OHM Advisors
34000 PLYMOUTH RD
LIVONIA, MICHIGAN 48150-1512

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F 734.522.6427

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CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/03/2016
Invoice #: 176754
Project: 0037-16-0011

0037160011 Professional Services

Fixed Rates Labor

Classification	Hours	Rate	Amount
Associate	8.50	165.0000	1,402.50
Grad. Arch./Landscape Arch. II	20.50	91.0000	1,865.50
Grad. Arch./Landscape Arch. III	9.25	112.0000	1,036.00
Graduate Engineer I	90.25	103.0000	9,295.75
Professional Engineer/Architect IV	6.00	160.0000	960.00
	Fixed Rates Labor subtotal	134.50	14,559.75
	Total Professional Services		14,559.75

Total Project: 0037160011 - 9 Mile Road Concept Plans & Traffic Analysis **14,559.75**

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34000 PLYMOUTH RD
LIVONIA, MICHIGAN 48150-1512

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CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/07/2016
Invoice #: 176827
Project: 0037-14-0023

Project Name: CE Services for 8 Traffic Signals

For Professional Services Rendered through: 2/27/2016

Transportation	4,103.00
Sub-Consultant	0.00
Construction	26,711.25
Survey	11,454.00
	<hr/>
Amount Due This Invoice **	42,268.25

REMIT TO:

OHM Advisors
34000 PLYMOUTH RD
LIVONIA, MICHIGAN 48150-1512

T 734.522.6711
F 734.522.6427

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CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/07/2016
Invoice #: 176827
Project: 0037-14-0023

Transportation

Fixed Rates Labor

<i>Activity / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
1030 - Administration Professional Engineer/Architect IV	1.00	160.0000	160.00
1046 - Meetings Professional Engineer/Architect IV	6.00	160.0000	960.00
14 - Project Management Administrative Support	1.00	57.0000	57.00
5010 - Constr. Phase Eng. & Assistance Professional Engineer/Architect II	3.00	129.0000	387.00
Professional Engineer/Architect IV	7.50	160.0000	1,200.00
Technician III	13.00	103.0000	1,339.00
Fixed Rates Labor subtotal	31.50		4,103.00
Total Transportation			4,103.00

Construction

Fixed Rates Labor

<i>Activity / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
1010 - General Office Technician II	23.50	89.0000	2,091.50
501 - Gen. Contract Administration Graduate Engineer III	50.25	119.0000	5,979.75
Technician I	5.00	68.0000	340.00
5010 - Constr. Phase Eng. & Assistance Graduate Engineer III	9.00	119.0000	1,071.00
506 - Project Meeting Technician III	6.00	103.0000	618.00
508 - Elect/Traffic Utility Inspection Technician II	5.00	89.0000	445.00
Technician III	122.00	103.0000	12,566.00
Technician IV	8.00	113.0000	904.00

REMIT TO:

OHM Advisors
 34000 PLYMOUTH RD
 LIVONIA, MICHIGAN 48150-1512

T 734.522.6711
 F 734.522.6427

OHM-Advisors.com



Construction

Fixed Rates Labor

<i>Activity / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
517 - Record Plan Data Processing Technician III	10.00	103.0000	1,030.00
6010 - Project Inspection Graduate Engineer III	14.00	119.0000	1,666.00
Fixed Rates Labor subtotal	252.75		26,711.25
Total Construction			26,711.25

Survey

Fixed Rates Labor

<i>Activity / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
314 - Topographical Survey Graduate Surveyor	7.00	104.0000	728.00
325 - Staked Paving Surveyor I	6.00	72.0000	432.00
327 - Staked Public Utilities Graduate Surveyor	7.50	104.0000	780.00
Surveyor I	22.00	72.0000	1,584.00
Surveyor III	39.00	100.0000	3,900.00
363 - Stake Out Computations Surveyor III	18.00	100.0000	1,800.00
365 - Survey Data Research Sr. Associate	8.00	175.0000	1,400.00
366 - Survey Crew Supervision Professional Surveyor III	4.00	145.0000	580.00
Surveyor III	2.50	100.0000	250.00
Fixed Rates Labor subtotal	114.00		11,454.00
Total Survey			11,454.00

Total Project: 0037140023 - CE Services for 8 Traffic Signals **42,268.25**

REMIT TO:

OHM Advisors
34000 PLYMOUTH RD
LIVONIA, MICHIGAN 48150-1512

T 734.522.6711
F 734.522.6427

OHM-Advisors.com



CITY OF OAK PARK

Corridor Improvement Authority

Council Members
 Solomon Radner
 Ken Rich
 Keisha Speech
City Manager
 Erik Tungate

CITY OF OAK PARK CORRIDOR IMPROVEMENT AUTHORITY BOARD MEETING JANUARY 21, 2016 MINUTES

Meeting was called to order at 12:00 p.m., in the West Conference Room at Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, by Chairperson Colbert and roll call was made.

PRESENT: Chairperson Colbert
 Vice Chairperson Blumenkopf
 Board Member Attisha (arrived at 12:12 p.m.)
 Mayor McClellan
 Board Member Moulden

ABSENT: Board Member Berger
 Board Member Peteet

OTHERS PRESENT: Community & Economic Development Director, Kimberly Marrone
 Recording Secretary, Cheryl Lynn Brown

3. APPROVAL OF AGENDA OF JANUARY 21, 2016

MOTION by McClellan, SECONDED by Blumenkopf, to approve the agenda as submitted.

VOTE: Yes: All
 No: None

MOTION CARRIED

4. APPROVAL OF MINUTES

MOTION by Moulden, SECONDED by Blumenkopf, to approve the minutes of the December 17, 2015 meeting as submitted.

VOTE: Yes: All
 No: None

MOTION CARRIED

5. PUBLIC COMMENT

There were no members of the public in attendance.

6. UNFINISHED BUSINESS

- A. Development Plan revision approval
- B. Tax Increment Financing Plan revision approval

Ms. Marrone reviewed minor changes, as recommended by Oakland County, to the previously approved Development and Tax Increment Financing Plans. Among the revisions:

- Changes to the map on p. 45 to remove some residential parcels which were mistakenly included;
- Adjustments based on changes in taxable value by the Michigan Tax Tribunal;
- Requirement of Act to add Headlee override as part of tax capture.

MOTION by McClellan, SECONDED by Moulden, to approve the revised Corridor Improvement Authority Development Plan.

VOTE: Yes: Attisha, Blumenkopf, Colbert, McClellan, Moulden
No: None

MOTION CARRIED

MOTION by Blumenkopf, SECONDED by Moulden, to adopt the revised Corridor Improvement Authority Tax Increment Financing Plan.

VOTE: Yes: Attisha, Blumenkopf, Colbert, McClellan, Moulden
No: None

MOTION CARRIED

7. NEW BUSINESS - None

8. FINANCIAL REPORT - None

9. BOARD MEMBER COMMENT

Ms. Attisha announced City Council adopted amendments to the liquor ordinance allowing dancing and a 2:00 a.m. closing time.

Ms. Marrone asked for input on beautification projects along the Corridor. Suggestions included bigger flower pots, banners and string lights.

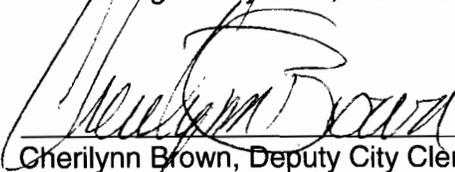
Mr. Moulden commented that the loss rate is so high in Oak Park that major insurance companies cant write policies for residents. He explained that impeding traffic tickets do not cost a driver points on their driving record, but they do raise the driver's insurance score.

Mr. Moulden thanked Ms. Marrone for the January 20th business roundtable event.

Ms. Colbert suggested the Authority members investigate a free phone application called Localhop as an avenue for marketing the Corridor.

10. ADJOURNMENT

There being no objection, the meeting was adjourned at 12:37 p.m.


Cherilynn Brown, Deputy City Clerk/Director of Elections



CITY OF OAK PARK

Steve Cooper, Director
Department of Public Safety

5G

COUNCIL MEMBERS

Michael Seligson
Kiesha Speech
Carolyn Burns
City Manager
Erik Tungate

Emergency Services Council

Minutes

February 8, 2016 – 7:00 p.m.
Oak Park Department of Public Safety
13800 Oak Park Blvd, Oak Park, MI 48237
248-691-7504

Call to order: The meeting was called to order at 7:05 p.m.

Roll Call: Attendees were Officer Devin Benson, Jerry Begel, Nynier Brown, Director Steve Cooper, Denise DeSantis, Deputy Director Rocco Fortura, Gwen Henderson, Teresa Roscoe and residents Sue Hoshield and Val Moskalik.

Approval of Minutes: The minutes from January 11, 2016 were approved with one correction in the spelling of Ms. Hoshield's name.

Old Business:

Emergency Preparedness Forum – The following plans were agreed upon.

- Hold in concert with the Public Safety Open House
 - Tentative date Saturday, September 24, possibly 1-4pm
- Emergency kit preparation tables - ESC members will show samples, distribute literature & relevant giveaways and answer questions.
- Prepare a letter to send to those on the volunteer roster to inform them of the forum planned for the fall, invite their participation if needed and include a skills questionnaire to return. Recruit from the volunteer pool if we need additional help for the event.
- 4 stations for various kits
 - Home – shelter in place
 - Evacuation, bug out bag
 - Car – consider including a get home bag
 - Pets(Reminder to include first aid supplies in the kits)
- At the March meeting, identify teams to work on each type of kit and to seek giveaways which may be donated or purchased with the budget allotted to the ESC.
- Raffle sample kits from the tables and/or other items.
- Communications, Weather Radio display
 - Jerry will try to recruit a volunteer to assist as he will not be available that day.

New Business: ESC members requested that brief city department updates be added to the meeting agendas going forward.

General Discussion: None

Adjournment: The meeting adjourned at 8:15 p.m.

**CITY OF OAK PARK PLANNING COMMISSION
MARCH 14, 2016
MINUTES**

Meeting was called to order at 7:30 p.m., in the City Council Chambers, Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, by Vice Chairperson Brown and roll call was made.

PRESENT: Chairperson Torgow
Vice Chairperson Brown
Commissioner Burns
Commissioner Eizelman
Commissioner McClellan
~~Commissioner Tkatch*~~
Commissioner Tungate (*arrived at 7:34 p.m.*)

ABSENT: Commissioner Seligson
Commissioner Tkatch *
Commissioner Walters-Gill

OTHERS PRESENT: City Planner, Kevin Rulkowski
Community & Economic Development Director, Kimberly Marrone
Recording Secretary, Cherilynn Brown

APPROVAL OF AGENDA OF MARCH 14, 2016

The agenda was approved by general consensus.

APPROVAL OF MINUTES OF JANUARY 11, 2016 - APPROVED

MOTION by McClellan, SECONDED by Burns, to approve the Planning Commission meeting minutes of January 11, 2016, as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

COMMUNICATIONS/CORRESPONDENCE:

A. Letter from City of Southfield Planning Department regarding Draft Sustainable Southfield Master Plan.

March 4, 2016

City of Oak Park Planning Commission
Attn: Mr. Gary Torgow, Chairman
14300 Oak Park Blvd.
Oak Park, MI 48237

Re: Draft *Sustainable Southfield* Master Plan, City of Southfield, MI

* As corrected on April 11, 2016.

Dear Mr. Torgow:

Pursuant to the requirements of the Michigan Planning Enabling Act (Act 33 of 2008, as amended), please find a copy of the Draft *Sustainable Southfield* Master Plan Update enclosed via CD. Pursuant to the requirements of the Act, we are requesting your review and comment in advance of the City of Southfield's Planning Commission Public Hearing (tentatively scheduled for 6:30 pm, Wednesday, May 25, 2016).

The Act provides contiguous communities and other required entities with 63 days to submit comments on the proposed Plan. Thus, your comments must be submitted no later than **5:00 pm, Monday, May 9, 2016**. If you wish to receive a copy of this plan via DropBox or hard copy, please request via email at tcroad@cityofsouthfield.com. In addition, you may find a .PDF version on our website at:

<https://www.cityofsouthfield.com/CityDepartments/LZ/Planning/Services/ComprehensiveMasterPlan/tabid/843/Default.aspx> (the draft document and separate appendices appear at the top of the page)

Please submit comments to:

City of Southfield Planning Commission
Attn: Terry Croad, AICP, ASLA, Director of Planning
26000 Evergreen Road
Southfield, MI 48076

Or tcroad@cityofsouthfield.com

Thank you in advance for your cooperation and timely response in reviewing our draft Master Plan update. Comments offered during this review process will be taken in account while we work towards refining the plan. Please feel free to contact me at (248) 796-4150 or the aforementioned email address if you have any questions. We look forward to your input as we prepare this update to Southfield's Master Plan.

Sincerely,
Terry Croad, AICP, ASLA
Director of Planning

Mr. Rulkowski asked the Planning Commission to be prepared to present any comments they have at their April meeting, and explained the comments will be forwarded to Southfield by the Planning Commission as a whole.

PUBLIC HEARINGS:

- A. Public Hearing to receive comments on proposed a text amendment to Article XI, PTRED, Planned Technical, Research, Education Development District. The proposed text amendment to the PTRED District would allow as a permitted use the**

rehabilitation of historic buildings into restaurants, museums and performing arts centers.

Chairperson Torgow referenced City Planner Rulkowski's report, dated March 9, 2016:

As discussed at the January meeting the Department of Community and Economic Development is requesting a text amendment to the PTRED, Planned Technical, Research, Education Development District to prepare for the possible renovation of a historical building in that district. The uses that are being contemplated are restaurants serving alcohol, museums, and performing arts centers. There are currently two properties zoned PTRED in the city. Based on the Planning Commission comments at the January meeting the text amendment language has been modified to include an historic determination report by a qualified professional. Oakland County has a Federal Qualified Historical Architect on staff that has agreed to assist the City in preparing such a report.

The following language would be added to the PTRED District:

Sec. 1101. - Permitted uses.

I. Rehabilitation of historical buildings into restaurants serving alcohol (subject to Section 1930), museums and performing arts centers. The determination of whether a building is historic will be made by the planning commission based on the review and consideration of a report developed by a qualified historic preservation professional.

If the proposed Zoning Ordinance text amendment is acceptable to the Planning Commission the Department of Community & Economic Development recommends approving the proposed text amendment to the PTRED District regulations.

Mr. Torgow opened the public hearing at 7:31 p.m.

Mayor Pro-tem Burns and Mayor McClellan commended the work of the Community and Economic Development department in securing Union Works as a tenant for the former WWJ building on 8 Mile.

Mr. Torgow closed the public hearing at 7:33 p.m.

B. Planning Commission action on proposed text amendment to the PTRED District that would allow as a permitted use the rehabilitation of historic buildings into restaurants, museums and performing arts centers.

MOTION by Brown, SECONDED by McClellan, based on the information presented in the Planning Division Report, and additional findings of fact discussed during the public hearing, **to approve** the proposed text amendment to the PCD District regulations as presented.

Yes: Brown, Burns, Eizelman, McClellan, Torgow, Tungate
No: None

MOTION CARRIED

CONSENT AGENDA: No Items Eligible This Month

OLD BUSINESS: None

NEW BUSINESS:

1. Planning Commission approval to commence with drafting of new Master Plan.

Mr. Torgow referenced City Planner Rulkowski's report, dated March 9, 2016:

For the past few months the Department of Community & Economic Development has been assembling information in preparation to begin the process to develop a new city Master Plan.

The Municipal Planning Enabling Act of 2008 Act requires the Planning Commission to send a notice to all municipalities contiguous to the local unit of government and Oakland County stating that the City is commencing the Master Plan process.

For the process to officially begin, the Planning Commission would pass a motion authorizing the commencement of the Master Plan process and notification of such to all entities required by the Municipal Planning Enabling Act of 2008 Act.

MOTION by Eizelman, SECONDED by Burns, approves authorizing the commencement of the Master Plan process and notification of such to all entities required by the Municipal Planning Enabling Act of 2008.

Yes: Brown, Burns, Eizelman, McClellan, Tungate, Torgow
No: None

MOTION CARRIED

PLANNING COMMISSION MATTERS FOR DISCUSSION – from members only

Mr. Rulkowski received general consensus from the Commission to schedule a public hearing on a possible ordinance amendment to address zoning requirements for smoke shops and hookah lounges.

City Manager Tungate noted City Council, on March 7, 2016, adopted an eight-month moratorium on applications for smoke shops, hookah lounges and medical marijuana dispensaries. He also indicated the Jefferson Oaks project is moving forward.

Mayor McClellan reported on the grand opening of the 11,000 square foot Suit Warehouse, and on the ongoing renovation work at The Loop.

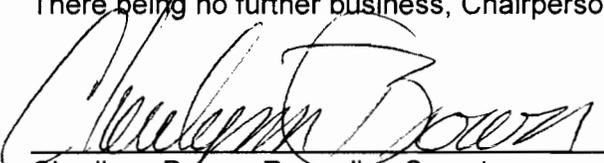
Ms. Marone noted Planet Fitness will be opening in August, and that there is not yet a definitive tenant for the space next to Planet Fitness.

Mr. Brown asked about having Eight Mile Road resurfaced. Ms. Marrone explained it is an MDOT road and offered to seek information from the Eight Mile Boulevard Association.

PUBLIC COMMENTS: None

ADJOURNMENT

There being no further business, Chairperson Torgow adjourned the meeting at 7:47 p.m.



