

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN
ANNUAL BUDGET
FISCAL YEAR 2010 - 2011
ADOPTED MAY 17, 2010**

Joe Forbes Field



Dedicated

May 20, 2009

In honor of his service
to our community as State Representative,
Mayor, and City Council Member

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN
ANNUAL BUDGET
FOR FISCAL YEAR 2010 – 2011

ADOPTED May 17, 2010

Gerald E. Naftaly, Mayor

Michael M. Seligson, Mayor Pro Tem

Angela Diggs Jackson, Council Member

Paul Levine, Council Member

Emile Duplessis, Council Member



**Prepared By:
The Department of Finance and
Administrative Services**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Oak Park

Michigan

For the Fiscal Year Beginning

July 1, 2009

A handwritten signature in black ink, appearing to be 'H.R.' followed by a flourish.

President

A handwritten signature in black ink, appearing to be 'Jeffrey R. Brown'.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Oak Park, Michigan for its annual budget for the fiscal year beginning July 1, 2009. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

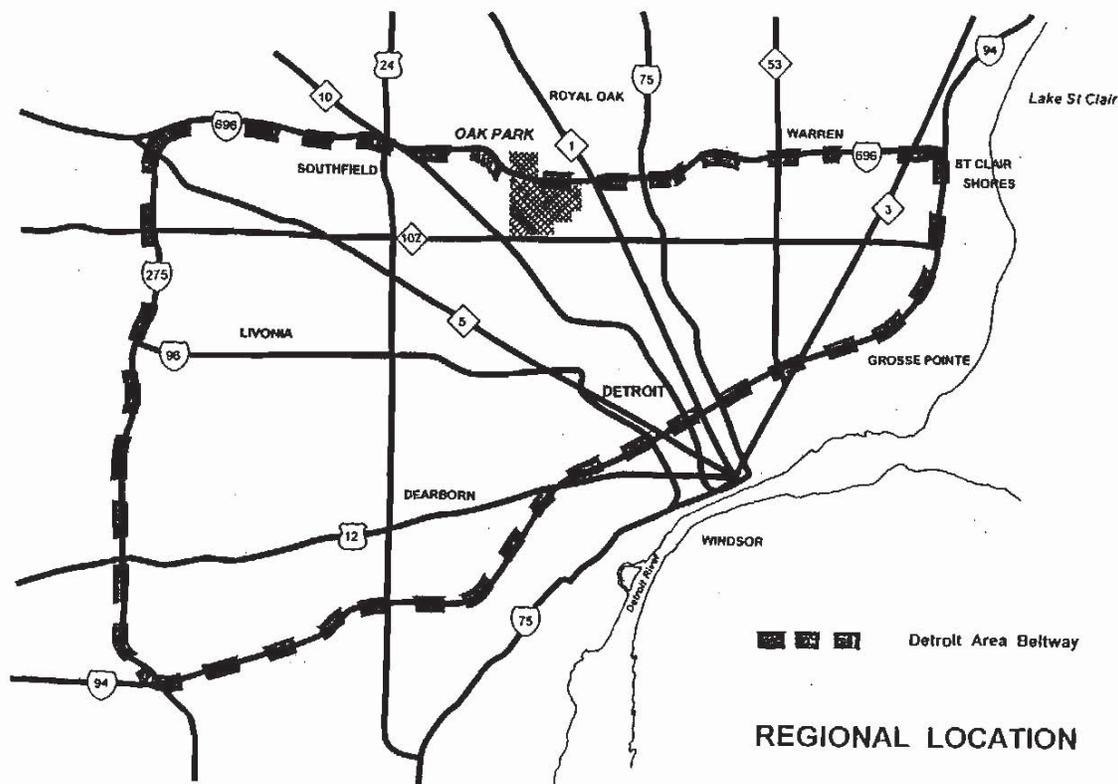
CITY OF OAK PARK

Introduction

The City of Oak Park is located near the southeast corner of Oakland County, Southeast Michigan, approximately 3.5 miles from Macomb County and adjacent to the northern boundary of the City of Detroit. The City contains approximately 5.5 square miles with a population of 32,399 persons as reported by the U.S. Bureau of Census as of April 12, 2005. The change from the 2000 Census reflects the annexation of portions of Royal Oak Township to the City of Oak Park.

The City operates under the Council-Manager form of government as established in its Charter adopted on

October 29, 1945. The City Council is comprised of a Mayor, elected at-large every two years, and four Council members, two elected at-large every two years for four year terms. The City Council is responsible for enacting ordinances, resolutions and regulations governing the City. City Council also appoints the members of various statutory and advisory boards and commissions, the City Manager, and the City Attorney. The City Manager is responsible for enforcement of laws and ordinances established by City Council. The City Manager also appoints and supervises the heads of departments of the City organization.



CITY OF OAK PARK

Introduction

BUDGETING CONTROLS

In accordance with state law, the City's budget is prepared on the modified accrual basis for governmental type funds, and its accounting records are also maintained on that basis. Under modified accrual accounting, revenues are recorded when they are both measurable and available. Expenditures are recorded when a liability is incurred, except for interest on long-term debt and accrued vacation benefits. Governmental fund types, such as the City's General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Funds are reported on the modified accrual basis. The City's Enterprise Fund, Internal Service Funds and Pension Trust Fund are reported on the full accrual basis, under which revenues are recorded when earned and expenses are recorded when incurred.

The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body. Activities of the General Fund are included in the annual appropriated budget. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the department level for the General Fund, Special Revenue Funds and certain Debt Service Funds. However, for internal accounting purposes, budgetary control is maintained by object class (line account) for all funds. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Purchase orders that would create an over encumbrance are not written until additional appropriations are available. Encumbered accounts lapse at year end. However, an encumbrances outstanding at June 30 are reported as reservations of fund balances.

Long-range Planning. The City uses two documents to guide its long term decisions:

MASTER PLAN

A community's Master Plan is a blueprint for the future. It is a comprehensive document, long-range in its view, and intended to guide positive change in the City over a period of 10 to 20 years. The Master Plan sets forth public policies that will be followed regarding growth, development, and redevelopment. The information and concepts presented in the Master Plan are intended to guide local decisions on both public and private uses of land, as well as the provision of public facilities.

Unlike the City Zoning Ordinance, the Master Plan is a set of policies, not a set of rules and regulations controlling the use of land. While the Zoning Ordinance and Zoning Map are intended to regulate the use of land over the short term (3 to 5 years), the Master Plan and its maps and policy statements are intended to guide land use decisions-making over the long term (10 to 20 years). While the Master Plan must guide the future, it must also be flexible enough to respond to the City's ever changing needs.

The Municipal Planning Act of 1931 empowers the City Planning Commission with the authority and the duty to make and adopt a master plan for the physical development of the City. Furthermore, the city must have such a master plan as the basis for its zoning ordinance and zoning map.

In order to make sound recommendations regarding public development policy, the City Planning Commission sought public input. Public input came in the form of soliciting comments on the Master Plan at an official public hearing. The Planning Commission's careful consideration of these public comments ensures that the Master Plan truly reflects the needs of its citizens. The Master Plan identifies the following policies that are used to guide long-range decisions:

CITY OF OAK PARK

Introduction

1) The City will work to develop a cooperative spirit between the city and the three school districts. Schools are an important reflection on the community, making their educational quality, physical appearance, and facilities maintenance a prime concern of all residents. Attempts will be made to forge stronger relationships between Oak Park's schools and the business community.

2) The City will focus on strengthening the heart of its commercial business areas. The commercial areas should be physically improved to create a better image for the City's shopping district. A proactive approach should be used to ensure a healthy business community.

3) The City will promote industrial opportunities by using its industrial tax abatement program. It will strive to correct vacancies, underutilization and inappropriate activities.

4) Housing in Oak Park remain affordable with neighborhood quality being maintained. Home ownership will be encouraged by improving all aspects of the community.

5) The safety of the residents and their property should not be at risk from any real or perceived threat.

6) The cultural diversity of Oak Park should be maintained, encouraged, promoted and celebrated.

7) Insure high standards in the maintenance and appearance of public buildings. City services will continue to be a major asset of the city and city officials will resist making cuts in service.

8) Keep citizens involved in the implementation process - use the City's advisory boards and commissions to develop policy directions.

RECREATION PLAN

The purpose of the Recreation Plan is to inject long-range consideration into the determination of short-range actions. The recreation planning process is intended to involve individuals who represent a broad cross-section of the community's population. The primary responsibility for the recreation plan rests with the City Council. Council receives significant advice and assistance from the Parks and Recreation Advisory Board which has members from City Council, Recreation Department, School Districts, and a cross-section of residents.

The Recreation Plan contains a detailed survey and inventory of all the City park sites and recreation facilities. Input from citizens was provided through a survey which the Recreation Advisory Board used to draft goals and recommendations.

The plan presents suggested park improvements recommendations and a 5-year Action Plan, addressing advisory board goals, identified deficiencies, and citizen desires. The Plan identifies four major goals to help guide long-range decisions:

1) Improve access for handicapped persons at all recreation facilities.

2) Increase park use, especially at certain parks identified as having ample capacity.

3) Improve and maintain the physical condition of the parks.

4) Develop high quality recreation programming that meets the needs of a changing population

CITY OF OAK PARK

Introduction

FINANCIAL POLICIES

The City has adopted five financial policies which are used to implement long-range goals:

1) Cash Management Policy - The cash management policy has three parts: Activating cash and securities and consolidating the cash inflow for timely deposit; providing for the investment and security of assets; and regulating the outflow of cash and assets.

2) Debt Management Policy - This policy helps evaluate the impact of each funding decision on the City's debt position and credit quality. Sound debt issuance and management enhances credit quality and improves access to credit markets by demonstrating responsible management to credit analysts, underwriters and investors.

3) Investment Policy - This policy applies to all financial assets held by the City of Oak Park other than pension fund assets. It is the policy of the City to invest public funds in a manner which will provide maximum security with the highest investment return while meeting the daily cash flow demands of the City and conforming to all State statutes and local ordinances governing the investing of public funds.

4) Fund Balance Policy - This policy states that the City will endeavor to maintain undesignated fund balance in its funds at not less than 10% of revenues and not less than 8.33% of expenditures. The purpose of this policy is to insure that the City has adequate reserves on hand should unexpected circumstances require expenditures of an emergency nature.

5) Capitalization Policy - This policy establishes guidelines to City management on the reporting and tracking of fixed assets. Any individual item purchased for \$5,000 or above with a useful life of two or more years is recognized as a fixed asset.

These financial policies provide for a cash management program that accounts for all aspects of finances from the time a dollar enters the City's revenue stream until it is spent.

CAPITAL EXPENDITURES

A schedule showing all recommended capital expenditures for the ensuing five fiscal years is part of the yearly budget process. The schedule is prepared as part of the City Manager's recommended budget. Department Directors submit their requests to the City Manager. These recommended improvements are submitted to the Planning Commission for their recommendations. The Planning Commission insures that a five year plan is constructed in a manner to reach the goals outlined in the Master Plan. This five year capital plan is then used as a guideline for future Capital Expenditures.

BOARDS & COMMISSIONS

Part of the ongoing planning process is the input from the many volunteer Boards & Commissions which help advise City Council. These Boards & Commissions are formed of citizens, city administrators, City Council and the business community. They are the "eyes and ears" of City Council and inform legislators of the changing needs of the community.

FISCAL YEAR 2010 - 2011 BUDGET

A yearly Budget is prepared using the Master Plan, Recreation Plan and Financial Policies as guidelines. Input from citizens is encouraged with the use of Boards & Commissions and a Public Hearing. Department representatives meet with City Council during Budget Study Sessions to insure that funding is available to meet the service needs of the community.



City Of Oak Park

"The Family City"

Richard Fox
City Manager

Mayor

Gerald E. Naftaly

Mayor Pro Tem

Michael M. Seligson

Councilmember

Angela Diggs Jackson

Paul Levine

Emile Duplessis

DATE: April 19, 2010

TO: The Honorable Mayor and City Council

FROM: Richard Fox, City Manager

SUBJECT: TRANSMITTAL OF THE PROPOSED BUDGET FOR 2009/2010 FISCAL YEAR

Dear Mayor and the Oak Park City Council:

Pursuant to Section 9.2, Chapter 9, of the Charter of the City of Oak Park, there is transmitted, herewith, a recommended budget for the Fiscal Year (FY) 2010/2011, beginning July 1, 2010.

The FY 2010-2011 Budget incorporates the Uniform Chart of Accounts as required under Michigan Public Act 451 of 1982 as amended.

The Chart of Accounts used in this budget preparation is available on Pages 241 - 244 with expenditure explanations on page 251 in the Appendix Section.

The budget format provides a basis for a comparative analysis of expenditures and appropriations by Fund, Activity, Department, and line item classification.

The financial structure of the City of Oak Park is made up of a number of funds. Twenty-six of these funds are classified as active, operational, debt service or capital outlay and are presented in this budget.

The City of Oak Park Employee's Retirement Fund is presented on page 226.

Other funds of the City can be characterized as trust and agency funds and may be excluded from primary budget consideration.

OVERVIEW - ALL FUNDS

The process for developing the FY 2010-2011 budget began in February with the departments receiving budget instructions from the Department of Finance and Administrative Services. Departmental budget requests were submitted throughout the month of March and meetings with the City Manager were held in late March.

It became evident early in the budget process that this would be a difficult year. Preliminary estimates indicated that the General Fund would have a deficit of \$3.5 million with no changes to the requested budget. A hiring freeze instituted in prior years is left intact except for Public Safety Officers hired using Federal Stimulus Funds.

The reasons for this shortfall can be summarized as follows:

In April of 2009 a proposed FY 2009-2010 General Fund operational budget was presented to City Council. The proposed Undesignated Fund Balance of \$1,467,058 was 7.01% of expenditures, below our policy of 10%. That budget included very little Capital Projects and reduced the work force by 4 Full Time Employees.

The housing crisis which has a grip on the U.S. economy has hit home and affected our revenues. In 2000 the City had seven foreclosures by sheriff's sale. In 2009 there were 308, an increase of 4,300%. According to State Law the City could not raise its taxable value because the State had deflation of 5%. The actual amount of revenue for taxes for FY 2010-2011 is less than estimated year end for FY 2009-2010 (\$1,505,522). This is due to a 12.24% reduction in taxable value.

In March of 2009 the federal funds target rate was .22%. In March of 2010 the rate has been cut to 0.14%. The budgeted amount for interest income is \$22,000 for FY 2010-2011 a \$95,000 reduction from FY 2009-2010 budget and a reduction of \$104,221 of what was earned in FY 2008-2009.

Ordinance Fines earned were \$1,654,807 in FY 2008-2009. An amount of \$1,600,000 was budgeted for FY 2009-2010 however an amount of \$1,526,000 is estimated for year end which is the amount budgeted for FY 2010-2011. This is due to 2,784 fewer tickets written in 2009 than in 2008.

Licenses and Permits are expected to be \$238,400 in FY 2010-2011 a reduction of \$28,400 or 10.64% compared to the amount budgeted for FY 2009-2010. This reflects a slowdown in building in the city as fewer permits are issued.

State Revenue Sharing payments are intended to be made to Michigan cities based on a constitutional and statutory formula. These payments distribute the sales tax collections made by the State. An amount of \$3,856,290 was budgeted for State Revenue Sharing in the FY 2009-2010 budget based on the State of Michigan's estimate. This amount was reduced in late May 2009 to \$3,711,376. It was reduced again in November 2009 to \$3,285,250. In March 2010 the estimate for FY 2009-2010 was reduced to \$3,223,722, which is what is estimated as our FY 2010-2011 revenue. This is \$1,786,158 less than the amount received in FY 2000-2001.

These reductions also affect the amount of revenue sharing we receive from Royal Oak Township as part of the agreement we have with them when property was annexed. The amount we are projected to receive in FY 2010-2011 is \$275,561 or \$88,503 less than received in FY 2008-2009.

State Revenue Sharing payments to Michigan cities are under constant pressure from the State. In 2009 alone the State reduced revenue sharing payments to cities by \$119 million. Monies earmarked for local units of government were taken by the State to fund its own budget shortfall. Every effort must be made to inform our legislators that this practice is placing an undue financial burden on cities and must be stopped.

On June 30, 2009 the City closed its books and prepared the FY 2008-2009 Comprehensive Annual Financial Report. The Net Assets of the City of Oak Park's Employee Retirement System was \$49,058,283 in that report. The Net Assets reported in the preceding Fiscal Year was \$59,826,549. The retirement system had a loss of \$10,768,266. This is significant because the City's contribution to the retirement system is measured as of June 30 each year. The initial actuarial valuation increased our payment \$341,731 for general employees (\$1,337,467 in FY 2009-2010 compared to \$1,679,198 in FY 2010-2011). The Public Safety contribution rate increased 6.50% (33.60% in FY 2009-2010 compared to 40.10% in FY 2010-2011). It is estimated that the City's contribution to the retirement system would increase \$689,208 in FY 2010-2011 if these rates were used. The current period used for amortizing our unfunded

liabilities is 27 years. The actuarial firm estimated that if we changed the amortization period to 30 years and use a 5 year smoothing period instead of the current four year period the contribution would be \$1,460,000 for general employees and the contribution rate for Public Safety employees would be 35.40%. This budget was prepared by using a 30 year amortization period and changing the smoothing period. I will recommend these changes to the retirement board.

In February, 2010 our health care consultants recommended increasing Blue Cross rates 25%. A 28% increase was absorbed last year. It is estimated that this increase would cause health insurance costs for active employees to increase \$494,300 (\$1,977,199 in FY 2009-2010 compared to \$2,471,499 in FY 2010-2011) without any changes. Health insurance costs for retirees would increase \$338,836 (\$1,965,282 in FY 2009-2010 compared to \$2,304,118 in FY 2010-2011). We are recommending reducing our rates by negotiating a different health plan with active employees, using a Medicare advantage plan for our retirees and conducting a dependant audit to insure all persons covered under our health plan are eligible to receive benefits.

The FY 2010-2011 budget was developed given these decreases in revenue and increases in expenditures. Departments were instructed to reduce their line item expenditures as much as possible. As departmental requests began coming in it became apparent that the General Fund budget could not be balanced and maintain current services without cutting staff and programs.

The budget recommended for the General Fund in FY 2010-2011 is balanced and recommends an ending undesignated fund balance of \$1,467,058. A balanced budget is when operating revenues equal operating expenditures. The recommendation leaves our fund balance at 7.01% of revenues, below our target of 10%. In order to achieve this, it is requested to reduce the full time work force six full time positions. It is further recommended to maintain the hiring freeze until the structural deficit can be eliminated. It is also recommended to remove several programs as described in the Recreation and Non-Departmental sections below.

It is becoming clear that the City cannot continue to maintain the current services it provides without making changes to the employees benefit packages. Specifically the exploding costs of pension benefits and health care are affecting the ability to provide core services. The defined benefit retirement system is designed so that large fluctuations in contribution rates do not occur. The opposite has happened in our retirement system with rates increasing from 33.60% in FY 2009-2010 to 35.40% in FY 2010-2011 (up 5.35%) in one year for Public Safety employees and rates increasing from \$1,337,467 in FY 2009-2010 to \$1,460,000 in FY 2010-2011 (up 9.16%) in one year for General employees.

In January of 2005 City Council approved the formation of a defined contribution retirement system. Employees (excluding Public Safety) hired after March 25, 2005 will be part of this retirement system rather than the defined benefit program. The City contributes 7.5% of salary for that employee for retirement. The City will also match an employee's contribution up to 3%. An additional 3% will be contributed into a health savings plan that the employee can use for paying medical benefits when they retire. Under this system the maximum contribution rate is 13.5% of salary.

Capital requests were limited in the FY 2010-2011 budget to \$10,000 for improvements to parks.

Capital Projects can be delayed without any decline in service. This cannot be continued without our assets deteriorating. The Technical Planning and Services requested \$538,304 in capital requests that could not be granted.

The effort to prefund retiree's health care is put on hold with a recommendation not to transfer any funds from the General Fund to the Retirees Health Care Fund. Retiree's health care has been funded on a "pay as you go" basis in the past. The unfunded liability for General and Public

Safety members was estimated to be \$73 million based on an actuarial study on June 30, 2008. Future costs have not been funded. The unfunded liability for District Court members was estimated to be \$5.2 million. The annual required contribution is \$5.4 million.

The proposed budget for the forthcoming FY 2010-2011 for the twenty-nine funds total \$42,457,843 as compared with \$44,169,443 for FY 2009-2010. The General Fund decreased \$2,255,394 due mainly to reducing the full time work force by 8 positions. The Water and Sewer Fund increased \$7,381. A breakdown of expenditures by fund can be found on page 35.

The proposed budget includes an overall tax levy of 24.5191 mills, a decrease from 24.6863 mills in FY 2009-2010. Debt millage is decreased slightly (.1672 mills) because of lower debt payments. The operating, library, public safety and solid waste tax levy remain the same as necessitated by the Headlee Act of 1978. The Headlee Act (along with Proposal A) limited the amount of tax revenue that can be raised by a municipality. The City could not increase tax revenue because the inflation factor was .95%. This is the first time that the State has experienced deflation since Proposal A passed in 1994.

The City of Detroit changed the way it compute water rates. A flat charge of \$12,531 will have to be paid no matter how much water is purchased. The rate for consumption went from \$7.50 per million cubic feet (MCF) to \$6.81 MCF. This equates to an increase of 8.51% to 10%, depending on how much water is consumed. The proposed budget recommends a 9.5% increase in city water rates. This will help us accomplish some major construction projects. The proposed budget also contains a 9.5% increase in sewer rates. The increase from Oakland County for sewage disposal is estimated to be 9.5%. This increase in the sewer rates provides revenue to make the debt payments for the Twelve Town's Drain and provides \$800,000 for repair of damaged sewers and \$325,000 for water mains. The charges on a bill using 1,000 cubic feet, for a three-month period, would be as follows:

<u>Service</u>	<u>Current Bill per 1,000 c.f.</u>	<u>Proposed Bill per 1,000 c.f.</u>	<u>Increase / (Decrease)</u>
Water	27.64	30.27	\$ 2.63
Sewer	50.10	54.86	4.76
Solid Waste	15.00	22.30	7.30
Meter Charge	<u>4.74</u>	<u>4.74</u>	<u>no change</u>
	\$ 97.48	\$112.17	\$14.69 or 15.06% increase

The City will invest in a variety of Capital Assets summarized as follows:

Sidewalks:	\$ 250,000
Water & Sewer:	\$ 325,000
Parks:	\$ 10,000
Machinery & Equipment:	\$ 100,000

GENERAL FUND

The City's General Fund contains the budgetary and financial controls for all the City's activities and functions, which are not, accounted for in other specialized funds, which contain restrictions on the usage of the fund's assets, mandated by City Charter, State Statute or bond covenants. This fund contains budgets for all Operating Departments. The General Fund uses the modified accrual

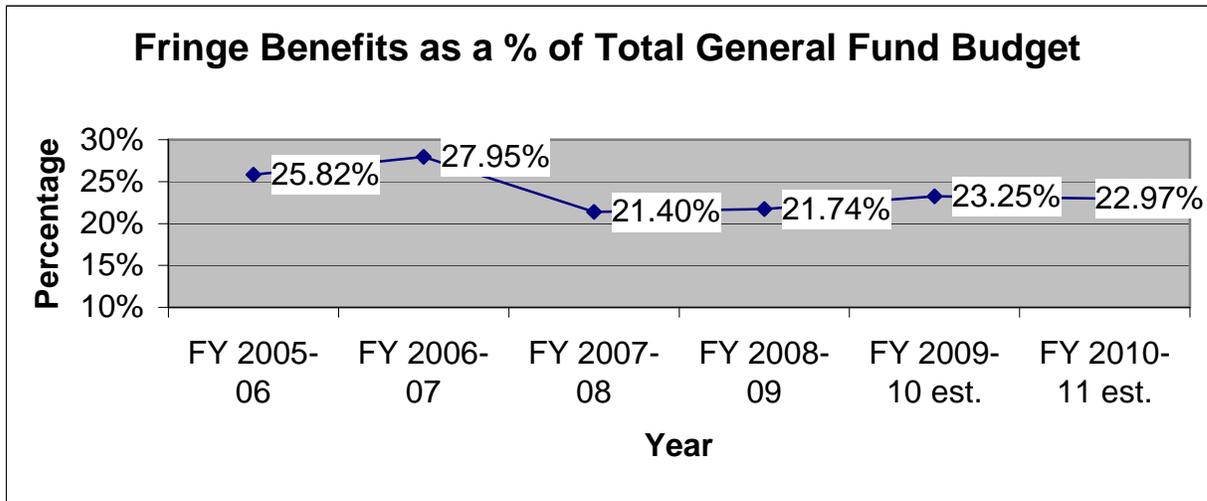
basis of accounting for budgeting, which recognizes revenue when it is both measurable and available. Expenditures are recognized when the liability is incurred.

The total proposed appropriation for the General Fund is \$18,665,704 – a decrease of \$2,255,394 or 10.78% over the current budget appropriation of \$20,921,098. The chart on page 51 shows the increases and decreases by department.

It is recommended that all non-union employees in the Defined Benefit Retirement System contribute 3.0% of pay to the system. They currently contribute 1.5%. It is also recommended that employees in the AFSCME union start contributing to the system.

The total proposed revenue for the General Fund is \$18,665,704, a decrease of \$2,255,394 or 10.78% under current budgeted revenues of \$20,921,098. The estimated Undesignated Fund Balance of \$929,727 at the end of FY 2010-2011 is expected to be 4.98% of revenues, which is below our minimum goal of 10%.

The most notable changes in the line item budget is a decrease of 11.17% (\$8,536,998 in FY 2009-2010 and \$7,583,214 in FY 2010-2011) in salaries and wages and a decrease of 8.60% (\$4,690,926 in FY 2009-2010 and \$4,287,340 in FY 2010-2011) in employee benefits. This decrease was accomplished by not funding eight full time positions. The effect of fringe benefits cannot be overstated. Fringe benefits accounted for 25.82% of the budget in FY 2005-2006. In FY 2010-2011 fringe benefits account for 22.97% of the budget. The leveling off in fringe benefits can be attributed to the City changing its health care coverage. The chart below illustrates fringe benefit costs as a percentage of total budget:



The notable items in the General Fund by department can be summarized as follows:

REVENUE – The amount of revenue for taxes is expected to decrease 12.82% or \$1,588,394 due to a decline in the taxable value of housing in the city.

State shared revenue is expected to be \$632,568 less than budgeted last year (\$3,856,290 in FY 2009-2010 and \$3,223,722 in FY 2010-2011).

The annexed property from Royal Oak Township is expected to provide \$275,561 in State Revenue Sharing, \$49,382 less than budgeted for FY 2009-2010.

Interest income is decreased \$94,000 due to unfavorable interest rates.

Licenses and Permits are expected to be \$238,400 in FY 2010-2011 a reduction of \$28,400 or 10.64% from FY 2009-2010 reflecting a slow down in the economy.

Fines and Forfeits are expected to decrease from \$1,600,000 in FY 2009-2010 to \$1.526 million in FY 2010-2011.

CITY MANAGER – A reduction of \$202,844 is recommended due to the elimination of the Assistant City Managers position.

CITY CLERK/ELECTIONS – A reduction of \$51,268 in wages and benefits is recommended due to eliminating the Deputy City Clerk position.

CITY ATTORNEY - The proposed budget presents a City Attorney budget of \$170,000.

FINANCE & ADMINISTRATIVE SERVICES – A reduction of \$90,549 in wages and benefits is recommended due eliminating a full time Finance Clerk II.

DEPARTMENT OF TECHNICAL AND PLANNING SERVICES – A reduction of \$285,367 is recommended due to eliminating an Administrative Clerk II position, canceling the cleaning service contract (\$115,000) and charging \$50,000 of repairs to the Library.

A request for \$538,304 in capital outlay is not recommended.

PUBLIC SAFETY - A reduction of \$514,608 is due to the removal of four Public Safety Officer I, eliminating an Administrative Clerk II position and reducing overtime to \$384,000 from \$471,000 in FY 2009 – 2010. Funding for three positions is provided by the Community Oriented Policing Services (COPS) hiring recovery program. Funding for thus program is provided from the American Recovery and Reinvestment Act of 2009.

It is also recommended to fund a Sergeants position on a contractual basis.

RECREATION – A reduction of \$181,777 is recommended by removing Fireworks, Winterfest, Concerts, and Halloween Spooktacular from the Recreation Department budget.

It is also recommended to fund the Director of Parks and Recreation position on a contractual basis.

A reduction in the swimming pool hours is also recommended.

DEPARTMENT OF PUBLIC WORKS - A reduction of \$343,562 is due to the removal of a Public Service Worker I and an Assistant Master Mechanic positions

The DPW budget includes \$10,000 in capital outlay for improvements to the city's parks.

A reduction of \$110,000 in requested rents to the Motor Pool Budget is recommended.

DEPARTMENT OF PUBLIC INFORMATION - It is recommended to fund the Director of Public Information position on a contractual basis.

NON-DEPARTMENTAL - It is recommended to eliminate Community Promotion (\$5,000), Employee Recognition Dinner (\$3,000), Boards & Commissions (\$5,500), and Youth Assistance (\$2,000) in the Non-Departmental budget.

A decrease in the transfer to District Court (\$297,258) and City Owned Property (\$80,000) is also recommended.

AUTHORITIES

The City has four authorities: Library Authority, Brownfield Authority, Economic Development Authority and the Municipal Building Authority. These authorities are considered component units of the city and have been included in this budget. Component Units use the modified accrual basis of accounting for budget purposes, which recognizes revenue when it is both measurable and available. Expenditures are recognized when the liability is incurred.

The recommended budget to the Library Authority is primarily funded by a .9914 mill tax levied on real and personal property. The proposed budget recommends to fund the Director of Public Library position on a contractual basis. It is also recommended to charge \$50,000 in maintenance to the Library that was funded by the General Fund in prior years.

Undesignated fund balance (\$75,542) is estimated to be 10.73% of expenditures. The Library also has \$223,740 in an endowment fund provided by a donation from the Elsie Watson Estate.

SPECIAL REVENUE FUNDS

Special Revenue Funds are maintained to account for specific revenue sources that are legally restricted to expenditures for specific functions or activities. The legal restrictions are imposed by State Statute or Constitution, City Council Resolution or City Charter. Special Revenue Funds use the modified accrual basis of accounting for budget purposes, which recognizes revenue when it is both measurable and available. Expenditures are recognized when the liability is incurred. The Special Revenue Funds budgeted are:

MAJOR STREETS:

The Major Street Fund is used to finance the maintenance and construction of the City's major thorough-fares. State Statute restricts these funds.

The Major Street Fund has a proposed appropriation of \$1,270,011 for FY 2010-2011.

Construction of \$272,768 is recommended in this budget for the city's miscellaneous concrete program.

A \$270,000 transfer to the Local Street Fund is recommended. The law allows for up to 50% of Major Street Act 51 funds to be transferred to Local Streets.

LOCAL STREETS:

The Local Street Fund is used to finance the maintenance and construction of the City's minor thorough-fares. State Statute restricts these funds.

The Local Street Fund has a proposed appropriation of \$672,351 for FY 2010-2011. Fund balance is estimated to be \$128,242 at the end of the fiscal year. This is 19.07% of expenditures.

The transfer to the General Fund is recommended to be \$70,000.

SOLID WASTE:

The Solid Waste Fund is used to finance the collection, recycling and disposal of the City's garbage and refuse. It is funded by a tax levy on property of 2.4531 mills for FY 2010-2011, which is the same as levied in FY 2009-2010. It is also funded by a service charge included on water bills. It is recommended that the charge be increased from \$15.05 per quarter in FY 2009-2010 to \$22.30 per quarter. The increase is recommended to fund the cost of DPW picking up

litter through the city.

An appropriation of \$2,468,074 is proposed. This is an increase of \$9,454 from the FY 2009-2010 appropriation. This fund balance is estimated to be \$170,959 which is 6.9% of expenditures.

NARCOTIC FORFEITURE FUND:

The Narcotic Forfeiture Fund is used for the accounting of funds collected in drug arrests. The expenditure of these funds is restricted by state law and must be used for narcotic enforcement.

The appropriation requested for this fund is \$15,000. Purchases of less lethal force taser guns for all patrol units will be the main expenditure during FY 2010-2011.

CRIMINAL JUSTICE TRAINING FUND:

This fund is used for training in the Public Safety Department and is financed by fines levied at the District Court. These funds can only be used for training personnel. The proposed expenditure is \$15,000.

DISASTER CONTINGENCY FUND:

The Disaster Contingency Fund was established in prior years for the accounting and financing of natural disasters occurring within the City limits. Expenditure of these funds is restricted for disaster recovery and has no planned appropriation for FY 2010-2011.

CASEFLOW ASSISTANCE FUND:

This fund was created at the request of the District Court. The revenue is supplied by the State of Michigan and is earmarked for assisting local courts with drunk driving caseflow. An appropriation of \$25,002 is recommended for the purchase of drug and alcohol screening supplies.

COMMUNITY DEVELOPMENT BLOCK GRANT:

The Community Development Block Grant Fund is financed by grants received from the federal government and is restricted for use by the economically disadvantaged citizens of the City.

An appropriation of \$132,675 is proposed for the FY 2010-2011 budget. The programs funded are Home Chores, Minor Home Repairs, and Code Assistance. This program is under constant pressure by the federal government to be eliminated. Public officials across the country should remain united in an effort to protect this program.

ENERGY EFFICEINCY AND CONSERVATION BLOCK GRANT FUND (EECDBG):

The EECDBG Fund is financed by a grant received from the federal government to replace the air conditioning units at the Library. An appropriation of \$142,090 is recommended.

COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT FUND:

The COPS Grant Fund is financed by grants received from the federal government to fund three Public Safety Officers positions for three years. An appropriation of \$245,914 is recommended.

DISTRICT COURT 45-B:

The District Court 45-B fund is financed by a General Fund transfer-in, Probation Charges, and Traffic School Fees and its uses are restricted to the operations of the District Court 45-B.

The District Court 45-B fund proposes an appropriation of \$2,068,103. It is also recommended to transfer \$37,407 to the District Court Retirees Health Care Fund. This will help keep that fund solvent.

DEBT SERVICE FUNDS

Debt Service Funds are established by State Statute and bond covenants to account for the recording of the collection and expenditures of resources earmarked for the retirement of debt issued directly by the City. Debt Service Funds use the modified accrual basis of accounting for budgeting, which recognizes revenue when it is both measurable and available.

In November of 2002 the voters gave approval for the City to borrow \$22.5 million for improvement to our roads. The first phase of this project was accomplished by selling bonds for \$11.5 million on March 27, 2003. The debt payments for this issue began in FY 2003-2004 and continue until 2028. The second phase of this project was accomplished by selling bonds for \$11 million on April 20, 2006. The debt payments for this issue began in FY 2006-2007 and continue until 2028.

The City also refunded its 1993 refunding bonds on May 27, 2003. The 2003 Refunding bonds saved the taxpayers over \$1 million.

The City has the following obligation for debt in FY 2010-2011:

Indebtedness	2009-2010 Requirement	2010-2011 Requirement	Decrease
General Obligation Bonds	\$ 2,771,248	\$2,313,004	\$ 458,244

All debt issues are supported by voter approved tax millages. It will require 3.7183 mills for G.O. debt. This is a .1672 decrease from FY 2009-2010 (3.8855 mills).

ENTERPRISE FUND

The City operates one Enterprise Fund, which accounts for the operation of the Water and Sewer System. The fund is financed and operated in a manner similar to a private enterprise. The intent is that costs (expenses, including depreciation) of providing water and sewer services to the general public are recovered through user charges. The fund uses full accrual accounting for budget purposes, which is based on Generally Accepted Accounting Principals (GAAP) and follows accounting and financial activities prescribed by the Financial Accounting and Standards Board (FASB) as long as it does not conflict with the Government Accounting Standards Board (GASB) guidance.

WATER AND SEWER FUND:

The appropriation for the Water & Sewer Fund is proposed to be \$10,792,533, an increase of \$7,381 over the FY 2009-2010 appropriation. This budget includes a proposed increase in Water

rates of 9.5%. Sewer disposal rates are requested to increase from \$50.10 per 1,000 cubic feet to \$54.86 per 1,000 cubic feet. This increase is necessary due to an estimated 8.15% increase in the wholesale sewage rate from Oakland County.

Recommended in the Water & Sewer Fund is \$325,000 for replacement of the water mains. Also recommended is \$100,000 for replacement of damaged and obsolete water meters.

This budget includes expenditures for the 12 Towns Drain System (George W. Kuhn Drain). Construction has begun and nine bonds have been issued to pay for the cost. The City is responsible for 13.48% of the cost. Debt payments have been built into this budget and sewer rates increased to meet our obligations. The George W. Kuhn Drain debt payment is \$1,153,887 in FY 2010-2011.

INTERNAL SERVICE FUNDS

The City's Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governmental units, on a cost-reimbursement basis. These funds use the flow of economic resources for measurement purposes and the full accrual basis of accounting for budget purposes. Their objective is to recover the full cost of supplying the goods or services.

RISK MANAGEMENT FUND:

The Risk Management Fund is used to fund Workers Compensation and Property and Liability insurance. The proposed appropriation for this fund is \$645,763, a decrease of \$58,640 from FY 2009-2010 budget. The decrease is due to smaller workers compensation premiums and a reduced work force. The City continues to have high claims as evidenced by a 1.30 Experience Modifier. This is a measure of how we compare to other entities in the Michigan Municipal League Worker's Compensation Fund. Our experience is greater than 30% of other fund participants.

RETIREE HEALTH CARE:

The Retiree Health Care Funds consist of two parts: the costs of health care for retiree's of the District Court 45-B and the costs of health care for all other retirees.

This District Court 45-B fund was created in FY 95/96 and is funded by a \$10.00 per ticket charged levied by the District Court. A recommendation is made to transfer \$37,407 from the District Court Fund to avoid a deficit in this fund. An appropriation of \$252,072 is requested for cost of premiums for retirees.

No transfer from the General Fund is included in this year's request for City of Oak Park Retirees. Premiums will continue to be paid on a pay-as-you-go basis. An appropriation of \$10,000 is requested for an actuarial study to determine the liability incurred for retiree's health care for current employees.

CENTRAL SERVICES:

An appropriation of \$74,400 is requested, the same as the FY 2009-2010 appropriation. This fund is used for the accounting for postage, scanning and paper purchased by the City.

MOTOR POOL:

The Motor Pool is used for the purchase and maintenance of the City's fleet. Its revenues come from rental charges for equipment to other funds. The total appropriation requested for this fund is \$676,386, a decrease of \$18,279 from the FY 2009-2010 appropriation. It is recommended to

purchase four police vehicles. The planned purchases are for one dump truck, one GMC Sierra and one pickup truck. There were two new vehicles in the FY 2009-2010 budget.

CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for financial resources to be used for the acquisition of major capital facilities. Capital Project Funds use the modified accrual basis of accounting for budgeting that recognizes revenue when it is both measurable and available.

PUBLIC IMPROVEMENT FUND:

There is no appropriation requested this year.

SIDEWALKS:

An amount of \$286,067 is proposed for the Sidewalk Program in the FY 2010-2011 budget. A Special Assessment charged to the citizen receiving the benefit support these expenditures.

CITY OWNED PROPERTY FUND:

The City came into possession of a townhouse on Coolidge Ave, in July 2004 through tax reversion. This property was purchased for outstanding delinquent tax amounts. This property was restored by students involved in the Kids Build Program. It is currently up for sale. The appropriation of \$5,000 is for the upkeep of this property.

NEIGHBORHOOD STABILIZATION PROGRAM (NSP) FUND:

The City has purchased seventeen homes to date. Three homes have been sold. Five homes have been demolished with plans to rebuild three. These homes will be developed in the best interest of the City and sold to eligible low income purchasers.

The City is eligible for \$1.8 million in the Neighborhood Stabilization Program (NSP) provided by the federal government. An appropriation of \$857,048 is recommended for FY 2010 – 2011 which will be reimbursed with federal funds.

ROAD CONSTRUCTION FUND:

In November 2002 voters approved borrowing \$22.5 million for the reconstruction and rehabilitation of roads in the City. The City sold \$11.5 million in bonds in March 2003 to fund the first phase of this road program. The entire \$11.5 million is expended. The City sold \$11 million in bonds in April 2006 to fund the final phase of this road program. No appropriation is recommended for FY 2010-2011 as this program is being phased out..

MUNICIPAL BUILDING CONSTRUCTION FUND:

The Municipal Building Construction Fund was created in FY 95-96 to account for the construction of municipal buildings. Funding is supplied by a \$10.00 per ticket charge levied by the District Court. An appropriation of \$33,270 is recommended to replace seating in the courtrooms.

PENSION TRUST FUND

The City operates a Pension Trust Fund, which is used to record the transactions of The City of Oak Park's Public Employees Retirement System.

The retirement system is funded by contributions from all funds that have employees working in them. The charge is made and transferred to investment managers. The contribution rate increased from 33.60% in FY 2009-2010 to 35.40% in FY 2010-2011 (up 5.35%) for Public Safety employees. The contribution increased from \$1,337,467 in FY 2009-2010 to \$1,460,000 in FY 2010-2011 (up 9.16%) for General employees.

The proposed contribution for the City to the retirement system for FY 2010-2011 is \$3,302,713.

TAX RATE

The proposed tax rate can be summarized as follow:

	<u>2008-2009</u>	<u>2009-2010</u>	(Proposed) <u>2010-2011</u>
General Tax Levy	16.3563	16.3563	16.3563
Library	.9914	.9914	.9914
Public Safety	1.000	1.0000	1.0000
Debt Retirement	3.8696	3.8855	3.7183
Solid Waste	<u>2.4531</u>	<u>2.4531</u>	<u>2.4531</u>
 Total	 24.6704	 24.6863	 24.5191

The tax rate represents the maximum allowed by Headlee for both the General Tax Levy and the solid waste fund. See page 42 for the calculations that were used to arrive at these tax rates. Public Hearings will be required to use these rates to their fullest.

BUDGET PHILOSOPHY - UNDERSTANDING SOLVENCY

Any municipal budget can be analyzed in terms of solvency. The four relevant types of solvency are:

- Cash Solvency:** Having adequate money on hand to pay expenses.
- Budget Solvency:** Estimated budgeted revenues being adequate to finance the budgets' appropriations and programs.
- Long Range Solvency:** The municipality having the tools to finance its services on a perennial basis.
- Service Delivery Solvency:** The funds budgeted for expenses are adequate to meet the demand for services.

CASH SOLVENCY

Historically, Oak Park has always been cash solvent. Cash insolvency occurs when a city has a repeated history of budget insolvency - leading to long-range insolvency. This budget, as presented, is cash solvent. The amount of cash we have is directly proportional to undesignated fund balance. The use of fund balance will directly impact our ability to earn interest revenue and may affect our cash solvency in the near future. Every effort should be made to build our fund balance up to our goal of 10% of revenues.

BUDGET SOLVENCY

The proposed Fiscal Year 2010-2011 budget does meet the test of budget solvency. Operating expenditures equal operating revenues.

LONG-RANGE SOLVENCY

As the professional nature of this document attests - we are managing our resources. The decrease in taxable value of property and reduction of other revenue sources continue to threaten our long-range solvency. Increases in health care costs for both active and retired employees coupled with increases in expenditures in the retirement system make long-range solvency not as certain as in previous years.

SERVICE DELIVERY SOLVENCY

This budget contains appropriations for all anticipated expenditures. Services are reduced in most areas. This budget meets the basic service needs of the City for the next twelve months.

There remains a question of long-range service delivery solvency. If revenues continue to decrease and expenditures continue to increase there will be no other option than to reduce services.

DISCUSSION

Thanks to Finance Director, James Ghedotte, Administrative Assistant Karen Bryant, and the finance staff for their production of the budget document. Last year nineteen Michigan cities received the Distinguished Budget Presentation Award from the Government Finance Officers Association, including Oak Park. As you will see this years presentation meets the high standards of previous presentations.

I look forward to working with you, staff and the citizens of Oak Park for another year of change, challenge and opportunity.

Respectfully submitted,

Richard Fox
City Manager

CITY OF OAK PARK
2010 – 2011
Budget Procedures

The City of Oak Park's budget process is governed by the City Charter and State Statutes of Michigan. "Chapter IX, General Finance; Budget, Audit, Sections 9-1" of the City Charter establishes July 1 through June 30 as the City's fiscal year and annual budget cycle for the city government.

BUDGET DOCUMENT

The City Charter, approved by the governor on July 29, 1953, and the State of Michigan Uniform Budgeting Act (Public Act 621 of 1978), which amended the Uniform Accounting Act of 1968 (Public Act 2 of 1968), mandates that the budget document present a complete financial plan for the ensuing fiscal year and shall contain the following:

- A. Estimates of proposed expenditures for each department, office, and agency of the city, including those for the court, showing the expenditures for corresponding items for the last preceding fiscal year in full, budgeted amounts for the current fiscal year, actual amounts for the current fiscal year to March first and estimated expenditures for the balance of the current fiscal year.
- B. Statements of the bonded and other indebtedness of the city, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds.
- C. Estimates of all anticipated revenues of the city from sources other than taxes with a comparative statement of the amounts received by the city from each of the similar sources for last preceding fiscal year in full, budgeted amounts for the current fiscal year, actual amounts for the current fiscal year to March first and estimated revenues for the balance of the current fiscal year.
- D. A statement of the estimated balance or deficit for the end of the current fiscal year.
- E. Estimates of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues, which, together with any available unappropriated surplus and any revenues from other sources, will be necessary to meet the proposed expenditures.
- F. A schedule showing all recommended capital outlay expenditures during the following five fiscal years. It shall be prepared after consultation with the planning commission. This schedule shall be the guidance of the City Council in adoption of the regular annual budget and the City Council may delete items or make such revisions as it deemed appropriate and may arrange items in the order of priority. The City Council shall adopt the capital outlay program at the same meeting it adopts the regular annual budget, but such adoption shall be only for the purpose of setting up a guide for future capital expenditures and in no way shall obligate the City to carry out the programs listed.

BUDGET PROCEDURE

As required by the City Manager, each Department Head must submit to the City Manager an itemized estimate of expenditures for the next fiscal year for the department or activities under their direction.

**CITY OF OAK PARK
2010- 2011
Budget Procedures**

The City Manager then prepares a complete itemized budget proposal for the next fiscal year and must present it to City Council the third Monday in April. Prior to adoption of the budget, at the City Council meeting held the third Monday in May, a Public Hearing on the budget must be held to inform the public and solicit input and comments from the citizenry. At least one week in advance of the Public Hearing, copies of the budget document are on file at the City Clerk's Office and the public library for the review and inspection by the citizens. A Public Notice, published in a newspaper of general circulation in the community, announces the time and place of the meeting and the availability of the budget document for review.

BUDGET APPROPRIATION AND AMENDMENTS

The City budget is adopted by the City Council on an activity or departmental basis. The City Manager is authorized by Budget Resolution to make budgetary transfers within the appropriation centers established through the budget. All transfers between appropriation centers may be made only by further action by the City Council.

The Council may make additional appropriations during the fiscal year for unanticipated expenditures required of the City, but such additional appropriations shall not exceed the amount which actual and anticipated revenues of the year are exceeding the revenues as estimated in the budget, unless the appropriations are necessary to relieve an emergency endangering the public health, peace or safety. The City Council may also reappropriate funds among appropriation centers. City Council is apprised of the budget status through monthly reports prepared by the Finance Department.

FISCAL YEAR 2010 - 2011 BUDGET CALENDAR

<u>INTERNAL PORTION</u>	<u>DATE</u>
Instructions to departments	2/26/2010
Personnel Cost Summaries Back to Finance	3/1/2010
Completed Personnel Cost Summaries to Dept.	3/3/2010
Budget Requests to Finance	3/6/2010
Departmental Requests to City Manager	3/13/2010
Revenue Estimates to City Manager	3/16/2010
Budget Hearing with Departments	03/20/2010 – 03/29/10
<u>PUBLIC PORTION</u>	
City Council Approves Budget Sessions	4/19/2010
City Managers Recommendation to Council	4/19/2010
City Council Budget Sessions	4/20/2010 - 4/29/2010
Budget Hearing - Approve Notice	5/03/2010
Publish Notice	5/10/2010
Presentation to Planning Commission	5/10/2010
Budget Public Hearing	5/17/2010
Final Budget and Millage Rate Adoption	5/17/2010

**CITY OF OAK PARK
FISCAL YEAR 2010-2011 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

**GENERAL APPROPRIATIONS ACT RESOLUTION: 2010/2011 GENERAL FUND AND
SPECIAL FUND BUDGETS:**

Motion by _____, support by _____, CARRIED UNANIMOUSLY:

To approve the following General Appropriations Act Resolution outlining anticipated revenues and expenditures for the fiscal year beginning July 1, 2010, in accordance with Section 9.5 of the City Charter and State Act 621:

WHEREAS, the City Manager heretofore submitted to this Council annual budgets for the ensuing year, as required by the City Charter of this City, and Michigan Public Act 621 of 1978 the Uniform Budgeting and Accounting Act, and

WHEREAS, the general appropriations act requires that City Council shall set forth the total number of mills of ad valorem property taxes to be levied and the purposes for which that millage is to be levied; and

WHEREAS, a Public Hearing was held on the said budget after publication of notice thereof; and

WHEREAS, the Council has carefully considered each and every item of the budget separately; and

WHEREAS, the amount of revenue required to be raised by taxes for General Fund Operating purposes is \$10,794,478

NOW, THEREFORE, BE IT RESOLVED that this Council does hereby determine and appropriate the several amounts required from the several funds of the City of Oak Park for the fiscal year beginning July 1, 2010 and ending June 30, 2011 as follows:

	ACTUAL 2008-2009	ESTIMATED 2009-2010	APPROVED 2010-2011
GENERAL FUND			
REVENUES:			
TAXES, PENALTIES & INTEREST	13,376,273	12,967,000	11,444,438
LICENSES AND PERMITS	269,104	242,000	238,400
STATE GRANTS	4,064,645	3,556,016	3,556,016
INTEREST INCOME	126,221	22,000	22,000
SERVICE CHARGES	533,321	536,400	537,050
CONTRIBUTIONS - OTHER FUNDS	535,000	535,000	535,000
FINES AND FORFEITS	1,654,807	1,526,000	1,526,000
MISCELLANEOUS INCOME	813,431	747,130	806,800
TOTAL REVENUE	21,372,802	20,131,546	18,665,704
EXPENDITURES:			
LEGISLATIVE	104,561	96,850	95,902
ADMINISTRATIVE	494,953	440,500	359,858
INFORMATION TECHNOLOGY	190,240	180,450	178,776
CITY ATTORNEY	141,449	170,275	170,275
PROSECUTING ATTORNEY	103,631	105,632	92,325
ELECTIONS	302,960	193,375	163,404
CITY CLERK	236,683	142,550	125,379
FINANCE AND ADMINISTRATIVE SERVICES	939,769	859,150	789,854
PUBLIC INFORMATION	312,881	314,265	216,897
TECHNICAL & PLANNING SERVICES	2,103,504	2,248,081	1,901,487
PUBLIC SAFETY	10,063,366	9,944,279	9,088,714
PUBLIC WORKS	635,503	425,224	93,734
RECREATION	1,157,626	1,143,494	1,014,983
NON-DEPARTMENTAL	1,961,458	2,157,510	2,255,959
TRANSFER OUTS	2,411,117	2,501,431	2,070,357
TOTAL EXPENDITURES	21,159,701	20,923,066	18,617,904
FUND BALANCE BEGINNING OF YEAR	1,808,146	2,021,247	1,229,727
RESERVED FOR PREPAID EXPENSE	87,798	300,000	300,000
UNRESERVED FUND BALANCE JUNE 30TH	1,933,449	929,727	977,527

**CITY OF OAK PARK
FISCAL YEAR 2010-2011 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2008-2009	ESTIMATED 2009-2010	APPROVED 2010-2011
BROWNFIELD AUTHORITY			
<u>REVENUES:</u>			
PROPERTY TAXES	103,772	109,417	104,000
TOTAL REVENUES	<u>103,772</u>	<u>109,417</u>	<u>104,000</u>
<u>EXPENDITURES:</u>			
SALARIES AND WAGES	87	0	0
EMPLOYEE BENEFITS	34	0	0
PROFESSIONAL SERVICES	14,216	0	0
PAYMENT TO DEVELOPER	91,477	107,170	104,000
TOTAL EXPENDITURES	<u>105,814</u>	<u>107,170</u>	<u>104,000</u>
FUND BALANCE BEGINNING OF YEAR	(205)	(2,247)	0
FUND BALANCE JUNE 30TH	<u>(2,247)</u>	<u>0</u>	<u>0</u>

LIBRARY AUTHORITY

<u>REVENUES:</u>			
PROPERTY TAXES	727,030	706,718	618,746
LIBRARIES - STATE AID	21,191	19,035	19,080
LIBRARIES - STATE AID	5,260	8,463	4,019
LIBRARIES - PENAL FINES	46,479	43,325	45,000
LIBRARY RENTALS	406	60	0
MISCELLANEOUS - LIBRARY	2,287	2,000	4,000
LIBRARY BOOK FINES	10,782	17,000	15,500
INTEREST	14,039	1,000	2,000
TOTAL REVENUES	<u>827,474</u>	<u>797,601</u>	<u>708,345</u>
<u>EXPENDITURES:</u>			
SALARIES AND WAGES	466,271	468,265	370,143
EMPLOYEE BENEFITS	187,264	195,622	152,910
MATERIALS AND SUPPLIES	12,508	12,000	10,000
BOOKS	65,436	60,500	42,187
PERIODICALS AND PAPERS	13,146	13,000	9,000
DIGITAL VIDEO DISCS (DVD)	18,281	18,000	15,000
PROFESSIONAL SERVICES	47,773	44,500	45,000
CONTRACTUAL SERVICES	873	800	800
TRANSPORTATION	238	600	0
CONFERENCES AND WORKSHOPS	662	1,000	0
PRINTING AND PUBLICATIONS	0	500	500
UTILITIES - TELEPHONE	0	850	850
REPAIRS AND MAINTENANCE	5,497	1,250	50,750
MISCELLANEOUS	1,541	1,000	750
MEMBERSHIPS AND DUES	992	1,350	750
PRIOR YEAR TAX REFUNDS	0	0	0
TOTAL EXPENDITURES	<u>820,482</u>	<u>819,237</u>	<u>698,640</u>
FUND BALANCE BEGINNING OF YEAR	91,290	98,282	76,646
RESERVED FOR ENCUMBRANCES	2,646	5,400	5,400
UNRESERVED FUND BALANCE JUNE 30TH	<u>95,636</u>	<u>71,246</u>	<u>80,951</u>

**CITY OF OAK PARK
FISCAL YEAR 2010-2011 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2008-2009	ESTIMATED 2009-2010	APPROVED 2010-2011
ECONOMIC DEVELOPMENT CORPORATION			
<u>REVENUES:</u>			
MISCELLANEOUS FEES	17	11	25
TOTAL REVENUES	<u>17</u>	<u>11</u>	<u>25</u>
<u>EXPENDITURES:</u>			
MISCELLANEOUS	0	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE BEGINNING OF YEAR	11,781	11,798	11,809
FUND BALANCE JUNE 30TH	<u>11,798</u>	<u>11,809</u>	<u>11,834</u>

MUNICIPAL BUILDING AUTHORITY

<u>REVENUES:</u>			
INTEREST INCOME	(76)	475	500
TOTAL REVENUES	<u>(76)</u>	<u>475</u>	<u>500</u>
<u>EXPENDITURES:</u>			
SUPPLIES	0	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE BEGINNING OF YEAR	9,631	9,555	10,030
FUND BALANCE JUNE 30TH	<u>9,555</u>	<u>10,030</u>	<u>10,530</u>

MAJOR STREETS

<u>REVENUES:</u>			
STATE SHARED REVENUE	1,170,324	1,000,000	1,000,000
OTHER INCOME	15,039	15,000	15,000
INTEREST INCOME	103,711	90,243	90,243
TOTAL REVENUES	<u>1,289,074</u>	<u>1,105,243</u>	<u>1,105,243</u>
<u>EXPENDITURES:</u>			
MAINTENANCE	1,195,762	719,000	925,011
TRANSFER OUT TO GENERAL FUND	75,000	75,000	75,000
TRANSFER TO LOCAL STREETS	292,581	250,000	270,000
TOTAL EXPENDITURES	<u>1,563,343</u>	<u>1,044,000</u>	<u>1,270,011</u>
FUND BALANCE BEGINNING OF YEAR	766,273	492,004	553,247
FUND BALANCE JUNE 30TH	<u>492,004</u>	<u>553,247</u>	<u>388,479</u>

LOCAL STREETS

<u>REVENUES:</u>			
STATE SHARED REVENUE	469,646	400,000	400,000
INTEREST INCOME	2,269	4,000	4,000
TRANSFER FROM MAJOR STREETS	292,581	250,000	270,000
TOTAL REVENUES	<u>764,496</u>	<u>654,000</u>	<u>674,000</u>
<u>EXPENDITURES:</u>			
MAINTENANCE	626,258	610,835	602,351
TRANSFER OUT - GENERAL FUND	70,000	43,630	70,000
TOTAL EXPENDITURES	<u>696,258</u>	<u>654,465</u>	<u>672,351</u>
FUND BALANCE BEGINNING OF YEAR	58,820	127,058	126,593
FUND BALANCE JUNE 30TH	<u>127,058</u>	<u>126,593</u>	<u>128,242</u>

**CITY OF OAK PARK
FISCAL YEAR 2010-2011 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2008-2009	ESTIMATED 2009-2010	APPROVED 2010-2011
SOLID WASTE			
<u>REVENUES:</u>			
TAXES	1,800,115	1,753,200	1,531,014
INTEREST INCOME	15,122	5,000	5,000
FEE CHARGES	596,687	658,700	933,034
TOTAL REVENUES	2,411,924	2,416,900	2,469,048
<u>EXPENDITURES:</u>			
EXPENDITURES	2,116,768	2,147,414	2,158,074
TRANSFER OUT TO GENERAL FUND	260,000	260,000	260,000
TRANSFER TO WATER & SEWER	50,000	50,000	50,000
TOTAL EXPENDITURES	2,426,768	2,457,414	2,468,074
FUND BALANCE BEGINNING OF YEAR	225,343	210,499	169,985
FUND BALANCE JUNE 30TH	210,499	169,985	170,959
NARCOTICS FORFEITURE FUND			
<u>REVENUES:</u>			
MISCELLANEOUS	36,802	15,000	15,000
TOTAL REVENUES	36,802	15,000	15,000
<u>EXPENDITURES:</u>			
PUBLIC SAFETY			
ADDITIONS TO EQUIPMENT	12,289	50,000	15,000
TOTAL EXPENDITURES	12,289	50,000	15,000
FUND BALANCE BEGINNING OF YEAR	58,382	82,895	47,895
FUND BALANCE JUNE 30TH	82,895	47,895	47,895
CRIMINAL JUSTICE TRAINING			
<u>REVENUES:</u>			
MISCELLANEOUS	13,816	15,130	15,130
TOTAL REVENUES	13,816	15,130	15,130
<u>EXPENDITURES:</u>			
EDUCATION & TRAINING	12,090	15,000	15,000
TOTAL EXPENDITURES:	12,090	15,000	15,000
FUND BALANCE BEGINNING OF YEAR	6,430	8,156	8,286
FUND BALANCE JUNE 30TH	8,156	8,286	8,416
DISASTER CONTINGENCY			
<u>REVENUES:</u>			
MISCELLANEOUS	102	25	25
TOTAL REVENUES	102	25	25
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES:	0	0	0
FUND BALANCE BEGINNING OF YEAR	3,452	3,554	3,579
FUND BALANCE JUNE 30TH	3,554	3,579	3,604

**CITY OF OAK PARK
FISCAL YEAR 2010-2011 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2008-2009	ESTIMATED 2009-2010	APPROVED 2010-2011
CASE FLOW ASSISTANCE FUND			
<u>REVENUES:</u>			
STATE FUNDS	25,327	21,000	24,000
INTEREST	2,454	1,700	1,700
TOTAL REVENUES	<u>27,781</u>	<u>22,700</u>	<u>25,700</u>
<u>EXPENDITURES:</u>			
MISCELLANEOUS	34,677	2,000	25,002
TOTAL EXPENDITURES:	<u>34,677</u>	<u>2,000</u>	<u>25,002</u>
FUND BALANCE BEGINNING OF YEAR	<u>84,147</u>	<u>77,251</u>	<u>97,951</u>
FUND BALANCE JUNE 30TH	<u><u>77,251</u></u>	<u><u>97,951</u></u>	<u><u>98,649</u></u>
COMMUNITY DEVELOPMENT BLOCK GRANT			
<u>REVENUES:</u>			
FEDERAL GRANTS	113,340	134,675	132,675
TOTAL REVENUES	<u>113,340</u>	<u>134,675</u>	<u>132,675</u>
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	<u>113,340</u>	<u>134,675</u>	<u>132,675</u>
FUND BALANCE BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE JUNE 30TH	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT			
<u>REVENUES:</u>			
FEDERAL GRANTS	0	40,000	87,148
LOCAL MATCH	0	0	54,942
TOTAL REVENUES	<u>0</u>	<u>40,000</u>	<u>142,090</u>
<u>EXPENDITURES:</u>			
WAGES	0	0	16,567
EMPLOYEE BENEFITS	0	0	5,523
PROFESSIONAL SERVICES	0	40,000	120,000
TOTAL EXPENDITURES	<u>0</u>	<u>40,000</u>	<u>142,090</u>
FUND BALANCE BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE JUNE 30TH	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
COMMUNITY ORIENTED POLICING SERVICES GRANT			
<u>REVENUES:</u>			
FEDERAL GRANTS	0	47,387	294,419
TOTAL REVENUES	<u>0</u>	<u>47,387</u>	<u>294,419</u>
<u>EXPENDITURES:</u>			
WAGES	0	35,805	171,157
EMPLOYEE BENEFITS	0	11,582	123,262
TOTAL EXPENDITURES	<u>0</u>	<u>47,387</u>	<u>294,419</u>
FUND BALANCE BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE JUNE 30TH	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**CITY OF OAK PARK
FISCAL YEAR 2010-2011 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2008-2009	ESTIMATED 2009-2010	APPROVED 2010-2011
DISTRICT COURT 45-B			
<u>REVENUES:</u>			
STATE GRANT	91,448	91,448	91,448
TRANSFERS IN - GENERAL FUND	5,351	4,000	2,454
INTEREST INCOME	176,579	207,000	324,028
CHARGES FOR SERVICES	1,859,730	1,947,431	1,615,357
TOTAL REVENUES	2,133,108	2,249,879	2,033,287
<u>EXPENDITURES:</u>			
SALARIES & WAGES	1,186,913	1,231,473	1,079,343
EMPLOYEE BENEFITS	546,624	585,252	538,336
MATERIALS & SUPPLIES	128,891	122,000	121,700
PROFESSIONAL SERVICES	30,915	38,000	32,501
CONTRACTUAL SERVICES	152,404	151,947	151,100
CONFERENCES & WORKSHOPS	0	4,000	5,050
INSURANCE & BONDS	6,685	7,500	6,774
MISCELLANEOUS	38,029	47,300	48,882
REPAIRS & MAINTENANCE	7,191	10,000	12,194
EDUCATION & TRAINING	0	4,000	0
CAPITAL OUTLAY	0	11,000	0
TRANSFER TO RETIREE HEALTH CARE	37,407	37,407	37,407
TOTAL EXPENDITURES	2,135,059	2,249,879	2,033,287
FUND BALANCE BEGINNING OF YEAR	59,755	45,000	45,000
EXPENDITURE RESERVE	57,804	45,000	45,000
FUND BALANCE JUNE 30TH	0	0	0
DEBT RETIREMENT FUND			
<u>REVENUES:</u>			
TAXES	2,846,854	2,776,200	2,306,751
INTEREST INCOME	65,937	4,500	6,253
TOTAL REVENUES	2,912,791	2,780,700	2,313,004
<u>EXPENDITURES:</u>			
DEBT PRINCIPAL PAYMENTS	1,695,000	1,700,000	1,295,000
INTEREST & PAYING AGENT FEES	1,071,862	1,022,248	969,004
MISCELLANEOUS	4,798	35,870	49,000
TOTAL EXPENDITURES	2,771,660	2,758,118	2,313,004
FUND BALANCE BEGINNING OF YEAR	633,530	774,661	797,243
FUND BALANCE JUNE 30TH	774,661	797,243	797,243
WATER AND SEWER			
<u>REVENUES:</u>			
METERED WATER, PENALTIES AND DELINQUENT CHARGES	3,468,733	3,799,951	4,106,892
SEWER CHARGES	5,377,076	6,052,072	6,612,268
METER SERVICES CHARGES	204,179	200,859	200,859
MISCELLANEOUS	1,015	0	0
TRANSFER FROM SOLID WASTE	50,000	50,000	50,000
INTEREST INCOME	100,469	20,000	20,000
TOTAL REVENUES	9,201,472	10,122,882	10,990,019
<u>EXPENDITURES:</u>			
BOND & INTEREST EXPENSE	451,213	423,456	411,091
TRANSFER OUT	130,000	130,000	130,000
CAPITAL OUTLAY	0	750,300	325,000
OTHER	7,438,300	9,079,769	9,926,442
TOTAL EXPENDITURES	8,019,513	10,383,525	10,792,533
NET ASSETS - BEGINNING OF YR	15,606,232	16,788,191	16,527,548
NET ASSETS AS OF JUNE 30TH	16,788,191	16,527,548	16,725,034

**CITY OF OAK PARK
FISCAL YEAR 2010-2011 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2008-2009	ESTIMATED 2009-2010	APPROVED 2010-2011
RISK MANAGEMENT			
<u>REVENUES:</u>			
CHARGES TO OTHER FUNDS	256,538	297,682	275,844
INTEREST INCOME	914	125	125
MISCELLANEOUS FEES	0	100	100
TRANSFER-IN	414,387	417,000	380,000
TOTAL REVENUES	671,839	714,907	656,069
<u>EXPENDITURES:</u>			
INSURANCE	685,981	645,763	645,763
TOTAL EXPENDITURES	685,981	645,763	645,763
NET ASSETS - BEGINNING OF YR	128,600	114,458	183,602
NET ASSETS AS OF JUNE 30TH	114,458	183,602	193,908
RETIREES HEALTH CARE - DISTRICT COURT			
<u>REVENUES:</u>			
INTEREST INCOME	4,334	50	75
ORDINANCE FINES	136,369	135,000	140,000
TRANSFER FROM COURT	37,407	37,407	37,407
TOTAL REVENUES	178,110	172,457	177,482
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES:	161,255	221,780	252,072
NET ASSETS - BEGINNING OF YR	140,877	157,732	108,409
NET ASSETS AS OF JUNE 30TH	157,732	108,409	33,819
RETIREES HEALTH CARE - CITY OF OAK PARK RETIREES			
<u>REVENUES:</u>			
INTEREST INCOME	2,469	50	500
GAIN ON INVESTMENT	0	65,250	40,000
TOTAL REVENUES	2,469	65,300	40,500
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES:	98,633	0	10,000
NET ASSETS - BEGINNING OF YR	414,028	317,864	383,164
NET ASSETS AS OF JUNE 30TH	317,864	383,164	413,664
CENTRAL SERVICES			
<u>REVENUES:</u>			
INTEREST	710	550	550
CHARGES FOR POSTAGE	0	0	0
TRANSFER-IN - GENERAL FUND	57,000	57,000	75,000
TOTAL REVENUES	57,710	57,550	75,550
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	71,537	74,400	74,400
NET ASSETS - BEGINNING OF YR	39,031	25,204	8,354
NET ASSETS AS OF JUNE 30TH	25,204	8,354	9,504

**CITY OF OAK PARK
FISCAL YEAR 2010-2011 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2008-2009	ESTIMATED 2009-2010	APPROVED 2010-2011
MOTOR POOL			
<u>REVENUES:</u>			
FEDERAL GRANTS	292,500	0	0
INTEREST INCOME	13,457	200	200
RENTS - OTHER FUNDS	868,824	806,055	806,055
SALE OF FIXED ASSETS	0	0	0
TOTAL REVENUES	1,174,781	806,255	806,255
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	873,745	677,272	676,386
RETAINED EARNINGS BEGINNING OF YEAR	2,020,419	2,321,455	2,450,438
RETAINED EARNINGS JUNE 30TH	2,321,455	2,450,438	2,580,307
PUBLIC IMPROVEMENT FUND			
<u>REVENUES:</u>			
INTEREST INCOME	1,533	25	25
TOTAL REVENUES	1,533	25	25
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	0	0	0
FUND BALANCE BEGINNING OF YEAR	52,102	53,635	53,660
FUND BALANCE JUNE 30TH	53,635	53,660	53,685
CITY OWNED PROPERTY			
<u>REVENUES:</u>			
SALE OF PROPERTY	8,960	0	0
INTEREST INCOME	0	100	100
TRANSFER IN - GENERAL FUND	80,000	80,000	0
TOTAL REVENUES	88,960	80,100	100
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	8,914	5,000	5,000
FUND BALANCE BEGINNING OF YEAR	(65,900)	14,146	89,246
FUND BALANCE JUNE 30TH	14,146	89,246	84,346
NEIGHBORHOOD STABILIZATION PROGRAM FUND			
<u>REVENUES:</u>			
FEDERAL GRANTS	35,158	1,041,336	857,048
INTEREST INCOME	0	0	0
TOTAL REVENUES	35,158	1,041,336	857,048
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	72,327	1,004,167	857,048
FUND BALANCE BEGINNING OF YEAR	0	(37,169)	0
FUND BALANCE JUNE 30TH	(37,169)	0	0
SIDEWALK PROGRAM			
<u>REVENUES:</u>			
SPECIAL ASSESSMENTS	331,155	28,000	290,000
INTEREST INCOME	16,570	2,500	500
TOTAL REVENUES	347,725	30,500	290,500
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	299,800	28,600	286,067
FUND BALANCE BEGINNING OF YEAR	71,384	119,309	121,209
FUND BALANCE JUNE 30TH	119,309	121,209	125,642
ROAD CONSTRUCTION FUND			
<u>REVENUES:</u>			
INTEREST	61,248	1,500	1,500
TOTAL REVENUES	61,248	1,500	1,500
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES:	2,397,155	1,526,500	0
FUND BALANCE BEGINNING OF YEAR	4,080,908	1,745,001	220,001
FUND BALANCE JUNE 30TH	1,745,001	220,001	221,501

**CITY OF OAK PARK
FISCAL YEAR 2010-2011 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2008-2009	ESTIMATED 2009-2010	APPROVED 2010-2011
MUNICIPAL BUILDING CONSTRUCTION FUND			
<u>REVENUES:</u>			
INTEREST	13,956	5,000	5,000
ORDINANCE FINES	183,714	172,000	172,000
TOTAL REVENUES	<u>197,670</u>	<u>177,000</u>	<u>177,000</u>
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES:	<u>34,667</u>	<u>0</u>	<u>0</u>
FUND BALANCE BEGINNING OF YEAR	<u>359,312</u>	<u>522,315</u>	<u>699,315</u>
FUND BALANCE JUNE 30TH	<u><u>522,315</u></u>	<u><u>699,315</u></u>	<u><u>876,315</u></u>

EMPLOYEES RETIREMENT SYSTEM

<u>REVENUES:</u>			
INTEREST INCOME	1,925,146	1,020,487	1,020,487
CONTRIBUTION	3,676,006	3,484,986	3,661,165
GAIN ON INVESTMENTS	160,034	5,987,277	1,789,571
TOTAL REVENUES	<u>5,761,186</u>	<u>10,492,750</u>	<u>6,471,223</u>
<u>EXPENDITURES:</u>			
TOTAL EXPENSES:	<u>16,529,452</u>	<u>6,471,223</u>	<u>6,471,223</u>
FUND BALANCE BEGINNING OF YEAR	<u>59,826,549</u>	<u>49,058,283</u>	<u>53,079,810</u>
FUND BALANCE JUNE 30TH	<u><u>49,058,283</u></u>	<u><u>53,079,810</u></u>	<u><u>53,079,810</u></u>

BE IT FURTHER RESOLVED, that the detailed budget document submitted to Council on April 19, 2010 and amended by Council will be used for comparative reporting purposes in addition to the adopted budget.

BE IT FURTHER RESOLVED, that the City Manager is authorized to make individual transfers in amounts of up to one thousand dollars each between departments and/or funds.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered and directed to certify the above amount required for the several funds of the City and the aggregate thereof, to the City Treasurer.

BE IT FURTHER RESOLVED, that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriation herein determined and the aggregate thereof (less the estimate of the amount of revenues from other sources) are to be raised by General Tax spread on Real and Personal Property, and based on an estimated taxable valuation of \$623,819,490 including Industrial & Commercial Facilities assessments, the following tax rates are approved.

TAX RATES:

16.3563	PER \$1,000 EQUALIZED VALUATION FOR OPERATION
0.9914	PER \$1,000 EQUALIZED VALUATION FOR LIBRARY
1.0000	PER \$1,000 EQUALIZED VALUATION FOR PUBLIC SAFETY
3.7183	PER \$1,000 EQUALIZED VALUATION FOR DEBT RETIREMENT
2.4531	PER \$1,000 EQUALIZED VALUATION FOR SOLID WASTE

TOTAL: \$24.5191 PER \$1,000 EQUALIZED VALUATION

ROLL CALL VOTE: Yes, _____ No, _____

PUBLISH: ANGELA Y. BRUNKE

**CITY OF OAK PARK
NOTICE OF PUBLIC HEARING ON
2010 –2011 FISCAL YEAR BUDGET**

PLEASE TAKE NOTICE that the City Council of the City of Oak Park, Oakland County, Michigan will hold a public hearing to take testimony and discuss the City's Budget for July 1, 2010 through June 30, 2011. The public hearing will be held on Monday, May 17, 2010 at 7:30 o'clock in the evening, at the Council Chambers, 13600 Oak Park Boulevard, Oak Park, Michigan.

Last Fiscal Year (July 1, 2009 through June 30, 2010), the City of Oak Park levied 16.3563 mills for operating purposes, .9914 mills for library purposes, 3.8855 mills for Retirement of Debt, and 2.4531 mills for Solid Waste. The proposed FY 2010-2011 Budget recommends 16.3563 mills for operating purposes, .9914 mills for library purposes, 1.0000 mills for Public Safety and 2.4531 mills for Solid Waste. A millage of 3.7183 is proposed for Retirement of Debt.

A copy of the proposed budget is available at: City Clerk's Office, City of Oak Park, 13600 Oak Park Blvd., Oak Park, Michigan, 48237, Telephone: (248) 691-7544.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPESED BUDGET WILL BE A SUBJECT OF THIS HEARING.

This Notice is given by order of the City Council for the City of Oak Park, Michigan.