Cheryl Lynn Brown

Cherilynn Brown, Recording Secretary



OAK PARK PUBLIC SAFETY

February 2016

ACTIVITY SUMMARY



OPERATIONS:

- Calls for Service
 -February 2015: 1,176
 -2015 YTD: 2,382
 -February 2016: 1,187
 -2016 YTD: 2,346
-
- Arrests: 106
 -Vacation/Property Checks: 21
 -Non-Criminal Fingerprints: 9
 -PBTs: 134
 -Vehicles Impounded: 38
 -Traffic Stops: 508
 -Time on Traffic Stops: 71.7 hours

INVESTIGATIONS:

- Cases Assigned - 69
 Adult / 54
 Juvenile / 15
 Warrants Obtained: 11
 See attached report "RMS-008"
 for February crime summary

Records Bureau:

- Animal Licenses: 25
 Alarm Permits: 15
 LTP / Handgun Registrations: 66
 FOIA / RFI / Discovery Requests: 137
 Calls Received at Dispatch: 3,932

REPORTED FIRES: 2 (1 structural, 1 vehicle)

NON-FIRE INCIDENTS: 12
 (includes 9 false fire alarms)

FIRE SAFETY INSPECTIONS: 18



COMMUNITY POLICING

Attended six (6) Neighborhood WATCH group meetings;
 Facilitated one (1) Emergency Services Council Meeting; PS Director addressed 60 students at the Frederick Douglass Academy for Black History Month

CITATIONS ISSUED: 425 (YTD: 902)

(February 2015: 583 / 2015 YTD: 1,282)

HAZARDOUS	128	30.1%
Non HAZARDOUS	219	51.5%
ORDINANCE	16	3.8%
PARKING	62	14.6%

NOTES: Training: / "Visions of Courage,"

Firefighting Strategy and Tactics, Police Staff & Command (LT Tetler); Fit Testing (SCBA) completed on Dept personnel; New Recruit in Phase 1 FTO

MERCHANT'S LICENSES – APRIL 18, 2016**(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
DMC-Sinai Grace Hospital Functional Recovery Program	25900 Greenfield	\$150	REHABILITATION FACILITY
Egosummore	8960 Nine Mile	\$150	BOUTIQUE
Metro PCS	21830 Greenfield 101	\$150	CELL PHONE SALES AND REPAIR, ACCESSORIES
Bombshell Lyfe Studio	26011 Coolidge	\$150	RETAIL HAIR PRODUCTS
<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Peteets Famous Cheesecakes	13835 Nine Mile	\$225	CHEESE CAKE BAKERY
Salon Ultimo	22155 Coolidge	\$450	BEAUTY SALON
Street Corner Music LTD	26020 Greenfield	\$225	MUSIC STORE
Taco Bell #16415	21350 Greenfield	\$225	FAST FOOD
Marcus Wear and Tailor LLC	24709 Coolidge	\$225	TAILOR SHOP
Taboo Cash for Gold	21830 Greenfield 102	\$225	JEWELRY SALES
Midwest Laundry	13221 Ten Mile	\$225	LAUNDROMAT AND DRY CLEANING
Artistry of Hair	25661 Coolidge	\$225	BEAUTY SALON

LANDSCAPING LICENSES – APRIL 18, 2016**(Subject to All Departmental Approvals)**

<u>VENDOR</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Plant it Len	23520 Church St.	\$50.00	Lawn Care

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 9

DISTRICT NO. 655

Meeting of the City Council April 18, 2016: The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for unpaid expenses incurred on private premises – false alarm invoices, assessed in Special Assessment Roll No. 655.

The Clerk announced that the following written objections had been filed:

Objections were received at the public hearing as follows:

The following exceptions were made to Special Assessment Roll No. 655:

The following resolution was offered by _____, and supported by _____:

BE IT RESOLVED that Special Assessment Roll No. 655, as prepared and revised by the City Assessor, is hereby confirmed.

ROLL CALL VOTE: Yes:
 No:
 Absent:

MOTION DECLARED ADOPTED

STATE OF MICHIGAN)
) §
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Council of said City held on April 18, 2016, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 19th day of April, 2016.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 655

At a Regular Meeting of the City Council of the City of Oak Park, held the 18th day of April, 2016, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted April 18, 2016, Special Assessment Roll No. 655 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be due in one (1) installment payable on May 31, 2016, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 31, 2016.

ROLL CALL VOTE: Yes:
 No:
 Absent:

MOTION DECLARED ADOPTED

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on April 18, 2016, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 19th day of April, 2016.

T. Edwin Norris, City Clerk

False Alarms

INVOICE	INVOICE AMOUNT	10% PENALTY	BILLING ITEM	PROPERTY ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CITY	OWNER STATE	OWNER ZIP	INV DATE	DUE DATE
15-0003626	50.00	5.00	FAL1	22132 DANTE APT 202	IVEZAJ, FRANZ	484 N PERRY	PONTIAC	MI	48342	10/5/2015	10/20/2015
15-0003610	450.00	45.00	FAL1	21721 REPUBLIC	U S NORTH, INC	3105 WINCHESTER ROAD	WEST BLOOMFIELD	MI	48322	10/5/2015	10/20/2015
15-0003599	50.00	5.00	FAL1	10711 TEN MILE -10811	VILLAGE GREEN COMPANIES*	30833 NORTHWESTERN HWY, STE 300	FARMINGTON HILLS	MI	48334	10/5/2015	10/20/2015
15-0003622	50.00	5.00	FAL1	22171 PARKLAWN	WRIGHT, JESSICA E.	22171 PARKLAWN	OAK PARK	MI	48237	10/5/2015	10/20/2015
15-0003611	100.00	10.00	FAL2	14600 EIGHT MILE -14620	14600 EIGHT MILE, LLC	PO BOX 964	UNION LAKE	MI	48387	10/5/2015	10/20/2015
15-0003624	100.00	10.00	FAL2	13211 TROY	LAUDON PROPERTIES LLC	30800 TELEGRAPH RD STE 2925	BINGHAM FARMS	MI	48025	10/5/2015	10/20/2015
15-0003618	50.00	5.00	FAL2	23440 ROANOKE	LYONS, WILLIAM J & CHRISTINA	23440 ROANOKE	OAK PARK	MI	48237	10/5/2015	10/20/2015
15-0003612	50.00	5.00	FAL2	21850 PARKLAWN	MANGHAM, DAVID	21850 PARKLAWN	OAK PARK	MI	48237	10/5/2015	10/20/2015
15-0003621	300.00	30.00	FAL2	14370 EIGHT MILE	QUEDSOO PROPERTIES, LLC	48126 VIRGINIA COURT	MACOMB	MI	48044	10/5/2015	10/20/2015
15-0003601	50.00	5.00	FAL2	21770 WYOMING PL	T & W TOOL & DIE CORP	21770 WYOMING PL	OAK PARK	MI	48237	10/5/2015	10/20/2015

\$ 1,250.00 \$ 125.00 \$ 1,375.00



AGENDA #

8B

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 18, 2016

SUBJECT: Unpaid Weed Mowing

DEPARTMENT: Finance/Treasury

SUMMARY: At the council meeting of April 4, 2016, City Council adopted Special Assessment Resolution No. 8, establishing April 18, 2013 as the date for the public hearing on the roll of Special Assessment District No. 656, unpaid invoices for expenses incurred on private premises for Weed Mowing Invoices.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 9 to confirm the roll, and Special Assessment Resolution No. 10, setting the due date of May 31, 2016, together with penalty of ten percent (10%) for Special Assessment District No. 656 (attached hereto), unpaid invoices for City expenses incurred on private premises – Unpaid Weed Mowing

APPROVALS:

City Manager: _____

Director: 

Finance Director: _____

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 9

DISTRICT NO. 656

Meeting of the City Council April 18, 2016: The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for unpaid expenses incurred on private premises-weed mowing invoices, assessed in Special Assessment Roll No. 656.

The Clerk announced that the following written objections had been filed:

Objections were received at the public hearing as follows:

The following exceptions were made to Special Assessment Roll No. 656:

The following resolution was offered by _____, and supported by _____:

BE IT RESOLVED that Special Assessment Roll No. 656, as prepared and revised by the City Assessor, is hereby confirmed.

ROLL CALL VOTE: Yes:
 No:
 Absent:

STATE OF MICHIGAN)
) §
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Council of said City held on April 18, 2016, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 19th day of April, 2016.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 656

At a Regular Meeting of the City Council of the City of Oak Park, held the 18th day of April, 2016, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted April 18, 2016, Special Assessment Roll No. 656 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be due in one (1) installment payable on May 31, 2016, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 31, 2016.

ROLL CALL VOTE: Yes:
 No:
 Absent:

MOTION DECLARED ADOPTED

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on April 18, 2016, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 19th day of April, 2016.

T. Edwin Norris, City Clerk

Weed Mowing

INVOICE	INVOICE AMOUNT	10% PENALTY	BILLING ITEM	PROPERTY ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CITY	OWNER STATE	OWNER ZIP	INV DATE	DUE DATE
15-0003334	229.78	22.98	WMCI	14600 EIGHT MILE -14620	14600 EIGHT MILE, LLC	PO BOX 964	UNION LAKE	MI	48387	9/16/2015	10/1/2015
15-0003659	144.39	14.44	WMCI	14600 EIGHT MILE -14620	14600 EIGHT MILE, LLC	PO BOX 964	UNION LAKE	MI	48387	10/27/2015	11/11/2015
15-0003358	123.69	12.37	WMCI	14630 OAK PARK	14630 OAK PARK BLVD LLC	9444 WOODSIDE	DETROIT	MI	48228	9/17/2015	10/5/2015
15-0003331	128.86	12.89	WMCI	15111 NORTHFIELD	15111 NORTHFIELD, LLC	24359 NORTHWESTERN HWY STE 200	SOUTHFIELD	MI	48075	9/16/2015	10/1/2015
15-0003354	136.63	13.66	WMCI	15201 MARLOW	ABRAHAM, SARFATI AVI	3075 WINCHESTER	WEST BLOOMFIELD	MI	48322	9/17/2015	10/5/2015
15-0003656	136.63	13.66	WMCI	15201 MARLOW	ABRAHAM, SARFATI AVI	3075 WINCHESTER	WEST BLOOMFIELD	MI	48322	10/27/2015	11/11/2015
15-0003681	113.34	11.33	WMCI	14431 ELM	AVERHART, EARL	14431 ELM	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003663	100.40	10.04	WMCI	20800 GREENFIELD	BENGAL PROPERTIES, LLC	1372 CLEAR CREEK	ROCHESTER	MI	48306	10/27/2015	11/11/2015
15-0003676	118.51	11.85	WMCI	8791 LEROY	BERKOWITZ, AARON	8791 LEROY	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003365	136.63	13.66	WMCI	23071 MAJESTIC	CAMPBELL, DANNY G	23071 MAJESTIC	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003654	149.56	14.96	WMCI	15241 LESLIE	CARTER, TEVIS	21630 SUSSEX	OAK PARK	MI	48237	10/27/2015	10/27/2015
15-0003375	120.00	12.00	WMCI	24050 ITHACA	COMMERCE PARK PROPERTIES II, LLC	30800 TELEGRAPH RD, STE 2925	BINGHAM FARMS	MI	48025	9/17/2015	10/5/2015
15-0003661	76.28	7.63	WMCI	21950 STRATFORD	DARDEN, JACQUELINE	21950 STRATFORD	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003655	100.40	10.04	WMCI	24281 KENOSHA	DAVIS, DEREK	6775 OLD CREEK RD	BLOOMFIELD HILLS	MI	48301	10/27/2015	11/11/2015
15-0003333	90.05	9.01	WMCI	14470 VERNON	DERMER, DAVID M	14470 VERNON	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003319	110.75	11.08	WMCI	14611 BISHOP	DIOUF, MBOSSE	14611 BISHOP	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003688	102.99	10.30	WMCI	24031 STRATFORD	DORMAN, SHIRLEY & LEE, KAREN	24031 STRATFORD	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003305	134.04	13.40	WMCI	23001 CHURCH	DRHB, LLC	26041 STRATFORD	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003303	100.40	10.04	WMCI	22141 CLOVERLAWN	FEDERAL NATIONAL MORT ASSOC	14221 DALLAS PARKWAY STE 1000	DALLAS	TX	75254	9/14/2015	9/29/2015
15-0003682	97.81	9.78	WMCI	22141 CLOVERLAWN	FEDERAL NATIONAL MORT ASSOC	14221 DALLAS PARKWAY STE 1000	DALLAS	TX	75254	10/27/2015	11/11/2015
15-0003314	144.39	14.44	WMCI	12920 ROSEMARY	FELDMAN, YANIV	3075 WINCHESTER	WEST BLOOMFIELD	MI	48322	9/14/2015	9/29/2015
15-0003359	102.99	10.30	WMCI	12920 ROSEMARY	FELDMAN, YANIV	3075 WINCHESTER	WEST BLOOMFIELD	MI	48322	9/17/2015	10/5/2015
15-0003312	126.28	12.63	WMCI	14451 LINCOLN	GOLUB, BORIS & LINETSKAYA, ALLA	14451 LINCOLN	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003304	84.88	8.49	WMCI	21920 RIDGEDALE	GREER, TODD E	21920 RIDGEDALE	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003346	118.51	11.85	WMCI	24360 GARDNER	HABBO, SAMIR	24360 GARDNER	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003574	136.63	13.66	WMCI	24061 JEROME	HAM HOMES, LLC	PO BOX 231	MILFORD	MI	48381	10/5/2015	10/20/2015
15-0003695	87.46	8.75	WMCI	13200 LYONS	HERNANDEZ, ANA	13200 LYONS	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003699	159.91	15.99	WMCI	22101 MORTON	HOME OPPORTUNITY LLC	1 ALLEN CTR #500, 700 CENTRAL EXP S	ALLEN	TX	75013	10/27/2015	11/11/2015
15-0003311	175.44	17.54	WMCI	23440 CHURCH	HORTON, WILLIE JR	23650 RADCLIFF	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003296	131.45	13.15	WMCI	VACANT	JENKINS, MYRON	16205 WESTBROOK	DETROIT	MI	48219	9/14/2015	9/29/2015
15-0003658	118.51	11.85	WMCI	23000 OAKCREST	JP MORGAN CHASE BANK	8333 RIDGEPOINT DR FL 1 #TX1-2301	IRVING	TX	75063-5812	10/27/2015	11/11/2015
15-0003668	118.51	11.85	WMCI	21661 RIDGEDALE	JSR FUNDING LLC	32525 MOUND RD	WARREN	MI	48092	10/27/2015	11/11/2015
15-0003665	361.74	36.17	WMCI	23240 ROANOKE	KANTZ, MICHAEL	23240 ROANOKE	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003322	194.79	19.48	WMCI	23085 MEADOWLARK	KAUFMAN, BORIS	23225 NORTHWESTERN HWY	SOUTHFIELD	MI	48075	9/14/2015	9/29/2015
15-0003295	121.10	12.11	WMCI	13641 LUDLOW	KHAMO, SABAH E & BERNADET	13641 LUDLOW	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003702	102.99	10.30	WMCI	13641 LUDLOW	KHAMO, SABAH E & BERNADET	13641 LUDLOW	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003728	121.10	12.11	WMCI	13641 LUDLOW	KHAMO, SABAH E & BERNADET	13641 LUDLOW	OAK PARK	MI	48237	11/10/2015	11/30/2015
15-0003362	87.46	8.75	WMCI	25115 COOLIDGE -25125	KRESCH, SIMON & RENEE	16070 SHERFIELD	SOUTHFIELD	MI	48075	9/17/2015	10/5/2015
15-0003363	71.94	7.19	WMCI	25115 COOLIDGE -25125	KRESCH, SIMON & RENEE	16070 SHERFIELD	SOUTHFIELD	MI	48075	9/17/2015	10/5/2015
15-0003361	105.58	10.56	WMCI	22021 SUNSET	LAUDON PROPERTIES LLC	30800 TELEGRAPH RD STE 2925	BINGHAM FARMS	MI	48025	9/17/2015	10/5/2015
15-0003302	115.93	11.59	WMCI	21951 CHURCH	LESTER, LARRY & BRENDA	21951 CHURCH	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003367	97.81	9.78	WMCI	21951 CHURCH	LESTER, LARRY & BRENDA	21951 CHURCH	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003318	134.04	13.40	WMCI	26705 COOLIDGE	LUCAJ, NIKA	2008 N OPDYKE RD	AUBURN HILLS	MI	48326	9/14/2015	9/29/2015
15-0003344	113.34	11.33	WMCI	13200 TROY	MANDWEE, SAMIR AL	PO BOX 48148	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003323	128.86	12.89	WMCI	10030 CORNING	MEKHAEL, WILLIAM & BENJAMIN, LINDA	3045 WINCHESTER	WEST BLOOMFIELD	MI	48322	9/14/2015	9/29/2015
15-0003683	118.51	11.85	WMCI	10030 CORNING	MEKHAEL, WILLIAM & BENJAMIN, LINDA	3045 WINCHESTER	WEST BLOOMFIELD	MI	48322	10/27/2015	11/11/2015
15-0003340	131.45	13.15	WMCI	10671 SARATOGA	MUKH, ALEXANDER & RACHEL R	1401 LEE WOOD RIDGE	WALLED LAKE	MI	48390	9/16/2015	10/1/2015
15-0003684	149.56	14.96	WMCI	10021 CORNING	NABET, ROLAND	C/O 3075 WINCHESTER RD.	WEST BLOOMFIELD	MI	48322	10/27/2015	11/11/2015
15-0003727	100.40	10.04	WMCI	22030 BLACKSTONE	NABET, ROLAND	3075 WINCHESTER RD	WEST BLOOMFIELD	MI	48322	11/10/2015	11/30/2015
15-0003669	136.63	13.66	WMCI	21500 GREENFIELD	NAMASTE 1 LLC	31250 PLYMOUTH	LIVONIA	MI	48150	10/27/2015	11/11/2015
15-0003336	92.64	9.26	WMCI	13731 COURTLAND	NOLZA, LLC	3325 ERIE DR	WEST BLOOMFIELD	MI	48324	9/16/2015	10/1/2015
15-0003317	170.26	17.03	WMCI	14461 NORTHFIELD	ONYEJIKA, PRISCA	14461 NORTHFIELD	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003666	115.93	11.59	WMCI	14461 NORTHFIELD	ONYEJIKA, PRISCA	14461 NORTHFIELD	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003330	134.04	13.40	WMCI	14520 NORTHFIELD	PASCU, MARIA E	14520 NORTHFIELD	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003704	139.21	13.92	WMCI	13661 VERNON	PIERCE, PATRICIA A	13661 VERNON	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003369	121.10	12.11	WMCI	22020 DANTE	PIERCE, UNRENEE D	22020 DANTE	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003327	87.46	8.75	WMCI	15300 MARLOW	POLDO, SEAN & CARMEN	15300 MARLOW	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003706	382.44	38.24	WMCI	12700 EIGHT MILE	RICHLAND TOWERS	PO BOX 723597	ATLANTA	GA	31139	10/27/2015	11/11/2015
15-0003325	95.23	9.52	WMCI	15250 MARLOW	RKS CONSULTING LLC	23936 MICHIGAN AVE	DEARBORN	MI	48124	9/14/2015	9/29/2015
15-0003321	113.34	11.33	WMCI	13625 VERNON	SHAFNER, JILLIAN	18641 RAINBOW DR	SOUTHFIELD	MI	48076	9/14/2015	9/29/2015
15-0003345	87.46	8.75	WMCI	14700 BORGMAN	SHERMAN, JOSHUA	14071 MANHATTAN	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003677	100.40	10.04	WMCI	14130 VICTORIA	SHOLTIS, MARK	14130 VICTORIA	OAK PARK	MI	48237	10/27/2015	11/11/2015