ANGELA Y. BRUNKE, CITY CLERK

**CITY OF OAK PARK
2010 - 2011 BUDGET
REVENUES AND EXPENDITURES
INCLUDING TRANSFERS-IN AND TRANSFERS-OUT
OVERVIEW - ALL FUNDS**

FUND NO.	FUND	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2008 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
REVENUES								
101	General Fund	21,372,802	20,921,098	17,077,938	20,131,546	18,665,704	18,665,704	18,665,704
110	Economic Development Corporation	17	20	8	11	25	25	25
111	Library Authority	827,474	809,909	781,590	797,601	711,511	708,345	708,345
112	Brownfield Authority	103,772	104,000	74,504	109,417	104,000	104,000	104,000
113	Municipal Building Authority	(76)	200	357	475	500	500	500
202	Major Streets	1,289,074	1,076,455	612,913	1,105,243	1,105,243	1,105,243	1,105,243
203	Local Streets	764,496	654,000	372,000	654,000	674,000	674,000	674,000
226	Solid Waste	2,411,924	2,426,900	2,086,191	2,416,900	2,469,048	2,469,048	2,469,048
253	Narcotic Forfeiture	36,802	31,500	10,774	15,000	15,000	15,000	15,000
254	Criminal Justice Training	13,816	15,130	6,798	15,130	15,130	15,130	15,130
255	Disaster Contingency	102	65	2	25	25	25	25
256	Caseflow Assistance Fund	27,781	22,700	34	22,700	25,700	25,700	25,700
275	Community Development Block Grant	113,340	125,695	64,506	134,675	132,675	132,675	132,675
276	District Court 45-B	2,133,108	2,249,879	1,452,583	2,249,879	2,175,430	2,068,103	2,033,287
279	EECDBG Fund	0	0	0	40,000	142,090	142,090	142,090
281	COPS Grant Fund	0	0	0	47,387	294,419	294,419	294,419
301	Debt Retirement Fund	2,912,791	2,771,248	2,776,573	2,780,700	2,313,004	2,313,004	2,313,004
401	Public Improvement Fund	1,533	1,000	25	25	25	25	25
402	City Owned Property	88,960	80,000	56,562	80,100	100	100	100
403	Neighborhood Stabilization Program	35,158	0	109,082	1,041,336	857,048	857,048	857,048
450	Road Construction Fund	61,248	10,000	313	1,500	1,500	1,500	1,500
451	Sidewalk Program	347,725	22,000	23,501	30,500	290,500	290,500	290,500
470	Municipal Building Construction Fund	197,670	177,000	106,965	177,000	177,000	177,000	177,000
592	Water & Sewer	9,201,472	10,122,882	5,282,612	10,122,882	10,990,019	10,990,019	10,990,019
653	Central Services	57,710	57,550	37,995	57,550	75,550	75,550	75,550
654	Motor Pool	1,174,781	812,500	484,637	806,255	917,255	806,255	806,255
677	Risk Management	671,839	714,907	443,482	714,907	693,069	656,069	656,069
678	Retiree Health Care - District Court	178,110	176,207	108,528	172,457	177,482	177,482	177,482
680	Retiree Health Care - General	2,469	10,100	54,225	65,300	40,500	40,500	40,500
	TOTAL REVENUE	44,025,898	43,392,945	32,024,698	43,790,501	43,063,552	42,805,059	42,770,243
EXPENDITURES								
101	General Fund	21,159,701	20,921,098	13,301,091	20,923,066	22,246,387	18,665,704	18,617,904
110	Economic Development Corporation	0	0	0	0	0	0	0
111	Library Authority	820,482	819,237	546,477	819,237	711,511	704,049	698,640
112	Brownfield Authority	105,814	104,000	72,257	107,170	104,000	104,000	104,000
113	Municipal Building Authority	0	0	0	0	0	0	0
202	Major Streets	1,563,343	1,106,784	795,374	1,044,000	1,278,580	1,270,011	1,270,011
203	Local Streets	696,258	660,519	385,704	654,465	672,351	672,351	672,351
226	Solid Waste	2,426,768	2,458,620	1,518,529	2,457,414	2,468,074	2,468,074	2,468,074
253	Narcotic Forfeiture	12,289	15,000	46,969	50,000	15,000	15,000	15,000
254	Criminal Justice Training	12,090	15,000	7,718	15,000	15,000	15,000	15,000
255	Disaster Contingency	0	0	0	0	0	0	0
256	Caseflow Assistance Fund	34,677	0	1,062	2,000	25,002	25,002	25,002
275	Community Development Block Grant	113,340	125,695	64,506	134,675	132,675	132,675	132,675
276	District Court 45-B	2,135,059	2,249,879	1,374,417	2,249,879	2,176,976	2,068,103	2,033,287
279	EECDBG Fund	0	0	0	40,000	142,090	142,090	142,090
281	COPS Grant Fund	0	0	0	47,387	245,914	245,914	245,914
301	Debt Retirement Fund	2,771,660	2,771,248	511,661	2,758,118	2,313,004	2,313,004	2,313,004
401	Public Improvement Fund	0	0	0	0	0	0	0
402	City Owned Property	1,097	0	0	0	0	0	0
403	Neighborhood Stabilization Program	72,327	0	469,726	1,004,167	857,048	857,048	857,048
450	Road Construction Fund	2,397,155	477,579	235,017	1,526,500	0	0	0
451	Sidewalk Program	299,800	19,852	18,147	28,600	286,067	286,067	286,067
470	Municipal Building Construction Fund	34,667	0	0	0	33,270	33,270	33,270
592	Water & Sewer	8,019,513	10,785,152	6,740,996	10,383,525	10,792,533	10,792,533	10,792,533
653	Central Services	71,537	74,400	46,965	74,400	74,400	74,400	74,400
654	Motor Pool	873,745	694,665	383,634	677,272	681,386	676,386	676,386
677	Risk Management	685,981	704,403	595,535	645,763	645,763	645,763	645,763
678	Retiree Health Care - District Court	161,255	156,212	142,308	221,780	248,572	252,072	252,072
678	Retiree Health Care - General	98,633	10,100	0	0	10,000	10,000	10,000
	TOTAL EXPENDITURES	44,567,191	44,169,443	27,258,093	45,864,418	46,175,603	42,468,516	42,380,491

**CITY OF OAK PARK
2010 - 2011 BUDGET
ENDING UNRESERVED FUND BALANCE AND NET ASSETS AS OF JUNE 30
OVERVIEW - ALL FUNDS**

FUND NO.	FUND	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	EST. YEAR END 2009-2010	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
	<u>FUND BALANCE</u>					
101	General Fund	1,933,449	1,762,887	929,727	929,727	977,527
110	Economic Development Corporation	11,798	11,821	11,809	11,834	11,834
111	Library Authority	95,636	96,513	71,246	75,542	80,951
112	Brownfield Authority	(2,247)	0	0	0	0
113	Municipal Building Authority	9,555	10,031	10,030	10,530	10,530
202	Major Streets	487,531	276,488	549,747	384,979	384,979
203	Local Streets	123,929	36,390	126,593	128,242	128,242
226	Solid Waste	210,499	196,280	169,985	170,959	170,959
253	Narcotic Forfeiture	82,895	103,457	47,895	47,895	47,895
254	Criminal Justice Training	8,156	6,685	8,286	8,416	8,416
255	Disaster Contingency	3,554	3,575	3,579	3,604	3,604
256	Caseflow Assistance Fund	77,251	79,287	97,951	98,649	98,649
275	Community Development Block Grant	0	0	0	0	0
276	District Court 45-B	0	0	0	0	0
281	COPS Grant Fund	0	0	0	0	0
301	Debt Retirement Fund	774,661	660,194	797,243	797,243	797,243
401	Public Improvement Fund	53,635	54,102	53,660	53,685	53,685
402	City Owned Property	14,146	371	89,246	84,346	84,346
403	Neighborhood Satbilization Program	(37,169)	0	0	0	0
450	Road Construction Fund	1,745,001	281,732	220,001	221,501	221,501
451	Sidewalk Program	119,309	90,532	121,209	125,642	125,642
470	Municipal Building Construction Fund	522,315	684,313	699,315	843,045	843,045
	<u>NET ASSETS</u>					
592	Water & Sewer	16,788,191	14,129,969	16,527,548	16,725,034	16,725,034
653	Central Services	25,204	7,746	8,354	9,504	9,504
654	Motor Pool	2,321,455	1,851,154	2,450,438	2,580,307	2,580,307
677	Risk Management	114,458	123,275	183,602	193,908	193,908
678	Retiree Health Care - District Court	157,732	187,496	108,409	33,819	33,819
680	Retiree Health Care - General	317,864	312,458	383,164	413,664	413,664
	TOTAL	25,958,808	20,966,756	23,669,037	23,952,075	24,005,284

CITY OF OAK PARK
2010 - 2011 BUDGET
OVERVIEW - ALL FUNDS

FUND NO.	FUND	REVENUES	TRANSFERS-IN	FUND BALANCE APPROPRIATION	TOTAL	EXPENDITURES	TRANSFERS-OUT	FUND BALANCE INCREASE	TOTAL
101	GENERAL FUND	18,130,704	535,000	18,665,704	18,665,704	16,547,547	2,070,357	47,800	18,665,704
110	ECONOMIC DEVELOPMENT CORPORATION	25		25	25	0		25	25
111	LIBRARY AUTHORITY	708,345		708,345	708,345	698,640		9,705	708,345
112	BROWNFIELD AUTHORITY	104,000		104,000	104,000	104,000			104,000
113	MUNICIPAL BUILDING AUTHORITY	500		500	500	0		500	500
202	MAJOR STREETS	1,105,243		164,768	1,270,011	925,011	345,000	1,649	1,270,011
203	LOCAL STREETS	404,000	270,000		674,000	602,351	70,000	974	674,000
226	SOLID WASTE	2,469,048		2,469,048	2,469,048	2,158,074	310,000	0	2,469,048
253	NARCOTIC FORFEITURE	15,000		15,000	15,000	15,000		130	15,000
254	CRIMINAL JUSTICE TRAINING	15,130		15,130	15,130	15,000		130	15,130
255	DISASTER CONTINGENCY	25		25	25	0		25	25
256	CASEFLOW ASSISTANCE	25,700		25,700	25,700	25,002		698	25,700
275	COMMUNITY DEVELOPMENT BLOCK GRANT	132,675		132,675	132,675	132,675			132,675
276	DISTRICT COURT 45-B	417,930		2,033,287	2,033,287	1,995,880	37,407		2,033,287
279	EECDRG Grant Fund	142,090	1,615,357	142,090	142,090	142,090			142,090
281	COPS GRANT FUND	294,419		294,419	294,419	294,419			294,419
301	DEBT RETIREMENT FUND	2,313,004		2,313,004	2,313,004	2,313,004			2,313,004
401	PUBLIC IMPROVEMENT FUND	25		25	25	0		25	25
402	CITY OWNED PROPERTY	100		4,900	5,000	5,000			5,000
403	NEIGHBORHOOD STABILIZATION PROGRAM	857,048		857,048	857,048	857,048			857,048
450	ROAD CONSTRUCTION FUND	1,500		1,500	1,500	0		1,500	1,500
451	SIDEWALK PROGRAM	290,500		290,500	290,500	286,067		4,433	290,500
470	MUNICIPAL BUILDING CONSTRUCTION FUND	177,000		177,000	177,000	33,270		143,730	177,000
592	WATER & SEWER	10,940,019	50,000	10,990,019	10,990,019	10,662,533	130,000	197,486	10,990,019
653	CENTRAL SERVICES	550	75,000	75,550	75,550	74,400		1,150	75,550
654	MOTOR POOL	806,255		806,255	806,255	676,386		129,869	806,255
677	RISK MANAGEMENT	276,069	380,000	656,069	656,069	645,763		10,306	656,069
678	RETIREE HEALTH CARE - DISTRICT COURT	140,075	37,407	74,590	252,072	252,072			252,072
678	RETIREE HEALTH CARE - GENERAL	40,500		40,500	40,500	10,000		30,500	40,500
TOTAL		39,807,479	2,962,764	244,258	43,014,501	39,471,232	2,962,764	580,505	43,014,501

ANALYSIS OF TRANSFERS-IN AND TRANSFERS-OUT	
TRANSFERS-IN	TRANSFERS-OUT
GENERAL FUND	MAJOR STREETS 75,000
	LOCAL STREETS 70,000
	SOLID WASTE 260,000
	WATER & SEWER 130,000
	CITY OWNED PROPERTY
	DISTRICT COURT 45-B 1,615,357
	RISK MANAGEMENT 380,000
	CENTRAL SERVICES 75,000
MAJOR STREETS	GENERAL FUND 75,000
	LOCAL STREETS 270,000
LOCAL STREETS	GENERAL FUND 70,000
SOLID WASTE	GENERAL FUND 260,000
	WATER & SEWER 50,000
CITY OWNED PROPERTY	GENERAL FUND
ROAD CONSTRUCTION	GENERAL FUND
DISTRICT COURT 45-B	GENERAL FUND 1,615,357
WATER & SEWER	RETIREE'S HEALTH CA 37,407
CENTRAL SERVICES	GENERAL FUND 130,000
RISK MANAGEMENT	GENERAL FUND 75,000
RETIREE'S HEALTH CARE	DISTRICT COURT 45-B 380,000
TOTAL	2,962,764

CITY OF OAK PARK
2010 - 2011 FISCAL YEAR BUDGET
Adjustments to Proposed Budget

Activity Name	Account Number	Departmental Request	Increase + Decrease (-)	City Manager's Recommended Budget	Increase + Decrease (-)	City Council Approved
GENERAL FUND						
City Council						
Employee Benefits	101-10-101 712.000	85,226	(18,738)	66,488		
City Manager						
Salaries & wages	101-11-172 702.000	218,961	(20,746)	198,215	3,250	201,465
Employee Benefits	101-11-172 712.000	81,773	(9,211)	72,561	1,832	74,393
City Clerk & Elections						
Salaries & wages	101-14-215 702.000	61,316	(6,026)	55,290	1,570	56,860
Employee Benefits	101-14-215 712.000	46,832	(6,548)	40,284	885	41,169
Salaries & wages	101-14-191 702.000	61,316	(6,026)	55,290	1,570	56,860
Employee Benefits	101-14-191 712.000	46,832	(6,548)	40,284	885	41,169
Finance						
Salaries & wages	101-15-201 702.000	502,544	(42,607)	459,937	(10,847)	449,090
Employee Benefits	101-15-201 712.000	323,572	(29,796)	293,776	(6,112)	287,664
Law						
Salaries & wages	101-13-229 702.000	63,382	(6,338)	57,044		
Employee Benefits	101-13-226 712.000	35,038	(507)	34,531		
Public Safety						
Salaries & wages	101-17-345 702.000	6,209,513	(605,415)	5,604,098	2,500	5,606,598
Employee Benefits	101-17-345 712.000	3,883,699	(829,254)	3,055,445	271	3,055,716
Technical & Planning Services						
Salaries & wages	101-16-401 702.000	213,889	(34,279)	179,610		
Employee Benefits	101-16-401 712.000	171,627	(28,988)	142,639		
Salaries & wages	101-16-371 702.000	114,434	(18,341)	96,093		
Employee Benefits	101-16-371 712.000	135,390	(19,371)	116,019		
Salaries & wages	101-16-265 702.000	94,974	(15,222)	79,752		
Employee Benefits	101-16-265 712.000	88,896	(12,719)	76,177		
Contractual Services	101-16-265 818.000	124,000	(115,000)	9,000		
Repairs & Maintenance	101-16-265 930.000	230,000	(50,000)	180,000		
Capital Outlay	101-16-265-970.000	538,304	(538,304)	0		
Salaries & wages	101-16-447 702.000	22,722	(3,642)	19,080		
Employee Benefits	101-16-447 712.000	15,645	(2,238)	13,407		
Recreation						
Salaries & wages	101-19-752 702.000	312,267	(36,947)	275,320	2,500	277,820
Employee Benefits	101-19-752 712.000	229,429	(65,570)	163,859	205	164,064
Salaries & wages	101-19-753 702.000	42,652	(5,047)	37,605		
Employee Benefits	101-19-753 712.000	4,621	(1,321)	3,300		
Salaries & wages	101-19-754 702.000	73,547	(8,702)	64,845		
Employee Benefits	101-19-754 712.000	7,969	(2,278)	5,691		
Salaries & wages	101-19-756 702.000	3,059	(362)	2,697		
Employee Benefits	101-19-756 712.000	331	(95)	236		
Salaries & wages	101-19-757 702.000	52,500	(6,212)	46,288		
Employee Benefits	101-19-757 712.000	5,688	(1,626)	4,062		
Salaries & wages	101-19-776 702.000	116,683	(13,806)	102,877		
Employee Benefits	101-19-776 712.000	69,032	(19,729)	49,303		
DPW						
Salaries & wages	101-18-441 702.000	16,000	(2,682)	13,318	(2,992)	10,326
Employee Benefits	101-18-441 712.000	12,416	(2,228)	10,188	(1,879)	8,310
Salaries & wages	101-18-442 702.000	3,000	(503)	2,497	(561)	1,936
Employee Benefits	101-18-442 712.000	2,328	(418)	1,910	(352)	1,558
Salaries & wages	101-18-443 702.000	16,000	(2,683)	13,317	(2,992)	10,325
Employee Benefits	101-18-443 712.000	12,416	(2,228)	10,188	(1,879)	8,309
Rentals	101-18-443 940.000	55,000	(55,000)	0		
Salaries & wages	101-18-444 702.000	15,000	(2,515)	12,485	(2,805)	9,680
Employee Benefits	101-18-444 712.000	11,640	(2,089)	9,551	(1,761)	7,790
Rentals	101-18-444 940.000	55,000	(55,000)	0		
Information Technology						
Salaries & wages	101-12-258 702.000	72,883	(7,088)	65,795	3,038	68,833
Employee Benefits	101-12-258 712.000	36,671	(5,537)	31,134	659	31,793
Public Information						
Salaries & wages	101-22-806 702.000	173,953	(57,236)	116,717	2,500	119,217
Employee Benefits	101-22-806 712.000	99,427	(54,217)	45,210	205	45,415
Non-Departmental						
Retiree Health Care	101-21-890 712.001	2,304,118	(227,636)	2,076,482		
Community Promotion	101-21-890 880.000	5,000	(5,000)	0		
Employee Recognition Dinner	101-21-890 880.001	3,000	(3,000)	0		
Boards & Commissions Dinner	101-21-890 880.003	5,500	(5,500)	0		
Youth Assistance Program	101-21-890 881.000	2,000	(2,000)	0		
Utilities - Telephone	101-21-890 920.001	10,000	(3,000)	7,000		
Unforeseen Expense	101-21-890 956.000	94,305	(84,305)	10,000		
Memberships & Dues	101-21-890 958.000			26,348	(2,675)	23,673
Transfer To District Court	101-21-890 999.136	1,947,431	(297,258)	1,650,173	(34,816)	1,615,357
Transfer To Risk Management	101-21-890 999.136	417,000	(37,000)	380,000		
Transfer To City Owned Property	101-21-890 999.402	80,000	(80,000)	0		
Sub Total General Fund		19,737,751	(3,580,683)	16,183,416	(47,800)	12,275,390
LIBRARY						
Revenue - Property Taxes	111-000 403.001	621,912	(3,166)	618,746		
Salaries & wages	111-20-790 702.000	375,143	0	375,143	(5,000)	370,143
Employee Benefits	111-20-790 712.000	160,781	(7,462)	153,319	(409)	152,910
MAJOR STREETS						
Salaries & wages	202-16-103 702.000	245,753	(5,307)	240,446		
Employee Benefits	202-16-103 712.000	188,059	(3,262)	184,797		
45-B District Court/Probation						
Transfer In General Fund	276-000 699.101	1,757,500	(107,327)	1,650,173	34,816	1,615,357
Salaries & wages	276-50-136 702.000	1,184,767	(105,424)	1,079,343		
Employee Benefits	276-50-136 712.000	561,471	(319)	561,152	(22,816)	538,336
Contractual Services	276-50-136 818.000	163,100	0	163,100	(12,000)	151,100
Education & Training	276-50-136 960.000	3,130	(3,130)	0		
Risk Management						
Transfer From General Fund	677-42-871 699.101	417,000	(37,000)	380,000		
Retiree Health Care - Court						
Professional Services	678-57-872 801.000	0	3,500	3,500		
MOTOR POOL						
Rents - General Fund	654-18-875 699.101	111,000	(111,000)	0		
Capital Outlay	654-18-875 970.000	105,000	(5,000)	100,000		
TOTAL		25,632,367	(3,965,580)	21,693,135	(53,209)	16,787,681

The table on this page provides a summary of changes made by the City Manager to the Departmental requests and changes made to the City Manager's proposed budget by the City Council.

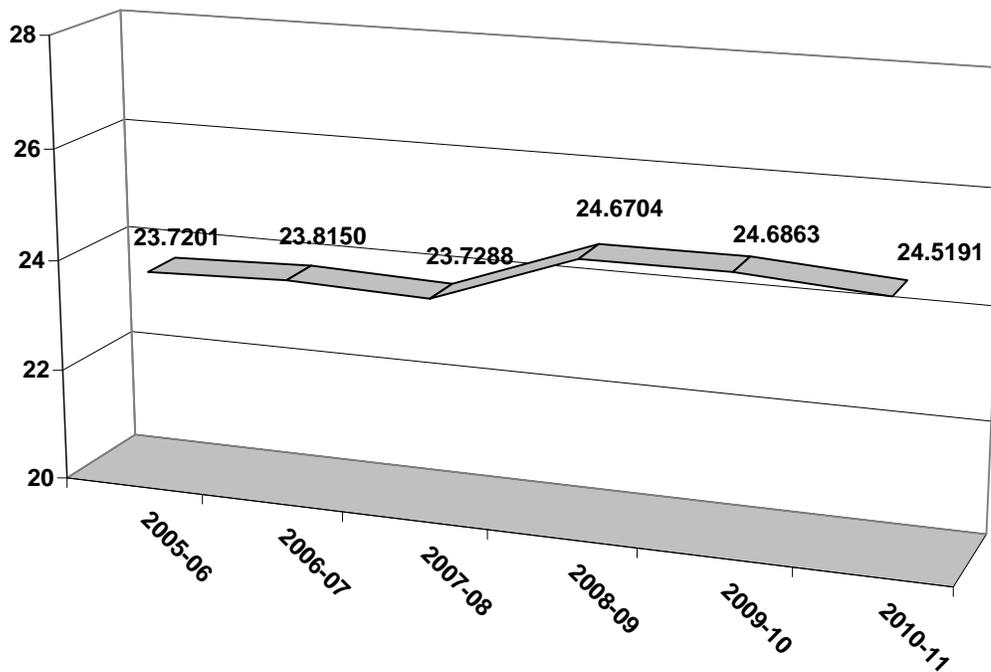
The City Managers Recommended Budget removed Capital Outlay Requests and eliminated various programs. The City Managers Budget removed eight positions from the FY 2009-2010 budget.

The City Council Adopted Budget reduced the Finance Director and DPW Director's salary and benefits. Salaries were reduced for District Court Employees.

**CITY OF OAK PARK
SIX YEAR TAX RATE SUMMARY
2010-2011 BUDGET**

	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
General Tax Levy	16.3777	16.3613	16.3563	16.3563	16.3563	16.3563
Library	0.9927	0.9917	0.9914	0.9914	0.9914	0.9914
Public Safety	0.0000	0.0000	0.0000	1.0000	1.0000	1.0000
Debt Retirement	3.8933	4.0081	3.9280	3.8696	3.8855	3.7183
Solid Waste	2.4564	2.4539	2.4531	2.4531	2.4531	2.4531
	23.7201	23.8150	23.7288	24.6704	24.6863	24.5191

SIX YEAR TAX RATE



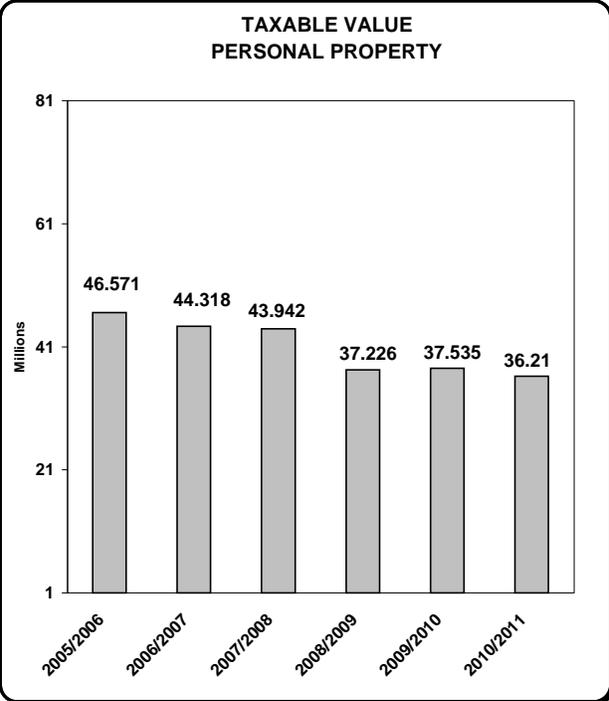
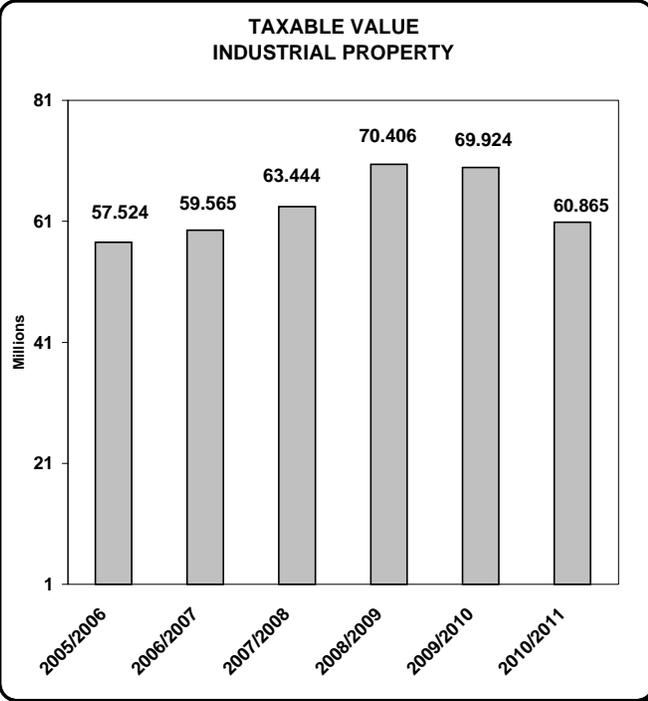
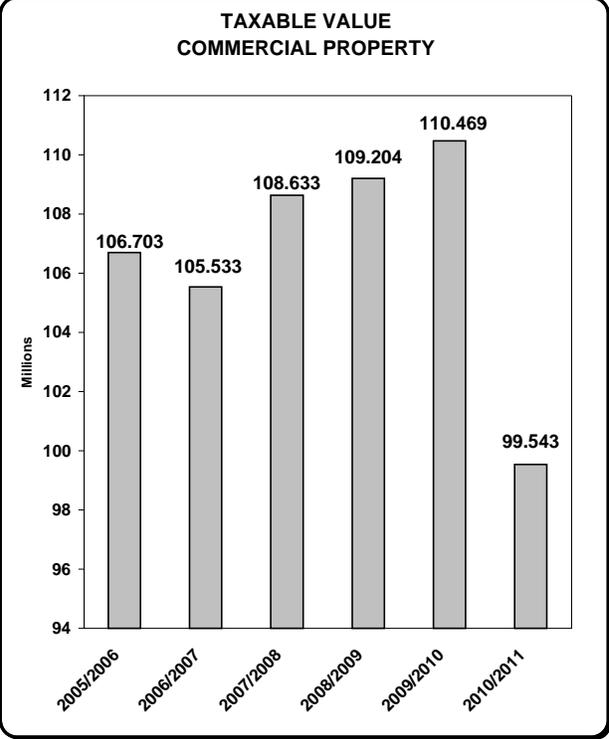
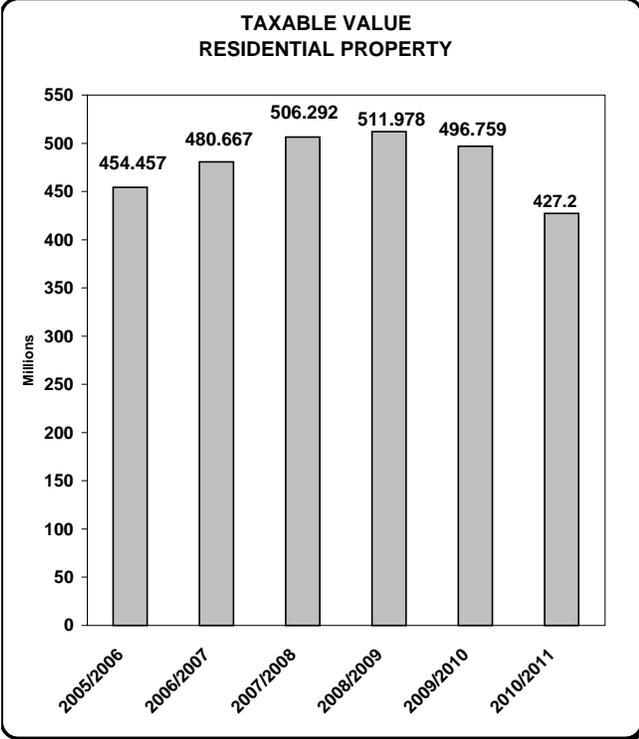
TAXABLE VALUE

CLASSIFICATION	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
RESIDENTIAL	454,457,020	480,667,540	506,292,480	511,737,180	496,759,030	427,200,170
COMMERCIAL	106,703,397	105,533,730	108,633,050	109,204,400	110,469,460	99,543,660
INDUSTRIAL	57,524,360	59,565,190	63,444,620	70,406,640	69,924,120	60,865,560
PERSONAL PROPERTY	46,571,380	44,318,580	43,942,580	37,226,110	37,535,040	36,210,100
	665,256,157	690,085,040	722,312,730	728,574,330	714,687,650	623,819,490

PERCENT OF TOTAL

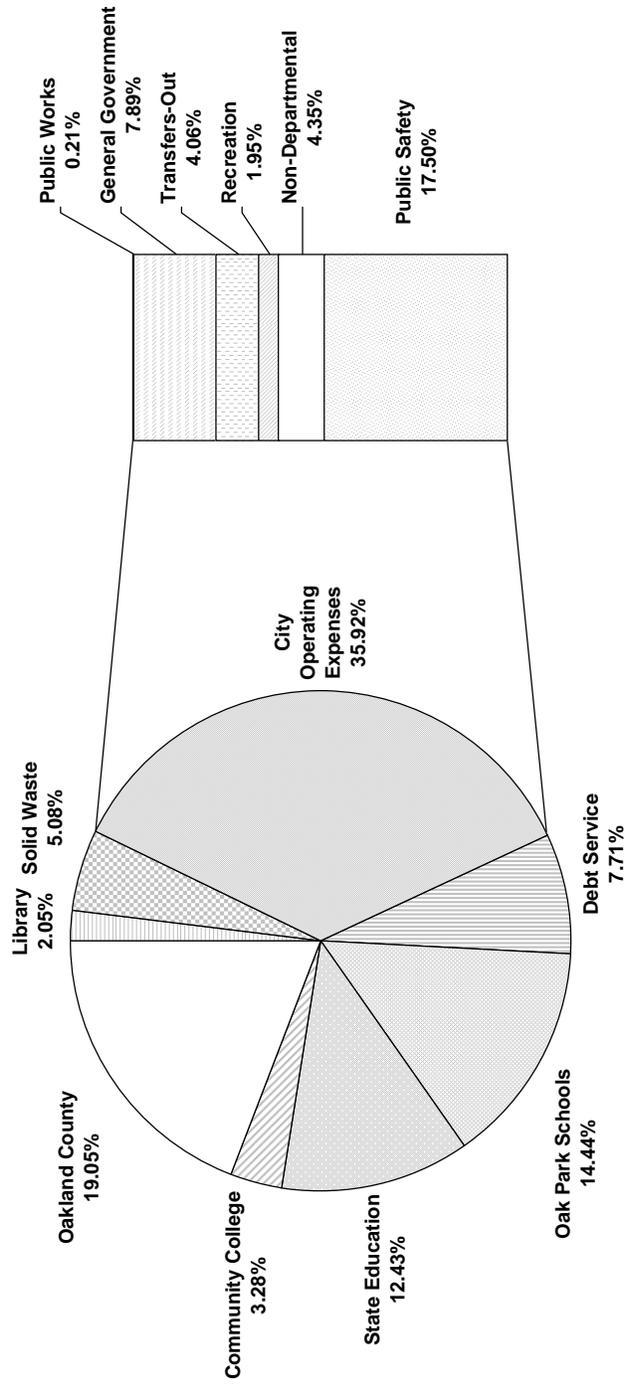
RESIDENTIAL	68.31%	69.65%	70.09%	70.24%	69.51%	68.48%
COMMERCIAL	16.04%	15.29%	15.04%	14.99%	15.46%	15.96%
INDUSTRIAL	8.65%	8.63%	8.78%	9.66%	9.78%	9.76%
PERSONAL PROPERTY	7.00%	6.42%	6.08%	5.11%	5.25%	5.80%
	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

**CITY OF OAK PARK
2010-2011 BUDGET**



WHERE ONE DOLLAR OF YOUR TAXES GOES

FISCAL YEAR 2010/2011-Oak Park Schools



How Your Tax Dollar Is Divided

How the City Spends Your \$35.92

**CITY OF OAK PARK
PROJECTION OF 2010 MILLAGE REDUCTION FACTOR**

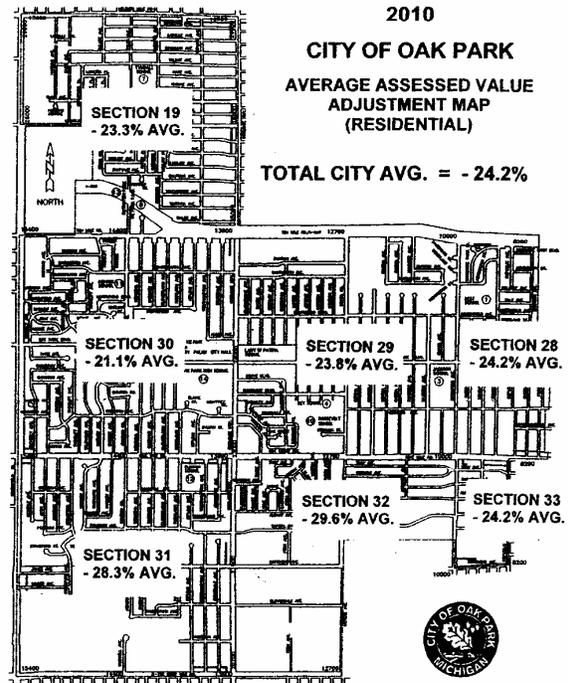
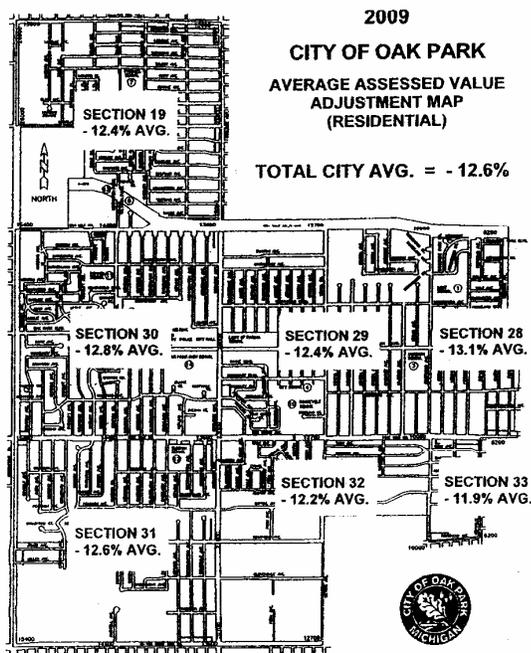
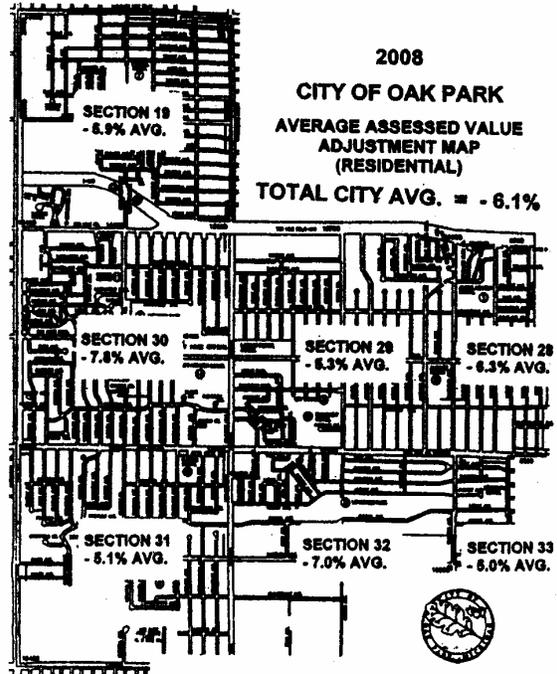
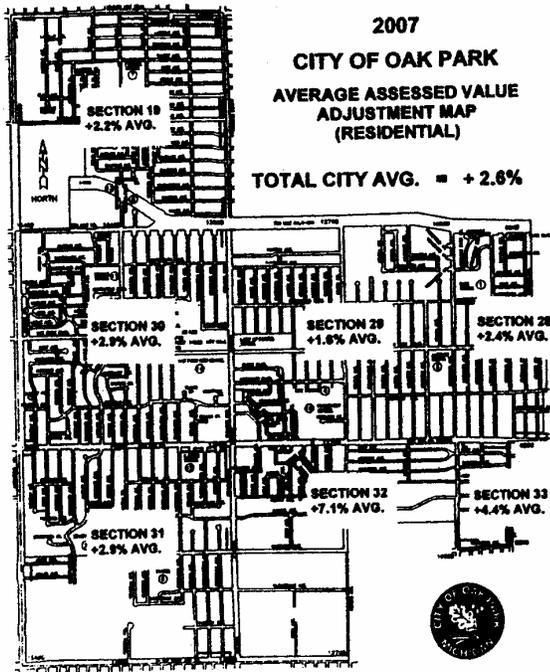
$$\frac{(\text{PRIOR YEARS TAXABLE VALUE} - \text{CURRENT YEARS LOSSES}) \times \text{CPI}}{\text{CURRENT YEARS TAXABLE VALUE} - \text{CURRENT YEARS TV ADDITIONS}} = \text{CURRENT YEARS MILLAGE REDUCTION FACTOR (CAN'T EXCEED 1.00)}$$

$$\frac{(\$714,687,650 - 6,791,116) \times 0.997}{\$623,819,490 - 6,631,135} = 1.0000 \text{ CURRENT YEARS (CANNOT EXCEED 1.0) MILLAGE REDUCTION FACTOR} = 1.0$$

	<u>MAXIMUM AUTHORIZED MILLAGE</u>	x	<u>MILLAGE FACTOR</u>	=	<u>HEADLEE MILLAGE</u>
GENERAL FUND OPERATING	16.3563	x	1	=	16.3563 MILLS
LIBRARY AUTHORITY	0.9914	x	1	=	0.9914 MILLS
PUBLIC SAFETY	1.0000	x	1	=	1.0000 MILLS
SOLID WASTE MILLAGE	<u>2.4531</u>	x	<u>1</u>	=	<u>2.4531</u> MILLS
TOTAL	20.8008	x	1	=	20.8008 MILLS - HEADLEE CAPPED RATE

The 1978 Tax Limitation Amendment to the Michigan Constitution (Headlee Amendment) provides for property tax rate rollbacks. This amendment requires the maximum authorized tax rate of a taxing unit to be reduced by the proposition that the percentage increase in the Total Value of existing property in the unit in any year exceeds the rate of inflation during the prior year. Rollbacks only affect operating millage's such as General Fund and Solid Waste taxes, and do not affect debt millage.

CITY OF OAK PARK – 2010/2011 BUDGET – FOUR YEAR ASSESSED VALUE FACTORS



The maps above demonstrate the changes in assessed value for residential properties in the City of Oak Park during the last four years. Assessed values are projected to be 50% of "True Cash Value". Although tax revenue is computed on taxable value of properties, the fluctuation in assessed value reflects growth or declines in the housing market and can be considered an indicator of overall economic health.

**CITY OF OAK PARK
2010-2011 BUDGET
Personnel Worksheet**

Department	Actual 2007-2008	Actual 2008-2009	Budgeted 2009-2010	Requested 2010-2011	Managers Rec. 2010-2011	City Council Approved
<u>FULL TIME</u>						
Council	5.00	5.00	5.00	5.00	5.00	5.00
City Manager	4.00	4.00	4.00	3.00	3.00	3.00
Information Technology	1.00	1.00	1.00	1.00	1.00	1.00
Prosecuting Attorney	0.00	0.00	0.00	0.00	0.00	0.00
City Clerk	4.00	4.00	3.00	2.00	2.00	2.00
Finance & Administrative Services	17.00	17.00	15.00	13.00	13.00	13.00
Technical & Planning Services	16.00	13.00	13.00	13.00	12.00	12.00
Public Safety	78.00	78.00	74.00	78.00	73.00	73.00
Public Works	27.00	26.00	26.00	25.00	24.00	24.00
Recreation	7.00	7.00	7.00	7.00	7.00	7.00
Library	6.00	6.00	6.00	6.00	6.00	6.00
Public Information	3.00	3.00	3.00	3.00	3.00	3.00
District Court 45-B / Probation	27.00	25.00	27.00	27.00	27.00	27.00
Sub-Total Full Time	195.00	189.00	184.00	183.00	176.00	176.00
<u>PART TIME</u>						
Council	0.00	0.00	0.00	0.00	0.00	0.00
City Manager	0.00	0.00	0.00	0.12	0.12	0.12
Information Technology	0.00	0.00	0.00	0.00	0.00	0.00
City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
Prosecuting Attorney	1.00	1.00	1.00	1.00	1.00	1.00
Elections	0.00	0.00	0.00	0.00	0.00	0.00
City Clerk	0.00	0.00	0.50	0.50	0.50	0.50
Finance & Administrative Services	0.00	0.00	0.00	0.00	0.00	0.00
Technical & Planning Services	0.50	0.50	0.50	0.50	0.50	0.50
Public Safety	5.25	5.25	5.25	5.25	5.25	5.25
Public Works	3.17	3.17	3.17	3.17	3.17	3.17
Recreation	21.20	21.10	21.10	20.35	20.35	20.35
Library	3.65	4.50	4.50	3.75	3.75	3.75
Public Information	0.00	0.00	0.00	0.00	0.00	0.00
District Court 45-B / Probation	2.40	2.40	0.70	0.70	0.70	0.70
Sub-Total Part Time	37.17	37.92	36.72	35.34	35.34	35.34
TOTAL FULL TIME EQUIVALENTS	232.17	226.92	220.72	218.34	211.34	211.34

The amounts presented under Part Time workers represent Full Time Equivalents and not actual positions. Full Time Equivalents equalizes part time hours to that of a full time worker in a like position. For example a part time worker who works 30 hours in a office that normally works 40 hours would be recorded at .75 FTE (30 hours / 40 hours = .75 FTE).

FULL TIME PERSONNEL BY SALARY CLASSIFICATION

Legislative	5	5	5	5	5	5
Exempt	11	11	11	10	10	10
Supervisory	15	13	13	12	12	12
Administrative	5	5	5	4	4	4
AFSCME	61	59	56	54	51	51
POAM	51	51	47	51	47	47
COAM	14	14	14	14	14	14
Dispatch	6	6	6	6	6	6
District Court 45-B	27	25	27	27	27	27
	195	189	184	183	176	176

CHANGES IN FULL TIME PERSONNEL FROM FY 2009 - 2010 BUDGET

<u>DEPARTMENT</u>		<u>POSITION</u>
CITY MANAGER	-1	Assistant City Manager
CITY CLERK	-1	Deputy City Clerk
FINANCE	-1	Finance Clerk II
	-1	Water Supervisor
TECHNICAL & PLANNING SERVICES	-1	Administrative Clerk
PUBLIC SAFETY	-1	Administrative Clerk
PUBLIC WORKS	-1	Public Service Worker I
	-1	Master Mechanic Assistant

**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
CITY OF OAK PARK - DEPARTMENT TOTALS**

POSITION	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIRE-MENT	DENTAL	HEALTH	LIFE & AD&D	FICA / MEDICARE	CLOTHING	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
CITY COUNCIL	25,044	0	0	0	25,044	134	6,818	5,100	51,349	1,170	1,917	0	0	66,488	91,532
CITY MANAGER	191,906	0	2,359	7,200	201,465	1,023	43,285	2,040	11,712	421	15,412	0	500	74,393	275,858
LAW	57,044	0	0	0	57,044	200	14,892	1,020	13,571	234	4,364	0	250	34,531	91,575
CITY CLERK	108,713	1,000	4,007	0	113,720	585	48,798	2,040	21,158	422	8,700	195	440	82,338	196,058
FINANCE & ADMIN. SERVICES	576,027	11,770	22,418	7,040	617,255	4,526	254,092	13,260	114,085	1,641	47,219	1,560	2,520	438,903	1,056,158
INFORMATION TECHNOLOGY	66,000	0	833	2,000	68,833	352	9,292	1,020	15,379	234	5,266	0	250	31,793	100,626
LIBRARY	358,610	0	9,133	2,400	370,143	1,909	83,987	5,100	30,717	704	28,318	975	1,200	152,910	523,053
PUBLIC INFORMATION	115,688	2,100	1,429	0	119,217	628	23,635	2,040	9,070	421	9,121	0	500	45,415	164,632
TECHNICAL & PLANNING SERVICES	570,377	39,500	16,041	3,695	629,613	11,833	248,126	12,240	133,290	1,314	48,165	2,330	2,400	459,698	1,089,311
PUBLIC WORKS	1,106,428	86,500	23,922	2,520	1,219,370	62,519	481,930	24,480	271,137	3,046	93,280	4,687	4,920	945,999	2,165,369
PUBLIC SAFETY	5,285,753	400,000	79,297	32,705	5,777,755	168,681	2,036,484	73,440	697,761	11,896	116,106	56,850	17,760	3,178,978	8,956,733
RECREATION	522,539	2,600	6,993	0	532,132	11,680	104,169	6,120	61,077	936	40,709	585	1,380	226,656	758,788
DISTRICT COURT	1,025,034	11,950	37,319	5,040	1,079,343	8,859	130,849	27,540	288,108	2,911	74,759	0	5,310	538,336	1,617,679
TOTAL	9,989,163	555,420	203,751	62,600	10,810,934	272,929	3,486,357	175,440	1,718,414	25,350	493,336	67,182	37,430	6,276,438	17,087,372

CITY OF OAK PARK - SALARY CLASSIFICATION TOTALS

POSITION	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIRE-MENT	DENTAL	HEALTH	LIFE & AD&D	FICA / MEDICARE	CLOTHING	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
LEGISLATIVE	25,044	0	0	0	25,044	134	6,818	5,100	51,349	1,170	1,917	0	0	66,488	91,532
EXEMPT	803,305	0	33,324	13,565	850,194	12,911	252,110	8,160	91,791	2,078	55,935	870	2,250	426,105	1,276,299
SUPERVISORY	556,074	22,000	14,045	7,560	599,679	13,078	203,197	10,200	94,619	1,843	45,876	1,025	2,190	372,028	971,707
ADMINISTRATIVE	234,312	2,620	8,407	0	245,339	1,264	106,524	5,100	39,312	935	18,769	0	1,250	173,154	418,493
AFSCME	1,821,128	120,100	48,891	4,095	1,994,214	60,147	843,784	52,020	500,514	5,173	152,553	10,087	9,930	1,634,208	3,628,422
AFSCME - PART TIME	108,952	0	0	0	108,952	1,255	18,245	0	0	0	8,335	0	0	27,835	136,787
POLICE OFFICERS - POAM	3,434,169	304,250	34,200	22,555	3,795,174	118,583	1,343,495	47,940	485,601	7,708	55,032	40,890	11,750	2,110,999	5,906,173
COMMAND OFFICERS - COAM	1,232,033	76,500	17,850	9,785	1,336,168	41,507	457,074	13,260	87,142	2,316	20,728	11,310	3,250	636,587	1,972,755
DISPATCHERS	261,821	18,000	9,715	0	289,536	1,490	124,261	6,120	79,978	1,122	22,150	3,000	1,500	239,621	529,157
COURT	1,025,034	11,950	37,319	5,040	1,079,343	8,859	130,849	27,540	288,108	2,911	74,759	0	5,310	538,336	1,617,679
PART TIME / NON-UNION	<u>487,291</u>	0	0	0	<u>487,291</u>	<u>13,701</u>	0	0	0	<u>94</u>	<u>37,282</u>	0	0	<u>51,077</u>	<u>538,368</u>
TOTAL	9,989,163	555,420	203,751	62,600	10,810,934	272,929	3,486,357	175,440	1,718,414	25,350	493,336	67,182	37,430	6,276,438	17,087,372

**CITY OF OAK PARK
FISCAL YEAR 2010-2011
SALARIES AND FRINGE BENEFITS
FUND TOTALS**

<u>FUND NO.</u>	<u>FUND</u>	<u>SALARIES</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
101	GENERAL	\$7,579,945	\$4,279,203	\$11,859,148
111	LIBRARY AUTHORITY	370,143	152,910	523,053
202	MAJOR STREETS	240,446	184,797	425,243
203	LOCAL STREETS	217,191	166,160	383,351
226	SOLID WASTE	199,754	152,820	352,574
275	FEDERALLY FUNDED GRANTS: CDBG	82,175	0	82,175
276	DISTRICT COURT 46-B	1,079,343	538,336	1,617,679
279	COPS PROGRAM GRANT FUND	171,157	123,262	294,419
403	NEIGHBORHOOD STABILIZATION PROGRAM	27,889	10,084	37,973
451	SIDEWALK PROGRAM	11,652	8,915	20,567
592	WATER AND SEWER	724,281	578,123	1,302,404
654	MOTOR POOL	<u>106,958</u>	<u>81,828</u>	<u>188,786</u>
	TOTAL	<u>\$10,810,934</u>	<u>\$6,276,438</u>	<u>\$17,087,372</u>

SALARIES & FRINGE BENEFITS BY FUND AND DEPARTMENT

DEPARTMENT	GENERAL	LIBRARY	MAJOR STREETS	LOCAL STREETS	SOLID WASTE	DISTRICT COURT	CDBG	COPS GRANT	NSP PROPERTY	SIDEWALK PROGRAM	WATER & SEWER	MOTOR POOL	TOTAL
CITY COUNCIL	\$91,532												\$91,532
CITY MANAGER	275,858												275,858
LAW	91,575												91,575
CITY CLERK	196,058												196,058
FINANCIAL & ADM. SERVICES	736,754										319,404		1,056,158
INFORMATION TECHNOLOGY	100,626												100,626
LIBRARY		523,053											523,053
PUBLIC INFORMATION	164,632												164,632
TECHNICAL & PLANNING SERVICES	722,777		47,340				82,175		23,282		213,737		1,089,311
PUBLIC WORKS	58,234		377,903	383,351	352,574				14,691	20,567	769,263	188,786	2,165,369
PUBLIC SAFETY	8,662,314							294,419					8,956,733
RECREATION	758,788												758,788
DISTRICT COURT						1,617,679							1,617,679
TOTAL	\$ 11,859,148	\$ 523,053	\$ 425,243	\$ 383,351	\$ 352,574	\$ 1,617,679	\$ 82,175	\$ 294,419	\$ 37,973	\$ 20,567	\$ 1,302,404	\$ 188,786	\$ 17,087,372

**CITY OF OAK PARK
2010 - 2011 BUDGET
REVENUES AND EXPENDITURES
INCLUDING TRANSFERS-IN AND TRANSFERS-OUT
OVERVIEW - ALL FUNDS**

ACCT. NO.	ACCOUNT NO. / NAME	General Fund	Library Authority	Brownfield Authority	EDC & MBA	Major Streets	Local Streets	Solid Waste	Narcotic Forfeiture	Criminal Justice Train.	Disaster Contingency	Caseflow Assistance	CDBG	EECDBG Grant
403	Taxes & Tax Related Items	11,444,438	618,746	104,000				1,531,014						
451	Licenses & Permits	238,400												
574	Grants	3,556,016	23,099			1,000,000	400,000			15,000		24,000	132,675	142,090
644	Charges for Services	537,050	4,000					933,034						
659	Fines & Forfeits	1,526,000	60,500						15,000					
664	Interest	22,000	2,000		525	15,000	4,000	5,000	0	130	25	1,700		
683	Other Revenue	806,800	0			90,243								
699	Transfer In	535,000					270,000							
	Total Revenues	18,665,704	708,345	104,000	525	1,105,243	674,000	2,469,048	15,000	15,130	25	25,700	132,675	142,090
702	Salaries & Wages	7,579,945	370,143			240,446	217,191	199,754					82,175	
712	Employee Benefits	4,279,203	152,910			184,797	166,160	152,820						
712.001	Retiree's Benefits	2,168,786												
712.004	Unemployment Compensation	38,500												
726	Materials & Supplies	333,442	76,187			70,000	52,000	5,000	15,000					
727	Nursery Stock	5,000												
730	Water Meters													
801	Professional Services	438,600	45,000	0		84,000		12,500						142,090
803	Medical Services	2,500												
804	Employee Recruitment	10,500												
807	Refuse Collection													
808	Refuse Disposal							1,550,000						
818	Contractual Services	206,433	800	104,000				10,000					50,500	
860	Transportation	27,080												
861	Fleet Collision Repairs													
864	Conferences & Workshops	0	0			500								
900	Printing & Publications	43,650	500											
901	Newspaper Postings	12,000												
903	Postage													
910	Insurance Bonds													
920.001	Utilities - Telephone	84,350	850											
920.002	Utilities - Heating	80,000												
920.003	Utilities - Water	30,000				24,000								
920.004	Utilities - Electricity	673,385												
924	Sewage Disposal													
925	Non-Residential IWC													
926	Industrial Surcharge													
930	Repairs & Maintenance	277,400	50,750				0							
940	Rentals	72,760				48,000	167,000	225,000						
956	Miscellaneous	53,960	750									25,002		
958	Memberships & Dues	34,993	750			500								
960	Education & Training	67,060	0							15,000				
961	Contingencies	10,000												
964	Refunds & Rebates	8,000						3,000						
	Total - Operations	16,537,547	698,640	104,000	0	652,243	602,351	2,158,074	15,000	15,000	0	25,002	132,675	142,090
968	Depreciation													
970	Capital Outlay	10,000				272,768	0							
991	Principal													
992	Debt Service													
995	Interest													
999	Transfer Out	2,070,357				345,000	70,000	310,000						
	Total Expenditures	18,617,904	698,640	104,000	0	1,270,011	672,351	2,468,074	15,000	15,000	0	25,002	132,675	142,090
	Expenditures (Over) Under Revenues	47,800	9,705	0	525	(164,768)	1,649	974	0	130	25	698	0	0
	Beginning Fund Balance	1,229,727	76,646	0	21,839	553,247	126,593	169,985	47,895	8,286	3,579	97,951	0	0
	Reserved Fund Balance	300,000	5,400	0	0	3,500	0							
	Ending Unreserved Fund Balance	977,527	80,951	0	22,364	384,979	128,242	170,959	47,895	8,416	3,604	98,649	0	0

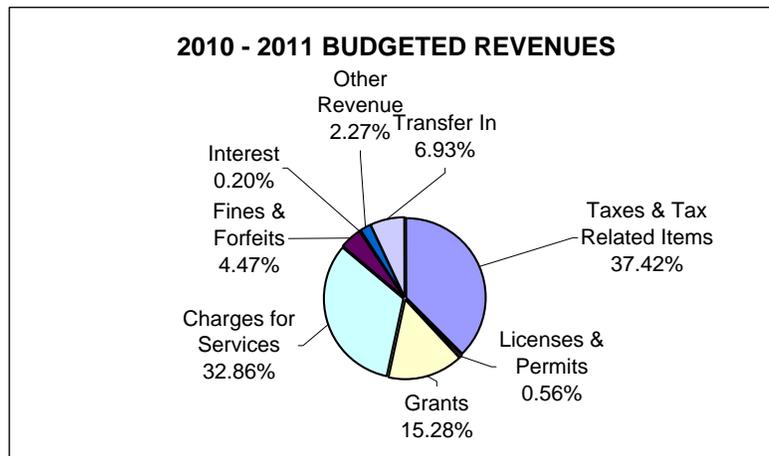
COPS Grant	District Court	Debt Retirement	Road Construction	Sidewalk Program	Public Imp.	City Prop.	NSP	Mun. Bldg. Construction	Water & Sewer	Central Services	Motor Pool	Risk Management	Retiree's Health-Court	Retiree's Health-Gen.	TOTAL
		2,306,751													16,004,949
															238,400
294,419	91,448						857,048								6,535,795
	324,028			290,000					10,920,019	0	772,055	275,844			14,056,030
								172,000					140,000		1,913,500
	2,454	6,253	1,500	500	25	100	0	5,000	20,000	550	200	125	75	500	87,662
											34,000	100		40,000	971,143
	1,615,357								50,000	75,000		380,000	37,407		2,962,764
294,419	2,033,287	2,313,004	1,500	290,500	25	100	857,048	177,000	10,990,019	75,550	806,255	656,069	177,482	40,500	42,770,243
171,157	1,079,343		0	11,652		0	27,889		724,281		106,958				10,810,934
123,262	538,336		0	8,915		0	10,084		578,123		81,828				6,276,438
													252,072		2,420,858
															38,500
	121,700					200			96,500	2,500	180,000				952,529
									100,000						5,000
	32,501		0	5,000		4,500	819,075	0	96,000	11,800	9,000			10,000	1,710,066
															2,500
															10,500
															0
															1,550,000
	151,100			8,000					32,000						562,833
										400	195,000				222,480
											2,500				2,500
	5,050														5,550
									9,000						53,150
									1,000						13,000
										59,700					59,700
	6,774								90,000			645,763			742,537
									5,700						90,900
									10,000						90,000
									1,100,000						1,154,000
									120,000						793,385
									4,123,770						4,123,770
									149,272						149,272
									0						0
	48,882								975,500						1,352,532
				2,500					241,000						756,260
	12,194					300			1,000						93,206
									250		100				36,593
	0								9,000		1,000				92,060
															10,000
		49,000													60,000
294,419	1,995,880	49,000	0	36,067	0	5,000	857,048	0	8,462,396	74,400	576,386	645,763	252,072	10,000	34,341,053

									315,000						315,000
	0			250,000				0	325,000		100,000				957,768
		1,295,000							1,148,046						2,443,046
									1,000						1,000
		969,004							411,091						1,380,095
	37,407								130,000						2,962,764
294,419	2,033,287	2,313,004	0	286,067	0	5,000	857,048	0	10,792,533	74,400	676,386	645,763	252,072	10,000	42,400,726
0	0	0	1,500	4,433	25	(4,900)	0	177,000	197,486	1,150	129,869	10,306	(74,590)	30,500	369,517
0	45,000	797,243	220,001	121,209	53,660	89,246	0	699,315	16,527,548	8,354	2,450,438	183,602	108,409	383,164	24,022,937
		45,000													353,900
0	0	797,243	221,501	125,642	53,685	84,346	0	876,315	16,725,034	9,504	2,580,307	193,908	33,819	413,664	24,038,554

**CITY OF OAK PARK
2010 - 2011 BUDGET
ANALYSIS OF REVENUE SOURCES
OVERVIEW - ALL FUNDS**

ACCT. NO.	ACCOUNT NO. / NAME	FY 2006 - 2007 ACTUAL	FY 2007 - 2008 ACTUAL	FY 2008 - 2009 ACTUAL	FY 2009 - 2010 ESTIMATED	FY 2010 - 2011 BUDGETED
403	Taxes & Tax Related Items	17,007,652	17,867,222	18,854,044	18,312,535	16,004,949
451	Licenses & Permits	397,568	332,852	269,104	242,000	238,400
574	Grants	5,948,385	5,967,333	6,302,512	6,374,360	6,535,795
644	Charges for Services	11,569,065	11,525,073	11,807,833	12,554,719	14,056,030
659	Fines & Forfeits	2,296,871	2,113,148	2,066,150	1,908,325	1,913,500
664	Interest	1,281,648	838,788	465,081	87,941	87,662
683	Other Revenue	1,036,034	992,105	935,069	936,783	971,143
699	Transfer In	3,768,965	3,361,565	3,326,105	3,373,838	2,962,764
	Total Revenues	43,306,188	42,998,086	44,025,898	43,790,501	42,770,243

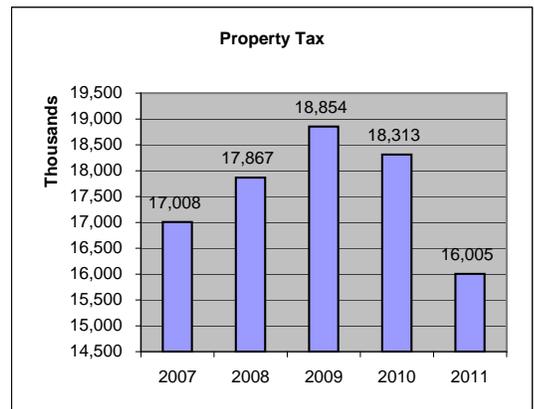
The City has several revenue sources, each representing a different percentage of total revenues.



Percentages are shown at the budgeted amounts.

PROPERTY TAX

	<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2006 - 2007	17,007,652	3.30%
FY 2007 - 2008	17,867,222	5.05%
FY 2008 - 2009	18,854,044	5.52%
FY 2009 - 2010 - estimated	18,312,535	(2.87%)
FY 2010 - 2011 - budgeted	16,004,949	(12.60%)



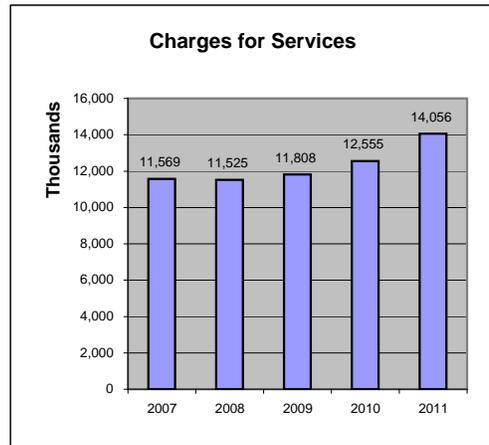
Property taxes represent 37.42% of the total revenue budgeted for FY 2010 - 2011 and is the city's largest source of revenue. The City has five funds that have property tax revenue - General Fund, Library Authority, Brownfield Authority, Solid Waste Fund and Debt Service Funds. Taxes are levied on the Taxable Value of Real and Personal Property located in the City. The City experienced steady growth in tax revenue until FY 2009 - 2010 when property values began to decrease in response to the housing crisis that has affected the State of Michigan as well as the nation. In FY 2008 - 2009 the taxpayers of the city voted to increase the millage by one mill. A mill is defined as one dollar for every \$1,000 of value. The decrease in tax revenue in FY 2010 - 2011 has meant the City had to cut expenditures by decreasing the work force by 8 full time positions, cutting wages and fringe benefits of employees and cutting programs.

It is expected that tax revenue will fall in the next two fiscal years. The City will continue to cut it's expenditures to balance it's budget. Wages and fringe benefits represent over 75% of expenditures so the City will seek concessions from union groups to help maintain services and get through these tough economic times.

**CITY OF OAK PARK
2010 - 2011 BUDGET
ANALYSIS OF REVENUE SOURCES
OVERVIEW - ALL FUNDS**

CHARGES FOR SERVICES

	<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2006 - 2007	11,569,065	5.30%
FY 2007 - 2008	11,525,073	(0.38%)
FY 2008 - 2009	11,807,833	2.45%
FY 2009 - 2010 - estimated	12,554,719	6.33%
FY 2010 - 2011 - budgeted	14,056,030	11.96%



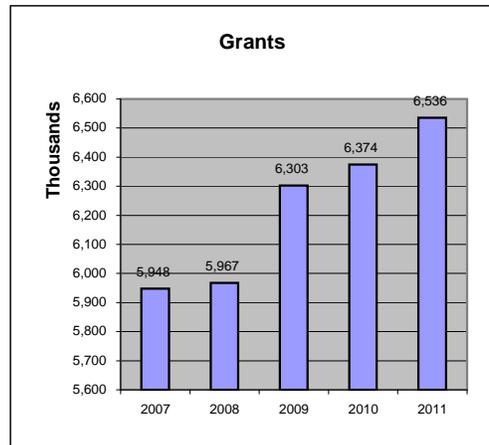
Charges for Services represent 32.86% of the total revenue budgeted for FY 2010 - 2011 and is the city's second largest source of revenue. The City has eight funds that have charges - General Fund, Library Authority, Solid Waste Fund, District Court Fund, Sidewalk Program Fund, Water and Sewer Fund, Motor Pool, and Risk Management Fund.

Charges for Services are fees paid for services rendered. Payment for recreation programs, solid waste pickup and disposal, court costs, replacement of sidewalks, insurance, repair and maintenance of vehicles and water and sewer are some of the charges the City collects. Fees are analyzed on an annual basis and adjusted if the cost of the service is greater than the revenue generated.

Charges for Water and Sewer represent 77.69% (\$10,920,019) of charges for services and are budgeted to increase 8.62%. The increase is due to the City of Detroit raising its rates for the purchase of water. The City will continue to raise rates to offset the increased cost of providing services to stabilize this revenue source.

GRANTS

	<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2006 - 2007	5,948,385	0.30%
FY 2007 - 2008	5,967,333	0.32%
FY 2008 - 2009	6,302,512	5.62%
FY 2009 - 2010 - estimated	6,374,360	1.14%
FY 2010 - 2011 - budgeted	6,535,795	2.53%



Grants represent 15.28% of the total revenue budgeted for FY 2010 - 2011 and is the city's third largest source of revenue. The City has eleven funds that have grants - General Fund, Library Authority, Major Street Fund, Local Street Fund, Criminal Justice Training Fund, Casflow Assistance Fund, CDBG Fund, EECBG Fund, COPS Grant Fund, District Court Fund and NSP Fund.

Grants are funds received from other sources such as the State of Michigan and the Federal Government. The largest source of grants is State Shared Revenue, which is budgeted to receive \$3.556 million in FY 2010 - 2011, the same as FY 2009 - 2010. State shared revenue is sales tax collected by the State of Michigan and distributed to cities and counties. It is under constant pressure as the State has continually reduced the amount distributed as it tries to balance it's budget. Expenditures will have to be cut should the State continue this practice.

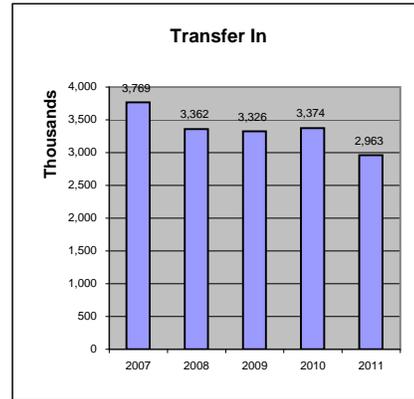
The increase in grants of \$161,435 can be attributed to the city receiving three grants in FY 2009 - 2010 that will continue into FY 2010 - 2011. The Energy Efficiency and Conservation Block Grant Fund (EECBG) is a Federal Grant that will provide \$87,148 to replace the air conditioning units at the Library. The Community Oriented Policing Services Grant Fund (COPS) is a Federal Grant that will provide \$294,419 for the hiring and compensation of three Public Safety Officers for three years. The Neighborhood Stabilization Program Grant Fund (NSP) is a Federal Grant that will provide \$857,048 for the purchase and rehabilitation of foreclosed homes in the City.

The City will continue to monitor and apply for grants that are available to help pay for services or improve the quality of life of it's citizens.

**CITY OF OAK PARK
2010 - 2011 BUDGET
ANALYSIS OF REVENUE SOURCES
OVERVIEW - ALL FUNDS**

TRANSFER IN

	Amount	% Inc (Dec)
FY 2006 - 2007	3,768,965	1.10%
FY 2007 - 2008	3,361,565	(10.81%)
FY 2008 - 2009	3,326,105	(1.05%)
FY 2009 - 2010 - estimated	3,373,838	1.44%
FY 2010 - 2011 - budgeted	2,962,764	(12.18%)

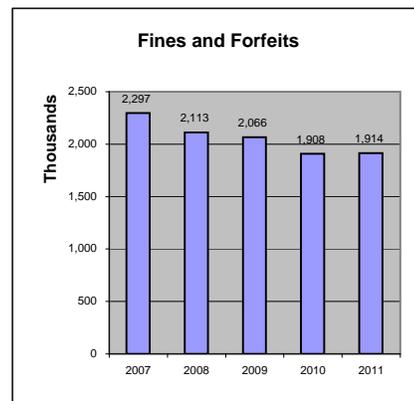


Transfers In represent 2.27% of the total revenue budgeted for FY 2010 - 2011 and is the city's fourth source of revenue. The City has seven funds that have transfers in - General Fund, Local Street Fund, District Court Fund, Water and Sewer Fund, Central Services Fund, Risk Management Fund and Retiree's Health Care Fund - District Court Employees Fund.

Transfers In are funds that are transferred from one fund that performs a service for another fund. The reduction in transfers are due to less amount transferred from the General Fund to the District Court Fund because of cutbacks in the District Court. The General Fund also transferred less to the Risk Management Fund due to decreased insurance rates.

FINES AND FORFEITS

	Amount	% Inc (Dec)
FY 2006 - 2007	2,296,871	2.30%
FY 2007 - 2008	2,113,148	(8.00%)
FY 2008 - 2009	2,066,150	(2.22%)
FY 2009 - 2010 - estimated	1,908,325	(7.64%)
FY 2010 - 2011 - budgeted	1,913,500	0.27%

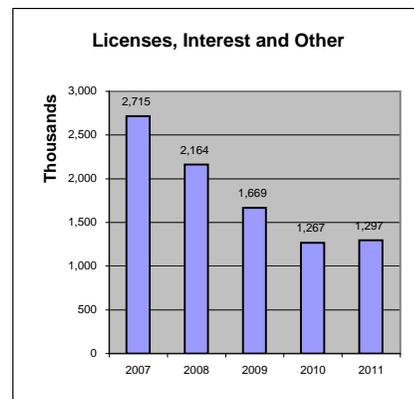


Fines and Forfeits represent 4.47% of the total revenue budgeted for FY 2010 - 2011 and is the city's fifth largest source of revenue. The City has five funds that have fines - General Fund, Library Authority, Narcotics Forfeiture Fund, Municipal Building Construction Fund, and Retirees Health Care Fund - District Court Employees.

Fines are fees paid for tickets written by the Public Safety Department and levied by the District Court. The amount of fines is directly related to the number of traffic tickets written. The number of tickets written in 2009 was 2,784 less than the amount written in 2008 and accounts for the drop in revenue of 7.64%. It is expected that the number of tickets will level off and provide a small increase in FY 2010 - 2011.

LICENSES & PERMITS, INTEREST, and OTHER REVENUE

	Amount	% Inc (Dec)
FY 2006 - 2007	2,715,250	2.30%
FY 2007 - 2008	2,163,745	(8.00%)
FY 2008 - 2009	1,669,254	(2.22%)
FY 2009 - 2010 - estimated	1,266,724	(7.64%)
FY 2010 - 2011 - budgeted	1,297,205	2.41%



Other Revenue represent 2.27% of the total revenue budgeted for FY 2010 - 2011 and is the city's sixth largest source of revenue. The City has five funds that have other revenue - General Fund, Major Street Fund, Motor Pool, Risk Management Fund and Retire Health Care Fund - General Employees. The majority of this revenue is franchise and cell tower rental fees. A small increase is anticipated.

Licenses & Permits represent 0.56% of the total revenue budgeted for FY 2010 - 2011. The General Fund is the only fund with this revenue source which contains amounts for building and construction permits. It is expected that this revenue will have a small decrease as the economy improves and investment in the city's housing stock rebounds

Interest represents 0.20% of the total revenue budgeted for FY 2010 - 2011. All funds with fund balance or cash reserves will receive interest. Interest rates are at a historical low and revenue is expected to remain flat.

CITY OF OAK PARK

GENERAL FUND

OVERVIEW

The City's General Fund contains the budgetary and financial controls for all the City's activities and functions which are not accounted for in other specialized funds, which contain restrictions on the usage of the fund's assets, mandated by City Charter, State Statute or bond covenants. This fund contains budgets for all Operating Departments. The General Fund uses the current financial resources measurement focus and the modified accrual basis of accounting for budgeting which recognizes revenue when it is both measurable and available. Expenditures are recognized as soon as a liability is incurred.

The General Fund has a balanced budget for the Fiscal Year of 2010-2011 – revenues are equal to anticipated expenditures. The Undesignated General Fund Balance is anticipated to be \$929,727.

REVENUE

The proposed budget recommends revenues in the General Fund of \$18,665,704 - a decrease of \$2,255,394 or 10.78% under the budget appropriation of \$20,921,098 in FY 2009-2010.

See page 49-51 for a detailed discussion of Major Revenue Trends.

See page 52-53 for a breakdown of revenue line items.

See page 55 for a graph showing the changes in major revenue sources.

EXPENDITURES

The total appropriation for the General Fund is \$18,665,704 – a decrease of 10.78% from budgeted expenditures of \$20,921,098 in FY 2009-2010.

See page 38-39 for a detailed discussion of Expenditure Trends.

See each Departmental Budget for a discussion of expenditure line items.

FUND BALANCE

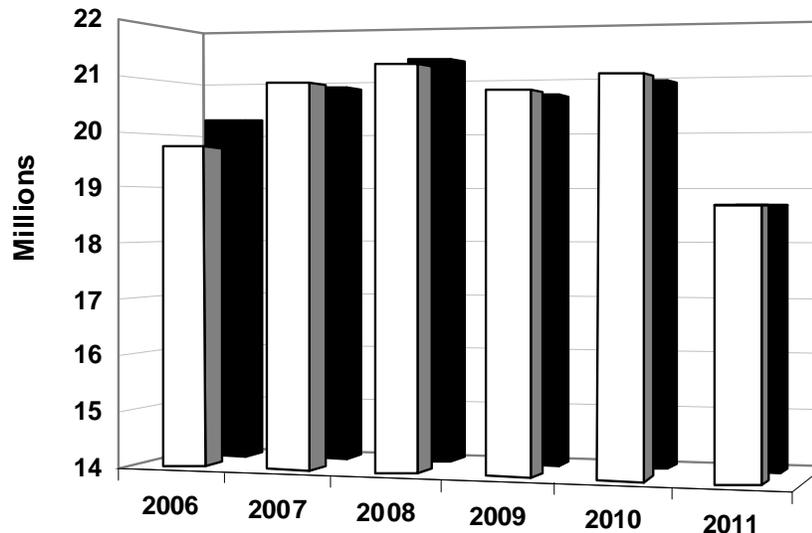
It is estimated that the City's Undesignated General Fund Balance will be \$929,727 at the end of FY 2010-2011. This is projected to be 4.98% of both operating revenues and operating expenditures.

See page 43 for a history of Undesignated Fund Balance.

PERFORMANCE OBJECTIVES

The Undesignated Fund Balance will be maintained at not less than 10% of operating revenues and not less than 8.33% (one month) of operating expenditures.

TOTAL REVENUE AND EXPENDITURES



	2006	2007	2008	2009	2010	2011
☐ Revenues	19.73	20.84	21.15	20.67	20.91	18.67
■ Expenditures	20.28	20.84	21.33	20.67	20.91	18.67

CITY OF OAK PARK

GENERAL FUND - EXPENDITURES

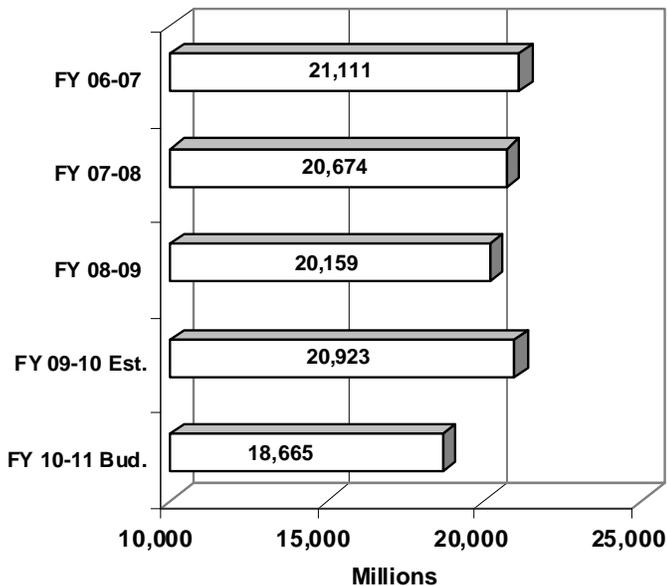
EXPENDITURES

The total appropriation for the General Fund is \$18,665,704 – a decrease of \$2,255,394 or 10.78% under the budget appropriation of \$20,921,098 in FY 2009-2010.