Weed Mowing

15-0003370	105.58	10.56	WMCI	24050 MARLOW	SIMON, GILBERT	24050 MARLOW	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003339	121.10	12.11	WMCI	10630 SARATOGA	SIRREY, JOHN AKRAM	41619 CLINTON PINES DR	CLINTON TOWNSHIP	MI	48038	9/16/2015	10/1/2015
15-0003700	92.94	9.29	WMCI	10630 SARATOGA	SIRREY, JOHN AKRAM	41619 CLINTON PINES DR	CLINTON TOWNSHIP	MI	48038	10/27/2015	11/11/2015
15-0003307	105.58	10.56	WMCI	22150 AVON	SLACK, HERMAN D SR	22150 AVON	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003366	97.81	9.78	WMCI	22150 AVON	SLACK, HERMAN D SR	22150 AVON	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003686	95.23	9.52	WMCI	10331 CORNING	SMITH, EBONY	20225 ROSELAND	SOUTHFIELD	MI	48076	10/27/2015	11/11/2015
15-0003297	102.99	10.30	WMCI	13330 WOODVALE	STUDNIK INVESTMENTS, LLC	139 WALNUT BLVD	ROCHESTER	MI	48307	9/14/2015	9/29/2015
15-0003653	115.93	11.59	WMCI	13330 WOODVALE	STUDNIK INVESTMENTS, LLC	48377 VAN DYKE AVE	SHELBY TWP	MI	48317	10/27/2015	11/11/2015
15-0003306	136.63	13.66	WMCI	24030 STRATFORD	TRUDEAU, ANNA MARIE	62 WEBBER PL	GROSSE POINTE	MI	48236	9/14/2015	9/29/2015
15-0003685	92.64	9.26	WMCI	24030 STRATFORD	TRUDEAU, ANNA MARIE	62 WEBBER PL	GROSSE POINTE	MI	48236	10/27/2015	11/11/2015
15-0003310	108.16	10.82	WMCI	22170 AVON	TSAO, WILLIAM S	22170 AVON	OAK PARK	MI	48237	9/14/2015	9/29/2015
15-0003687	123.69	12.37	WMCI	22170 AVON	TSAO, WILLIAM S	22170 AVON	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003674	157.33	15.73	WMCI	22001 SUNSET	TZUR, SHAY	37621 PEMBROKE	LIVONIA	MI	48152	10/27/2015	11/11/2015
15-0003701	95.23	9.52	WMCI	22001 SUNSET	TZUR, SHAY	37621 PEMBROKE	LIVONIA	MI	48152	10/27/2015	11/11/2015
15-0003338	113.34	11.33	WMCI	8751 SARATOGA	VAZQUEZ, ELIZABETH	7998 W. STAR CATCHER DR.	TUCSON	AZ	85743	9/16/2015	10/1/2015
15-0003705	108.16	10.82	WMCI	24010 MEADOWLARK	WALRI, ELYSE	5320 HOLLOW DR	BLOOMFIELD HILLS	MI	48302	10/27/2015	11/11/2015
15-0003726	123.69	12.37	WMCI	23200 ITHACA	WATKINS, LATEECE	23200 ITHACA	OAK PARK	MI	48237	11/11/2015	11/30/2015
15-0003294	126.28	12.63	WMCI	24601 WESTHAMPTON	WINGATE HOMES LLC	25274 SOUTHWOOD DR	SOUTHFIELD	MI	48075	9/14/2015	9/29/2015
15-0003341	79.70	7.97	WMCI	10220 ALBANY	WOODWARD, TIFFANY JEANNE	10220 ALBANY	OAK PARK	MI	48237	9/16/2015	10/1/2015
15-0003679	144.39	14.44	WMCI	14531 NINE MILE	ZAIDIEH, MUREEN & GRUNDY, RICHARD	14531 NINE MILE	OAK PARK	MI	48237	10/27/2015	11/11/2015

\$ 10,235.24 \$ 1,023.51 \$ 11,258.75

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 9

DISTRICT NO. 657

Meeting of the City Council April 18, 2016: The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for unpaid expenses incurred on private premises – special pickup invoices, assessed in Special Assessment Roll No. 657.

The Clerk announced that the following written objections had been filed:

Objections were received at the public hearing as follows:

The following exceptions were made to Special Assessment Roll No. 657:

The following resolution was offered by _____, and supported by _____:

BE IT RESOLVED that Special Assessment Roll No. 657, as prepared and revised by the City Assessor, is hereby confirmed.

ROLL CALL VOTE: Yes:
 No:
 Absent:

MOTION DECLARED ADOPTED

STATE OF MICHIGAN)
) §
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Council of said City held on April 18, 2016, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 19th day of April, 2016.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 657

At a Regular Meeting of the City Council of the City of Oak Park, held the 18th day of April, 2016, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted April 18, 2016, Special Assessment Roll No. 657 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be due in one (1) installment payable on May 31, 2016, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 31, 2016.

ROLL CALL VOTE: Yes:
 No:
 Absent:

MOTION DECLARED ADOPTED

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on April 18, 2016, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 19th day of April, 2016.

T. Edwin Norris, City Clerk

Special Pick-ups

INVOICE	INVOICE AMOUNT	10% PENALTY	BILLING ITEM	PROPERTY ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CITY	OWNER STATE	OWNER ZIP	INV DATE	DUE DATE
15-0003371	60.00	6.00	PC03	21641 KENOSHA	RON SIMPSON ASSOCIATES, INC	26400 LAHSER STE 108	SOUTHFIELD	MI	48033	9/17/2015	10/5/2015
15-0003376	180.00	18.00	PC03	14531 NINE MILE	ROWE, CARLOS & TERRY	14531 NINE MILE	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003379	80.00	8.00	PC03	23531 KENOSHA	SORRELLS, CLYDE L & BARBARA J	23531 KENOSHA	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003629	180.00	18.00	PC04	13601 ELEVEN MILE	13601 ELEVEN MILE, LLC	24001 TELEGRAPH RD	SOUTHFIELD	MI	48033	10/13/2015	10/28/2015
15-0003716	146.32	14.63	PC04	8775 NINE MILE	BARASH POINT, LLC	8775 NINE MILE	OAK PARK	MI	48237	11/10/2015	11/25/2015
15-0003644	75.95	7.60	PC04	15241 LESLIE	CARTER, TEVIS	21630 SUSSEX	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003643	146.32	14.63	PC04	21921 EASTWOOD	DAKO, MIKHA & BASLAH	2941 TRUFFLE DR	TROY	MI	48083	10/27/2015	11/11/2015
15-0003714	94.83	9.48	PC04	13881 PEARSON	DANIEL, BRYAN	PO BOX 07138	DETROIT	MI	48207	11/10/2015	11/25/2015
15-0003373	40.00	4.00	PC04	24630 GARDNER	DETROIT RESIDENTIAL INVESTMENT	3910 TELEGRAPH RD STE 200	BLOOMFIELD HILLS	MI	48302	9/17/2015	10/5/2015
15-0003635	60.51	6.05	PC04	22211 MARLOW	EQUITYSIDE, INC	210 E THIRD ST, #209	ROYAL OAK	MI	48067	10/27/2015	11/11/2015
15-0003646	53.64	5.36	PC04	26100 MARLOWE PL	FAIRFAX PARTNER, LLC	24359 NORTHWESTERN HWY STE 200	SOUTHFIELD	MI	48075	10/27/2015	11/11/2015
15-0003650	69.09	6.91	PC04	24360 GARDNER	HABBO, SAMIR	24360 GARDNER	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003713	120.58	12.06	PC04	24360 GARDNER	HABBO, SAMIR	24360 GARDNER	OAK PARK	MI	48237	11/10/2015	11/25/2015
15-0003634	90.00	9.00	PC04	13201 ROSEMARY	HOME PROPERTIES, LLC	PO BOX 20318	FERNDALE	MI	48220	10/27/2015	11/11/2015
15-0003351	177.21	17.72	PC04	13401 BURTON	ISKANDER, WESMA	13401 BURTON	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003286	120.58	12.06	PC04	VACANT	JENKINS, MYRON	16205 WESTBROOK	DETROIT	MI	48219	9/10/2015	9/28/2015
15-0003649	69.09	6.91	PC04	21661 RIDGEDALE	JSR FUNDING LLC	32525 MOUND RD	WARREN	MI	48092	10/27/2015	11/11/2015
15-0003637	168.63	16.86	PC04	23240 ROANOKE	KANTZ, MICHAEL	23240 ROANOKE	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003285	111.99	11.20	PC04	13641 LUDLOW	KHAMO, SABAH E & BERNADET	13641 LUDLOW	OAK PARK	MI	48237	9/10/2015	9/28/2015
15-0003717	50.21	5.02	PC04	13641 LUDLOW	KHAMO, SABAH E & BERNADET	13641 LUDLOW	OAK PARK	MI	48237	11/10/2015	11/25/2015
15-0003374	120.00	12.00	PC04	24211 RIDGEDALE	LEVINE-WARPOOL, JOLIE	28544 ORCHARD LAKE RD	FARMINGTON HILLS	MI	48334	9/17/2015	10/5/2015
15-0003651	55.36	5.54	PC04	26705 COOLIDGE	LUCAJ, NIKA	2008 N OPDYKE RD	AUBURN HILLS	MI	48326	10/27/2015	11/11/2015
15-0003647	249.29	24.93	PC04	10021 CORNING	NABET, ROLAND	C/O 3075 WINCHESTER RD.	WEST BLOOMFIELD	MI	48322	10/27/2015	11/11/2015
15-0003720	77.67	7.77	PC04	22030 BLACKSTONE	NABET, ROLAND	3075 WINCHESTER RD	WEST BLOOMFIELD	MI	48322	11/10/2015	11/25/2015
15-0003642	266.46	26.65	PC04	13401 ROSEMARY	NELSON, WINNIFRED THORNTON	13401 ROSEMARY	OAK PARK	MI	48237	10/27/2015	11/11/2015
15-0003696	386.59	38.66	PC04	12700 EIGHT MILE	RICHLAND TOWERS	PO BOX 723597	ATLANTA	GA	31139	10/27/2015	11/11/2015
15-0003292	2,344.04	234.40	PC04	24810 ROANOKE	SELLERS, WENDY	150 KEN DR NW	GEORGETOWN	TN	37336-5022	9/14/2015	9/29/2015
15-0003293	643.83	64.38	PC04	10630 SARATOGA	SIRREY, JOHN AKRAM	41619 CLINTON PINES DR	CLINTON TOWNSHIP	MI	48038	9/14/2015	9/29/2015
15-0003715	72.52	7.25	PC04	13651 TALBOT	SKEWES, SEAN	13651 TALBOT	OAK PARK	MI	48237	11/10/2015	11/25/2015
15-0003372	40.00	4.00	PC04	24620 PARKLAWN	TALMAGE, JAMES & GRIESHABER, SUSAN	24620 PARKLAWN	OAK PARK	MI	48237	9/17/2015	10/5/2015
15-0003639	60.51	6.05	PC04	22001 SUNSET	TZUR, SHAY	37621 PEMBROKE	LIVONIA	MI	48152	10/27/2015	11/11/2015
15-0003278	40.00	4.00	PC04	24061 CHURCH	YAN, LLC	24201 PARKLAWN	OAK PARK	MI	48237	9/8/2015	9/23/2015

\$ 6,451.22 \$ 645.12 \$ 7,096.34

AGENDA #**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF: April 18, 2016****SUBJECT: Unpaid Utility Invoices****DEPARTMENT: Finance/Treasury**

SUMMARY: At the council meeting of April 4, 2016, City Council adopted Special Assessment Resolution No. 8, establishing April 18, 2013 as the date for the public hearing on the roll of Special Assessment District No. 658, unpaid invoices for expenses incurred on private premises for Utility Invoices.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 9 to confirm the roll, and Special Assessment Resolution No. 10, setting the due date of May 31, 2016, together with penalty of ten percent (10%) for Special Assessment District No. 658 (attached hereto), unpaid invoices for City expenses incurred on private premises – Unpaid Utility Invoices

APPROVALS:

City Manager: _____

Director: _____

Finance Director: _____

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 9

DISTRICT NO. 658

Meeting of the City Council April 18, 2016: The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for unpaid expenses incurred on private premises – utility invoices, assessed in Special Assessment Roll No. 658.

The Clerk announced that the following written objections had been filed:

Objections were received at the public hearing as follows:

The following exceptions were made to Special Assessment Roll No. 658:

The following resolution was offered by _____, and supported by _____:

BE IT RESOLVED that Special Assessment Roll No. 658, as prepared and revised by the City Assessor, is hereby confirmed.

ROLL CALL VOTE: Yes:
 No:
 Absent:

MOTION DECLARED ADOPTED

STATE OF MICHIGAN)
) §
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Council of said City held on April 18, 2016, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 19th day of April, 2016.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 658

At a Regular Meeting of the City Council of the City of Oak Park, held the 18th day of April, 2016, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted April 18, 2016, Special Assessment Roll No. 658 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be due in one (1) installment payable on May 31, 2016, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 31, 2016.

ROLL CALL VOTE: Yes:
 No:
 Absent:

MOTION DECLARED ADOPTED

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on April 18, 2016, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 19th day of April, 2016.

T. Edwin Norris, City Clerk

Delinquent Utilities

ACCOUNT NUMBER	PARCEL NUMBER	SERVICE ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CSZ	DELINQUENT BALANCE	10% PENALTY
100004094	25-33-106-024	8711 ALBANY	OCCUPANT	8711 ALBANY	OAK PARK, MI 48237	277.31	27.73
100004370	25-33-151-002	8791 LEROY	OCCUPANT	8791 LEROY	OAK PARK, MI 48237	465.94	46.59
100004414	25-29-432-010	23490 MAJESTIC	OCCUPANT	23490 MAJESTIC	OAK PARK, MI 48237	52.95	5.30
100004627	25-28-381-028	8220 NINE MILE RD	OCCUPANT	8220 NINE MILE RD	OAK PARK, MI 48237	101.00	10.10
100004628	25-28-381-026	8230 NINE MILE RD	OCCUPANT	8230 NINE MILE RD	OAK PARK, MI 48237	175.23	17.52
100004658	25-33-101-010	8731 NINE MILE RD	OCCUPANT	8731 NINE MILE RD	OAK PARK, MI 48237	281.99	28.20
100004660	25-33-101-009	8741 NINE MILE RD	OCCUPANT	8741 NINE MILE	OAK PARK, MI 48237	55.65	5.57
100004748	25-28-305-029	23521 NORWOOD	OCCUPANT	23521 NORWOOD	OAK PARK, MI 48237	324.44	32.44
100004797	25-28-330-004	8401 OAK PARK BLVD	OCCUPANT	8401 OAK PARK BLVD	OAK PARK, MI 48237	70.30	7.03
100004818	25-28-307-003	8631 OAK PARK BLVD	OCCUPANT	8631 OAK PARK BLVD	OAK PARK, MI 48237	87.01	8.70
100004900	25-29-476-008	23210 ONEIDA	OCCUPANT	23210 ONEIDA	OAK PARK, MI 48237	51.02	5.10
100004940	25-29-407-023	23541 ONEIDA	OCCUPANT	23541 ONEIDA	OAK PARK, MI 48237	76.44	7.64
100004979	25-28-330-015	23440 REPUBLIC	OCCUPANT	23440 REPUBLIC	OAK PARK, MI 48237	93.22	9.32
100005016	25-28-103-044	24429 REPUBLIC	OCCUPANT	24429 REPUBLIC	OAK PARK, MI 48237	167.49	16.75
100005073	25-28-353-018	23271 ROANOKE	OCCUPANT	23271 ROANOKE	OAK PARK, MI 48237	293.89	29.39
100005291	25-33-103-024	8730 SARATOGA	OCCUPANT	8730 SARATOGA	OAK PARK, MI 48237	462.83	46.28
100005459	25-28-377-002	23270 SHERMAN	OCCUPANT	23270 SHERMAN	OAK PARK, MI 48237	232.56	23.26
100005461	25-28-331-018	23430 SHERMAN	OCCUPANT	23430 SHERMAN	OAK PARK, MI 48237	312.48	31.25
100005511	25-28-177-013	24175 SHERMAN	OCCUPANT	24175 SHERMAN	OAK PARK, MI 48237	302.24	30.22
100005597	25-33-104-007	8571 TROY	OCCUPANT	8571 TROY	OAK PARK, MI 48237	2,897.78	289.78
100005624	25-33-103-009	8771 TROY	OCCUPANT	8771 TROY	OAK PARK, MI 48237	93.22	9.32
100005649	25-33-152-020	21844 WYOMING A	JOHN FOSTER	300 E LONG LK RD	BLOOMFIELD HLS, MI 48304	123.05	12.31
100005661	25-28-176-019	8488 YALE	OCCUPANT	8488 YALE	OAK PARK, MI 48237	72.57	7.26
100100860	25-29-229-020	24611 PINEHURST AVE	OCCUPANT	24611 PINEHURST AVE	OAK PARK, MI 48237	548.61	54.86
100100868	25-29-229-033	24520 PINEHURST AVE			,	51.89	5.19
100105650	25-33-152-020	21844 WYOMING B	JOHN FOSTER	300 E LONG LK RD	BLOOMFIELD HLS, MI 48304	106.03	10.60
200004264	25-29-429-002	23860 ITHACA	OCCUPANT	23860 ITHACA	OAK PARK, MI 48237	1,349.02	134.90
200004270	25-29-283-012	24000 ITHACA	OCCUPANT	24000 ITHACA	OAK PARK, MI 48237	246.09	24.61
200005341	25-29-406-034	23421 SENECA	OCCUPANT	23421 SENECA	OAK PARK, MI 48237	2,349.51	234.95
200005679	25-32-229-035	10100 ALBANY	OCCUPANT	10100 ALBANY	OAK PARK, MI 48237	62.40	6.24
200005712	25-32-204-051	10300 ALBANY	OCCUPANT	10300 ALBANY	OAK PARK, MI 48237	93.22	9.32
200005759	25-32-204-028	10840 ALBANY	OCCUPANT	10840 ALBANY	OAK PARK, MI 48237	97.43	9.74
200005802	25-32-103-013	21910 BLACKSTONE	OCCUPANT	21910 BLACKSTONE	OAK PARK, MI 48237	68.85	6.89
200005814	25-32-102-019	21961 BLACKSTONE	OCCUPANT	19839 BACHESTER	MACOMB, MI 48044	2,912.39	291.24
200005846	25-32-228-019	10021 CORNING	JAMES FEGER	57236 PONTIAC TRAIL	NEW HUDSON, MI 48165	101.00	10.10
200005860	25-32-228-010	10151 CORNING	OCCUPANT	10151 CORNING	OAK PARK, MI 48237	456.61	45.66
200005861	25-32-227-026	10200 CORNING	JAMES FAGER	57236 PONTIAC TRAIL	NEW HUDSON, MI 48165	185.20	18.52
200005874	25-32-227-003	10270 CORNING	OCCUPANT	10270 CORNING	OAK PARK, MI 48237	242.44	24.24
200005892	25-32-203-021	10421 CORNING			,	198.06	19.81
200005912	25-32-202-035	10660 CORNING	MOLLIE HOLBROOK	3045 WEST ROSE LANE	PHOENIX, AZ 85017	198.57	19.86
200005926	25-32-203-001	10761 CORNING	OCCUPANT	10761 CORNING	OAK PARK, MI 48237	110.45	11.05
200005931	25-32-104-027	21920 DANTE	OCCUPANT	21920 DANTE	OAK PARK, MI 48237	128.56	12.86
200005937	25-32-104-024	21950 DANTE	OCCUPANT	21950 DANTE	OAK PARK, MI 48237	230.47	23.05
200005955	25-32-105-016	21921 EASTWOOD	OCCUPANT	21921 EASTWOOD	OAK PARK, MI 48237	204.32	20.43
200005960	25-32-104-051	21950 EASTWOOD	OCCUPANT	21950 EASTWOOD	OAK PARK, MI 48237	93.22	9.32
200005969	25-32-130-012	21900 FERN	OCCUPANT	21900 FERN	OAK PARK, MI 48237	54.50	5.45