General Fund Expenditures have decreased an average of .06% over the past five years while revenues have only increased .35% during the same time period. However revenues have decreased 10.78% between FY 2009-2010 and 2010-11. This dramatic change affects expenditures as well and has led to a decrease in Fund Balance for Fiscal Year 2010-2011. Lowering expenditures in capital improvements and negotiated wages and fringe benefits have accounted for decreases in expenditures. A balanced budget is presented for FY 2010-2011. An attempt will be made to present a balanced budget for the next 3-5 years.

paid employees and/or retirees. Anticipated decreases in wages and fringe benefits have accounted for this decrease. The rate of decline for wages and fringe benefits is expected to continue until economic conditions improve.

Total General Fund Expenditures

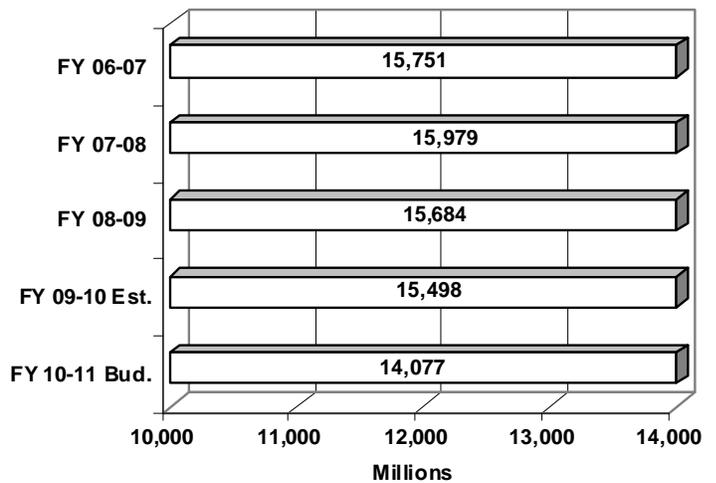


Budgeted Expenditures by line item are detailed in each department's budget. It is expected that the percent of the budget spent on each department will continue to decline. See the graph "Budgeted Expenditures By Classification" for a break-down of expenditures by department.

Personal Services

Personal Services represent 75.42% of General Fund Expenditures and is the largest source of expenditures. Personal Service Expenditures are wages and fringe benefits

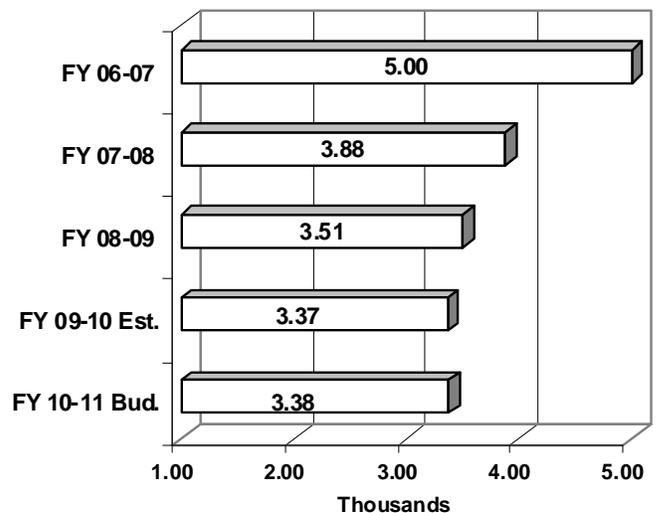
Personal Services



Materials & Supplies

Materials and Supplies represent 1.81% of General Fund expenditures. It is expected that this trend will continue.

Materials and Supplies



CITY OF OAK PARK

GENERAL FUND - EXPENDITURES

Other Services

Other Services represent 11.43% of General Fund expenditures. These expenditures are for services rendered by outside professionals, utilities, conferences, training, printing, repairs, and other miscellaneous costs experienced in the daily operation of the City. These items have historically been approximately 11-14% and this trend is expected to continue.

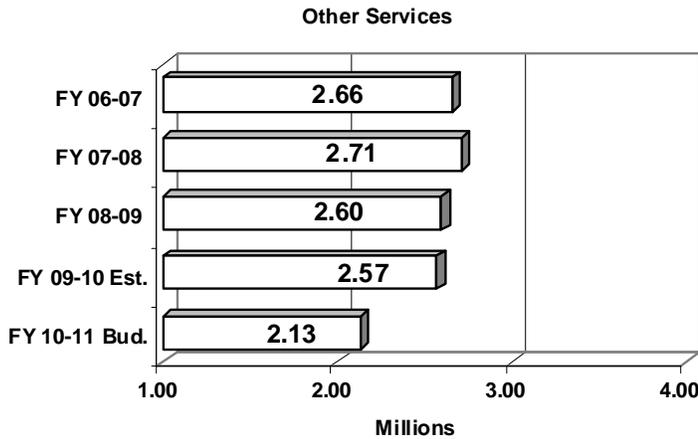
Capital & Debt

Capital purchases represent .05% of General Fund expenditures. The General Fund budget remains at \$10,000 in 2010-2011, the same estimate for FY 2009-2010. Budget constraints have caused allocations to remain relatively low each year. See General Fund – Capital Outlay in this section for a detailed discussion of Capital Outlay.

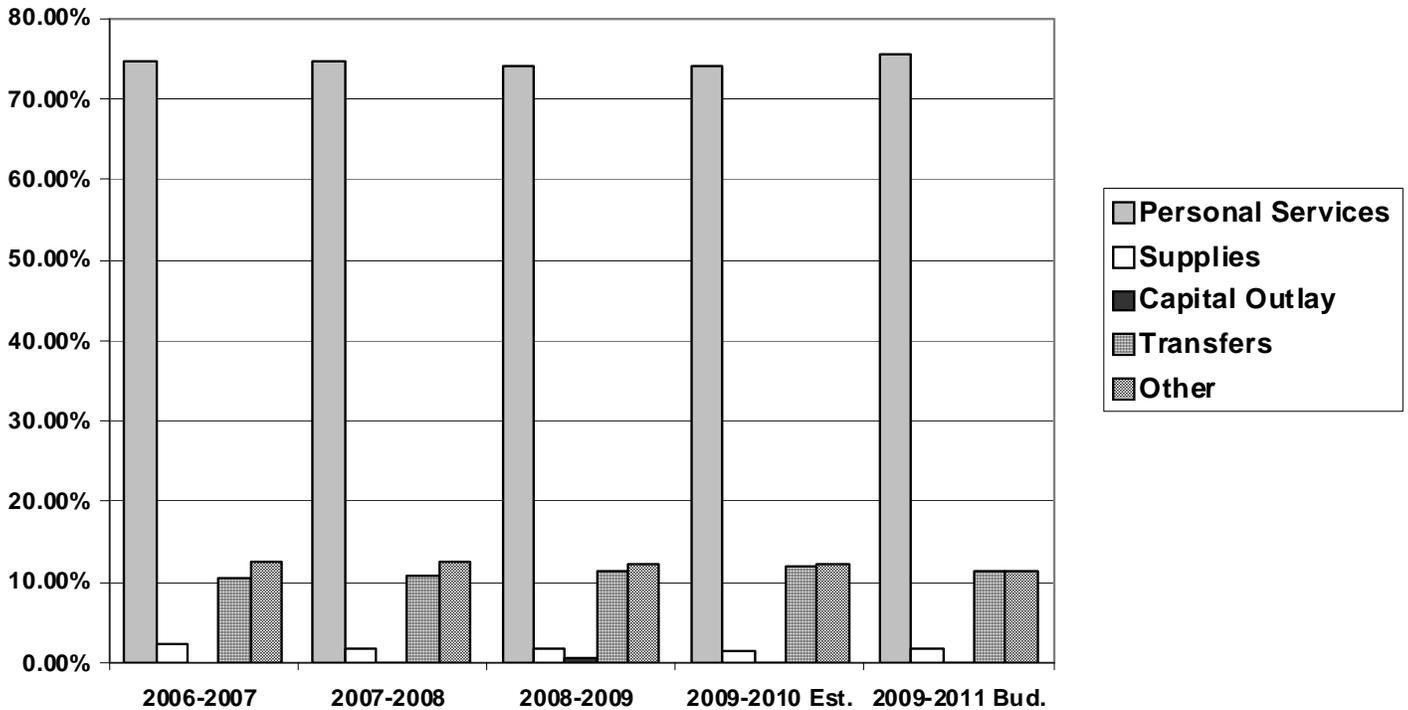
Transfer to Other Funds

Transfers to other funds represent 11.27% of the General Fund budget. This includes transfers to the Central Services, District Court, Risk Management and Retirees Health Care Funds. The transfer to the Risk Management Fund of \$380,000 is for costs for the City's property and liability insurance. This is a \$37,000 decrease from FY 2009-2010.

Due to cut-backs in Federal Grant assistance, transfers for various grant funding have been eliminated. Any future funding from these sources remains uncertain at this time.



Total Expenditures - General Fund As a Percent of Total Budget



**CITY OF OAK PARK
2010 - 2011 FISCAL YEAR BUDGET
GENERAL FUND**

ACTIVITY / NAME OF ACCOUNT	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	ESTIMATED YEAR END FY 2009-2010	DEPARTMENT REQUEST FY 2010-2011	CITY MANAGERS RECOMMENDED FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
<u>GENERAL GOVERNMENT</u>							
Council	104,561	116,750	63,828	96,850	114,640	95,902	95,902
City Manager	494,953	557,620	277,827	440,500	384,734	354,776	359,858
Information Technology	190,240	186,240	111,798	180,450	187,704	175,079	178,776
City Attorney	141,449	170,000	110,128	170,275	170,275	170,275	170,275
Prosecuting Attorney	103,631	99,741	69,043	105,632	99,170	92,325	92,325
Elections	302,960	200,837	115,821	193,375	173,523	160,949	163,404
City Clerk	236,683	174,192	86,676	142,550	135,498	122,924	125,379
Finance & Administrative Services	939,769	897,362	557,137	859,150	879,216	806,813	789,854
Public Information	312,881	317,294	201,457	314,265	325,645	214,192	216,897
Technical & Planning Services	2,103,504	2,186,854	1,333,203	2,248,081	2,739,591	1,901,487	1,901,487
TOTAL GENERAL GOVERNMENT	4,930,631	4,906,890	2,926,918	4,751,128	5,209,996	4,094,722	4,094,157
Public Safety	10,063,366	9,600,551	6,309,219	9,944,279	10,519,612	9,085,943	9,088,714
Public Works	635,503	452,516	296,852	425,224	234,300	108,954	93,734
Recreation	1,157,626	1,193,530	650,309	1,143,494	1,173,973	1,012,278	1,014,983
TOTAL DEPARTMENTAL	16,787,126	16,153,487	10,183,298	16,264,125	17,137,881	14,301,897	14,291,588
<u>NON-DEPARTMENTAL</u>							
Retirees Health Care	1,757,763	1,976,724	1,355,326	1,965,282	2,304,118	2,076,482	2,076,482
Retirees Life Insurance	2,255	2,289	1,693	2,258	2,304	2,304	2,304
Retirees Dental	90,453	94,514	57,860	82,300	90,000	90,000	90,000
Unemployment Compensation	32,651	38,500	0	37,822	38,500	38,500	38,500
Community Promotion	720	5,000	0	5,000	5,000	0	0
Fireworks	11,500	0	0	0	0	0	0
Employee Recognition	2,491	3,000	0	3,000	3,000	0	0
Boards & Commissions Dinner	8,797	5,500	0	5,500	5,500	0	0
Youth Assistance Program	2,000	2,000	2,000	2,000	2,000	0	0
Telephone System	6,084	10,000	2,501	10,000	10,000	7,000	7,000
Unforeseen Expense	2,844	94,305	8,112	10,000	94,305	10,000	10,000
Memberships & Dues	24,796	26,348	22,681	26,348	26,348	26,348	23,673
Refunds & Rebates	19,104	8,000	0	8,000	8,000	8,000	8,000
TOTAL NON-DEPARTMENTAL	1,961,458	2,266,180	1,450,173	2,157,510	2,589,075	2,258,634	2,255,959
TOTAL EXPENDITURES	18,748,584	18,419,667	11,633,471	18,421,635	19,726,956	16,560,531	16,547,547
<u>TRANSFERS-OUT</u>							
Transfer to Central Services	57,000	57,000	38,000	57,000	75,000	75,000	75,000
Transfer to District Court	1,859,730	1,947,431	1,298,287	1,947,431	1,947,431	1,650,173	1,615,357
Transfer to Risk Management	414,387	417,000	278,000	417,000	417,000	380,000	380,000
Transfer to City Owned Property	80,000	80,000	53,333	80,000	80,000	0	0
TOTAL TRANSFERS-OUT	2,411,117	2,501,431	1,667,620	2,501,431	2,519,431	2,105,173	2,070,357
EXPENDITURES & TRANSFERS OUT	21,159,701	20,921,098	13,301,091	20,923,066	22,246,387	18,665,704	18,617,904
LESS: REVENUE & TRANSFERS IN	\$21,372,802	\$20,921,098	\$17,077,938	\$20,131,546	\$18,665,704	\$18,665,704	\$18,665,704
EXCESS / DEFICIT	213,101	0	3,776,847	(791,520)	(3,580,683)	0	47,800
Beginning Fund Balance	1,808,146	2,062,887	2,021,247	2,021,247	1,229,727	1,229,727	1,229,727
Ending Fund Balance	2,021,247	2,062,887	5,798,094	1,229,727	(2,350,956)	1,229,727	1,277,527
Reserved - Prepaid Expenses	87,798	300,000	N/A	300,000	300,000	300,000	300,000
Unreserved Fund Balance	1,933,449	1,762,887	N/A	929,727	(2,650,956)	929,727	977,527

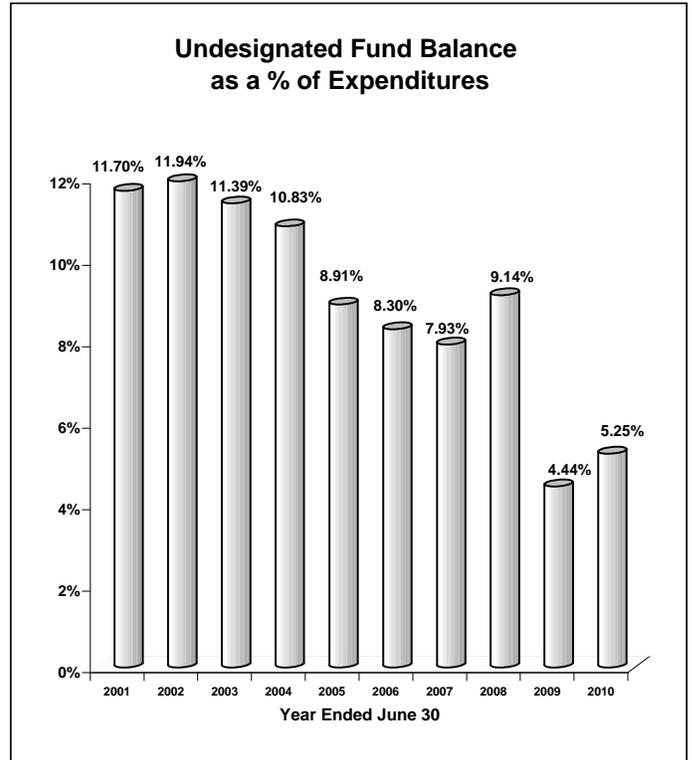
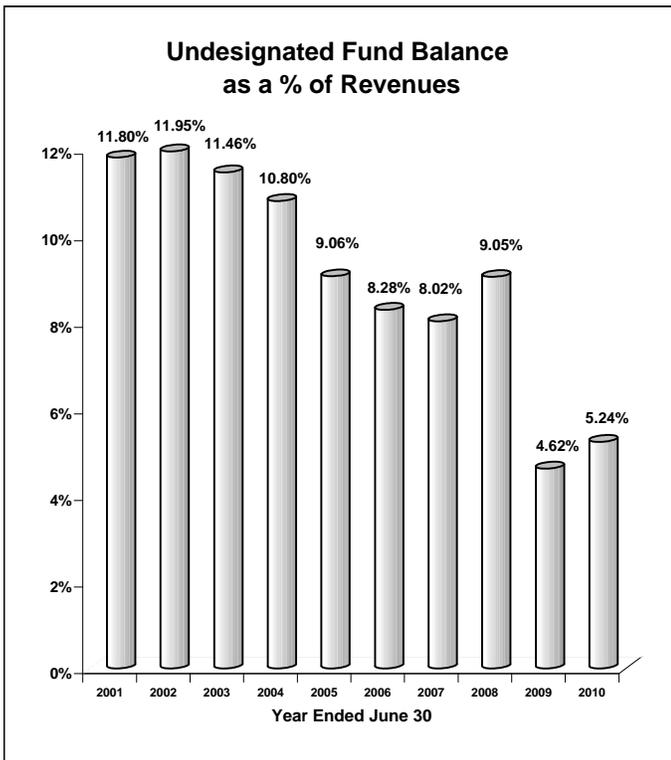
CITY OF OAK PARK
2010 - 2011 FISCAL YEAR BUDGET
GENERAL FUND - CITY COUNCIL APPROVED BUDGET

ACCOUNT NUMBER AND NAME	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES	CAPITAL & DEBT	TRANSFERS	TOTAL COST	PERCENT OF TOTAL
<u>GENERAL GOVERNMENT</u>							
Council	91,532	1,000	3,370	0	0	95,902	0.52%
City Manager	275,858	10,000	74,000	0	0	359,858	1.93%
Information Technology	100,626	15,000	63,150	0	0	178,776	0.96%
City Attorney	0	0	170,275	0	0	170,275	0.91%
Prosecuting Attorney	91,575	0	750	0	0	92,325	0.50%
Elections	98,029	5,000	60,375	0	0	163,404	0.88%
City Clerk	98,029	5,100	22,250	0	0	125,379	0.67%
Financial & Administrative Services	736,754	15,500	37,600	0	0	789,854	4.24%
Public Information	164,632	6,000	46,265	0	0	216,897	1.16%
Technical & Planning Services	722,777	41,780	1,136,930	0	0	1,901,487	10.21%
TOTAL GENERAL GOVERNMENT	2,379,812	99,380	1,614,965	0	0	4,094,157	21.99%
Public Safety	8,662,314	142,500	283,900	0	0	9,088,714	48.82%
Public Works	58,234	13,500	12,000	10,000	0	93,734	0.50%
Recreation	758,788	83,062	173,133	0	0	1,014,983	5.45%
TOTAL DEPARTMENTAL	11,859,148	338,442	2,083,998	10,000	0	14,291,588	76.76%
<u>NON-DEPARTMENTAL</u>							
Retirees Health Care	2,076,482	0	0	0	0	2,076,482	11.15%
Retirees Life Insurance	2,304	0	0	0	0	2,304	0.01%
Retirees Dental	90,000	0	0	0	0	90,000	0.48%
Unemployment Compensation	38,500	0	0	0	0	38,500	0.21%
Community Promotion	0	0	0	0	0	0	0.00%
Fireworks	0	0	0	0	0	0	0.00%
Employee Recognition Dinner	0	0	0	0	0	0	0.00%
Boards & Commissions Dinner	0	0	0	0	0	0	0.00%
Youth Assistance Program	0	0	0	0	0	0	0.00%
Utilities - Telephone	0	0	7,000	0	0	7,000	0.04%
Unforeseen Expense	0	0	10,000	0	0	10,000	0.05%
Memberships & Dues	0	0	23,673	0	0	23,673	0.13%
Refunds & Rebates	0	0	8,000	0	0	8,000	0.04%
TOTAL NON-DEPARTMENTAL	2,207,286	0	48,673	0	0	2,255,959	12.12%
TOTAL EXPENDITURES	14,066,434	338,442	2,132,671	10,000	0	16,547,547	88.88%
<u>TRANSFERS-OUT</u>							
Transfer to Central Services	0	0	0	0	75,000	75,000	0.40%
Transfer to District Court	0	0	0	0	1,615,357	1,615,357	8.68%
Transfer to Risk Management	0	0	0	0	380,000	380,000	2.04%
TOTAL TRANSFERS-OUT	0	0	0	0	2,070,357	2,070,357	11.12%
EXPENDITURES & TRANSFERS OUT	14,066,434	338,442	2,132,671	10,000	2,070,357	18,617,904	
PER CENT OF TOTAL	75.54%	1.82%	11.45%	0.05%	11.12%		

CITY OF OAK PARK
Undesignated Fund Balance as a Percentage of Revenues and Expenditures
Fiscal Years 2001-2002 to 2010-2011

	<u>Revenues</u>	<u>Undesignated Fund Balance</u>	<u>Percentage</u>	<u>Expenditures</u>	<u>Undesignated Fund Balance</u>	<u>Percentage</u>
FY 2001-2002	18,653,008	2,201,738	11.80%	18,817,303	2,201,738	11.70%
FY 2002-2003	18,111,729	2,163,490	11.95%	18,122,945	2,163,490	11.94%
FY 2003-2004	17,843,248	2,044,775	11.46%	17,946,556	2,044,775	11.39%
FY 2004-2005	19,655,760	2,122,398	10.80%	19,595,806	2,122,398	10.83%
FY 2005-2006	20,617,174	1,868,092	9.06%	20,967,132	1,868,092	8.91%
FY 2006-2007	21,157,908	1,752,635	8.28%	21,111,339	1,752,635	8.30%
FY 2007-2008	21,138,818	1,695,836	8.02%	21,380,684	1,695,836	7.93%
FY 2008-2009	21,372,802	1,933,449	9.05%	21,159,701	1,933,449	9.14%
FY 2009-2010 Est.	20,131,546	929,727	4.62%	20,923,066	929,727	4.44%
FY 2010-2011 Bud.	18,665,704	977,527	5.24%	18,617,904	977,527	5.25%

It is the goal of the City of Oak Park to maintain Undesignated Fund Balance at not less than 10% of revenues and not less than 8.33% of expenditures.



**CITY OF OAK PARK
2010-2011 Budget
General Fund**

Listing of Memberships and Dues by Department

Organization	Amount
<u>City Council</u>	
Michigan Association of Mayors	200
Michigan Municipal League	35
United States Conference of Mayors	100
Women's Official Network	35
<u>City Manager</u>	
SHRM/ICMA/MIPRIMA	1,000
IPMA-HR/ASPA/MPELRA/MLGM	700
Eight Mile Blvd. Association/OPBEA	300
<u>City Clerk</u>	
International Institute of Municipal Clerks	170
Michigan Association of Parliamentarians	100
Michigan Association of Municipal Clerks	220
National Association of Parliamentarians	140
Oakland County Clerks Association	120
<u>Finance</u>	
Associations of Government Accountants	125
Government Finance Officers Association	375
Michigan Government Finance Officers Association	150
Association of Public Treasurers	172
Michigan Assessors Association	225
State of Michigan Assessing Certification	325
Michigan Association of Certified Public Accountants	60
Michigan Municipal Treasurers Association	200
Michigan Notary Service	38
Oakland County Association of Assessing Officers	45
Oakland County Treasurers Association	40
Southeastern Chapter Michigan Assessors Association	45
<u>Technical & Planning</u>	
American Planning Association/AICP	475
Code Officials Conference of Michigan	25
Huron Valley Code Officials	85
International Association of Electrical Inspectors	40
International Code Council	100
Michigan Association of Animal Control Officers	60
Michigan Association of Code Enforcement Officers	120
Michigan Association of Housing Officials	75
Michigan Society of Planning Officials	520
National Animal Control Association	125
Oakland County Building Officials Association	35
South East Michigan Building Officials and Inspectors Association	240

CITY OF OAK PARK

2010-2011 Budget

General Fund

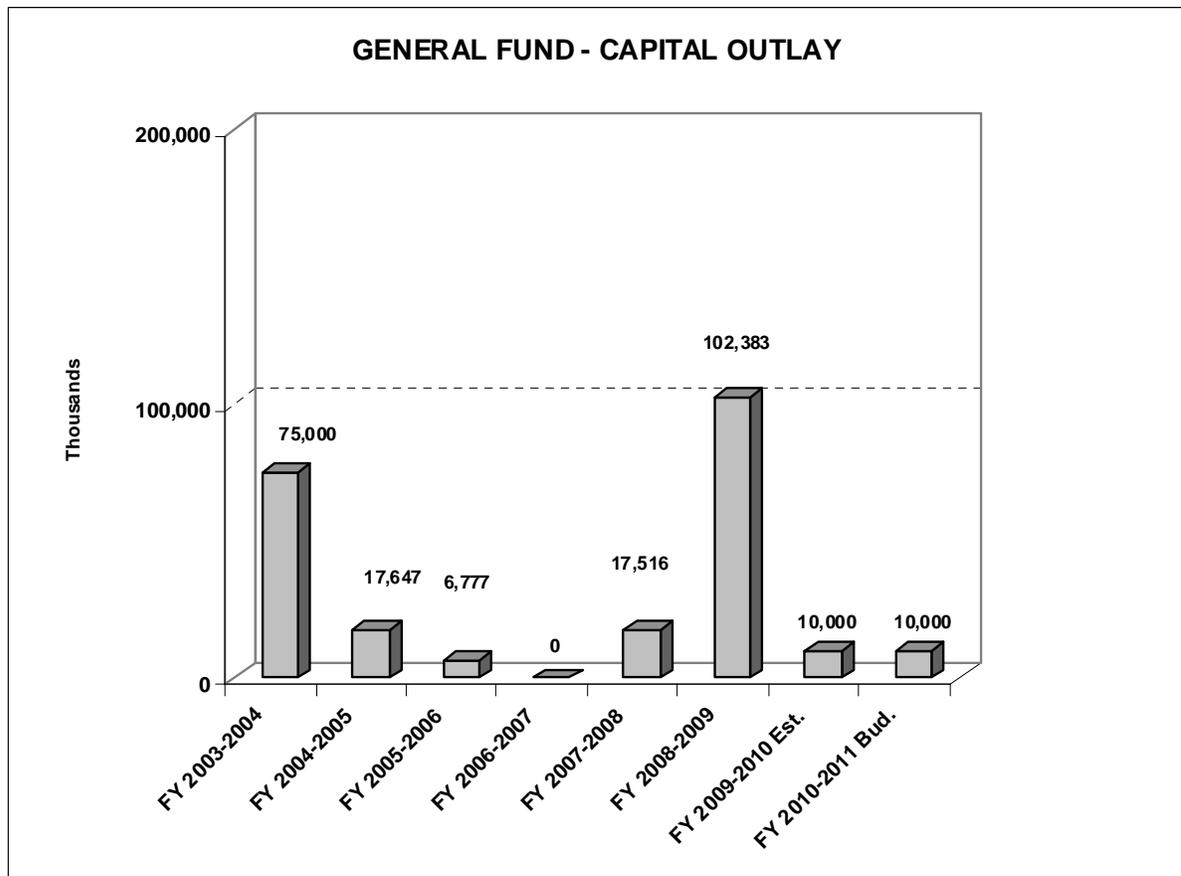
Listing of Memberships and Dues by Department

Organization	Amount
<u>Public Safety</u>	
Crime Prevention Association of Michigan	20
FBI LEEDA Membership	20
FBI National Academy	55
Hostage Negotiators of America	20
International Association of Law Enforcement Firearms Instructors	120
International Association of Chiefs of Police	90
International Association of Fire Chiefs	90
Juvenile Officers of Michigan	50
Law Enforcement Records Management Association	70
Macomb Community College Fire Membership	500
Michigan Association of Chiefs of Police	270
C.E. Solutions Training Association	200
Michigan Fire Inspector Society	30
National Fire Prevention Association	60
National Tactical Officers Association	60
NTOA - Crisis Negotiator	25
Oakland County Arson/Fire Investigations	25
Oakland County Chiefs of Police	40
Oakland County Fire Prevention Society	30
Southeastern Michigan Association of Chiefs of Police	25
<u>Public Works</u>	
International Society of Arborcare	350
Michigan Green Industry Association	200
Miscellaneous Memberships	850
<u>Recreation</u>	
Michigan Festival and Events	100
Michigan Recreation and Parks Association	800
National Recreation and Parks Association	300
Northwest Parks and Recreation Association	100
<u>Non-Departmental</u>	
Eight Mile Blvd. Association	1,980
Michigan Municipal League	9,433
Traffic Improvement Association	8,700
Southeast Michigan Council of Governments	3,560
Total 2010-2011 Budget	34,993

**CITY OF OAK PARK
2010 – 2011 BUDGET
GENERAL FUND – CAPITAL EXPENDITURES**

Capital expenditure requests include equipment with a value greater than \$5,000.00 and are expected to have a useful life of at least two years. Requests are submitted by departments to the City Manager who recommends purchases to the City Council. Departments are also required to submit estimates of the Capital requirements for the ensuing five years (See Capital Projects section of this budget). The five year capital plan is submitted to the Planning Commission for their input and recommendations. The plan is compared to the City of Oak Park Master Plan and the Recreation Master Plan to ensure that goals are met. Each department must present a rationale for their requests and an estimate of how the request will affect future operating budgets.

Minimal requests for Fiscal Year 2010-2011 are the result of an overall decrease in revenue. A large portion of expenditures during the preceding five Fiscal Years were for upgrading the City’s computer system and repairs to City buildings. It is expected that Capital expenditure projections will remain low until there is an economic upturn. The graph below shows Capital expenditures budgeted over the past seven years.



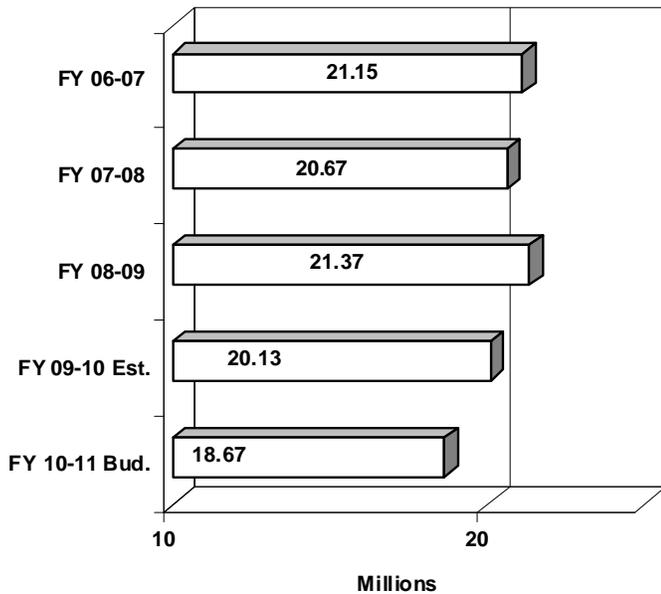
CITY OF OAK PARK

GENERAL FUND – MAJOR REVENUE TRENDS

REVENUE ASSUMPTIONS

The budget recommends revenues in the General Fund of \$18,665,704, a decrease of 10.78% from budgeted revenues of \$20,921,098 in FY 2009-2010.

Total General Fund Revenue



General Fund revenues have increased an average of .35% over the past five years. It is expected that revenue will continue to decrease depending on the stabilization of the economy.

A 10.78% decrease is expected in overall revenue from FY 2009-2010 to FY 2010-2011. This is due to decreased Revenue Sharing, a decline in property tax collections and low interest returns.

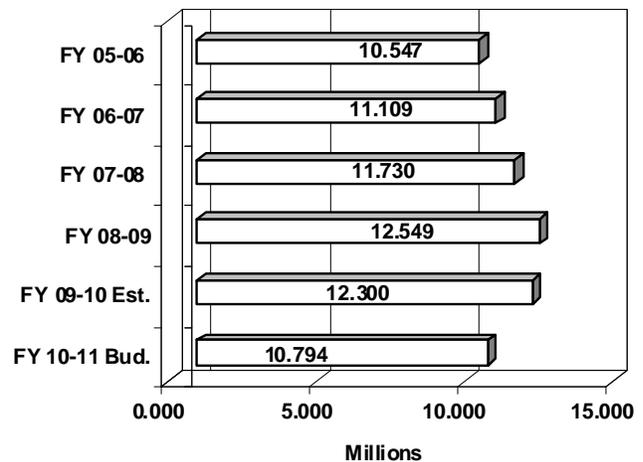
Property Taxes

Property taxes represent 57.83% of General Fund revenue and is the largest source of revenue for the City. This is based on property values in the City and the amount of property tax that can be levied is limited by "Proposal A", which was approved by Michigan voters in March, 1994. Proposal A limits the amount taxes can be increased to 5% or the inflation rate, whichever is lower. The inflation rate for 2010 is .997%.

Property tax revenues are based on a total tax rate of 16.3563 mills (16.3563 per \$1,000 Taxable Value) calculated on a Taxable Value of \$623,819,490. Real property taxes that are delinquent March 1, 2010 will be sold to the County Treasurer. Therefore, real property taxes will be 100% collectable for cash flow purposes. Taxes on Personal Property account for the amount of uncollected property tax revenue.

The fee paid by the Taxing Jurisdictions for collection of their taxes is expected to decrease 11.54% from \$390,000 in FY 2009-2010 to \$344,960 in FY 2010-2011.

Property Taxes



The above graph shows decreased property tax revenue. It is expected that this trend will temporarily continue until the economy and housing market become stronger.

Licenses and Permits

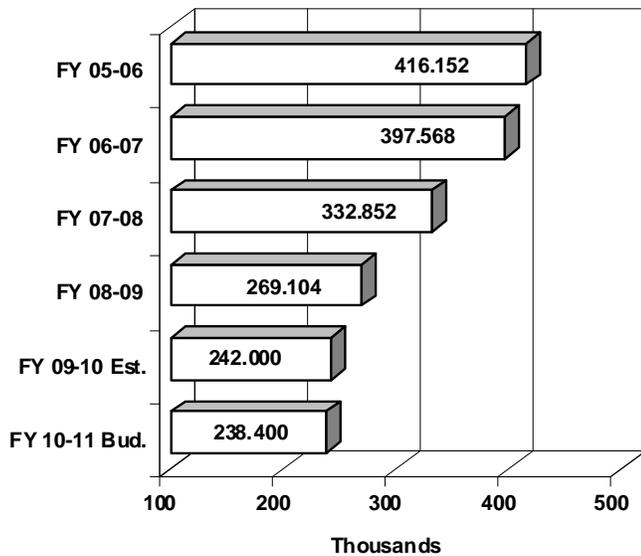
Licenses and permits represent 1.28% of General Fund revenues. The City requires various licenses or permits to be acquired to perform certain functions within the City's jurisdiction. Business Licenses and Building Permits represent the largest portion of this revenue source. Businesses are required to obtain an annual license to operate. Building Permits are required to perform construction within the City.

CITY OF OAK PARK

GENERAL FUND-MAJOR REVENUE TRENDS

Revenue from Licenses & Permits represent a small part of the overall funds received by the City, however the number of Merchants Licenses and Building Permits issued is an indicator of the performance of the economy in the City. The number of Merchant Licenses decreased slightly from 1,048 licenses issued in 2008 to 1,047 issued in 2009 (See City Clerk's budget). The number of Building permits increased by 4.48% (See Technical and Planning budget) for the same period. The revenue assumption for Merchant Licenses during FY 2010-2011 is \$77,000 while revenue received from Building Permits is recommended to be \$78,000.

Licenses and Permits

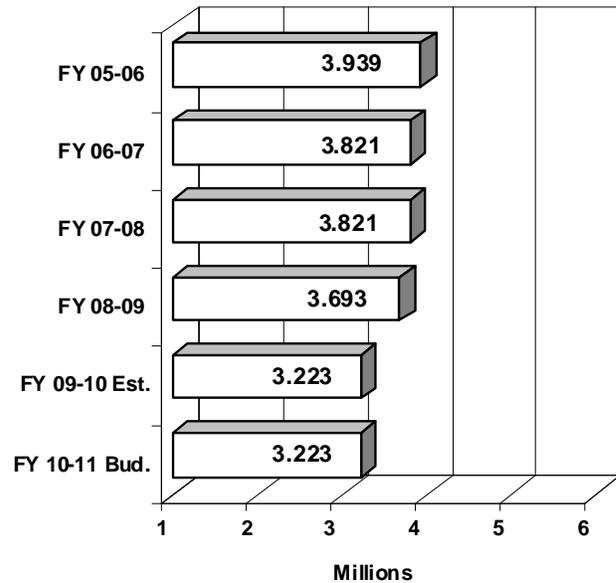


State Shared Revenues

State Shared Revenues represent 17.27% of General Fund revenues. The State of Michigan shares revenues that are collected in the City by the State. These revenues include Sales Tax and Income Tax. A 16.41% decrease is expected for revenue sharing during FY 2010-2011. The amount of \$3,223,722 is the estimated State revenue sharing portion to be received during FY 2010-2011 which is anticipated to be the same allocation for Fiscal Year 2009-2010 estimated year end. This is due to economic conditions resulting in less sales tax and the State of Michigan adjusting the revenue sharing formula.

Although this is a recurring revenue source, the amount received is volatile because the total amount of revenue shared by the State of Michigan is dependent on the performance of the economy.

State Shared Revenues



Charges for Services

Charges for Services represent .02% of General Fund revenue.

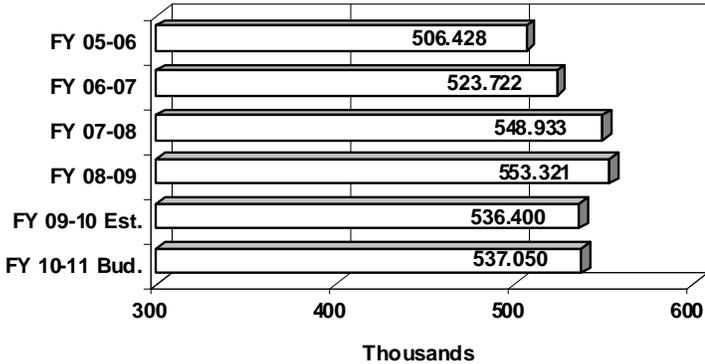
A service charge is a fee imposed upon the user for a service provided by the City. Certain services benefit an individual rather than the public, therefore the individual benefiting from the service pay for the cost. The charge is limited to the cost required to provide the service. The City evaluates costs annually and recommends appropriate changes to the City Council.

These charges are set by City Council Resolution or Ordinance. The charges for services are mainly charged for inspections and recreational activities. The revenues from fees are expected to decrease from \$553,450 for Fiscal Year 2009-2010 to \$537,050 in Fiscal Year 2010-2011.

CITY OF OAK PARK

GENERAL FUND – MAJOR REVENUE TRENDS

Charges for Services

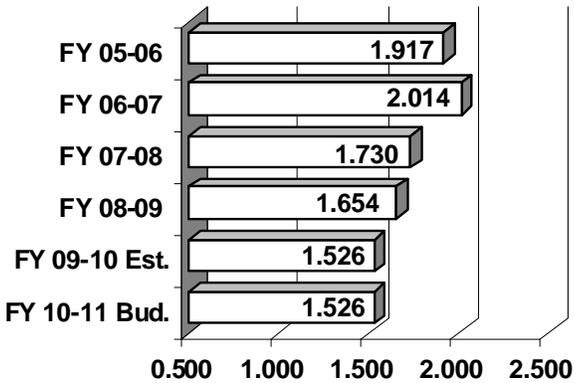


Charges for Services have been increasingly used by other cities as a way of recovering costs because other forms of income are either limited by statute, controlled by another jurisdiction, or subject to the performance of the economy. Because of these factors, especially the current economic conditions, substantial growth from this revenue source is not anticipated.

Fines and Forfeits

This category represents 8.17% of revenues. Fines are charged by the District Court 45-B for violations of Federal, State, and Local laws. A portion of these are remitted to the City. \$1,526,000 in collections are anticipated during FY 2010-2011. This is a \$74,000 decrease from funds anticipated to be received during FY 2009-2010.

Fines & Forfeits

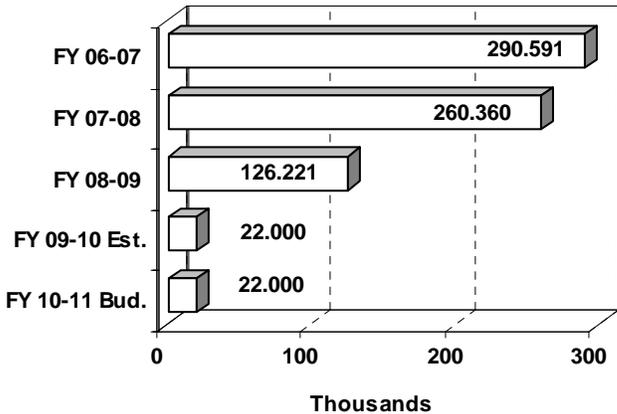


Total Fines and Forfeits are anticipated to be constant for FY 2009-2010 and FY 2010-2011. This revenue source is expected to remain at a steady level in the future.

Interest Income

Interest Income is based on a 1% return on funds available for investment during the fiscal year and represent .001% of General Fund Revenues. Interest Income is budgeted at \$22,000 for FY 2010-2011, a \$94,000 decrease from the amount allocated for FY 2009-2010.

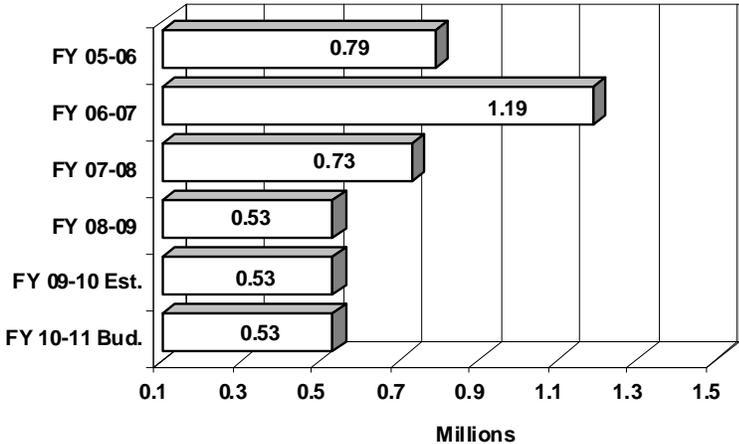
Interest Income



Interfund Charges

Interfund charges are the charges made by the General Fund to Non-General Fund activities for staff support. It is anticipated that the amounts charged will be stable and continue to show little or no growth.

Transfer From Other Funds



**CITY OF OAK PARK
REVENUE
GENERAL FUND
FISCAL YEAR 2010 - 2011 BUDGET**

ACCOUNT NO.	SOURCE	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	ESTIMATED YEAR END 2009-2010	CITY MANAGERS RECOMMENDED 2010-2011	CITY COUNCIL APPROVED 2010-2011
403.000	PROPERTY TAXES	12,549,899	12,342,872	12,276,714	12,300,000	10,794,478	10,794,478
404.000	OTHER TAX REVENUE - ADMIN. FEE	396,656	390,000	391,165	392,000	344,960	344,960
420.000	DELINQUENT PERSONAL PROPERTY TAX	135,019	50,000	17,884	75,000	90,000	90,000
445.000	PENALTIES & INTEREST ON TAXES	294,699	195,000	103,485	200,000	215,000	215,000
	TOTAL TAXES & TAX RELATED	\$13,376,273	\$12,977,872	\$12,789,248	\$12,967,000	\$11,444,438	\$11,444,438
451.000	BUSINESS LICENSES & PERMITS	81,148	77,000	64,691	77,000	77,000	77,000
452.000	BURGLAR ALARM PERMITS	1,584	1,200	1,131	1,200	1,200	1,200
453.000	EMERGENCY RESPONSE FEES	11,292	7,000	2,660	3,000	5,000	5,000
477.000	ANIMAL LICENSES	6,159	6,300	8,695	9,000	7,100	7,100
478.000	SIDEWALK PERMITS	9,817	5,000	6,163	7,000	8,000	8,000
479.000	BUILDING PERMITS	88,378	100,000	60,029	80,000	78,000	78,000
481.000	ELECTRICAL PERMITS	21,390	20,000	17,624	20,000	19,000	19,000
482.000	HEATING PERMITS	17,540	20,000	14,859	18,000	17,100	17,100
483.000	PLUMBING PERMITS	14,743	15,000	8,839	12,000	11,400	11,400
484.000	ZONING PERMITS & FEES	4,412	3,200	2,297	2,700	2,500	2,500
485.000	OTHER NON-BUSINESS LICENSES	12,545	12,000	10,293	12,000	12,000	12,000
486.000	BICYCLE REGISTRATIONS	96	100	26	100	100	100
	TOTAL LICENSES & PERMITS	\$269,104	\$266,800	\$197,307	\$242,000	\$238,400	\$238,400
545.000	LIQUOR LICENSES	5,547	5,533	55	5,533	5,533	5,533
568.000	ROYAL OAK TOWNSHIP	364,064	324,943	103,621	275,561	275,561	275,561
503.000	FEDERAL GRANTS	0	0	40,000	50,000	50,000	50,000
570.000	REIMBURSEMENTS - OTHER	1,252	1,500	170	1,200	1,200	1,200
574.000	STATE REVENUE SHARING	3,693,782	3,856,290	1,777,453	3,223,722	3,223,722	3,223,722
	TOTAL STATE GRANTS	\$4,064,645	\$4,188,266	\$1,921,299	\$3,556,016	\$3,556,016	\$3,556,016
602.000	WEDDING CEREMONIES	180	150	235	250	250	250
626.000	PASSPORT SERVICES	4,833	3,600	1,841	2,400	2,400	2,400
629.000	DOG POUND FEES	2,267	2,000	1,415	2,000	2,000	2,000
632.000	HOUSING INSPECTIONS	59,133	45,000	44,865	54,000	45,000	45,000
633.000	CAR POUND FEES	7,465	5,000	4,369	5,000	5,000	5,000
634.000	POLICE ALARM FEES	9,990	10,000	3,505	5,000	2,000	2,000
635.000	POLICE REPORTS	10,303	10,000	6,225	10,000	10,000	10,000
644.001	ADMINISTRATION - MISCELLANEOUS	2,412	1,500	114	200	50	50
644.102	RENTALS	40,367	39,000	28,162	39,000	40,000	40,000
644.108	YOUTH ATHLETICS	36,211	32,000	22,344	36,000	37,000	37,000
644.111	BASEBALL SPONSOR FEES	3,550	1,600	0	1,500	1,600	1,600
644.112	MINI-GOLF	0	0	748	800	800	800
644.115	ADULT ATHLETICS	20,823	23,000	3,640	23,000	20,000	20,000
644.121	CAMPS	86,544	102,000	44,435	80,000	80,000	80,000
644.126	YOUTH INSTRUCTIONAL	48,130	39,000	27,370	48,000	50,000	50,000
644.132	ADULT INSTRUCTIONAL	31,691	34,000	16,282	32,000	32,000	32,000
644.139	FUNFEST	3,809	3,900	2,377	3,800	3,500	3,500
644.141	SPECIAL EVENTS	6,585	6,600	2,750	6,000	6,000	6,000
644.146	MUNICIPAL POOL	38,023	50,000	26,158	36,000	45,000	45,000
644.148	SENIORS	43,028	41,000	32,047	42,000	45,000	45,000
644.153	TRANSPORTATION	39,843	72,000	39,054	72,000	72,000	72,000
644.158	ICE ARENA RENTAL	27,500	30,000	22,500	30,000	30,000	30,000
603.000	COMMUNITY DONATIONS	8,500	0	5,650	6,000	6,000	6,000
678	POLICE - FINGERPRINTING	1,314	1,400	650	840	840	840
679	POLICE - GUN REGISTRATION	820	700	430	610	610	610
	TOTAL CHARGES FOR SERVICES	\$533,321	\$553,450	\$337,166	\$536,400	\$537,050	\$537,050
660.000	PARKING VIOLATIONS	0	0	0	0		
659.000	ORDINANCE FINES	1,654,807	1,600,000	1,061,465	1,526,000	1,526,000	1,526,000
	TOTAL FINES AND FORFEITS	\$1,654,807	\$1,600,000	\$1,061,465	\$1,526,000	\$1,526,000	\$1,526,000
664.000	INTEREST INCOME	126,221	116,000	15,479	22,000	22,000	22,000
	TOTAL INTEREST INCOME	\$126,221	\$116,000	\$15,479	\$22,000	\$22,000	\$22,000

**CITY OF OAK PARK
REVENUE
GENERAL FUND
FISCAL YEAR 2010 - 2011 BUDGET**

ACCOUNT NO.	SOURCE	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	ESTIMATED YEAR END 2009-2010	CITY MANAGERS RECOMMENDED 2010-2011	CITY COUNCIL APPROVED 2010-2011
672	SPECIAL ASSESSMENTS	290	1,000	0	300	300	300
674	MISCELLANEOUS FEES	33,776	21,000	22,636	24,000	24,000	24,000
676	REIMBURSEMENT- ICE RINK UTILITIES	77,114	75,000	35,189	75,000	65,000	65,000
676.001	MISCELLANEOUS REIMBURSEMENTS	20,106	39,500	7,396	20,000	20,000	20,000
676.002	OAK PARK REPORT	4,500	2,400	850	1,500	1,500	1,500
676.003	ELECTION REIMBURSEMENTS	17,376	10,000	0	13,730	10,000	10,000
681	WARRANT COLLECTION	1,770	1,600	930	1,000	1,000	1,000
677	BLUE CROSS REIMBURSEMENT		0	0			
683	CABLE TV FRANCHISE FEE	496,377	400,000	260,762	450,000	492,000	492,000
684	CELLULAR PHONE FRANCHISE FEE	87,878	87,580	83,443	87,600	119,000	119,000
685.000	RIGHT-OF-WAY FEE	74,244	72,000	5,681	74,000	74,000	74,000
	TOTAL OTHER REVENUE	\$813,431	\$710,080	\$416,887	\$747,130	\$806,800	\$806,800
699.202	MAJOR STREET FUND	75,000	75,000	50,000	75,000	75,000	75,000
699.203	LOCAL STREET FUND	70,000	43,630	29,087	70,000	70,000	70,000
699.226	SOLID WASTE FUND	260,000	260,000	173,333	260,000	260,000	260,000
699.450	ROAD CONSTRUCTION FUND	0	0	0			
699.592	WATER SUPPLY SYSTEM	130,000	130,000	86,667	130,000	130,000	130,000
	TOTAL OTHER FINANCING SOURCES	\$535,000	\$508,630	\$339,087	\$535,000	\$535,000	\$535,000
	TOTAL REVENUE AND OTHER FINANCING SOURCES	\$21,372,802	\$20,921,098	\$17,077,938	\$20,131,546	\$18,665,704	\$18,665,704

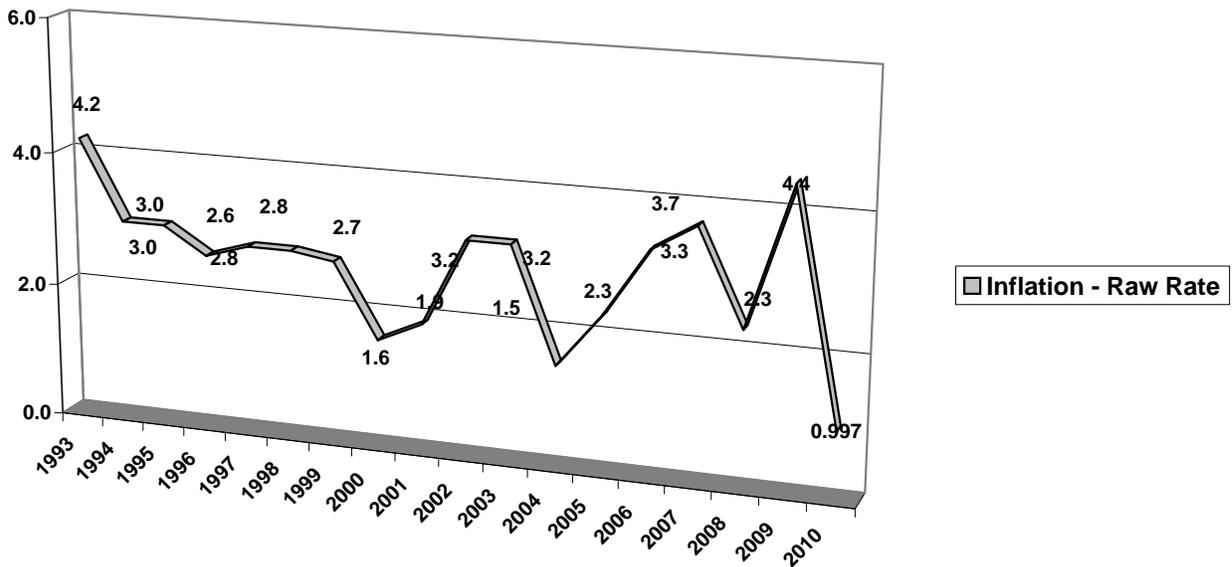
**CITY OF OAK PARK
SUMMARY OF TAX REQUIREMENTS
GENERAL FUND
2010 - 2011 BUDGET**

TOTAL GENERAL FUND EXPENDITURES	\$ 18,617,904
INCREASE IN FUND BALANCE	47,800
TOTAL GENERAL FUND BUDGET	<u>\$ 18,665,704</u>

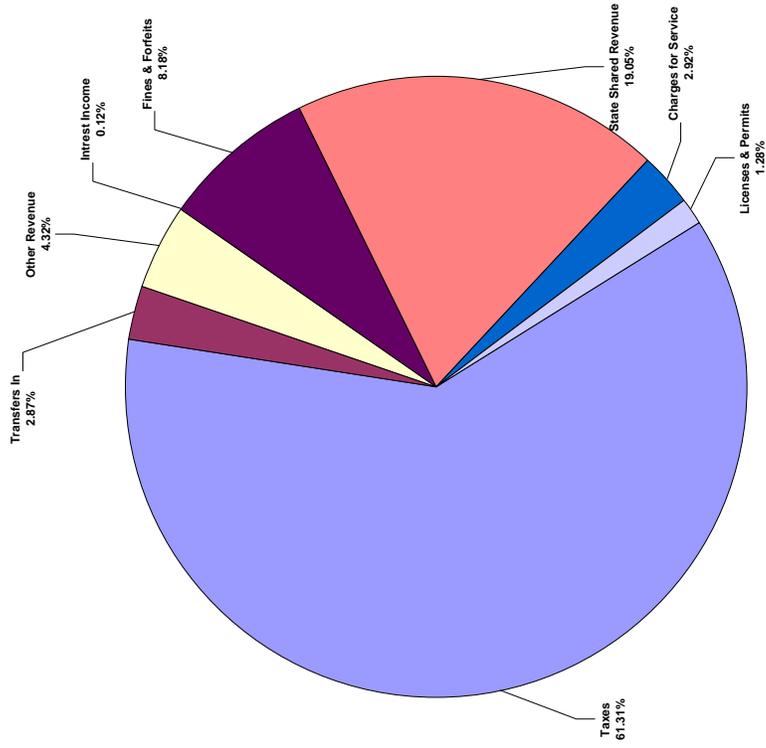
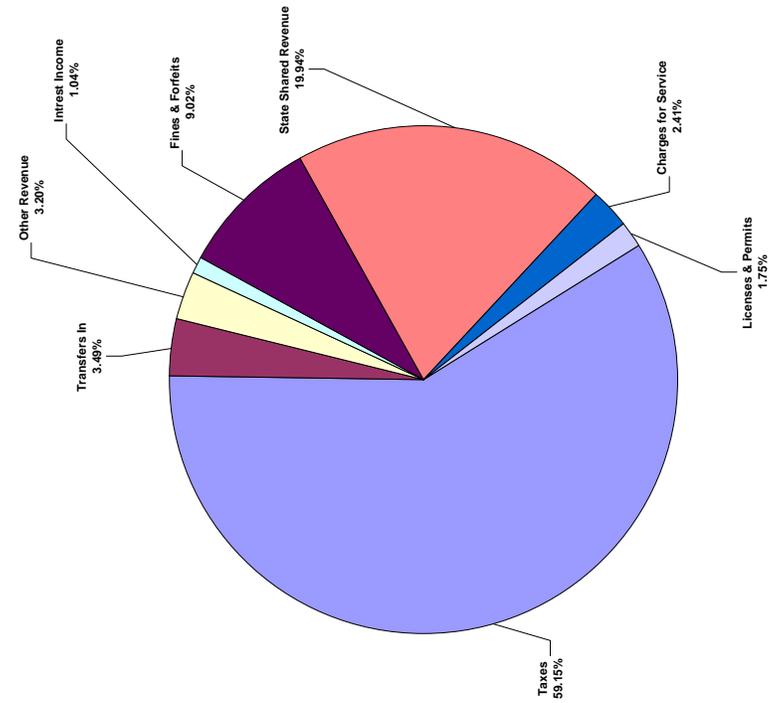
ESTIMATED REVENUES FROM GENERAL FUND	\$ 7,362,596
TRANSFER FROM OTHER FUNDS	508,630
SUB-TOTAL	\$ 7,871,226

BALANCE TO BE RAISED BY TAXES	TAXABLE VALUE	OPERATING MILLAGE	
2007 TAXABLE VALUE	602,350,110	0.0173563	10,459,678
2007 TAXABLE VALUE - ANNEXED	21,469,380	0.0153563	329,690
2007 IFT ROLL-HALF	588,770	0.0173563	5,109
			<u>10,794,478</u>
			<u>\$ 18,665,704</u>

**CITY OF OAK PARK - RAW RATE OF INFLATION
HEADLEE AMENDMENT**



REVENUES BY CLASSIFICATION FY 2009 - 2010 & FY 2010 - 2011



The graph above demonstrates a shift of all revenue sources from State Shared Revenues and Fines and Forfeits to Property Taxes and Charges for Services.



“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

City Council

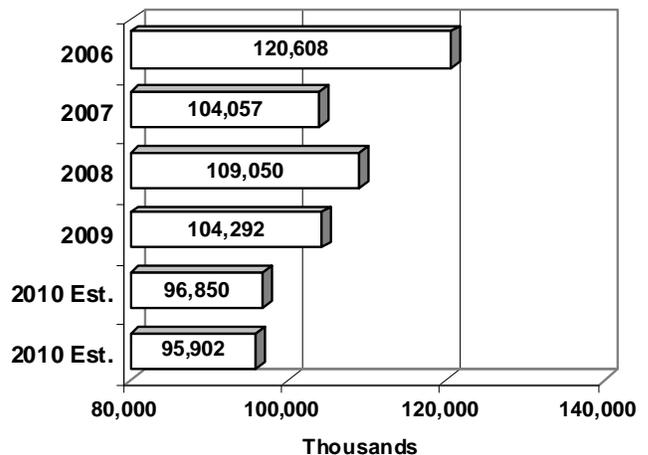
OVERVIEW

The City of Oak Park City Council is composed of a directly elected Mayor and four Council members elected at large by the community. With the Council/City Manager form of government, the Mayor is not responsible for the daily operations of the City. The Council's legislative powers are shared equally among all members, and regular meetings are scheduled for the first and third Monday of each month. Collectively the Mayor and City Council are responsible for establishing policy, adopting a budget, and hiring and directing the chief administrator, the City Manager. Additionally, they appoint a City Attorney, represent the City in various local, regional, state, and national boards and committees. All members have the duty to provide public leadership and communicate with their constituents, the citizens of Oak Park regarding issues of concern.

This document, the City budget, represents the largest policy-making decision the City Council must make each year. This document determines not just the types of public services to be provided but what level of service will meet the needs and demands of the residents. It includes the annual operational costs and any special capital purchases or projects the Council believes is needed during the course of the next fiscal year.

Indirectly, the City Council does act in a supervisory role of reviewing recommendations for programs and services proposed in the budget and evaluating these through staff and constituent feedback. Council also helps processing of complaints and concerns of the residents to the administrative staff along with providing direction regarding legal and legislative issues with the City Attorney.

**Expenditure History
Year Ended June 30**



CITY COUNCIL MEETINGS

For the Fiscal Year July 1, 2009 to June 30, 2010

July 6, 2009

July 20, 2009

August 3, 2009

August 17, 2009

September 8, 2009

September 21, 2009

October 5, 2009

October 19, 2009

November 2, 2009

November 16, 2009

December 7, 2009

December 21, 2009

January 4, 2010

January 18, 2010

February 1, 2010

February 15, 2010

March 1, 2010

March 15, 2010

April 5, 2010

April 19, 2010

May 3, 2010

May 17, 2010

June 7, 2010

June 21, 2010

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: CITY COUNCIL		FUND: GENERAL	ACCT. NO.: 101-10-101	ACTIVITY: LEGISLATIVE				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	24,948	25,044	15,893	25,044	25,044	25,044	25,044
712	Employee Benefits	60,916	67,436	46,507	67,436	85,226	66,488	66,488
726	Materials & Supplies	731	2,000	573	1,000	1,000	1,000	1,000
900	Publications	16,791	17,000	412	2,000	2,000	2,000	2,000
958	Memberships & Dues	370	270	0	370	370	370	370
960	Education & Training	536	5,000	443	1,000	1,000	1,000	1,000
TOTALS		104,292	116,750	63,828	96,850	114,640	95,902	95,902

MAYOR AND CITY COUNCIL

		Term <u>Began</u>	Term <u>Expires</u>
MAYOR	Gerald E. Naftaly	1977-City Council 1991-Mayor	November 8, 2011
MAYOR PRO-TEM	Michael M. Seligson	1991	November 8, 2011
COUNCILMEMBER	Angela Diggs Jackson	2005	November 12, 2013
COUNCILMEMBER	Paul Levine	2007	November 8, 2011
COUNCILMEMBER	Emile Duplessis	2009	November 12, 2013

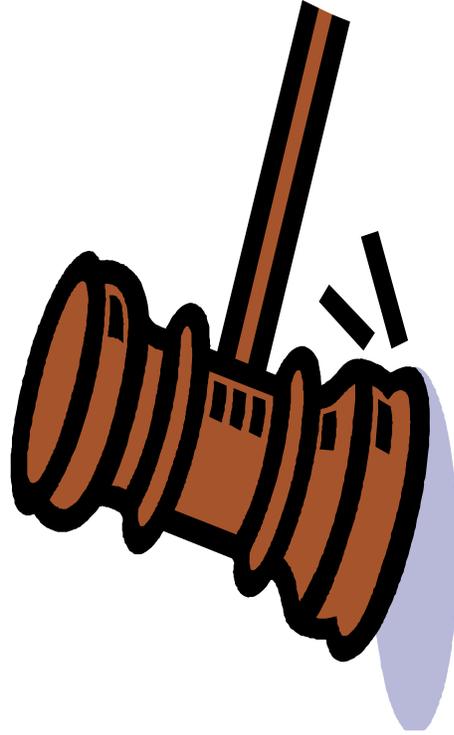
MAYORS OF THE CITY OF OAK PARK

**First Year
In Office**

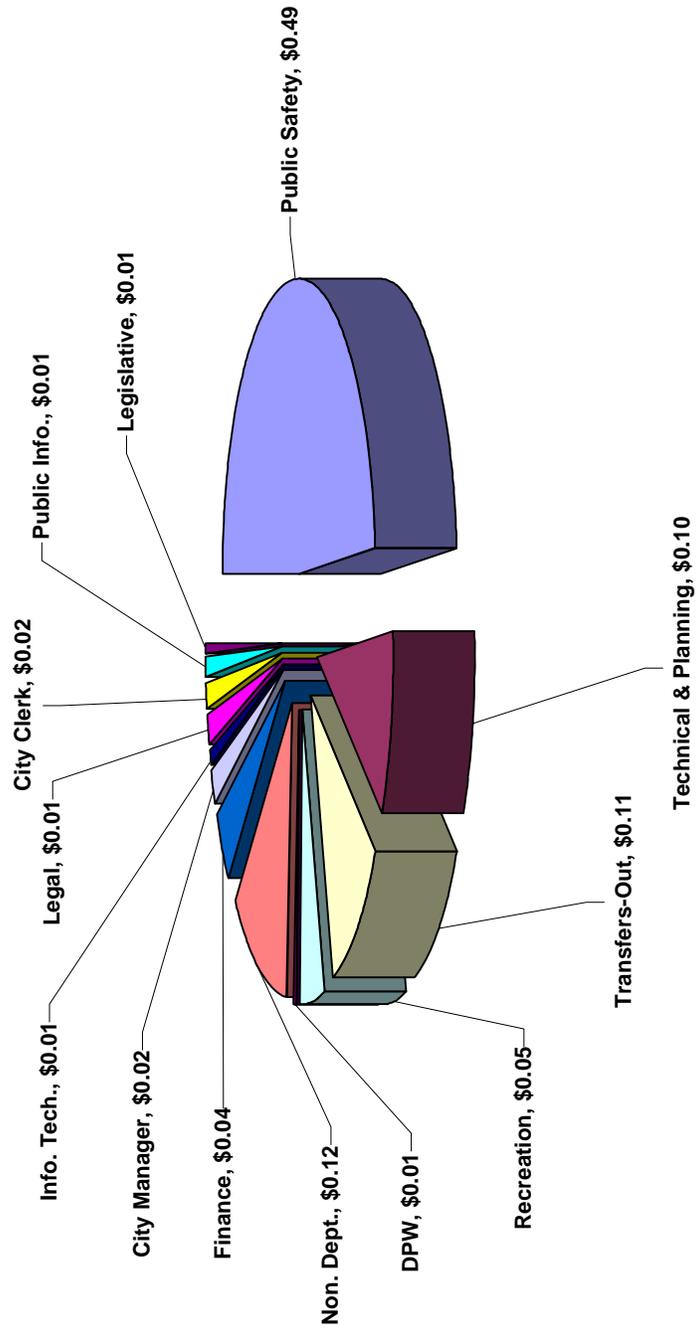
1945	John Joseph Molloy
1947	Robert L. Crinnian
1949	Gerald P. Kent
1951	Richard Marshall
1959	Raymond Alexander
1967	Joseph Forbes
1971	David Shepherd
1981	Charlotte M. Rothstein
1991	Gerald E. Naftaly

**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
CITY COUNCIL**

POSITION	PAY GRADE	REG PAY	OT PAY	LONG PAY	OTHER PAY	DIRECT PAY TOTAL	WORK COMP	RETIRE-MENT	DENTAL	HEALTH	LIFE	FICA / MEDICARE	FRINGE BENEFIT TOTAL	GRAND TOTAL
Mayor	L	6,010	0	0	0	6,010	32	2,128	1,020	11,591	234	460	15,465	21,475
Mayor Pro-Tem	L	5,009	0	0	0	5,009	27	1,773	1,020	11,591	234	383	15,028	20,037
Councilperson	L	4,675	0	0	0	4,675	25	631	1,020	4,985	234	358	7,253	11,928
Councilperson	L	4,675	0	0	0	4,675	25	1,655	1,020	11,591	234	358	14,883	19,558
Councilperson	L	4,675	0	0	0	4,675	25	631	1,020	11,591	234	358	13,859	18,534
Total		25,044	0	0	0	25,044	134	6,818	5,100	51,349	1,170	1,917	66,488	91,532



\$ HOW MY GENERAL FUND DOLLAR IS USED \$



The above chart demonstrates how one dollar of General Fund Revenue is expended. For example, .49 (forty-nine cents) of every dollar spent in the General Fund is on Public Safety.

CITY OF OAK PARK

Boards and Commissions

The City of Oak Park has 23 separate and independent Boards and Commissions, which operate in an advisory capacity to the City Council and City Administrative Staff. All committee membership listings are based on rosters compiled as of May 17th, 2010. Although these committees do not have separate funding and operate on a volunteer basis they perform a vital function for the efficient operation of our local government and therefore are presented with this budget.

OVERVIEW

Section 4.18, Independent Boards and Commissions, of the City of Oak Park Charter, states: "The council may not create any board or commission, other than those provided for in this Charter, to administer any activity, department or agency of the city government except (a) a municipal hospital, (b) recreation or (c) any activity which by statute is required to be so administered. The council may, however, establish (a) quasi-judicial appeal boards and (b) boards or commissions to serve solely in an advisory capacity. The following Boards and Commissions have been created:

ARTS AND CULTURAL COMMISSION

The Arts and Cultural Commission shall perform the following functions: a) Consider, study and recommend plans for City-wide cultural programs. b) Promote, coordinate and develop the performing and creative arts with the objective of bringing together the arts of the community. c) Make recommendations for cultural opportunities to facilitate communications with the Michigan Council of the Arts. d) Investigate possibility of obtaining grants. (City Council Resolution CM-9-591-74, Sept. 13, 1974)

Meetings: 4th Wednesday of each month, 7:30 p.m., Community Center.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Sudha Chandra Sekhar	August, 2007	August, 2010
Michele Stevenson	November, 1998	December, 2010
Deanna Sperka	March, 1979	December, 2010
Louis Kingston	January, 2001	December, 2010
Diedre Scott	October, 2004	December, 2010
Mayor Pro Tem Michael M. Seligson	Council Representative	November, 2011
John Martin, Library Director	Staff Representative	

*4 Vacancies

CITY OF OAK PARK

Boards and Commissions

BEAUTIFICATION ADVISORY COMMISSION

The beautification advisory commission shall consider and advise the city council on the following: a) Consider and propose programs which would improve the physical appearance of the community. b) Annually organize and carry out a short term campaign to encourage citizen participation in activities designed to beautify the city. (Sec. 2-301 of the City of Oak Park Code)

Meetings: Every 3rd Tuesday of: February, April, May, June, September & December.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Reatha Richmond	September, 1986	February, 2012
Ruth M. Benton	November, 1996	February, 2012
Joyce Schulman	July, 1983	February, 2012
Judy Simmons	March, 1997	December, 2010
Martha S. Wilburn	October, 1993	February, 2012
Alice Reed	February, 1998	December, 2010
Gay Kilgore	June, 1999	December, 2010
Mattie Boykin	February, 2003	February, 2012
Sherry Johnson	October, 2004	December, 2010
Santhia Guinn	October, 2004	December, 2010
Delores Johnson	October, 2008	October, 2011
Elaine Stephens	October, 2008	October, 2011
Dorthea Whitney	November, 2009	July, 2012
Council Member Emile Duplessis	November, 2009	November, 2013
Kevin Yee, Director of Public Works	Staff Representative	

*5 Vacancies

BOARD OF REVIEW

The Board of Review shall hear the complaints of all persons considering themselves aggrieved by assessments, and if it shall appear that any person or property has been wrongfully assessed or omitted from the roll, the board shall correct the roll in such a manner as it deems just. (City of Oak Park Charter, Section 10.9)

Meetings:

Session No. 1 - 2nd Monday in March

Session No. 2 - 4th Monday in March

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Joel M. Bodzin	March, 1995	January, 2012
Herschel Goldstein	March, 1993	January, 2012
Phyllis MacKay	March, 1993	January, 2012
Irma B. Watson	December, 1998	January, 2011
Louis Landau	February, 2006	January, 2012
Raymond White	March, 2005	January, 2012
M. Dean Bush, City Assessor	Staff Representative	

CITY OF OAK PARK

Boards and Commissions

BOARD OF TRUSTEES – EMPLOYEES RETIREMENT SYSTEM

The general administration, management and responsibility for the proper operation of the retirement system, and for constructing and making effective the provisions of the retirement system are vested in a board of trustees. (Sec. 18.3 of the City of Oak Park Charter)

Meetings: Quarterly, 4th Monday, 3:30 p.m., City Managers Office.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Andrew Hylton	February, 2009	February, 2012
Vicky Brooks	January, 2005	June, 2011
Michael Pinkerton	August, 2006	November, 2010
Mayor Gerald E. Naftaly	November, 1977	November, 2011
Angela Brunke, City Clerk	February, 2005	
Richard Fox, City Manager	July, 2009	

BUILDING BOARD OF APPEALS

The building board of appeals shall have the duty, responsibility and authority to hear and decide such appeals under the Building Code of the State of Michigan. (Sec. 18-130 of the City of Oak Park Code)

Meetings: As required.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
William Hartman	January, 1990	January, 2012
Sam Ableson	December, 2005	January, 2012
James Alpern	May, 1999	January, 2012

*2 Vacancies

CABLE TELEVISION ADVISORY COMMISSION

The functions of the commission shall be as follows: 1) Strengthen locally originated programming in order to meet the need and desires of its audience 2) Assist in developing guidelines for integrating local CATV programming with community needs 3) Encourage and coordinate the best use of public facilities and channels of the system 4) Prepare an annual report outlining the accomplishments of the commission 5) Perform advisory functions to the city council. (Sec. 2-330 of the City of Oak Park Code)

Meetings: Monthly, Communication Center.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Marx E. Cooper	February, 1995	December, 2010
Jacqueline Hairston	February, 1998	December, 2010
Rita Steele	June, 1996	December, 2010
Elaine Stephens	May, 2002	December, 2010
Mattie Boykin	August, 2007	August, 2010
Nathan Peiss	March, 2008	January, 2013
Council Member Angela Diggs Jackson	Council Representative	November, 2013
Mel Newman, Director of Public Information	Staff Representative	

*1 Vacancy

CITY OF OAK PARK

Boards and Commissions

CITY BOARD OF CANVASSERS

The board of canvassers shall convene on the day following each city election at the usual time and place of meeting of the council and determine the results of the city election upon each question and proposition voted upon and what persons are duly nominated or elected to the several offices respectively at said election, and shall notify in writing the successful candidates or nominees of their nomination or election. (City of Oak Park Charter, Section 3.16)

Meetings: After each City Election.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Gloria Chadwick	July, 1977	January, 2014
Sherry Ball	November, 1999	January, 2014
Marilyn Cohen	October, 2009	January, 2013
Barbara Zabitz	October, 2004	February, 2013
Angela Brunke, City Clerk	Staff Representative	

ECONOMIC DEVELOPMENT CORPORATION - Brownfield Redevelopment Authority

The economic development corporation's purpose will be to alleviate and prevent conditions of unemployment, to assist and retain local industries, to provide means and methods for the encouragement and assistance of industrial and commercial enterprises in locating, purchasing, construction, modernizing, improving, maintaining, repairing, furnishing, and expanding in the City. (Sec. 58-103 of the City of Oak Park Code)

Meetings: As needed.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Mayor Pro Tem Michael Seligson	August, 2003	November, 2011
Council Member Emile Duplessis	November, 2009	November, 2013
Shlomo Sperka	August, 2003	August, 2015
Joe Brown	August, 2003	August, 2015
Lou Landau	August, 2003	August, 2015
Judy Simmons	August, 2003	December, 2013
Thomas Storey	January, 2004	August, 2015
Richard Fox, City Manager	August, 2009	
Kevin Rulkowski, Director of Technical & Planning	Staff Representative	

*1 Vacancy

CITY OF OAK PARK

Boards and Commissions

ELECTION COMMISSION

The election commission shall appoint the board of election inspectors for each precinct and have charge of all activities relating to the conduct of elections in the city. (City of Oak Park Charter, Section 3.14)

Meetings: On request.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Saul Chudnow	February, 1971	January, 2011
Raymond White	July, 1989	January, 2011
Angela Brunke, City Clerk	Staff Representative	

EMERGENCY SERVICES COUNCIL

The emergency services council shall advise the city manager and the emergency services director on matters pertaining to emergency management, especially in plan development. (Sec. 34-45 of the City of Oak Park Code)

Meetings: 2nd Monday, September through June, 7:30 p.m., Public Safety.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Rita Steele	January, 1967	February, 2012
John Tomassi	March, 1979	February, 2012
Nynier Hall-Brown	October, 2008	October, 2011
Jennifer Rube	November, 2009	February, 2012
Dorthea Whitney	November, 2009	February, 2012
Council Member Paul Levine	Council Representative	November, 2011
John McNeilance, Director of Public Safety	Staff Representative	
Kevin Yee, Director of Public Works	Staff Representative	
Rocco Fortura, Department of Public Works	Staff Representative	
John Hines, Building Inspector	Staff Representative	
Kevin Edmonds, Emergency Services Coordinator	Staff Representative	
Mel Newman, Director of Public Information	Staff Representative	

ETHNIC ADVISORY COMMISSION (FORMERLY ETHNIC TASK FORCE)

The function of the Ethnic Advisory Commission is to improve ethnic relations within the City of Oak Park. It is appointed by the mayor with the approval of the Council. Its mission is to recognize, maintain, communicate and celebrate the cultural richness of our community. (City Council Resolution CM-04-175-96, April 15, 1996)

Meetings: 2nd Thursday of each quarter, 7:30 p.m., Community Center.

CITY OF OAK PARK

Boards and Commissions

ETHNIC ADVISORY COMMISSION (Cont.)

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Reatha Richmond	October, 1996	December, 2011
Elaine Stephens	May, 2002	December, 2011
Lisa Clark-Woods	June, 2003	December, 2011
Rosetta Kincaid	July, 2003	December, 2011
Nathaniel Warshay	February, 2005	December, 2011
Robert Abramson	August, 2007	August, 2010
Mattie Boykin	August, 2007	August, 2010
Sudha Chandra Sekhar	August, 2007	August, 2010
Denise Sharpe	August, 2007	August, 2010
Latonja Stephens	October, 2008	October, 2010
Anita Warner	October, 2008	October, 2010
Christopher Green	November, 2009	November, 2011
Mayor Gerald E. Naftaly	Council Representative	
Mayor Pro Tem Michael Seligson	Council Representative	
Council Member Angela Diggs Jackson	Council Representative	
Council Member Paul Levine	Council Representative	
Council Member Emile Duplessis	Council Representative	
Scott Pratt, Deputy Director of Recreation	Staff Representative	

*3 Vacancies

Members of Original Ethnic Task Force

	<u>Original Appointment</u>	<u>Term Expires</u>
Jerry Bayer	1991	N/A
Marion Beatty	1991	N/A
David Diomande	1990	N/A
Deborah Frye	1991	N/A
Debi Tutor	1992	N/A
Patricia Minor	1991	N/A

INDEPENDENCE DAY COMMISSION

It shall be the duty of the Independence Day Commission to plan, promote, execute and evaluate the City of Oak Park's Independence Day celebration, including a parade and any activities held in the park. (Sec. 2-625 of the City of Oak Park Code)

Meetings: 1st Wednesday, February through June, 7:00 p.m., Community Center.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Wayne Lusky	January, 2000	December, 2010
Joy Landau	January, 2000	December, 2010
Lou Landau	January, 2000	December, 2010
Erv Milton	January, 2000	December, 2010
Sharon Levine	January, 2000	February, 2012
Teresa Taylor	January, 2000	December, 2010
Barb Weiskopf	January, 2000	February, 2012
Jim Weiskopf	January, 2000	December, 2010
Beverly Wiggins	February, 2000	February, 2012
Marcina Cole	January, 2001	December, 2010
Mara Staller Starr	April, 2002	December, 2010
Alfreda Muntz	February, 2005	December, 2010
Elaine Stephens	October, 2008	October, 2011
Latonja Stephens	October, 2008	October, 2011
Christopher Green	November, 2009	November, 2011
Roy Vultaggio, Recreation Director	Staff Representative	
Council Member Paul Levine	Council Representative	
Council Member Emile Duplessis	Council Representative	
Dr. Sandra Harris	Oak Park School District Superintendent	

*1 Vacancy

CITY OF OAK PARK

Boards and Commissions

LIBRARY AUTHORITY

It shall be the duty of the library advisory board, operating under bylaws adopted by the city council, to consider and study reasonable needs and requirements of the library facilities of the city, and to formulate and to report its findings from time to time to the city council. (Sec. 2-280 of the City of Oak Park Code)

Meetings: 3rd Tuesday of each month, 7:30 p.m., Library.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Irma B. Watson	June, 2004	June, 2014
Sharon Chudnow	February, 1969	June, 2012
Sherman Barton	November, 2009	June, 2013
Richard Fox, City Manager	July, 2009	June, 2011
Council Member Angela Diggs Jackson	Council Representative	November, 2013
John Martin, Library Director	Staff Representative	

OAK PARK LOCAL OFFICERS' COMPENSATION COMMISSION

The Oak Park Local Officers' Compensation Commission shall determine the salaries of all elected officials of the City, which determination shall be the salaries unless the City Council by resolution adopted by two-thirds of the members elected and serving on the City Council shall reject them. (Sec.2-313 of the City of Oak Park Code)

Meetings: On odd years.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Gloria Kingston	July, 1990	April, 2017
Tom McPhillips	April, 2001	February, 2016
Chelsea D. Barnes, Jr.	February, 2009	February, 2016
Andrew Hylton	February, 2009	February, 2016
Donald Cohen	March, 2009	March, 2016
Angela Brunke, City Clerk	Staff Representative	

*2 Vacancies

PLANNING COMMISSION

The City plan commission shall consider and advise the City Council on; a) Creation of a Master Plan. b) The removal, location, widening, narrowing, vacating, abandonment, change of use, or extension of streets, alleys, ground, open spaces, building, public utilities and terminals. c) All proposed changes in the zoning ordinance. d) the approval of plats subdividing land within the City. (Sec. 2311 of the City of Oak Park Code)

Meetings: 2nd Monday of each month, 7:30 p.m., Council Chambers.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Gary Torgow	April, 1994	April, 2012
Joe Brown	May, 1996	February, 2012
Marie Walters-Gill	November, 1998	December, 2010
Donald Cohen	May, 2000	May, 2012
Marshall Levin	August, 2003	February, 2012
Mayor Gerald E. Naftaly	November, 1991	November, 2011
Mayor Pro Tem Michael M. Seligson	November, 1997	November, 2011
Richard Fox, City Manager	July, 2009	
Kevin Rulkowski, Director of Technical & Planning	Staff Representative	

*1 Vacancy

CITY OF OAK PARK

Boards and Commissions

RECREATION ADVISORY BOARD

It shall be the duty of the recreation advisory board, operating under bylaws adopted by the City Council, to consider and study reasonable needs and requirements of the recreation program, to serve in an advisory capacity to the director of parks, recreation and forestry when so requested, and to act as a recommending body to the City Council on matters of general recreation department policy, and to formulate and report its finds from time to time, to the City Council. (Sec. 54-43 of the City of Oak Park Code)

Meetings: 3rd Wednesday of each month, 7:30 p.m., Community Center.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Bob Gershman	June, 1999	February, 2013
James C. Emanuel	April, 1986	February, 2013
Linda Blatt	August, 1988	February, 2012
Anthony Harper	October, 1993	February, 2012
Paul Blatt	February, 2005	February, 2013
Edward J. Hester, Sr.	February, 2009	February, 2012
Michael Auger	November, 2009	February, 2012
Mayor Gerald E. Naftaly	November, 1977	November, 2011
Roy Vultaggio, Director of Recreation	Staff Representative	
Scott Pratt, Deputy Director of Recreation	Staff Representative	

RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION

It shall be the duty of the recycling and environmental conservation commission to advise the City Council on topics relating to recycling, waste reduction, and environmental protection. (Sec. 2-605 of the City of Oak Park Code)

Meetings: 3rd Wednesday of each month, 7:30 p.m., Community Center.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Alvin Lewis	February, 2000	February, 2011
Al Goldstein	February, 2000	February, 2012
Paul Bannon	February, 2003	February, 2012
Meredith Long	July, 2003	September, 2012
Carolyn Davis	December, 2005	February, 2012
Amy Lumley	December, 2005	February, 2012
Kerrie McMillen	August, 2007	August, 2010
Hilarie Williams	October, 2008	October, 2011
Council Member Angela Diggs Jackson	November, 2005	November, 2013
Ron Clinton, Department of Public Works	Staff Representative	

*4 Vacancies

CITY OF OAK PARK

Boards and Commissions

SPORTS COMMISSION

The purpose of the Sports Commission is to further Department of Recreation Sports programs by acting in an advisory capacity to the Director of Recreation on matters pertaining to the operation of sports in Oak Park (By-Laws Oak Park Sports Commission, City Council Resolution CM-4-208-61, April 17, 1961). Board to be eliminated and duties will be assumed by the Recreation Advisory Board.

Meetings: On request.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Beverly Wiggins	June, 1993	March, 2010
James C. Emanuel	June, 1993	March, 2010
Michael Rich	April, 1986	March, 2010
Tee Winslow	April, 2000	March, 2010
Council Member Angela Diggs Jackson	November, 2005	

ZONING BOARD OF APPEALS

The board of zoning appeals shall have the following powers: a) To hear and decide appeals of any decision made by the building inspector or any other administrative official. b) To permit the erection or use of a building to a greater height or of a larger area than the district requirements established. c) To hear and decide requests for special exceptions and for interpretation of the zoning map. d) To authorize, upon an appeal, a variance from the strict application of the provisions of the zoning ordinance. (Sec. 2201 of the City of Oak Park Code)

Meetings: 4th Tuesday of each month, 7:30 p.m., Council Chambers.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Louis Landau	December, 1981	April, 2013
James Huston	August, 2000	April, 2012
Samuel Ray	December, 1996	April, 2013
Jack Blumenkopf	February, 1998	April, 2012
Donald Cohen	September, 2008	April, 2013
Heather Vanderslik	March, 2008	April, 2012
Sherman Barton	November, 2009	April, 2012
Kevin Rulkowski, Director of Technical & Planning	Staff Representative	

*1 Vacancy



“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

City Manager

OVERVIEW

As the chief administrative officer of the City, the City Manager is ultimately responsible for all operations of the municipal corporation. This includes the overall planning and organizing of work for implementing programs and services City Council establishes. This responsibility includes evaluating and recommending these programs and services while keeping current on innovative methods and trends regarding ways to accomplish these responsibilities. The Human Resources function also rests with the City Manager.

The City Manager is also responsible for the management of City resources. Planning, organizing and presenting the annual budget are followed after Council adoption, by administration of all revenues and expenditures throughout the year.

As the chief administrative officer, it is important to maintain effective communications and availability to members of the City Council. This includes carrying out policies as set by action at regularly scheduled Council meetings. Relations with the public are also an important aspect of the office of city management. The perception of professionalism and quality services must be conveyed and maintained.

EXPENDITURES

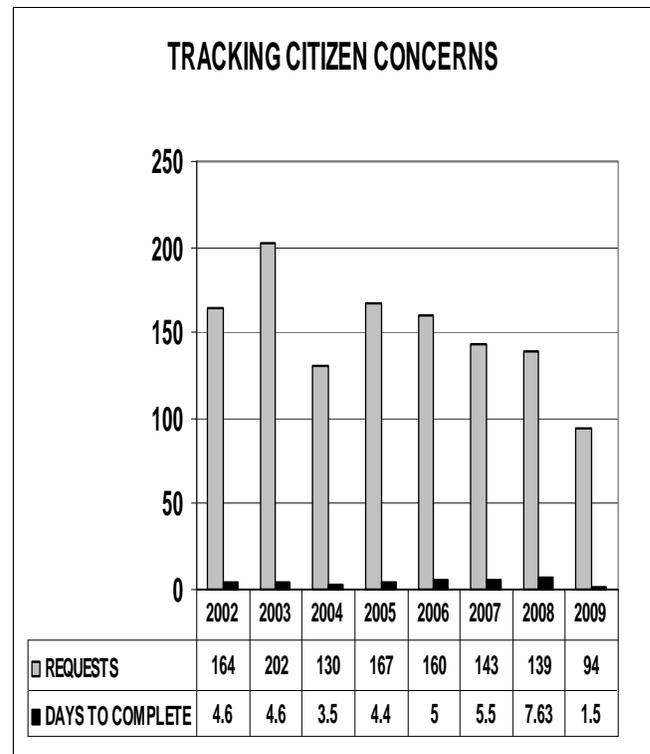
The largest portion of non-personnel costs in this budget center is for services related to the Human Resources function such as professional and contractual services for labor relations. Citywide training shall continue to be a part of the City Manager's budget.

PERFORMANCE OBJECTIVES

Management of administrative policies and procedures continues as they are updated and converted from a paper-based format to a centralized Intranet management system.

Employee relations are of particular importance during these trying economic times. Keeping employee morale high while under fiscal stress is a challenge, and the organization will have to find innovative ways to reward employees. Community relation activities such as the publication and distribution of *Welcome Packets/Resident Handbooks* are ongoing. This information is now available on the City web site. New opportunities for community promotion are continuously sought out and evaluated.

The Citizen Ombudsman program is a major function of this office. A new web based system called the Citizen Action Center was implemented in October 2007. The Citizen Action Center is a place where residents can search for answers to frequently asked questions, ask a specific question and also make a service request. The Citizen Action Center ultimately helps residents connect with City officials who can best assist them to resolve their concerns.



**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
CITY MANAGER		GENERAL	101-11-172	CITY MANAGEMENT / PERSONNEL				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	267,274	309,595	159,672	260,000	218,961	198,215	201,465
712	Employee Benefits	115,737	154,278	56,898	95,000	81,773	72,561	74,393
726	Materials & Supplies	9,536	12,000	4,737	10,000	10,000	10,000	10,000
801	Professional Services	720	5,000	590	1,000	1,000	1,000	1,000
803	Medical Services	0	2,000	1,402	2,000	2,000	2,000	2,000
804	Employee Recruitment	1,826	2,500	3,900	4,000	2,500	2,500	2,500
818	Contractual Services	22,525	7,632	6,683	9,000	9,000	9,000	9,000
818.001	Labor Attorney	67,017	50,000	41,512	55,000	55,000	55,000	55,000
860	Transportation	0	175	0	0	0	0	0
864	Conferences & Workshops	5,388	3,700	0	0	0	0	0
900	Publications	1,170	1,500	745	1,500	1,500	1,500	1,500
920	Utilities - Telephone	1,011	2,940	607	1,000	1,000	1,000	1,000
930	Repairs & Maintenance	0	300	0	0	0	0	0
956	Miscellaneous	0	100	0	0	0	0	0
958	Memberships & Dues	285	2,900	1,081	2,000	2,000	2,000	2,000
960	Education & Training	2,464	3,000	0	0	0	0	0
TOTAL		494,953	557,620	277,827	440,500	384,734	354,776	359,858

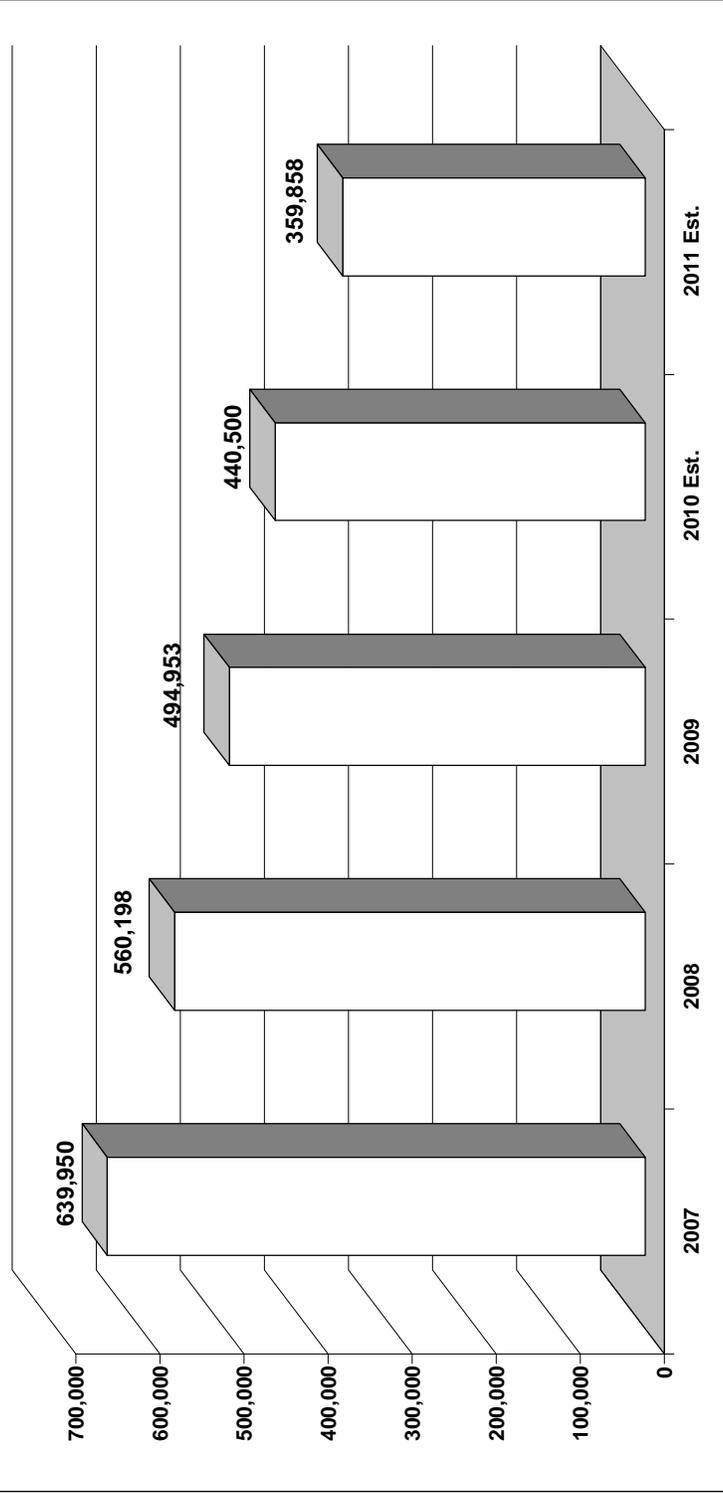
Personnel Worksheet

<u>Job / Class Title</u>	<u>Actual 2008-2009</u>	<u>Budgeted 2009-2010</u>	<u>Requested 2010-2011</u>	<u>Managers Rec. 2010-2011</u>	<u>City Council Approved</u>
<u>FULL TIME</u>					
City Manager	1.0	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	0.0	0.0	0.0
Assistant to City Manager	0.0	0.0	1.0	1.0	1.0
Executive Secretary	1.0	1.0	0.0	0.0	0.0
Administrative Secretary	1.0	1.0	1.0	1.0	1.0
Sub-Total Full Time	4.00	4.00	3.00	3.00	3.00
<u>PART TIME</u>					
Administrative Clerk	0.00	0.00	0.12	0.12	0.12
TOTAL	4.00	4.00	3.12	3.12	3.12

**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
CITY MANAGER**

POSITION	PAY GRADE	REG PAY	OT PAY	LONG PAY	OTHER PAY	PAY TOTAL	WORK COMP	RETIRE- MENT	DENTAL	HEALTH	LIFE & AD&D	FICA / MEDICARE	CLOTHING	LTD	FRINGE BENEFIT TOTAL	GRAND TOTAL
City Manager	E	110,070	0	559	7,200	117,829	587	15,907	1,020	121	234	9,014	0	250	27,133	144,962
Assistant to City Manager	F	55,000	0	1,800	0	56,800	293	27,378	1,020	11,591	187	4,345	0	250	45,064	101,864
Administrative Secretary	F	24,336	0	0	0	24,336	130	0	0	0	0	1,862	0	0	1,992	26,328
Part Time Clerical	PT	2,500	0	0	0	2,500	13	0	0	0	0	191	0	0	204	2,704
Total		191,906	0	2,359	7,200	201,465	1,023	43,285	2,040	11,712	421	15,412	0	500	74,393	275,858

Expenditure History





“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

City Clerk Administration and Elections

The City Clerk's Office is the information center of the City. As a professional liaison between the City and its citizens the Clerk's office not only provides various services on a daily basis for the community, but maintains neutrality and impartiality, thus rendering equal service to all citizens while maintaining the integrity of all elections and public records of the City of Oak Park.

OVERVIEW

The City Clerk's Office is responsible for:

A. Attending meetings and providing minutes and services for the following Boards and Commissions:

- ❖ City Council
- ❖ Zoning Board of Appeals
- ❖ Employees' Retirement System
- ❖ Election Commission
- ❖ Local Officers' Compensation Commission
- ❖ The Board of Canvassers

B. Issuance of the following Licenses and Permits:

- ❖ Garage Sale Permits
- ❖ Lawn Care Licenses
- ❖ Taxi Cab Licenses
- ❖ Handbill Licenses
- ❖ Precious Metals License
- ❖ Distributor Licenses
- ❖ Going-out-of-Business Licenses
- ❖ Special Event Permits
- ❖ Vendor's Licenses
- ❖ Mechanical Amusement Devices

C. Other business the City Clerk's office is responsible for include:

- ❖ Record Management
- ❖ Special Assessments
- ❖ Street/Alley Vacations
- ❖ Lot Splits/Combinations
- ❖ Narcotics Forfeiture Bonds
- ❖ Freedom of Information Requests
- ❖ Bid Openings
- ❖ Maintaining City Ordinances, Resolutions, Proclamations, Real Estate Non-Solicitation List, Legal Notifications
- ❖ Process Passport Applications, and other projects as requested by the City Manager, City Council, or other Departments.

At the March 15, 2010 City Council meeting City Council approved the agreement with the State of Michigan to participate in the Electronic Poll Book Grant supported by the Help America Vote Act (HAVA) funds. The City Clerk's Office successfully piloted the Electronic Poll Book during the Berkley School District Special Election, held on February 23, 2010.

The City of Oak Park will receive the new equipment before the August 3, 2010 Primary Election.

The Electronic Poll Book Program provides a laptop with an accessory package for every precinct in the State of Michigan, if the jurisdiction wishes to participate. The Electronic Poll Book will automate and document certain voter verification and ballot tracking functions as performed by the various boards of election inspectors at the polls and automate the updating of the Qualified Voter File (QVF) voter history following an election.

The Electronic Poll Book package consists of:

- one laptop
- one laptop case
- one encrypted, one gigabyte USB flash drive
- one mouse
- one magnetic stripe card reader

Elections 2010:

Special Election, February 23, 2010
School Election, May 4, 2010
Primary Election, August 3, 2010
General Election, November 2, 2010

Election 2011:

Special Election, February 22, 2011
School Election, May 3, 2011
City Primary, August 2, 2011
City General, November 8, 2011

CITY OF OAK PARK

City Clerk Administration and Elections

EXPENDITURES

Between 2006 and 2008, the City received new election tabulation equipment through the Help America Vote Act (HAVA) grant fund, but was responsible for maintenance warranty costs. The State, through HAVA funds covered 100% of tabulator and voter assist terminals through 2009. The State has indicated that they will cover 50% of the tabulators and 100% of the voter assist terminals in 2010. The City will assume 100% responsibility for the warranty costs in 2011. The approximate cost is \$145 per tabulator and \$200 per voter assist terminal. The City has 26 tabulators and 15 voter assist terminals at this time. The cost is expected to be \$1885 in 2010 and \$6020 in 2011.

REVENUE

The Revenue in the City Clerk's Office will be significantly reduced due to the transfer of the Business License Program to the Technical and Planning Department.

PERFORMANCE OBJECTIVES

In order to provide the same professional services the community is accustomed to, the City Clerk's Office will be placing an emphasis on the importance of cross-training current employees.

Minutes

Purchased recording equipment, allowing for transfer of WAVE files for easier copying to CD's or e-mailing.

Boards and Commissions

Research programs for tracking Boards and Commission applicants and members.

Qualified Voter File

Cross-train all staff members to assure residents fast and effective service at the counter and on the telephone.

Freedom of Information and Open Meeting Act

Send employees to training to learn or be updated on new laws.

Licenses and Permits

Cross-train all staff members to assure residents fast and effective service at the counter and on the telephone.

Passports

Update employees on new passport laws and required date changes.

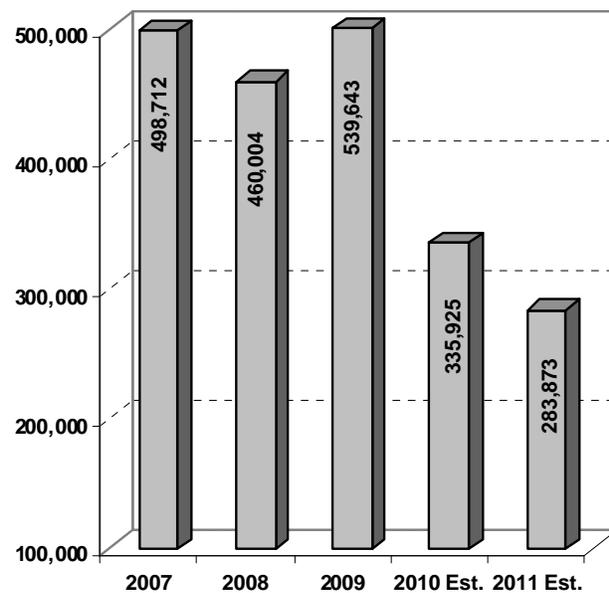
Elections

Cross-training will continue on all aspects of elections. Implementation of the Electronic Poll Books will take place in all precincts.

Records Management

Records retentions schedules have changed. The Clerk's Office will adhere to the new schedule for purging of all records whose retention schedules have expired.

Expenditure History



**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: CITY CLERK		FUND: GENERAL	DEPT. NO.: 101-14-215	ACTIVITY: ADMINISTRATION - CITY RECORDS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	143,487	90,340	48,267	80,000	61,316	55,290	56,860
712	Employee Benefits	67,403	47,208	21,129	35,000	46,832	40,284	41,169
726	Materials & Supplies	5,090	6,200	2,998	5,100	5,100	5,100	5,100
801	Professional Services	5,904	10,000	3,861	6,000	6,000	6,000	6,000
818	Contractual Services	291	1,000	179	300	300	300	300
860	Transportation	217	500	0	0	0	0	0
864	Conferences & Workshops	1,589	1,694	0	0	0	0	0
900	Publications	225	1,000	0	1,000	1,000	1,000	1,000
901	Newspaper Postings	10,088	6,500	3,314	6,500	6,500	6,500	6,500
920	Utilities - Telephone	0	1,000	0	0	0	0	0
930	Repairs & Maintenance	140	6,000	6,135	6,200	6,000	6,000	6,000
958	Memberships & Dues	620	750	350	750	750	750	750
960	Education & Training	1,629	2,000	443	1,700	1,700	1,700	1,700
TOTAL		236,683	174,192	86,676	142,550	135,498	122,924	125,379

DEPARTMENTAL REVENUE

451.000	Business Licenses & Permits	81,148	77,000	64,691	77,000	77,000	77,000	77,000
626.000	Passport Services	4,833	3,600	1,841	2,400	2,400	2,400	2,400
Total		85,981	80,600	66,532	79,400	79,400	79,400	79,400

Personnel Worksheet

Job / Class Title	Actual	Budgeted	Requested	Managers	City
	<u>2008-2009</u>	<u>2009-2010</u>	<u>2010-2011</u>	<u>Rec. 2010-2011</u>	<u>Council Approved</u>
<u>FULL TIME</u>					
City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	0.0	0.0	0.0
City Clerk - Technical Aide	1.0	0.0	0.0	0.0	0.0
Administrative Clerk	1.0	1.0	1.0	1.0	1.0
Sub-Total Full Time					
	4.00	3.00	2.00	2.00	2.00
<u>PART TIME</u>					
Administrative Clerk	0.00	0.50	0.50	0.50	0.50
TOTAL	4.00	3.50	2.50	2.50	2.50

PERMITS AND LICENSES ISSUED

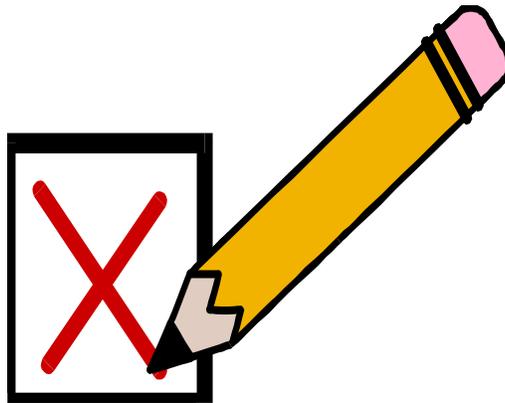
	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Merchants Licenses	688	709	697	668	642	615	536
Garage Sale Permits	134	159	146	128	155	163	168
Lawn Care Licenses	26	21	17	14	13	6	4
Taxi Cab Licenses	8	6	7	7	7	6	6
Handbill Permits	7	4	4	7	12	9	10
Precious Metal Licenses	18	18	20	14	21	18	32
Sidewalk Sale Permits	3	2	4	4	5	4	4
Vendor's Licenses	7	8	7	2	8	4	7
Mech. Amusement Devices	2	2	2	2	2	0	1
Distributor Licenses	0	0	1	0	1	0	0
Going-Out-Of-Business	0	0	1	0	0	0	1
Auction	3	1	2	2	0	0	0
Day Care Licenses	15	13	13	16	13	14	18
Passports	0	0	53	216	234	130	176
Notaries	0	0	164	136	121	79	84
TOTAL	911	943	1,138	1,216	1,234	1,048	1,047

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: CITY CLERK		FUND: GENERAL	DEPT. NO.: 101-14-191	ACTIVITY: ELECTIONS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	152,302	90,340	51,199	84,000	61,316	55,290	56,860
712	Employee Benefits	82,108	47,209	25,330	45,000	46,832	40,284	41,169
726	Materials & Supplies	5,527	7,000	1,265	5,000	5,000	5,000	5,000
801	Professional Services	52,376	45,000	34,126	45,000	45,000	45,000	45,000
818	Contractual Services	396	1,000	0	1,000	1,000	1,000	1,000
860	Transportation	353	500	348	500	500	500	500
864	Conferences & Workshops	375	488	65	375	0	0	0
900	Printing & Publications	1,901	1,000	0	1,000	1,000	1,000	1,000
901	Newspaper Postings	0	1,000	2,909	5,500	5,500	5,500	5,500
930	Repairs & Maintenance	7,052	6,300	133	5,000	6,000	6,000	6,000
956	Miscellaneous	88	500	221	500	500	500	500
960	Education & Training	482	500	225	500	875	875	875
TOTAL		302,960	200,837	115,821	193,375	173,523	160,949	163,404

DEPARTMENTAL REVENUE

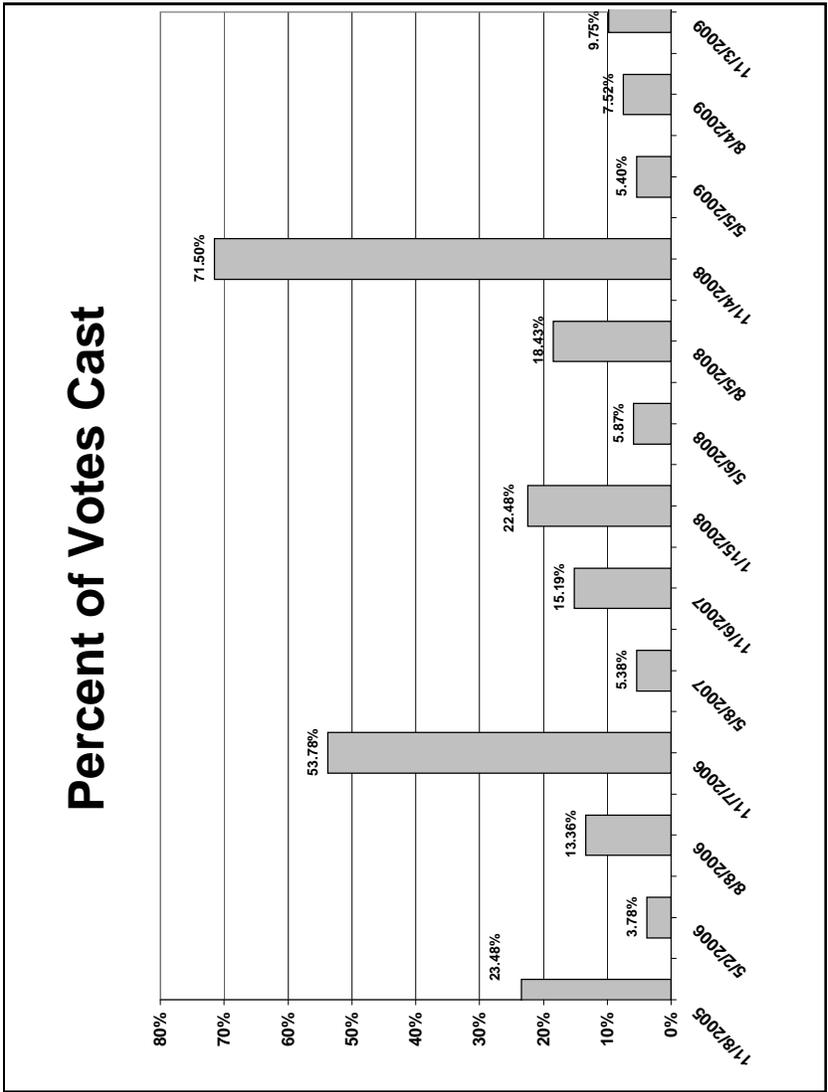
676	Election Reimbursement	17,376	10,000	0	13,730	10,000	10,000	10,000
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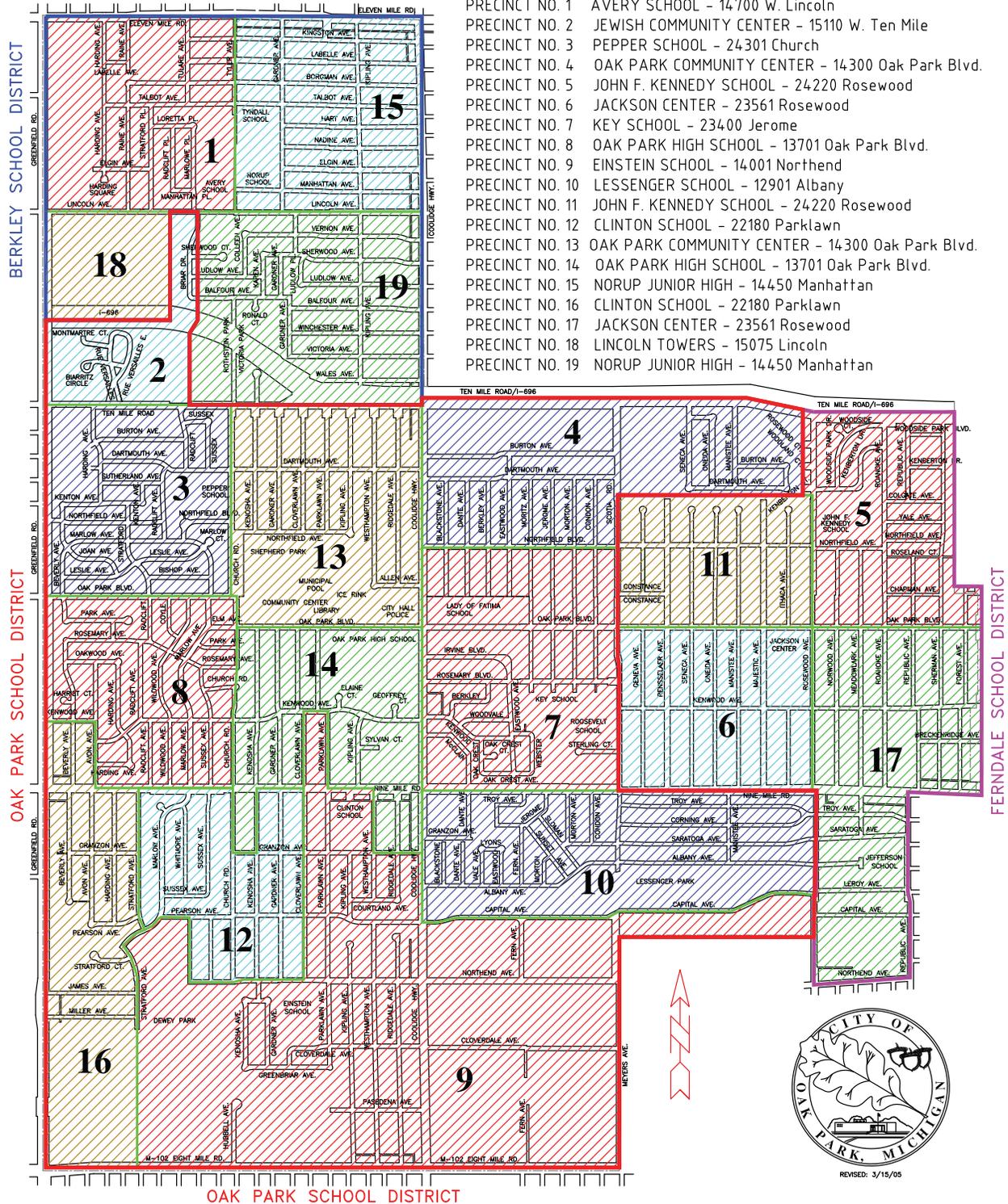
**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
CITY CLERK**

POSITION	PAY GRADE	REG PAY	OT PAY	LONG PAY	OTHER PAY	PAY TOTAL	WORK COMP	RETIRE- MENT	DENTAL	HEALTH AD&D	LIFE AD&D	MEDICARE	FICA/ CLOTHING	LTD	FRINGE BENEFIT TOTAL	GRAND TOTAL
City Clerk	E	66,500	0	3,107	0	69,607	354	33,551	1,020	11,591	234	5,325	0	250	52,325	121,932
Administrative Clerk II	A	29,733	1,000	900	0	31,633	164	15,247	1,020	9,567	94	2,420	195	190	28,897	60,530
Administrative Clerk II - Part Time	A	12,480	0	0	0	12,480	67	0	0	0	94	955	0	0	1,116	13,596
Total		108,713	1,000	4,007	0	113,720	585	48,798	2,040	21,158	422	8,700	195	440	82,338	196,058

<u>Reason For Election</u>	Total Registered Voters	Votes Cast	Percent Cast
Oak Park School District	22,381	1,678	7.50%
Presidential Primary	22,303	5,236	23.48%
Consolidated School Election	22,413	847	3.78%
State Primary Election	22,261	2,974	13.36%
State General Election	22,362	12,026	53.78%
Consolidated School Election	22,394	1,204	5.38%
General City Election	22,462	3,413	15.19%
Presidential Primary Election	22,540	5,068	22.48%
Consolidated School Election	18,324	1,075	5.87%
State Primary Election	22,781	4,199	18.43%
General Presidential Election	23,249	16,624	71.50%
Consolidated School Election	21,167	1,143	5.40%
City Primary Election	22,337	1,679	7.52%
General City Election	22,385	2,182	9.75%



CITY OF OAK PARK VOTING PRECINCTS



CITY OF OAK PARK

Department of Finance and Administrative Services

OVERVIEW

The Department of Finance and Administrative Services is comprised of six divisions: Accounting, Assessing, Purchasing, Treasury, Water & Sewer Billing and Collection, and Central Services. The department consists of 13 full-time employees. Funding is provided by the General, Water & Sewer and Central Service Funds.

The Department is responsible for the collection of revenues, including but not limited to, real property taxes, personal property taxes, license and permit fees, penal fines, and fees for services. Revenues that are collected are disbursed by various departments as appropriated by City Council during yearly budget process. The preparation of the Annual Budget and The Comprehensive Annual Financial Report (CAFR) is headed by this department.

Central Services is part of this department and is described as part of the Central Services Fund in this document.

The Water & Sewer Billing and Collection Division is responsible for the billing and collection of fees for water, solid waste and sewer services. This division is detailed in the Water & Sewer Fund in this document.

The Assessing Division is responsible for maintaining the property records of the City. This includes establishing and maintaining assessed values of real and personal property. The Board of Review is conducted yearly which allows citizens to challenge their assessment established by this division.

EXPENDITURES

Expenditures are expected to decrease in this department by \$90,549. This is partially due to lower wage allocation and fringe benefits.

FY 2009-2010 GOALS

The City received the GFOA Distinguished Budget Presentation Award, for the thirteenth consecutive year, for its FY 2009-2010 Budget.

The City received the GFOA Certificate of Achievement for Excellence in Financial Reporting, for the thirteenth consecutive year, for its FY 2008-2009 CAFR.

The City received the GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting, for its publication of the FY 2007-2008 PAFR.

The City is moving forward into the future of internet accessibility. The citizens of Oak Park have the ability to access parcel information on line and in the future will be able to make payments, by credit card, on property taxes, water bills and sidewalk assessments.

Implemented "Positive Pay" procedures with the City's financial institution to ensure that all transactions be verified to avoid any fraudulent activity.

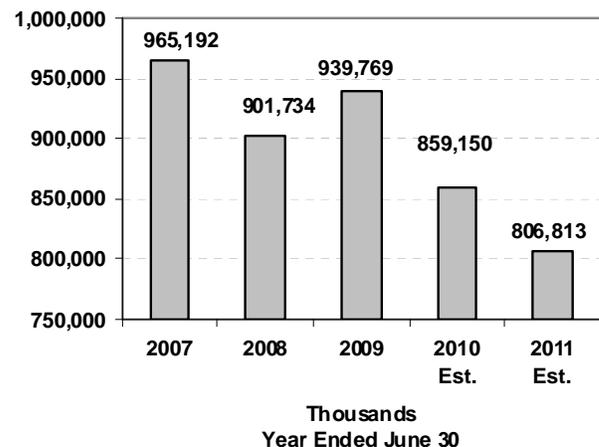
PERFORMANCE OBJECTIVES: FY 2010-2011

Maximize investment revenues by increasing interest on cash balances. Interest earned by all funds in FY 2008-2009 was \$462,597, a decrease from FY 2007-2008 revenue of \$838,782. The decrease was due to low interest rates of short term instruments.

Apply for the GFOA Distinguished Budget Presentation, the Certificate of Achievement for Excellence in Financial Reporting and the Award for Outstanding Achievement in Popular Annual Financial Reporting.

Continue to maintain the highest level of performance in serving both City residents and staff members.

DEPARTEMENT OF FINANCE
Expenditure History



**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: FINANCE AND ADMINISTRATIVE SERVICES		FUND: GENERAL	DEPT. NO.: 101-15-201	ACTIVITY: ACCOUNTING, ASSESSING, TREASURY, FINANCIAL MANAGEMENT				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	586,389	542,640	343,721	530,000	502,544	459,937	449,090
712	Employee Benefits	297,275	290,440	175,446	275,000	323,572	293,776	287,664
726	Materials & Supplies	15,519	16,000	10,066	15,500	15,500	15,500	15,500
801	Professional Services	15,392	15,000	9,883	15,000	15,000	15,000	15,000
818	Contractual Services	12,653	15,000	12,317	13,000	13,000	13,000	13,000
860	Transportation	380	900	419	450	400	400	400
864	Conferences & Workshops	1,890	2,032	790	800	0	0	0
900	Publications	1,561	2,500	1,707	1,800	1,600	1,600	1,600
920	Utilities - Telephone	419	700	214	500	500	500	500
930	Repairs & Maintenance	272	350	70	300	300	300	300
940	Rentals	0	1,200	0	0	0	0	0
958	Memberships & Dues	1,732	1,900	1,355	1,800	1,800	1,800	1,800
960	Education & Training	6,287	8,700	1,149	5,000	5,000	5,000	5,000
TOTAL		939,769	897,362	557,137	859,150	879,216	806,813	789,854

Personnel Worksheet

Job / Class Title	Actual <u>2008-2009</u>	Budgeted <u>2009-2010</u>	Requested <u>2010-2011</u>	Managers Rec. <u>2010-2011</u>	City Council <u>Approved</u>
<u>FULL TIME</u>					
Director of Finance & Administrative Services	1.0	1.0	1.0	1.0	1.0
Assistant Director of Finance & Administrative Services	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Finance Clerk	4.0	4.0	4.0	4.0	4.0
Finance Clerk II	2.0	1.0	0.0	0.0	0.0
Deputy Treasurer	1.0	1.0	1.0	1.0	1.0
City Assessor	1.0	1.0	1.0	1.0	1.0
Appraiser	1.0	1.0	1.0	1.0	1.0
Assessing Clerk	1.0	1.0	1.0	1.0	1.0
Water Supervisor	1.0	1.0	0.0	0.0	0.0
Administrative Clerk	1.0	1.0	1.0	1.0	1.0
Water Meter Reader/Repairer	2.0	1.0	1.0	1.0	1.0
TOTAL	17.0	15.0	13.0	13.0	13.0

CITY OF OAK PARK
PROPERTY TAX RATES - ALL DIRECT AND OVERLAPPING GOVERNMENTS
(Per \$1,000 of Assessed Value)
LAST TEN FISCAL YEARS

Fiscal Year	City	School Districts			Community College	County	Total Rates for Residents Residing In		
		Oak Park	Ferndale	Berkley			Oak Park School District	Ferndale School District	Berkley School District
2000: Homestead (1)	25.1873	14.5085	13.2165	10.0552	1.6109	7.0466	48.3533	47.0613	43.9000
2000: Non-Homestead	25.1873	32.6666	31.3965	28.2352	1.6109	7.0466	66.5114	65.2413	62.0800
2001: Homestead (1)	24.6245	14.4444	13.2300	10.5737	1.5952	8.4171	49.0812	47.8668	45.2105
2001: Non-Homestead	24.6245	32.5126	31.4100	28.7537	1.5952	8.4171	67.1494	66.0468	63.3905
2002: Homestead (1)	23.6344	14.4173	13.2328	10.5765	1.6090	8.6747	48.3354	47.1509	44.4946
2002: Non-Homestead	23.6344	32.5754	31.4128	28.7565	1.6090	8.6747	66.4935	65.3309	62.6746
2003: Homestead (1)	23.5377	12.5350	12.2223	9.5660	1.5983	8.6462	46.3172	46.0045	43.3482
2003: Non-Homestead	23.5377	30.6184	30.4023	27.7460	1.5983	8.6462	64.4006	64.1845	61.5282
2004: Homestead (1)	24.1194	13.4729	13.4732	11.5744	1.5889	8.6227	47.8039	47.8042	45.9054
2004: Non-Homestead	24.1194	31.6529	31.6532	29.7544	1.5889	8.6227	65.9839	65.9842	64.0854
2005: Homestead (1)	23.7201	13.4688	13.4691	10.9509	1.5844	8.6101	47.3834	47.3837	44.8655
2005: Non-Homestead	23.7201	31.6488	31.6491	29.1309	1.5844	8.6101	65.5634	65.5637	63.0455
2006: Homestead (1)	23.8150	13.3585	13.4699	10.9416	1.5844	8.6051	47.3630	47.4744	44.9461
2006: Non-Homestead	23.8150	31.5385	31.6499	29.1216	1.5844	8.6051	65.5430	65.6544	63.1261
2007: Homestead (1)	23.7288	13.4388	13.4691	10.7892	1.5844	8.6051	47.3571	47.3874	44.7075
2007: Non-Homestead	23.7288	31.6188	31.6491	28.9692	1.5844	8.6051	65.5371	65.5674	62.8875
2008: Homestead (1)	24.6704	13.4492	13.4795	10.6684	1.5844	8.4905	48.1945	48.2248	45.4137
2008: Non-Homestead	24.6704	31.6292	31.6595	28.8484	1.5844	8.4905	66.3745	66.4048	63.5937
2008: Homestead (1)	24.6863	13.4494	13.4796	10.6685	1.5844	8.7051	48.4252	48.4554	45.6443
2008: Non-Homestead	24.6863	31.6294	31.6596	28.8485	1.5844	8.7051	66.6052	66.6354	63.8243

(1) The State of Michigan passed a Property Tax Reform measure in 1994 which reduced property taxes for property owners who reside at the property (homestead). This reform created a two tiered tax system which accounts for the presentation above.

BUDGET TO ACTUAL FISCAL YEAR 2008-2009			
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
GENERAL FUND REVENUES	20,680,695	21,372,802	-3.24%
GENERAL FUND EXPENDITURES	20,674,601	21,159,701	-2.29%
MAJOR STREET FUND EXPENDITURES	1,741,871	1,563,343	11.42%
LOCAL STREET FUND EXPENDITURES	874,403	696,258	25.59%
SOLID WASTE FUND EXPENDITURES	2,349,597	2,426,768	-3.18%
WATER & SEWER FUND EXPENDITURES	10,591,385	8,019,513	32.07%
RISK MANAGEMENT EXPENDITURES	718,370	685,981	4.62%

The figures above depict both budgeted and actual amounts for the 2008-2009 Fiscal Year. The estimates for the General Fund and other major funds were adopted on May 19, 2008. The actual activity is recorded as of June 30, 2009. An important performance goal of the Finance Department is to estimate revenues and expenses within 5% of actual activity.

**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
FINANCE AND ADMINISTRATIVE SERVICES**

POSITION	PAY GRADE	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIRE-MENT	DENTAL	HEALTH AD&D	LIFE & MEDICARE	CLOTHING	FICA /	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Director of Finance & Adm. Services	E	98,931	0	8,386	2,000	109,317	527	52,691	1,020	15,379	234	0	8,363	250	78,464	187,781
Administrative Assistant	F	43,356	920	1,974	0	46,250	236	22,293	1,020	11,591	187	0	3,538	250	39,115	85,365
ACCOUNTING																
Deputy Director of Finance	G	59,861	0	900	2,520	63,281	319	30,501	1,020	121	187	0	4,841	250	37,239	100,520
TREASURY																
Deputy Treasurer	G	54,547	0	900	0	55,447	291	7,485	1,020	14,010	187	0	4,242	250	27,485	82,932
Finance Clerk	A	29,733	350	900	0	30,983	160	14,934	1,020	9,567	94	195	2,370	190	28,530	59,513
ASSESSING																
City Assessor	G	66,276	0	900	2,520	69,696	353	9,409	1,020	121	94	0	5,332	0	16,329	86,025
Senior Appraiser	A	37,474	900	1,500	0	39,874	205	19,219	1,020	9,567	94	195	3,050	190	33,540	73,414
Appraiser I	A	32,542	800	900	0	34,242	178	16,505	1,020	6,160	94	195	2,620	190	26,962	61,204
General Fund Sub-Total		422,720	2,970	16,360	7,040	449,090	2,269	173,037	8,160	66,516	1,171	585	34,356	1,570	287,664	736,754
WATER & SEWER																
Finance Clerk II	A	32,542	1,700	900	0	35,142	183	16,938	1,020	14,010	94	195	2,688	190	35,318	70,460
Finance Clerk	A	29,733	2,300	900	0	32,933	171	15,874	1,020	4,085	94	195	2,519	190	24,148	57,081
Finance Clerk	A	29,733	400	0	0	30,133	161	14,524	1,020	9,567	94	195	2,305	190	28,056	58,189
Administrative Clerk I	A	27,196	0	3,358	0	30,554	145	14,727	1,020	4,085	94	195	2,337	190	22,793	53,347
Water Meter Reader/Repairer	A	34,103	4,400	900	0	39,403	1,597	18,992	1,020	15,822	94	195	3,014	190	40,924	80,327
Enterprise Fund Sub-Total		153,307	8,800	6,058	0	168,165	2,257	81,055	5,100	47,569	470	975	12,863	950	151,239	319,404
Finance Department Total		576,027	11,770	22,418	7,040	617,255	4,526	254,092	13,260	114,085	1,641	1,560	47,219	2,520	438,903	1,056,158
General Fund																
Water & Sewer Fund						449,090									287,664	736,754
						168,165									151,239	319,404
Total						617,255									438,903	1,056,158

CITY OF OAK PARK

Law

OVERVIEW

According to the Code of Ordinances, City of Oak Park, Michigan, Chapter 4, Organization of Government, Section 4.14. Attorney - Function and Duties:

(a) The City Attorney shall act as legal advisor to, and be attorney and counsel for, the City Council and shall be responsible solely to the council. He shall advise any officer or department head of the City in matters relating to his official duties when so requested and shall file with the clerk a copy of all written opinions given by him.

(b) The attorney shall prosecute such ordinance violations and he shall conduct for the city such cases in court and before other legally constituted tribunals as the council may request. He shall file with the clerk copies of such records and files relating thereto as council may direct.

(c) The attorney shall prepare or review all ordinances, contracts, bonds and other written instruments which are submitted to him by the council and shall promptly give his opinion as to the legality thereof.

(d) The attorney shall call to the attention of the council all matters of law, and changes or developments therein, affecting the city.

(e) The attorney shall perform such other duties as may be prescribed for him by the City Charter or by the council.

(f) Upon the recommendation of the attorney, or upon its own initiative, the council may retain special legal counsel to handle any matter in which the city has an interest, or to assist and counsel with the attorney therein.

The present City Attorney, John Carlson, from the firm of Shifman & Carlson, P.C. has served the City Council since July 1, 2004.

The Prosecuting Attorney, Eugene Lumberg was appointed January 15, 1987.

EXPENDITURES

Expenditures in the Law Budget are divided into two activities: City Attorney and Prosecuting Attorney.

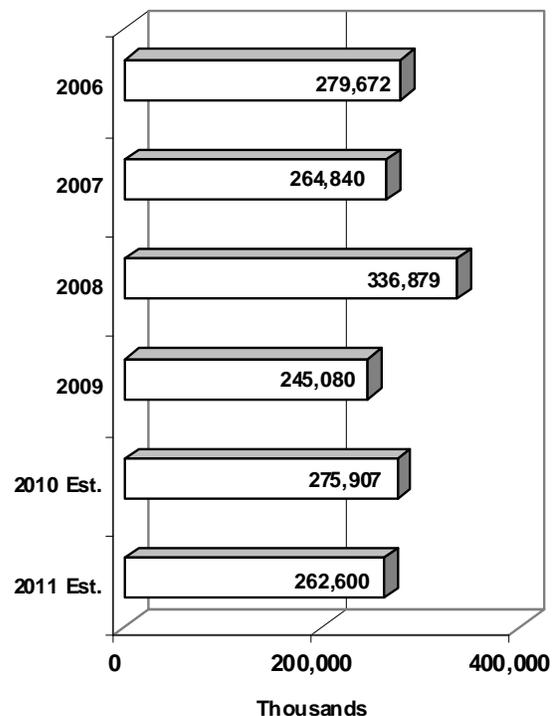
Compensation for the City Attorney does not include salaries. Also, anticipated Professional Services will increase to \$170,275 from FY 2009-2010 by \$275. The compensation appropriation for the Prosecuting Attorney is estimated to be \$92,325 for FY 2010-2011 compared to \$99,741 during FY 2009-2010.

PERFORMANCE OBJECTIVES

Assist City Council and Administration in the negotiations of a labor contract with Police Officers Association of Michigan who represent our Public Safety Officers. and assist in negotiations with AFSCME Local #513.

Continue with the effort to clean docket of Michigan Tax Tribunal of all appeals of property taxes within the City.

Expenditure History



**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: CITY ATTORNEY		FUND: GENERAL	DEPT. NO.: 101-13-210	ACTIVITY: LEGAL COUNSEL				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC 2010-2011	CITY COUNCIL APPROVED 2010-2011
801	Professional Services	141,449	170,000	109,952	170,000	170,000	170,000	170,000
TOTAL		141,449	170,000	109,952	170,000	170,000	170,000	170,000

Note: The above budget includes amounts charged to the General Fund. See next page for amounts charged to all funds.

DEPARTMENT: PROSECUTING ATTORNEY		FUND: GENERAL	DEPT. NO.: 101-13-229	ACTIVITY: LEGAL PROCEEDINGS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	63,138	63,382	40,223	63,382	63,382	57,044	57,044
712	Employee Benefits	40,243	33,609	28,747	41,500	35,038	34,531	34,531
801	Professional Services	0	2,500	73	500	500	500	500
818	Contractual Services	250	250	0	250	250	250	250
TOTAL		103,631	99,741	69,043	105,632	99,170	92,325	92,325
TOTAL LAW		245,080	269,741	178,995	275,632	269,170	262,325	262,325

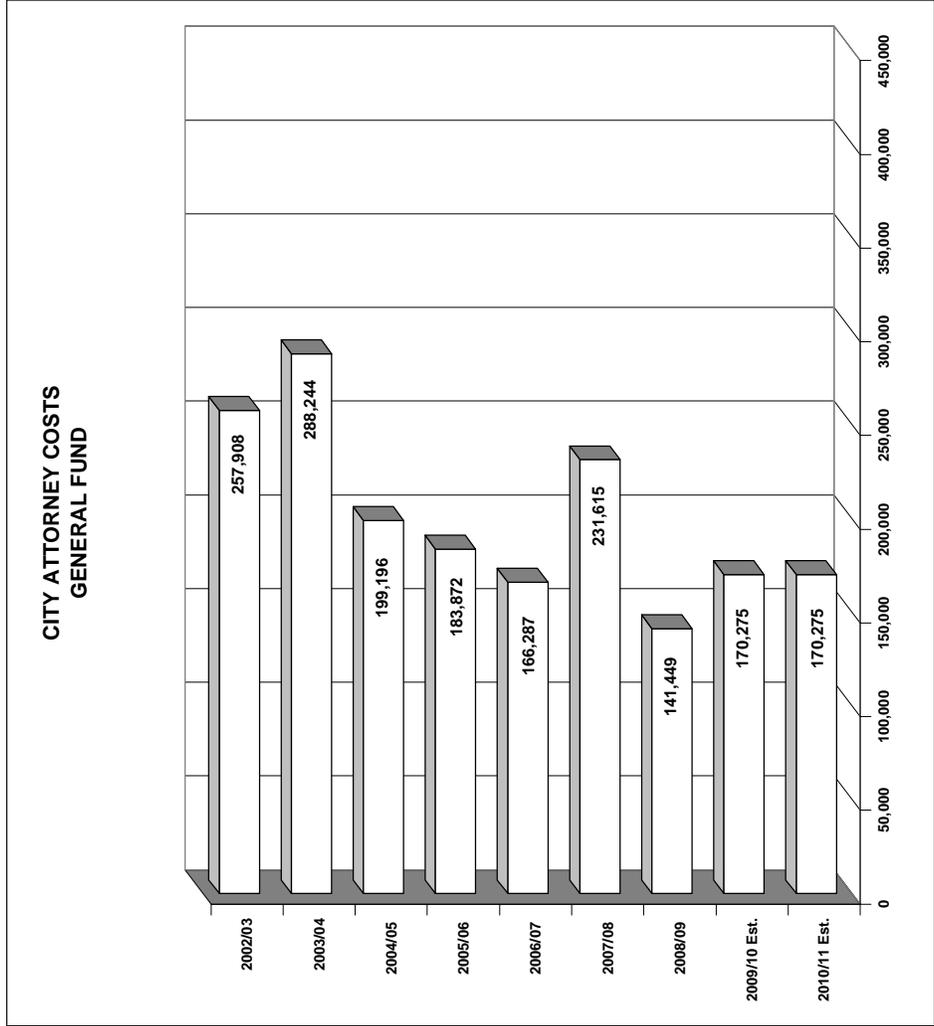
NOTE: The City Attorney and the Prosecuting Attorney serve the City Council.

Personnel Worksheet

Job / Class Title	Actual 2008-2009	Budgeted 2009-2010	Requested 2010-2011	City Council Approved
Prosecuting Attorney	1	1	1	1
TOTAL	1	1	1	1

**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
LEGAL**

POSITION	PAY GRADE	REG PAY	PAY TOTAL	WORK COMP	RETIREMENT	DENTAL	HEALTH AD&D	LIFE & MEDICARE	FICA / LTD	FRINGE BENEFIT TOTAL	GRAND TOTAL
Prosecuting Attorney	E	57,044	57,044	200	14,892	1,020	13,571	234	4,364	250	91,575
Total		57,044	57,044	200	14,892	1,020	13,571	234	4,364	250	91,575



City Attorney Costs - By Fund FY 2007 - 2008	
FUND	
101 - General Fund	231,615
112 - Brownfield Authority	3,183
450 - Road Construction Fund	205
TOTAL	235,003

City Attorney Costs - By Fund FY 2008 - 2009	
FUND	
101 - General Fund	141,449
112 - Brownfield Authority	3,604
403 - Neighborhood Stabilization	22,324
450 - Road Construction Fund	351
TOTAL	167,727



“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

Public Safety

We exist to serve the community. Our mission is to improve the quality of life in Oak Park by working together with all citizens to protect life and property, to promote safety, to maintain public order, and to preserve human rights.

OVERVIEW

The Department of Public Safety is responsible for:

- a) Operation of a uniformed patrol force for routine investigations and the general maintenance of law and order.
- b) Maintenance of a Dispatch Center at a central Public Safety location in the City Hall, the maintenance and supervising of police records, criminal and non-criminal identification, custody of property and the operation of short-term holding facilities.
- c) Operation of an Investigations Bureau responsible for investigation of crimes, and the preparation of evidence for the prosecution of criminal cases and offenses in violation of the Code of Ordinances of the City of Oak Park and State Law.
- d) Prevention and control of juvenile delinquency, the identification of crime hazards and the coordination of community agencies interested in crime prevention.
- e) Control of traffic, traffic safety educational programs, school patrols and coordination of traffic violation prosecutions.
- f) Efficient and prompt extinguishment of fires which endanger or are likely to endanger life or property; the maintenance and operation of fire-fighting equipment and of such other emergency equipment as may be assigned to it.
- g) Investigation and inspection of potential fire hazards and the abatement of existing fire hazards.

The Department of Public Safety is directed by the Director of Public Safety, who is the commanding officer of the department. He directs the police and fire work of the City, is responsible for the enforcement of law and order, the protection of life and property against fire and the performance of other public services of an emergency nature assigned to the department.

The Public Safety Department is divided into three Division: Operations, Investigations and Fire.

EXPENDITURES

There is a decrease of \$179,031 in Employee Benefits. The amount recommended for FY 2010-2011 is \$3,055,445. The Materials and Supplies appropriation for FY 2010-2011 of \$142,500 remained the same as the request made during FY 2009-2010. In determining all purchases, the Department makes every effort to acquire equipment that allows all officers to perform their duties in the most efficient and safest manner possible. Examples of purchases include computers, ammunition for firearms training, first-aid supplies and general office supplies.

The amount of \$47,700 for FY 2010-2011 in the Education and Training account increased compared to the allocation of \$45,000 for FY 2009-2010. These funds are used for various Police, Fire and EMS training for the City's Public Safety Officers. Civilian employees, including dispatchers, records clerks and the property clerk also receive training from these funds.

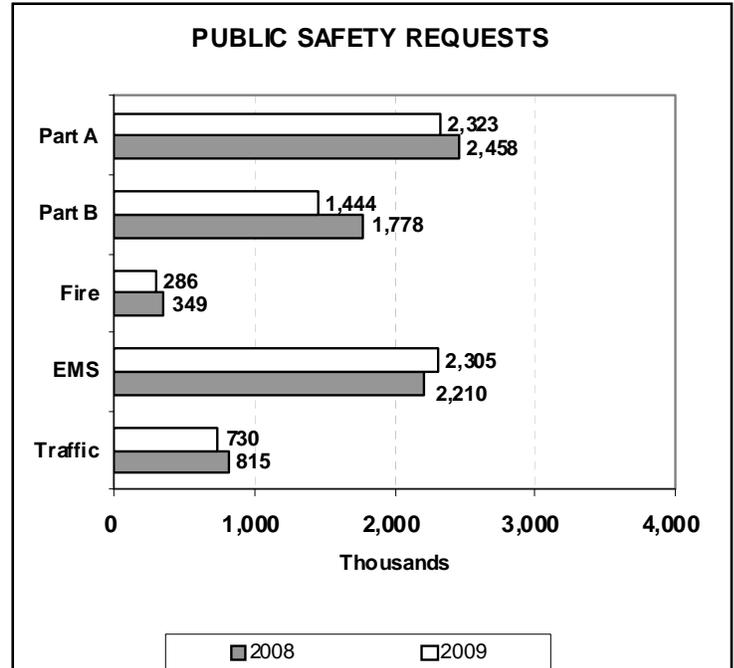
The amount of \$8,000 for FY 2010-2011 in the Employee Recruitment account is due to the hiring and related costs associated with recruiting new employees.

CITY OF OAK PARK

Public Safety

PERFORMANCE OBJECTIVES

1. Respond promptly, courteously and effectively to 100% calls for service.
 2. No increase in overtime expenditures over 5% from FY 2009-2010.
 3. 100% of evidence and property to be accounted for an annual property room audit and quarterly spot audits.
 4. Increase the number of hazardous moving violations, in high accident locations and specific offenses by 3% and total violations issued by 3%.
 5. Investigations Division:
 - 100% of initial follow-up contacts on criminal cases made within 5 days.
 - 90% of follow-up investigations on assigned criminal cases completed within 45 days.
 6. All mandated training to be completed by 100% of effected employees.
 7. School Programs:
 - 95% of children in grade K-5 to receive bike and pedestrian safety instruction.
 - 95% of children in grades K-3 to receive fire safety instruction.
 8. 100% of public, commercial and industrial occupancies to be fire inspected at least once during the year.
 9. Percent of external personnel complaints sustained to be less than 10% of total reported and investigated.
- Records Bureau:
- 100% response to public requests for reports in compliance with Freedom of Information Act guidelines.



EXPLANATION OF GRAPH

Part A Crime: Murder, Rape, Robbery, Assault, Burglary, Larceny, Auto Theft, Arson and Fraud.

Part B Crime: Encompasses all other criminal offenses, that are in violation of State Law & Local Ordinances and are not among the Part A offenses. Examples include Driving While Impaired, Disorderly Conduct, etc..

Part A Crime decreased by 5.5%, from 2008 (2,458) to 2009 (2,323).

Part B Crime decreased by 18.8 %, from 2008 (1,778) to 2009 (1,444).

Requests for Fire Services decreased by 18%, from 2008 (349) to 2009 (286).

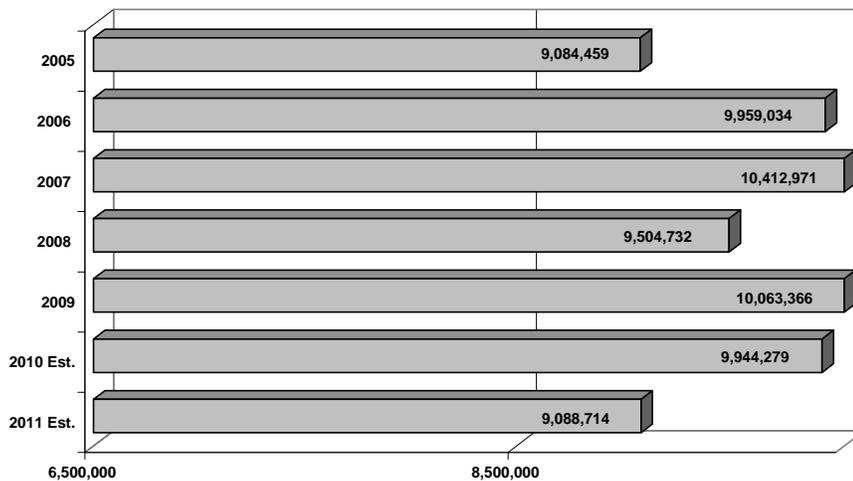
Requests for EMS increased by 4.2%, from 2008 (2,210) to 2009 (2,305).

Traffic Crashes decreased by 10.4%, from 2008 (815) to 2009 (730).

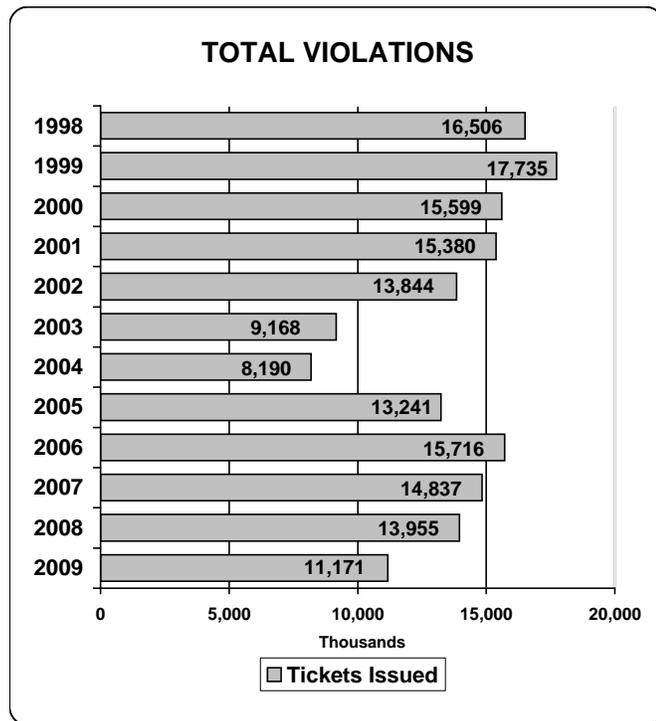
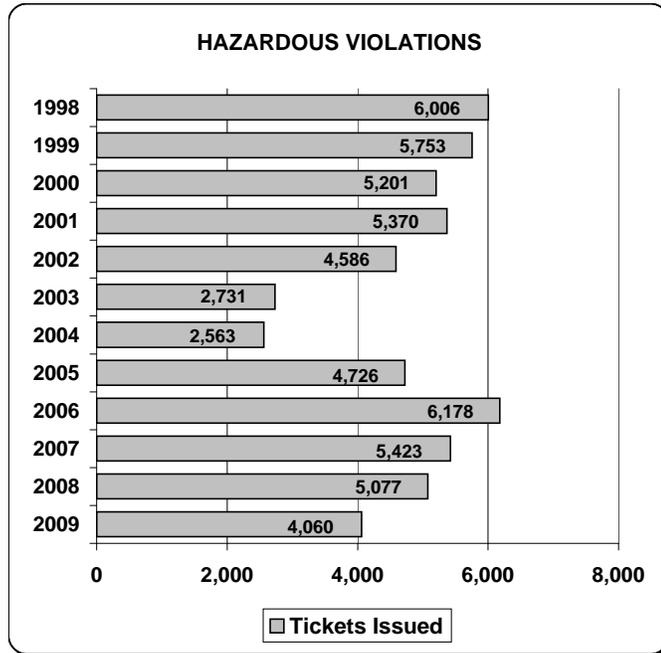
**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: PUBLIC SAFETY		FUND: GENERAL	DEPT. NO.: 101-17-345	ACTIVITY: LAW ENFORCEMENT, FIRE SUPPRESSION, EMERGENCY SERVICES				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	6,195,179	5,934,175	3,823,740	6,047,679	6,209,513	5,604,098	5,606,598
712	Employee Benefits	3,444,329	3,234,476	2,219,988	3,450,000	3,883,699	3,055,445	3,055,716
726	Materials & Supplies	136,968	142,500	69,919	137,000	142,500	142,500	142,500
801	Professional Services	71,731	78,800	53,923	78,000	78,000	78,000	78,000
804	Employee Recruitment	4,860	8,000	10,079	12,000	8,000	8,000	8,000
860	Transportation	29,779	19,000	19,336	34,800	19,000	19,000	19,000
864	Conferences & Workshops	2,853	2,700	2,110	2,200	0	0	0
900	Publications	2,979	2,400	1,625	3,000	2,400	2,400	2,400
920	Utilities - Telephone	8,554	10,000	4,449	8,600	8,600	8,600	8,600
921	Utilities - Electricity	6,628	10,000	4,506	6,700	6,700	6,700	6,700
930	Repairs & Maintenance	47,434	46,700	28,678	46,700	46,700	46,700	46,700
940	Rentals	61,095	56,200	46,194	62,000	56,200	56,200	56,200
956	Miscellaneous	6,258	8,800	5,707	8,800	8,800	8,800	8,800
958	Memberships & Dues	1,305	1,800	680	1,800	1,800	1,800	1,800
960	Education & Training	43,414	45,000	18,285	45,000	47,700	47,700	47,700
TOTAL		10,063,366	9,600,551	6,309,219	9,944,279	10,519,612	9,085,943	9,088,714

EXPENDITURE HISTORY



**CITY OF OAK PARK
2010-2011 BUDGET
TICKETS ISSUED BY PUBLIC SAFETY DEPARTMENT BY CALANDER YEAR**



**CITY OF OAK PARK
2010-2011 BUDGET**

DEPARTMENTAL REVENUE - PUBLIC SAFETY

ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 02/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
452.000	Burglar Alarm Permits	1,584	1,200	1,131	1,200	1,200	1,200	1,200
453.000	Emergency Response	11,292	7,000	2,660	3,000	5,000	5,000	5,000
477.000	Animal Licenses	6,159	6,300	8,695	9,000	7,100	7,100	7,100
486.000	Bicycle Registrations	96	100	26	100	100	100	100
633.000	Car Pound Fees	7,465	5,000	4,369	5,000	5,000	5,000	5,000
634.000	Police Alarm Fees	9,990	10,000	3,505	5,000	2,000	2,000	2,000
635.000	Police Reports	10,303	10,000	6,225	10,000	10,000	10,000	10,000
678.000	Fingerprinting	1,314	1,400	650	840	840	840	840
679.000	Gun Registration	820	700	430	610	610	610	610
TOTAL		49,023	41,700	27,691	34,750	31,850	31,850	31,850

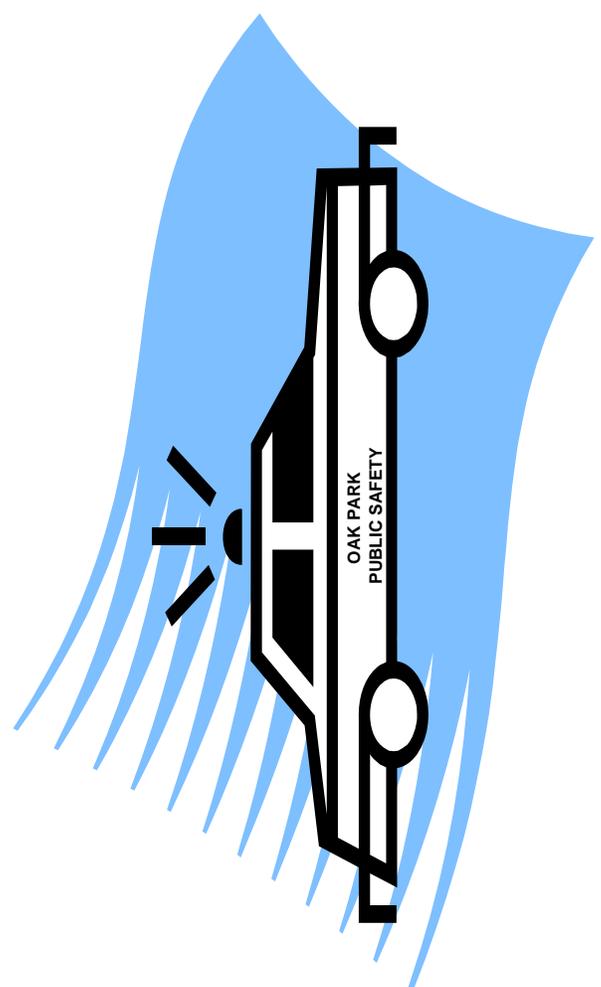
Personnel Worksheet - Public Safety Department

Job / Class Title	Actual 2008-2009	Budgeted 2009-2010	Requested 2010-2011	Managers Rec. 2010-2011	City Council Approved
<u>FULL TIME</u>					
Director of Public Safety	1.00	1.00	1.00	1.00	1.00
Deputy Director	1.00	1.00	1.00	1.00	1.00
Public Safety Officer II - Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Public Safety Officer II - Community Services Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Administrative Clerk II	4.00	4.00	4.00	3.00	3.00
Property Clerk	1.00	1.00	1.00	1.00	1.00
Patrol Lieutenant	4.00	4.00	4.00	4.00	4.00
Platoon Sergeant	4.00	4.00	4.00	4.00	4.00
Public Safety Officer I	42.00	38.00	42.00	38.00	38.00
Investigations Lieutenant	1.00	1.00	1.00	1.00	1.00
Investigations Sergeant	2.00	2.00	2.00	2.00	2.00
Public Safety Officer II - Detective	5.00	5.00	5.00	5.00	5.00
Public Safety Officer II - Juvenile Justice Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Marshall / Lieutenant	1.00	1.00	1.00	1.00	1.00
Sergeant	1.00	1.00	1.00	1.00	1.00
Public Safety Officer II - Fire Inspector	1.00	1.00	1.00	1.00	1.00
Civilian Dispatcher	6.00	6.00	6.00	6.00	6.00
Sub-Total Full Time	78.00	74.00	78.00	73.00	73.00
<u>PART TIME</u>					
Crossing Guard (14 Positions)	5.25	5.25	5.25	5.25	5.25
Sub-Total Part Time	5.25	5.25	5.25	5.25	5.25
TOTAL	83.25	79.25	83.25	78.25	78.25

**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
PUBLIC SAFETY**

POSITION	PAY GRADE	REG PAY	OT PAY	LONG PAY	OTHER PAY	DIRECT PAY TOTAL	WORK COMP	RETIRE-MENT	DENTAL	HEALTH	LIFE & AD&D	FICA / MEDICARE	CLOTHING	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Director of Public Safety	E	106,939	0	11,746	365	119,050	3,392	42,144	1,020	4,992	187	0	870	250	52,855	171,905
Deputy Director of Public Safety	M	101,819	2,400	1,700	365	106,284	3,306	37,625	1,020	7,900	187	1,541	870	250	52,699	158,983
Confidential Administrative Secretary	F	38,407	1,100	1,886	0	41,393	211	19,951	1,020	6,160	187	3,167	0	250	30,946	72,339
Administrative Clerk II	A	89,199	150	3,000	0	92,349	475	34,142	3,060	29,803	282	7,064	585	570	75,981	168,330
Dispatcher	F	261,821	18,000	9,715	0	289,536	1,490	124,261	6,120	79,978	1,122	22,150	3,000	1,500	239,621	529,157
Property Clerk	A	31,085	0	900	0	31,985	166	15,417	1,020	4,085	94	2,447	195	190	23,614	55,599
Lieutenant	M	565,218	40,700	8,500	2,190	616,608	19,220	218,279	6,120	47,400	1,122	7,505	5,220	1,500	306,366	922,974
Sergeant	M	564,996	33,400	7,650	7,230	613,276	18,981	201,170	6,120	31,842	1,007	11,682	5,220	1,500	277,522	890,798
PSO II - Administrative Assistant	P	79,795	1,800	1,700	845	84,140	2,588	29,786	1,020	16,157	164	1,220	870	250	52,055	136,195
PSO II - Community Service Coordinator	P	79,795	2,600	850	365	83,610	2,614	29,598	1,020	4,701	164	1,212	870	250	40,429	124,039
Public Safety Officer II - Detective	P	398,975	44,500	4,250	4,345	452,070	14,068	160,033	5,100	56,129	820	6,555	4,350	1,250	248,305	700,375
Public Safety Officer II - Fire Inspector	P	79,795	1,000	850	365	82,010	2,563	29,032	1,020	4,701	164	1,189	870	250	39,789	121,799
Public Safety Officer II - Youth Officer	P	79,795	4,800	850	365	85,810	2,683	30,377	1,020	7,537	164	1,244	870	250	44,145	129,955
Public Safety Officer I	P	<u>2,716,014</u>	<u>249,550</u>	<u>25,700</u>	<u>16,270</u>	<u>3,007,534</u>	<u>94,067</u>	<u>1,064,669</u>	<u>38,760</u>	<u>396,376</u>	<u>6,232</u>	<u>48,612</u>	<u>33,060</u>	<u>9,500</u>	<u>1,686,276</u>	<u>4,693,810</u>
Sub-Total Full Time		5,193,653	400,000	79,297	32,705	5,705,655	166,824	2,036,484	73,440	697,761	11,896	110,588	56,850	17,760	3,170,603	8,876,258
Crossing Guard	PT	72,100	0	0	0	72,100	2,857	0	0	0	0	5,518	0	0	8,375	80,475
Total		<u>5,265,753</u>	<u>400,000</u>	<u>79,297</u>	<u>32,705</u>	<u>5,777,755</u>	<u>168,681</u>	<u>2,036,484</u>	<u>73,440</u>	<u>697,761</u>	<u>11,896</u>	<u>116,106</u>	<u>56,850</u>	<u>17,760</u>	<u>3,178,978</u>	<u>8,956,733</u>
Amount Charged To COPS Grant	P	155,157	16,000	0	0	171,157	5,589	70,638	3,060	37,570	492	2,553	2,610	750	123,262	299,419
General Fund Amount		5,110,596	384,000	79,297	32,705	5,606,598	163,092	1,965,846	70,380	660,191	11,404	113,553	54,240	17,010	3,055,716	8,657,314

Other Pay represents Hazard Pay and Payment-in Lieu of Medical.