Delinquent Utilities

ACCOUNT NUMBER	PARCEL NUMBER	SERVICE ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CSZ	DELINQUENT BALANCE	10% PENALTY
200005970	25-32-104-069	21901 FERN	OCCUPANT	21901 FERN	OAK PARK, MI 48237	83.78	8.38
200006003	25-32-126-020	22061 JEROME	OCCUPANT	22061 JEROME	OAK PARK, MI 48237	70.12	7.01
200006034	25-28-102-035	8752 KENBERTON	OCCUPANT	8752 KENBERTON	OAK PARK, MI 48237	163.42	16.34
200006066	25-32-104-041	13250 LYONS	OCCUPANT	13250 LYONS	OAK PARK, MI 48237	68.32	6.83
200006128	25-32-132-003	21920 MORTON	OCCUPANT	21920 MORTON	OAK PARK, MI 48237	60.00	6.00
200006131	25-32-130-020	21931 MORTON	OCCUPANT	21931 MORTON	OAK PARK, MI 48237	742.75	74.28
200006302	25-33-105-002	22750 ROSEWOOD	OCCUPANT	22750 ROSEWOOD	OAK PARK, MI 48237	66.72	6.67
200006331	25-32-228-033	10110 SARATOGA	OCCUPANT	10110 SARATOGA	OAK PARK, MI 48237	53.19	5.32
200006349	25-32-228-023	10240 SARATOGA	OCCUPANT	10240 SARATOGA	OAK PARK, MI 48237	93.22	9.32
200006374	25-32-204-019	10601 SARATOGA	OCCUPANT	10601 SARATOGA	OAK PARK, MI 48237	93.22	9.32
200006379	25-32-203-041	10630 SARATOGA	OCCUPANT	41619 CLINTON PINES DR	CLINTON TOWNSHIP, MI 48038	318.41	31.84
200006402	25-32-204-005	10761 SARATOGA			,	50.25	5.03
200006411	25-32-133-012	12721 SARATOGA	OCCUPANT	12721 SARATOGA	OAK PARK, MI 48237	308.99	30.90
200006509	25-32-227-007	10241 TROY	OCCUPANT	10241 TROY	OAK PARK, MI 48237	144.74	14.47
200006515	25-32-227-004	10271 TROY	OCCUPANT	10271 TROY	OAK PARK, MI 48237	93.22	9.32
200006541	25-32-201-017	10450 TROY	OCCUPANT	10450 TROY	OAK PARK, MI 48237	257.65	25.77
200006615	25-28-102-005	8653 WOODSIDE PK	OCCUPANT	8653 WOODSIDE PK	OAK PARK, MI 48237	238.49	23.85
200206165	25-29-452-017	10750 NINE MILE RD	OCCUPANT	10750 NINE MILE RD	OAK PARK, MI 48237	519.85	51.99
200206190	25-29-454-041	10450 NINE MILE RD B	OCCUPANT	10450 NINE MILE RD B	OAK PARK, MI 48237	324.82	32.48
200206192	25-29-454-041	10450 NINE MILE RD A	GRACE SPINAL CENTER	10450 NINE MILE RD A	OAK PARK, MI 48237	286.21	28.62
300000947	25-29-303-008	13411 IRVINE	OCCUPANT	13411 IRVINE	OAK PARK, MI 48237	95.12	9.51
300006697	25-29-154-011	24280 BERKLEY	OCCUPANT	24280 BERKLEY	OAK PARK, MI 48237	93.22	9.32
300006732	25-29-328-012	23821 CONDON			,	102.55	10.26
300006804	25-29-377-028	23210 EASTWOOD	OCCUPANT	23210 EASTWOOD	OAK PARK, MI 48237	99.30	9.93
300006984	25-29-303-015	13301 IRVINE	OCCUPANT	13301 IRVINE	OAK PARK, MI 48237	93.22	9.32
300007158	25-29-160-018	24071 MORITZ	OCCUPANT	24071 MORITZ	OAK PARK, MI 48237	286.71	28.67
300007191	25-29-155-019	24351 MORITZ	OCCUPANT	24351 MORITZ	OAK PARK, MI 48237	137.22	13.72
300007225	25-29-182-014	24000 MORTON	OCCUPANT	24000 MORTON	OAK PARK, MI 48237	70.27	7.03
300007233	25-29-182-010	24040 MORTON	OCCUPANT	24040 MORTON	OAK PARK, MI 48237	504.22	50.42
300007247	25-29-177-028	24231 MORTON	OCCUPANT	13791 BASSWOOD CIRCLE	VAN BUREN TWP, MI 48111	81.25	8.13
300007284	25-29-355-015	23035 OAK CREST	OCCUPANT	23035 OAK CREST	OAK PARK, MI 48237	299.28	29.93
300007373	25-29-302-015	13311 OAK PARK BLVD	OCCUPANT	13311 OAK PARK BLVD	OAK PARK, MI 48237	229.31	22.93
300007522	25-29-332-030	12830 ROSEMARY	OCCUPANT	12830 ROSEMARY	OAK PARK, MI 48237	93.22	9.32
300007536	25-29-377-011	12951 ROSEMARY	OCCUPANT	12951 ROSEMARY	OAK PARK, MI 48237	195.77	19.58
300007606	25-29-451-007	23220 SCOTIA	OCCUPANT	23220 SCOTIA	OAK PARK, MI 48237	3,024.50	302.45
300007626	25-29-333-031	23501 SCOTIA	OCCUPANT	23501 SCOTIA	OAK PARK, MI 48237	73.71	7.37
300007680	25-29-255-001	24110 SCOTIA	OCCUPANT	24110 SCOTIA	OAK PARK, MI 48237	215.36	21.54
300007694	25-29-179-029	24261 SCOTIA	OCCUPANT	24261 SCOTIA	OAK PARK, MI 48237	75.16	7.52
300007711	25-29-102-097	24601 SCOTIA	OCCUPANT	24601 SCOTIA	OAK PARK, MI 48237	115.52	11.55
300007719	25-29-377-081	12711 STERLING CT	OCCUPANT	12711 STERLING CT	OAK PARK, MI 48237	661.76	66.18
300007770	25-29-352-024	13330 WOODVALE			,	300.20	30.02
300007790	25-29-156-025	24051 BLACKSTONE	OCCUPANT	24051 BLACKSTONE	OAK PARK, MI 48237	159.22	15.92
300008162	25-29-158-011	24000 DANTE	OCCUPANT	24000 DANTE	OAK PARK, MI 48237	101.67	10.17
300107505	25-29-252-015	24301 RENSSELAER	OCCUPANT	24301 RENSSELAER	OAK PARK, MI 48237	68.66	6.87
300108736	25-29-156-020	13511 NORTHFIELD	OCCUPANT	13511 NORTHFIELD	OAK PARK, MI 48237	307.05	30.71
300207786	25-29-156-027	24031 BLACKSTONE	OCCUPANT	24031 BLACKSTONE	OAK PARK, MI 48237	157.54	15.75

Delinquent Utilities

ACCOUNT NUMBER	PARCEL NUMBER	SERVICE ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CSZ	DELINQUENT BALANCE	10% PENALTY
300208219	25-29-102-083	12910 DARTMOUTH	OCCUPANT	12910 DARTMOUTH	OAK PARK, MI 48237	317.51	31.75
400007931	25-31-254-006	21710 CLOVERLAWN	OCCUPANT	21710 CLOVERLAWN	OAK PARK, MI 48237	154.74	15.47
400007979	25-31-204-014	22020 CLOVERLAWN	OCCUPANT	22020 CLOVERLAWN	OAK PARK, MI 48237	389.23	38.92
400007992	25-31-203-025	22141 CLOVERLAWN	OCCUPANT	22141 CLOVERLAWN	OAK PARK, MI 48237	137.48	13.75
400008053	25-30-404-027	23531 CLOVERLAWN	OCCUPANT	23531 CLOVERLAWN	OAK PARK, MI 48237	304.65	30.47
400008081	25-31-276-050	21811 COOLIDGE				88.49	8.85
400008089	25-31-276-042	21851 COOLIDGE	OCCUPANT	21851 COOLIDGE	OAK PARK, MI 48237	126.25	12.63
400008120	25-31-228-025	22135 COOLIDGE	OCCUPANT	22135 COOLIDGE	OAK PARK, MI 48237	90.75	9.08
400008144	25-31-276-027	13711 COURTLAND	OCCUPANT	13711 COURTLAND	OAK PARK, MI 48237	215.08	21.51
400008147	25-31-231-021	13730 COURTLAND				61.60	6.16
400008450	25-31-480-014	20731 KIPLING	OCCUPANT	20731 KIPLING	OAK PARK, MI 48237	84.74	8.47
400008498	25-31-426-024	21401 KIPLING	OCCUPANT	21401 KIPLING	OAK PARK, MI 48237	337.34	33.73
400008638	25-31-103-001	15251 NINE MILE RD	OCCUPANT	15251 NINE MILE RD	OAK PARK, MI 48237	182.41	18.24
400008656	25-31-254-033	14000 NORTHEND	DARRYL S JONES	6193 W NEWBURG RD	CARLETON, MI 48117	55.63	5.56
400008659	25-31-254-030	14030 NORTHEND	OCCUPANT	14030 NORTHEND	OAK PARK, MI 48237	80.83	8.08
400008760	25-30-302-013	15201 OAK PARK BLVD	OCCUPANT	15201 OAK PARK BLVD	OAK PARK, MI 48237	791.07	79.11
400008762	25-30-302-011	15221 OAK PARK BLVD	OCCUPANT	15221 OAK PARK BLVD	OAK PARK, MI 48237	78.00	7.80
400008773	25-31-476-006	20800 PARKLAWN	OCCUPANT	20800 PARKLAWN	OAK PARK, MI 48237	265.69	26.57
400008809	25-31-254-022	21691 PARKLAWN	OCCUPANT	21691 PARKLAWN	OAK PARK, MI 48237	406.39	40.64
400008947	25-31-276-060	13650 PEARSON	OCCUPANT	13650 PEARSON	OAK PARK, MI 48237	327.33	32.73
400008957	25-31-278-002	13731 PEARSON	OCCUPANT	13731 PEARSON	OAK PARK, MI 48237	203.40	20.34
400008966	25-31-277-007	13851 PEARSON	OCCUPANT	13851 PEARSON	OAK PARK, MI 48237	775.82	77.58
400008980	25-31-129-084	14420 PEARSON	OCCUPANT	14420 PEARSON	OAK PARK, MI 48237	452.19	45.22
400009010	25-31-483-006	20750 RIDGEDALE	OCCUPANT	20750 RIDGEDALE	OAK PARK, MI 48237	297.58	29.76
400009014	25-31-483-004	20780 RIDGEDALE	OCCUPANT	20780 RIDGEDALE	OAK PARK, MI 48237	267.43	26.74
400009022	25-31-478-020	21111 RIDGEDALE	OCCUPANT	21111 RIDGEDALE	OAK PARK, MI 48237	148.63	14.86
400009039	25-31-478-011	21261 RIDGEDALE	OCCUPANT	21261 RIDGEDALE	OAK PARK, MI 48237	116.25	11.63
400009085	25-31-276-014	21830 RIDGEDALE	OCCUPANT	21830 RIDGEDALE	OAK PARK, MI 48237	81.08	8.11
400009088	25-31-276-011	21860 RIDGEDALE	OCCUPANT	21860 RIDGEDALE	OAK PARK, MI 48237	149.43	14.94
400009175	25-31-478-010	21110 WESTHAMPTON	OCCUPANT	21110 WESTHAMPTON	OAK PARK, MI 48237	114.36	11.44
400009229	25-31-277-055	21631 WESTHAMPTON	OCCUPANT	21631 WESTHAMPTON	OAK PARK, MI 48237	1,308.37	130.84
400009285	25-31-226-018	22171 WESTHAMPTON	OCCUPANT	22171 WESTHAMPTON	OAK PARK, MI 48237	144.00	14.40
400009377	25-31-206-027	21840 GARDNER	OCCUPANT	21840 GARDNER	OAK PARK, MI 48237	275.40	27.54
400101887	25-30-355-053	15000 NINE MILE RD	OCCUPANT	15000 NINE MILE RD	OAK PARK, MI 48237	138.66	13.87
400108031	25-30-454-002	23170 CLOVERLAWN	OCCUPANT	25800 NORTHWESTERN HWY	SOUTHFIELD, MI 48075	87.86	8.79
400108115	25-31-228-029	22121 COOLIDGE	OCCUPANT	22121 COOLIDGE	OAK PARK, MI 48237	204.75	20.48
400108463	25-31-477-010	21000 KIPLING	MANOR HOUSE	21700 NORTHWESTREN HWY	SOUTHFIELD, MI 48075	709.70	70.97
400108623	25-31-104-004	15111 NINE MILE RD	OCCUPANT	15111 NINE MILE RD	OAK PARK, MI 48237	102.78	10.28
400109114	25-31-228-012	22036 RIDGEDALE	OCCUPANT	22036 RIDGEDALE	OAK PARK, MI 48237	172.90	17.29
400109257	25-31-230-013	21941 WESTHAMPTON	OCCUPANT	21941 WESTHAMPTON	OAK PARK, MI 48237	834.16	83.42
400109289	25-31-226-016	22195 WESTHAMPTON	OCCUPANT	22195 WESTHAMPTON	OAK PARK, MI 48237	225.06	22.51
400208403	25-31-101-011	22100 GREENFIELD				136.29	13.63
400208409	25-31-451-002	21000 HUBBEL	OCCUPANT	P.O. BOX 251502	WEST BLOOMFIELD, MI 48325	8,877.75	887.78
400308292	25-31-451-007	14600 EIGHT MILE RD	MR BEGLEY	COMPLETE PROTECTION ALARMS	LIVONIA, MI 48152	1,294.49	129.45
400408394	25-31-302-003	21500 GREENFIELD	OCCUPANT	21500 GREENFIELD	OAK PARK, MI 48237	873.80	87.38
500002422	25-30-301-046	23451 HARRIET CT	OCCUPANT	23451 HARRIET CT	OAK PARK, MI 48237	124.74	12.47