CITY OF OAK PARK

Department of Technical and Planning Services

OVERVIEW

The Department of Technical and Planning Services consists of four divisions: Planning, Building Inspection & Code Assistance, Engineering, and Building Maintenance.

The Planning Division is responsible for all matters pertaining to the preparation and administration of a broad program for the orderly development of the community as determined by policies established by the City Council, City Planning Commission, and City Manager. This division is responsible for promoting the goals and objectives of the master plan of the City.

The Building Inspection and Code Assistance Division is responsible for the issuance of all permits, inspection of all work relating to building construction of all buildings or structures in the City and enforces the zoning ordinance. It is responsible for all work done under the provisions of the electrical, plumbing, mechanical and building codes of the City.

This Division is also responsible for the investigation of all alleged violations of ordinances and codes of the City respecting amusements, filling and service stations, parking lots, signs, nuisances and offensive conditions, anti-blight, garbage and rubbish containment, weeds and rodent control, dog pound and animal care, and certain types of parking offenses.

The Engineering Division is responsible for all matters relating to construction of all physical properties of the City's infrastructure. The division is also responsible for planning in connection with such changes or improvements to the physical properties of the City as are consistent with and necessary to the future growth and development of the City. This division performs the engineering services for the City.

The Building Maintenance Division is responsible for the repairs and maintenance of the City's buildings.

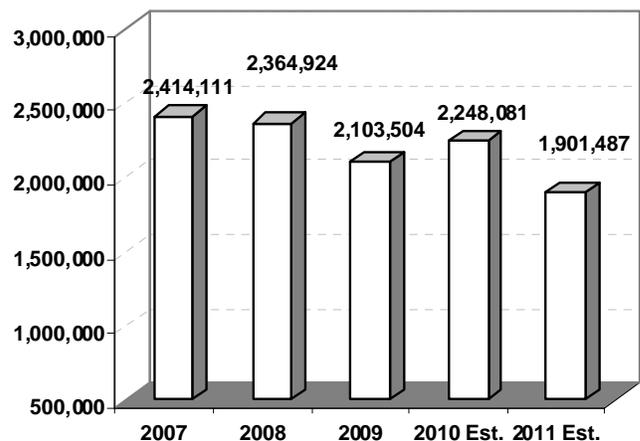
EXPENDITURES

Fiscal Year 2009-2010 will see expenditures maintained near FY 2008-2009 levels.

ACCOMPLISHMENTS FOR 2009-2010

- a) Planned, administered and inspected the 2009 Sewer Cleaning and Televising Inspection Program.
- b) Planned, designed, administered and inspected the reconstruction of portions of the pavement at Stratford Avenue and Harding Avenue.
- c) Planned, designed, administered and inspected the water main replacement on Stratford Avenue and Northfield Avenue.
- d) Planned, administered and inspected the miscellaneous concrete program to repair damage caused from water main breaks, sewer repairs and other damaged pavement.
- e) Administered and monitored the Asphalt overlay on Nine Mile Road.
- f) Administered and monitored the resurfacing of Ten Mile Road, between Greenfield and Kenosha Avenue.
- g) Planned, designed, administered and inspected the sewer main replacement on Stratford Avenue.
- h) Planned, administered and inspected the 2009 Sewer Lining Project.
- i) Revisions to the zoning ordinance were completed.
- j) Animal Licensing program modified to include three year licensing.
- k) Annual animal shot clinic instituted.
- l) Purchased 16 foreclosed homes through the Neighborhood Stabilization Program.

EXPENDITURE HISTORY General Fund



CITY OF OAK PARK

PERFORMANCE OBJECTIVES

- | | |
|--|--|
| <ul style="list-style-type: none"> a) Plan, design, administer and inspect the replacement of the water main on Beverly Avenue south of Nine Mile and the water main at across Ten Mile at Kenosha Avenue b) With cooperation from the Road Commission for Oakland County, plan, design, administer and inspect the reconstruction of the pavement on the Ten Mile Road Service Drive at Coolidge Highway. c) Plan, design, administer and inspect the 2010 Sidewalk Replacement Program. d) Continue to administer and inspect the 2010 Sewer Lining Project. e) Plan, administer and inspect 2010 Sewer Cleaning and Television Inspection Program. f) Plan, administer and inspect the 2010 Joint and Crack Sealing Project | <ul style="list-style-type: none"> g) Plan, administer and inspect the miscellaneous concrete repairs related to water and sewer repairs and perform repairs of intersections and street patches. h) Continue to gather accurate utility locations throughout the City using the GPS system. i) Continue to work with the Developer with the development of the Armory property. j) Continue to work with developer of City property on Coolidge north of Eight Mile to keep in compliance with City contract. k) Continue aggressive Rental Registration and Inspection Program. l) Renovate up to 16 homes acquired through the HUD one dollar home program. |
|--|--|

CITY OF OAK PARK SCHEDULE OF BUILDING PERMITS AND VALUATIONS LAST TEN FISCAL YEARS

The Department of Technical & Planning Services is responsible for the issuance of Building Permits and accumulates date, which indicates the value of the planned improvements.

FISCAL YEAR	COMMERCIAL		INDUSTRIAL		RESIDENTIAL		TOTAL	
	Number	Value	Number	Value	Number	Value	Number	Value
1999/2000	27	965,965	10	841,200	868	5,279,316	905	7,086,481
2000/2001	24	3,006,508	9	4,516,044	839	5,194,183	872	12,716,735
2001/2002	16	2,412,958	9	334,818	913	6,354,166	938	9,101,942
2002/2003	22	2,580,175	6	123,330	682	3,812,111	710	6,515,615
2003/2004	24	5,614,224	3	140,000	785	4,956,994	814	10,711,218
2004/2005	22	2,971,371	8	2,138,615	781	4,820,450	811	9,930,436
2005/2006	21	2,157,170	6	1,711,000	689	5,207,410	716	9,075,580
2006/2007	36	2,744,715	4	162,331	584	5,608,563	624	8,515,609
2007/2008	32	2,583,891	3	121,785	510	3,162,819	545	5,868,495
2008/2009	36	3,027,240	1	25,000	545	3,091,511	582	6,143,751

CITY OF OAK PARK
2010 - 2011 BUDGET
EXPENDITURE SUMMARY
TECHNICAL AND PLANNING SERVICES - ALL FUNDS

ACCT. NO.	ACCOUNT NO. / NAME	PRIOR YEAR ACTUAL - FISCAL YEAR 2007-2008					YEAR END ESTIMATE - FISCAL YEAR 2008-2009					CITY COUNCIL APPROVED - FISCAL YEAR 2009-2010										
		General Fund	Major Streets	Local Streets	CDBG	Road Construction	Water and Sewer	TOTAL	General Fund	Major Streets	Local Streets	CDBG	Road Construction	Water and Sewer	TOTAL	General Fund	Major Streets	Local Streets	CDBG	NSP	Water and Sewer	TOTAL
702	Salaries & Wages	482,620	5,037	11,047	76,118	0	133,466	708,188	516,057	0	5,400	82,272	14,500	125,000	743,229	374,535	27,804	0	82,175	19,566	125,533	629,613
712	Employee Benefits	347,013	2,887	6,083	0	0	71,251	427,234	380,422	0	43,250	7,000	7,000	70,000	500,672	348,242	19,536	0		3,716	88,204	459,698
726	Materials & Supplies	39,634						39,634	42,300						42,300	41,780						41,780
801	Professional Services	96,722			2,397,155		2,493,877	1,601,300	96,300			1,505,000			1,601,300	92,600			819,075			911,675
818	Contractual Services	128,979			37,222		166,201	182,603	130,200		52,403				182,603	19,500			50,500			70,000
860	Transportation	42					42	250	250						250	650						650
884	Conferences & Workshops	4,207					4,207	1,550	1,550						1,550	0						0
900	Printing & Publications	0					0	200	200						200	400						400
920	Utilities - Telephone	109,156					109,156	80,000	80,000						80,000	60,000						60,000
922	Utilities - Heating	115,524					115,524	80,000	80,000						80,000	80,000						80,000
923	Utilities - Water	28,865					28,865	30,000	30,000						30,000	30,000						30,000
921	Utilities - Electricity	601,434					601,434	657,852	657,852						657,852	666,685						666,685
930	Repairs & Maintenance	141,395					141,395	230,000	230,000						230,000	180,000						180,000
958	Memberships & Dues	980					980	1,900	1,900						1,900	1,900						1,900
960	Education & Training	7,053					7,053	1,050	1,050						1,050	5,195						5,195
	Department Total - Operations	2,103,604	7,924	17,130	113,340	2,397,155	204,717	4,843,770	2,248,081	0	48,650	134,675	1,526,500	195,000	4,152,906	1,901,487	47,340	0	132,675	842,357	213,737	3,137,696
999	Transfer Out		367,581	70,000		0	437,581	368,630		325,000	43,630		0		368,630		345,000	70,000		0		415,000
970	Capital Outlay		609,683	0			609,683	110,000		110,000	0				110,000		272,768	0				272,768
	Total	2,103,604	985,188	87,130	113,340	2,397,155	204,717	5,891,034	2,248,081	435,000	92,280	134,675	1,526,500	195,000	4,631,536	1,901,487	665,108	70,000	132,675	842,357	213,737	3,825,364

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: TECHNICAL & PLANNING SERVICES - SUMMARY		FUND: GENERAL	DEPT. NO.: 101-16	ACTIVITY: COMMUNITY DEVELOPMENT, PLANNING, INSPECTIONS, ENGINEERING, CODE ASSISTANCE, BUILDING MAINTENANCE, STREET LIGHTING				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL	CURRENT BUDGET	ACTUAL AS OF 2/28/2010	EST. YEAR END	DEPT. REQUEST	MANAGERS REC.	CITY COUNCIL APPROVED
		2008-2009	2009-2010	2009-2010	2009-2010	2009-2010	2009-2010	2009-2010
702	Salaries & Wages	482,520	467,748	286,156	516,057	446,019	374,535	374,535
712	Employee Benefits	347,013	346,901	244,524	380,422	411,558	348,242	348,242
726	Materials & Supplies	39,634	49,310	18,775	42,300	41,780	41,780	41,780
801	Professional Services	96,722	97,690	65,767	96,300	92,600	92,600	92,600
818	Contractual Services	128,979	131,500	71,896	130,200	134,500	19,500	19,500
860	Transportation	42	1,050	7	250	650	650	650
864	Conferences & Workshops	4,207	6,415	1,132	1,550	0	0	0
900	Publications	0	600	0	200	400	400	400
920	Utilities - Telephone	109,156	110,000	40,718	80,000	60,000	60,000	60,000
922	Utilities - Heating	115,524	100,000	46,944	80,000	80,000	80,000	80,000
923	Utilities - Water	28,865	33,000	18,481	30,000	30,000	30,000	30,000
921	Utilities - Electricity	601,434	580,000	378,957	657,852	666,685	666,685	666,685
930	Repairs & Maintenance	141,395	230,000	157,694	230,000	230,000	180,000	180,000
958	Memberships & Dues	980	3,110	1,797	1,900	1,900	1,900	1,900
960	Education & Training	7,033	29,530	355	1,050	5,195	5,195	5,195
970	Capital Outlay	0	0	0	0	538,304	0	0
TOTALS		2,103,504	2,186,854	1,333,203	2,248,081	2,739,591	1,901,487	1,901,487

DEPARTMENTAL REVENUE

478.000	Sidewalk Permits	9,817	5,000	6,163	7,000	8,000	8,000	8,000
479.000	Building Permits	88,378	100,000	60,029	80,000	78,000	78,000	78,000
481.000	Electrical Permits	21,390	20,000	17,624	20,000	19,000	19,000	19,000
482.000	Heating Permits	17,540	20,000	14,859	18,000	17,100	17,100	17,100
483.000	Plumbing Permits	14,743	15,000	8,839	12,000	11,400	11,400	11,400
484.000	Zoning Permits & Fees	4,412	3,200	2,297	2,700	2,500	2,500	2,500
485.000	Other Non-Business Licenses	12,545	12,000	10,293	12,000	12,000	12,000	12,000
629.000	Dog Pound Fees	2,267	2,000	1,415	2,000	2,000	2,000	2,000
632.000	Housing Inspections	59,133	45,000	44,865	54,000	45,000	45,000	45,000
676.000	Reimbursement. - Ice Rink Electricity	77,114	75,000	35,189	75,000	65,000	65,000	65,000
TOTAL		307,339	297,200	201,573	282,700	260,000	260,000	260,000

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
TECHNICAL & PLANNING SERVICES		GENERAL	101-16-691	PLANNING				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	89,903	0	50,900	80,000	0	0	0
712	Employee Benefits	51,783	0	34,055	50,000	0	0	0
726	Materials & Supplies	278	310	270	300	300	300	300
860	Transportation	12	0	0	0	0	0	0
864	Conferences & Workshops	1,820	0	0	0	0	0	0
958	Memberships & Dues	525	1,075	475	600	600	600	600
960	Education & Training	0	2,700	0	0	0	0	0
TOTAL		144,321	4,085	85,700	130,900	900	900	900

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
TECHNICAL & PLANNING SERVICES		GENERAL	101-16-371	INSPECTIONS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 02/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	111,915	119,735	74,810	115,000	114,434	96,093	96,093
712	Employee Benefits	121,820	118,143	97,128	118,000	135,390	116,019	116,019
726	Materials & Supplies	2,976	3,500	767	3,000	2,480	2,480	2,480
801	Professional Services	96,722	96,690	65,767	96,300	92,600	92,600	92,600
818	Contractual Services	10,123	10,500	4,981	10,200	9,500	9,500	9,500
860	Transportation	30	500	7	100	500	500	500
864	Conferences & Workshops	924	2,915	50	50	0	0	0
958	Memberships & Dues	455	955	1,322	1,300	1,300	1,300	1,300
960	Education & Training	38	9,030	30	50	2,695	2,695	2,695
		345,003	361,968	244,862	344,000	358,899	321,187	321,187

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
TECHNICAL & PLANNING SERVICES		GENERAL	101-16-265	BUILDING MAINTENANCE				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 02/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	115,186	109,974	64,485	103,414	94,974	79,752	79,752
712	Employee Benefits	76,091	77,251	49,944	74,811	88,896	76,177	76,177
726	Materials & Supplies	25,235	32,000	10,657	26,000	26,000	26,000	26,000
818	Contractual Services	118,156	120,000	66,355	119,000	124,000	9,000	9,000
860	Transportation	0	200	0	0	0	0	0
900	Printing & Publications	0	200	0	0	0	0	0
920	Utilities - Telephone	109,156	110,000	40,718	80,000	60,000	60,000	60,000
922	Utilities - Heating	115,524	100,000	46,944	80,000	80,000	80,000	80,000
923	Utilities - Water	28,865	33,000	18,481	30,000	30,000	30,000	30,000
921	Utilities - Electricity	243,121	250,000	137,885	245,000	245,000	245,000	245,000
930	Repairs & Maintenance	141,395	230,000	157,694	230,000	230,000	180,000	180,000
960	Education & Training	300	1,300	0	500	500	500	500
970	Capital Outlay	0	0	0	0	538,304	0	0
TOTAL		973,029	1,063,925	593,163	988,725	1,517,674	786,429	786,429

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
TECHNICAL & PLANNING SERVICES		GENERAL	101-16-447	ENGINEERING				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 02/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	40,742	28,166	27,861	40,000	22,722	19,080	19,080
712	Employee Benefits	31,641	15,689	21,439	30,000	15,645	13,407	13,407
726	Materials & Supplies	2,351	3,500	877	3,000	3,000	3,000	3,000
860	Transportation	0	350	0	150	150	150	150
864	Conferences & Workshops	1,463	3,500	1,082	1,500	0	0	0
900	Printing & Publications	0	400	0	200	400	400	400
958	Memberships & Dues	0	1,080	0	0	0	0	0
960	Education & Training	1,130	6,500	325	500	2,000	2,000	2,000
TOTAL		77,327	59,185	51,584	75,350	43,917	38,037	38,037

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
TECHNICAL & PLANNING SERVICES		GENERAL	101-16-448	STREET LIGHTING				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 02/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
921	Utilities - Electricity	358,313	330,000	241,072	412,852	421,685	421,685	421,685
TOTAL		358,313	330,000	241,072	412,852	421,685	421,685	421,685

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: TECHNICAL & PLANNING SERVICES		FUND: GENERAL	ACCT. NO.: 101-16-401	ACTIVITY: ADMINISTRATION				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	EST. YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	124,774	209,873	68,100	177,643	213,889	179,610	179,610
712	Employee Benefits	65,678	135,818	41,958	107,611	171,627	142,639	142,639
726	Materials & Supplies	8,794	10,000	6,204	10,000	10,000	10,000	10,000
801	Professional Services	0	1,000	0	0	0	0	0
818	Contractual Services	700	1,000	560	1,000	1,000	1,000	1,000
960	Education & Training	5,565	10,000	0	0	0	0	0
TOTAL		205,511	367,691	116,822	296,254	396,516	333,249	333,249

Personnel Worksheet - Department of Technical and Planning Services

Job / Class Title	Actual 2008-2009	Budgeted 2009-2010	Requested 2010-2011	Managers Rec. 2010-2011	City Council Approved
<u>FULL TIME</u>					
Director of Technical & Planning Services	1.00	1.00	1.00	1.00	1.00
Engineering Supervisor/Deputy Director	1.00	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00	1.00
Code Inspector	3.00	0.00	0.00	0.00	0.00
Code Assistance / Animal Control	1.00	3.00	3.00	3.00	3.00
Engineering Technician I	1.00	1.00	1.00	1.00	1.00
Engineering Technician II	1.00	1.00	1.00	1.00	1.00
Administrative Clerk II	2.00	2.00	2.00	1.00	1.00
Building Division Supervisor	1.00	1.00	1.00	1.00	1.00
Building Maintenance Repairer	2.00	2.00	2.00	2.00	2.00
Sub-Total Full Time	14.00	13.00	13.00	12.00	12.00
<u>PART TIME</u>					
Engineering Part Time	0.50	0.50	0.50	0.50	0.50
TOTAL	14.50	13.50	13.50	12.50	12.50

BUILDINGS MAINTAINED

	Square Footage
CABLE BUILDING	4,870
COMMUNITY CENTER	19,440
CITY HALL	43,447
GENERAL SERVICES BUILDING	17,335
PARKS & FORESTRY BUILDING	5,180
LIBRARY	18,670
ARENA	45,953
DPW SERVICE CENTER	26,360
SWIMMING POOL	5,100

The Department of Technical and Planning Services maintains the above buildings and utilities are charged to this area of the budget for all departments.

City of Oak Park Zoning Districts

R-1 ONE-FAMILY DWELLING DISTRICT

The One-Family Dwelling Districts are intended to provide an environment of one-family detached dwellings and accessory uses in structures within stable residential neighborhoods.

R-2 TWO-FAMILY DWELLING DISTRICTS

The Two-Family Dwelling Districts are intended to permit both one-family and two-family dwellings and compatible accessory uses and structures within stable residential neighborhoods.

RM-1 AND RM-2 MULTI-FAMILY RESIDENTIAL DISTRICTS

The Low-Rise Multi-Family Residential Districts and the Mid-Rise Multi-Family Districts are intended to provide areas for multiple family dwellings and related uses.

O OFFICE BUILDING DISTRICTS

The Office Districts are intended to accommodate uses such as offices, banks, personal services, and a limited amount of retail.

B-1 NEIGHBORHOOD BUSINESS DISTRICTS

The Neighborhood Business Districts are intended to meet the day-to-day convenience shopping and service needs of persons residing in nearby residential areas.

B-2 GENERAL BUSINESS DISTRICTS

The General Business Districts are intended to accommodate more intensive businesses that cater to a larger consumer market than those typically found in Neighborhood Business Districts.

LI LIGHT INDUSTRIAL DISTRICTS

The Light Industrial Districts are intended to accommodate uses such as manufacturing plants, warehousing, research laboratories and similar uses.

PTRED PLANNED TECHNICAL, RESEARCH, EDUCATION DEVELOPMENT DISTRICTS

The Planned Technical, Research, Education Development Districts are intended to accommodate research, technical, medical and educational activities which serve the needs of nearby regional establishments.

PCD PLANNED CORRIDOR DEVELOPMENT DISTRICTS

The Planned Corridor Development Districts are designed to provide for a variety of retail and service establishments in business areas abutting major thoroughfares.

PMF PLANNED MULTIFAMILY DISTRICTS

The Planned Multifamily Residential Districts is designed to provide for low-rise multiple-family residential and related uses fronting on major thoroughfares.

**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
TECHNICAL AND PLANNING SERVICES**

POSITION	PAY GRADE	REGULAR PAY		OVER TIME PAY		LONGEVITY PAY		OTHER PAY		DIRECT PAY TOTAL		WORKERS COMP. RETIRE-MENT		DENTAL HEALTH AD&D		LIFE & MEDICARE		FICA / CLOTHING		LONG TERM DISABILITY		FRINGE BENEFIT TOTAL		GRAND TOTAL	
		PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY	PAY
Director of Technical & Planning Services	E	74,700	0	4,838	2,000	81,538	398	39,301	1,020	15,379	187	6,238	0	250	62,773	144,311									
Eng. Supervisor/ Deputy Director of T & P	G	65,433	0	3,486	0	68,919	349	33,219	1,020	15,822	187	5,272	0	250	56,119	125,038									
Administrative Clerk II	A	29,733	1,500	900	0	32,133	166	15,488	1,020	4,085	94	2,458	195	190	23,696	55,829									
Office Coordinator	A	35,746	10,500	1,450	0	47,696	246	22,989	1,020	12,859	94	3,649	195	190	41,242	88,938									
Building Division Supervisor	G	53,100	0	417	0	53,517	2,195	5,619	1,020	12,859	94	4,094	290	190	26,361	79,878									
Code Assistance / Animal Control	A	36,350	2,500	900	0	39,750	1,202	19,160	1,020	14,010	94	3,041	290	190	39,007	78,757									
Code Assistance / Animal Control	A	36,350	2,500	450	0	39,300	1,606	18,943	1,020	9,567	94	3,006	290	190	34,716	74,016									
Code Assistance / Animal Control	A	36,350	2,500	0	0	38,850	1,606	5,245	1,020	4,085	94	2,972	290	190	15,502	54,352									
Building Maintenance Repairer	A	37,474	3,500	900	0	41,874	1,694	20,183	1,020	15,822	94	3,203	195	190	42,401	84,275									
Building Maintenance Repairer	A	37,474	1,500	900	0	39,874	1,611	19,219	1,020	15,822	94	3,050	195	190	41,201	81,075									
Engineering Technician II	A	43,362	10,000	900	0	54,262	284	26,154	1,020	12,859	94	4,151	195	190	44,947	99,209									
Engineering Technician I	A	39,305	5,000	900	1,695	46,900	236	22,606	1,020	121	94	3,588	195	190	28,050	74,950									
Part Time	PT	45,000	0	0	0	45,000	240	0	0	0	0	3,443	0	0	3,683	48,683									
Total		570,377	39,500	16,041	3,695	629,613	11,833	248,126	12,240	133,290	1,314	48,165	2,330	2,400	459,698	1,089,311									
General Fund						374,535									348,242	722,777									
Major Streets						27,804									19,536	47,340									
Local Streets						0									0	0									
Community Development Block Grant						82,175									0	82,175									
Neighborhood Stabilization Program						19,566									3,716	23,282									
Road Construction						0									0	0									
Water & Sewer						<u>125,533</u>									88,204	<u>213,737</u>									
Total						629,613									459,698	1,089,311									

CITY OF OAK PARK

Department of Recreation

OVERVIEW

The Department of Recreation is responsible for the programming of all City recreation areas and facilities.

Department supervisors meet formally at least twice per month to discuss programming and more efficient methods of meeting the needs of residents. In addition, extensive evaluations for each program or special event conducted by the department throughout the year are written by staff and reviewed by the Recreation Advisory Board.

The Recreation Department is also responsible for the investigation of all alleged violations of the City of Oak Park Codified Ordinances as they pertain to recreation and park facilities. Park Rangers and Building Monitors are assigned to assist in the enforcement of code provisions, rules and regulations.

The Department's budget is derived from the City's general fund. It is divided into seven activities: Administration, Athletics, Outdoor Activities, Municipal Swimming Pool, Instructional Activities, Special Events and Senior Services.

The Department is also involved in the Community Development Block Grant program. This function is to administer the Home Chores Program for senior citizens. These chores include grass cutting, snow shoveling, and other routine maintenance items to help the senior citizens in Oak Park continue to maintain their homes and stay independent. Senior citizens in the low-income range get this work done for free through this grant. In 2009, we served approximately 122 homes and performed over 1,050 chores.

In addition, The Recreation Department oversees the operations of the Municipal Pool. In 2009, The pool attracted nearly 12,000 patrons through the summer.

The Recreation Department also has an on-line computerized registration system, and this has helped streamline the registration process. Residents can register on-line at <http://active.com/browse/oakparkrecreation>.

REVENUES

Revenues are supplied to the Department through fees charged to users of the various Recreation activities. Revenues line items have been expanded to a more detailed analysis for each separate activity. Revenues can be affected by many variables including weather and interest level of programs. In fiscal year ending June 30, 2009, the Recreation Department generated over \$428,000 in revenue. It is estimated that for FY 2009-2010, \$450,300 in funds will be received and \$462,950 for FY 2010-2011.

EXPENDITURES

In FY 2010-2011 our total expenditures will be estimated at \$1,011,753.

The Recreation Department commits itself to fiscal responsibility and yet maintain a high level of recreational programs for the community.



CITY OF OAK PARK

Department of Recreation

2009-2010 DEPARTMENT GOAL RESULTS

1. Increase Adult program offerings such as a Walk Michigan Program, Adult Flag Football, Boater Safety Classes:

* We did initiate a Walk Michigan program with approximately 20 walkers. The Boater Safety Class was filled to capacity with 20 participants. The Adult Flag Football program didn't go but a new adult exercise class (Zumba) was a big hit!

2. Expand on fitness oriented teen programs and family special events.

* We developed a Cheetah's Running Club for kids, and they all participated in our Mayor's Independence Day run. The Family City Campouts in Shepherd Park have been a big success. Our Star II Dance program now has around 600 registrants.

3. Expand on Municipal Pool special events to attract more patrons.

* Weather cancelled out 2 of our special events; however, the Bingo at Poolside, and Family Cookouts at the Pool were well attended.

4. Increase senior citizen day trips, expand on the senior citizen "pickleball" program, institute a senior citizen volunteer fair, and scrapbooking class.

* A total of 48 senior trips were planned in 2009 encompassing 903 travelers, with profit income of over \$9,110! Pickleball has really taken off! Around 15 men/women now play Pickleball twice a week at the Community Center. A Volunteer Fair was established with well over 100 people in attendance. Quarterly Scrapbooking days have all been sold out!

5. Continue to upgrade City Parks and Playgrounds.

* We completed the installation of Universal Play Equipment at Key Park. Shelter # 2 was completely repainted.

GOALS AND OBJECTIVES FOR 2010-2011

1. Add family trips for the fall & winter seasons.
2. Initiate a Farmer's Market in Oak Park. Increase the number of youth special events.
3. Attract more attendance at the Municipal Pool.
4. Increase senior citizen special events programming by trying evening dances and holiday parties.
5. Continue to upgrade City Parks and Playgrounds.

**CITY OF OAK PARK
2010-2011 BUDGET
RECREATION DEPARTMENTAL REVENUE**

ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
644.001	Administration - Miscellaneous	2,412	1,500	114	200	50	50	50
644.102	Rentals	40,367	39,000	28,162	39,000	40,000	40,000	40,000
644.108	Youth Athletics	36,211	32,000	22,344	36,000	37,000	37,000	37,000
644.111	Baseball Sponsor Fees	3,550	1,600	0	1,500	1,600	1,600	1,600
644.112	Mini-Golf	0	0	748	800	800	800	800
644.115	Adult Athletics	20,823	23,000	3,640	23,000	20,000	20,000	20,000
644.121	Day Camp	86,544	102,000	44,435	80,000	80,000	80,000	80,000
644.126	Youth Instructional	48,130	39,000	27,370	48,000	50,000	50,000	50,000
644.132	Adult Instructional	31,691	34,000	16,282	32,000	32,000	32,000	32,000
644.139	Funfest	3,809	3,900	2,377	3,800	3,500	3,500	3,500
644.141	Special Events	6,585	6,600	2,750	6,000	6,000	6,000	6,000
644.146	Municipal Pool	38,023	50,000	26,158	36,000	45,000	45,000	45,000
644.148	Seniors	43,028	41,000	32,047	42,000	45,000	45,000	45,000
644.153	Transportation	39,843	72,000	39,054	72,000	72,000	72,000	72,000
644.158	Ice Arena Rental	27,500	30,000	22,500	30,000	30,000	30,000	30,000
TOTAL		428,516	475,600	267,981	450,300	462,950	462,950	462,950

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: RECREATION - SUMMARY		FUND: GENERAL	ACCT. NO.: 101-19	ACTIVITY: ATHLETICS, OUTDOOR ACTIVITIES, INSTRUCTIONAL ACTIVITIES, SPECIAL EVENTS, SENIOR SERVICES, SWIMMING POOL FACILITY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	634,895	649,690	376,460	628,739	600,708	529,632	532,132
712	Employee Benefits	242,097	282,224	164,888	245,529	317,070	226,451	226,656
726	Materials & Supplies	95,102	88,374	29,555	86,818	83,062	83,062	83,062
818	Contractual Services	108,187	107,783	63,029	112,999	103,308	103,308	103,308
860	Transportation	8,169	8,702	109	6,798	6,530	6,530	6,530
864	Conferences & Workshops	1,201	2,505	162	500	0	0	0
920	Utilities - Telephone	4,520	4,800	2,383	4,643	4,500	4,500	4,500
930	Repairs & Maintenance	4,978	8,900	5,841	8,587	8,400	8,400	8,400
940	Rentals	4,328	5,876	0	5,432	4,860	4,860	4,860
956	Miscellaneous	47,410	32,376	6,802	42,234	43,710	43,710	43,710
958	Memberships & Dues	1,760	1,300	1,080	1,215	1,300	1,300	1,300
960	Education & Training	4,896	1,000	0	0	0	0	0
TOTAL		1,157,543	1,193,530	650,309	1,143,494	1,173,448	1,011,753	1,014,458

Personnel Worksheet

Job / Class Title	Actual 2008-2009	Budgeted 2009-2010	Requested 2010-2011	Managers Rec. 2010-2011	City Council Approved
<u>FULL TIME</u>					
Director of Recreation	1.00	1.00	1.00	1.00	1.00
Deputy Director of Recreation	1.00	1.00	1.00	1.00	1.00
Administrative Clerk II	2.00	1.00	1.00	1.00	1.00
Recreation Supervisor	0.00	0.00	0.00	0.00	0.00
Recreation Coordinator	1.00	2.00	2.00	2.00	2.00
Senior Citizen Service Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Senior Citizen Service Coordinator	1.00	1.00	1.00	1.00	1.00
Sub-Total Full Time	7.00	7.00	7.00	7.00	7.00
<u>PART TIME</u>					
Administrative Clerk	0.75	0.75	0.75	0.75	0.75
Recreation Coordinator	0.75	0.00	0.00	0.00	0.00
Seasonal Workers (139-150 Positions)	19.60	19.60	19.60	19.60	19.60
Sub-Total Part Time	21.10	20.35	20.35	20.35	20.35
TOTAL	28.10	27.35	27.35	27.35	27.35

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
RECREATION		GENERAL	101-19-752	ADMINISTRATION				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	321,479	335,766	198,728	322,927	312,267	275,320	277,820
712	Employee Benefits	165,051	145,857	114,918	140,150	229,429	163,859	164,064
726	Materials & Supplies	25,514	22,899	6,546	21,583	22,899	22,899	22,899
818	Contractual Services	3,016	4,350	2,406	4,748	4,350	4,350	4,350
860	Transportation	327	530	109	285	530	530	530
864	Conferences & Workshops	901	1,580	162	200	0	0	0
920	Utilities - Telephone	4,520	4,800	2,383	4,643	4,500	4,500	4,500
930	Repairs & Maintenance	4,683	8,100	5,841	8,287	8,100	8,100	8,100
956	Miscellaneous	15,323	11,000	5,346	10,692	11,000	11,000	11,000
958	Memberships & Dues	1,430	1,300	1,080	1,215	1,300	1,300	1,300
960	Education & Training	4,896	1,000	0	0	0	0	0
TOTAL		547,140	537,182	337,519	514,730	594,375	491,858	494,563

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
RECREATION		GENERAL	101-19-753	ATHLETICS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	37,955	38,307	24,005	37,828	42,652	37,605	37,605
712	Employee Benefits	3,843	16,640	2,701	16,440	4,621	3,300	3,300
726	Materials & Supplies	35,578	33,050	10,464	33,367	32,073	32,073	32,073
818	Contractual Services	9,607	9,213	5,759	9,695	9,478	9,478	9,478
940	Rentals	3,728	5,126	0	4,832	4,860	4,860	4,860
956	Miscellaneous	288	630	98	400	410	410	410
TOTAL		90,999	102,966	43,027	102,562	94,094	87,726	87,726

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: RECREATION		FUND: GENERAL	ACCT. NO.: 101-19-754	ACTIVITY: OUTDOOR ACTIVITIES				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	72,166	85,838	38,908	82,923	73,547	64,845	64,845
712	Employee Benefits	7,524	37,288	4,943	8,624	7,969	5,691	5,691
726	Materials & Supplies	4,932	5,725	1,086	5,218	5,300	5,300	5,300
818	Contractual Services	2,716	2,250	6,029	6,892	3,910	3,910	3,910
860	Transportation	7,660	8,000	0	6,313	6,000	6,000	6,000
864	Conferences & Workshops	0	525	0	0	0	0	0
956	Miscellaneous	10,361	11,000	0	10,210	10,500	10,500	10,500
TOTAL		105,359	150,626	50,966	120,180	107,226	96,246	96,246

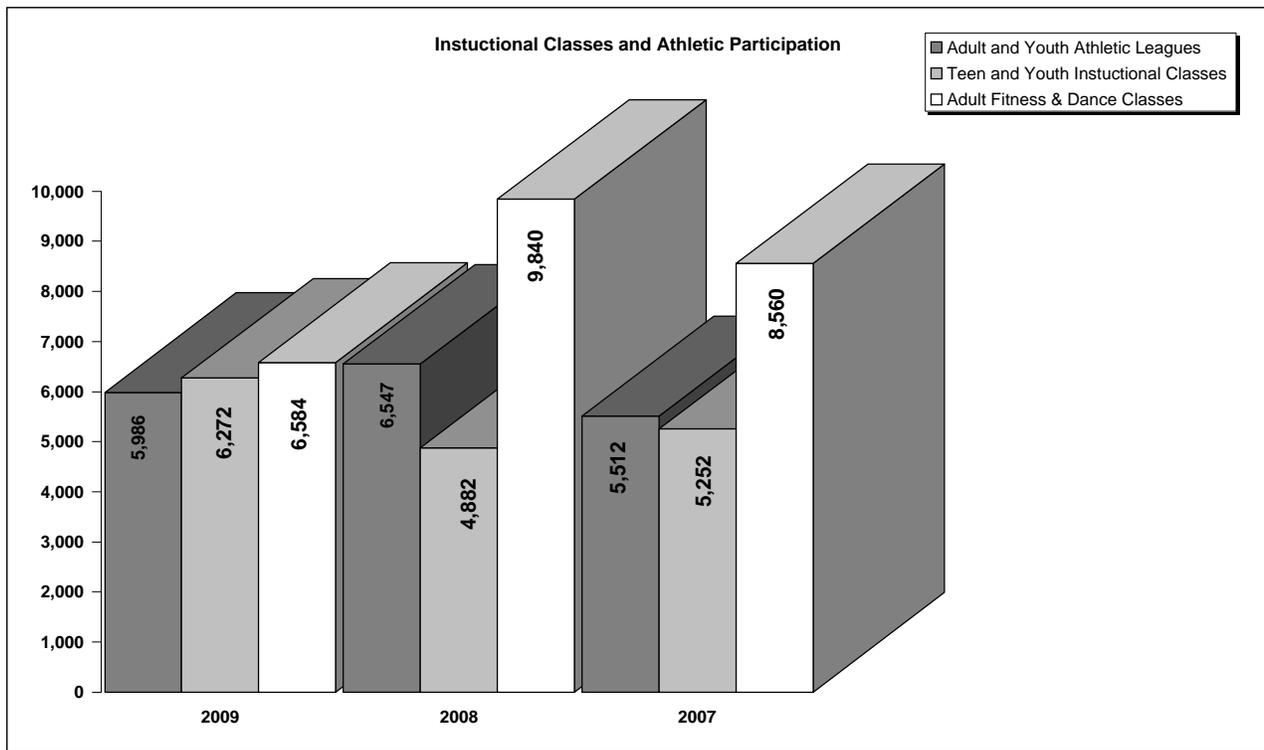
DEPARTMENT: RECREATION		FUND: GENERAL	ACCT. NO.: 101-19-755	ACTIVITY: INSTRUCTIONAL ACTIVITIES				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
818	Contractual Services	52,611	48,420	28,475	49,267	48,420	48,420	48,420
TOTAL		52,611	48,420	28,475	49,267	48,420	48,420	48,420

DEPARTMENT: RECREATION		FUND: GENERAL	ACCT. NO.: 101-19-756	ACTIVITY: SPECIAL EVENTS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	3,335	4,108	3,919	4,355	3,059	2,697	2,697
712	Employee Benefits	326	1,785	435	1,890	331	236	236
726	Materials & Supplies	10,162	8,860	1,973	8,624	4,950	4,950	4,950
818	Contractual Services	10,290	8,600	3,127	8,127	2,200	2,200	2,200
860	Transportation	0	172	0	0	0	0	0
930	Repairs & Maintenance	0	500	0	0	0	0	0
940	Rentals	600	750	0	600	0	0	0
956	Miscellaneous	19,785	7,346	465	18,785	19,400	19,400	19,400
TOTAL		44,498	32,121	9,919	42,381	29,940	29,483	29,483

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

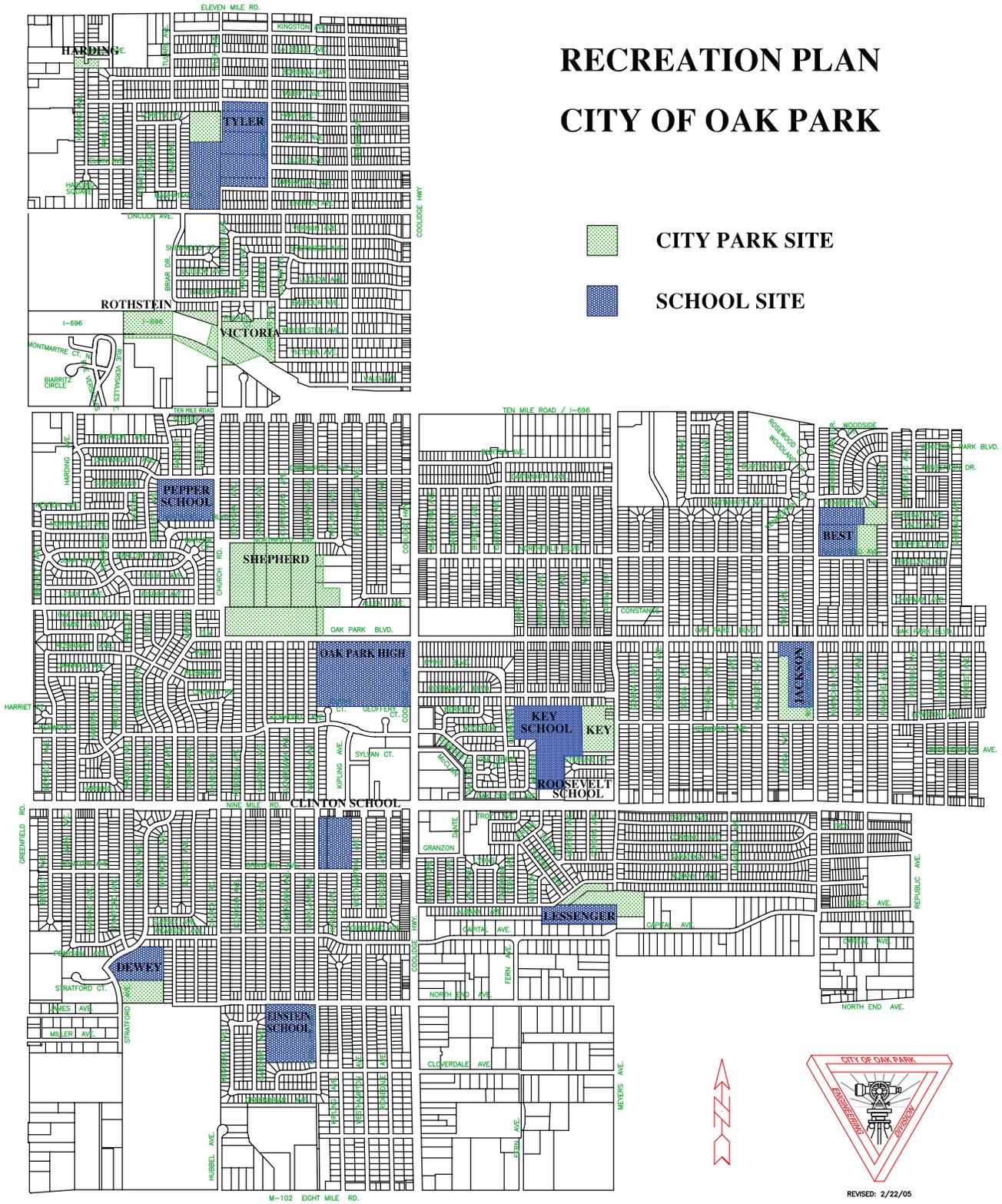
DEPARTMENT: RECREATION		FUND: GENERAL	ACCT. NO.: 101-19-757	ACTIVITY: SWIMMING POOL FACILITY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	66,792	69,915	37,702	65,509	52,500	46,288	46,288
712	Employee Benefits	6,167	30,371	5,149	28,430	5,688	4,062	4,062
726	Materials & Supplies	11,313	11,190	6,035	11,539	11,190	11,190	11,190
818	Contractual Services	8,332	10,950	2,613	10,259	10,950	10,950	10,950
930	Repairs & Maintenance	295	300	0	300	300	300	300
956	Miscellaneous	90	200	0	100	200	200	200
TOTAL		92,989	122,926	51,499	116,137	80,828	72,990	72,990

DEPARTMENT: RECREATION		FUND: GENERAL	ACCT. NO.: 101-19-776	ACTIVITY: SENIOR SERVICES				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	133,168	115,756	73,198	115,197	116,683	102,877	102,877
712	Employee Benefits	59,186	50,283	36,742	49,995	69,032	49,303	49,303
726	Materials & Supplies	7,603	6,650	3,451	6,487	6,650	6,650	6,650
818	Contractual Services	21,615	24,000	14,620	24,011	24,000	24,000	24,000
860	Transportation	182	0	0	200	0	0	0
864	Conferences & Workshops	300	400	0	300	0	0	0
956	Miscellaneous	1,563	2,200	893	2,047	2,200	2,200	2,200
958	Memberships & Dues	330	0	0	0	0	0	0
TOTAL		223,947	199,289	128,904	198,237	218,565	185,030	185,030



RECREATION PLAN CITY OF OAK PARK

-  CITY PARK SITE
-  SCHOOL SITE



CITY OF OAK PARK RECREATION DEPARTMENT

CONTACT US!!

248-691-7555

www.ci.oak-park.mi.us

SPECIAL EVENTS

4th of July Parade.
Halloween,
Winterfest,
Easter Egg Hunt,
Valentine's Dance
& More!!

FAMILY TRIPS

Tigers/Pistons/Lions/
Red Wings/Toledo Zoo/
Cedar Pointe/Circus
& More!!

YOUTH CAMPS

Summer Camps for
5-6, 7-9 & 10-12
year old children.
Travel Camps.

SENIOR DIVISION

Clubs – (.i.e. Computer)
Home Chore Program
Transportation
Trips, Meals on Wheels
Volunteer Program

INSTRUCTIONAL

Adult & Youth
Karate, Aerobics,
Basketball, Tennis,
Cheerleading
& More!!

DEVELOP RECREATION MASTER PLAN

MUNICIPAL POOL

Open during the
summer from June
through August.

ATHLETIC ACTIVITIES

Adult & Youth Leagues
Basketball, Kickball, Baseball
Softball, Flag Football
& More!!

PARKS

Recommend recreational
structures in the parks,
assist DPW with park
maintenance.

WE HAVE SOMETHING FOR EVERYONE!

CITY OF OAK PARK

Department of Public Works

OVERVIEW

The Department of Public Works is divided into four divisions: Streets, Water Supply, Parks & Forestry, and Motor Pool.

The Streets division is in charge of the operation and maintenance of the Cities streets and sewage system. They are responsible for all street operations and maintenance, the removal of snow, the maintenance of sidewalks, the operation of City refuse collection stations, and the supervision of the rubbish and disposal service of the City. They are also responsible for traffic sign installation and traffic pavement striping.

The Water Supply division is responsible for the construction, operation, and maintenance of City water mains, service connections, and all other facilities pertaining to the city water supply system, including meter installation. The Water Supply division is also responsible for all pumping and storage facilities that are part of the City Water Distribution system.

The Parks and Forestry division is in charge of the control and regulation of trees. This division is also responsible for the planting, development, maintenance, management and operation of parks, boulevards, and municipal parking lots.

The Motor Pool division is responsible for the purchase and maintenance of the City's motor fleet.

Expenditures by the DPW are paid from six funds: General, Major Streets, Local Streets, Solid Waste, Water & Sewer, and Motor Pool.

REVENUES

Revenues in this department are charges for services performed and billed to other parties.

EXPENDITURES

Fiscal Year 2010-2011 will see expenditures maintained near FY 2009-2010 levels.

CRITICAL SUCCESS FACTORS

To sustain all our initiatives the Department has adopted the policy of quality management to improve customer service and cut costs. Consistent with this policy, the DPW will focus on four factors critical to realizing our vision:

1) Improve communications and trust by making more information available to our residents.

2) Increase productivity of DPW human resources for our vision by creating an environment where teamwork, trust, openness, pride, and respect are standard practice. Provide meaningful work opportunities to retain a diverse and well trained workforce.

3) Achieve excellence in safety and health of DPW workers and the public by shifting from a reactive approach to an emphasis on prevention and excellence in protecting the worker.

4) Become the best in class in the use of management practices by meeting or exceeding customer expectations by enabling people to be results oriented and cost effective.

PERFORMANCE OBJECTIVES

Encourage the Beautification Advisory Commission and the Recycling and Environmental Conservation Commission to remain active within the community by developing new and different projects for them to work on.

Continually evaluate all department activities to analyze how the department can improve its productivity and response time to residents' concerns.

Continue to work with the Engineering Division to implement capital improvements to the City's infrastructure.

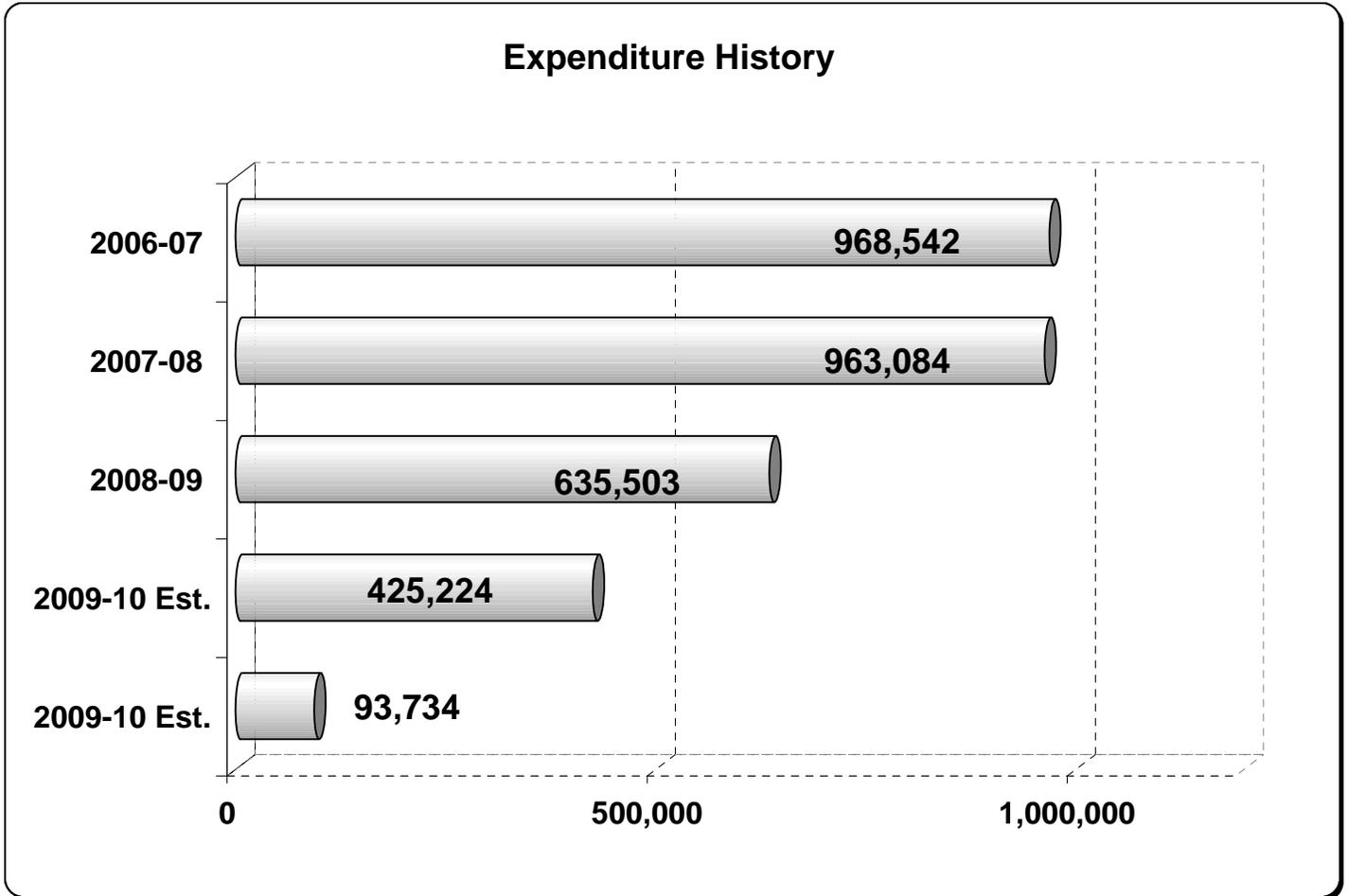
Continue the repair and rebuild program of the drainage structures located along our streets.

**CITY OF OAK PARK
2010 - 2011 BUDGET
EXPENDITURE SUMMARY
DEPARTMENT OF PUBLIC WORKS-ALL FUNDS**

ACCT. NO.	ACCOUNT NO. / NAME	PRIOR YEAR ACTUAL - FISCAL YEAR 2007-2008							YEAR END ESTIMATE - FISCAL YEAR 2008-2009							CITY COUNCIL APPROVED - FISCAL YEAR 2008-2010								
		General Fund	Major Streets	Local Streets	Solid Waste	Water & Sewer	Motor Pool	DEPT. TOTAL	General Fund	Major Streets	Local Streets	Solid Waste	Water & Sewer	Motor Pool	DEPT. TOTAL	General Fund	Major Streets	Local Streets	Solid Waste	City Owned Property	Sidewalk Program	Water & Sewer	Motor Pool	DEPT. TOTAL
702	Salaries & Wages	103,241	233,276	258,838	237,588	450,972	111,045	1,384,960	62,500	201,000	213,000	240,000	452,000	125,000	1,283,500	32,267	212,642	217,191	198,754	8,323	11,652	430,563	106,958	1,219,370
712	Employee Benefits	100,036	131,290	147,781	109,583	266,603	75,482	850,775	111,824	136,000	172,665	194,575	350,746	96,989	1,082,829	25,967	165,261	166,160	152,820	6,368	8,915	338,660	81,828	945,989
726	Materials & Supplies	8,788	100,999	61,488	1,949	57,733	186,356	417,293	13,500	105,000	39,500	10,000	76,500	180,000	424,500	13,500	70,000	52,000	5,000			81,500	180,000	402,000
730	Water Meters					21,778		21,778					10,000		10,000							100,000		100,000
801	Professional Services	12,443	67,400		3,220	139,769	1,364	224,206	4,500	94,000	10,000	10,000	128,000	4,500	241,000	4,500	84,000		12,500		5,000	96,000	9,000	211,000
803	Medical Services	460						460	1,000						1,000									500
807	Refuse Collection	0			1,540,664			1,540,664	0			1,500,000			1,500,000				1,550,000					1,550,000
808	Refuse Disposal	0						0	0						0									0
818	Contractual Services	1,733			9,839	31,066		42,638	1,800			9,839	30,000		41,639	1,800			10,000		8,000	32,000		51,800
860	Transportation	0					174,987	174,987	0						195,000								195,000	195,000
861	Fleet Collision Repairs	0					0	0	0						2,500								2,500	2,500
864	Conferences & Workshops	186	340					526	200	500					700								500	500
900	Printing & Publications	99				0		99	100				200		300								200	300
901	Newspaper Postings	0				0		0	0				1,000		1,000								1,000	1,000
910	Insurance Bonds	0				98,676		98,676	0				90,000		90,000								90,000	90,000
920.001	Utilities - Telephone	2,023				1,953		3,976	2,000				5,000		7,000								5,000	7,000
920.002	Utilities - Heating	0				9,601		9,601	0				8,000		8,000								8,000	8,000
920.003	Utilities - Water	0				965,425		965,425	0	24,000			1,000,000		1,024,000								1,000,000	1,124,000
920.004	Utilities - Electricity	0				82,733		82,733	0				120,000		120,000								120,000	120,000
924	Sewage Disposal	0				3,449,424		3,449,424	0				3,766,000		3,766,000								3,766,000	4,123,770
925	Non-Residential IWC	0				149,751		149,751	0				149,272		149,272								149,272	149,272
926	Industrial Surcharge	0				0		0	0				0		0								0	0
930	Repairs & Maintenance	0		7,320		713,814		721,134	0				640,000		640,000								640,000	640,000
940	Rentals	301,513	44,850	133,701	211,132	156,172		847,368	216,000	48,000	137,000	180,000	163,000		744,000	1,000	48,000	167,000	225,000	2,500	238,000		681,500	
956	Miscellaneous	0				0		0	0				0		0								0	0
958	Memberships & Dues	1,323	0			0		1,343	1,200	500			7,000	100	1,800							1,000	1,000	
960	Education & Training	1,295				3,881	20	5,196	600				7,000	1,000	8,600							7,000	1,000	2,000
961	Contingencies	0						0	0						0								0	0
964	Refunds & Rebates	0				2,783		2,783	0				3,000		3,000								3,000	3,000
Department Total - Operations		533,120	578,155	609,128	2,116,768	6,619,351	549,274	11,005,796	415,224	609,000	582,185	2,147,414	6,996,718	605,099	11,335,640	83,734	604,903	602,351	2,158,074	14,691	36,067	7,899,005	576,386	11,975,211
968	Depreciation	0				263,368	324,471	587,839	0				315,000	0	315,000	0						315,000	0	315,000
970	Capital Outlay	102,383				0		102,383	10,000				750,300	72,173	832,473						250,000		100,000	685,000
991	Principal	0				0		0	0			1,118,202			1,118,202							1,148,046		1,148,046
992	Debt Service	0				111		111	0				1,000		1,000								1,000	1,000
995	Interest	0				451,213		451,213	0				423,456		423,456								411,091	411,091
999	Transfer Out	0				130,000		130,000	0			310,000			310,000								130,000	440,000
Total		635,503	578,155	609,128	2,426,768	7,464,043	873,745	12,587,342	425,224	609,000	582,185	2,457,414	9,734,676	677,272	14,465,771	93,734	604,903	602,351	2,468,074	14,691	286,067	10,229,142	676,386	14,975,348

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS - SUMMARY		GENERAL	101-18	ADMINISTRATION, SIDEWALKS, PARKING LOTS, FORESTRY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS 2/28/2010 2009-2010	EST YR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGER REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	103,241	116,338	44,076	62,500	50,000	41,617	32,267
712	Employee Benefits	100,036	75,678	84,865	111,824	38,800	31,837	25,967
726	Materials & Supplies	8,768	23,500	5,705	13,500	13,500	13,500	13,500
801	Professional Services	12,443	2,500	2,250	4,500	4,500	4,500	4,500
803	Medical Services	460	2,000	470	1,000	500	500	500
818	Contractual Services	1,733	1,800	1,066	1,800	1,800	1,800	1,800
864	Conferences & Workshops	186	400	8	200	0	0	0
900	Publications	99	300	0	100	100	100	100
920	Utilities - Telephone	2,023	2,000	0	2,000	2,000	2,000	2,000
940	Rentals	301,513	215,000	151,956	216,000	111,000	1,000	1,000
958	Memberships & Dues	1,323	2,000	816	1,200	1,400	1,400	1,400
960	Education & Training	1,295	1,000	554	600	700	700	700
970	Capital Outlay	102,383	10,000	5,086	10,000	10,000	10,000	10,000
TOTAL		635,503	452,516	296,852	425,224	234,300	108,954	93,734



**CITY OF OAK PARK
2010 - 2011 BUDGET**

Personnel Worksheet - Department of Public Works

<u>Job/Class Title</u>	<u>Actual 2008-2009</u>	<u>Budgeted 2009-2010</u>	<u>Requested 2010-2011</u>	<u>Managers Rec. 2010-2011</u>	<u>City Council Approved</u>
<u>FULL TIME</u>					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Deputy Director of Public Works	1.00	1.00	1.00	1.00	1.00
Foreman	2.00	2.00	2.00	2.00	2.00
Service Center Coordinator	1.00	1.00	1.00	1.00	1.00
Master Mechanic	1.00	1.00	1.00	1.00	1.00
Master Mechanic Assistant	1.00	1.00	0.00	0.00	0.00
Public Services Worker I	15.00	15.00	15.00	14.00	14.00
Public Services Worker II	5.00	4.00	4.00	4.00	4.00
Sub-Total Full Time	<u>27.00</u>	<u>26.00</u>	<u>25.00</u>	<u>24.00</u>	<u>24.00</u>
<u>PART TIME</u>					
Stock Person	0.75	0.75	0.75	0.75	0.75
Administrative Clerk II	0.75	0.75	0.75	0.75	0.75
Seasonal Workers (15 Positions)	1.67	1.67	1.67	1.67	1.67
Sub-Total Part Time	<u>3.17</u>	<u>3.17</u>	<u>3.17</u>	<u>3.17</u>	<u>3.17</u>
TOTAL	30.17	29.17	28.17	27.17	27.17

**CITY OF OAK PARK
2010 - 2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS		GENERAL	101-18-441	ADMINISTRATION				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 02/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	26,779	23,300	24,168	34,000	16,000	13,318	10,326
712	Employee Benefits	18,087	13,713	21,199	26,384	12,416	10,188	8,310
726	Materials & Supplies	445	2,500	1,434	2,000	2,000	2,000	2,000
801	Professional Services	4,941	2,500	2,210	4,400	4,400	4,400	4,400
803	Medical Services	460	2,000	470	1,000	500	500	500
818	Contractual Services	1,733	1,800	1,066	1,800	1,800	1,800	1,800
864	Conferences & Workshops	186	400	8	200	0	0	0
900	Publications	99	300	0	100	100	100	100
920	Utilities - Telephone	2,023	2,000	0	2,000	2,000	2,000	2,000
958	Memberships & Dues	1,323	2,000	816	1,200	1,400	1,400	1,400
960	Education & Training	1,295	1,000	554	600	700	700	700
TOTAL		57,371	51,513	51,925	73,684	41,316	36,406	31,536

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS		GENERAL	101-18-442	SIDEWALKS & PARKING LOTS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 02/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	(1,456)	3,000	2,057	2,500	3,000	2,497	1,936
712	Employee Benefits	2,778	1,998	1,112	1,940	2,328	1,910	1,558
726	Materials & Supplies	81	1,000	0	0	0	0	0
940	Rentals	39,607	0	712	1,000	1,000	1,000	1,000
TOTAL		41,010	5,998	3,881	5,440	6,328	5,407	4,494

**CITY OF OAK PARK
2010 - 2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS		GENERAL	101-18-443	SHEPHERD PARK - FORESTRY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	41,192	41,788	8,416	14,000	16,000	13,317	10,325
712	Employee Benefits	45,371	27,832	34,158	48,500	12,416	10,188	8,309
726	Materials & Supplies	4,399	5,000	563	1,500	1,500	1,500	1,500
940	Rentals	135,294	105,000	73,524	105,000	55,000	0	0
TOTAL		226,256	179,620	116,661	169,000	84,916	25,005	20,134

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS		GENERAL	101-18-444	OTHER PARKS - FORESTRY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 02/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	36,002	48,250	9,435	12,000	15,000	12,485	9,680
712	Employee Benefits	33,627	32,135	28,396	35,000	11,640	9,551	7,790
726	Materials & Supplies	3,843	5,000	3,708	5,000	5,000	5,000	5,000
726.001	Nursery Stock	0	10,000	0	5,000	5,000	5,000	5,000
801	Professional Services	7,502	0	40	100	100	100	100
940	Rentals	125,029	110,000	77,720	110,000	55,000	0	0
970	Capital Outlay	102,383	10,000	5,086	10,000	10,000	10,000	10,000
TOTAL		308,386	215,385	124,385	177,100	101,740	42,136	37,570

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS		GENERAL	101-18-445	RIGHTS OF WAY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 02/28/10 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	724	0	0	0	0	0	0
712	Employee Benefits	173	0	0	0	0	0	0
940	Rentals	1,583	0	0	0	0	0	0
958	Membership & Dues	0	0	0	0	0	0	0
TOTAL		2,480	0	0	0	0	0	0

DIVISIONS OF THE DEPARTMENT OF PUBLIC WORKS

STREETS DIVISION

Construction, operation and maintenance of City streets and sidewalks.

WATER SUPPLY DIVISION

Administers and maintains the City water system. This includes: water mains, storm & sanitary sewers, water meters and water pumping facilities.

PARKS & FORESTRY

Maintains the various parks, boulevards, municipal parking lots.
Monitors the tree population within the City. This includes planting and removal, when necessary.

MOTOR POOL

Maintains the City's fleet of automobiles. Manages purchases and disposals.

**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
PUBLIC WORKS**

POSITION	PAY GRADE	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIREMENT	DENTAL	HEALTH AD&D	FICA / MEDICARE CLOTHING	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Director of Public Works/City Engineer	E	88,121	0	3,855	0	91,976	6,381	44,332	1,020	15,379	7,036	250	74,698	166,674
Deputy Director of Public Works	G	65,433	0	1,800	0	67,233	2,714	32,406	1,020	15,379	5,143	250	57,397	124,630
General Foreman	G	49,608	8,900	1,800	0	60,308	2,426	29,068	1,020	15,379	4,614	250	53,242	113,550
General Foreman	G	48,672	12,500	417	2,520	64,109	2,537	8,655	1,020	121	4,904	250	17,972	82,081
Office Coordinator	A	35,746	1,100	1,500	0	38,346	196	18,483	1,020	9,567	2,933	190	32,678	71,024
Master Mechanic	A	43,362	5,600	1,500	0	50,462	1,833	24,323	1,020	12,859	3,860	190	44,374	94,836
Public Service Worker I	A	34,248	4,200	450	0	38,898	2,784	5,251	1,020	12,859	2,976	190	25,369	64,267
Public Service Worker I	A	36,038	4,400	450	0	40,888	2,928	5,520	1,020	9,567	3,128	190	22,643	63,531
Public Service Worker I	A	36,038	4,400	450	0	40,888	2,928	5,520	1,020	12,859	3,128	190	25,935	66,823
Public Service Worker I	A	37,972	5,000	450	0	43,422	3,112	20,929	1,020	4,085	3,322	190	32,947	76,369
Public Service Worker I	A	37,972	4,900	450	0	43,322	1,778	20,881	1,020	15,822	3,314	190	43,294	86,616
Public Service Worker I	A	37,972	0	900	0	38,872	2,750	18,736	1,020	4,085	2,974	190	30,044	68,916
Public Service Worker I	A	37,972	2,700	900	0	41,572	2,945	20,038	1,020	14,010	3,180	190	41,672	83,244
Public Service Worker I	A	37,972	0	900	0	38,872	2,750	18,736	1,020	12,859	2,974	190	38,818	77,690
Public Service Worker I	A	37,972	1,700	900	0	40,572	1,645	19,556	1,020	12,859	3,104	250	38,919	79,491
Public Service Worker I	A	37,972	2,400	900	0	41,272	1,674	19,893	1,020	12,859	3,157	190	39,082	80,364
Public Service Worker I	A	37,972	6,400	900	0	45,272	3,213	21,821	1,020	12,859	3,463	190	42,855	88,127
Public Service Worker I	A	37,972	1,600	900	0	40,472	1,641	19,508	1,020	14,010	3,096	190	39,754	80,226
Public Service Worker I	A	37,972	3,400	450	0	41,822	2,996	20,158	1,020	4,085	3,199	190	31,937	73,759
Public Service Worker I	A	36,038	300	450	0	36,788	1,507	4,966	1,020	4,085	2,814	190	14,871	51,659
Public Service Worker II	A	38,888	4,300	900	0	44,088	1,791	21,250	1,020	15,822	3,373	190	43,735	87,823
Public Service Worker II	A	38,888	3,600	900	0	43,388	1,762	20,913	1,020	12,859	3,319	250	40,412	83,800
Public Service Worker II	A	38,888	7,200	900	0	46,988	1,911	22,648	1,020	14,010	3,595	190	43,663	90,651
Public Service Worker II	A	38,888	1,900	900	0	41,688	2,953	20,094	1,020	12,859	3,189	190	40,594	82,282
Sub-Total Full Time		1,008,576	86,500	23,922	2,520	1,121,518	59,155	463,685	24,480	271,137	85,795	4,920	916,905	2,038,423
Administrative Clerk II	A-pt	19,194	0	0	0	19,194	102	9,252	0	0	1,468	0	10,822	30,016
PT Stock Person	A-pt	18,658	0	0	0	18,658	774	8,993	0	0	1,427	0	11,194	29,852
PT Seasonal (10 Positions)	PT	60,000	0	0	0	60,000	2,488	0	0	0	4,590	0	7,078	67,078
Sub-Total Part Time		97,852	0	0	0	97,852	3,364	18,245	0	0	7,485	0	29,094	126,946
Total Department of Public Works		1,106,428	86,500	23,922	2,520	1,219,370	62,519	481,930	24,480	271,137	93,280	4,920	945,999	2,165,369
General Fund						32,267							25,967	58,234
Major Streets						212,642							165,261	377,903
Local Streets						217,191							166,160	383,351
Solid Waste						199,754							152,820	352,574
Water & Sewer						430,583							338,680	769,263
Motor Pool						106,958							81,828	188,786
City Owned Property						8,323							6,368	14,691
Sidewalk Program						11,652							8,915	20,567
Total						1,219,370							945,999	2,165,369



“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

Department of Information Technology

OVERVIEW

Information Technology provides and supports all technologies relating to the gathering, analysis and dissemination of information to both City Departments and the general public. The main areas of concentration are the IBM AS/400 system which handles all financial information, Local Area Network (LAN) for PC's users, and the Internet for the general public. The department consists of one full time employee.

In FY 2002-2003, the Information Technology Department merged with the Public Information Department.

EXPENDITURES

Salaries and Wages are expected to decrease from \$72,683 to \$65,795 for FY 2010-2011. Capital Outlay for all computer related projects is funded through IT. Due to financial constraints, no Capital Outlay has been allocated for the 2010-2011 fiscal year.

The Education & Training budget has decreased by \$1,000 to \$2,000 for FY 2010-2011 because of budget limitations.

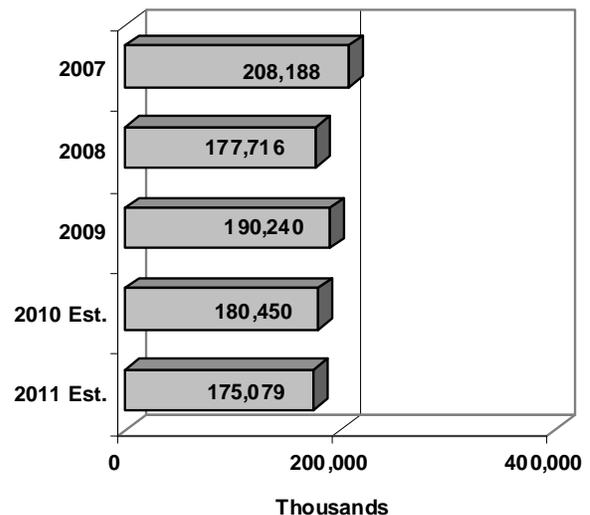
Accomplishments for 2009-2010

- The library received a Gates Grant for three new PC's for public internet. This brings the total amount of public terminals to twelve. The Sam printing system has also been upgraded several times, allowing each person to print 4 free pages.
- Financial and Human Resource applications have been updated with new software releases.
- Continue to update various PC's throughout the City. Most computers have been upgraded to Windows XP. Currently, there are NO PC's running on Windows 98 that are used by city employees.
- Upgraded CLEMIS software and installed 6 new Public Safety PC's.
- Installed Equallogic SAN.
- Installed duplex printers to save on paper usage.

Accomplishments for 2009-2010 (Cont.)

- Maintained city phone system and voicemail.
- Update the city website with new information and forms.
- Installed latest version of Back-up Exec, so we can maintain our policy for at least 4 weeks of data to be kept, plus off-site storage for Disaster Recovery.
- Installed 2 Cymphonix internet tracking/blocking boxes to help with Malware problems.

Expenditure History



PERFORMANCE OBJECTIVES

The goals for FY 2010-2011 are:

- Continue the process of verifying all data on the website and working with other departments on keeping the latest information on the web.
- Look at Virtualization and Desktop Management. Look to replace AS/400 because it is no longer supported by IBM after this year.
- Purchase new PC's to keep rotating older PC's out of service. Make sure PC's have sufficient RAM, virus and Malware protection.

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: DEPARTMENT OF INFORMATION TECHNOLOGY		FUND: GENERAL	DEPT. NO.: 101-12-258	ACTIVITY: DATA PROCESSING				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	74,351	72,683	45,859	72,683	72,883	65,795	68,833
712	Employee Benefits	28,453	31,617	21,667	31,617	36,671	31,134	31,793
726	Materials & Supplies	21,582	17,500	4,363	15,000	15,000	15,000	15,000
801	Professional Services	28,000	26,000	12,116	26,000	26,000	26,000	26,000
864	Conferences & Workshops	1,640	677	0	0	0	0	0
900	Publications	128	285	52	150	150	150	150
930	Repairs & Maintenance	27,435	27,000	22,823	27,000	27,000	27,000	27,000
940	Rentals	8,651	9,478	3,357	6,000	8,000	8,000	8,000
960	Education & Training	0	1,000	1,561	2,000	2,000	2,000	2,000
TOTAL		190,240	186,240	111,798	180,450	187,704	175,079	178,776

Personnel Worksheet

Job / Class Title	Actual <u>2008-2009</u>	Budgeted <u>2009-2010</u>	Requested <u>2010-2011</u>	Managers Rec. <u>2010-2011</u>	City Council Approved
Director of Information Technology	1	1	1	1	1
TOTAL	1	1	1	1	1

PERSONNEL COST SUMMARY
 FISCAL YEAR 2010-2011
 DEPARTMENT OF INFORMATION TECHNOLOGY

POSITION	PAY GRADE	REGULAR PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIRE-MENT	DENTAL	HEALTH AD&D	LIFE & AD&D	FICA / MEDICARE	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Director of Information Technology	E	66,000	833	2,000	68,833	352	9,292	1,020	15,379	234	5,266	250	31,793	100,626
Total		66,000	833	2,000	68,833	352	9,292	1,020	15,379	234	5,266	250	31,793	100,626



REAL TIME DATA AVAILABE WITH JUST A CLICK OF YOUR MOUSE!

The Department of Information Technology strives to keep up with all the latest technological innovations. One of the most important functions of this department is the maintenance of the City's web site. An abundance of information is available, from community activities to contacting City Officials. One of the web site's most exciting features is access to up-to-date information of property taxes and water billings. Visit our home page at: www.ci.oak-park.mi.us for this and much more!

Online Property Tax Inquiry



Online Utility Inquiry



CITY OF OAK PARK

Department of Public Information

Overview

The Department of Public Information consists of two divisions, Print and Cable Operations. Their respective responsibilities include:

Print Division

- Publication of the City's quarterly newsletter, The Oak Park Report; the City's Annual Report/Calendar; the Family City Directory; and the Citizen Participation Handbook..
- Assistance to other departments in the production and publication of their own materials (for example, the two annual Recreation Brochures).
- Media relations, including the preparation and distribution of press releases publicizing City programs and special events.
- Providing scripting for special video programs produced by the Cable Operations Division.

Cable Operations Division

- Production and airing of regularly-scheduled municipal governmental programs on **OPTV 15**, such as live coverage and taped re-broadcasts of City Council Meetings. "The Oak Park Report Update" is aired on designated dates each month (the monthly schedule is published in each Oak Park Report).
- Production and airing of special programs on **OPTV 15**, such as Storytime, youth sports events, plus a variety of public service presentations. These are aired immediately prior to or following regularly-scheduled programs.
- Preparing and presenting hundreds of constantly updated Electronic Bulletin Board messages, featuring information provided by municipal departments, which residents can view whenever programs are not airing (Channel 15 cablecasts non-stop, 24 hours a day, every day).
- Operation of a satellite downlink which provides a teleconferencing system that various City departments use periodically through the year.

- Provision of a wide array of audio-visual equipment for use by other City departments upon request.

The central mission of the Public Information Department is to convey to Oak Park's residents – via both printed materials and video – as much information as possible about municipal services and events. As illustrated, the department's companion mission is to provide internal informational support and enhanced communications capability for all other municipal agencies.

REVENUE ASSUMPTIONS

The Department's revenue continues to be based primarily upon franchise fees and programming grants received from the City's cable television franchisee. Franchise fee income has increased substantially, thanks to provisions of the 15-year renewal agreement finalized in 1999 between the City of Oak Park and its franchisee. It is projected that this revenue will continue to increase, as the company aggressively markets new services.

PERFORMANCE OBJECTIVES

- To produce and air a greater variety of informational and promotional programming, including both regularly scheduled and "special" presentations.
- To continue publishing a comprehensive series of both regularly scheduled and "special" publications.
- Provide DVD's of OPTV programs. These will be available for loan at no charge through the City's library.
- To further establish the department as the primary provider to all other municipal departments of both external video services and audio-visual support resources.
- To implement additional technology and professional assistance required for constant improvement of services.

**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: PUBLIC INFORMATION		FUND: GENERAL	DEPT. NO.: 101-22-806	ACTIVITY: CABLE OPERATIONS, OAK PARK REPORT				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
702	Salaries & Wages	175,784	175,023	113,827	175,000	173,953	116,717	119,217
712	Employee Benefits	72,356	79,850	54,933	87,000	99,427	45,210	45,415
726	Materials & Supplies	13,501	18,000	4,551	6,000	6,000	6,000	6,000
818	Contractual Services	5,765	2,000	1,534	3,000	3,000	3,000	3,000
864	Conferences & Workshops	0	271	165	165	0	0	0
900	Printing & Publications	36,170	33,500	21,625	33,500	33,500	33,500	33,500
920	Utilities - Telephone	760	750	333	750	750	750	750
930	Repairs & Maintenance	3,001	3,000	0	3,000	3,000	3,000	3,000
940	Rentals	2,983	2,000	1,814	2,700	2,700	2,700	2,700
956	Miscellaneous	561	700	475	950	950	950	950
960	Education & Training	2,000	2,200	2,200	2,200	2,365	2,365	2,365
TOTAL		312,881	317,294	200,797	314,265	325,645	214,192	216,897

DEPARTMENTAL REVENUE

676	Oak Park Report	4,500	2,400	850	1,500	1,500	1,500	1,500
683	Cable TV Franchise Fee	496,377	400,000	260,762	450,000	492,000	492,000	492,000
Total		500,877	402,400	261,612	451,500	493,500	493,500	493,500

Personnel Worksheet

Job/Class Title	Actual	Budgeted	Requested	Managers	Council
	2008-2009	2009-2010	2010-2011	Rec. 2010-2011	Approved
<u>FULL-TIME</u>					
Director of Public Information	1	1	1	1	1
Computer/Video Technician	1	1	1	1	1
Video Production Technician	1	1	1	1	1
Total Full Time	3.00	3.00	3.00	3.00	3.00

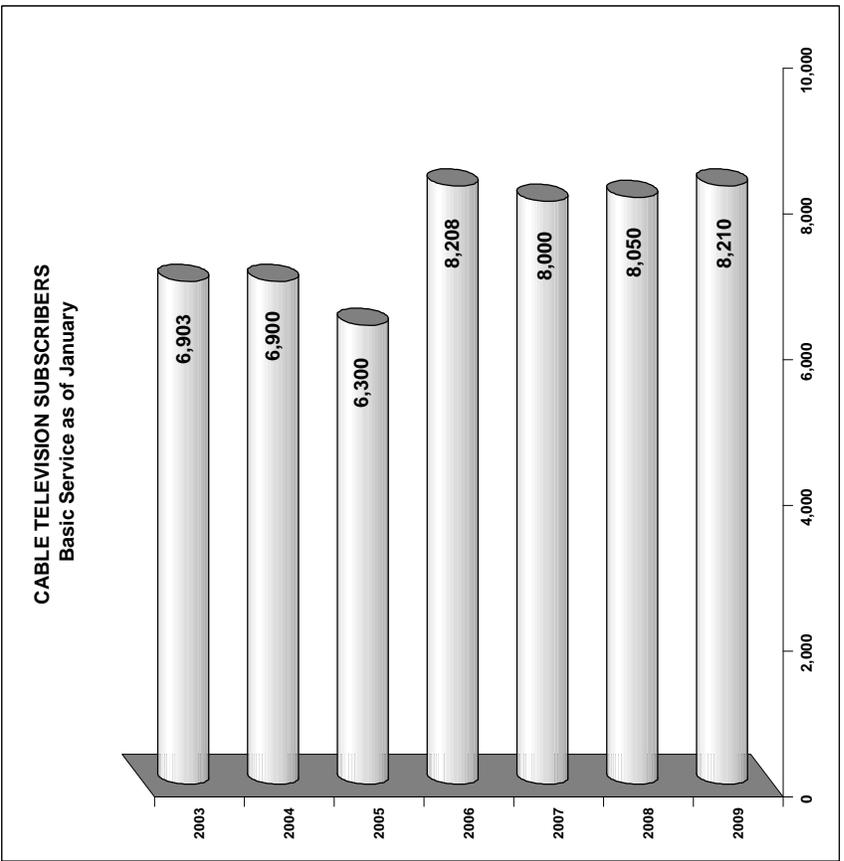
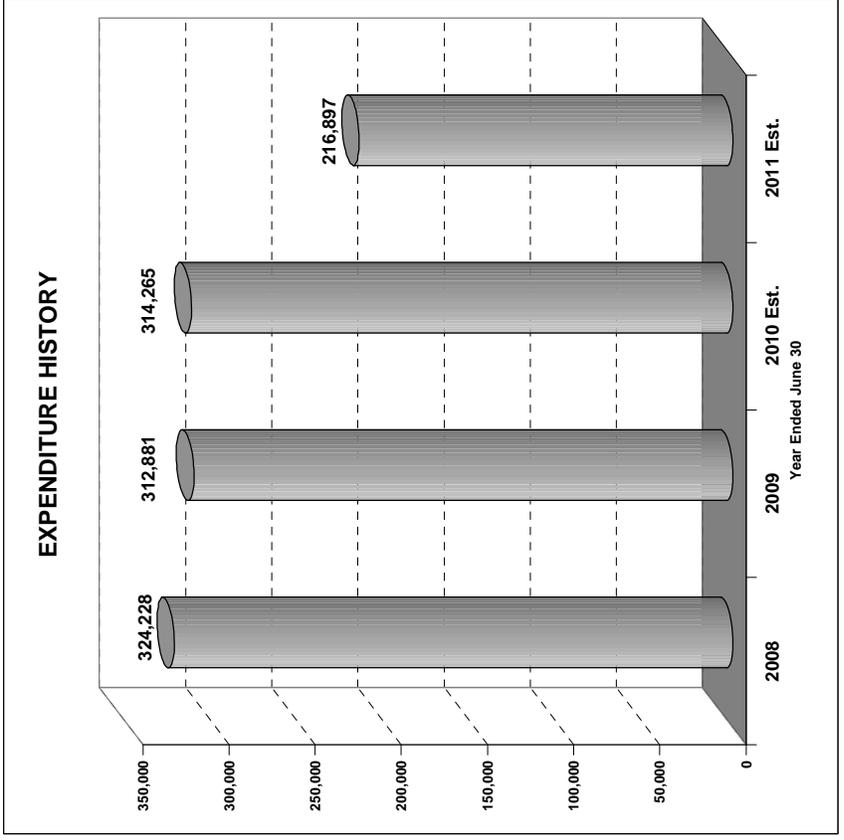
**ADVERTISE IN THE
OAK PARK REPORT!**

**Promote your business in
the community by placing an
ad in the City's special
advertising supplement.**

**Contact the Public
Information Department at
248/691-7589.**

**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
PUBLIC INFORMATION**

POSITION	PAY GRADE	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIREMENT	DENTAL	HEALTH AD&D	LIFE	MEDICARE	FICA /	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Director of Public Information	E	45,000	0	0	0	45,000	240	0	0	0	0	3,443	0	3,683	48,683	
Cable/ IT Technician	A	33,478	1,500	0	0	34,978	186	4,722	1,020	4,085	234	2,676	250	13,173	48,151	
Cable/ IT Coordinator	F	37,210	600	1,429	0	39,239	202	18,913	1,020	4,985	187	3,002	250	28,559	67,798	
Total		115,688	2,100	1,429	0	119,217	628	23,635	2,040	9,070	421	9,121	500	45,415	164,632	



OPTV-15 GUIDE

CITY COUNCIL MEETINGS: LIVE
1ST & 3RD MONDAY OF EVERY MONTH

COUNCIL MEETING REPLAYS
MONDAY, WEDNESDAY, THURSDAY, SATURDAY & SUNDAY
(No 7 PM, & 11 :30 PM SHOWS ON LIVE COUNCIL DAYS)

THE OAK PARK REPORT UPDATE
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

RECREATION ON THE MOVE
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

STORY TIME
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

CONSUMERS' CORNER
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

THE JOB SHOW
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

HOUSE MICHIGAN
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

TIMELY IMPORTS (SPECIAL INTEREST SHOWS)
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

Please visit www.ci.oak-park.mi.us for up-to-date program information.



CITY OF OAK PARK

Non-Departmental

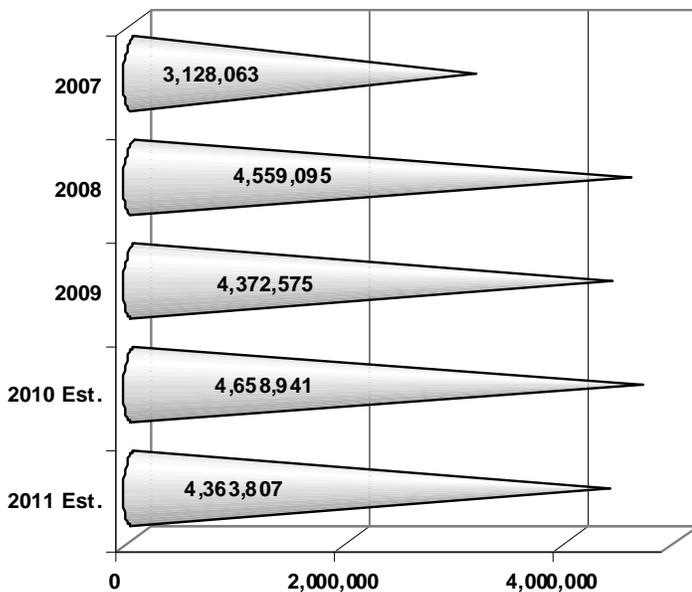
OVERVIEW

The Non-Departmental activity is used for expenditures which cannot be specifically related to a department but affect the City at large. Items included in this activity are: benefits for retired workers of the City, community promotion, membership dues for the various organizations which the City belongs, and refunds to taxpayers who have settlements granted by the Michigan Tax Tribunal or the Board of Review. This activity is also used to record transfers-out to other funds.

The City is currently insured with the Michigan Municipal League Liability & Property Pool. The cost for insurance has been moved to the Risk Management Fund and is financed by a transfer to that fund.

The City belongs to various organizations which are paid from the non-departmental activity. These organizations and their yearly dues are:

EXPENDITURE HISTORY



Beginning in FY 2007-2008, retiree's health care began to be totally funded by the City's General Fund. Also, in FY 2001-2002 the City implemented a Retiree Health Care Fund to pre-fund future retiree health care costs. Expenditures for retiree health care are anticipated to be \$2,076,482 for FY 2010-2011. During FY 2007-2008, the City partially self-insured its' health care plan for both retirees and active employees.

CITY MEMBERSHIPS

National League of Cities	\$2,675
Eight Mile Blvd. Assoc.	1,980
Traffic Improvement Assoc. (TIA)	8,700
Southeast Michigan Council of Governments (SEMCOG)	3,560
Michigan Municipal League	9,433
TOTAL	\$26,348

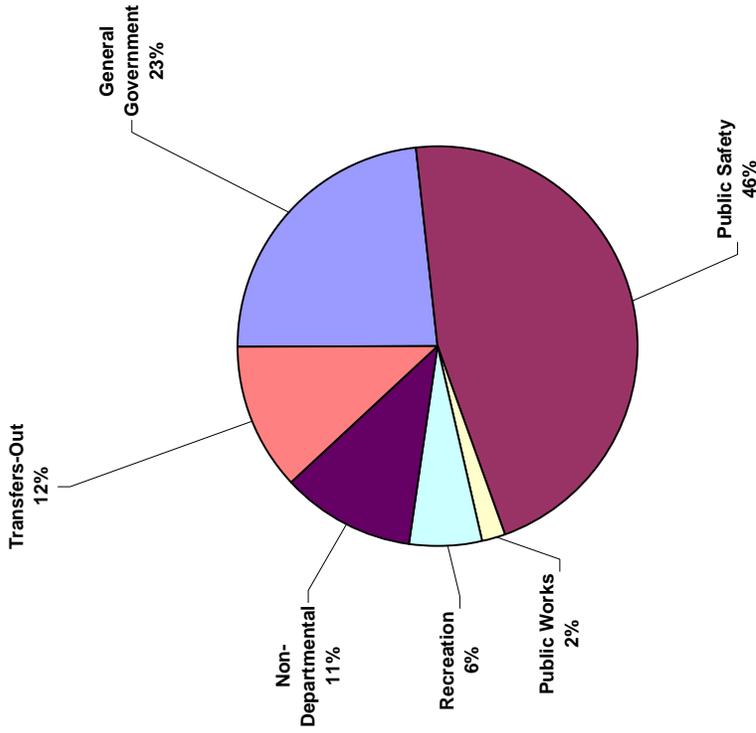
Transfers-out include transfers to the Central Services, Local Street, District Court, and Risk Management Funds. The transfer to the Risk Management Fund is \$380,000. Costs for the City's insurance have also been moved to offset this transfer.

Refunds and Rebates represent amounts refunded to taxpayers who have a reduction in their property taxes granted by the Board of Review, Michigan Tax Tribunal or Courts. The amount budgeted for FY 2010-2011 is the same allocation determined for the past Fiscal Year.

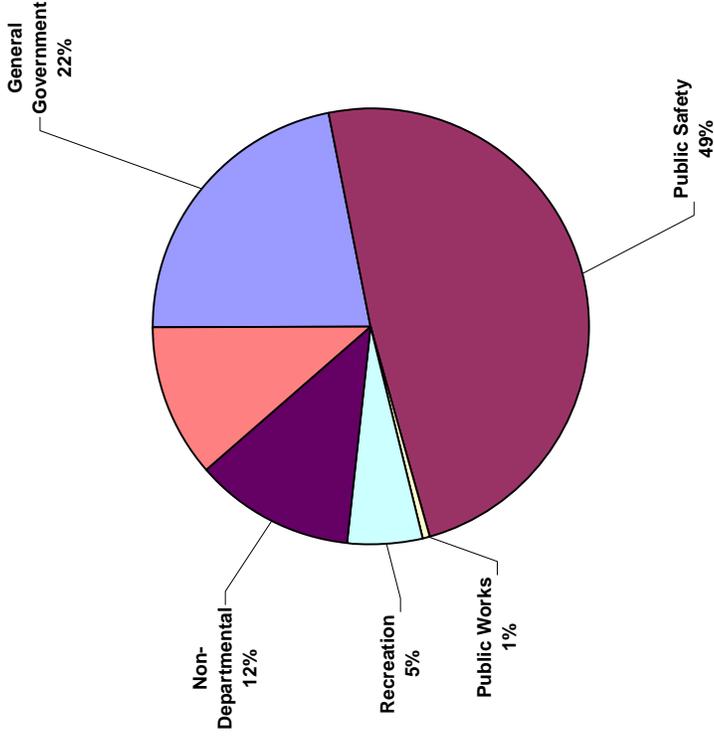
**CITY OF OAK PARK
2010-2011 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
NON-DEPARTMENTAL		GENERAL	101-21-890	VARIOUS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
712.001	Retirees Health Care	1,757,763	1,976,724	1,355,326	1,965,282	2,304,118	2,076,482	2,076,482
712.002	Retirees Life Insurance	2,255	2,289	1,693	2,258	2,304	2,304	2,304
712.003	Retirees Dental	90,453	94,514	57,860	82,300	90,000	90,000	90,000
712.004	Unemployment Compensation	32,651	38,500	0	37,822	38,500	38,500	38,500
880	Community Promotion	720	5,000	0	5,000	5,000	0	0
880.001	Fireworks	11,500	0	0	0	0	0	0
880.002	Employee Recognition Dinner	2,491	3,000	0	3,000	3,000	0	0
880.003	Boards & Commissions Dinner	8,797	5,500	0	5,500	5,500	0	0
881	Youth Assistance Program	2,000	2,000	2,000	2,000	2,000	0	0
920.001	Utilities - Telephone	6,084	10,000	2,501	10,000	10,000	7,000	7,000
956	Unforeseen Expense	2,844	94,305	8,112	10,000	94,305	10,000	10,000
958	Memberships & Dues	24,796	26,348	22,681	26,348	26,348	26,348	23,673
964	Refunds & Rebates	19,104	8,000	0	8,000	8,000	8,000	8,000
999.000	Transfer to Central Services	57,000	57,000	38,000	57,000	75,000	75,000	75,000
999.136	Transfer to District Court	1,859,730	1,947,431	1,298,287	1,947,431	1,947,431	1,650,173	1,615,357
999.677	Transfer to Risk Management	414,387	417,000	278,000	417,000	417,000	380,000	380,000
999.402	Transfer to City Owned Property	80,000	80,000	53,333	80,000	80,000	0	0
TOTAL		4,372,575	4,767,611	3,117,793	4,658,941	5,108,506	4,363,807	4,326,316

**CITY OF OAK PARK
BUDGETED EXPENDITURES BY CLASSIFICATION**



FY 2009-2010



FY 2010-2011

**CITY OF OAK PARK
TAX RATE FOR
AVERAGE TAXABLE HOME
2010 - 2011 BUDGET**

\$43,554 IS THE AVERAGE TAXABLE VALUE OF A HOME IN OAK PARK

	<u>MILLS</u>	YEARLY <u>TAX</u>
GENERAL FUND (INCLUDES PUBLIC SAFETY)	17.3563	\$756
LIBRARY	0.9914	43
DEBT	3.7183	162
SOLID WASTE	<u>2.4531</u>	<u>107</u>
TOTAL	<u>24.5191</u>	<u>\$1,068</u>

HOW AN AVERAGE YEARLY TAX IS USED - GENERAL FUND

PUBLIC SAFETY		\$368
TECHNICAL AND PLANNING SERVICES		77
TRANSFER OUTS: DISTRICT COURT	67	
RISK MANAGEMENT	15	
CENTRAL SERVICES	3	
CITY OWNED PROPERTY	0	85
NON-DEPARTMENTAL		91
RECREATION		41
PUBLIC WORKS		4
FINANCE AND ADMINISTRATIVE SERVICES		33
ADMINISTRATIVE		14
CITY CLERK		12
PUBLIC INFORMATION		9
LEGAL		11
INFORMATION TECHNOLOGY		7
LEGISLATIVE		<u>4</u>
TOTAL EXPENDITURES		<u>\$756</u>

CITY OF OAK PARK

BROWNFIELD AUTHORITY

OVERVIEW

The Brownfield Authority plan was approved by City Council during FY 2004 - 2005. The Authority was made possible via the Brownfield Redevelopment Financing Act (PA 381) which is administered by the State of Michigan. This project involves the redevelopment of the Detroit Artillery Armory site. The Armory structure is currently in the end stage of demolition and will be replaced by both retail and industrial entities.

To follow the progress of the project, a nine member Board was formed and is known as the Brownfield Redevelopment Authority (a.k.a the Economic Development Corporation). This committee is comprised of Oak Park residents, City Officials and City staff. This Board has ensured that the Oak Park community was actively involved in the initial proposal of the redevelopment and will monitor the project as it progresses. A list of the current membership is listed under the Boards and Commissions section of this budget document.

REVENUE ASSUMPTIONS

Revenue consists of property taxes captured within the Brownfield District. The City will capture 80% of all tax revenue provided by the increased taxable value of the property being developed. It is estimated the property will be responsible for all taxes after fifteen years or when total reimbursement has been made. It is estimated that all reimbursements should be fulfilled within seven years and taxes will be levied at 100% at this time (FY 2011 – 2012).

EXPENDITURES

The City will assist the project through tax relief by providing reimbursement for eligible costs to complete the project successfully. Eligible costs include the demolition of the armory structure, environmental clean-up and portions of new construction costs (i.e. streets and sewers).

PERFORMANCE OBJECTIVES

To increase and improve the City's tax base. Also, to provide an attractive area for City residents and the surrounding community to work and shop.

2010 – 2011 BUDGET Brownfield Authority

ACCT. NO.	FUND NO.: 112 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2008-09	ACTUAL AS OF 2/28/09 FY 2008-09	EST YEAR END FY 2008-09	DEPT. REQUEST FY 2009-10	MANAGERS REC. FY 2009-10	CITY COUNCIL APPROVED FY 2009-10
	<u>REVENUES</u>							
403	Property Taxes	103,772	104,000	74,504	109,417	104,000	104,000	104,000
	TOTAL REVENUE	103,772	104,000	74,504	109,417	104,000	104,000	104,000
	<u>EXPENDITURES</u>							
702	Salaries & Wages	87	1,000	0	0	0	0	0
712	Employee Benefits	34	600	0	0	0	0	0
801	Professional Services	14,216	1,000	0	0	0	0	0
818	Payment to Developer	91,477	101,400	72,257	107,170	104,000	104,000	104,000
	TOTAL EXPENDITURES	105,814	104,000	72,257	107,170	104,000	104,000	104,000
	EXCESS DEFICIT	(2,042)	0	2,247	2,247	0	0	0
	Beginning Net Assets	(205)	0	(2,247)	(2,247)	0	0	0
	Ending Net Assets	(2,247)	0	0	0	0	0	0

GENERAL INFORMATION

Public Act 381

BROWNFIELD AUTHORITY

Q: How are a Brownfield Project's taxes affected?

A: Since a redevelopment project means that its' property value will increase, tax revenues will increase as well. The amount that the taxes increase in the first year are considered "captured taxes". This specific amount is used to pay for costs associated with the redevelopment project. These are reimbursed by the City as they are incurred.

Q: Can any property become eligible for this type of program?

A: Properties that are considered to be "functionally obsolete or blighted" can be considered. This is especially true towards those properties where redevelopment will result in the increase of the taxable value of that particular property.

Q: Why was the Brownfield Plan initiated?

A: Over the years industrial contamination has occurred on many properties throughout the State. There are also many sites with old, unused buildings that serve no practical purpose. These are present in urban and rural areas alike and can be very expensive to clean up or demolish. Brownfield incentives are offered to developers to improve the areas where these sites are located that otherwise would be too costly to renovate without some type of financial incentives.



Detroit Artillery Armory Demolition
Eight Mile Rd.
Oak Park, MI

CITY OF OAK PARK

Library

OVERVIEW

The City Librarian is responsible for the selection and purchase of books and other reference/reading materials to be placed in the library. The City Librarian also oversees all other matters pertaining to the operation and management of library services in the City.

The mission of the Library is to provide materials, services and information to the City's diverse community to meet their educational, informational, cultural, and recreational needs.

ANNUAL REPORT

Through an Erb Family Foundation funded grant program, the Library joined with the Ann Arbor Hands-On Museum and Project S.N.A.P to educate Oak Park children and their families about environmental stewardship programs they can employ in their daily lives. "Action for Earth" entailed Museum staffers presenting educational programs at the Library, a Shepherd Park clean-up activity and creation of a mural using artwork from Oak Park school children. More than 2,000 pieces of art were collected and blended into a 4' x 6' mural that will be displayed in the Library for many years to come. The mural is also available for viewing at Project S.N.A.P.'s website: www.projectsnap.org.

The Detroit Adventure Pass program (www.detroitadventurepass.org), sponsored by Macy's and the Library of Michigan Foundation, featuring free weekly passes to a number of area cultural institutions, continued to be extremely popular. This year more than 500 passes to area museums and other cultural institutions were issued to Oak Park residents.

The Michigan Department of Natural Resources began an innovative partnership program with Libraries in 2009. The Park & Read program allowed library-card holders the ability to "check-out" a one-day pass into any Michigan state park or recreation area in lieu of the resident daily motor vehicle permit. This is a \$6 savings and free access to the more than 500 events taking place in local parks this summer. This popular program will continue in 2010 – beginning in May and running through September. During the FY more than 50 Oak Park residents took advantage of these passes.

The 2009 Summer Reading Program with children (Be Creative @ *Your Library*) and teens (*Express Yourself @ Your Library*) enrolled 133 kids. At the conclusion of the reading program children and their families were treated to a magic show by well known magician Doug Scheer. Funding for this program was generously provided by the Friends of the Oak Park Library.

During the Summer of 2009 The MSU Extension Office once again presented their Book Buddies program, providing a rewarding summer reading experience for about 40 Oak Park children.

The Library purchased a license to allow the showing of feature films to the public. A monthly family movie night has proven to be very popular and will continue into the next fiscal year.

Traditionally, public libraries experience increased demand for materials and services in a down economy. The number of items checked out of the Library by our patrons increased by 13% in FY 2008-2009 and by more than 6% in FY 2009-2010. In addition, there were more than 50,000 Internet sessions logged into by library users.

The Library is Oak Park's center of cultural and educational programming. A number of events took place this year, including;

- "Drumcommunity" – a community drumming circle for all ages led by Ann Arbor resident Lori Fithian. Ms. Fithian provided authentic ethnic drums and percussion instruments for all 50 participants.
- The "Boogie Woogie Kid" – Matt Ball – performed boogie woogie piano music for a standing room only audience.

Other events hosted by the Library included:

- Soprano Yael Handleman.
- The Library hosted a number of authors, some local discussing their self published works, others who are better known and came to us through a partnership with Oak Park's Book Beat Bookstore. Author's who spoke at the library included: Anthony Majewski, Paul Vachon, Brian Dickerson, Jeremy Williams, James Tobin, David Coverly, Philip Stead, John Perry and Ken Meisel.

PERFORMANCE OBJECTIVES

During the 2009-2010 Fiscal Year the Library will work with City Departments, Friends of the Library, area schools and libraries, and other community groups to continue existing programming and to develop new programs. We will continue to work with the Library Board and City Council to improve planned giving to the Library and increase donations to the Library. We continue to look at potential cost savings and revenue enhancements as ways to mitigate revenue reductions while providing services and materials for our residents.

CITY OF OAK PARK
2010 - 2011 FISCAL YEAR BUDGET

LIBRARY AUTHORITY

ACCT. NO.	ACCOUNT NO.: 111-20-790 ACCOUNT NAME	PRIOR	CURRENT	ACTUAL AS	ESTIMATED	DEPT. REQUEST	CITY	CITY
		YEAR ACTUAL FY 2008-2009	BUDGET FY 2009-2010	of 2/28/2010 FY 2009-2010	YEAR END FY 2009-2010		MANAGER RECOMMENDED FY 2010-2011	COUNCIL APPROVED FY 2010-2011
REVENUES								
403	Property Taxes	727,030	706,718	705,568	706,718	621,912	618,746	618,746
567	Libraries - State Aid	21,191	21,191	9,796	19,035	19,080	19,080	19,080
567.001	Libraries - Universal Service Fund (USF)	5,260	5,000	8,463	8,463	4,019	4,019	4,019
568	Libraries - Penal Fines	46,479	46,000	43,325	43,325	45,000	45,000	45,000
645	Library Rentals	406	0	58	60	0	0	0
646	Miscellaneous - Library	2,287	10,000	1,638	2,000	4,000	4,000	4,000
658	Library Book Fines	10,782	11,000	11,862	17,000	15,500	15,500	15,500
664	Interest	14,039	10,000	880	1,000	2,000	2,000	2,000
TOTAL REVENUE		827,474	809,909	781,590	797,601	711,511	708,345	708,345
EXPENDITURES								
702	Salaries & Wages	466,271	468,265	294,216	468,265	375,143	375,143	370,143
712	Employee Benefits	187,264	195,622	134,919	195,622	160,781	153,319	152,910
726	Materials & Supplies	12,508	12,000	7,451	12,000	10,000	10,000	10,000
727	Books	65,436	60,500	40,741	60,500	42,187	42,187	42,187
728	Periodicals & Papers	13,146	13,000	9,484	13,000	9,000	9,000	9,000
729	Digital Video Discs (DVD)	18,281	18,000	10,075	18,000	15,000	15,000	15,000
801	Professional Services	47,773	44,500	45,815	44,500	45,000	45,000	45,000
818	Contractual Services	873	800	537	800	800	800	800
860	Transportation	238	600	90	600	0	0	0
864	Conferences & Workshops	662	1,000	0	1,000	0	0	0
900	Printing & Publications	0	500	0	500	500	500	500
920	Utilities - Telephone	0	850	0	850	850	850	850
930	Repairs & Maintenance	5,497	1,250	1,519	1,250	50,750	50,750	50,750
956	Miscellaneous	1,541	1,000	426	1,000	750	750	750
958	Memberships & Dues	992	1,350	1,204	1,350	750	750	750
TOTAL EXPENDITURES		820,482	819,237	546,477	819,237	711,511	704,049	698,640
EXCESS / DEFICIT		6,992	(9,328)	235,113	(21,636)	0	4,296	9,705
Beginning Fund Balance		91,290	111,241	98,282	98,282	76,646	76,646	76,646
Reserved - Prepaid Expenditures		2,646	5,400	2,646	5,400	5,400	5,400	5,400
Ending Unreserved Fund Balance		95,636	96,513	330,749	71,246	71,246	75,542	80,951

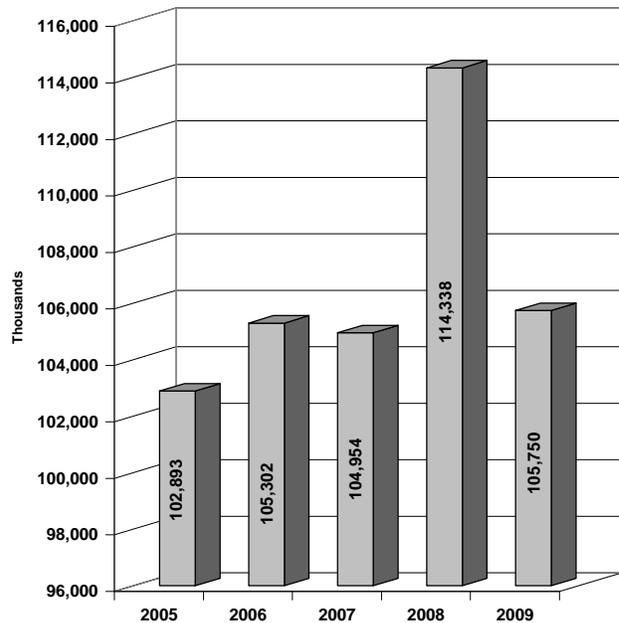
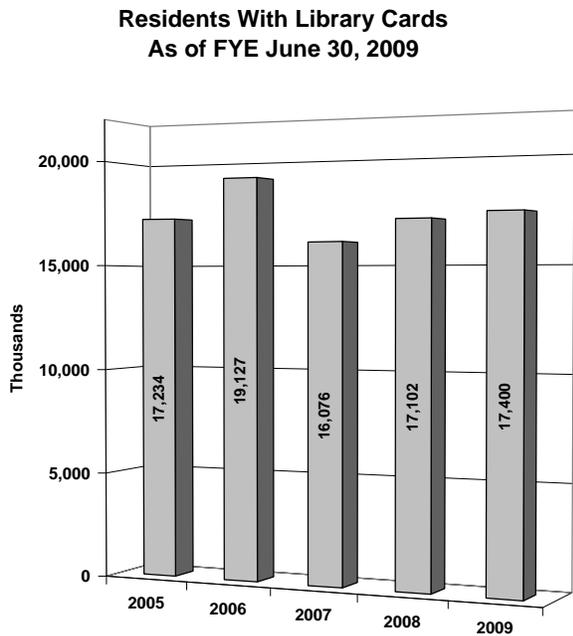
**CITY OF OAK PARK
2010-2011 BUDGET**

Personnel Worksheet - Library

Job / Class Title	Actual <u>2008-2009</u>	Budgeted <u>2009-2010</u>	Requested <u>2010-2011</u>	Managers Rec. <u>2010-2011</u>	City Council <u>Approved</u>
<u>FULL TIME</u>					
Library Director	1.00	1.00	1.00	1.00	1.00
Administrative Clerk II	2.00	2.00	3.00	1.00	1.00
Librarian	2.00	2.00	1.00	3.00	3.00
Library Section Coordinator	1.00	1.00	1.00	1.00	1.00
Sub-Total Full Time	6.00	6.00	6.00	6.00	6.00
<u>PART TIME</u>					
Monitors (1 Position)	0.50	0.50	0.50	0.50	0.50
Clerical (4 Positions)	2.00	2.00	1.75	1.75	1.75
Librarians (4 Positions)	1.00	1.00	1.00	1.00	1.00
Pages (5 Positions)	1.00	1.00	0.50	0.50	0.50
Sub-Total Part Time	4.50	4.50	3.75	3.75	3.75
TOTAL	10.50	10.50	9.75	9.75	9.75

For the fiscal year ended June 30, 2009, 17,400 library cards have been issued to Oak Park residents. This number increased from 17,102 since June 30, 2008. The number of items available for check-out to residents for FY 2008-2009 was 105,750. There are a variety of items that suit any interest, young and old alike. Examples of some of the types of resources available for check-out include: videos, books on tape (and on CD) for both children and adults, compact disks and DVD's.

**Library Items Available
as of FYE June 30, 2009**



**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
LIBRARY**

POSITION	PAY GRADE	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIRE-MENT	DENTAL	HEALTH AD&D	LIFE & MEDICARE	FICA / CLOTHING	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Library Director	E	45,000	0	0	0	45,000	240	0	0	0	234	3,443	250	4,167	49,167
Librarian	A	39,305	0	0	0	39,305	209	5,306	1,020	4,085	94	3,007	190	14,106	53,411
Administrative Clerk II	A	29,733	0	1,500	0	31,233	158	15,054	1,020	4,085	94	2,389	190	23,185	54,418
Library Section Coordinator	A	43,362	0	5,833	0	49,195	231	23,712	1,020	9,567	94	3,763	190	38,772	87,967
Librarian	A	39,305	0	900	0	40,205	209	19,379	1,020	12,859	94	3,076	190	37,022	77,227
Librarian	A	39,305	0	900	2,400	42,605	209	20,536	1,020	121	94	3,259	190	25,624	68,229
Sub-Total Full Time		236,010	0	9,133	2,400	247,543	1,256	83,987	5,100	30,717	704	18,937	1,200	142,876	390,419
Part Time Librarian	PT	7,500	0	0	0	7,500	40	0	0	0	0	574	0	614	8,114
Administrative Clerk	PT	6,000	0	0	0	6,000	32	0	0	0	0	459	0	491	6,491
Part Time Librarian	PT	4,000	0	0	0	4,000	21	0	0	0	0	306	0	327	4,327
Administrative Clerk	A-pt	22,000	0	0	0	22,000	117	0	0	0	0	1,683	0	1,800	23,800
Administrative Clerk	PT	4,300	0	0	0	4,300	23	0	0	0	0	329	0	352	4,652
Administrative Clerk	A-pt	28,100	0	0	0	28,100	150	0	0	0	0	2,150	0	2,300	30,400
Part Time Librarian	A-pt	21,000	0	0	0	21,000	112	0	0	0	0	1,607	0	1,719	22,719
Page	PT	4,000	0	0	0	4,000	21	0	0	0	0	306	0	327	4,327
Page	PT	4,000	0	0	0	4,000	21	0	0	0	0	306	0	327	4,327
Monitor	PT	11,000	0	0	0	11,000	59	0	0	0	0	842	0	901	11,901
Part Time Librarian	PT	4,000	0	0	0	4,000	21	0	0	0	0	306	0	327	4,327
Page	PT	6,700	0	0	0	6,700	36	0	0	0	0	513	0	549	7,249
Sub-Total Part Time		122,600	0	0	0	122,600	653	0	0	0	0	9,381	0	10,034	132,634
Total		358,610	0	9,133	2,400	370,143	1,909	83,987	5,100	30,717	704	28,318	1,200	152,910	523,053

CITY OF OAK PARK

ECONOMIC DEVELOPMENT CORPORATION / MUNICIPAL BUILDING AUTHORITY FUNDS

ECONOMIC DEVELOPMENT CORPORATION FUND

OVERVIEW

The purpose of the Economic Development Corporation Fund is to initiate and maintain industrial and commercial prosperity in the City. A nine member committee monitors the business environment to ensure economic success now and well into the future. This Board is also involved with the Brownfield Project which is currently redeveloping the Armory Property located on Eight Mile Road.

REVENUE ASSUMPTIONS

Interest income of \$25 is estimated to be earned in FY 2010-2011.

EXPENDITURES

No expenditures are anticipated for FY 2010-2011.

MUNICIPAL BUILDING AUTHORITY FUND

OVERVIEW

This fund manages buildings used by the City of Oak Park. Responsibilities include purchasing, maintaining and improving structures that the City uses in the course of providing services to its' residents and businesses.

REVENUE ASSUMPTIONS

The current form of revenue comes in the form of interest earned. This amount is expected to total \$500 during FY 2010-2011.

EXPENDITURES

Since there are no plans for additional buildings or improvements, no expenditures are being allocated for FY 2010-2011.

Economic Development Corporation Fund 2010 -2011 Budget

ACCT. NO.	FUND NO.: 110 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008- 2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 02/28/09 FY 2009-2010	EST YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	<u>REVENUES</u>							
640	Miscellaneous Fees	17	20	8	11	25	25	25
	TOTAL REVENUE	17	20	8	11	25	25	25
	<u>EXPENDITURES</u>							
956	Miscellaneous	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0	0	0
	EXCESS DEFICIT	17	20	8	11	25	25	25
	Beginning Retained Earnings	11,781	11,801	11,798	11,798	11,809	11,809	11,809
	Ending Retained Earnings	11,798	11,821	11,806	11,809	11,834	11,834	11,834

Municipal Building Authority Fund 2010-2011 Budget

ACCT. NO.	FUND NO.: 113 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008- 2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 02/28/10 FY 2009-2010	EST YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	<u>REVENUES</u>							
664	Interest Income	(76)	200	357	475	500	500	500
	TOTAL REVENUE	(76)	200	357	475	500	500	500
	<u>EXPENDITURES</u>							
726	Supplies	0	0	0	0	0	0	0
970	Capital Outlay	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0	0	0
	EXCESS DEFICIT	(76)	200	357	475	500	500	500
	Beginning Retained Earnings	9,631	9,831	9,555	9,555	10,030	10,030	10,030
	Ending Retained Earnings	9,555	10,031	9,912	10,030	10,530	10,530	10,530



“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

Special Revenue Funds

OVERVIEW

Special Revenue Funds are maintained to account for specific revenue sources that are legally restricted to expenditures for specific functions or activities. The legal restrictions are imposed by State Statute or Constitution, City Council Resolution or City Charter. Special Revenue Funds use the modified accrual basis of accounting for budgeting purposes which recognizes revenue when it is both measurable and available. Expenditures are recognized as soon as a liability is incurred.

The Special Revenue Funds are subject to the budgetary requirements of Act 2 of the Public Acts of 1968 of the State of Michigan.

MAJOR STREET FUND

The Major Street Fund is used to finance the maintenance and construction of the City's major thorough-fares. These funds are restricted by State Statute.

LOCAL STREET FUND

The Local Street Fund is used to finance the maintenance and construction of the City's minor thorough-fares. These funds are restricted by State Statute.

SOLID WASTE FUND

The Solid Waste Fund is used to finance the collection, recycling and disposal of the City's garbage and refuse. It is funded by a tax levy on property and a user charge.

NARCOTIC FORFEITURE FUND

The Drug Forfeiture Fund is used for the accounting of funds collected in drug arrests. These Funds are restricted by state law and must be used for narcotic enforcement purposes.

CRIMINAL JUSTICE TRAINING FUND

This fund is used for training in the Public Safety Department and is financed by fines levied at the District

CRIMINAL JUSTICE TRAINING FUND (Cont.)

Court. These Funds are restricted by state law and must be used for training personnel.

DISASTER CONTINGENCY FUND

The Disaster Contingency Fund was established in prior years for the accounting and financing of natural disasters occurring within the City limits. These funds are restricted for disaster recovery.

CASEFLOW ASSISTANCE FUND

The Caseflow Assistance Fund generates revenues that are received from drunk driving fines and fees. Its purpose is to expedite drunk driving court cases at the municipal and district court levels.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

The Community Development Block Grant Fund is financed by grants received from the federal government and are restricted for use by the economically disadvantaged citizens of the City.

ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT FUND

The EECBG Grant Fund is financed by Federal American Recovery and Reinvestment funds and promotes energy efficiency and conservation.

COMMUNITY ORIENTED POLICING SERVICES GRANT FUND

The COPS Grant Fund is a Federal program that provides funding to improve cooperation between law enforcement and the community.

DISTRICT COURT 45-B FUND

The District Court 45-B fund is financed by a General Fund transfer-in and its uses are restricted to the operations of the District Court 45-B.



“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

Major Street Fund

OVERVIEW

The City's Major Street Fund is a Special Revenue Fund and is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and the State Constitution, for streets and highway purposes which are described in detail by the Michigan Department of Transportation.

The fund receives Act 51 revenues paid to Oak Park and accounts for the construction, maintenance, and other authorized operations pertaining to all streets classified as major streets within the City. In addition this fund receives moneys paid to Oak Park for trunkline contracts and accounts for moneys transferred to other funds.

This Fund has been established to make it possible to show that the City has complied with all legal provisions of Act-51.

Charges for administering this fund are from the Department of Technical and Planning Services which is responsible for the administration of all Major Street Projects. The City Engineer is appointed Street Administrator and is responsible for street improvements, maintenance and traffic operations, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting. The Engineer represents the City in transactions involved with the Michigan Department of Transportation.

The Department of Public Works is responsible for the actual upkeep of the Major Streets which includes winter maintenance, sweeping, routine maintenance, and traffic services.

REVENUE ASSUMPTIONS

The proposed budget recommends revenues in the Major Street Fund of \$1,105,243 for FY 2010-2011. This is an increase of 2.61% from Fiscal Year 2009-2010.

State Grants - Street

The State of Michigan shares revenue that are collected for Gas and Weight taxes. The amount of \$1,000,000 is the same allocation made in FY 2009-2010.

The amount is computed using a formula based on population and Major Street Mileage.

Interest Income

\$15,000 of Interest Income is based on a 1.5% return on funds available for investment during the fiscal year.

The amount of Interest Earnings is expected to remain the same as FY 2009-2010.

EXPENDITURES

The total appropriation for the Major Street Fund is \$1,270,011. This is an increase of \$163,227 over the estimated expenditures of \$1,106,784 in Fiscal Year 2009-2010. Expenditures are affected by any road projects that may be planned during the fiscal year.

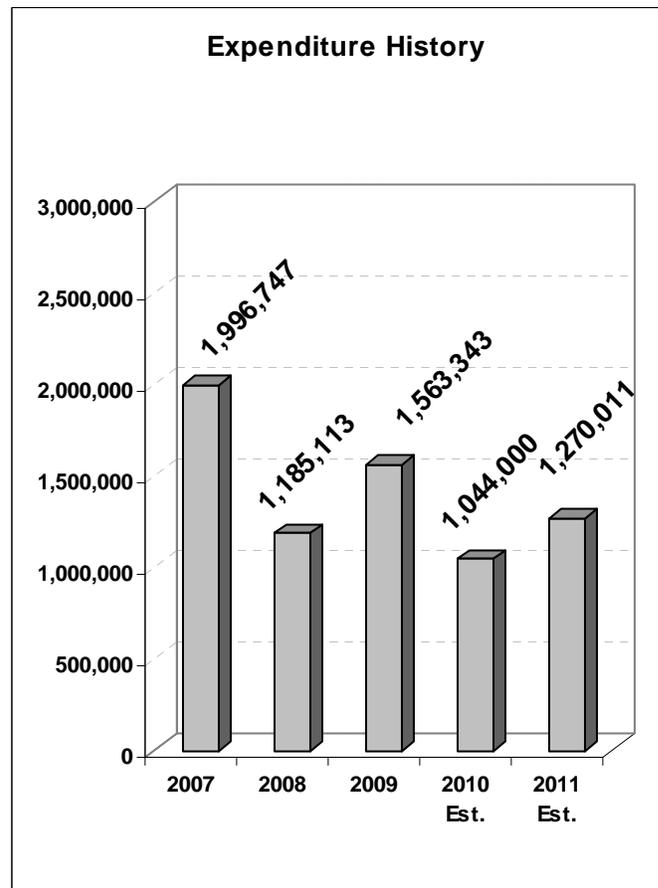
Rentals in this fund represent amounts paid to the Motor Pool Fund for equipment used on Major Streets.

FUND BALANCE

It is estimated that the City's Undesignated Major Street Fund Balance will have a surplus of \$384,979 at the end of Fiscal Year 2010-2011.

PERFORMANCE OBJECTIVES

To avoid a deficit Fund Balance and return Undesignated Fund Balance to not less than 10% of operating revenues and not less than 8.33% (one month) of operating expenditures.



**CITY OF OAK PARK
2010 - 2011 FISCAL YEAR BUDGET**

MAJOR STREETS

ACCT. NO.	FUND NO.: 202 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS of 2/28/2010 FY 2009-2010	ESTIMATED YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGER RECOMMENDED FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	REVENUES							
546	State Grants - Streets	1,170,324	1,000,000	522,484	1,000,000	1,000,000	1,000,000	1,000,000
664	Interest Earnings	15,039	15,000	186	15,000	15,000	15,000	15,000
672.202	Special Assessments	103,711	61,455	90,243	90,243	90,243	90,243	90,243
	TOTAL REVENUE	1,289,074	1,076,455	612,913	1,105,243	1,105,243	1,105,243	1,105,243
	EXPENDITURES							
702	Salaries & Wages	238,313	217,500	163,681	201,000	245,753	240,446	240,446
712	Employee Benefits	134,177	141,484	101,921	136,000	188,059	184,797	184,797
726	Materials & Supplies	100,999	90,000	81,457	105,000	70,000	70,000	70,000
801	Professional Services	67,400	87,000	70,989	94,000	84,000	84,000	84,000
864	Conferences & Workshops	340	5,000	20	500	500	500	500
923	Utilities - Water	0	0	14,420	24,000	24,000	24,000	24,000
940	Rentals	44,850	63,000	38,802	48,000	48,000	48,000	48,000
958	Memberships & Dues	0	1,000	70	500	500	500	500
970	Capital Outlay	609,683	176,800	107,347	110,000	272,768	272,768	272,768
	TOTAL EXPENDITURES	1,195,762	781,784	578,707	719,000	933,580	925,011	925,011
	TRANSFERS-OUT							
999.101	Transfer Out-General Fund	75,000	75,000	50,000	75,000	75,000	75,000	75,000
999.203	Transfer Out-Local St.	292,581	250,000	166,667	250,000	270,000	270,000	270,000
	TOTAL TRANSFERS-OUT	367,581	325,000	216,667	325,000	345,000	345,000	345,000
	EXPENDITURES & TRANSFERS-OUT	1,563,343	1,106,784	795,374	1,044,000	1,278,580	1,270,011	1,270,011
	EXCESS / DEFICIT	(274,269)	(30,329)	(182,461)	61,243	(173,337)	(164,768)	(164,768)
	Beginning Fund Balance	766,273	310,317	492,004	492,004	553,247	553,247	553,247
	Ending Fund Balance	492,004	279,988	309,543	553,247	379,910	388,479	388,479
	Reserved Balance	4,473	3,500	4,473	3,500	3,500	3,500	3,500
	Unreserved Fund Balance	487,531	276,488	N/A	549,747	376,410	384,979	384,979

**CITY OF OAK PARK
MAJOR STREETS
2010 - 2011 FISCAL YEAR BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: TECH & PLAN			ACTIVITY: ADMINISTRATION			ACCOUNT NO.: 202-16-103		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	5,037	0	4,568	0	33,111	27,804	27,804
712	Employee Benefits	2,887	0	2,898	0	22,798	19,536	19,536
999.1	Transfer Out - General Fund	75,000	75,000	50,000	75,000	75,000	75,000	75,000
999.2	Transfer Out - Local Street	292,581	250,000	166,667	250,000	270,000	270,000	270,000
TOTALS		375,505	325,000	224,133	325,000	400,909	392,340	392,340

DEPARTMENT: TECH & PLAN			ACTIVITY: CONSTRUCTION			ACCOUNT NO.: 202-16-451		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
970	Capital Outlay	609,683	176,800	107,347	110,000	272,768	272,768	272,768
TOTALS		609,683	176,800	107,347	110,000	272,768	272,768	272,768

DEPARTMENT: PUBLIC WORKS			ACTIVITY: ROUTINE MAINTENANCE			ACCOUNT NO.: 202-18-463		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	80,267	80,000	64,857	80,000	78,213	78,213	78,213
712	Employee Benefits	43,118	48,920	40,892	50,000	57,140	57,140	57,140
726	Materials & Supplies	22,657	20,000	10,521	20,000	20,000	20,000	20,000
801	Professional Services	16,884	20,000	0	17,000	17,000	17,000	17,000
940	Rentals	5,982	20,000	4,504	7,000	7,000	7,000	7,000
TOTALS		168,908	188,920	120,774	174,000	179,353	179,353	179,353

DEPARTMENT: PUBLIC WORKS			ACTIVITY: TRAFFIC			ACCOUNT NO.: 202-18-474		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	46,488	42,500	30,088	46,000	41,551	41,551	41,551
712	Employee Benefits	26,850	22,829	18,041	26,000	26,666	26,666	26,666
726	Materials & Supplies	14,496	10,000	40,731	45,000	10,000	10,000	10,000
801	Professional Services	47,318	65,000	70,989	75,000	65,000	65,000	65,000
864	Conferences & Workshops	340	5,000	20	500	500	500	500
940	Rentals	7,986	10,000	8,445	10,000	10,000	10,000	10,000
958	Memberships & Dues	0	1,000	70	500	500	500	500
TOTALS		143,478	156,329	168,384	203,000	154,217	154,217	154,217

DEPARTMENT: PUBLIC WORKS			ACTIVITY: WINTER MAINTENANCE			ACCOUNT NO.: 202-18-478		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	48,182	45,000	20,559	25,000	43,995	43,995	43,995
712	Employee Benefits	22,359	26,090	9,776	15,000	30,475	30,475	30,475
726	Materials & Supplies	63,846	60,000	30,205	40,000	40,000	40,000	40,000
940	Rentals	22,062	24,000	19,427	22,000	22,000	22,000	22,000
TOTALS		156,449	155,090	79,967	102,000	136,470	136,470	136,470

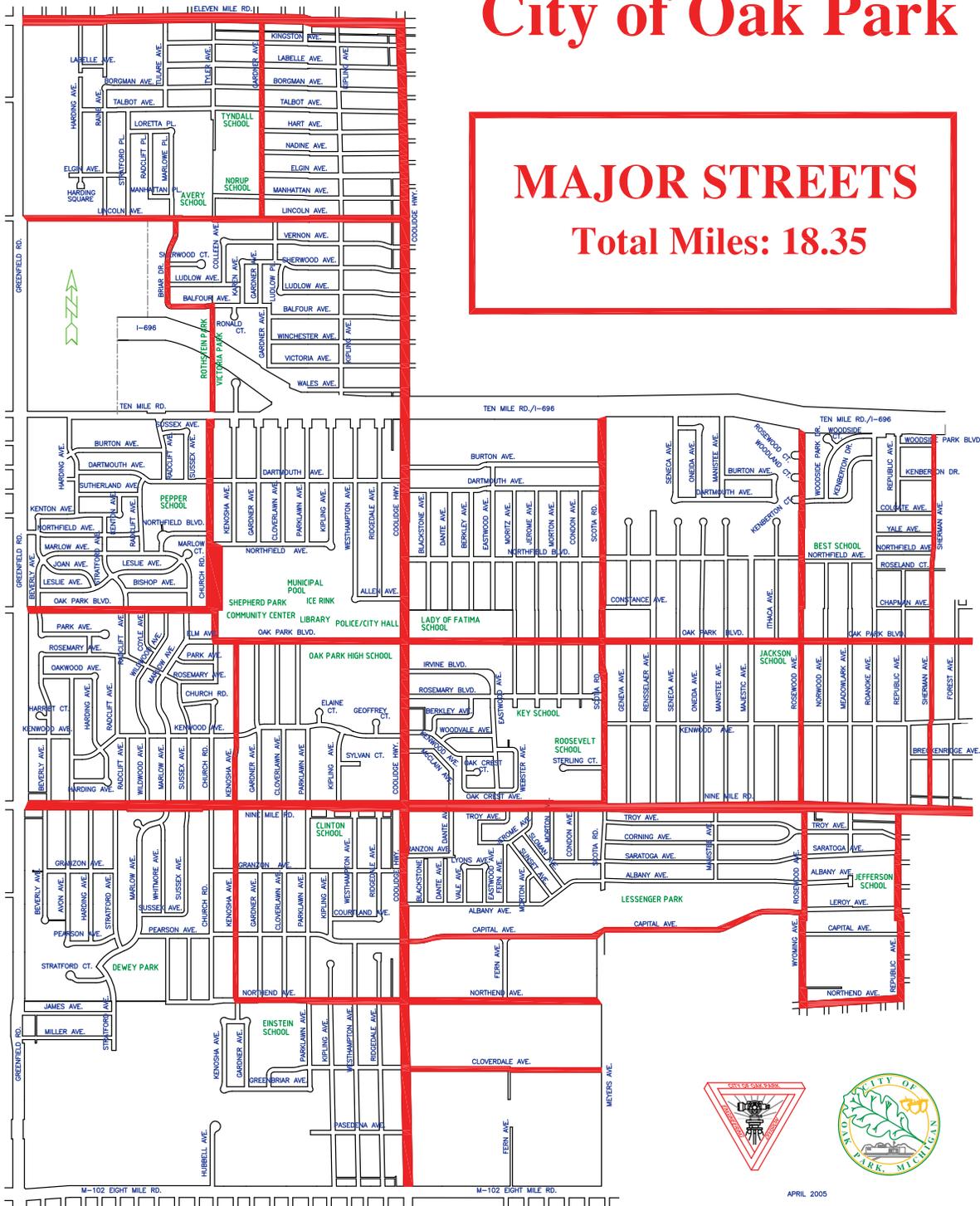
DEPARTMENT: PUBLIC WORKS			ACTIVITY: RIGHTS OF WAY			ACCOUNT NO.: 202-18-479		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	58,339	50,000	43,609	50,000	48,883	48,883	48,883
712	Employee Benefits	38,963	43,645	30,314	45,000	50,980	50,980	50,980
810	Professional services	3,198	2,000	0	2,000	2,000	2,000	2,000
923	Utilities - Water	0	0	14,420	24,000	24,000	24,000	24,000
940	Rentals	8,820	9,000	6,426	9,000	9,000	9,000	9,000
TOTALS		109,320	104,645	94,769	130,000	134,863	134,863	134,863

GRAND TOTAL:		1,563,343	1,106,784	795,374	1,044,000	1,278,580	1,270,011	1,270,011
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City of Oak Park

MAJOR STREETS

Total Miles: 18.35



APRIL 2005

CITY OF OAK PARK

Listing of Major Streets by Name

<u>Key</u>	<u>Name</u>
A	BALFOUR
B	BRIAR DRIVE
C	CAPITAL
D	CHURCH
E	COOLIDGE
F	ELEVEN MILE
G	GARDNER
H	KENOSHA
I	LINCOLN
J	MEYERS
K	NINE MILE
L	NORTHEND
M	OAK PARK BLVD
N	REPUBLIC
O	ROSEWOOD
P	SCOTIA
Q	SHERMAN
R	WYOMING



“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

Local Street Fund

OVERVIEW

The City's Local Street Fund is a Special Revenue Fund and is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and the State Constitution, for streets and highway purposes which are described in detail by the Michigan Department of Transportation.

The fund receives 25% of the Act 51 revenues paid to Oak Park and accounts for the construction, maintenance, and other authorized operations pertaining to all streets classified as local streets within the City. In addition this fund receives moneys transferred from the Major Street Fund.

This Fund has been established to make it possible to show that the City has complied with all legal provisions of Act 51.

Charges for administering this fund are from the Department of Technical and Planning which is responsible for the administration of all Local Street Projects. The City Engineer is appointed Street Administrator and is responsible for street improvements, maintenance and traffic operations, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting. The Engineer represents the City in transactions with the Michigan Department of Transportation.

The Department of Public Works is responsible for the actual upkeep of the Local Streets which includes winter maintenance, sweeping, routine maintenance, and traffic services.

REVENUE ASSUMPTIONS

The proposed budget recommends revenues in the Local Street Fund of \$674,000. This is a decrease of \$20,000 compared to FY 2009-2010.

State Grants - Street

The State of Michigan shares revenue dollars that are collected for Gas and Weight taxes. These are expected to amount to \$400,000. This is the same allocation made in FY 2009-2010.

Contributions From Other Funds

Contributions from the Major Street Fund for FY 2010-2011 are assumed to be \$270,000. This is \$20,000 more than monies transferred during 2009-2010.

Interest Income

Interest Income is based on a 1.00% return on funds available for investment during the fiscal year. The expected amount is \$4,000 which was the same recommendation made for FY 2009-2010.

EXPENDITURES

The total appropriation for the Local Street Fund is \$672,351, an increase of \$11,832 from the estimated expenditures of \$660,519 in Fiscal Year 2009-2010.

There will be no Capital Outlay allocation for Fiscal Year 2009-2010.

Rentals in this fund represent amounts paid to the Motor Pool Fund for equipment used on Local Streets.

FUND BALANCE

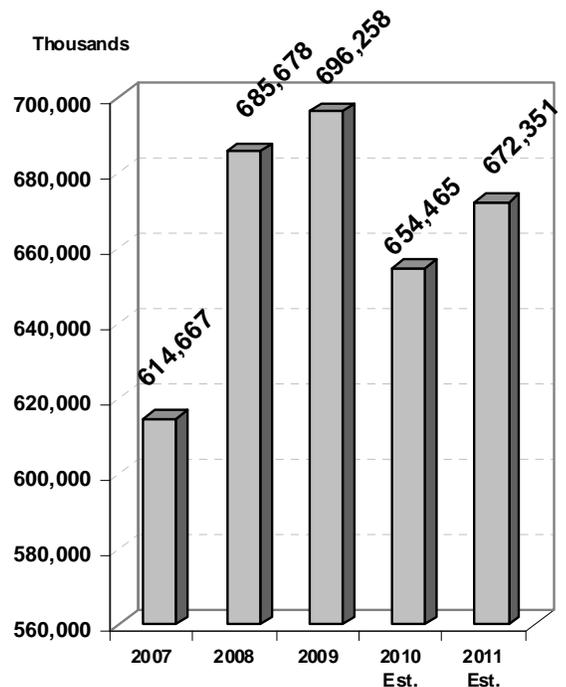
It is estimated that the City's Undesignated Local Street Fund Balance is estimated to be \$128,242 at the end of FY 2010-2011. This is projected to be 19.02% of operating revenues.

PERFORMANCE OBJECTIVES

To increase the Undesignated Fund Balance to at least 10% of operating revenues and to at least 8.33% (one month) of operating expenditures.

To complete construction projects within scheduled number of days.

Expenditure History



CITY OF OAK PARK
2010 - 2011 FISCAL YEAR BUDGET

LOCAL STREETS

ACCT. NO.	FUND NO.: 203 ACCOUNT NAME	PRIOR	CURRENT	ACTUAL AS	ESTIMATED	DEPT. REQUEST	CITY	CITY
		YEAR ACTUAL FY 2008-2009	BUDGET FY 2009-2010	OF 2/28/2010 FY 2009-2010	YEAR END FY 2009-2010		MANAGER RECOMMENDED FY 2010-2011	COUNCIL APPROVED FY 2010-2011
REVENUES								
546	State Grants - Streets	469,646	400,000	205,216	400,000	400,000	400,000	400,000
664	Interest Earnings	2,269	4,000	117	4,000	4,000	4,000	4,000
699.202	Contribution from Major Streets	292,581	250,000	166,667	250,000	270,000	270,000	270,000
TOTAL REVENUE		764,496	654,000	372,000	654,000	674,000	674,000	674,000
EXPENDITURES								
702	Salaries & Wages	269,885	259,551	152,465	218,400	217,191	217,191	217,191
712	Employee Benefits	153,864	168,838	93,042	215,935	166,160	166,160	166,160
726	Materials & Supplies	61,488	57,000	20,282	39,500	52,000	52,000	52,000
930	Repairs & Maintenance	7,320	0	0	0	0	0	0
940	Rentals	133,701	131,500	90,829	137,000	167,000	167,000	167,000
970	Capital Outlay	0	0	0	0	0	0	0
TOTAL EXPENDITURES		626,258	616,889	356,618	610,835	602,351	602,351	602,351
TRANSFERS-OUT								
999.101	Transfer Out-General Fund	70,000	43,630	29,086	43,630	70,000	70,000	70,000
TOTAL TRANSFERS-OUT		70,000	43,630	29,086	43,630	70,000	70,000	70,000
EXPENDITURES & TRANSFERS-OUT		696,258	660,519	385,704	654,465	672,351	672,351	672,351
EXCESS / DEFICIT		68,238	(6,519)	(13,704)	(465)	1,649	1,649	1,649
Beginning Fund Balance		58,820	42,909	127,058	127,058	126,593	126,593	126,593
Ending Fund Balance		127,058	36,390	113,354	126,593	128,242	128,242	128,242
Reserved - Prepaid Expenditures		3,129	0	0	0	0	0	0
Unreserved Fund Balance		123,929	36,390	N/A	126,593	128,242	128,242	128,242

CITY OF OAK PARK
LOCAL STREETS
2010 - 2011 FISCAL YEAR BUDGET
EXPENDITURE SUMMARY

DEPARTMENT: TECH & PLAN			ACTIVITY: ADMINISTRATION			ACCOUNT NO.: 203-16-103		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	5,037	0	4,568	5,000	0	0	0
712	Employee Benefits	2,887	0	2,898	43,000	0	0	0
999.101	Transfer Out-General Fund	70,000	43,630	29,086	43,630	70,000	70,000	70,000
TOTALS		77,924	43,630	36,552	91,630	70,000	70,000	70,000

DEPARTMENT: TECH & PLAN			ACTIVITY: CONSTRUCTION			ACCOUNT NO.: 203-16-451		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	6,010	0	230	400	0	0	0
712	Employee Benefits	3,196	0	189	250	0	0	0
970	Capital Outlay	0	0	0	0	0	0	0
TOTALS		9,206	0	419	650	0	0	0

DEPARTMENT: PUBLIC WORKS			ACTIVITY: ROUTINE MAINTENANCE			ACCOUNT NO.: 203-18-463		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	91,720	94,051	41,592	70,000	78,701	78,701	78,701
712	Employee Benefits	56,016	61,181	28,106	56,751	60,210	60,210	60,210
726	Materials & Supplies	15,006	12,000	3,221	8,000	12,000	12,000	12,000
930	Repairs & Maintenance	7,320	0	0	0	0	0	0
940	Rentals	36,814	60,000	13,790	35,000	60,000	60,000	60,000
TOTALS		206,876	227,232	86,709	169,751	210,911	210,911	210,911

DEPARTMENT: PUBLIC WORKS			ACTIVITY: TRAFFIC			ACCOUNT NO.: 203-18-474		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	29,689	39,000	19,028	30,000	32,635	32,635	32,635
712	Employee Benefits	15,341	25,369	10,974	24,322	24,967	24,967	24,967
726	Materials & Supplies	3,395	5,000	566	2,500	4,000	4,000	4,000
940	Rentals	16,980	12,000	17,170	27,000	27,000	27,000	27,000
TOTALS		65,405	81,369	47,738	83,822	88,602	88,602	88,602

DEPARTMENT: PUBLIC WORKS			ACTIVITY: WINTER MAINTENANCE			ACCOUNT NO.: 203-18-478		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	45,682	50,000	17,870	28,000	41,840	41,840	41,840
712	Employee Benefits	25,596	32,525	8,189	22,700	32,009	32,009	32,009
726	Materials & Supplies	42,927	35,000	16,495	28,000	35,000	35,000	35,000
940	Rentals	19,706	17,500	16,999	15,000	15,000	15,000	15,000
TOTALS		133,911	135,025	59,553	93,700	123,849	123,849	123,849

DEPARTMENT: PUBLIC WORKS			ACTIVITY: RIGHTS OF WAY			ACCOUNT NO.: 203-18-479		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YR. END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	91,747	76,500	69,177	85,000	64,015	64,015	64,015
712	Employee Benefits	50,828	49,763	42,686	68,912	48,974	48,974	48,974
726	Materials & Supplies	160	5,000	0	1,000	1,000	1,000	1,000
940	Rentals	60,201	42,000	42,870	60,000	65,000	65,000	65,000
TOTALS		202,936	173,263	154,733	214,912	178,989	178,989	178,989

GRAND TOTAL:		696,258	660,519	385,704	654,465	672,351	672,351	672,351
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CITY OF OAK PARK

Listing of Local Streets by Name

<u>Key</u>	<u>Name</u>	<u>Key</u>	<u>Name</u>	<u>Key</u>	<u>Name</u>
N-10	ALBANY	L-12	ITHACA	L-10	RENSSELAER
I-6	ALLAN	P-2	JAMES	L-14	REPUBLIC
N-2	AVON	M-8	JEROME	Q-6	RIDGEDALE
E-5	BALFOUR	I-2	JOAN	L-14	ROANOKE
K-7	BERKLEY	E-4	KAREN	E-4	RONALD CT.
N-1	BEVERLY	H-13	KENBERTON	I-14	ROSELAND CT.
I-3	BISHOP	H-12	KENBERTON CT.	J-2	ROSEMARY
I-7	BLACKSTONE	O-4	KENOSHA	G-12	ROSEWOOD CT.
B-4	BORGMAN	H-2	KENTON	M-10	SARATOGA
L-15	BRECKENRIDGE	K-3	KENWOOD	K-10	SCOTIA
G-7	BURTON	A-4	KINGSTON	L-11	SENECA
N-10	CAPITAL	Q-6	KIPLING	K-14	SHERMAN
I-14	CHAPMAN	A-4	LABELLE	D-5	SHERWOOD
N-4	CHURCH	N-13	LEROY	D-3	SHERWOOD CT.
K-4,F-4	CHURCH RD.	I-3	LESLIE	M-9	SLOMAN
P-8	CLOVERDALE	B-3	LORETTA PL.	L-9	STERLING CT.
O-5	CLOVERLAWN	E-5	LUDLOW	I-3,N-3	STRATFORD
E-4	COLLEEN	E-5	LUDLOW PL.	O-2	STRATFORD CT.
H-14	COLGATE	M-8	LYONS	C-3	STRATFORD PL.
M-9	CONDON	L-12	MAJESTIC	M-9	SUNSET
I-10	CONSTANCE	C-4	MANHATTAN	N-3	SUSSEX
M-10	CORNING	D-3	MANHATTAN PL.	H-2	SUTHERLAND
N-6	COURTLAND	L-11	MANISTEE	L-6	SYLVAN CT.
J-3	COYLE	L-3	MARLOW	B-4	TALBOT
I-7	DANTE	C-3	MARLOWE PL.	M-8	TROY
H-4	DARTMOUTH	M-3,I-3	MARLOW CT.	B-3	TULARE
I-8,N-8	EASTWOOD	L-7	McCLAIN	C-4	TYLER
K-5	ELAINE CT.	L-13	MEADOWLARK	N-8	VALE
C-5	ELGIN	P-2	MILLER	D-5	VERNON
J-4	ELM	I-8	MORITZ	F-5	VICTORIA
N-8	FERN	N-8	MORTON	F-5	WALES
K-15	FOREST	C-5	NADINE	L-8	WEBSTER
A-5	GARDEN	I-10	NORTHFIELD	Q-6	WESTHAMPTON
C-5	GARDNER	L-13	NORWOOD	N-3	WHITMORE
L-10	GENEVA	L-8	OAKCREST	L-3	WILDWOOD
K-6	GEOFFREY CT.	K-2	OAKWOOD	F-5	WINCHESTER
M-5	GRANZON	L-11	ONEIDA	H-12	WOODLAND CT.
Q-5	GREENBRIAR	J-4	PARK	G-13	WOODSIDE CT.
C-2,M-2	HARDING	K-5	PARKLAWN	H-13	WOODSIDE DR.
C-2	HARDING SQ.	Q-6	PASADENA	G-14	WOODSIDE PK.
K-1	HARRIET CT.	N-3	PEARSON	K-8	WOODVALE
B-4	HART	L-3	RADCLIFT	O-12	WYOMING CT.
R-4	HUBBELL	C-3	RADCLIFT PL.	H-14	YALE
J-7	IRVINE	C-2	RAINE		

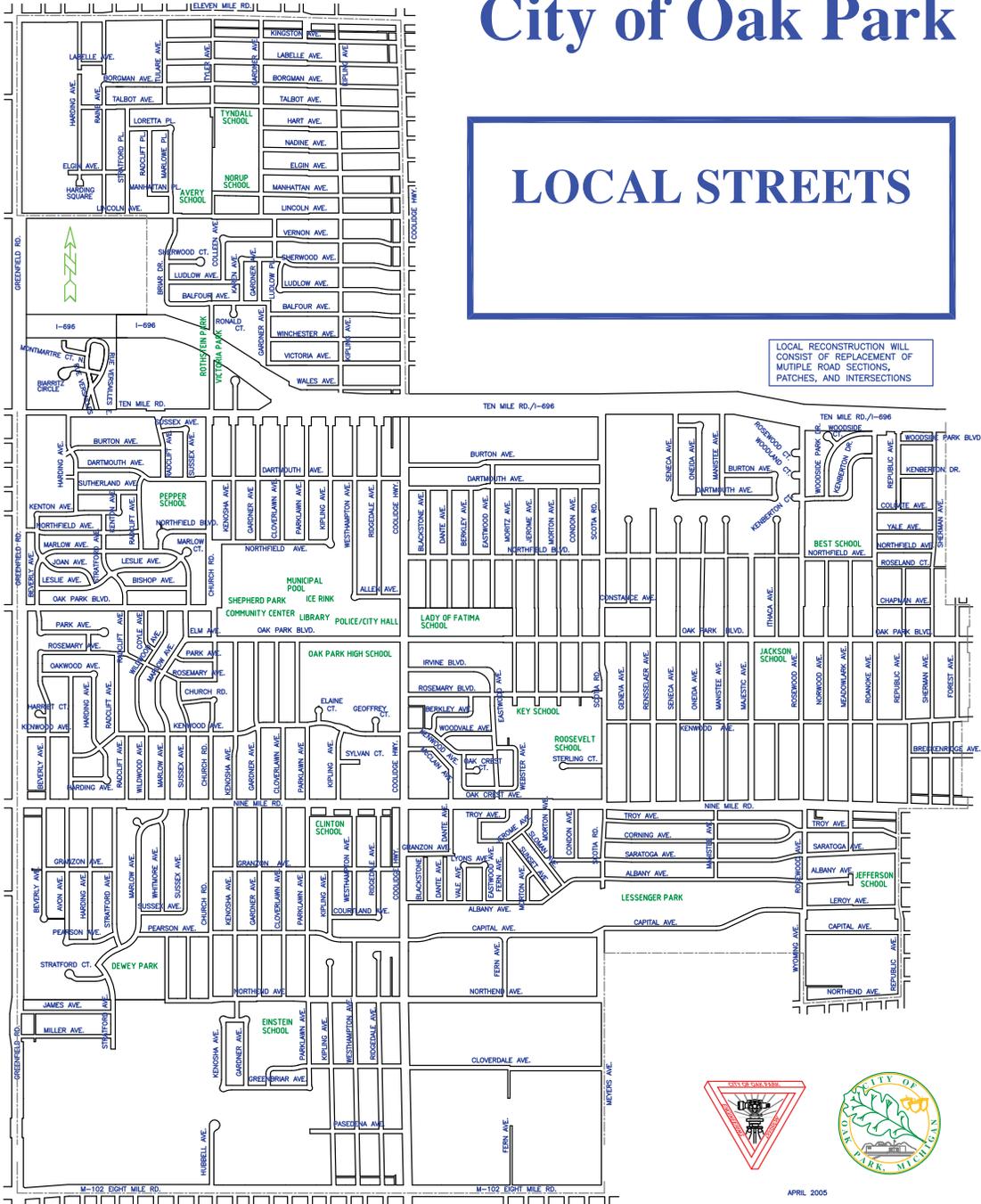
City of Oak Park

LOCAL STREETS

LOCAL RECONSTRUCTION WILL CONSIST OF REPLACEMENT OF MULTIPLE ROAD SECTIONS, PATCHES, AND INTERSECTIONS

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“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

SOLID WASTE FUND

OVERVIEW

The Solid Waste Fund is used to finance the collection, disposal and recycling of the City's garbage and refuse. These activities are administered through the Department of Public Works. The City's refuse collection is provided by a private contractor on a weekly basis. The City's current contract is with Tringali Sanitation. Contractual trash pick-up began on July 1, 1997 and resulted in a substantial decrease in the cost of solid waste collection. The City also maintains a contract with SOCRRA (Southeastern Oakland County Resource Recovery Authority) for the disposal of solid waste as well as the handling of recyclables.

The City began its curbside recycling program in October 1992. Initially overall recycling tonnage's for the city were lower than expected; it was observed that multi-lingual families were not actively participating in the program. A suggestion from the City Council to provide multi-lingual recycling information to non English speaking "New Americans" turned into a major educational program. In February 1993, Oak Park received a \$50,000 grant from the State of Michigan Department of Natural Resources Solid Waste Alternatives Division for implementation of a Multi-lingual Recycling Education Program.

The project was implemented through three program components: school based education; targeted outreach to Arabic and Russian-speaking families; and City-wide public information and outreach, through newsletters and consultation with the Oak Park Recycling Education Advisory Committee.

The Committee is comprised of 14 citizens who volunteer their time to help Oak Park strengthen its waste reduction programs. Committee meetings are held about 6 times a year, and provide a forum to review proposed changes in curbside collection programs and education strategies.

Within a one year-period, the City's target goal was achieved, at least 60% of households city-wide actively participate in recycling. The graph on the following page reflects the recycling tonnage's from Oak Park households as reported by SOCRRA.

REVENUE ASSUMPTIONS

The main source of funding is attributed to a tax levy on property of 2.4531 mills for FY 2010-2011. This is the same rate that was charged during FY 2009-2010. It is also funded by a service charge included on water bills. The 2010-2011 fee is \$7.44 per month. This accounts for the cost of picking up litter in the City.

An appropriation of \$2,469,048 is proposed. This is an increase of \$42,148 over the FY 2009-2010 appropriation.

EXPENDITURES

An appropriation of \$2,468,074 is proposed. This is an increase of \$9,454 over the FY 2009-2010 appropriation. This reflects an anticipated increase in refuse disposal costs.

FUND BALANCE

It is estimated that the City's Undesignated Solid Waste Fund Balance will be \$170,959 at the end of FY 2010-2011. This is projected to be .0692% of total expenditures.