Delinquent Utilities

ACCOUNT NUMBER	PARCEL NUMBER	SERVICE ADDRESS	OWNER NAME	OWNER ADDRESS	OWNER CSZ	DELINQUENT BALANCE	10% PENALTY
500002788	25-31-154-002	21960 HARDING	OCCUPANT	21960 HARDING	OAK PARK, MI 48237	400.67	40.07
500002858	25-31-205-004	21940 CHURCH	OCCUPANT	21940 CHURCH	OAK PARK, MI 48237	895.88	89.59
500003334	25-31-103-011	22170 AVON	OCCUPANT	22170 AVON	OAK PARK, MI 48237	2,105.26	210.53
500009588	25-30-451-026	23041 KENOSHA	OCCUPANT	23041 KENOSHA	OAK PARK, MI 48237	177.08	17.71
500009603	25-30-452-003	23130 KENOSHA	OCCUPANT	23130 KENOSHA	OAK PARK, MI 48237	89.63	8.96
500009717	25-31-128-001	22210 MARLOW	OCCUPANT	22210 MARLOW	OAK PARK, MI 48237	284.02	28.40
500009718	25-31-126-041	22211 MARLOW	OCCUPANT	22211 MARLOW	OAK PARK, MI 48237	131.40	13.14
500009724	25-30-378-017	23000 MARLOW	OCCUPANT	23000 MARLOW	OAK PARK, MI 48237	1,436.36	143.64
500009835	25-30-355-051	23001 RADCLIFT	EMMA KOSTES	17160 PENNSYLVANIA	SOUTHFIELD, MI 48075	249.17	24.92
500009856	25-30-376-005	23110 RADCLIFT	OCCUPANT	23110 RADCLIFT	OAK PARK, MI 48237	96.05	9.61
500009917	25-30-331-020	14400 ROSEMARY	OCCUPANT	14400 ROSEMARY	OAK PARK, MI 48237	282.74	28.27
500010185	25-31-177-008	21700 WHITMORE				229.31	22.93
500010256	25-30-376-022	23105 WILDWOOD	OCCUPANT	23105 WILDWOOD	OAK PARK, MI 48237	103.60	10.36
500102674	25-30-303-027	15230 OAKWOOD	OCCUPANT	15230 OAKWOOD	OAK PARK, MI 48237	291.16	29.12
600001223	25-30-152-011	24111 BEVERLY	OCCUPANT	24111 BEVERLY	OAK PARK, MI 48237	109.75	10.98
600001444	25-30-156-017	24031 STRATFORD	OCCUPANT	24031 STRATFORD	OAK PARK, MI 48237	193.56	19.36
600001487	25-30-178-016	24030 STRATFORD	OCCUPANT	24030 STRATFORD	OAK PARK, MI 48237	355.24	35.52
600001569	25-30-156-008	15241 LESLIE	OCCUPANT	15241 LESLIE	OAK PARK, MI 48237	278.74	27.87
600002127	25-30-203-016	24731 CLOVERLAWN	OCCUPANT	24731 CLOVERLAWN	OAK PARK, MI 48237	1,612.53	161.25
600002346	25-30-180-001	14461 NORTHFIELD	OCCUPANT	14461 NORTHFIELD	OAK PARK, MI 48237	185.74	18.57
600002401	25-30-177-013	14531 MARLOW	OCCUPANT	14531 MARLOW	OAK PARK, MI 48237	176.46	17.65
600002406	25-30-177-012	14541 MARLOW	OCCUPANT	14541 MARLOW	OAK PARK, MI 48237	249.18	24.92
600002435	25-30-154-010	15201 MARLOW	OCCUPANT	3075 WINCHESTER RD	W BLOOMFIELD, MI 48322	144.98	14.50
600002560	25-30-130-010	15070 NORTHFIELD	LEVI KAGAN	14131 VICTORIA	OAK PARK, MI 48237	594.70	59.47
600003416	25-29-156-031	24120 COOLIDGE	OCCUPANT	24120 COOLIDGE	OAK PARK, MI 48237	122.54	12.25
600003490	25-30-230-006	24320 PARKLAWN	OCCUPANT	24320 PARKLAWN	OAK PARK, MI 48237	415.27	41.53
600003507	25-30-208-012	24260 CLOVERLAWN	OCCUPANT	24260 CLOVERLAWN	OAK PARK, MI 48237	248.58	24.86
600003577	25-30-205-021	24321 KENOSHA	OCCUPANT	24321 KENOSHA	OAK PARK, MI 48237	72.00	7.20
700000082	25-19-178-042	14750 LINCOLN	OCCUPANT	14750 LINCOLN	OAK PARK, MI 48237	83.45	8.35
700000925	25-19-126-020	14750 BORGMAN	OCCUPANT	14750 BORGMAN	OAK PARK, MI 48237	60.45	6.05
700001058	25-19-429-011	13641 LUDLOW	OCCUPANT	13641 LUDLOW	OAK PARK, MI 48237	453.50	45.35
700001122	25-19-401-024	14470 VERNON	WELL	14470 VERNON	OAK PARK, MI 48237	100.00	10.00
700001356	25-19-230-014	14000 BORGMAN	OCCUPANT	14000 BORGMAN	OAK PARK, MI 48237	90.36	9.04
700003778	25-19-408-045	14000 BALFOUR	OCCUPANT	14000 BALFOUR	OAK PARK, MI 48237	3,525.88	352.59
700003832	25-19-453-025	14070 WINCHESTER	OCCUPANT	14070 WINCHESTER	OAK PARK, MI 48237	55.11	5.51
700210506	25-19-101-017	15280 LINCOLN	LINCOLN ONE, LLC	3800 ELEVEN MILE	BERKLEY, MI 48072	270.07	27.01
800320254	25-33-152-030	21700 WYOMING	OCCUPANT	21700 WYOMING	OAK PARK, MI 48237	192.64	19.26
						\$ 67,812.98	\$ 6,781.39
						\$ 74,594.37	

CITY OF OAK PARK, MICHIGAN

CLASS C LIQUOR LICENSE OR TAVERN LICENSE
RENEWAL REQUIREMENTS CHECKLIST

The following checklist is intended to assist the elected and appointed representatives of the City of Oak Park, Michigan in determining whether an applicant for renewal of a Class C Liquor License or Tavern License from the municipality has provided all of the required documentation and/or information as specified in the City's Tavern License Application Process and pursuant to **Article III, Sections 6-51 – 6-68** and **Ordinance No. O-13-597 (Zoning Ordinance)** of the Code of Ordinances, City of Oak Park, Michigan.

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 001-2016

Name of Establishment Applying for Renewal of a License: Sahara Restaurant & Grill

Name of Applicant and/or its Principals/Shareholders: Szasza, Inc./Zeana Attisha

Location: 24770 Coolidge Highway, Oak Park, MI 48237

A. Remittance of Application Fees

Annual Renewal: \$250.00

B. Submission and Review of Background Check Information

Investigation Completed by Representatives of the Department of Public Safety on

Investigation Confirmed that there are No Issues that Preclude the Issuance of a Class C Liquor License or Tavern License in the Name of the Applicant

No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for that would require a Background Check

C. Application(s)

Complete in All Appropriate/Requisite Sections

Signed, Dated and Notarized

D. Proof of Possession of Property

Deed Land Contract

Lease Assignment of Lease

Sublease Bill of Sale and/or Lease for Equipment/Furniture/Fixtures

No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for

E. Business Entity/Organization/Structure Documents

Corporation (Copy of Articles of Incorporation Attached to Application)

Partnership (General or Limited – Full Names, Dates of Birth and Home Addresses of All Partners and Copy of Articles of Partnership/Agreement Attached to Application)

Sole Proprietorship (If Doing Business Under an Assumed Name a Copy of the D/B/A Certificate was Attached to the Application)

Other (i.e. LLC – Details Provided as Required in Tavern License Renewal Application)

No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for



F. Financial Qualifications/Information

- Copy of Loan Document(s)/Affidavits Detailing the Sources of Funding for the Business
- Information Provided Concerning Source of Funding for Acquisition/Opening/Operating the Licensed Business
- No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for

G. Management Information

- Provided Name, Address and Telephone Number of Individual Who Will Serve as the Manager of the Licensed Business
- Provided Name, Address and Telephone Number of Individual Who is Authorized to Sign Checks and Pay Bills in Connection with the Operation of the Licensed Business
- No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for

H. Description of Proposed Facilities in Some Detail

- Detail Provided Including Square Footage, Seating Capacity, Parking Capacity, Etc.
- Copy of Site Plan (If Necessary) and Description/Diagram (Detailed Floor Plan) of the Premises
- No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for

J. Dancing or Entertainment

- Yes - Description of Planned Entertainment: Applicant requests a dance area at the business establishment. Pursuant to state law and/or local ordinance(s), Applicant is required to obtain any permit(s) for dancing required by the Michigan Liquor Control Commission and must maintain a dance floor that is not less than 100 square feet, is well defined and without tables, chairs, or other obstacles while customers are dancing. **Authorizing dancing at the venue does not allow topless activity or adult entertainment of any kind.**
- No
- No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for

K. Status of City of Oak Park Business License

- Applicant has Current Valid City Business License(s) as Required Based on Business Activity
- Applicant has Submitted an Application for a Business License(s)
- Applicant is Current on All Applicable Business License(s) Fees

L. Applicant, and/or its Principals/Shareholders are Not in Default on Any Obligations Due the City of Oak Park and/or Oakland County

- | | |
|--|--|
| <input type="checkbox"/> Personal Property Taxes | <input type="checkbox"/> Yes in the Amount of \$ _____ |
| <input type="checkbox"/> Real Property Taxes | <input type="checkbox"/> Yes in the Amount of \$ _____ |
| <input type="checkbox"/> Special Assessments | <input type="checkbox"/> Yes in the Amount of \$ _____ |
| <input type="checkbox"/> Sewer and Water | <input type="checkbox"/> Yes in the Amount of \$ _____ |

M. Documents Submitted by Applicant (If Necessary) Pursuant to the City of Oak Park, Michigan Class C Liquor License or Tavern License Renewal Application

- Spousal Affidavit (For each Applicant if Applicable)
- Certificate of Liquor Liability Insurance
- Verification of Compliance with Michigan Liquor Control Commission Mandatory Server Training Requirements
- Contract with the City of Oak Park
- Varied Menu of Food Items Consisting of Not Less Than 10 Food Items Cooked or Prepared on the Premises
- Record of Any Previous Liquor License Complaint Violations
- Plan of Operation
- Current Valid License(s)/Permit(s) from Appropriate County, State or Federal Governments Authorizing Service of Food at the Establishment

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

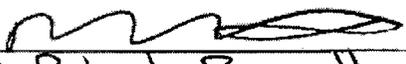
City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 001-2016
Name of Establishment Applying for Renewal of a License: Sahara Restaurant & Grill
Name of Applicant and/or its Principals/Shareholders: Szasza, Inc./Zeana Attisha
Location: 24770 Coolidge Highway, Oak Park, MI 48237

DEPARTMENT OF TECHNICAL AND PLANNING

Certification that the building(s) or structure(s) to which the License Renewal will apply meet all applicable building and property maintenance codes or that acceptable building plans for work which will satisfy all such codes have been submitted and the Licensed Premises are appropriately zoned for the use and that any required zoning approvals, including site plan approval, had been obtained previously.

- Recommended for Approval
 Recommended for Approval with Comments/Conditions/Explanations:

Not Recommended for Approval



(Print Name) Robert Barrett
Director of the Department of Technical and Planning or Their Designee
Date: 3/18/2016

CITY OF OAK PARK, MICHIGAN

BUSINESS LICENSE

ISSUE DATE: 12/21/2015

EXPIRATION DATE: 12/31/2016

LICENSE #
CB160294

BUSINESS

SAHARA RESTAURANT & GRILL
24770 COOLIDGE
OAK PARK, MI 48237

CONDITIONS: (if applicable)

NOT TRANSFERABLE

LICENSED BUSINESS TO BE CONDUCTED IN
CONFORMITY WITH AND SUBJECT TO THE
PROVISIONS OF THE ORDINANCE OF THE
CITY OF OAK PARK AND THE LAWS OF
THE STATE OF MICHIGAN



City Clerk



MAYOR

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 001-2016
Name of Establishment Applying for Renewal of a License: Sahara Restaurant & Grill
Name of Applicant and/or its Principals/Shareholders: Szasza, Inc./Zeana Attisha
Location: 24770 Coolidge Highway, Oak Park, MI 48237

DEPARTMENT OF PUBLIC SAFETY

Certification that the proposed Licensee(s) continue to be of good moral character and the Licensed Premises are in compliance with all applicable fire safety regulations.

Calls for Service at the above-described Location: Six (6) documented calls for service were received at the above location between 1 April 2015 and 29 March 2016..

Premise History Report for the above-described Location: _____

Have there been any violations of any of the laws of the State of Michigan or the United States or any ordinances of the City of Oak Park or the administrative rules of any regulatory agency in the conduct of the business of the licensed establishment? NO. If so, please attach documentation/information specifying the violations, incidents or comments.

Have there been any incidents reported to the Department of Public Safety in the last year that would pertain to the Class C Liquor License or Tavern License and the establishment's alcoholic beverages or any dance or entertainment permits or its patrons? YES. If so, please attach documentation/information specifying the violations, incidents or comments.
(see incident summary below)

Are there other concerns that need to be brought to the attention of the City Council? _____. If so, please attach documentation/information specifying the violations, incidents or comments.

Recommended for Approval

Recommended for Approval with Comments/Conditions/Explanations:

The six calls for service involved one motor vehicle accident, one request for medical assistance, three reports of a minor disturbance in the parking lot (no injuries, no resultant criminal charges) and one unfounded complaint. At this time the business certainly could not be considered a "nuisance establishment" and no conditions are set forth for its continued operations with a Class C Liquor License.

Not Recommended for Approval

STEVE COOPER
(Print Name) 
Director of the Department of Public Safety or Their Designee
Date: 12 April 2016.

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 001-2016
Name of Establishment Applying for Renewal of a License: Sahara Restaurant & Grill
Name of Applicant and/or its Principals/Shareholders: Szasza, Inc./Zeana Attisha
Location: 24770 Coolidge Highway, Oak Park, MI 48237

CITY CLERK

Certification that the proposed Licensee has a current valid license for operation of a restaurant at the proposed Licensed Premises or meets applicable requirements for the issuance of such a license.

- The Licensee has met the food and beverage sale(s) requirements specified in Subsection (4) of Sec. 6-55 entitled Restaurant requirements of the Code of Ordinances, of the City of Oak Park, Michigan
- Recommended for Approval
- Recommended for Approval with Comments/Conditions/Explanation:

Not Recommended for Approval



(Print Name) T. EDWIN NORRIS
City Clerk or Their Designee
Date: 4-11-16

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 001-2016
Name of Establishment Applying for Renewal of a License: Sahara Restaurant & Grill
Name of Applicant and/or its Principals/Shareholders: Szasza, Inc./Zeana Attisha
Location: 24770 Coolidge Highway, Oak Park, MI 48237

DEPARTMENT OF FINANCE

Certification that the proposed Licensee(s) are not in default on any obligations due the City of Oak Park and/or Oakland County.

- Recommended for Approval
 Recommended for Approval with Comments/Conditions/Explanation:

Not Recommended for Approval



Carl Johnson
Finance Director
Monday, April 11, 2016

Based on the Certifications provided by the appropriate representatives of the departments of Finance, Public Safety, Technical and Planning and the City Clerk it is recommended that subject to any conditions specified by those administrative offices/officials the City Council renew the Class C Liquor License or Tavern License for:

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 001-2016
Name of Establishment Applying for Renewal of a License: Sahara Restaurant & Grill
Name of Applicant and/or its Principals/Shareholders: Szasza, Inc./Zeana Attisha
Location: 24770 Coolidge Highway, Oak Park, MI 48237

Comments/Conditions/Explanations:

Kimberly Marrone
Kimberly Marrone
Manager of Community and Economic Development or Her Designee
Date: 4-6-16

In accordance with Section 6-61 (b) of the Code, I have initiated the annual investigation and review of the on premises licensed establishment identified below and based on the Certifications provided by the appropriate representatives of the departments of Finance, Public Safety, Technical and Planning and the City Clerk, subject to any conditions specified by those administrative offices/officials and pursuant to the recommendation of the Manager of the Department of Community and Economic Development as well as having completed my analysis and assessment of the documentation and information submitted by the Applicant it is requested that the City Council consider approving the renewal the of the Class C Liquor License or Tavern License previously issued to:

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 001-2016
Name of Establishment Applying for Renewal of a License: Sahara Restaurant & Grill
Name of Applicant and/or its Principals/Shareholders: Szasza, Inc./Zeana Attisha
Location: 24770 Coolidge Highway, Oak Park, MI 48237

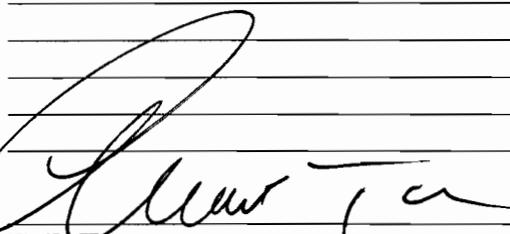
Comments/Conditions/Explanations:

City staff and in particular, representatives of the Department of Public Safety have reviewed the request for renewal of the Class C Liquor License for Sahara Restaurant and determined that no conditions exists that would warrant denial of a renewal or require additional time to investigate the business.

It is the recommendation of the Administration, subject to any comments, conditions, and/or explanations contained in the Class C Liquor License or Tavern License Renewal Requirements Checklist that after analyzing the review factors specified in Section 6-58 (c) of the Code that (unless evidence is presented that would serve as a basis for denial of the issuance of the license renewal) the City Council approve the issuance of a 2016-2017 Class C Liquor License with an expiration date of April 30, 2017 to Szasza, Inc./Zeana Attisha d/b/a Sahara Restaurant & Grill, located at 24770 Coolidge Highway, Oak Park, MI 48237.

The Applicant, Zeana Attisha has been invited to attend the City Council meeting to answer any questions the Council may have.

The Administration is requesting that the City Council as part of the Consent Agenda, renew the License for Szasza, Inc./Zeana Attisha d/b/a Sahara Restaurant & Grill, located at 24770 Coolidge Highway, Oak Park, MI 48237.


Erik Tungate
City Manager

Date: 4/13/16

CITY OF OAK PARK, MICHIGAN

CLASS C LIQUOR LICENSE OR TAVERN LICENSE
RENEWAL REQUIREMENTS CHECKLIST

The following checklist is intended to assist the elected and appointed representatives of the City of Oak Park, Michigan in determining whether an applicant for renewal of a Class C Liquor License or Tavern License from the municipality has provided all of the required documentation and/or information as specified in the City's Class C Liquor License or Tavern License Renewal Application Process and pursuant to **Article III, Sections 6-51 – 6-68** and **Ordinance No. O-13-597 (Zoning Ordinance)** of the **Code of Ordinances, City of Oak Park, Michigan**.