PERFORMANCE OBJECTIVES

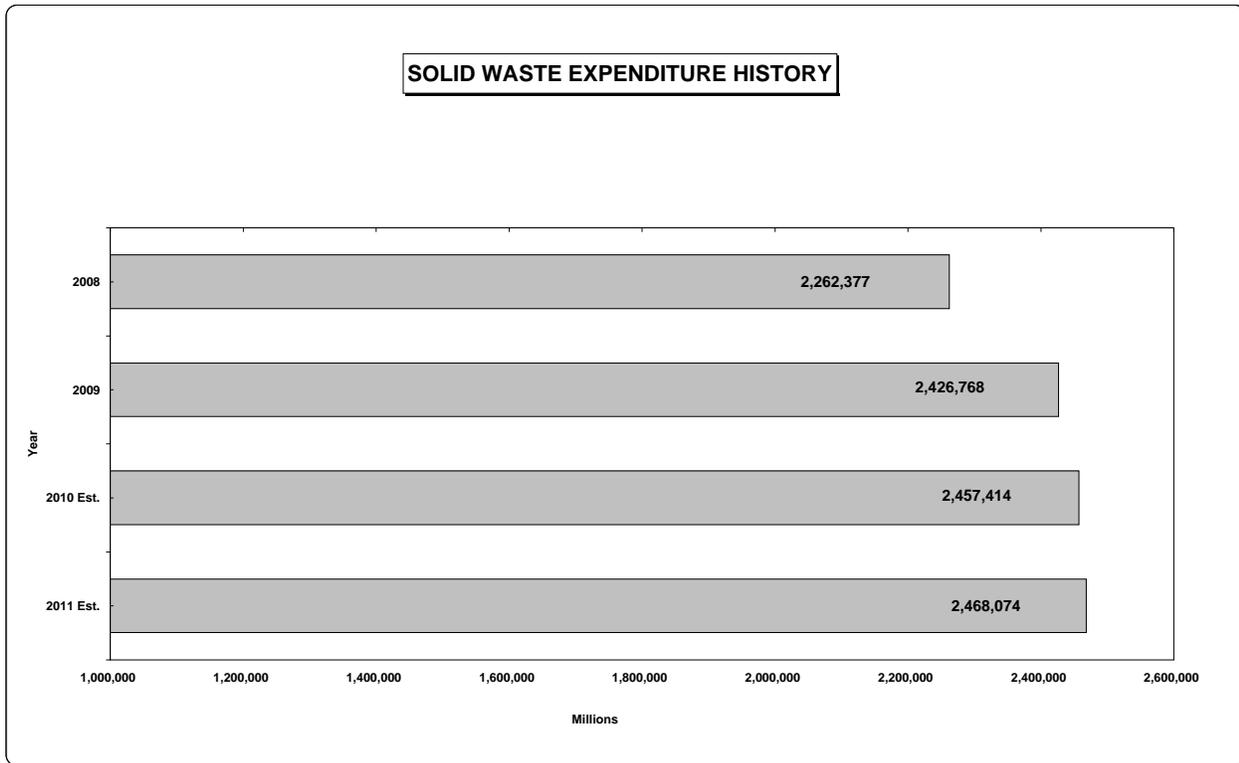
To continue to monitor trends and move forward with education and information for recycling so our participation will continue to increase in all neighborhoods of the city.

WE RECYCLE!



CITY OF OAK PARK
2010 - 2011 FISCAL YEAR BUDGET
SOLID WASTE

ACCT. NO.	FUND NO.:226 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2009 FY 2009-2010	ESTIMATED YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGERS RECOMMEND. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
REVENUES								
403	Property Taxes	1,800,115	1,753,200	1,746,301	1,753,200	1,531,014	1,531,014	1,531,014
664	Interest Earnings	15,122	15,000	2,114	5,000	5,000	5,000	5,000
674	Miscellaneous Fees	501,930	563,700	288,093	563,700	838,034	838,034	838,034
674.003	Charges To Other Governments	94,757	95,000	49,683	95,000	95,000	95,000	95,000
TOTAL REVENUE		2,411,924	2,426,900	2,086,191	2,416,900	2,469,048	2,469,048	2,469,048
EXPENDITURES								
702	Salaries & Wages	237,588	240,000	185,493	240,000	199,754	199,754	199,754
712	Employee Benefits	109,583	156,120	96,319	194,575	152,820	152,820	152,820
726	Supplies	1,949	5,000	4,911	10,000	5,000	5,000	5,000
801	Professional Services	3,230	12,500	4,174	10,000	12,500	12,500	12,500
807	Refuse Collection & Disposal	1,540,664	1,500,000	934,882	1,500,000	1,550,000	1,550,000	1,550,000
818	Contractual Services	9,839	10,000	9,839	9,839	10,000	10,000	10,000
930	Rentals	211,132	225,000	75,889	180,000	225,000	225,000	225,000
964	Refunds & Rebates	2,783	0	354	3,000	3,000	3,000	3,000
TOTAL EXPENDITURES		2,116,768	2,148,620	1,311,861	2,147,414	2,158,074	2,158,074	2,158,074
TRANSFERS-OUT								
999.101	Transfer Out - General Fund	260,000	260,000	173,334	260,000	260,000	260,000	260,000
999.592	Transfer Out - Water & Sewer	50,000	50,000	33,334	50,000	50,000	50,000	50,000
TOTAL TRANSFERS-OUT		310,000	310,000	206,668	310,000	310,000	310,000	310,000
EXPENDITURES & TRANSFERS-OUT		2,426,768	2,458,620	1,518,529	2,457,414	2,468,074	2,468,074	2,468,074
EXCESS/DEFICIT		(14,844)	(31,720)	567,662	(40,514)	974	974	974
Beginning Fund Balance		225,343	228,000	210,499	210,499	169,985	169,985	169,985
Ending Fund Balance		210,499	196,280	778,161	169,985	170,959	170,959	170,959



CITY OF OAK PARK

SOLID WASTE FUND

COLLECTION

- Begins at 7:00 a.m..
- No trash set out before noon the day before collection day.

RECYCLABLES COLLECTED

- Newspaper
- Tin/Aluminum Containers
- Glass Plastic Containers
- Household Batteries

ITEMS COLLECTED

- Brush
 - Compost/Yard Waste
 - Bulk Items (i.e. Carpeting)
 - Large Items (i.e. Furniture)
- *All of the above must be separated from regular trash.

ITEMS NOT COLLECTED

- Automotive Parts/Tires
- Slate/Tile/Stone/Concrete
- Home Construction Debris
- Ammunition/Explosives
- Poisons/Hazardous Wastes

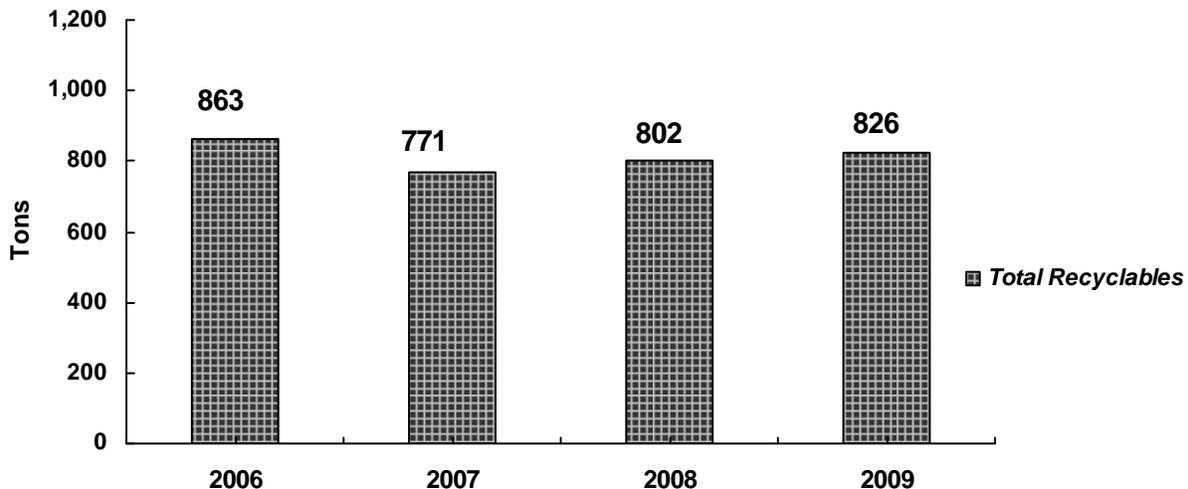
SPECIAL HOUSEHOLD HAZARDOUS WASTE DISPOSAL

At no charge, residents may drop off hazardous materials at the Southeastern Oakland County Resource Recovery Authority (SOCRRA) Drop-Off Center, . This is located at 995 Coolidge Rd., between 14 and 15 Mile Roads in Royal Oak. All drop off are made by appointment. Residents need to call 248/288-5153 for further information.

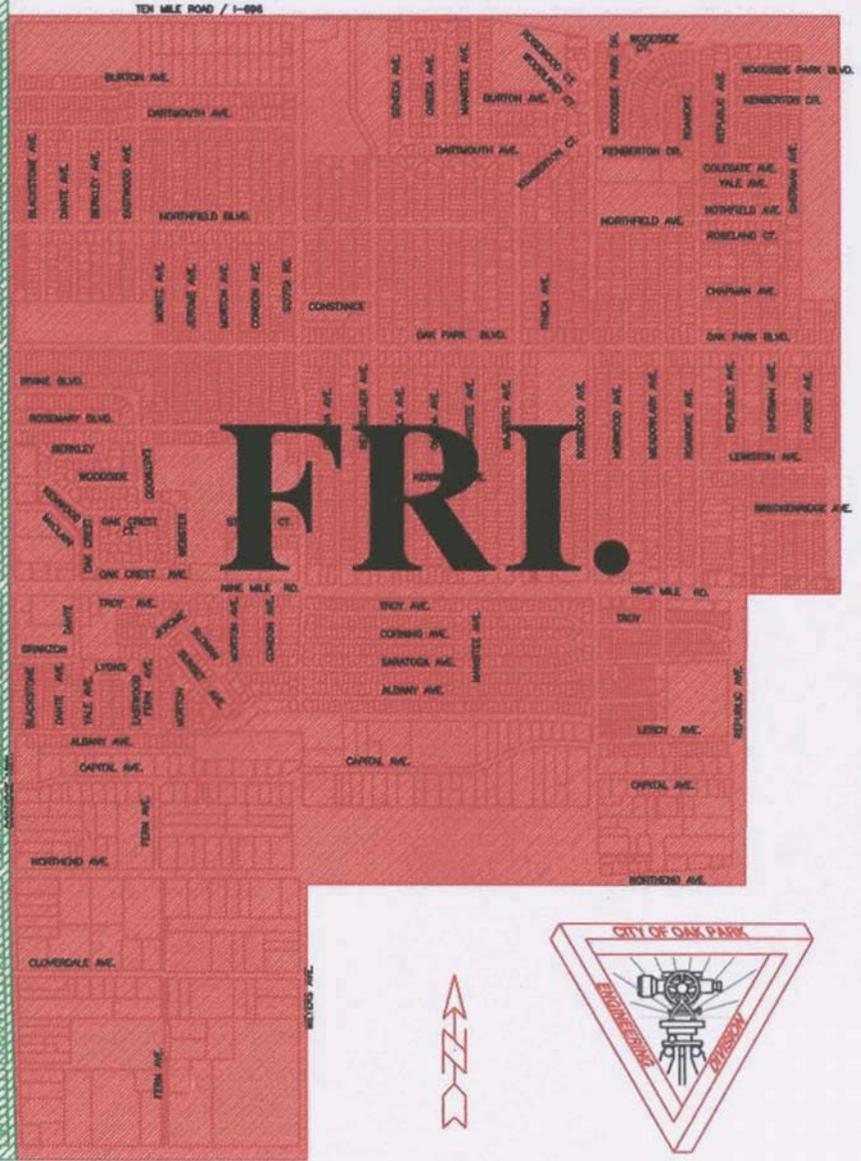
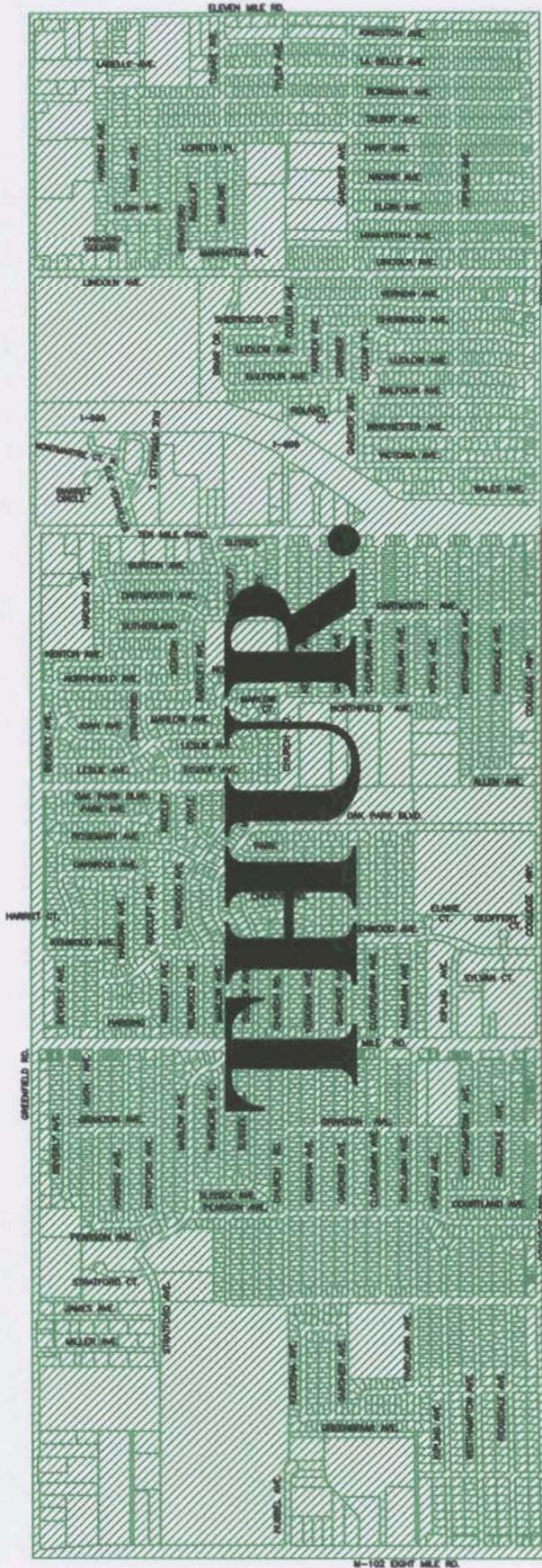
Household hazardous waste times include: paints, garden chemicals, household cleaners, solvents, oils, fluorescent light bulbs and insulin syringes.

TONS OF SOLID WASTE RECYCLED BY OAK PARK HOUSEHOLDS

Includes: Plastic, Metal, Glass, Cardboard & Newspaper



CITY OF OAK PARK DEPARTMENT OF PUBLIC WORKS TRASH ROUTES



REVISED: 06/07/08

CITY OF OAK PARK

NARCOTIC FORFEITURE / CRIMINAL JUSTICE / DISASTER CONTINGENCY FUNDS

NARCOTIC FORFEITURE FUND

OVERVIEW

The Drug Forfeiture Fund is used for the accounting of funds collected in drug arrests. These Funds are restricted by State Law and must be used for narcotic enforcement purposes.

REVENUE ASSUMPTIONS

An amount of \$15,000 is proposed for forfeitures in FY 2010-2011. This is a decrease from the FY 2009-2010 appropriation of \$30,000.

Due to such low rates of return, no Interest Income is anticipated for the 2010-2011 Fiscal Year.

EXPENDITURES

An amount of \$15,000 is proposed for FY 2010-2011. This is the same estimate of that was used for the FY 2009-2010 appropriation

This amount provides for the purchase of various types of equipment to assist officers with their everyday duties. The use of these funds allows for equipment to be acquired that otherwise would not be available due to financial constraints. An example of equipment that has been purchased was for bullet proof vests to be worn by the City's Public Safety Officers.

CRIMINAL JUSTICE TRAINING FUND

OVERVIEW

This fund is used for training in the Public Safety Department and is financed by fines levied at the 45-B District Court. These Funds are restricted by State law and must be used for training personnel.

REVENUE ASSUMPTIONS

The amount of funds provided from fines for training are expected to be \$15,000.

EXPENDITURES

Expenditures for Training are estimated to be \$15,000 during fiscal year 2010-2011.

DISASTER CONTINGENCY FUND

OVERVIEW

The Disaster Contingency Fund was established in prior years for the accounting and financing of natural disasters occurring within the City limits. These funds are restricted for disaster recovery. The Disaster Recovery Fund has no expected revenues other than interest income and has no expected expenditures.

CASEFLOW ASSISTANCE FUND

OVERVIEW

Funds for the Caseflow Assistance Fund are provided by the State of Michigan. Its purpose is to assist district and municipal courts in expediting drunk driving cases.

REVENUE ASSUMPTIONS

Revenues are received through drivers license reinstatement fees paid by those convicted of drunk driving. It is estimated that \$24,000 will be collected for this fund during FY 2010-2011.

EXPENDITURES

Expenditures of \$25,002 are anticipated for FY 2010-2011. These funds will be used to purchase supplies and office equipment.

**CITY OF OAK PARK
2010 - 2011 FISCAL YEAR BUDGET**

NARCOTIC FORFEITURE

ACCT. NO.	FUND & ACTIVITY NO.: 253-74-333 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 02/28/2010 FY 2009-2010	ESTIMATED YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGERS RECOMMEND. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	REVENUES							
663	Fines & Forfeitures	33,999	30,000	10,761	15,000	15,000	15,000	15,000
664	Interest	2,803	1,500	13	0	0	0	0
	TOTAL REVENUE	36,802	31,500	10,774	15,000	15,000	15,000	15,000
	EXPENDITURES							
726	Supplies	12,289	15,000	46,969	50,000	15,000	15,000	15,000
	TOTAL EXPENDITURES	12,289	15,000	46,969	50,000	15,000	15,000	15,000
	EXCESS/DEFICIT	24,513	16,500	(36,195)	(35,000)	0	0	0
	Beginning Fund Balance	58,382	86,957	82,895	82,895	47,895	47,895	47,895
	Ending Fund Balance	82,895	103,457	46,700	47,895	47,895	47,895	47,895

CRIMINAL JUSTICE TRAINING

ACCT. NO.	FUND & ACTIVITY NO.: 254-75-320 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 02/28/2010 FY 2009-2010	ESTIMATED YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGERS RECOMMEND. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	REVENUES							
546	State Grants	13,673	15,000	6,796	15,000	15,000	15,000	15,000
664	Interest	143	130	2	130	130	130	130
	TOTAL REVENUE	13,816	15,130	6,798	15,130	15,130	15,130	15,130
	EXPENDITURES							
960	Education & Training	12,090	15,000	7,718	15,000	15,000	15,000	15,000
	TOTAL EXPENDITURES	12,090	15,000	7,718	15,000	15,000	15,000	15,000
	EXCESS/DEFICIT	1,726	130	(920)	130	130	130	130
	Beginning Fund Balance	6,430	6,555	8,156	8,156	8,286	8,286	8,286
	Ending Fund Balance	8,156	6,685	7,236	8,286	8,416	8,416	8,416

DISASTER CONTINGENCY

ACCT. NO.	FUND & ACTIVITY NO.: 255-17-345 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 02/28/2010 FY 2009-2010	ESTIMATED YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGERS RECOMMEND. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	REVENUES							
664	Interest	102	65	2	25	25	25	25
	TOTAL REVENUE	102	65	2	25	25	25	25
	EXPENDITURES							
956	Miscellaneous	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0	0	0
	EXCESS/DEFICIT	102	65	2	25	25	25	25
	Beginning Fund Balance	3,452	3,510	3,554	3,554	3,579	3,579	3,579
	Ending Fund Balance	3,554	3,575	3,556	3,579	3,604	3,604	3,604

CASEFLOW ASSISTANCE FUND

ACCT. NO.	FUND & ACTIVITY NO.: 256-50-136 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 02/28/2010 FY 2009-2010	ESTIMATED YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGERS RECOMMEND. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	REVENUES							
544	State Drunk Driving Fund	25,327	21,000	0	21,000	24,000	24,000	24,000
664	Interest	2,454	1,700	34	1,700	1,700	1,700	1,700
	TOTAL REVENUE	27,781	22,700	34	22,700	25,700	25,700	25,700
	EXPENDITURES							
956	Miscellaneous	34,677	0	1,062	2,000	25,002	25,002	25,002
	TOTAL EXPENDITURES	34,677	0	1,062	2,000	25,002	25,002	25,002
	EXCESS/DEFICIT	(6,896)	22,700	(1,028)	20,700	698	698	698
	Beginning Fund Balance	84,147	56,587	77,251	77,251	97,951	97,951	97,951
	Ending Fund Balance	77,251	79,287	76,223	97,951	98,649	98,649	98,649

CITY OF OAK PARK

Community Development Block Grant Fund

OVERVIEW

The Community Development Block Grant fund is financed by grants received from the federal government and is administered through the United States Department of Housing and Urban Development. Funds are restricted for use by the economically disadvantaged citizens of the City. The Community Development Act allows local communities the opportunity to structure the program to their own specific needs. The program has been in existence since 1974 and is comprised of various programs, which are explained below.

Code Assistance Officer Program - Providing code enforcement to residents in low to moderate areas of the City benefiting all the residents by protecting property values.

Minor Home Repair Program - Provides a city-wide minor home improvement program for low to moderate income residents.

Public Services: Safety & Repair and Yard Services - Benefits all handicapped, senior citizens and low to moderate income households by providing a service that will assist those that are not physically able to accomplish small jobs in and around their homes (Safety and Repair). Services also include snow removal and grass cutting (Yard Services). This portion of the CDBG program has assisted many households who are unable to perform general chores without assistance.

REVENUE ASSUMPTIONS

An appropriation of \$132,675 is proposed, which is a \$6,980 increase from the amount requested for FY 2009-2010. Funding varies each year and amounts received are based on the City's population and the number of low and moderate income residents.

EXPENDITURES

An appropriation in the amount of \$82,175 has been requested in Salaries and Wages, for the Code Assistance activity during FY 2010-2011.

An appropriation of \$12,000 has been requested for FY 2010-2011 in Contractual Services for the Minor Home Repair activity.

An allocation in Contractual Services of \$38,500 has been requested during FY 2010-2011 for the Public Services Program (formerly known as Home Chore). This activity has been divided into two categories: Safety & Repair and Yard Services. The allocation for Safety & Repair will be \$2,500 and Yard Services will be \$36,000.

PERFORMANCE OBJECTIVES

Funding from this program focuses on maintaining and improving various residential neighborhoods. Senior citizens, the handicapped and low to moderate income households are those who receive the greatest benefit from the assistance provided through the City's Code Enforcement, Minor Home Repair and Public Service programs in eligible areas. Funding also prevents blight and pre-slum conditions.

In previous program years the installation of ADA access and paths in City buildings and parks has benefited people with disabilities and allowed the City to conform with ADA regulations.

CITY OF OAK PARK CDBG REMAINING BALANCES AS OF FEBRUARY 28, 2010

Project Name	Grant Year 2007	Grant Year 2007	Grant Year 2008
Code Enforcement	-0-	-0-	48,945
Minor Home Repair	-0-	11,073	12,000
Safety & Repair	2,017	2,500	2,500
Yard Services	-0-	6,722	37,903
Totals	2,017	20,295	101,348

**CITY OF OAK PARK
2010 - 2011 FISCAL YEAR BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANTS**

ACCT. NO.	FUND NO.: 275 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	ESTIMATED YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
REVENUES								
502	Federal Grants	113,340	125,695	64,506	134,675	132,675	132,675	132,675
	TOTAL REVENUE	113,340	125,695	64,506	134,675	132,675	132,675	132,675
EXPENDITURES								
702	Salaries & Wages	76,118	75,868	47,198	82,272	82,175	82,175	82,175
818	Contractual Services	37,222	49,827	17,308	52,403	50,500	50,500	50,500
	TOTAL EXPENDITURES	113,340	125,695	64,506	134,675	132,675	132,675	132,675
	EXCESS/DEFICIT	0	0	0	0	0	0	0
	Beginning Fund Balance	0	0	0	0	0	0	0
	Ending Fund Balance	0	0	0	0	0	0	0

EXPENDITURE SUMMARY

FY 2009-2010

FY 2010-2011 REQUESTS

DEPARTMENT: RECREATION - PUBLIC SERVICES			
ACTIVITY NO.: 731665		ACTIVITY: SAFETY & REPAIR	
Acct. No.	Account Name	Current Budget FY 2009-2010	Est. Year End FY 2009-2010
818	Contractual Services	2,500	2,500
	Total	2,500	2,500

DEPARTMENT: RECREATION - PUBLIC SERVICES		
ACTIVITY NO.: 731665		ACTIVITY: SAFETY & REPAIR
Acct. No.	Account Name	Amount
818	Contractual Services	2,500
	Total	2,500

DEPARTMENT: RECREATION - PUBLIC SERVICES			
ACTIVITY NO.: 732170		ACTIVITY: YARD SERVICES	
Acct. No.	Account Name	Current Budget FY 2009-2010	Est. Year End FY 2009-2010
818	Contractual Services	36,000	37,903
	Total	36,000	37,903

DEPARTMENT: RECREATION - PUBLIC SERVICES		
ACTIVITY NO.: 732170		ACTIVITY: YARD SERVICES
Acct. No.	Account Name	Amount
818	Contractual Services	36,000
	Total	36,000

DEPARTMENT: TECHNICAL & PLANNING			
ACTIVITY NO.: 730310		ACTIVITY: CODE ASSISTANCE	
Acct. No.	Account Name	Current Budget FY 2009-2010	Est. Year End FY 2009-2010
702	Salaries & Wages	75,868	82,272
	Total	75,868	82,272

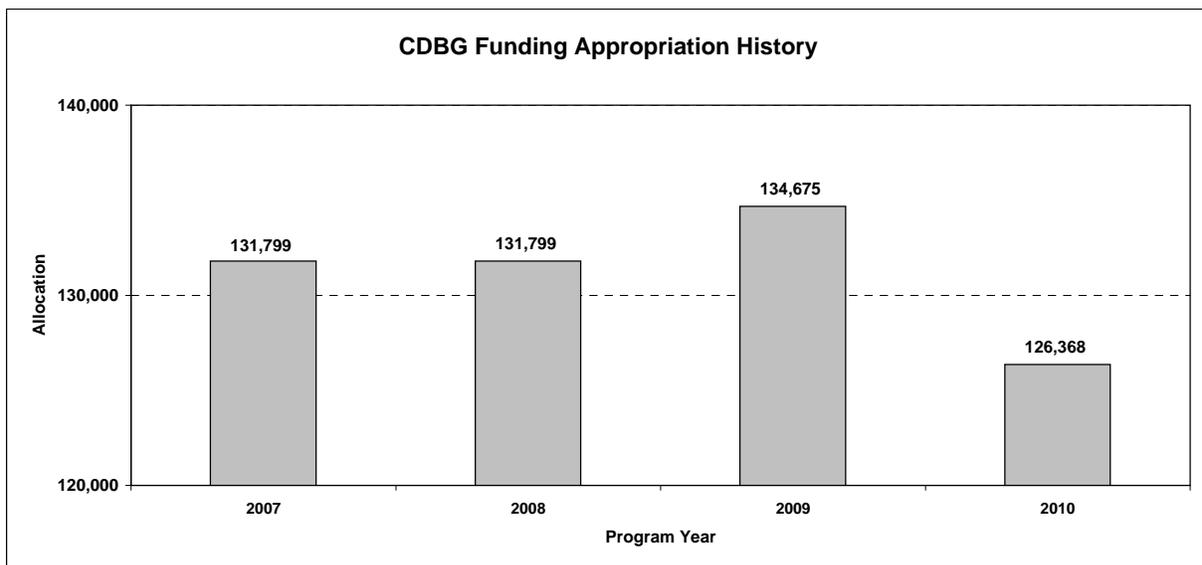
DEPARTMENT: TECHNICAL & PLANNING		
ACTIVITY NO.: 730310		ACTIVITY: CODE ASSISTANCE
Acct. No.	Account Name	Amount
702	Salaries & Wages	82,175
	Total	82,175

DEPARTMENT: TECHNICAL & PLANNING			
ACTIVITY NO.: 731227		ACTIVITY: MINOR HOME REPAIR	
Acct. No.	Account Name	Current Budget FY 2009-2010	Est. Year End FY 2009-2010
818	Contractual Services	11,327	12,000
	Total	11,327	12,000

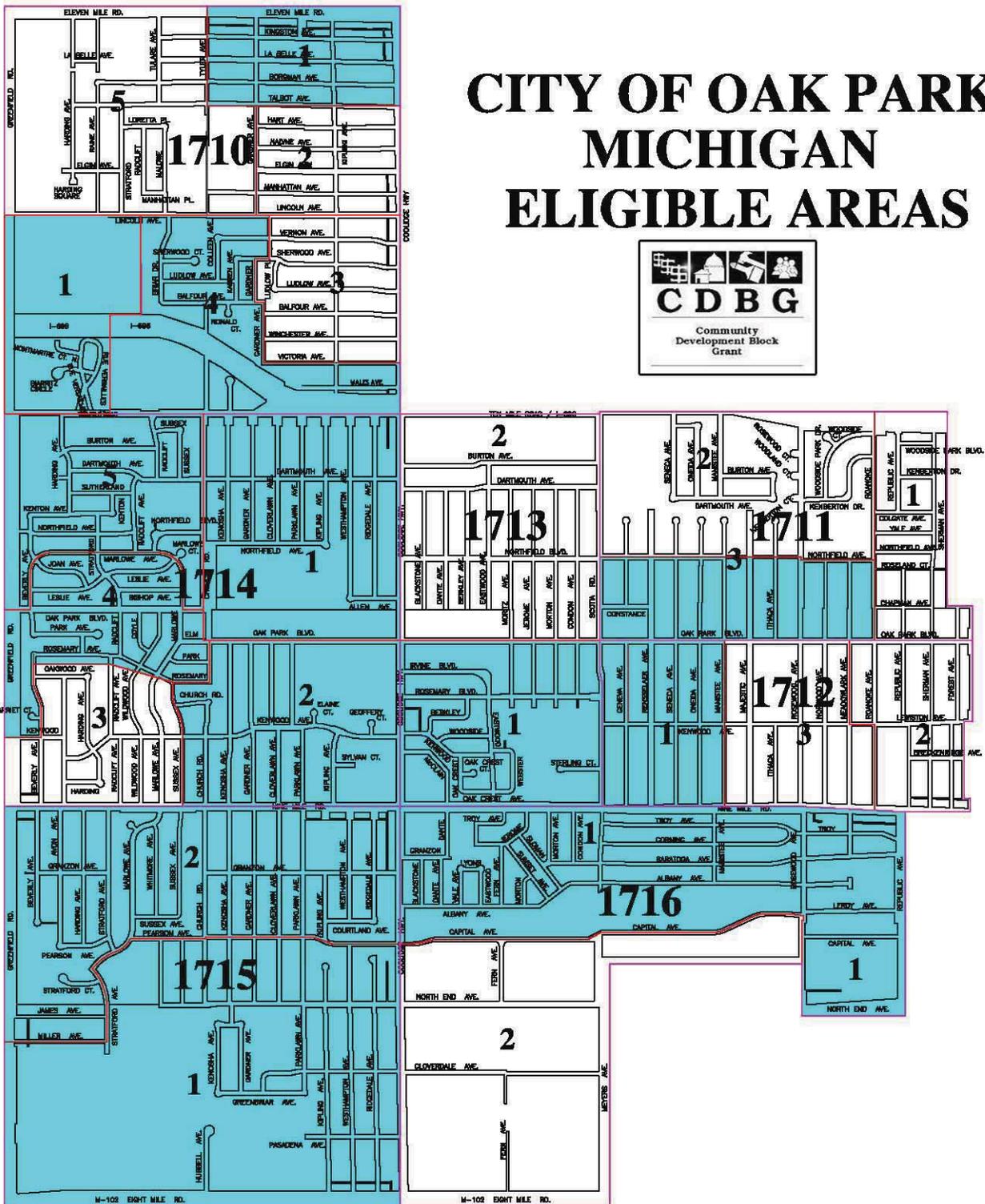
DEPARTMENT: TECHNICAL & PLANNING		
ACTIVITY NO.: 731227		ACTIVITY: MINOR HOME REPAIR
Acct. No.	Account Name	Amount
818	Contractual Services	12,000
	Total	12,000

GRAND TOTAL:	125,695	134,675
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GRAND TOTAL:	132,675
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CITY OF OAK PARK MICHIGAN ELIGIBLE AREAS



AREAWIDE BENEFIT AREA(S)

TRACT	BG	COMMUNITY NAME	LOW/MOD PERSONS	LOW/MOD UNIVERSE	LOW/MOD PERCENT
171000	1	OAK PARK CITY	296	711	41.6
171000	4	OAK PARK CITY	952	1593	59.8
171100	3	OAK PARK CITY	580	1095	53.0
171200	1	OAK PARK CITY	370	892	41.5
171300	1	OAK PARK CITY	698	1369	51.0
171400	1	OAK PARK CITY	592	1263	46.9
171400	2	OAK PARK CITY	904	1918	47.1
171400	4	OAK PARK CITY	441	1135	38.9
171400	5	OAK PARK CITY	525	1236	42.5
171500	1	OAK PARK CITY	882	1953	45.2
171500	2	OAK PARK CITY	1468	3367	43.6
171600	1	OAK PARK CITY	1816	2566	70.8
172400	1	OAK PARK CITY	2083	2606	79.9

TOTAL LOW/MOD: 11607 21704 53.5
178

CITY OF OAK PARK

COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT FUND

OVERVIEW

The Community Oriented Policing Services (COPS) Fund is a program that is affiliated with the United States Department of Justice. The COPS Hiring Recovery Program (CHRP) is funded as part of the American Recovery and Reinvestment Act of 2009. These monies are used to hire or rehire full-time law enforcement officers and covers the cost of wages and fringe benefits for each position funded by the grant.

The focus of this program is to enhance community policing strategies. Emphasis is put on actual crime prevention and to address alarm created by criminal activities that can affect communities, especially those with a high crime rate. Officers forge a relationship with residents to earn their trust and to educate them to create practical solutions for crime. Not only are problems addressed directly, but long term objectives are explored and implemented to benefit the whole community.

REVENUE ASSUMPTIONS

Revenues are available through the American Recovery and Reinvestment Act of 2009. The City was awarded \$852,084 in July of FY 2009-2010. These funds will

cover three full-time police officer positions over a three year period. Currently, this is not a renewable grant, and it is not known if future revenues will be available.

EXPENDITURES

All Expenditures are equal to the amount received from the grant. Funding is on behalf of the Federal Government and is based on a reimbursement system.

PERFORMANCE OBJECTIVES

To promote a strong relationship between the residents of the City of Oak Park and it's Public Safety Department. By working together, a safe environment can be maintained for everyone.

This can be accomplished by identifying various problems, following up on the causes, providing long-term solutions and determining how successful the strategies to prevent crime have affected the community.

By working together, residents and police can make the City of Oak Park safer and more enjoyable for residents of all ages.

2010-2011 Budget

ACCT. NO.	FUND NO.: 281 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 02/28/10 FY 2009-2010	EST YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	<u>REVENUES</u>							
543	Federal Grants	0	0	0	47,387	294,419	294,419	294,419
	TOTAL REVENUE	0	0	0	47,387	294,419	294,419	294,419
	<u>EXPENDITURES</u>							
702	Wages	0	0	0	35,805	171,157	171,157	171,157
712	Employee Benefits	0	0	0	11,582	123,262	123,262	123,262
	TOTAL EXPENDITURES	0	0	0	47,387	294,419	294,419	294,419
	EXCESS DEFICIT	0	0	0	0	0	0	0
	Beginning Retained Earnings	0	0	0	0	0	0	0
	Ending Retained Earnings	0	0	0	0	0	0	0

CITY OF OAK PARK

Energy Efficiency and Conservation Block Grant (EECBG) FUND

OVERVIEW

The Energy Efficiency and Conservation Block Grant (EECBG) Fund is a program that is funded through the American Recovery and Reinvestment Act of 2009. The purpose of this Grant is to assist communities to lower fossil fuel emissions while becoming more energy efficient. As a result, this will allow for greater energy independence and directly address the issues of climate change.

This Grant award will allow the City to replace the air conditioning unit in the Library. As part of this project, various HVAC units and compressors will be totally replaced. The current air conditioning system is out-dated and needs to be brought up to modern day standards. A new unit will allow for a significant decrease in the use of natural gas and electricity. Savings will also be seen in the reduction of repair costs.

REVENUE ASSUMPTIONS

Revenues are available through the American Recovery and Reinvestment Act of 2009. The City was awarded \$127,148 in February FY 2009-2010. These funds will cover costs of the replacement of the Library's air conditioning system. The funding will allow for \$34,148 in contractual services costs and \$93,000 for equipment.

EXPENDITURES

The City must provide a local match of \$54,942. This will cover wages and fringes of City staff that will need to be trained to operate the new system. An additional amount of \$32,852 will be provided for the remainder of equipment costs. Funding is on behalf of the Federal Government and is based on a reimbursement system.

PERFORMANCE OBJECTIVES

To promote energy conservation and efficiency. Along with other jurisdictions that have received, grant funding, a long term commitment to positive energy management can be established, not only in our community, but throughout the nation was well.

It is anticipated that these improvements will set a standard for future steps to improve and maintain responsible energy use. This will not only benefit the environment but provide cost savings as well. The City hopes that these trends will continue and as new technologies are developed, we can contribute to a cleaner environment and allow for greater energy independence, not only for our generation but for those to come.

2010-2011 Budget

ACCT. NO.	FUND NO.: 279 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 02/28/10 FY 2009-2010	EST YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	<u>REVENUES</u>							
543	Federal Grants	0	0	0	40,000	87,148	87,148	87,148
699.101	Local Match	0	0	0	0	54,942	54,942	54,942
	TOTAL REVENUE	0	0	0	40,000	142,090	142,090	142,090
	<u>EXPENDITURES</u>							
801	Professional Services	0	0	0	40,000	142,090	142,090	142,090
	TOTAL EXPENDITURES	0	0	0	40,000	142,090	142,090	142,090
	EXCESS DEFICIT	0	0	0	0	0	0	0
	Beginning Retained Earnings	0	0	0	0	0	0	0
	Ending Retained Earnings	0	0	0	0	0	0	0



“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

DISTRICT COURT 45-B

OVERVIEW

The 45-B District Court is a third class district court serving the communities of Oak Park, Huntington Woods, Royal Oak Township, and Pleasant Ridge.

The 45-B District Court has two elected judges who hear traffic, criminal, civil, landlord/tenant and small claims cases. There are also three magistrates appointed by the judges to assist with the caseload.

The court is managed by a Court Administrator who oversees court operations. The Court consists of five sections: traffic, criminal, general civil, probation and security.

REVENUE ASSUMPTIONS

The District Court 45-B fund is financed by a General Fund transfer-in, Fines Charged for specific purposes and probation charges for services.

State Drunk Driving Fund

The State of Michigan provides funds for drunk driving case flow assistance. These funds were previously budgeted in the District Court 45-B Fund but have been moved to the Caseload Assistance Fund.

Charges For Services

Fees are charged for probation services, drug and alcohol screenings, and traffic school provided to clients. These fees are anticipated to be \$323,054, which reflects an increase over 2008-2009 due to the Drug & Alcohol Screening Program.

Transfer - In General Fund

Transfer-In from the General Fund of \$1,948,774 anticipated for FY 2009-2010, while \$1,964,709 was recommended for Fiscal Year 2008-2009. This is a \$15,935 decrease from the previous year.

EXPENDITURES

The Court is anticipating a decrease in expenditures from \$2,249,879 in FY 2009-2010 to \$2,134,974 in FY 2010-2011.

FUND BALANCE

Fund Balance in the District Court 45-B fund is transferred to the General Fund and the Retiree's Health Care Fund.

PERFORMANCE OBJECTIVES

The Court's objective is to provide the community access to justice. Additionally, the court strives to provide the best possible public service through efficient caseload processing.

PROGRAMS

- *The Student Intern / Co-op* consists of high school and college students who obtain experience and earn credit for community service toward their high school diploma or credits toward their college degree. The interns and co-op students work closely with the employees of the 45B District Court for one semester to observe and learn the court's role in the criminal justice system.
- *Teen Court* – The 45B District Court is proud to have been a participating court in the program since its beginning in 2001. The Oakland County Prosecutor's Office introduced this program to the court and has had great success since its inception. Teen Court is a juvenile diversion program aimed at keeping juveniles out of the court system. The teen defendant is brought to court with their peers (students who volunteer from the Oak Park community) serving as the prosecutor, defense attorneys and jury in their case. The program is designed around the philosophy that a jury of one's peers is more influential in dealing with behavioral problems than any other method. The idea is that peer pressure can be used to create a positive as well as negative action. Teen Court relies upon the positive nature of peer pressure to deter defendants from becoming repeat offenders. In the Teen Court, proceedings confidentiality is stressed very heavily. Everyone in the courtroom takes an oath of confidentiality to insure the rights and privacy of the defendant are maintained. The offenses that may be resolved in Teen Court vary at each session. Some of the offenses are Alcohol/Drug Offenses, Retail Fraud, Illegal Entry, and traffic offenses. Some of the sentencing options include Teen Court Jury Duty, Oral/Written apologies, Community Service, Random Drug Screening, Restitution and in some cases, counseling. The goal of the Teen Court program is for all the participants to come away with a positive feeling about Teen Court.

CITY OF OAK PARK

DISTRICT COURT 45-B

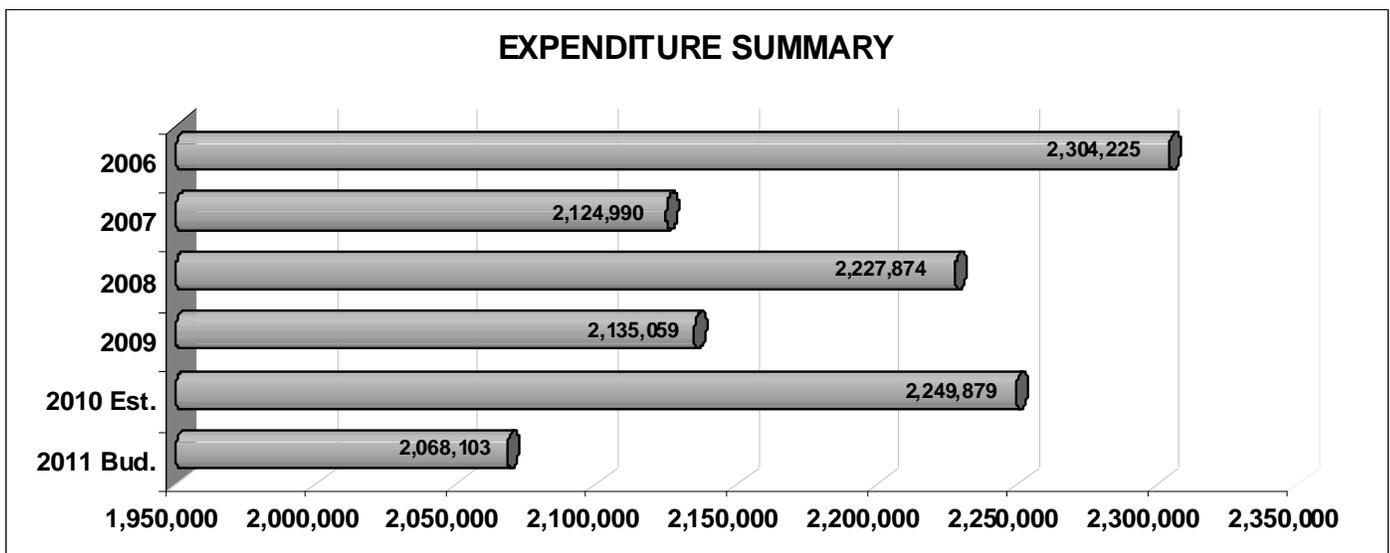
45-B District Court Probation Department

The 45-B District Court Probation Department staff consists of four full-time probation officers and one part-time clerk. The probation department staff has a combined work experience of more than 66 years in district court probation department settings. All of the probation department staff (including the probation clerk) are either a Masters or Bachelors level degreed professional, with backgrounds in addiction counseling, psychology and criminal justice. In addition, the probation department staff maintains professional certifications from the Michigan Certification Board for Addiction Professionals.

During 2009, the 45-B District Court Probation Department monitored 1,110 offenders, which is approximately the same number of offenders monitored in 2008. In addition, the probation department staff conducted pre-sentence investigation interviews with 400 offenders and an additional 625 substance abuse screening-assessment evaluation interviews. Beginning in 2006, to better serve the communities, the 45-B District Court implemented these very significant programs:

- *The Domestic Violence Court* closely monitors 135 offenders and offers a specialized probation supervision system to reduce recidivism.
- *The Volunteer Probation Officer Program* utilizes six to ten volunteers from local communities to assist the probation officers by facilitating orientations for all incoming probationers.
- *The Probation Officer Internship Program* consists of university students from nearby colleges who obtain experience and earn credit toward their Bachelor's Degree by working in the probation department and shadowing a probation officer for one college semester.
- *The DPW Clean-up Program* - In 2005, the 45-B District Court DPW Clean-up Program was created to provide a supervised community service work program that directly benefits the City of Oak Park and its residents. The work program utilizes probationers to perform specialized clean-up projects within the community. In 2009 a total of 2712 work hours were performed by the probationers. A total of 8516 work hours have been performed since the program began. In 2010, this program will be expanded to include additional days of operation in the city of Oak Park, and will extend to the city of Huntington Woods.
- In 2010, the 45-B District Court initiated an Alcohol and Drug Screening Program for all defendants ordered to be screened for alcohol and/or drugs. Defendants will be screened on a 1-4 times per month basis. The program will operate on a 7 days a week basis, including holidays. The Court projects conducting 18,720 PBT tests on 390 defendants and 1,968 drug screens on 82 defendants. The cost for testing will be absorbed by each defendant.

EXPENDITURE SUMMARY



**CITY OF OAK PARK
2010 - 2011 FISCAL YEAR BUDGET
DISTRICT COURT 45-B / PROBATION**

ACCT. NO.	FUND NO.: 276 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2009 FY 2009-2010	EST. YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
REVENUES								
569	Reimbursement-Judges Salary	91,448	91,448	45,724	91,448	91,448	91,448	91,448
664	Interest Income	5,351	4,000	(122)	4,000	2,454	2,454	2,454
674	Charges for Services - Probation	176,579	207,000	108,694	207,000	324,028	324,028	324,028
699.101	Transfers-in General Fund	1,859,730	1,947,431	1,298,287	1,947,431	1,757,500	1,650,173	1,615,357
TOTAL REVENUE		2,133,108	2,249,879	1,452,583	2,249,879	2,175,430	2,068,103	2,033,287
EXPENDITURES								
702	Salaries & Wages	1,186,913	1,231,473	760,456	1,231,473	1,184,767	1,079,343	1,079,343
712	Employee Benefits	546,624	585,252	355,059	585,252	561,471	561,152	538,336
726	Materials & Supplies	128,891	122,000	67,937	122,000	121,700	121,700	121,700
801	Professional Services	30,915	38,000	20,365	38,000	32,501	32,501	32,501
818	Contractual Services	152,404	151,947	96,880	151,947	163,100	163,100	151,100
864	Conferences & Workshops	0	4,000	2,049	4,000	5,050	5,050	5,050
910	Insurance & Bonds	6,685	7,500	4,059	7,500	6,774	6,774	6,774
930	Repairs & Maintenance	38,029	47,300	31,599	47,300	48,882	48,882	48,882
956	Miscellaneous	7,191	10,000	3,966	10,000	12,194	12,194	12,194
960	Education & Training	0	4,000	1,652	4,000	3,130	0	0
970	Capital Outlay	0	11,000	5,457	11,000	0	0	0
TOTAL EXPENDITURES		2,097,652	2,212,472	1,349,479	2,212,472	2,139,569	2,030,696	1,995,880
TRANSFERS-OUT								
999.101	Transfer to Retirees Health Care	37,407	37,407	24,938	37,407	37,407	37,407	37,407
EXPENDITURES & TRANSFERS-OUT		2,135,059	2,249,879	1,374,417	2,249,879	2,176,976	2,068,103	2,033,287
EXCESS / DEFICIT		(1,951)	0	78,166	0	(1,546)	0	0
Beginning Fund Balance		59,755	45,000	45,000	45,000	45,000	45,000	45,000
Reserve for Prepaid Expenditures		12,804	0	0	0	0	0	0
Reserve for Capital Purchases		45,000	45,000	45,000	45,000	45,000	45,000	45,000
Ending Unreserved Fund Balance		0	0	78,166	0	(1,546)	0	0

Retirement at 13.5% of Wages for FY 2010-2011

**UNBUDGETED TRANSFERS BY DISTRICT COURT 45-B
FISCAL YEAR 2008-2009**

The District Court 45-B operates as a court for three cities and one township. Fines are also levied for the State of Michigan and Oakland County. Fees are collected for the Judges Retirement and Warrant Charges. These charges are collected by the District Court 45-B and transferred to the proper jurisdiction. Although these amounts are not budgeted, they represent a significant part of the District Court's operation by providing revenue to all involved jurisdictions.

CITY OF OAK PARK	\$1,654,807
CITY OF HUNTINGTON WOODS	107,995
PLEASANT RIDGE	48,717
ROYAL OAK TOWNSHIP	15,913
MICHIGAN STATE JUDGMENT FEES	777,773
MICHIGAN DEPT. OF STATE	56,174
OAKLAND COUNTY PENAL FINES	39,649
PROBATION FEES	171,972
DISTRICT CT. HEALTH CARE SURCHARGE	136,369
DISTRICT COURT CONSTRUCTION FUND	183,714
	<hr/>
	\$3,193,083

**CITY OF OAK PARK
2010-2011 BUDGET**

Personnel Worksheet For District Court 45-B and Probation

Job / Class Title	Actual 2008-2009	Budgeted 2009-2010	Requested 2010-2011	Managers Rec. 2010-2011	City Council Approved
<u>FULL TIME</u>					
Judge	2.0	2.0	2.0	2.0	2.0
Court Administrator	1.0	1.0	1.0	1.0	1.0
Magistrate	1.0	1.0	1.0	1.0	1.0
Judicial Secretary	2.0	2.0	2.0	2.0	2.0
Civil Supervisor	1.0	1.0	1.0	1.0	1.0
Assistant Traffic Supervisor	0.0	0.0	1.0	1.0	1.0
Criminal State Law Clerk	1.0	1.0	1.0	1.0	1.0
Court Clerk	10.0	11.0	10.0	10.0	10.0
Court Officer	3.0	4.0	4.0	4.0	4.0
Probation Supervisor	1.0	1.0	1.0	1.0	1.0
Probation Officer	3.0	3.0	3.0	3.0	3.0
Sub-Total Full Time	25.0	27.0	27.0	27.0	27.0
<u>PART TIME</u>					
Court Clerk	0.8	0.7	0.7	0.7	0.7
Court Officer	0.8	0.0	0.0	0.0	0.0
Administrative Secretary	0.8	0.0	0.0	0.0	0.0
Sub-Total Part Time	2.4	0.7	0.7	0.7	0.7
TOTAL	27.4	27.7	27.7	27.7	27.7



Judges of the 45B District Court



Chief Judge of the 45B District Court, the Honorable Michelle Friedman Appel took the bench in 2003 and was re-elected in 2008. Judge Friedman Appel is a graduate of the University of Michigan and the University of Detroit Law School and was admitted to the State Bar of Michigan in 1981. She was a practicing attorney for over 20 years, regularly appearing in the Circuit and Probate Courts in Wayne, Oakland, Macomb and Livingston Counties. Prior to her election to the bench, from 1999-2002 Judge Friedman Appel also served as an Oakland County Commissioner representing Oak Park, Huntington Woods, and Pleasant Ridge. Currently Judge Friedman Appel is a member of and is past president of Oakland County District Judges Association, she serves on the Board of Directors Oak Park Business Education Alliance, is a Junior Achievement Volunteer for Oak Park School District, she participates with the Tri-Community Coalition, the drug prevention coalition serving the cities of Oak Park, Huntington Woods and Berkley, is a member of the Michigan District Judges Association Legislative and Judicial Response Committee, and maintains a membership in NAACP, South Oakland Chapter and the Oak Park/ROT Optimist Club. Included in the programs that have been established at the 45 B District Court, since her election, is the Domestic Violence Court, the Volunteer Probation Officers Program, the Teen Court Program that is run in partnership with the school districts and the Oakland County Prosecutor's office and the University of Detroit Mercy Law School Urban Law.

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**PERSONNEL COST SUMMARY
FISCAL YEAR 2010-2011
DISTRICT COURT**

POSITION	PAY GRADE	REG PAY	OT PAY	LONG PAY	OTHER PAY	DIRECT PAY TOTAL	WORK COMP	RETIRE-MENT	DENTAL	HEALTH AD&D	LIFE & AD&D	FICA / MEDICARE	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Chief Judge	C	45,724	0	4,052	0	49,776	244	0	1,020	13,571	234	0	250	15,319	65,095
Chief Pro Tem District Judge	C	45,724	0	4,052	2,520	52,296	244	0	1,020	121	234	0	250	1,889	54,165
Court Administrator	C	76,500	0	310	0	76,810	408	10,369	1,020	6,087	187	5,876	250	24,197	101,007
Magistrate	C	22,616	0	0	0	22,616	121	3,053	1,020	13,571	94	1,730	190	19,779	42,395
Senior Clerk - Collections	C	34,595	500	684	0	35,779	187	4,830	1,020	16,865	94	2,737	190	25,923	61,702
Senior Traffic Clerk	C	36,227	500	1,747	0	38,474	196	5,194	1,020	16,865	94	2,943	190	26,502	64,976
Civil Supervisor	C	45,373	500	1,350	0	47,223	245	6,375	1,020	6,087	94	3,613	190	17,624	64,847
Court Clerk	C	28,714	500	75	0	29,289	156	3,954	1,020	6,087	94	2,241	190	13,742	43,031
Court Clerk	C	46,052	0	5,658	0	51,710	245	6,981	1,020	6,087	94	3,956	190	18,573	70,283
Court Clerk	C	27,027	500	71	0	27,598	147	3,726	1,020	6,087	94	2,111	190	13,375	40,973
Court Clerk	C	35,251	750	546	0	36,547	192	4,934	1,020	13,571	94	2,796	190	22,797	59,344
Court Clerk	C	34,589	0	2,877	0	37,466	184	5,058	1,020	13,571	94	2,866	190	22,983	60,449
Court Clerk	C	26,208	500	69	0	26,777	142	1,808	1,020	13,571	94	2,048	190	18,873	45,650
Court Clerk	C	29,484	500	126	0	30,110	160	4,065	1,020	6,087	94	2,303	190	13,919	44,029
Court Clerk	C	31,464	500	1,517	0	33,481	170	4,520	1,020	13,571	94	2,561	190	22,126	55,607
Assistant Traffic Supervisor	C	37,920	1,000	1,670	0	40,590	207	5,480	1,020	13,571	94	3,105	190	23,667	64,257
Court Officer	C	35,414	250	1,001	0	36,665	1,131	4,950	1,020	121	94	2,805	190	10,311	46,976
Court Officer	C	27,486	3,500	366	0	31,352	983	4,233	1,020	16,865	94	2,398	190	25,783	57,135
Court Officer	C	31,499	250	881	0	32,630	1,007	4,405	1,020	121	94	2,496	190	9,333	41,963
Court Officer	C	26,208	1,700	150	2,520	30,578	885	4,128	1,020	0	94	2,339	190	8,656	39,234
Judicial Secretary	C	42,550	250	2,323	0	45,123	228	6,092	1,020	13,571	94	3,452	190	24,647	69,770
Judicial Secretary	C	35,602	250	704	0	36,556	191	4,935	1,020	13,571	94	2,797	190	22,798	59,354
Financial Deputy Clerk	C	31,122	0	289	0	31,411	166	4,240	1,020	6,953	94	2,403	190	15,066	46,477
Sub-Total District Court		833,349	11,950	30,518	5,040	880,857	7,839	103,330	23,460	216,572	2,535	59,576	4,550	417,862	1,298,719
PROBATION															
Probation Officer	C	43,583	0	3,583	0	47,166	232	6,367	1,020	17,884	94	3,608	190	29,395	76,561
Probation Officer	C	43,583	0	841	0	44,424	232	5,997	1,020	17,884	94	3,398	190	28,815	73,239
Probation Officer	C	43,583	0	1,505	0	45,088	232	6,087	1,020	17,884	94	3,449	190	28,956	74,044
Chief Probation Officer	C	46,961	0	872	0	47,833	250	7,653	1,020	17,884	94	3,659	190	30,750	78,583
PART TIME															
Court Clerk	C	13,975	0	0	0	13,975	74	1,415	0	0	0	1,069	0	2,558	16,533
Total		1,025,034	11,950	37,319	5,040	1,079,343	8,859	130,849	27,540	288,108	2,911	74,759	5,310	538,336	1,617,679

**CITY OF OAK PARK
2010-2011 BUDGET**

Personnel Worksheet For District Court 45-B and Probation

Job / Class Title	Actual 2008-2009	Budgeted 2009-2010	Requested 2010-2011	Managers Rec. 2010-2011	City Council Approved
<u>FULL TIME</u>					
Judge	2.0	2.0	2.0	2.0	2.0
Court Administrator	1.0	1.0	1.0	1.0	1.0
Magistrate	1.0	1.0	1.0	1.0	1.0
Judicial Secretary	2.0	2.0	2.0	2.0	2.0
Civil Supervisor	1.0	1.0	1.0	1.0	1.0
Assistant Traffic Supervisor	0.0	0.0	1.0	1.0	1.0
Criminal State Law Clerk	1.0	1.0	1.0	1.0	1.0
Court Clerk	10.0	11.0	10.0	10.0	10.0
Court Officer	3.0	4.0	4.0	4.0	4.0
Probation Supervisor	1.0	1.0	1.0	1.0	1.0
Probation Officer	3.0	3.0	3.0	3.0	3.0
Sub-Total Full Time	25.0	27.0	27.0	27.0	27.0
<u>PART TIME</u>					
Court Clerk	0.8	0.7	0.7	0.7	0.7
Court Officer	0.8	0.0	0.0	0.0	0.0
Administrative Secretary	0.8	0.0	0.0	0.0	0.0
Sub-Total Part Time	2.4	0.7	0.7	0.7	0.7
TOTAL	27.4	27.7	27.7	27.7	27.7



Judges of the 45B District Court



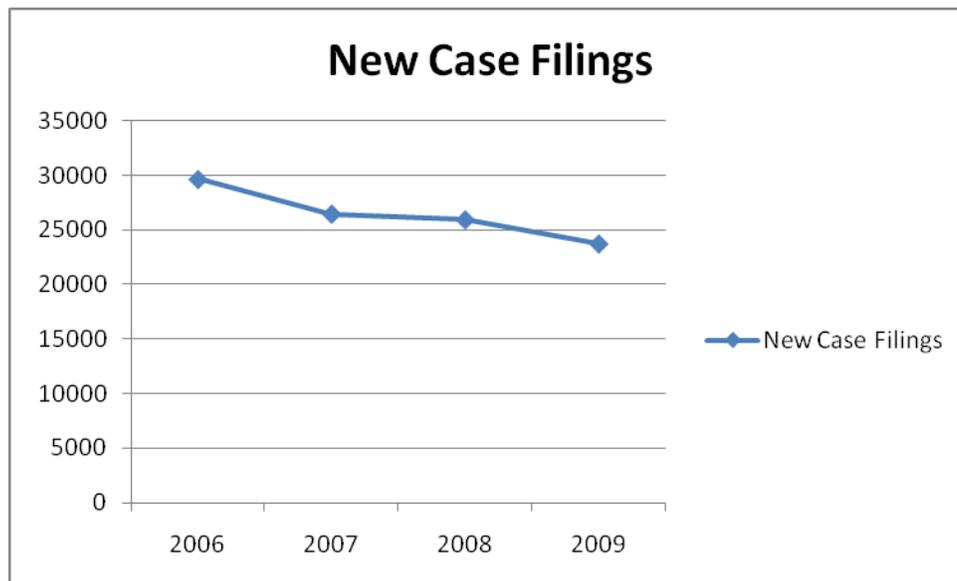
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45B District Court Caseload/Workload Overview

Filings -- There were 23,690 new cases filed in the 45-B District Court in 2009. This represents a -20% decrease in the past 4 years, and a -9% decrease last year. There have been significant decreases in civil infractions, misdemeanor other traffic, and misdemeanor non-traffic over the past four years.

	2006	2007	2008	2009	1 Year Change		4 Year Change	
Civil Infractions	19215	16587	16805	15720	-1085	-7%	-3495	-18%
Misdemeanor Drunk Driving	453	405	363	348	-15	-4%	-105	-23%
Misdemeanor Other Traffic	3014	2493	2301	1764	-537	-30%	-1250	-41%
Misdemeanor Non-Traffic	1709	1574	1230	1275	45	4%	-434	-25%
Felonies	373	327	371	332	-39	-12%	-41	-11%
Parking	516	740	558	635	77	12%	119	23%
General Civil	2250	2214	2298	1928	-370	-19%	-322	-14%
Landlord-Tenant Summary Proceedings	1934	1952	1842	1587	-255	-16%	-347	-18%
Small Claims	186	150	148	101	-47	-47%	-85	-46%
TOTALS	29650	26442	25916	23690	-2226	-9%	-5960	-20%



Pending and Disposed Cases -- As of January 1, 2009 there were 3,076 cases pending. During the year, there were 23,690 new case filed, 2,340 cases reopened and 26,122 cases disposed, resulting in an ending pending caseload of 2,984 as of December 31, 2009.

	Beginning Pending	New Filings	Reopened Cases	Disposed Cases	Pending
Total Caseload	3,076	23,690	2,340	26,122	2,984

New Filings Trends by Broad Grouping, 2006-2009

Comparison of 45B District Court, Region 1, and Statewide

All Civil Infractions

	2006	2007	2008	2009
45B District Court	19731	17327	17363	16355
Region 1	1518776	1857426	1543820	1435718
Statewide	2354994	2666146	2301709	2162314

All Felony

	2006	2007	2008	2009
45B District Court	373	327	371	332
Region 1	39388	42285	42481	37723
Statewide	85899	87767	87200	80570

Civil, Small Claims, Summary

	2006	2007	2008	2009
45B District Court	4370	4316	4288	3616
Region 1	380636	405773	403507	359263
Statewide	629730	693568	695629	623711

Non-Traffic Misdemeanors

	2006	2007	2008	2009
45B District Court	2162	1979	1593	1623
Region 1	167952	176946	166386	155347
Statewide	323220	324357	307321	290671

Traffic Misdemeanors

	2006	2007	2008	2009
45B District Court	3014	2493	2301	1764
Region 1	186015	190173	180003	170682
Statewide	307968	299879	282232	269075

CITY OF OAK PARK

Debt Service Funds

OVERVIEW

Debt Service Funds are established by State Statute and bond covenants to account for the recording of the collection and expenditures of resources earmarked for the retirement of debt issued directly by the City. Debt Service Funds use the modified accrual basis of accounting for budgetary purposes. The modified accrual basis of accounting recognizes revenue when it is both measurable and available. Expenditures are recognized as soon as a liability is incurred.

These funds are subject to the budgetary requirements of Act 2 of the Public Acts of 1968, as amended. All debt issues are supported by voter approved tax millages therefore expenditures in this fund do not affect the general fund or other operations of the City. The approved tax rate for debt retirement is demonstrated by the graph on this page.

State Law limits the City in the amount of debt it can levy. This limit is set at 10% of the total assessed value. The legal debt margin as of June 30, 2009 can be computed as follows:

Assessed Value	<u>\$ 814,775,470</u>
Legal Debt Limit (10% of assessed value)	81,477,547
Net Indebtedness	<u>23,325,784</u>
Legal Debt Margin	<u>\$58,151,763</u>

The City's Net Bonded Debt as a percentage of Assessed Value is 2.86%.

The City currently has the following issues outstanding:

<u>Issue</u>	<u>Moody's Rating</u>
2003 Street Improvement Bonds	A3
2003 Refunding Bonds	A3
2006 Street Improvement Bonds	A3

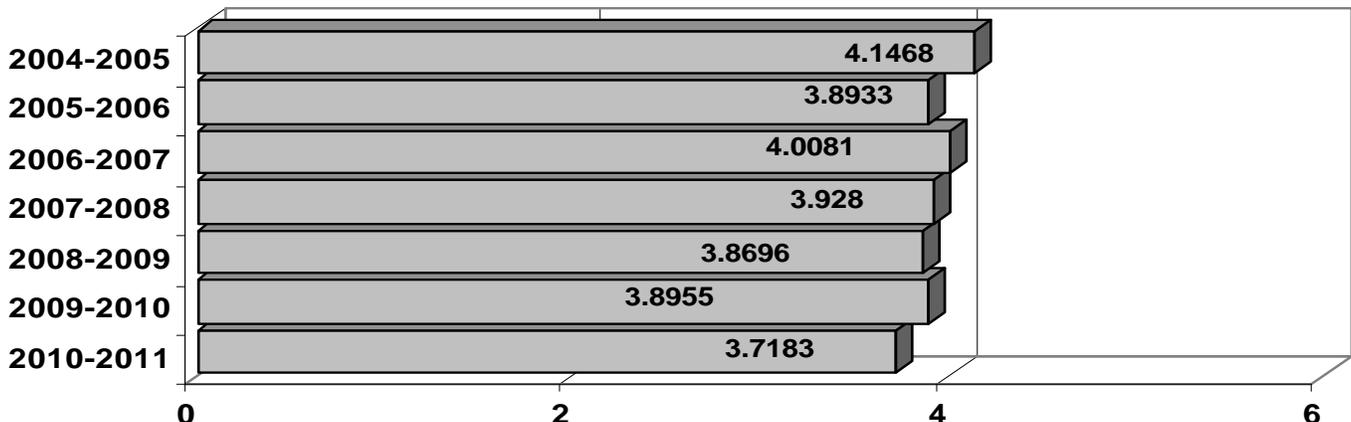
It is the goal of the City to maintain this excellent bond rating and pursue an upgrade through sound financial practices.

On February 5, 1996 City Council officially adopted a Debt Management Policy (CM-02-66096) which, "... helps accurately evaluate the impact of each funding decision on the City's debt position and credit quality. Sound debt issuance and management enhances credit quality and improves access to credit markets by demonstrating responsible management to credit analysts, underwriters, and investors".

In March 2003 the City refunded its 1993 Refunding Bonds at a savings of over \$1 million dollars for the next ten years.

In March 2003 (\$11.5 million) and April 2006 (\$11 million), debt was issued for road improvements. These bonds will be paid off in May of 2030.

Mills Required For Debt Retirement



**CITY OF OAK PARK
2010-2011 BUDGET
DEBT SERVICE REQUIREMENTS - SUMMARY**

	<u>Mills</u>	<u>Amount</u>	<u>Total</u>
<u>APPROPRIATED REVENUES</u>			
\$623,819,490 Taxable Value	3.71830	\$2,305,657	
\$588,770 IFT Roll - Half	1.85920	\$1,094	
General Obligation Bonds - General Tax Levy			\$2,306,751
Interest Income			\$6,253
TOTAL REVENUES			<u>\$2,313,004</u>
<u>APPROPRIATED EXPENDITURES</u>			
Street Improvement Bonds - 2003		717,686	
Street Improvement Bonds - 2006		683,068	
Refunding Bonds - 2003		912,250	
			\$2,313,004
TOTAL DEBT SERVICE APPROPRIATION			<u>\$2,313,004</u>

**CITY OF OAK PARK
2010-2011 BUDGET**

DEBT RETIREMENT FUND - SUMMARY

ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
REVENUES								
403	Property Taxes	2,846,854	2,764,815	2,773,774	2,776,200	2,306,751	2,306,751	2,306,751
664	Interest Income	65,937	6,433	2,799	4,500	6,253	6,253	6,253
699	Transfer-In	0	0	0	0	0	0	0
TOTAL REVENUES		2,912,791	2,771,248	2,776,573	2,780,700	2,313,004	2,313,004	2,313,004
EXPENDITURES								
991	Debt Principal Payments	1,695,000	1,700,000	0	1,700,000	1,295,000	1,295,000	1,295,000
995	Interest & Agent Fees	1,071,862	1,022,248	511,124	1,022,248	969,004	969,004	969,004
964	Miscellaneous - Prior Years Refunds	4,798	49,000	537	35,870	49,000	49,000	49,000
999	Transfer-Out	0	0	0	0	0	0	0
TOTAL EXPENDITURES		2,771,660	2,771,248	511,661	2,758,118	2,313,004	2,313,004	2,313,004
REVENUES OVER (UNDER) EXPENDITURES		141,131	0	2,264,912	22,582	0	0	0
BEGINNING FUND BALANCE		633,530	660,194	774,661	774,661	797,243	797,243	797,243
ENDING FUND BALANCE		774,661	660,194	N/A	797,243	797,243	797,243	797,243

SUMMARY OF FISCAL YEAR 2005 - 2006 REQUIREMENTS

ACCT. NO.	ACCOUNT CLASSIFICATION	2003 Street Improvement Bond	2003 Refunding Bond	2006 Street Improvement Bond			CITY COUNCIL APPROVED 2010-2011
REVENUES							
403	Property Taxes	715,383	909,392	681,976			2,306,751
664	Interest Income	2,303	2,858	1,092			6,253
699	Transfer-In	0	0	0			0
TOTAL REVENUES		717,686	912,250	683,068			2,313,004
EXPENDITURES							
991	Debt Principal Payments	265,000	830,000	200,000			1,295,000
995	Interest & Agent Fees	440,686	57,250	471,068			969,004
964	Miscellaneous - Prior Years Refunds	12,000	25,000	12,000			49,000
999	Transfer-out	0	0	0			0
TOTAL EXPENDITURES		717,686	912,250	683,068			2,313,004
REVENUES OVER (UNDER) EXPENDITURES		0	0	0			0

DEBT RETIREMENT FUND - 2003 STREET IMPROVEMENT BOND

ACCT. NO.	FUND 304 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
REVENUES								
403	Property Taxes	625,867	620,690	619,641	620,000	715,383	715,383	715,383
664	Interest Income	18,460	2,440	1,076	2,000	2,303	2,303	2,303
TOTAL REVENUES		644,327	623,130	620,717	622,000	717,686	717,686	717,686
EXPENDITURES								
991	Debt Principal Payments	160,000	165,000	0	165,000	265,000	265,000	265,000
995	Interest & Agent Fees	451,180	446,130	223,065	446,130	440,686	440,686	440,686
964	Miscellaneous - Prior Years Refunds	3,592	12,000	215	10,870	12,000	12,000	12,000
999								
TOTAL EXPENDITURES		614,772	623,130	223,280	622,000	717,686	717,686	717,686
REVENUES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES		29,555	0	397,437	0	0	0	0
BEGINNING FUND BALANCE		363,229	392,784	392,784	392,784	392,784	392,784	392,784
ENDING FUND BALANCE		392,784	392,784	N/A	392,784	392,784	392,784	392,784

The 2003 General Obligation Unlimited Street Improvement Bonds were sold March 27, 2003 for the purpose of paying all or any part of the costs of paving, grading, resurfacing or reconstructing certain streets and drive approaches in the City, including curbs, gutters, drainage, and acquisition of necessary rights in land. Stauder, Barch & Associates were the financial advisors. Shifman and Carlson were used as bond counsel. The General Obligation Bonding Proposition was approved November 5, 2002. The vote was: Yes 4,478; No 4,232. An amount of \$22,500,000 was These Bonds are rated A3 by Moody's Investor Service and A+ by Standard & Poors.

**CITY OF OAK PARK
2010-2011 BUDGET
DEBT RETIREMENT FUND - 2003 REFUNDING BOND**

ACCT. NO.	FUND 309 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
	REVENUES							
403	Property Taxes	1,557,477	1,480,155	1,477,920	1,480,000	909,392	909,392	909,392
664	Interest Income	36,728	2,895	903	1,500	2,858	2,858	2,858
	TOTAL REVENUES	1,594,205	1,483,050	1,478,823	1,481,500	912,250	912,250	912,250
	EXPENDITURES							
991	Debt Principal Payments	1,385,000	1,360,000	0	1,360,000	830,000	830,000	830,000
995	Interest & Agent Fees	136,387	98,050	49,025	98,050	57,250	57,250	57,250
964	Miscellaneous - Prior Years Refunds	950	25,000	266	15,000	25,000	25,000	25,000
	TOTAL EXPENDITURES	1,522,337	1,483,050	49,291	1,473,050	912,250	912,250	912,250
	REVENUES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	71,868	0	1,429,532	8,450	0	0	0
	BEGINNING FUND BALANCE	195,149	201,111	267,017	267,017	275,467	275,467	275,467
	ENDING FUND BALANCE	267,017	201,111	N/A	275,467	275,467	275,467	275,467

The 2003 Refunding bonds were sold March 27, 2003 to refund the 1993 Refunding Bonds. Shifman & Carlson were used as Bond Counsel.

The sale of these bonds was approved by City Council Resolution at a regular city council meeting February 3, 2003.

These Bonds are rated A3 by Moody's Investor Service and insured as to principal and interest by AMBAC Indemnity Co.

An amount of \$11,875,000 was originally borrowed with \$11,875,000 outstanding as of July 1, 2003. The final payment will be made May 1, 2012.

DEBT RETIREMENT FUND - 2006 STREET IMPROVEMENT BONDS

ACCT. NO.	FUND 307 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
	REVENUES							
403	Property Taxes	663,510	663,970	676,213	676,200	681,976	681,976	681,976
664	Interest Income	10,749	1,098	820	1,000	1,092	1,092	1,092
699	Transfer-In	0	0	0	0	0	0	0
	TOTAL REVENUES	674,259	665,068	677,033	677,200	683,068	683,068	683,068
	EXPENDITURES							
991	Debt Principal Payments	150,000	175,000	0	175,000	200,000	200,000	200,000
995	Interest & Agent Fees	484,295	478,068	239,034	478,068	471,068	471,068	471,068
964	Transfer-out	256	12,000	56	10,000	12,000	12,000	12,000
	TOTAL EXPENDITURES	634,551	665,068	239,090	663,068	683,068	683,068	683,068
	REVENUES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	39,708	0	437,943	14,132	0	0	0
	BEGINNING FUND BALANCE	75,152	92,584	114,860	114,860	128,992	128,992	128,992
	ENDING FUND BALANCE	114,860	92,584	N/A	128,992	128,992	128,992	128,992

The 2006 General Obligation Unlimited Street Improvement Bonds were sold April 20, 2006 for the purpose of paying all or any part of the costs of paving, grading, resurfacing or reconstructing certain streets and drive approaches in the City, including curbs, gutters, drainage, and acquisition of necessary rights in land. Stauder, Barch & Associates were the financial advisors. Shifman and Carlson were used as bond counsel.

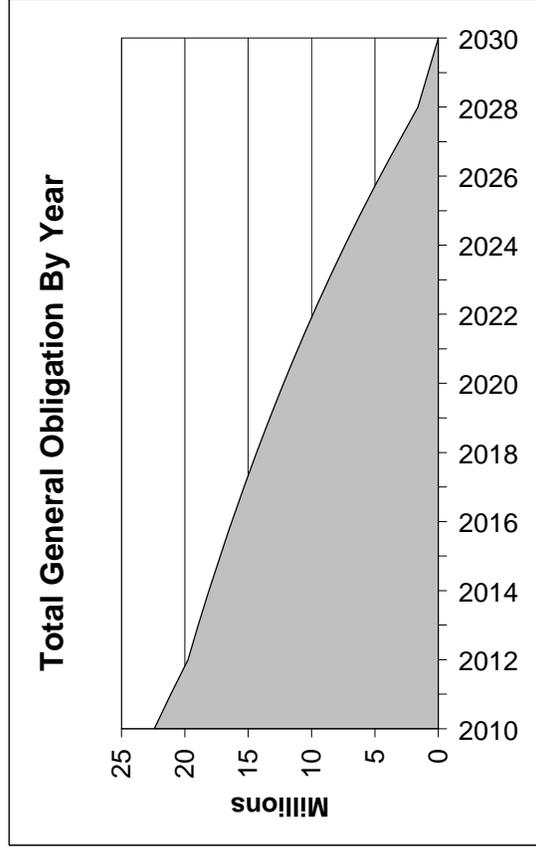
The General Obligation Bonding Proposition was approved November 5, 2002. The vote was: Yes 4,478; No 4,232. An amount of \$22,500,000 was approved with \$11,500,000 issued in 2003 and \$11,000,000 in 2006.