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 002-2016

Name of Establishment Applying for Renewal of a License: Tony Mar d/b/a Jade Palace

Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar

Location: 13351 W. 10 Mile Road, Oak Park, MI 48237

A. Remittance of Application Fees

Annual Renewal: \$250.00

B. Submission and Review of Background Check Information

Investigation Completed by Representatives of the Department of Public Safety on _____

Investigation Confirmed that there are No Issues that Preclude the Issuance of a Class C Liquor License or Tavern License in the Name of the Applicant

No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for that would require a Background Check

C. Application(s)

Complete in All Appropriate/Requisite Sections

Signed, Dated and Notarized

D. Proof of Possession of Property

Deed Land Contract

Lease Assignment of Lease

Sublease Bill of Sale and/or Lease for Equipment/Furniture/Fixtures

No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for

E. Business Entity/Organization/Structure Documents

Corporation (Copy of Articles of Incorporation Attached to Application)

Partnership (General or Limited – Full Names, Dates of Birth and Home Addresses of All Partners and Copy of Articles of Partnership/Agreement Attached to Application)

Sole Proprietorship (If Doing Business Under an Assumed Name a Copy of the D/B/A Certificate was Attached to the Application)

Other (i.e. LLC – Details Provided as Required in Tavern License Renewal Application)

No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for

F. Financial Qualifications/Information

- Copy of Loan Document(s)/Affidavits Detailing the Sources of Funding for the Business
- Information Provided Concerning Source of Funding for Acquisition/Opening/Operating the Licensed Business
- No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for

G. Management Information

- Provided Name, Address and Telephone Number of Individual Who Will Serve as the Manager of the Licensed Business
- Provided Name, Address and Telephone Number of Individual Who is Authorized to Sign Checks and Pay Bills in Connection with the Operation of the Licensed Business
- No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for

H. Description of Proposed Facilities in Some Detail

- Detail Provided Including Square Footage, Seating Capacity, Parking Capacity, Etc.
- Copy of Site Plan (If Necessary) and Description/Diagram (Detailed Floor Plan) of the Premises
- No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for

J. Dancing or Entertainment

- Yes - Description of Planned Entertainment: Applicant requests a dance area at the establishment. Pursuant to state law and/or local ordinance(s), Applicant is required to obtain any permit(s) for dancing required by the Michigan Liquor Control Commission and must maintain a dance floor that is not less than 100 square feet, is well defined and without tables, chairs, or other obstacles while customers are dancing. **Authorizing dancing at the venue does not allow topless activity or adult entertainment of any kind.**
- No
- No changes have occurred since the filing of the most recent application/issuance of the Class C Liquor License or Tavern License that the Renewal Application has been filed for

K. Status of City of Oak Park Business License

- Applicant has Current Valid City Business License(s) as Required Based on Business Activity
- Applicant has Submitted an Application for a Business License(s)
- Applicant is Current on All Applicable Business License(s) Fees

L. Applicant, and/or its Principals/Shareholders are Not in Default on Any Obligations Due the City of Oak Park and/or Oakland County

- | | |
|--|--|
| <input type="checkbox"/> Personal Property Taxes | <input type="checkbox"/> Yes in the Amount of \$ _____ |
| <input type="checkbox"/> Real Property Taxes | <input type="checkbox"/> Yes in the Amount of \$ _____ |
| <input type="checkbox"/> Special Assessments | <input type="checkbox"/> Yes in the Amount of \$ _____ |
| <input type="checkbox"/> Sewer and Water | <input type="checkbox"/> Yes in the Amount of \$ _____ |

M. Documents Submitted by Applicant (If Necessary) Pursuant to the City of Oak Park, Michigan Class C Liquor License or Tavern License Renewal Application

- Spousal Affidavit (For each Applicant if Applicable)
- Certificate of Liquor Liability Insurance
- Verification of Compliance with Michigan Liquor Control Commission Mandatory Server Training Requirements
- Contract with the City of Oak Park
- Varied Menu of Food Items Consisting of Not Less Than 10 Food Items Cooked or Prepared on the Premises
- Record of Any Previous Liquor License Complaint Violations
- Plan of Operation
- Current Valid License(s)/Permit(s) from Appropriate County, State or Federal Governments Authorizing Service of Food at the Establishment

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

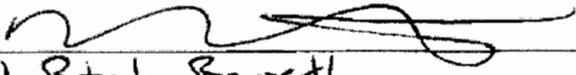
City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 002-2106
Name of Establishment Applying for Renewal of a License: Tony Mar d/b/a Jade Palace
Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar
Location: 13351 W. 10 Mile Road, Oak Park, MI 48237

DEPARTMENT OF TECHNICAL AND PLANNING

Certification that the building(s) or structure(s) to which the License Renewal will apply meet all applicable building and property maintenance codes or that acceptable building plans for work which will satisfy all such codes have been submitted and the Licensed Premises are appropriately zoned for the use and that any required zoning approvals, including site plan approval, had been obtained previously.

- Recommended for Approval
 Recommended for Approval with Comments/Conditions/Explanations:

Not Recommended for Approval



(Print Name) Robert Barrett
Director of the Department of Technical and Planning or Their Designee
Date: _____

CITY OF OAK PARK, MICHIGAN

BUSINESS LICENSE

ISSUE DATE: 12/09/2015

EXPIRATION DATE: 12/31/2016

LICENSE #
CB160271

BUSINESS

JADE PALACE RESTAURANT
13351 TEN MILE
OAK PARK, MI 48237

CONDITIONS: (if applicable)

NOT TRANSFERABLE

LICENSED BUSINESS TO BE CONDUCTED IN
CONFORMITY WITH AND SUBJECT TO THE
PROVISIONS OF THE ORDINANCE OF THE
CITY OF OAK PARK AND THE LAWS OF
THE STATE OF MICHIGAN



City Clerk



MAYOR

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 002-2106
Name of Establishment Applying for Renewal of a License: Tony Mar d/b/a Jade Palace
Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar
Location: 13351 W. 10 Mile Road, Oak Park, MI 48237

DEPARTMENT OF PUBLIC SAFETY

Certification that the proposed Licensee(s) continue to be of good moral character and the Licensed Premises are in compliance with all applicable fire safety regulations.

Calls for Service at the above-described Location: _____
There have been no calls for service to this location since 2011.

Premise History Report for the above-described Location: _____

Have there been any violations of any of the laws of the State of Michigan or the United States or any ordinances of the City of Oak Park or the administrative rules of any regulatory agency in the conduct of the business of the licensed establishment? NO. If so, please attach documentation/information specifying the violations, incidents or comments.

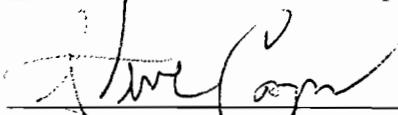
Have there been any incidents reported to the Department of Public Safety in the last year that would pertain to the Class C Liquor License or Tavern License and the establishment's control of alcoholic beverages or any dance or entertainment permits or its patrons? NO. If so, please attach documentation/information specifying the violations, incidents or comments.

Are there other concerns that need to be brought to the attention of the City Council? NO. If so, please attach documentation/information specifying the violations, incidents or comments.

Recommended for Approval

Recommended for Approval with Comments/Conditions/Explanations:

Not Recommended for Approval



(Print Name) Steve COOPER

Director of the Department of Public Safety or Their Designee

Date: 30 March 2016

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 002-2106
Name of Establishment Applying for Renewal of a License: Tony Mar d/b/a Jade Palace
Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar
Location: 13351 W. 10 Mile Road, Oak Park, MI 48237

CITY CLERK

Certification that the proposed Licensee has a current valid license for operation of a restaurant at the proposed Licensed Premises or meets applicable requirements for the issuance of such a license.

- The Licensee has met the food and beverage sale(s) requirements specified in Subsection (4) of Sec. 6-55 entitled Restaurant requirements of the Code of Ordinances, of the City of Oak Park, Michigan
- Recommended for Approval
- Recommended for Approval with Comments/Conditions/Explanation:

Not Recommended for Approval

(Print Name)
City Clerk or Their Designee
Date: _____

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 002-2106
Name of Establishment Applying for Renewal of a License: Tony Mar d/b/a Jade Palace
Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar
Location: 13351 W. 10 Mile Road, Oak Park, MI 48237

CITY CLERK

Certification that the proposed Licensee has a current valid license for operation of a restaurant at the proposed Licensed Premises or meets applicable requirements for the issuance of such a license.

- The Licensee has met the food and beverage sale(s) requirements specified in Subsection (4) of Sec. 6-55 entitled Restaurant requirements of the Code of Ordinances, of the City of Oak Park, Michigan
- Recommended for Approval
- Recommended for Approval with Comments/Conditions/Explanation:

Not Recommended for Approval



(Print Name) T. EDWIN NORRIS
City Clerk or Their Designee
Date: 4-11-16

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 002-2106
Name of Establishment Applying for Renewal of a License: Tony Mar d/b/a Jade Palace
Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar
Location: 13351 W. 10 Mile Road, Oak Park, MI 48237

DEPARTMENT OF FINANCE

Certification that the proposed Licensee(s) are not in default on any obligations due the City of Oak Park and/or Oakland County.

- Recommended for Approval
 Recommended for Approval with Comments/Conditions/Explanation:

Not Recommended for Approval



Carl Johnson
Finance Director
Monday, April 11, 2016

Based on the Certifications provided by the appropriate representatives of the departments of Finance, Public Safety, Technical and Planning and the City Clerk it is recommended that subject to any conditions specified by those administrative offices/officials the City Council renew the Class C Liquor License or Tavern License for:

City of Oak Park Tavern License Renewal Application No.: 002-2106

Name of Establishment Applying for Renewal of a License: Tony Mar d/b/a Jade Palace

Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar

Location: 13351 W. 10 Mile Road, Oak Park, MI 48237

Comments/Conditions/Explanations:

Kimberly Marrone

Kimberly Marrone

Manager of Community and Economic Development or Her Designee

Date: 4-6-16

In accordance with Section 6-61 (b) of the Code, I have initiated the annual investigation and review of the on premises licensed establishment identified below and based on the certifications provided by the appropriate representatives of the departments of Finance, Public Safety, Technical and Planning and the City Clerk, subject to any conditions specified by those administrative offices/officials and pursuant to the recommendation of the Manager of the Department of Community and Economic Development as well as having completed my analysis and assessment of the documentation and information submitted by the Applicant it is requested that the City Council consider approving the renewal the of the Class C Liquor License or Tavern License previously issued to:

City of Oak Park Class C Liquor License or Tavern License Renewal Application No.: 002-2106
Name of Establishment Applying for Renewal of a License: Tony Mar d/b/a Jade Palace
Name of Applicant and/or its Principals/Shareholders: Tony Wai-Chung Mar
Location: 13351 W. 10 Mile Road, Oak Park, MI 48237

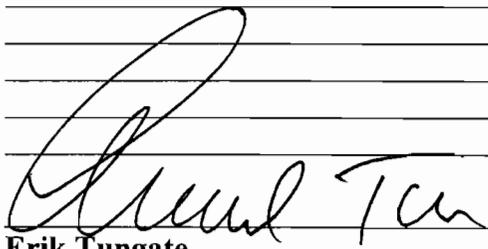
Comments/Conditions/Explanations:

City staff and in particular, representatives of the Department of Public Safety have reviewed the request for renewal of the Class C Liquor License or Tavern License for the Applicant and determined that no conditions exists that would warrant denial of a renewal or require additional time to investigate the business.

It is the recommendation of the Administration, subject to any comments, conditions, and/or explanations contained in the Class C Liquor License or Tavern License Renewal Requirements Checklist that after analyzing the review factors specified in Section 6-58 (c) of the Code that (unless evidence is presented that would serve as a basis for denial of the issuance of the license renewal) the City Council approve the issuance of a 2016-2017 Class C Liquor License or Tavern License with an expiration date of April 30, 2017 to Tony Mar, owner/sole proprietor of the Jade Palace Chinese Restaurant, located at 13351 W. Ten Mile.

The Applicant, Mr. Tony Wai-Chung Mar has been invited to attend the City Council meeting to answer any questions the Council may have.

The Administration is requesting that the City Council as part of the Consent Agenda, renew the Class C Liquor License or Tavern License for Tony Wai-Chung Mar, owner/sole proprietor of the Jade Palace Chinese Restaurant, located at 13351 W. Ten Mile.



Erik Tungate
City Manager Date: 4/13/16

**GARAN
LUCOW
MILLER P.C.**
GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 455630**April 11, 2016**

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Tina Polk and Richard Newton v City of Oak
Park, County of Oakland, et al.*

*Client 7406
Matter 24*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, March 31, 2016

\$1,144.00**Fee Total****Costs Advanced:**

Date	Description	Amount
03/11/16	Fee for electronic filing in Oakland County - Defendant City of Oak Park's List of Disclosures Requested From Plaintiffs	5.15
	Total Costs Advanced	\$5.15

Total Fees and Disbursements: \$1,149.15

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 455631

April 11, 2016

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Judy Kish and Joyce Bannon, et al v City of
Oak Park*

*Client 7406
Matter 31*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, March 31, 2016

\$1,620.50

Fee Total

Costs Advanced:

Date	Description	Amount
03/31/16	Reproduction Charges 1 @ 0.15	0.15
	Total Costs Advanced	\$0.15

Total Fees and Disbursements: \$1,620.65

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 455632

April 11, 2016

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, March 31, 2016

\$11,667.00

Fee Total

Costs Advanced:

Date	Description	Amount
03/04/16	Reproduction Charges 18 @ 0.15	2.70
03/09/16	Reproduction Charges 1 @ 0.15	0.15
03/09/16	Reproduction Charges 1 @ 0.15	0.15
03/09/16	Reproduction Charges 16 @ 0.15	2.40
03/09/16	Reproduction Charges 46 @ 0.15	6.90
03/09/16	Reproduction Charges 196 @ 0.15	29.40
03/16/16	Reproduction Charges 4 @ 0.15	0.60
03/24/16	Fee to 43rd Judicial District Court for Motion fee - Motion for Summary Disposition	20.00
03/29/16	Reproduction Charges 2 @ 0.15	0.30
03/31/16	Reproduction Charges 54 @ 0.15	8.10

Total Costs Advanced

\$70.70

Total Fees and Disbursements: \$11,737.70

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 18, 2016 **AGENDA #**

SUBJECT: Proposal for professional services for Construction Engineering of the Oak Park Boulevard and Lincoln Street Rehab project.

DEPARTMENT: Technical & Planning – Engineering *KJY*

SUMMARY: Attached is a proposal from OHM to perform professional services for the Construction Engineering of the Oak Park Boulevard and Lincoln Street Rehab project. This proposal is for the inspection and MDOT contract administration for this Federally funded project.

RECOMMENDED ACTION: It is recommended that the proposal from Orchard, Hiltz & McCliment, Inc. to perform the Construction Engineering for the Oak Park Boulevard and Lincoln Street Rehab project be approved for an hourly, not to exceed amount of \$223,736.00 upon final review by the City Attorney's office. Funding in the Major Street fund for this expenditure.

APPROVALS:

City Manager: *[Signature]*

Department Director: *[Signature]*

Finance Director: _____

EXHIBITS: Contract

CITY OF OAK PARK
MICHIGAN

STANDARD FORM OF AGREEMENT
WITH CONSULTANT
FOR
CONSTRUCTION ENGINEERING SERVICES
FOR REHABILITATION OF

2016
OAK PARK BOULEVARD AND LINCOLN STREET REHAB PROJECT
GREENFIELD ROAD TO COOLIDGE HIGHWAY

THIS AGREEMENT is between the CITY OF OAK PARK, hereinafter called "CITY" and ORCHARD, HILTZ & McCLIMENT, INC., hereinafter called "CONSULTANT". In consideration of the mutual terms and conditions set forth herein, the parties agree:

1. CONSULTANT shall operate as an independent contractor and not as agent of CITY.
2. CONSULTANT shall provide professional services in accordance with the Scope of Services dated March 7, 2016, attached hereto as Exhibit "A" and incorporated herein by reference and made a part of this Agreement as through herein set forth in full.

CONSULTANT shall comply with applicable state and county requirements in providing services pursuant to the Agreement. CONSULTANT shall perform the services for this Project under the direction of the City of Oak Park City Engineer.

3. CONSULTANT shall commence services and complete services as set forth in Project Clause of the Bidding documents.
4. CITY shall pay CONSULTANT according to the rates set forth in Attachments #1 and #2 (Estimated Cost Breakdown and Hourly Rate Schedule), attached hereto and incorporated herein. CONSULTANT shall invoice on a monthly basis. Outside hire charges will be invoiced monthly based on cost incurred to date including CONSULTANT fee of 10 percent for administration, handling, and processing. The total cost of the services rendered pursuant to this agreement shall not exceed \$223,736.00. Invoices shall be subject to approval by the City of Oak Park City Engineer.
5. CITY, without invalidating this Agreement, may order changes in the services within the general scope of this Agreement consisting of additions, deletions or other revisions, and the contract sum and the contract time shall be adjusted accordingly. All such changes in the services shall be authorized in writing executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services shall be determined in accordance with the fees and/or rates set forth in Paragraph 4 above. If none of the methods set forth in Paragraph 4 above are applicable to the changes, the cost or credit to CITY shall be determined by mutual agreement.
6. CONSULTANT represents that he is skilled in the professional expertise necessary to provide the services under this Agreement.
7. CONSULTANT shall have responsibility for compliance with federal, state, and local requirements pertinent to his employees, methods, and procedures utilized in his performance of this Agreement. Any activity of the CITY in connection with the observation of services being performed by CONSULTANT is not intended to include review of the CONSULTANT'S safety measures or other matters bearing upon the performance of the services by the CONSULTANT.

8. CONSULTANT shall not permit any liens to attach to the work or property involved by reason of the

performance of his services.

9. CONSULTANT agrees to and indemnify, hold harmless the CITY including the Mayor, Council and any and all of their officials, agents and employees from and against, loss, damage, charge or expense, to which they or any of them may be put or subjected to arising out of or resulting from negligent acts or actions, omissions or failure to act on the part of the CONSULTANT, his subconsultants or, anyone directly or indirectly employed by them or anyone for whose acts or omissions they may be liable in the performance of the services described in this Agreement. CONSULTANT further agrees that where other consultants or contractors are employed in the work, it will not hold the CITY responsible for loss, damage or injury caused by any fault or negligence of such other consultant or contractor, and, further agrees that it will look solely to said consultants or contractors for recovery from them, or any of them, for any such damage or injury.
10. CONSULTANT shall maintain in effect at all times during performance of the services described in this Agreement at least the coverages and limits of insurance with insurers that are authorized to do business in the State of Michigan and are satisfactory to the CITY set forth in this Paragraph 10. Certificates of all such insurance and evidence of policy endorsement for additional insured and waiver of subrogation requirements, executed by the insurer in form satisfactory to the CITY shall be furnished to the CITY immediately upon execution of this Agreement and prior to CONSULTANT commencing work. Certificates of insurance shall, without any qualification thereto, contain the following statement relative to cancellation:

"Should any of the described policies be canceled before the expiration date thereof, the issuing company will mail 30 days written notice to the named certificate holder".

a. Worker's Compensation and Employer's Liability for statutory limits required by law.

(1) The policy shall be endorsed to provide that the insurer waives any right of subrogation it may acquire against the City of Oak Park, their directors, officers, agents and employers by reason of any payment made on account of injury, including death resulting there from, sustained by any employee of the insured.

b. Liability Insurance required as set forth below:

(1) Bodily injury coverage in limits not less than \$1,000,000 for one person and \$1,000,000 for one occurrence. Property damage coverage in a limit not less than \$2,000,000.

or

(2) Bodily injury and property damage coverage in a combined single limit of not less than \$2,000,000.

The following liability policies shall be endorsed to provide that the City of Oak Park as additional insured there under but only in respect to the services to be performed by CONSULTANT for the CITY, and such policies shall include each of the following types of insurance indicated;

<u>General Liability</u>	<u>Required</u>	<u>Not Required</u>
1) Comprehensive Form	X	
2) Explosion Hazard	X	
3) Collapse Hazard	X	
4) Underground Hazard	X	
5) Completed Operations Hazard	X	
6) Contractual Insurance	X	
7) Broad Form Property Damage	X	
8) Independent Contractors	X	
9) Watercraft Insurance		X
<u>Automobile Liability</u>	<u>Required</u>	<u>Not Required</u>

- | | |
|-----------------------|---|
| 1) Comprehensive Form | X |
| 2) Owned | X |
| 3) Hired | X |
| 4) Non-Owned | X |

c. Professional Liability insurance in a limit not less than \$1,000,000. CONSULTANT will also make an effort to cause professional associates and consultants retained by CONSULTANT for the project services to procure and maintain comparable professional liability insurance coverage.

11. This Agreement may be terminated by CONSULTANT upon seven days' written notice to the CITY in the event of substantial failure by the CITY to perform in accordance with the terms of this Agreement through no fault of CONSULTANT. It may also be terminated by the CITY with or without cause upon seven days written notice to CONSULTANT. Unless CONSULTANT is in breach of this Agreement, CONSULTANT shall be paid for services rendered to the date of termination in accordance with Paragraph 4 above.
12. CITY and CONSULTANT each binds himself and his partners, successors, executors, administrators and assigns to the other party to this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement. Except as set forth in Exhibit "A" (Scope of Services), neither the CITY nor CONSULTANT shall assign, sublet or transfer his interest in this Agreement without the written consent of the other.
13. CONSULTANT has reviewed the services to be provided and has made his own investigation concerning such services. CONSULTANT has determined that he has sufficient information to enter into this Agreement and perform the services called for herein. CONSULTANT agrees and acknowledges that the CITY has made no representations or warranties concerning the services to be provided and that CONSULTANT has relied solely upon his own review and investigation in entering into this Agreement.
14. All tracings, survey notes and other original documents as instruments of service are and shall remain the property of the CITY upon payment to CONSULTANT for said services.
15. Any supplement or amendment to this Agreement to be effective shall be in writing and signed by the CITY and CONSULTANT.
16. This Agreement, including attachments incorporated herein by reference, represents the entire agreement and understanding between the parties, and any negotiations, proposals, purchase orders, or oral agreement are intended to be integrated herein and to be superseded by this written Agreement.
17. In connection with the performance of work and in accordance with applicable federal and state constitutional, statutory, and regulatory provisions under this Agreement, the CONSULTANT agrees not to discriminate against any person, employee or applicant for employment with respect to his or her hire, terms, conditions, or privileges of employment on the basis of race, religion, color, national origin, age, sex, height, weight, marital status or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The aforesaid provision shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The CONSULTANT further agrees to insert the foregoing provision in all sub-contracts for standard commercial supplies or raw materials or specialized services.

18. This Agreement is to be governed by and construed in accordance with the laws of the State of Michigan.

IN WITNESS WHERE OF, CITY OF OAK PARK, and ORCHARD, HILTZ & McCLIMENT, INC., has executed this

Agreement this _____ day of _____, 2016.

WITNESS:

CITY OF OAK PARK,
A Michigan Municipal Corporation

By: _____
Marian McClellan, Mayor

By: _____
Erik Tungate, City Manager

By: _____
T. Edwin Norris, Clerk

Approved as to form:

By: _____
John A. Carlson, City Attorney

WITNESS:

ORCHARD, HILTZ & McCLIMENT, INC.
A Michigan Corporation

By: _____
John J. Hiltz, P.E.
President

By: _____
Daniel G. Fredendall, P.E.
Vice President

CITY OF OAK PARK
MICHIGAN

CONSTRUCTION ENGINEERING CONTRACT

2016
OAK PARK BOULEVARD AND LINCOLN STREET REHAB PROJECT
GREENFIELD ROAD TO COOLIDGE HIGHWAY

EXHIBIT A

SCOPE OF SERVICES

II. CONSTRUCTION PHASE SERVICES

A. General

1. **Contract Administration Services** shall consist of the preparation of bi-weekly pay estimates based on quantities provided with the inspector daily reports to meet CITY/MDOT deadlines for payment purposes. Field Manager software shall be used to track pay estimates and project pay quantities, materials used and testing results. Information tracked will be used in the resolution of claims and/or contract document interpretation along with reviews of project schedules to monitor compliance with deadlines. These services shall also include project closeout, consisting of final pay estimate preparation, obtaining closeout documents required from the contractor and a balancing change order reflecting all increases, decreases, credits and/or extras to the contract. In addition, the CONSULTANT will make trips to the project site to observe the work and progress to aid in determining if the contractor's work is proceeding in general accordance with the contract documents.
2. **Stakeout Services** may include as-needed layout assistance of the proposed sidewalk ramps. Depending on the skill level contractor, this work may be completed by OHM's inspector and the contractor instead of OHM's survey crew.
3. **Inspection Services** shall consist of one full time inspector and a second inspector as needed depending on the progress of the work on days when work is performed. Daily field reports (IDR's) will be prepared documenting pay item quantities and the general work progress for the day. The CONSULTANT will answer residents' questions and attempt to resolve complaints on a daily basis, which may arise during the course of construction. The CONSULTANT will also interact with the contractor's supervisory personnel to notify them when work is unacceptable and in need of correction, or removal and replacement of specific work elements if the situation warrants.

A soil erosion control review will be conducted on a weekly basis and as needed to maintain appropriate soil erosion control over this work and meet the approval of MDEQ. A project status report will be completed at each review identifying the status of the soil erosion control measures and what direction was given to the CONSULTANT project engineer or contractor.

4. **Construction Engineering Services** shall consist of the supervision of the construction inspection staff to provide appropriate project staffing and project documentation, shop drawing review, resolution of construction issues/problems which may arise, review and recommendations to the CITY regarding claims from the contractor(s) including preparation of change orders if required, prompt complaint resolution, review of project progress for compliance with approved schedule and recommendations to the City Engineer for

penalties and/or changes in the time of completion of projects. CONSULTANT shall coordinate the efforts of materials testing by others and review materials testing reports to check for compliance with contract documents and make appropriate recommendations (when needed) to the City Engineer. The CONSULTANT shall lead the preconstruction meeting and the bi-weekly progress meetings. The CONSULTANT will develop and coordinate with the CITY, draft letters to the area businesses and residents at the start of construction and, when needed, send out letters when there are changes in construction sequences or schedule. Letters shall be mailed by the CITY. If requested, the CONSULTANT will participate in other CITY resident communication initiatives.

5. **Materials Testing** is included and will be performed by G2 Consulting Group, Inc. attached hereto as Exhibit B-1.
 6. Attend one informational meeting with CITY'S staff and business representatives and residents to explain the proposed construction project and its impacts to the residents and businesses. Attendance shall be by the CONSULTANT'S project manager and construction engineer.
 7. Perform Davis Bacon Wage Rate interviews.
 8. Coordination with MDOT as needed to comply with MDOT and Federal aid process.
 9. Provide input and support at the final MDOT audit of the construction file.
- B. Detailed CONSULTANT Responsibilities

1. Contract Administration

- a. Perform as the Project Engineer for the Project consistent with the CITY/MDOT's practice and in accordance with the Specifications, Plans, Proposal, the Michigan Construction Manual, the Materials Sampling Guide, and any and all other applicable references, guidelines, and/or procedures manuals. Assign the Project Engineer as liaison between the CONSULTANT and the City Engineer.
- b. Provide an experienced office technician knowledgeable about all aspects of the Field Manager system, and procedures regarding project record documentation. Provide administrative support. Provide all computer equipment necessary to run Field Manager system. MDOT filing nomenclature and hierarchy must be followed.
- c. Arrange and conduct conferences and meetings required to carry out the Services or as required by the City Engineer. Prepare and distribute minutes of all meetings.
- d. Provide appropriate coordination with affected local, state, and/or federal agencies, other Consultants, Contractors, the public, utilities, local police, fire, and emergency services, and the Public School system(s), which may be affected by the Project.
- e. Perform inspection of the construction site to assure that proper soil erosion and sedimentation controls are in place. A MDEQ certified NPDES Stormwater Operator will be assigned to inspect and document the project, per the NPDES requirements. Any violation of the NPDES permit by the construction contractor must be immediately reported to the Project Manager.
- f. Keep daily diaries, sketches, logs, and records consistent with CITY/MDOT practices as may be needed to record the Contractor's progress. Notify the Project Manager of any anticipated Contractor's requests for extensions of time. Notify the Project Manager upon receipt of any Contractor's requests for extensions of time.

- g. Notify the CITY Engineer immediately of any unanticipated Project conditions and any changes, extras, or adjustments to the contract before processing a Work Order and/or Recommendation.
- h. Resolve any problems, issues, discrepancies, or other items brought to the attention of the CONSULTANT by the Contractor. Provide written documentation of the resolution of such issues. Keep the CITY Engineer informed of all such issues.
- i. Represent the CITY as the Project Engineer on all claims for extra compensation and denied extensions of time requests filed on behalf of the Construction Contractor and/or Subcontractor on the Project against the CITY. The CONSULTANT, in accordance with Section 104.10 of the 2012 Standard Specification, shall represent these claims for Construction and follow MDOT's Written Claim Procedures in affect at the time the Construction Contractor files the claim.
- j. Collect, properly label or identify, and deliver to the CITY all original diaries, logs, notebooks, accounts, records, reports, other documents, and Project files prepared by the CONSULTANT in the performance of the services, upon completion or termination of the services. Return, upon completion or termination of the services, all Specifications, Manuals, guides, written instructions, construction contracts and plans, unused forms, and all other documents and materials furnished by the CITY. The CONSULTANT may be responsible for replacing lost documents or materials at a fair and reasonable price.

2. Inspection

- a. Perform as the Inspector for the Project consistent with the CITY/MDOT's practice and in accordance with the Specifications, Plans, Proposal, the Michigan Construction Manual, the Materials Sampling Guide, and any and all other applicable references, guidelines, and/or procedures manuals. The CONSULTANT shall assign a sufficient number of qualified and experienced technicians to this Project to perform the Services in a quality manner to avoid any delay to the Construction Contractor. Personnel performing inspection and testing on bituminous, Portland cement, aggregate or for density must have the appropriate certification level for the inspection and testing that is being performed.
- b. Provide inspection of all Contractor field construction work, provide quality control, and confirm substantial conformance with the Specifications, Plans, and Proposal. Arrange for non-compliance work to be made whole by the Contractor or to find the non-compliance work acceptable to the CONSULTANT and, where necessary, to the CITY Engineer. Inform the CITY Engineer of non-compliance work and trends toward borderline compliance.
- c. Complete a final inspection of all work included in the Project, or such portions thereof eligible for acceptance, after notification by the Contractor that the work is completed or after the CONSULTANT'S records show the work is completed. The final inspection shall include notifying the Contractor in writing of particular defects to be remedied if work is not acceptable to the CONSULTANT.
- d. Ascertain that each and every part of the Project has been performed in accordance with the plans and specifications, or such modifications thereof as may have been approved, and accept the Project. Invite the CITY Engineer and appropriate MDOT personnel, as directed by current MDOT policy, to participate in the final acceptance.

- e. Deliver project flyers to homeowners describing upcoming key construction events that residents need to be aware of.

3. Materials Testing and Reporting

- a. This service will be performed by G2 Consulting Group, Inc. attached hereto as Exhibit B-1.

4. Measurement, Computation and Documentation of Quantities

- a. Measure and compute quantities, and provide appropriate documentation of all materials incorporated in the work and items of work completed, and maintain an item record account using Field Manager software. Use the most current available version of Field Manager as the primary system for automation of all required office work.
- b. Track insufficient tested materials and notify the Contractor on a bi-weekly basis.

5. Reporting and Record Keeping

- a. Prepare such periodic, intermediate and final reports and records as may be required by the MDOT in a format acceptable to MDOT and as are applicable to the Project, which as a minimum include:
 - i. Inspector's Daily Reports,
 - ii. Work Orders,
 - iii. Construction Item and Tested Material Records using Field Manager,
 - iv. Transfer of Tested Materials,
 - v. Monthly Report on Material Inspection,
 - vi. Moisture and Density Determination Reports (Form 582BM),
 - vii. Inspector's Report of Concrete Placed (Form 1174A-M),
 - viii. NPDES Storm water Operator Reports,
 - ix. Labor Compliance, such as the Weekly Employment and OJT Report (Form 1199),
 - x. Construction Estimate Bi-Weekly Report,
 - xi. Bi-Weekly Construction Progress Report and Weekly Statement of Working Days Charged,
 - xii. Force Accounts,
 - xiii. Contract Modifications (Recommendations and Authorizations),
 - xiv. Extension of Time and Liquidated Damages,
 - xv. Contractor Evaluation (Form 1182),
 - xvi. Reduction in Reserve, and
 - xvii. Other records and/or reports as required for the individual Project by the CITY Engineer and/or as required by Specifications, Plans, Proposal, the Michigan Construction Manual, the Materials Sampling Guide, and any and all other applicable references, guidelines, and/or procedures manuals.
- b. Review, process, and/or approve construction Contractor submittal of records and reports required by the MDOT as applicable to the Project, which as a minimum include:
 - i. Working Drawings,
 - ii. Weekly Employment Reports and Certified Payrolls,
 - iii. Contractor's claims for additional compensation and extension(s) of time, and
 - iv. Other reports and records as required for the individual Project by the CITY Engineer.

- c. Maintain project files in accordance with the MDOT Office Manual and procedures. Provide copies of select correspondence and documentation to the Project Manager.

6. Finalizing All Project Documentation

- a. Field measure applicable items of work. Prepare final summaries for applicable items of work.
- b. Participate in and resolve items determined to be insufficient during MDOT's review(s) of project records and/or during the Project Engineer Certification Process prior to submitting the Final Estimate. Within 45 calendar days of the actual project completion date, the project records shall be ready for the Final Records Review.
- c. Prepare and submit the Final Estimate, Final Quantity Sheets, Final Marked As-Constructed Plans, and the Design/Construction Package Evaluation (Form 285-2). The Final Estimate Package shall be submitted to the CITY Engineer within 30 days of the Final Records Review.

V. CITY RESPONSIBILITY

- A. Attend all Progress Meeting.
- B. Sign all required construction documents as the Project Engineer which may be required to process the project through MDOT.
- C. Coordinate meetings with CITY officials, which may be required.
- D. Coordination with police and fire departments.
- E. Mail all flyers, letters or other material prepared for the project that needs to be sent to property owners and others impacted by the project.



CONSULTING
GROUP

February 23, 2016

Mr. Mark R. Loch, PE
Project Manager / Associate
Orchard, Hiltz & McCliment, Inc.
34000 Plymouth Road
Livonia, Michigan 48150

RE: Proposal for Construction Materials Testing Services
Proposed Oak Park Boulevard and Lincoln Street
Improvements Project
City of Oak Park, Michigan
G2 Proposal No. 160107

Mr. Loch:

In accordance with your request, we are pleased to present this proposal for Construction Engineering Services for the Oak Park Boulevard and Lincoln Street Improvements Project in Oak Park, Michigan. This proposal has been prepared based on our experience with similar types of projects and review of project documentation.

PROPOSED SCOPE OF WORK

In general, our construction engineering services shall consist of providing qualified personnel to observe construction activities and advise the OHM Field Representative and or contractor as to the contractor's compliance with project specifications. We anticipate the scope of our services shall include on-site quality control observation and testing as appropriate, including associated laboratory testing, and timely submittal of field and laboratory test results and project invoices.

Based upon our understanding of the project requirements, we anticipate that our services will be required on an intermittent basis, scheduled at the direction of the OHM field representative. We anticipate that our services shall include following items:

- PC Concrete Mix Design Review
- Field and Laboratory PC Concrete Testing for full depth pavement repairs, curb and gutter, sidewalk, and ADA ramp upgrades
- Field Density Testing for Base Course and Subbase installation and Compaction

G2 Consulting Group, LLC has extensive experience on MDOT LAPs and is familiar with test and inspection reporting and documenting requirements.

g2consultinggroup.com

Headquarters	1866 Woodslee St	Troy, MI 48083	P 248.680.0400	F 248.680.9745
Ann Arbor	1595 Eisenhower Pl	Ann Arbor, MI 48108	P 734.390.9330	F 734.390.9331
Chicagoland	1186 Heather Dr	Lake Zurich, IL 60047	P 847.353.8740	F 847.353.8742

PROFESSIONAL FEES

Charges for our construction quality control observation and testing, and related consulting engineering services will be made on an hourly unit and/or test basis in the attached Schedule of Fees and Services. Based on our experience and review of available project information and the estimated construction value of \$1,534,917.00, we estimate our total fees for the project will not exceed \$38,000.00.

GENERAL CONDITIONS

All work will be performed in accordance with our General Conditions, a copy of which is enclosed. The prices discussed in this proposal remain valid through December 31, 2016. After this date, we reserve the right to revise our prices.

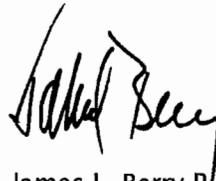
We trust this information is sufficient for your present needs. If you have any questions regarding the scope of our Construction Engineering Services, or any other matter pertaining to this project, do not hesitate to call us. We appreciate the opportunity to again be of service to OHM Advisors and your local communities.

Sincerely,

G2 Consulting Group, LLC



Jonathan Daggy, P.E.
Senior Staff Engineer



James L. Berry P.E.
Project Manager

Encl: Fee Schedule
General Condition

ACCEPTED FOR OHM ADVISORS:

BY: _____

DATE: _____



**CONSULTING
GROUP**

**FEE AND RATE SCHEDULE
PROFESSIONAL SERVICES**

PERSONNEL

Fees for our services will be based upon the time worked on the project by professional, technical, and clerical personnel according to the following schedule:

PER HOUR		
Principal	\$150.00
Project Consultant	\$140.00
Project Manager	\$130.00
Project Engineer	\$115.00
Senior Environmental Scientist	\$110.00
Senior Staff Engineer	\$105.00
Staff Engineer	\$80.00
Senior Technician	\$75.00
Technician II*	\$70.00
Technician I*	\$60.00
Word Processor*	\$50.00

*For these personnel, overtime work will be charged at a rate equal to 1.5 times the Standard Rate.

A premium of 50 percent will be added to hourly rates for expert testimony and depositions.

G2 Consulting Group technicians include Engineering, Environmental, and Construction Materials technical specialists.

G2 operates on a strong project management system, and a Project Manager is appointed for each project.

EXPENSES

The following expenses, when incurred in direct connection with the project, will be charged at the rate shown:

Transportation, Lodging, and Subsistence for Out of Town Travel	Cost + 15%
Printing, Reproduction, Photographs, Long Distance Telephone and Telecopier Charges, Shipping Charges and Material Purchases	Cost + 15%
Vehicle Travel for Projects	\$0.80/Mile

SUBCONTRACTORS/SUBCONSULTANTS

On projects requiring subcontractors or subconsultants, we will obtain the services of reputable contractors or consultants to perform such work. The fees of these contractors or consultants plus a 15 % service charge will be added to our invoices.

INVOICES

Progress invoices will be submitted to the client monthly and a final bill will be submitted upon completion of our services. Invoices will show charges for different personnel and expense classifications. Each invoice is due on presentation and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1.5%) per month on past due accounts.

We reserve the right to suspend or terminate work under our agreement upon failure of the client to pay invoices when due.

g2consultinggroup.com

Headquarters	1856 Woodslee St	Troy, MI 48063	P 248.680.0400	F 248.680.9745
Ann Arbor	1595 Eisenhower Pl	Ann Arbor, MI 48108	P 734.390.9330	F 734.390.9331
Chicagoland	1186 Heather Dr	Lake Zurich, IL 60047	P 847.353.8740	F 847.353.8742



CONSULTING
GROUP

GENERAL CONDITIONS

PUBLIC LIABILITY INSURANCE

We represent and warrant that we and our agents, staff and consultants employed by us are protected by worker's compensation insurance and that we have coverage under public liability and property damage insurance policies which we deem to be adequate. Certificates for all such policies of insurance can be provided to the client upon request. Within the limits and conditions of such insurance, we agree to indemnify and save clients harmless from and against any loss, damage or liability arising from any negligent acts by us, our agents, staff or consultants employed by us. We shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. We shall not be responsible for any loss, damage or liability arising from any negligent acts by our client, its agents, staff and other consultants employed by client.

LIMITATION OF PROFESSIONAL LIABILITY

In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by members of our profession. No warranty, express or implied, is made or intended by our proposal for consulting services, by our furnishing oral or written reports, or by our observation of work. Client recognizes that actual conditions may vary from those encountered at the location where borings, surveys or explorations are made by us or provided by others, and that our data, interpretations and recommendations are based solely on the information available to the client. We will be responsible for those data, interpretations and recommendations, but shall not be responsible for the interpretation by others of the information developed. Client also recognizes that monitoring of construction by a qualified engineer is essential to verify that designs are appropriate for actual site conditions.

Should we or any of our professional employees be found to have been negligent in the performance of professional services or to have made and breached any expressed or implied warranty, the client agrees that the maximum aggregate amount of our liability and/or that of said professional employees shall be limited to \$25,000.00 or the amount of the fee paid us for professional services on this project, whichever amount is greater.

WAIVER OF LIMITATION OF PROFESSIONAL LIABILITY

In the event the client is unwilling or unable to limit liability in accordance with the provisions set forth in the paragraph hereinbefore, we agree to waive this limitation upon written notice from the client received within ten (10) days after date of contract, and client agrees to pay us a sum equivalent to ten (10) percent additional of the total fee to be charged for the professional services, said sum to be called "Waiver of Limitation of Liability Charge". This charge will in no way be construed as being a charge for insurance of any type, but will be increased consideration for the greater risk involved in performing work in which there is no limitation of liability.

RIGHT OF ENTRY

The client will provide for right of our entry and all necessary equipment, in order for us to complete the work. While we will take reasonable precautions to minimize any damage to the property, it is understood by client that in the normal course of work some damage may occur, the correction of which is not part of this agreement.

DISCOVERY OF UNANTICIPATED HAZARDOUS MATERIALS

Client represents that client has made a reasonable effort to evaluate if hazardous materials including gases are on or near the project site, and that client has informed us of client's findings relative to the possible presence of such materials.

Hazardous materials may exist at a site where there is no reason to believe they could or should be present. We and client agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. We and client also agree that the discovery of unanticipated hazardous materials may make it necessary for us to take immediate measures to protect health and safety. Client agrees to compensate us for any equipment decontamination or other costs incident to the discovery of unanticipated hazardous materials.

We agree to notify client when unanticipated hazardous materials or suspected hazardous materials are encountered. Client agrees to make any disclosures required by law to the appropriate governing agencies. Client also agrees to hold us harmless for any and all consequences of disclosures made by us which are required by governing law. In the event the project site is not owned by client, client recognizes that it is client's responsibility to inform the property owner of the discovery of unanticipated hazardous materials or suspected hazardous materials.

g2consultinggroup.com

Headquarters	1866 Woodslee St	Troy, MI 48083	P 248.680.0400	F 248.680.9745
Ann Arbor	1595 Eisenhower Pl	Ann Arbor, MI 48108	P 734.390.9330	F 734.390.9331
Chicagoland	1186 Heather Dr	Lake Zurich, IL 60047	P 847.353.8740	F 847.353.8742



CONSULTING
GROUP

Notwithstanding any other provisions of the agreement, client waives any claim against us and, to the maximum extent permitted by law, agrees to defend, indemnify, and save us harmless from any claim, liability, and/or defense costs for injury or loss arising from our discovery of unanticipated hazardous materials or suspected hazardous materials, including, but not limited to, any costs created by delays of the project and any cost associated with possible reduction of the property's value. Client will be responsible for ultimate disposal of any samples secured by us which are found to be contaminated.

UTILITIES

In the prosecution of the work, we will take reasonable precaution to avoid damage or injury to subterranean structures or utilities. The client agrees to hold us harmless for any damages to subterranean structures which are not called to our attention and correctly shown or described on the documents furnished.

OWNERSHIP OF DOCUMENTS

All reports, drawings, plans, specifications, field data, field notes, calculations, estimates and other documents we prepare, as instruments of service, shall remain our property. Client agrees that all reports and other work furnished to the client or his agents, which is not paid for, will be returned upon demand and will not be used by the client for any purpose whatever. We will retain pertinent records relating to the services performed for a period of five (5) years following submission of the report, during which period the records will be made available to the client at reasonable times for a reasonable fee.

RESOLUTION OF DISPUTES

All claims, disputes and other matters in controversy arising out of or in any way related to this agreement will be submitted to Alternative Dispute Resolution (ADR) before and as a condition precedent to other remedies provided by law. If and to the extent we have agreed on methods for resolving such disputes, then such methods will be set forth in the "Alternate Dispute Resolution Agreement" which, if attached, is incorporated into and made a part of this agreement. If no specific ADR procedures are set forth in the agreement, then it shall be understood that the parties shall submit disputes to mediation as a condition precedent to litigation.

If a dispute at law arises from matters related to the services provided under this agreement and that dispute requires litigation instead of ADR as provided above, then:

- (1) the claim will be brought and tried in the judicial jurisdiction of the court where our principal place of business is located and the client waives the right to remove the action to any other judicial jurisdiction, and
- (2) the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorney's fees, and other claim-related expenses.

TERMINATION

This agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, we shall be paid for services performed to the termination notice date plus reasonable termination expenses.

In the event of termination, or suspension for more than three (3) months, prior to completion of all reports contemplated by this agreement, we may complete such analyses and records as are necessary to complete our files and may also complete a report on the services performed to the date of notice of termination or suspension. The expenses of termination or suspension shall include all our direct costs in completing such analyses, records and reports.

ASSIGNS

Neither the client nor our firm may delegate, assign, sublet or transfer its duties or interest in this agreement without the written consent of the party.

g2consultinggroup.com

Headquarters	1866 Woodslee St	Troy, MI 48083	P 248.680.0400	F 248.680.9745
Ann Arbor	1595 Eisenhower Pl	Ann Arbor, MI 48108	P 734.390.9330	F 734.390.9331
Chicagoland	1186 Heather Dr	Lake Zurich, IL 60047	P 847.353.8740	F 847.353.8742

ARCHITECTS, ENGINEERS, PLANNERS.			
ESTIMATED COST BREAKDOWN			
PROJECT DESCRIPTION: Oak Park Boulevard and Lincoln Street Rehabilitation - Greenfield Road to Coolidge Road			
CONSULTANT: Orchard, Hiltz & McCliment, Inc.		DATE: 3/7/2016	
Construction Services			
LABOR:		2016	
Classification	Person Hours	x	Hourly Labor Rate
		=	Labor Cost
Sr. Associate	6		1,050.00
Associate	20		3,300.00
Professional Engineer III	156		18,564.00
Engineering Tech II	1638		145,782.00
Engineering Tech III	30		3,090.00
Graduate Engineer III	20		2,380.00
Professional Surveyor II	15		1,920.00
Surveyor II	50		4,650.00
Surveyor III	50		5,000.00
Total Hours	1,985		Subtotal Labor \$ 185,736.00
SUBCONSULTANT FEES:			
1.	G2 Consultants, Inc.		\$38,000.00
TOTAL COSTS			\$223,736.00



2016 HOURLY RATES SCHEDULE

Professional Engineer IV/Architect IV	\$ 160.00
Professional Engineer III/Architect III.....	\$ 140.00
Professional Engineer II/Architect II	\$ 129.00
Professional Engineer I/Architect I	\$ 116.00
Graduate Engineer III.....	\$ 119.00
Graduate Engineer II	\$ 112.00
Graduate Engineer I.....	\$ 103.00
Graduate Architect III/Landscape Architect III.....	\$ 112.00
Graduate Architect II/Landscape Architect II.....	\$ 91.00
Graduate Architect I/Landscape Architect I	\$ 81.00
Technician IV	\$ 113.00
Technician III	\$ 103.00
Technician II.....	\$ 89.00
Technician I	\$ 68.00
Engineering/Architectural Aide.....	\$ 53.00
Professional Surveyor III.....	\$ 145.00
Professional Surveyor II	\$ 128.00
Professional Surveyor I	\$ 115.00
Graduate Surveyor	\$ 104.00
Surveyor III.....	\$ 100.00
Surveyor II	\$ 93.00
Surveyor I.....	\$ 72.00
Surveyor Aide	\$ 53.00
Planner IV	\$ 140.00
Planner III.....	\$ 124.00
Planner II.....	\$ 105.00
Planner I	\$ 72.00
Planner Aide	\$ 53.00
Graphic Designer.....	\$ 102.00
Data Base Developer.....	\$ 180.00
IT Technician III	\$ 166.00
IT Technician II.....	\$ 145.00
IT Technician I.....	\$ 88.00
Administrative Support.....	\$ 57.00
Clerical Aide.....	\$ 47.00
Principal.....	\$ 185.00
Senior Associate	\$ 175.00
Associate.....	\$ 165.00
3-Man Survey Crew w/Equipment (Per Hr).....	\$ 240.00
2-Man Survey Crew w/Equipment (Per Hr).....	\$ 210.00
1-Man Survey w/Robotic Equipment (Per Hr).....	\$ 170.00



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 18, 2016

AGENDA #

SUBJECT: Recommendation of Planning Commission for CRDN (Huntington Cleaners), 8775 Capital, Final Site Plan Review.

DEPARTMENT: Community & Economic Development, Planning Division

SUMMARY: At the April 11, 2016 meeting, the Planning Commission reviewed a Site Plan for CRDN (Huntington Cleaners), 8775 Capital to construct a 10,600 square foot addition. The Planning Commission voted to recommend to the City Council approval of the Final Site Plan with conditions.

RECOMMENDED ACTION: The City Council consider accepting the recommendation of the Planning Commission for approval of the Final Site Plan for CRDN (Huntington Cleaners), 8775 Capital, subject to the following conditions:

- 1) Engineering plans (storm water management) for the new driveway and parking lot to be submitted for review and approval by the City Engineer.
- 2) A more detailed landscape plan to be submitted as part of application for a building permit and approved by the City Planner.
- 3) Exterior lighting to be shielded downward and away from adjacent properties and positioned as to not create a nuisance to automobile traffic.
- 4) All roof top and ground level equipment must be screened as required by the Zoning Ordinance.
- 5) No signs are approved as part of the Site Plan Review. A separate permit must be requested for the inclusion of any signs at this site.
- 6) Approval by the Zoning Board of Appeals of a rear yard setback variance.

APPROVALS:

City Manager

Director:

Finance Director: _____

EXHIBITS: Memorandum, Site Plan.



CITY OF OAK PARK

MEMORANDUM

TO: Planning Commission Members DATE: April 6, 2016
FROM: Kevin Rulkowski, AICP, City Planner FILE: G/.../aplIncom/CDRN
8775 Capital SPR

SUBJECT: CRDN (Huntington Cleaners), 8775 Capital, Final Site Plan Review

CRDN (Huntington Cleaners), 8775 Capital, has submitted a Final Site Plan to construct a 10,600 square foot addition to their facility at 8775 Capital. CRDN (Huntington Cleaners) performs fire restoration to a variety of fire damaged items at this facility.

The property is zoned LI, Light Industrial District and commercial cleaning processes are permitted by right in this district.

The new addition meets all the height and setback requirements of the Zoning Ordinance with the exception of the rear yard setback. The new addition is proposed to be located on the rear property line to match the building footprint of the existing building. The applicant has applied for a variance and is scheduled for the April 26th meeting of the Zoning Board of Appeals.

A new eight space parking lot and drive is proposed for the Wyoming Avenue side (west side) of the property. The new drive and parking lot will have to meet all the requirements for storm water management. Preliminary engineering plans for the drive and parking lot will need to be submitted to the Engineering Department for review and approval.

Based on the proposed square footage of the building (20,860 square feet), the facility is required to provide parking for 50 vehicles. The Site Plan shows 70 parking spaces. The existing and proposed circulation patterns of the parking lots and drives are acceptable.

The Site Plan indicates new landscaping will be installed at the Capital/Wyoming corner of the property to meet the minimum landscaping requirement. The Site Plan indicates that this landscape area would be irrigated with an in-ground water irrigation system. The Site Plan does not give adequate detail on the nature of the new landscaping. A more detailed landscape plan can be submitted when applying for a building permit.

The Site Plan does not indicate any details regarding new mechanical equipment but does show some additional wall mounted lighting on the proposed building. The Zoning Ordinance requires all roof top and ground level equipment to be screened. All proposed exterior lighting will need to be shielded downward and away from adjacent properties and positioned as to not create a nuisance to automobile traffic.

There is no indication that any new signage is proposed.

Based on the above considerations, the Planning Division recommends approval of the Final Site Plan, with the following conditions:

1. Engineering plans (storm water management) for the new driveway and parking lot to be submitted for review and approval by the City Engineer.
2. A more detailed landscape plan to be submitted as part of application for a building permit and approved by the City Planner.
3. Exterior lighting to be shielded downward and away from adjacent properties and positioned as to not create a nuisance to automobile traffic.
4. All roof top and ground level equipment must be screened as required by the Zoning Ordinance.
5. No signs are approved as part of the Site Plan Review. A separate permit must be requested for the inclusion of any signs at this site.
6. Approval by the Zoning Board of Appeals of a rear yard setback variance.



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 18, 2016 **AGENDA #**

SUBJECT: Resolution in support of a proposed road diet, streetscape, and linear and public parks along 9 Mile Road.

DEPARTMENT: Technical & Planning – Engineering *KJY*

SUMMARY: The Congress for New Urbanism identified 9 Mile Road as an area for improvements including a road diet, dedicated bike lanes, and other improvements. Several staff members have worked with OHM Advisors to come up with a plan to include many of these improvements along with additional recreational enhancements. The attached resolution provides City Council support for these improvements, which is necessary to apply for several grant opportunities.

FINANCIAL STATEMENT: None at this time.

RECOMMENDED ACTION: It is recommended that the City Council approve the attached resolution of support for improvements to the 9 Mile Road corridor.

APPROVALS:

City Manager:

A handwritten signature in black ink, appearing to be "David K...", written over a horizontal line.

Finance Director: _____

Department Director: _____

EXHIBITS: Resolution

**CITY OF OAK PARK
MICHIGAN**

RESOLUTION IN SUPPORT OF THE NINE MILE REDESIGN PROJECT

WHEREAS, The City of Oak Park has discussed the feasibility of redesigning Nine Mile Road with the intent to create a downtown atmosphere and include multi-use paths, streetscapes, and provide safe alternative transportation options along the Nine Mile Corridor; and

WHEREAS, The City of Oak Park has worked with the Center for New Urbanism and Project for Public Spaces to engage the public for input and support of the project; and

WHEREAS, The City of Oak Park has worked with the engineering firm of Orchard, Hiltz & McCliment, Inc (OHM) to design and provide cost estimates for the project that includes a road diet, bike lanes, non-motorized pathways, linear and pocket parks, streetscape and new lighting; and

WHEREAS, The City of Oak Park seeks to partner with the City of Ferndale on this project to help increase connectivity between communities; and

WHEREAS, The City of Oak Park supports the submission of a Transportation Alternative Grant application to Michigan Department of Transportation (MDOT) to assist with partial funding of the project;

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Oak Park, Michigan, hereby supports the Nine Mile Redesign Project and submission of a Transportation Alternative Grant application to Michigan Department of Transportation (MDOT) to assist with partial funding of the project.

Roll Call Vote: Yes:
 No:
 Absent:

I, T. Edwin Norris, duly authorized City Clerk of the City of Oak Park, Michigan, do hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Oak Park City Council at the Regular City Council Meeting held on April 18, 2016.

T. Edwin Norris, City Clerk