These Bonds are rated A3 by Moody's Investor Service and A+ by Standard & Poors.

The final payment is May 1, 2028.

**CITY OF OAK PARK
DEBT RETIREMENT SCHEDULE
GENERAL OBLIGATION BONDS
FISCAL YEAR 2010 - 2011 BUDGET**

Name Of Bond	Date Due	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2028	Total Due
2003 Street Improvement	May 1	265,000	280,000	410,000	425,000	455,000	485,000	515,000	7,280,000	10,115,000
Bonds										
		Principal	431,410	420,210	403,810	386,810	368,610	349,210	2,106,242	4,906,988
		Interest	225,000	400,000	420,000	425,000	435,000	440,000	8,055,000	10,600,000
2006 Street Improvement	May 1	471,068	463,067	454,068	438,068	421,268	404,268	386,868	2,888,093	5,926,768
Bonds										
		Principal	865,000	0	0	0	0	0	0	1,695,000
		Interest	30,275	0	0	0	0	0	0	87,525
2003 Street Improvement	May 1	1,295,000	1,370,000	810,000	845,000	880,000	920,000	955,000	15,335,000	22,410,000
Refunding Bonds										
		Principal	924,752	874,278	841,878	808,078	772,878	736,078	4,984,335	10,921,281
		Interest	2,294,752	1,684,278	1,686,878	1,688,078	1,692,878	1,691,078	20,329,335	33,331,281
Total Principal										
Total Interest										
Total Requirements										



The City's total debt obligation is \$ 22,410,000 as of July 1, 2010 and will decline until all debt will be paid by May 1, 2030. Principal payments range from a high of \$1,510,000 in Fiscal Year 2027-2028 to a low of \$800,000 in Fiscal Year 2029-2030.

**CITY OF OAK PARK
2010-2011 BUDGET
RATIO OF NET GENERAL BONDED DEBT
TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA
LAST TEN FISCAL YEARS**

Fiscal Year Ending <u>June 30</u>	<u>Population</u>	<u>Assessed Value For Operations</u>	<u>Gross Bonded Debt</u>	<u>Amount Available in Debt Service Fund</u>	<u>Net Bonded Debt</u>	<u>Net Bonded Debt To Assessed Value</u>	<u>Net Bonded Debt Per Capita</u>
2000	29,793	652,853,510	17,095,000	736,274	16,358,726	2.51	549.08
2001	29,793	714,748,380	15,495,000	932,779	14,562,221	2.04	488.78
2002	29,793	760,624,500	13,765,000	873,971	12,891,029	1.69	432.69
2003	30,865	806,112,830	23,375,000	274,921	23,100,079	2.87	748.42
2004	32,399	872,836,690	21,775,000	282,328	21,492,672	2.46	663.37
2005	32,399	917,783,950	19,930,000	334,783	19,595,217	2.14	604.81
2006	32,399	931,055,220	29,055,000	371,772	28,683,228	3.08	885.31
2007	32,399	952,252,280	27,475,000	493,669	26,981,331	2.83	832.78
2008	32,399	908,449,060	25,805,000	643,161	25,161,839	2.77	776.62
2009	32,399	814,775,470	24,110,000	784,216	23,325,784	2.86	719.95



“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

WATER AND SEWER FUND

OVERVIEW

The Water and Sewer Fund is an Enterprise Fund. The City operates one Enterprise Fund which accounts for the operation of the Water and Sewer Systems. The fund is financed and operated in a manner similar to a private enterprise. The intent is that costs (expenses, including depreciation) of providing water and sewer services to the general public are recovered through user charges. The fund uses full accrual accounting based on Generally Accepted Accounting Principals (GAAP) and follows accounting and financial activities prescribed by the Financial Accounting and Standards Board (FASB) as long as it does not conflict with the Government Accounting Standards Board (GASB) guidance. This fund is subject to the informational budget summary requirements of Act 2 of the Public Acts of 1968, as amended.

Five activities comprise the Water and Sewer Fund Services: Billing and Collection, administered by the Finance Department, Water and Sewer Administration, Transmission and Distribution, Pump Operations, and Maintenance and Repair, all of which are administered by the Department of Public Works. Also in the fund is the activity for the Water Bond Construction fund.

REVENUE ASSUMPTIONS

The FY 2010-2011 budget recommends revenues in the Water and Sewer Fund of \$10,990,019. This accounts for an increase of \$867,137 or 7.88% from FY 2009-2010.

Water and Sewer Sales

Residential and commercial water sales are expected to increase 8.67% in FY 2010-2011. This increase is a reflection of overall water consumption compared to previous years. Sales are expected to total \$3,537,896 for FY 2010-2011 compared to \$3,230,955 estimated in FY 2009-2010.

The proposed FY 2010-2011 sewage disposal sales are expected to increase by approximately 8.67% over Fiscal Year 2009-2010. Sales are expected to total \$6,456,996 for FY 2010-2011 compared to \$5,896,800 estimated in FY 2009-2010.

Interest Income

Interest income is expected to be \$20,000 for Fiscal Year 2010-2011. This is the same estimate allocated for Fiscal Year 2009-2010.

Look Back Adjustments

Quarterly checks for the river overflow credit will no longer be issued by the Oakland County Drain Commissioner's Office. These credits have been utilized by Oakland County to offset further sewer rate increases to suburban communities.

REVENUE ASSUMPTIONS

Miscellaneous Revenue

Based on the prior year's history of late charges and disconnection fees, \$565,396 in miscellaneous water revenue is expected to remain the same for FY 2010-2011.

EXPENDITURES

The total appropriation for the Water and Sewer Fund is \$10,792,533, an increase of \$7,381 or .07% from Fiscal Year 2009-2010.

Water & Sewage Disposal

The City of Oak Park is in an agreement to purchase water from the City of Detroit. The current retail water rate will increase from \$27.64/1,000 cubic feet in FY 2009-2010 to \$30.27/1,000 cubic feet or 8.7%. This change is in relation to rates increases from the City of Detroit.

It is projected that the retail sewer rate for FY 2010-2011 will increase by 8.67% to \$54.86/1,000 cubic feet from \$50.10/1,000 cubic feet during FY 2009-2010. A portion of the sewer rate increase supplements the payment of the drainage bond. Payments toward the construction of the George W. Kuhn Drain will total \$1,153,887 for FY 2010-2011.

Capital Outlay

An appropriation of \$325,000 is recommended, a decrease of 57.51% from FY 2009-2010, for the purchase of capital improvements. For the detail of the recommendations, please refer to the Capital Improvement schedule in the Capital Projects Funds section of this document.

PERFORMANCE OBJECTIVES

To continue to maintain radio meter reading devices so as to improve meter reading efficiency.

To continue to televise sewer lines to give us an accurate inspection of our sewer infrastructure, for viewing normal routine sewer cleaning, respond to residents quickly and also to assist in the needs of the other departments.

To continue in the repair and replacement of fire hydrants and the upgrade of pump stations and reservoirs.

To reduce the accounts receivable balance by improved collection methods through a more efficient shut-off program.

To reduce accounts receivable by placing charges that have been delinquent at six months on the next available tax roll. Delinquent balances would thus attach to either the Summer or Winter tax bill.

**CITY OF OAK PARK
2010-2011 FISCAL YEAR BUDGET**

WATER AND SEWER FUND

ACCT. NO.	FUND NO.: 592 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	ESTIMATED YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGER RECOMMEND FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
REVENUES								
642.001	Residential - Water	2,052,993	2,423,216	1,109,339	2,423,216	2,653,422	2,653,422	2,653,422
642.002	Residential - Sewer	3,725,237	4,422,600	2,006,154	4,422,600	4,842,747	4,842,747	4,842,747
643.001	Commercial - Water	826,950	807,739	528,494	807,739	884,474	884,474	884,474
643.002	Commercial - Sewer	1,503,400	1,474,200	959,564	1,474,200	1,614,249	1,614,249	1,614,249
643.003	Non-Residential - Sewer	147,679	149,272	104,147	149,272	149,272	149,272	149,272
643.005	Residential Meter Charge	182,429	178,610	96,480	178,610	178,610	178,610	178,610
643.006	Commercial Meter Charge	21,750	22,129	14,225	22,129	22,129	22,129	22,129
643.008	High S Service Charge	0	120	0	120	120	120	120
649	Miscellaneous Water	574,629	565,396	419,103	565,396	565,396	565,396	565,396
650.001	Service Connection - Water	14,161	3,600	1,491	3,600	3,600	3,600	3,600
650.002	Service Connection - Sewer	760	6,000	84	6,000	6,000	6,000	6,000
664	Interest Earnings	100,469	20,000	10,198	20,000	20,000	20,000	20,000
674	Miscellaneous Fees	1,015	0	0	0	0	0	0
699.226	Transfer from Solid Waste	50,000	50,000	33,333	50,000	50,000	50,000	50,000
TOTAL REVENUE		9,201,472	10,122,882	5,282,612	10,122,882	10,990,019	10,990,019	10,990,019
EXPENSES								
702	Salaries & Wages	793,358	904,612	524,773	835,146	724,281	724,281	724,281
712	Employee Benefits	477,268	570,410	349,342	586,199	578,123	578,123	578,123
726	Materials & Supplies	63,514	106,500	33,037	91,500	96,500	96,500	96,500
730	Water Meters	21,778	10,000	4,243	10,000	100,000	100,000	100,000
801	Professional Services	139,769	132,000	65,897	128,000	96,000	96,000	96,000
818	Contractual Services	31,066	31,000	24,586	30,000	32,000	32,000	32,000
900	Printing & Publications	8,889	5,200	7,101	9,000	9,000	9,000	9,000
901	Newspaper Posting	0	1,000	0	1,000	1,000	1,000	1,000
910	Insurance Bonds	98,676	100,000	89,577	90,000	90,000	90,000	90,000
920	Utilities - Telephone	2,571	6,500	323	5,700	5,700	5,700	5,700
922	Utilities - Heating	9,601	10,000	5,239	8,000	10,000	10,000	10,000
923	Utilities - Water	965,425	1,000,000	454,072	1,000,000	1,100,000	1,100,000	1,100,000
921	Utilities - Electricity	82,733	75,000	93,685	120,000	120,000	120,000	120,000
922	Sewage Disposal	3,449,424	3,766,000	2,224,754	3,766,000	4,123,770	4,123,770	4,123,770
923	Non-Residential IWC	149,751	149,272	96,548	149,272	149,272	149,272	149,272
930	Repairs & Maintenance	713,884	980,000	531,963	640,500	975,500	975,500	975,500
940	Rentals	159,136	168,700	88,870	166,000	241,000	241,000	241,000
956	Miscellaneous	0	1,000	0	0	1,000	1,000	1,000
958	Memberships & Dues	250	300	0	250	250	250	250
960	Education & Training	7,728	15,000	5,947	9,000	9,000	9,000	9,000
968	Depreciation	263,368	315,000	210,000	315,000	315,000	315,000	315,000
970	Capital Outlay	0	765,000	751,562	750,300	325,000	325,000	325,000
991	Principal	0	1,118,202	702,062	1,118,202	1,148,046	1,148,046	1,148,046
992	Debt Service	111	1,000	0	1,000	1,000	1,000	1,000
995	Interest	451,213	423,456	390,748	423,456	411,091	411,091	411,091
TOTAL EXPENSES		7,889,513	10,655,152	6,654,329	10,253,525	10,662,533	10,662,533	10,662,533
TRANSFERS-OUT								
999	Transfer Out	130,000	130,000	86,667	130,000	130,000	130,000	130,000
TOTAL TRANSFERS-OUT		130,000	130,000	86,667	130,000	130,000	130,000	130,000
EXPENSES & TRANSFERS-OUT		8,019,513	10,785,152	6,740,996	10,383,525	10,792,533	10,792,533	10,792,533
EXCESS/DEFICIT		1,181,959	(662,270)	(1,458,384)	(260,643)	197,486	197,486	197,486
Total Net Assets - Beginning Balance		15,606,232	14,792,239	16,788,191	16,788,191	16,527,548	16,527,548	16,527,548
Total Net Assets - Ending Balance		16,788,191	14,129,969	15,329,807	16,527,548	16,725,034	16,725,034	16,725,034

CITY OF OAK PARK
WATER AND SEWER
2010-2011 FISCAL YEAR BUDGET

EXPENSE SUMMARY

DEPARTMENT: FINANCE			ACTIVITY: BILLING & COLLECTION			ACCOUNT NO.: 592-15-536		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YEAR END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	265,487	258,146	163,994	258,146	168,165	168,165	168,165
712	Employee Benefits	158,581	165,453	116,079	165,453	151,239	151,239	151,239
726	Material & Supplies	5,781	20,000	7,314	15,000	15,000	15,000	15,000
818	Contractual Services		1,000	0	0	0	0	0
900	Printing & Publications	8,889	5,000	7,101	8,800	8,800	8,800	8,800
920	Utilities - Telephone	618	1,500	323	700	700	700	700
930	Repairs & Maintenance	70	5,000	0	500	500	500	500
940	Rentals	2,964	5,700	0	3,000	3,000	3,000	3,000
958	Memberships & Dues	250	300	0	250	250	250	250
960	Education & Training	3,847	5,000	1,248	2,000	2,000	2,000	2,000
	TOTALS	446,487	467,099	296,059	453,849	349,654	349,654	349,654

DEPARTMENT: PUBLIC WORKS			ACTIVITY: ADMINISTRATION			ACCOUNT NO.: 592-18-537		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YEAR END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	36,086	58,000	1,077	25,000	48,681	48,681	48,681
712	Employee Benefits	15,687	25,077	246	19,400	25,451	25,451	25,451
726	Material & Supplies	0	1,500	1,000	1,500	1,500	1,500	1,500
801	Professional Services	765	2,000	97	1,000	1,000	1,000	1,000
818	Contractual Services	31,066	30,000	24,586	30,000	32,000	32,000	32,000
900	Printing & Publications	0	200	0	200	200	200	200
901	Newspaper Posting	0	1,000	0	1,000	1,000	1,000	1,000
910	Insurance & Bonds	98,676	100,000	89,577	90,000	90,000	90,000	90,000
922	Utilities - Heating	5,136	6,000	2,624	4,000	6,000	6,000	6,000
956	Miscellaneous	0	1,000	0	0	1,000	1,000	1,000
968	Depreciation	237,886	275,000	183,333	275,000	275,000	275,000	275,000
999	Transfer Out	130,000	130,000	86,667	130,000	130,000	130,000	130,000
	TOTALS	555,302	629,777	389,207	577,100	611,832	611,832	611,832

CITY OF OAK PARK
WATER AND SEWER
2010-2011 FISCAL YEAR BUDGET
EXPENSE SUMMARY CONT'D

DEPARTMENT: PUBLIC WORKS		ACTIVITY: TRANSMISSION & DISTRIBUTION				ACCOUNT NO.: 592-18-538		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YEAR END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	283,512	305,000	200,689	305,000	256,000	256,000	256,000
712	Employee Benefits	198,083	217,003	143,692	236,676	220,238	220,238	220,238
726	Materials & Supplies	43,889	60,000	24,549	60,000	60,000	60,000	60,000
730	Water Meters	21,778	10,000	4,243	10,000	100,000	100,000	100,000
801	Professional Services	40,009	60,000	42,544	60,000	25,000	25,000	25,000
923	Utilities - Water	965,425	1,000,000	454,072	1,000,000	1,100,000	1,100,000	1,100,000
930	Repair & Maintenance	1,165	150,000	56,244	150,000	150,000	150,000	150,000
940	Rentals	121,797	125,000	77,834	125,000	200,000	200,000	200,000
960	Education & Training	3,881	10,000	4,699	7,000	7,000	7,000	7,000
970	Capital Outlay	0	765,000	750,297	750,300	325,000	325,000	325,000
991	Principal	0	335,000	0	335,000	350,000	350,000	350,000
995	Interest	85,333	72,000	36,000	72,000	55,250	55,250	55,250
TOTALS		1,764,872	3,109,003	1,794,863	3,110,976	2,848,488	2,848,488	2,848,488

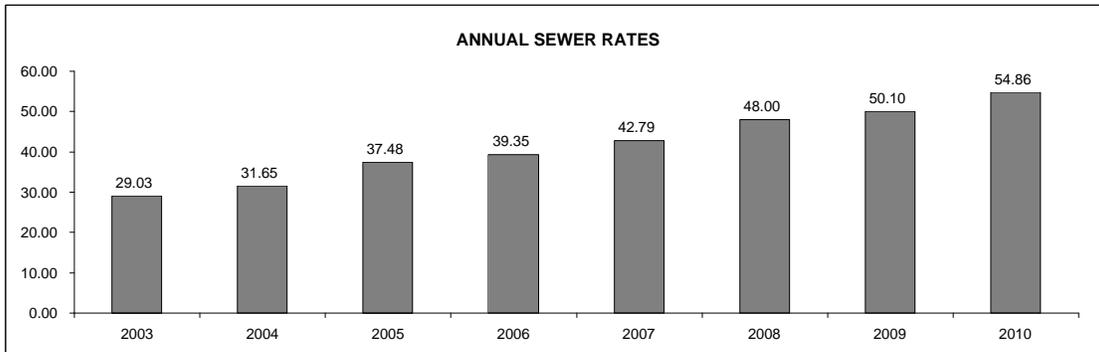
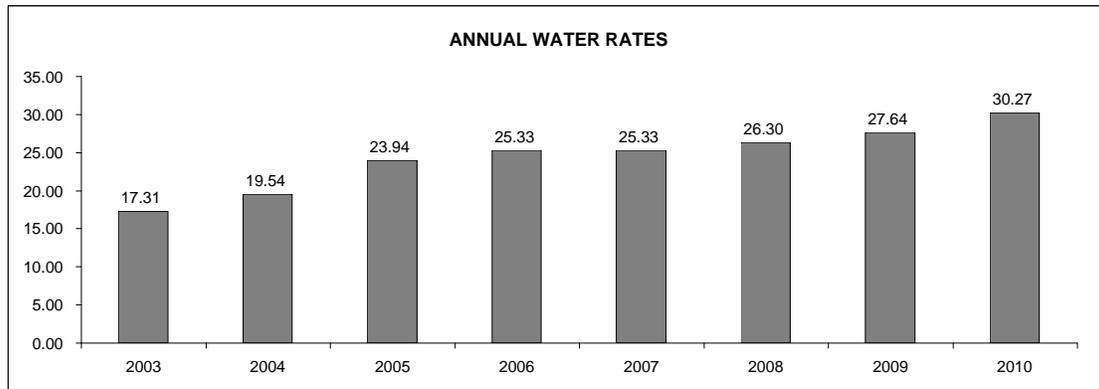
DEPARTMENT: PUBLIC WORKS		ACTIVITY: PUMP OPERATIONS				ACCOUNT NO.: 592-18-540		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YEAR END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
702	Salaries & Wages	41,662	40,000	29,974	40,000	33,574	33,574	33,574
712	Employee Benefits	21,635	24,112	18,120	31,039	24,471	24,471	24,471
726	Materials & Supplies	129	5,000	93	5,000	5,000	5,000	5,000
801	Professional Services	97,476	65,000	22,511	65,000	65,000	65,000	65,000
920	Utilities - Telephone	1,953	5,000	0	5,000	5,000	5,000	5,000
922	Utilities - Heating	4,465	4,000	2,615	4,000	4,000	4,000	4,000
921	Utilities - Electricity	82,733	75,000	93,685	120,000	120,000	120,000	120,000
930	Repairs & Maintenance	8,425	25,000	28	10,000	25,000	25,000	25,000
TOTALS		258,478	243,112	167,026	280,039	282,045	282,045	282,045

**CITY OF OAK PARK
WATER AND SEWER
2010-2011 FISCAL YEAR BUDGET
EXPENSE SUMMARY CONT'D**

DEPARTMENT: PUBLIC WORKS			ACTIVITY: MAINTENANCE & REPAIR				ACCOUNT NO.: 592-18-550		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YEAR END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011	
702	Salaries & Wages	89,712	110,000	53,724	82,000	92,328	92,328	92,328	
712	Employee Benefits	51,198	67,514	29,472	63,631	68,520	68,520	68,520	
726	Materials & Supplies	13,715	20,000	1,346	10,000	15,000	15,000	15,000	
801	Professional Services	1,519	5,000	745	2,000	5,000	5,000	5,000	
924	Sewage Disposal	3,449,424	3,766,000	2,224,754	3,766,000	4,123,770	4,123,770	4,123,770	
925	Non-Residential IWC	149,751	149,272	96,548	149,272	149,272	149,272	149,272	
930	Repairs & Maintenance	704,224	800,000	475,691	480,000	800,000	800,000	800,000	
940	Rentals	34,375	38,000	11,036	38,000	38,000	38,000	38,000	
968	Depreciation	25,482	40,000	26,667	40,000	40,000	40,000	40,000	
991	Principal	0	783,202	702,062	783,202	798,046	798,046	798,046	
992	Debt Service	111	1,000	0	1,000	1,000	1,000	1,000	
995	Interest	365,880	351,456	354,748	351,456	355,841	355,841	355,841	
TOTALS		4,885,391	6,131,444	3,976,793	5,766,561	6,486,777	6,486,777	6,486,777	

DEPARTMENT: TECHNICAL AND PLANNING SERVICES			ACTIVITY: ENGINEERING				ACCOUNT NO.: 592-16-550		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YEAR END ESTIMATE FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGER REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011	
702	Salaries & Wages	76,899	133,466	75,315	125,000	125,533	125,533	125,533	
712	Employee Benefits	32,084	71,251	41,733	70,000	88,204	88,204	88,204	
TOTALS		108,983	204,717	117,048	195,000	213,737	213,737	213,737	

GRAND TOTAL:		8,019,513	10,785,152	6,740,996	10,383,525	10,792,533	10,792,533	10,792,533
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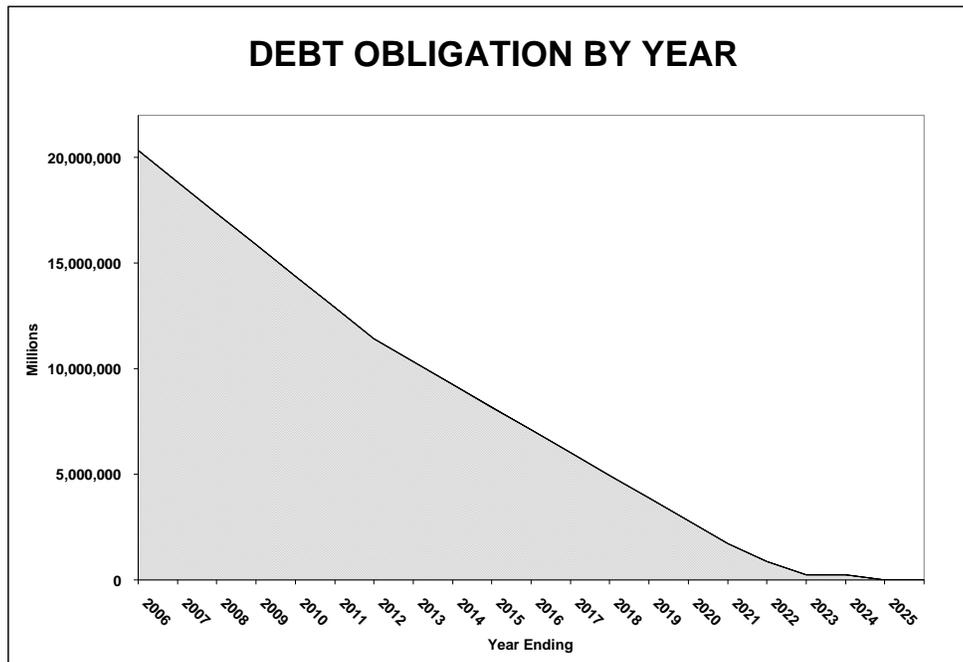


WATER & SEWER DEBT RETIREMENT SCHEDULE

	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	YEAR END ESTIMATE FY 2009-2010	DEPT REQUEST FY 2010-2011	CITY MANAGER RECOMMEND FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
2004 WATER REVENUE BOND							
Principal	320,000	335,000	0	335,000	350,000	350,000	350,000
Interest	85,333	72,000	36,000	72,000	55,250	55,250	55,250
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	405,333	407,000	36,000	407,000	405,250	405,250	405,250
2001 DRAINAGE BOND (A)							
Principal	109,150	111,845	111,845	111,845	115,214	115,214	115,214
Interest	44,494	42,447	42,447	42,447	39,651	39,651	39,651
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	153,644	154,292	154,292	154,292	154,865	154,865	154,865
2001 DRAINAGE BOND (B)							
Principal	37,057	0	0	0	0	0	0
Interest	1,390	0	0	0	0	0	0
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	38,447	0	0	0	0	0	0
2002 DRAINAGE BOND (C)							
Principal	478,372	490,500	490,500	490,500	502,628	502,628	502,628
Interest	228,903	219,933	219,933	219,933	207,671	207,671	207,671
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	707,275	710,433	710,433	710,433	710,299	710,299	710,299
2002 DRAINAGE BOND (D)							
Principal	18,865	19,539		19,539	14,149	14,149	14,149
Interest	4,598	4,245	2,122	4,245	5,534	5,534	5,534
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	23,463	23,784	2,122	23,784	19,683	19,683	19,683
2002 DRAINAGE BOND (E)							
Principal	50,532	53,901	53,901	53,901	53,901	53,901	53,901
Interest	9,191	7,486	7,486	7,486	5,060	5,060	5,060
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	59,723	61,387	61,387	61,387	58,961	58,961	58,961
2005 DRAINAGE BOND (F)							
Principal	9,582	10,267		10,267	9,582	9,582	9,582
Interest	2,696	2,535	1,268	2,535	2,756	2,756	2,756
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	12,278	12,802	1,268	12,802	12,338	12,338	12,338
2007 DRAINAGE BOND REFUNDING							
Principal	8,759	45,816	45,816	45,816	49,185	49,185	49,185
Interest	70,691	70,412	70,412	70,412	68,464	68,464	68,464
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	79,450	116,228	116,228	116,228	117,649	117,649	117,649
2007 DRAINAGE BOND (G)							
Principal	10,267	10,267		10,267	10,951	10,951	10,951
Interest	3,549	3,735	1,868	3,735	3,569	3,569	3,569
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	13,816	14,002	1,868	14,002	14,520	14,520	14,520
2008 DRAINAGE BOND (H)							
Principal	0	41,067		41,067	42,436	42,436	42,436
Interest	368	663	9,120	18,018	23,136	23,136	23,136
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	368	41,730	9,120	59,085	65,572	65,572	65,572

Total Sewer Debt

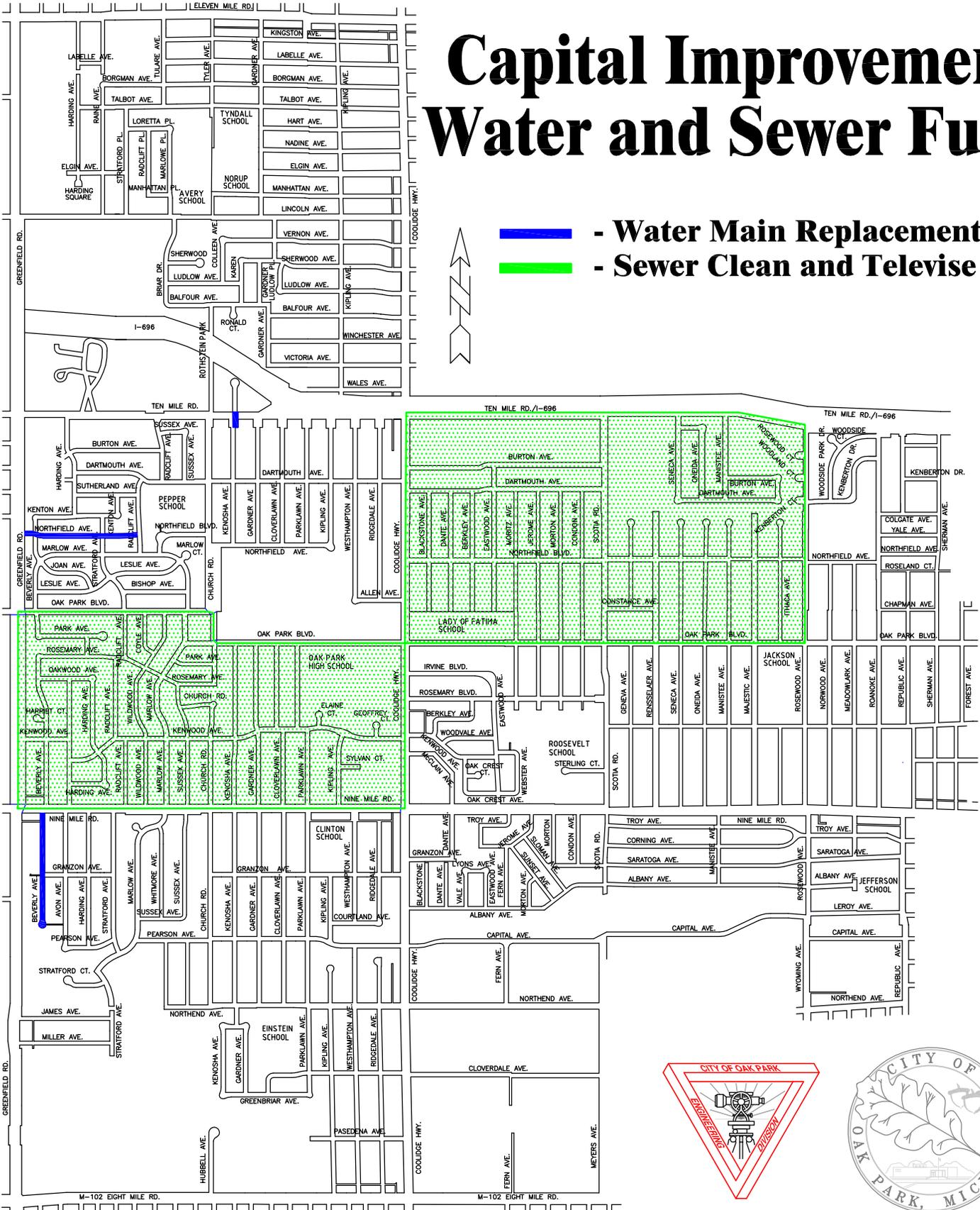
Principal	722,584	783,202	702,062	783,202	798,046	798,046	798,046
Interest	365,880	351,456	354,656	368,811	355,841	355,841	355,841
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	1,088,464	1,134,658	1,056,718	1,152,013	1,153,887	1,153,887	1,153,887



City of Oak Park

Capital Improvement Water and Sewer Fund

-  - Water Main Replacement
-  - Sewer Clean and Televis

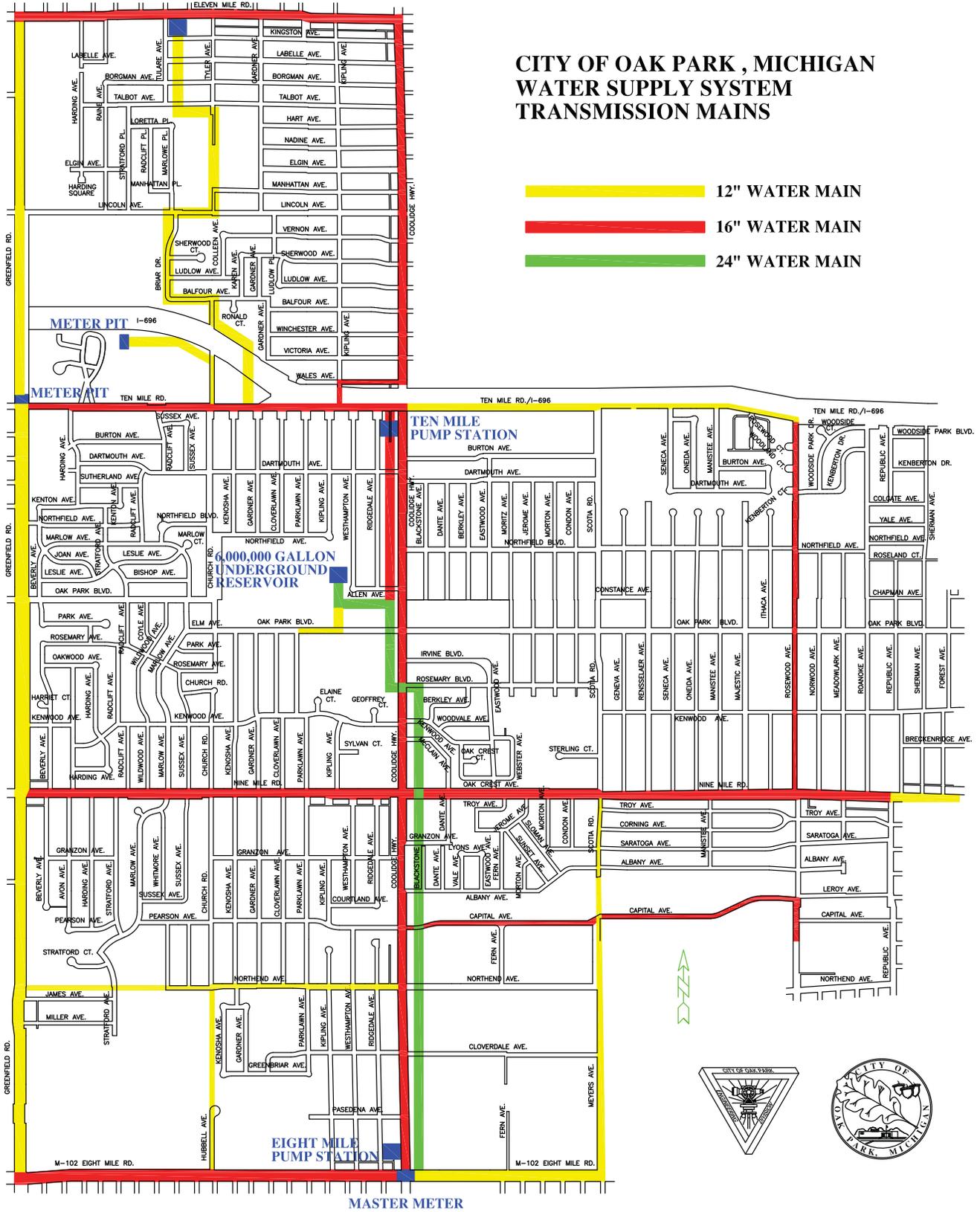


REVISED: MARCH 2009

250,000 GALLON ELEVATED WATER STORAGE TANK

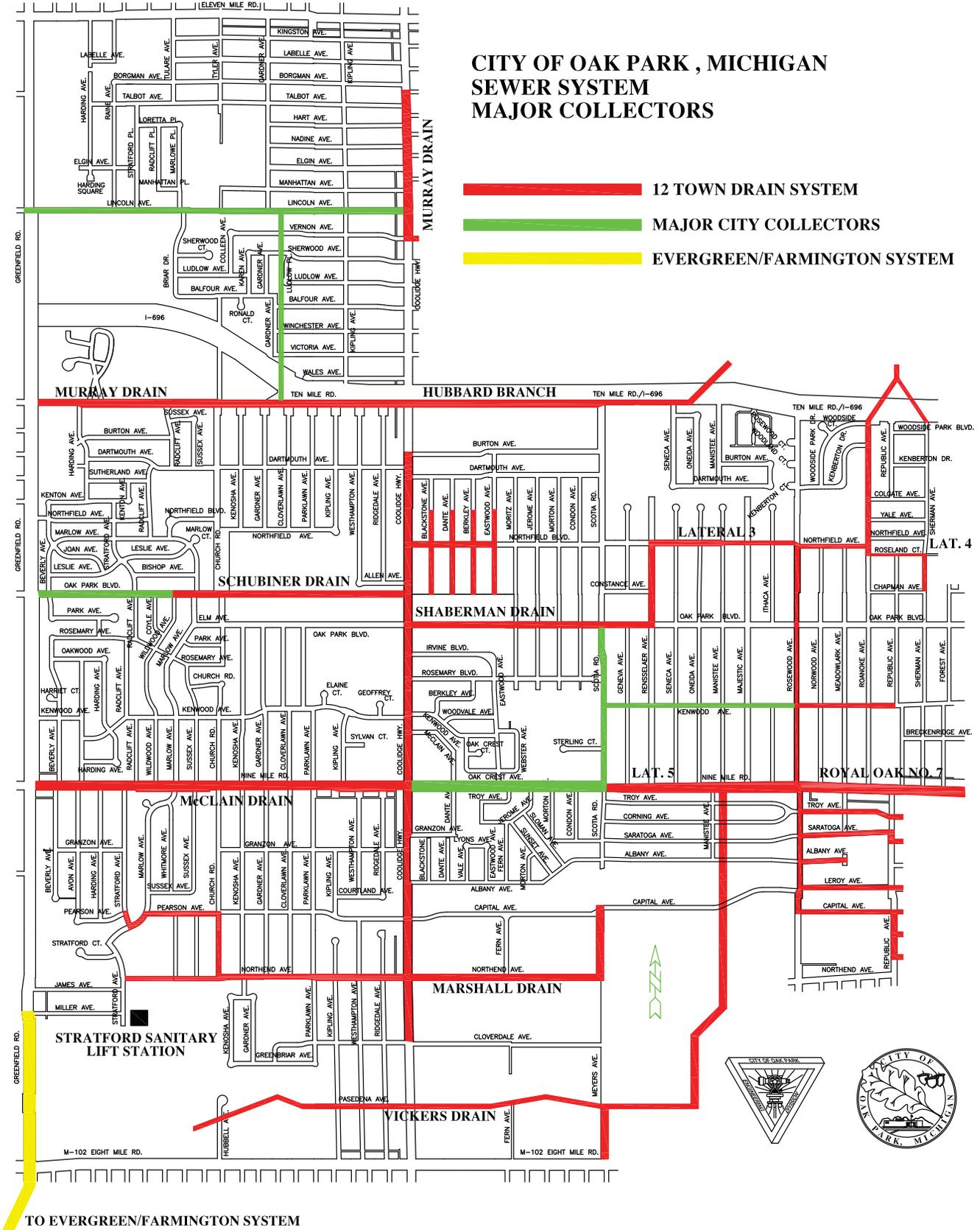
**CITY OF OAK PARK, MICHIGAN
WATER SUPPLY SYSTEM
TRANSMISSION MAINS**

-  12" WATER MAIN
-  16" WATER MAIN
-  24" WATER MAIN



CITY OF OAK PARK, MICHIGAN SEWER SYSTEM MAJOR COLLECTORS

-  12 TOWN DRAIN SYSTEM
-  MAJOR CITY COLLECTORS
-  EVERGREEN/FARMINGTON SYSTEM



City of Oak Park Water Line Loss Analysis FY 2008 - 2009

Cubic feet of Water purchased from the City of Detroit

Less - Metered Water Measured in Cubic feet by City of Oak Park

Difference = Line Loss (expressed as a percentage)

Line loss is a measure of unmetered water use. Unmetered water use can be attributed to the following:

1. Fire training
2. Firefighting
3. Flushing of sewers and mains
4. Hydrant flushing
5. Water main breaks
6. Installation of new service
7. Street Sweeping
8. Hydrant usage
9. Capital Improvement Construction.

FY 08/09 Month	Cubic Feet Billed By Detroit	Cubic Feet Billed* By Oak Park	Difference	Line Loss
July	11,972,300	10,875,780	1,096,520	9.16%
August	12,660,870	10,927,517	1,733,353	13.69%
September	10,215,230	10,095,718	119,512	1.17%
October	9,529,200	9,471,411	57,789	0.61%
November**	8,522,700	8,566,727	(44,027)	-0.52%
December	9,293,400	8,739,461	553,939	5.96%
January	9,666,400	9,039,838	626,562	6.48%
February	8,584,400	8,184,995	399,405	4.65%
March	9,443,300	8,607,782	835,518	8.85%
April	9,004,900	8,419,729	585,171	6.50%
May**	8,931,200	9,068,044	(136,844)	-1.53%
June**	9,230,400	9,406,560	(176,160)	-1.91%
Year Total:	117,054,300	111,403,562	5,650,738	4.83%
			National Average	15.00%
			AWWA Standard	10.00%

***Cubic Feet Billed** includes water billed to the Royal Oak Township Annex, and all regular, special and final bills.

****Negative line loss** results indicate that a portion of the total consumption billed had been estimated. Once a subsequent reading is obtained -- usually during the following billing period -- the system will self-correct for any estimated consumption.

Statistics for Unmetered Water

Fire Department:

Incidents that actually require the use of water occur on average every other month. Since fire vehicles hold 20 units of water it is reasonable to expect a minimum yearly consumption of 120 units per year. This unmetered consumption or line loss accounts for 12,000 cubic feet of water.

Fire Hydrant Use:

Above the actual consumption of water in a firefight, 1400 fire hydrants are also flushed once per year.

Water Main Breaks:

July	3	January	6
August	0	February	8
September	1	March	1
October	1	April	0
November	4	May	0
December	7	June	1

WATER USE AND YOUR WATER BILL HOW IT ALL BREAKS DOWN.....

1 CUBIC FOOT = APPROXIMATELY 7.5 GALLONS

100 CUBIC FEET PER UNIT = 756 GALLONS

RESIDENTS ARE BILLED FOR EACH 100 CUBIC FEET OF WATER USED.

2010 - 2011 WATER RATE PER UNIT: \$3.02

SEE BELOW FOR USAGE AMOUNTS (PER GALLON/UNIT) AND HOW EACH ACTIVITY AFFECTS YOUR WATER BILL!

**BASED ON A 3 MONTH HOUSEHOLD BILLING CYCLE.

	<u>GALLONS USED</u>	<u>UNITS USED</u>	<u>COST</u>
TOILET (DAILY USE)	1,692	2.24	\$6.76
SHOWER (ONE PER DAY)	1,044	1.38	\$4.17
BATHTUB (ONE PER DAY)	2,160	2.86	\$8.63
DISHWASHER (PER PERSON/PER DAY)	90	0.12	\$0.36
WASHING MACHINE (PER PERSON/DAILY USE)	1,350	1.79	\$5.39
KITCHEN/BATHROOM FAUCET (AVERAGE DAILY USE)	981	1.30	\$3.92
CAR WASH W/ GARDEN HOSE (10 MINUTES - ONCE PER WEEK)	1,200	1.59	\$4.79
WEEKLY WATERING OF A 10,000 SQUARE FOOT LAWN (NO RAIN)	74,796	98.94	\$298.79

HAVE A HEALTHY LAWN WITHOUT GOING BROKE!!

***TO BUILD A HEALTHY ROOT SYSTEM, DON'T OVERWATER. STRONG ROOTS WILL BENEFIT YOUR LAWN DURING THE COLD WINTER MONTHS. OVERWATERING CAN WASH AWAY VITAL NUTRIENTS AND INVITE INSECTS TO INFEST YOUR LAWN.**

***CUT YOUR GRASS AT A LEVEL OF 3 INCHES. HIGHER GRASS GROWS SLOWER AND NEEDS LESS WATERING.**

***WATER IN THE EARLY MORNING OR LATE EVENING.**

***LET YOUR GRASS GROW LONGER AND FERTILIZE LESS DURING DRY SPELLS OR DROUGHT!**

***ALWAYS PAY HEED TO LOCAL WATER RESTRICTIONS!**

MONEY DOWN THE DRAIN

A leaky faucet can waste 20 gallons or more per day. A leaky toilet can waste hundreds of gallons per day. To find out if your toilet has leaks, put a little food coloring in the tank. If, without flushing, color appears in the bowl, you have a leak that should be repaired. Repairing a faucet is usually as simple as changing an inexpensive washer. Leaky toilets can often be repaired by adjusting the float arm or plunger ball.

- ✓ Periodic maintenance of toilets can save you hundreds on a water bill. A toilet that runs continually can generate a bill of \$1,000 in 3 months! Even though the water usage was unintentional, the bill has to be paid by the homeowner.
- ✓ The bathroom is where you can make the most substantial reduction in your personal water use. 2/3 of water used in an average home is used in the bathroom. Most toilets use more water than is really necessary and work just as well with less. To cut down on use in the tank, fill a plastic soap or laundry bottle with water and place it in your tank, making sure it is not in the way of the flushing mechanism.
- ✓ Take short showers instead of baths. A four-minute shower can use as little as 8 gallons of water, while a bath needs 50 to 60 gallons.
- ✓ Turn off the faucet while you are shaving or brushing your teeth or hand washing dishes.
- ✓ Attach a sprayer to the end of the garden hose. In addition to enabling you to adjust the rate of flow, this device keeps water from continuing to run out during those short periods when you put down the water hose without turning it off (while you are washing the car for example).
- ✓ Water your lawn only when necessary. It takes 660 gallons of water to supply 1,000 square feet of lawn with 1 inch of water. This is nearly the same amount of water you use inside the house in an entire week! So, only water when it begins to show signs of wilting – when the grass does not spring back when you step on it – rather than on a regular schedule.
- ✓ Shutoff valves are located near your meter. They are easy to turn on and off if you have an emergency or need to make repairs in the house.
- ✓ You can easily read your own meter and keep track of your water usage. Call us at the Water Department for instructions!

CITY OF OAK PARK

Internal Service Funds

OVERVIEW

The City's Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City, or to other governmental units, on a cost-reimbursement basis. These funds use the flow of economic resources for measurement purposes and the full accrual basis of accounting for budgeting purposes. Their objective is to recover the full cost of supplying the goods or services. They are subject to the informational budget summary requirements of Act 2 of the Public Acts of 1968, as amended.

RISK MANAGEMENT FUND

The Risk Management Fund is used to accumulate resources from other funds which utilize labor to pay workers compensation premiums to the Michigan Municipal League's Workers Compensation Pool. It is also used for the City's property and liability insurance.

RETIREE'S HEALTH CARE FUND DISTRICT COURT

The Retiree's Health Care Fund – District Court is used to accumulate resources to fund medical benefits for retiree's of the District Court

45-B. The revenues are provided by a \$10.00 per ticket charge added on to violation fees.

RETIREE'S HEALTH CARE FUND OAK PARK RETIREES

The Retiree's Health Care Fund – Oak Park Retirees is used to accumulate resources to fund medical benefits for retiree's of the City of Oak Park. Funds are invested for retiree health care for City retirees.

CENTRAL SERVICES FUND

The Central Services Fund is used to account for Printing, Duplicating, and Mail services performed for the City's departments.

MOTOR POOL FUND

The Motor Pool Fund is used for the purchase and maintenance of the City's fleet. Its revenues come from rental charges for equipment to other funds.





“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

RISK MANAGEMENT

OVERVIEW

As a city, we are exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City is self-insured for its workers' compensation coverage and carries commercial insurance for other risks of loss.

The Workers' Compensation Fund is used to account for and finance the self-insured workers' compensation plan. This fund uses the flow of economic resources for measurement purposes and the full accrual basis of accounting for budgeting purposes. The Workers' Compensation Fund charges the other funds an amount, based on a percentage of each fund's estimated current year payroll, that will provide for future expected and unexpected losses. The chart below provides the actual payroll detailed by the workers' compensation classification codes for the past three fiscal years.

As of FY 97-98 this fund now also provides for the cost of the City's Public Liability & Property insurance and deductibles. This expense was previously incurred by the General Fund as Non-Departmental costs.

The City's liabilities for claims are recorded when it is probable that a loss has occurred and the amount of that loss can

be reasonably estimated. Liabilities include an estimated amount for claims that have been incurred but not reported.

REVENUE ASSUMPTIONS

Revenues of \$656,069 are proposed. Sources of revenue include interest income, contributions from the General Fund and reimbursement of payments made by the City to claimants who have reached threshold amounts. A dividend credit is also applied against our premium amount and is accounted for as a revenue item.

EXPENDITURES

The proposed appropriation of \$645,763 reflects a decrease of \$58,640 from FY 2009-2010. This is due to lower Workers Compensation and Liability premium amounts.

Workers Compensation premiums are based on actual payroll expenses. Overtime and miscellaneous pay types are excluded from the workers compensation premium calculation.

PERFORMANCE OBJECTIVES

To monitor safety on all job sites throughout the City in order to maintain a low experience rate for the calculation of insurance premiums. The City is also attempting to ensure that City staff is fully aware how safe work habits can contribute to lower claims. This can allow for a decrease in expenditures in this fund, and as a result benefit the General Fund.

TOTAL WORKERS COMPENSATION PAYROLL BY CLASSIFICATION CODE

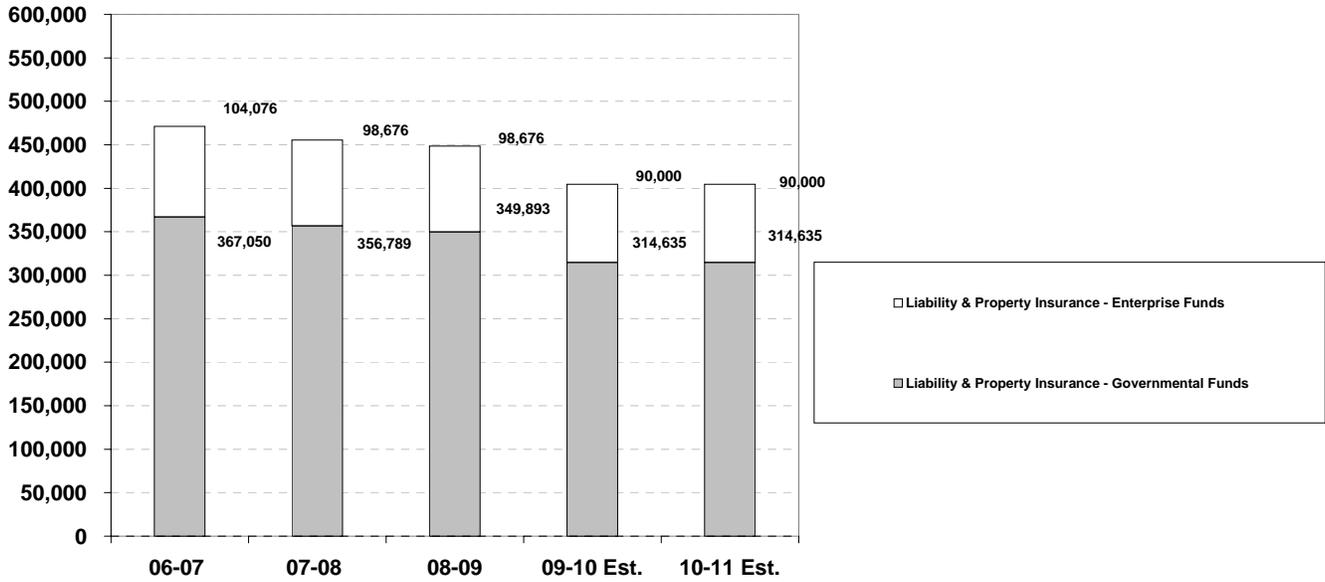
Class Code	Classification Name	Actual Payroll FY 2006-2007	Actual Payroll FY 2007-2008	Actual Payroll FY 2008-2009
5509	Street Maintenance	1,112,269	1,218,816	1,178,746
7380	Drivers	-0-	10,000	-0-
7382	Transit Bus Drivers	13,979	39,133	6,849
7520	Water Department	92,515	47,941	48,963
7610	Radio/TV	189,672	175,844	175,085
7704	Public Safety	5,463,472	5,313,715	5,724,673
7720	Police Officers (Previously Included w/ Public Safety)	-0-	128,576	164,124
8395	Auto garages	106,830	109,800	111,931
8810-1	Clerical-Office	3,058,207	2,954,273	2,792,353
8810-2	Elected Officials	26,810	26,810	26,810
8810-3	Libraries-Professional Employees	377,582	417,305	462,063
8820	Attorney	183,628	235,238	187,089
8831	Animal Shelter	122,830	35,630	38,860
8835	Public Health	-0-	23,236	-0-
9015	Building Maintenance	144,142	147,507	114,779
9102	Parks & Recreation	509,896	524,766	513,114
9103	Crossing Guards	58,478	69,828	69,086
9104	Lifeguards (Previously Included w/ Parks & Recreation)	-0-	25,040	38,916
9410	Municipal Employees	622,774	900,630	853,979
	TOTALS	12,083,084	12,404,088	12,507,420

**CITY OF OAK PARK
2010-2011 BUDGET**

RISK MANAGEMENT

ACCT. NO.	FUND NO.: 677-42-871 ACCOUNT NAME	PRIOR YEAR ACTUAL 2008-2009	CURRENT BUDGET 2009-2010	ACTUAL AS OF 2/28/2010 2009-2010	EST. YEAR END 2009-2010	DEPT. REQUEST 2010-2011	CITY MANAGERS REC. 2010-2011	CITY COUNCIL APPROVED 2010-2011
REVENUES								
664	Interest Income	914	125	(192)	125	125	125	125
674	Miscellaneous Fees	0	100	0	100	100	100	100
699	Charges to Other Funds-Workers Compensation	256,538	297,682	165,674	297,682	275,844	275,844	275,844
699.101	Transfer from General Fund	414,387	417,000	278,000	417,000	417,000	380,000	380,000
TOTAL REVENUE		671,839	714,907	443,482	714,907	693,069	656,069	656,069
EXPENDITURES								
910	Insurance - Workers Compensation	330,888	329,628	280,900	329,628	329,628	329,628	329,628
910	Insurance - Public Liability	349,893	373,275	314,635	314,635	314,635	314,635	314,635
910.001	Insurance Claims	5,200	1,500	0	1,500	1,500	1,500	1,500
956	Miscellaneous	0	0	0	0	0	0	0
TOTAL EXPENDITURES		685,981	704,403	595,535	645,763	645,763	645,763	645,763
EXCESS/DEFICIT		(14,142)	10,504	(152,053)	69,144	47,306	10,306	10,306
Beginning Net Assets		128,600	112,771	114,458	114,458	183,602	183,602	183,602
Ending Net Assets		114,458	123,275	(37,595)	183,602	230,908	193,908	193,908

PROPERTY AND LIABILITY INSURANCE HISTORY



	06-07	07-08	08-09	09-10 Est.	10-11 Est.
Liability & Property Insurance - Governmental Funds	367,050	356,789	349,893	314,635	314,635
Liability & Property Insurance - Enterprise Funds	104,076	98,676	98,676	90,000	90,000
Total	471,126	455,465	448,569	404,635	404,635

CITY OF OAK PARK

RETIREEES HEALTH CARE

OVERVIEW

The Retirees Health Care Fund was created in Fiscal Year 1995-96 to account for the cost of health care for retirees of the 45-B District Court. Health Care benefits for City of Oak Park Retirees are also being exhibited. An actuarial study has been approved in FY 2008-2009 to determine the liability of this commitment. This study will be compiled using data from the City's June 30, 2009 actuarial valuation. The computation techniques used in this study will be calculated using similar methods as those used to determine pension benefits. This Health Care Valuation is calculated on a bi-annual basis.

REVENUE ASSUMPTIONS

For 45-B Court, funding comes from the collection of a \$10.00 per ticket assessment for civil infractions. In FY 1999-2000, pre-funding of the City of Oak Park retirees health care began with a transfer of \$125,000 from the General Fund.

EXPENDITURES

There currently are 14 Court retirees and 207 City retirees receiving health care benefits. During FY 2007-2008 the City became partially self-insured. It is anticipated that this alternative will help the City offset constantly increasing health care premiums that are associated with a fully insured plan design.

2010 – 2011 BUDGET DISTRICT COURT 45-B

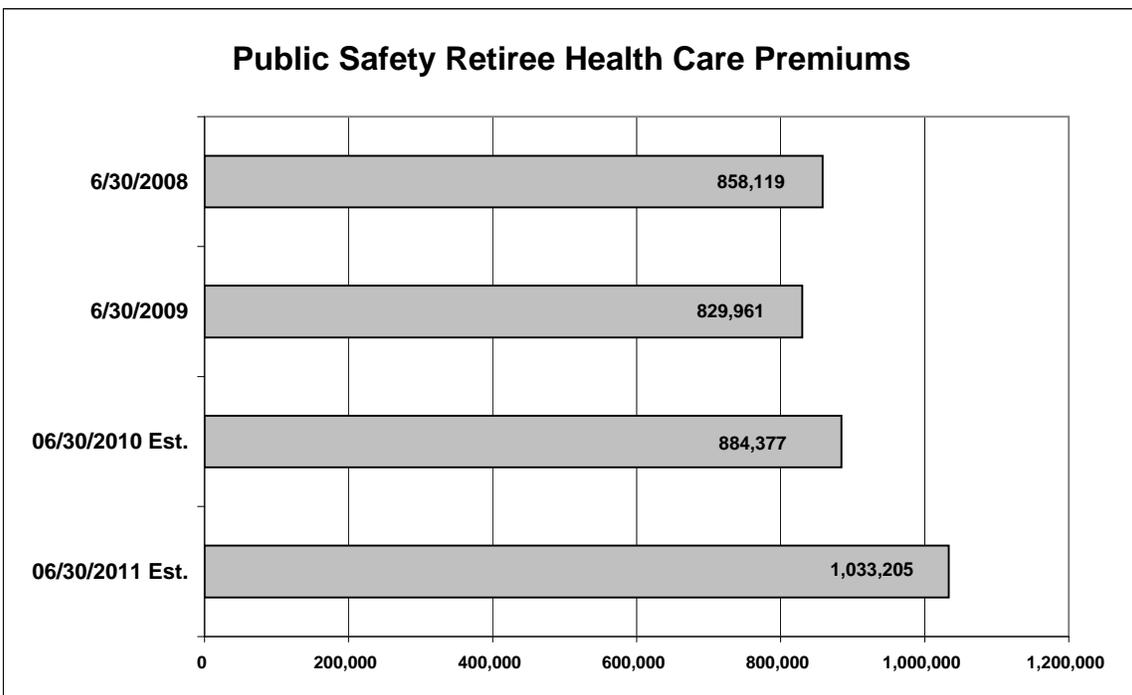
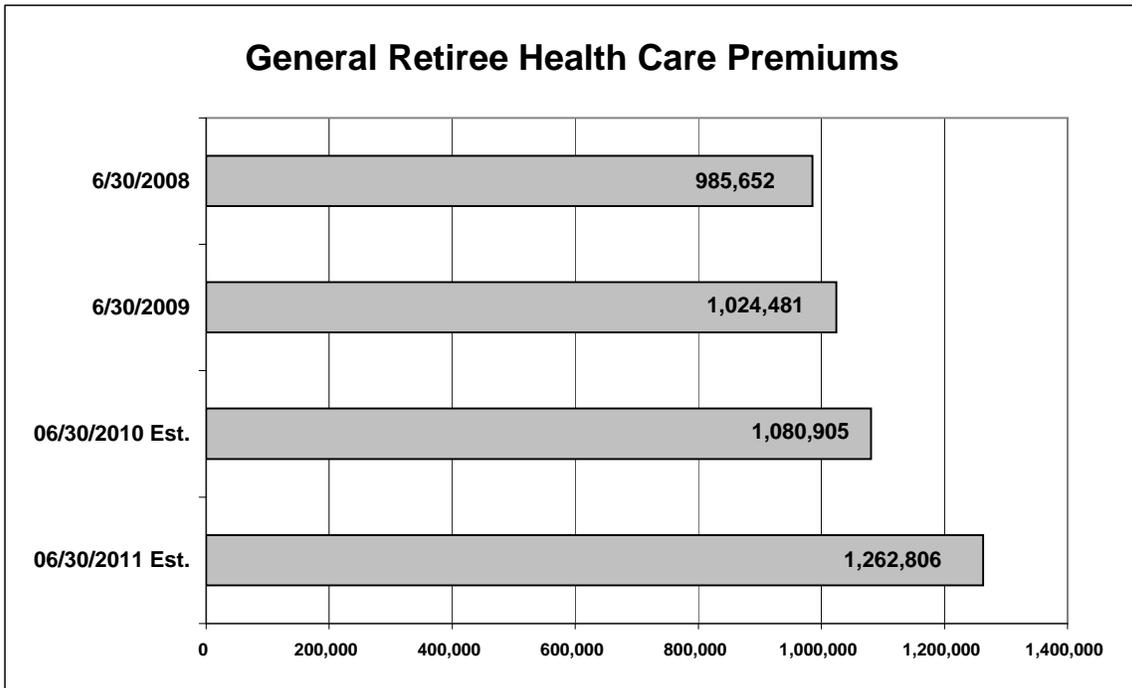
ACCT. NO.	FUND NO.: 678 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-10	ACTUAL AS OF 02/28/10 FY 2009-10	EST YEAR END FY 2009-10	DEPT. REQUEST FY 2010-11	MANAGERS REC. FY 2010-11	CITY COUNCIL APPROVED FY 2010-11
	REVENUES							
664	Interest Income	4,334	3,800	38	50	75	75	75
659	Ordinance Fines	136,369	135,000	83,552	135,000	140,000	140,000	140,000
699	Transfer-In	37,407	37,407	24,938	37,407	37,407	37,407	37,407
	TOTAL REVENUE	178,110	176,207	108,528	172,457	177,482	177,482	177,482
	EXPENDITURES							
712.001	Retirees Health Care	152,944	142,831	136,204	212,008	238,582	238,582	238,582
712.001	Retirees Dental	8,146	13,211	5,972	9,592	9,800	9,800	9,800
712.002	Retirees Life Insurance	165	170	132	180	190	190	190
801	Professional Services	0	0	0	0	0	3,500	3,500
	TOTAL EXPENDITURES	161,255	156,212	142,308	221,780	248,572	252,072	252,072
	EXCESS DEFICIT	16,855	19,995	(33,780)	(49,323)	(71,090)	(74,590)	(74,590)
	Beginning Net Assets	140,877	167,501	157,732	157,732	108,409	108,409	108,409
	Ending Net Assets	157,732	187,496	123,952	108,409	37,319	33,819	33,819

CITY OF OAK PARK RETIREEES

ACCT. NO.	FUND NO.: 680 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-10	ACTUAL AS OF 02/28/10 FY 2009-10	EST YEAR END FY 2009-10	DEPT. REQUEST FY 2010-11	MANAGERS REC. FY 2010-11	CITY COUNCIL APPROVED FY 2010-11
	REVENUES							
664	Interest Income	2,469	2,500	37	50	500	500	500
669	Gain on Investments	0	7,600	54,188	65,250	40,000	40,000	40,000
	TOTAL REVENUE	2,469	10,100	54,225	65,300	40,500	40,500	40,500
	EXPENDITURES							
801	Professional Services	13,500	10,100	0	0	10,000	10,000	10,000
830	Loss on Investments	85,133	0	0	0	0	0	0
	TOTAL EXPENDITURES	98,633	10,100	0	0	10,000	10,000	10,000
	EXCESS DEFICIT	(96,164)	0	54,225	65,300	30,500	30,500	30,500
	Beginning Net Assets	414,028	312,458	317,864	317,864	383,164	383,164	383,164
	Ending Net Assets	317,864	312,458	372,089	383,164	413,664	413,664	413,664

CITY OF OAK PARK

One of the largest expenditures that the City must manage is Retiree Health Care. The graphs below distinguish between premiums paid for the General and Public Safety divisions. During fiscal year 2007-2008, the City became partially self-insured for medical, prescription drug and dental coverage. This change was made with the intent of lowering costs by paying expenditures based on actual claims filed rather than paying a fixed premium amount.



CITY OF OAK PARK

MOTOR POOL

OVERVIEW

The Motor Pool fund is responsible for the acquisition and maintenance of all vehicles and licensed equipment for the City. The Motor Pool is a special revenue fund and uses the modified accrual basis of accounting for budget purposes.

All vehicles with in the City Fleet are budgeted, purchased, and expended through this fund. The City fleet is comprised of all vehicles which are used for City business on a daily basis. All police vehicles, fire vehicles, public works vehicles and equipment, and pooled vehicles are included in and accounted for in the Motor Pool fund. A listing of Motor Pool acquisitions and disposals for FY 2008-2009 can be located at the on the final page of the Motor Pool section of this budget.

For a complete listing of all vehicle and equipment descriptions and quantities, please refer to the Vehicle and Equipment Assignment Schedule on the following pages. This schedule includes a five year plan to be used as a guide only, to insure vehicles and equipment will be replaced as deemed appropriate. Vehicles and equipment are approved on a yearly basis and in no way does this schedule represent a commitment of future funds.

REVENUE ASSUMPTIONS

The proposed 2010-2011 budget recommends revenues of \$806,255 from rents charged to other funds, sales of fixed assets, and interest income. This is a \$6,245 decrease from the assumption that was made for FY 2009-2010 of \$812,500.

EXPENDITURES

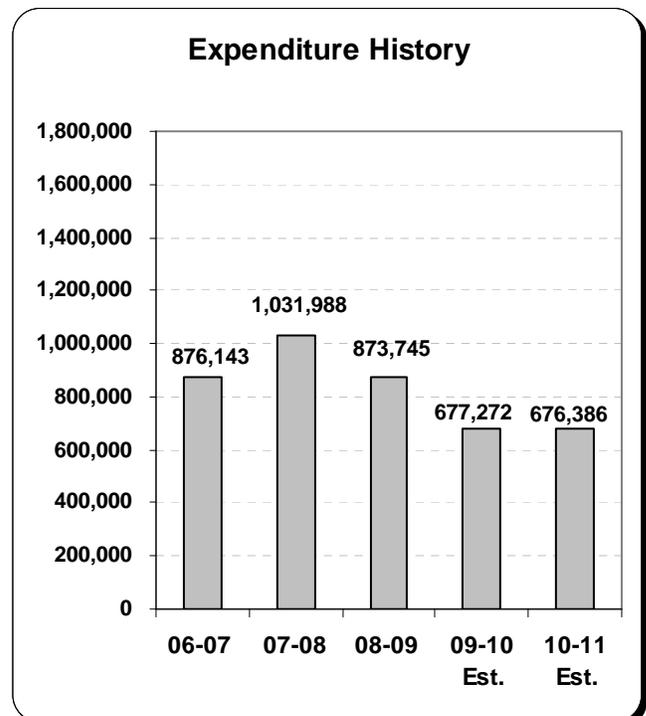
A total appropriation of \$676,386 is recommended for FY 2010-2011, a decrease of \$18,279 from FY 2009-2010. This is mainly attributable to the fact that fewer vehicles will be purchased in FY 2010-2011 than in FY 2009-2010.

For FY 2010-2011 it is being recommended that \$100,000 in Capital Outlay for motor vehicles and equipment, while \$98,500 was appropriated for FY 2009-2010.

PERFORMANCE OBJECTIVES

To strengthen and implement a vehicle and equipment replacement program to insure that the City's vehicles and equipment will be replaced, as needed, on a regular basis.

Develop criteria for prioritizing capital purchases in the Motor Pool Fund.



**CITY OF OAK PARK
2010-2011 BUDGET
MOTOR POOL**

ACCT. NO.	FUND NO. 654-18-875 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	EST. YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
REVENUES								
502	Federal Grants	292,500	0	0	0	0	0	0
664	Interest	13,457	3,000	360	200	200	200	200
673	Sale of Fixed Assets	8,561	12,000	33,029	34,000	34,000	34,000	34,000
699.101	Rents - General Fund	301,513	215,000	151,956	216,000	111,000	0	0
699.202	Rents - Major Streets	44,850	63,000	38,803	70,000	124,000	124,000	124,000
699.203	Rents - Local Streets	133,450	131,500	90,536	137,000	167,000	167,000	167,000
699.226	Rents - Solid Waste	211,133	225,000	75,881	180,000	225,000	225,000	225,000
699.402	Rents - City Owned Property	2,271	0	74	55	55	55	55
699.403	Rents - Neighborhood Stabilization Program	13	0	4,128	2,500	2,500	2,500	2,500
699.451	Rents - Special Assessments	7,897	0	1,034	500	500	500	500
699.592	Rents - Water & Sewer	159,136	163,000	88,836	166,000	253,000	253,000	253,000
TOTAL REVENUE		1,174,781	812,500	484,637	806,255	917,255	806,255	806,255
EXPENDITURES								
702	Salaries & Wages	111,045	130,000	84,215	125,000	106,958	106,958	106,958
712	Employee Benefits	75,482	84,565	71,717	96,999	81,828	81,828	81,828
726	Materials & Supplies	186,356	180,000	132,679	180,000	180,000	180,000	180,000
801	Professional Services	1,364	3,000	222	4,500	9,000	9,000	9,000
860	Transportation	174,987	195,000	93,090	195,000	195,000	195,000	195,000
861	Fleet Collision Repairs	0	2,500	937	2,500	2,500	2,500	2,500
958	Memberships & Dues	20	100	0	100	100	100	100
960	Education and Training	20	1,000	0	1,000	1,000	1,000	1,000
968	Depreciation	324,471	0	0	0	0	0	0
970	Capital Outlay	0	98,500	774	72,173	105,000	100,000	100,000
TOTAL EXPENDITURES		873,745	694,665	383,634	677,272	681,386	676,386	676,386
EXCESS / DEFICIT		301,036	117,835	101,003	128,983	235,869	129,869	129,869
Retained Earnings - Beginning of Year		2,020,419	1,733,319	2,321,455	2,321,455	2,450,438	2,450,438	2,450,438
Retained Earnings - End of Year		2,321,455	1,851,154	2,422,458	2,450,438	2,686,307	2,580,307	2,580,307

MOTOR POOL REQUESTS

ITEM	VEHICLE NO.	PRIOR YEAR ACTUAL FY 2008-2009	EST. YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
Motor Pool Fund						
Police Cars - 3 Marked				75,000	100,000	100,000
Fire Engine	542	334,161				
Police Evidence Vehicle - Marked Tahoe				30,000	0	0
Motorcycle	282	14,500				
Ford Fusion	400	14,927				
Claw Leaf Collector		14,600				
Small Dump Truck	626		46,294			
Pick-up Truck with Plow	618		25,879			
Police Cars - 3 Marked	252,258,259,260	82,491				
Dodge Charger SE	268	17,903				
Sub-total Governmental Funds		478,582	72,173	105,000	100,000	100,000
Water & Sewer Fund						
Sub-Total Water & Sewer		0	0	0	0	0
TOTAL		478,582	72,173	105,000	100,000	100,000

CITY OF OAK PARK
FISCAL YEAR 2010-2011 BUDGET
GENERAL FUND

No.	Vehicle	Assignment	Historical Cost	Current Budget FY 2009-10	Department Request FY 2010-11	City Manager Recommended FY 2010-11	City Council Approved FY 2010-11	VEHICLE AND EQUIPMENT ASSIGNMENT AND ESTIMATED YEAR OF REPLACEMENT - MOTOR POOL					Beyond 5 Years	Expected Life	Old City #
								FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16			
101	2006 GMC Sierra Pickup	Motor Pool	28,428											5	
110	1991 Chevrolet Van	Cable	12,137							25,000			Extended		555
117	2005 Dodge Durango	City Manager	24,908										To Be Sold		266
120	1995 Lathé Brake Van - Norman	Tech. & Plan.	6,606											5	
218	2001 Ford 4 Door Crown Victoria	Public Safety	21,298					25,000						5	117 & 261
218 OLD	2000 Ford 4 Door Crown Victoria	Tech. & Plan	20,814												
240	2006 GMC Canyon Pickup	Tech. & Plan	19,648											5	
243	2007 GMC Sierra	Tech. & Plan	21,539											5	
250	2008 Ford 4 Door Crown Victoria	Public Safety	20,834					25,000						3	
251	2006 Ford 4 Door Crown Victoria	Public Safety	20,856							25,000				3	
252	2008 Ford 4 Door Crown Victoria	Public Safety	20,566											3	
252 OLD	2006 Ford 4 Door Crown Victoria	Public Safety	20,856												
253	2008 Ford 4 Door Crown Victoria	Public Safety	20,834					25,000						3	
253 OLD	2006 Ford 4 Door Crown Victoria	Public Safety	20,856							25,000				3	
254	2004 Ford 4 Door Crown Victoria	Public Safety	20,747											3	
255	2006 Ford 4 Door Crown Victoria	Public Safety	20,856							25,000				3	
256	2007 Ford 4 Door Crown Victoria	Public Safety	20,856					25,000						3	
256 OLD	2004 Ford 4 Door Crown Victoria	Public Safety	SOLD												
257	2007 Ford 4 Door Crown Victoria	Public Safety	20,856											3	
257 OLD	2004 Ford 4 Door Crown Victoria	Public Safety	20,747												
258	2009 Ford 4 Door Crown Victoria	Public Safety	20,568									25,000		3	
258 OLD	2002 Ford 4 Door Crown Victoria	Public Safety	20,982												
259	2009 Ford 4 Door Crown Victoria	Public Safety	20,568									25,000		3	
260	2009 Ford Taurus SEL	Public Safety	20,787									25,000		3	
260 OLD	2002 Ford 4 Door Crown Victoria	Public Safety	21,285												117
262	2006 Pontiac Grand Prix	Public Safety	16,775											5	
263	2008 Ford Explorer	Public Safety	22,125									30,000		Extended	
263 OLD	2000 Ford 4 Door Crown Victoria	Public Safety	21,073												269
265	2008 Ford 4 Door Crown Victoria	Public Safety	20,562					25,000						5	118
266	2006 Dodge Grand Caravan	Public Safety	17,088					22,000						5	118
267	2006 Dodge Charger	Public Safety	17,609											5	
268	2007 Ford 500	Public Safety	17,903									25,000		3	
269	2007 GMC Sierra	Public Safety	21,884											5	
270	2007 GMC Sierra	Public Safety	35,355											5	
271	2008 Ford 4 Door Crown Victoria	Public Safety	20,834							25,000				5	
275	1992 GMC Cargo Van	Public Safety	5,500										Extended		
280	2007 Ford 4 Door Crown Victoria	Public Safety	20,856									25,000		3	
281	2008 Ford 4 Door Crown Victoria	Public Safety	20,834											3	
281 OLD	2005 Ford 4 Door Crown Victoria	Public Safety	20,593							25,000					258
282	Harley Davidson Cycle	Public Safety	14,500									18,000		5	
305	2004 Elgin Pelican P Series Street Sweeper	DPW	128,743											12	
307	1998 Leader John Deere	DPW	113,047											15	
321	2001 Elgin Street Sweeper	DPW	91,000							120,000				20	
346	2002 Traffic Line Remover	DPW	5,214											10	
362	1991 AMVAC 300 Vacuum Leaf Loader	DPW	11,739											15	308L
364	2006 Old Dominion Bush Leaf Collector	DPW	15,747											15	
368	2002 American Leaf Loader	DPW	32,800											15	
396	1991 Swanson EV Series V-Box Hyd Salt Spreader	DPW	4,701					35,000						15	304S
400	2010 Ford Fusion	Tech. & Plan.	14,927									18,000		3	
400 OLD	2005 Dodge Durango	Tech. & Plan.	24,908							25,000				3	260 & 269

CITY OF OAK PARK
FISCAL YEAR 2010-2011 BUDGET
GENERAL FUND

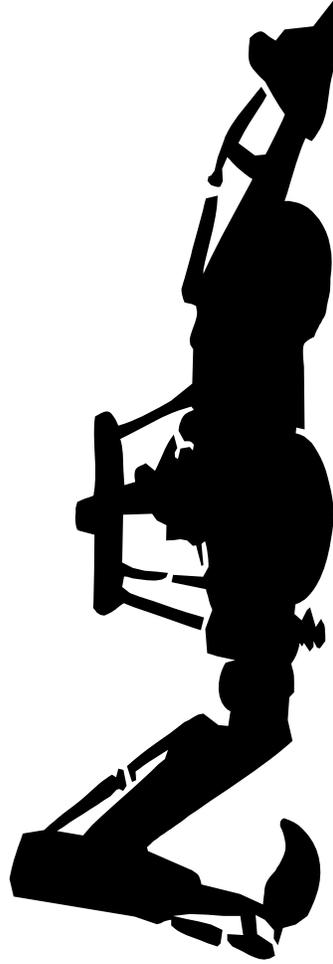
No.	Vehicle	Assignment	Historical Cost	Current Budget FY 2009-10	Department Request FY 2010-11	City Manager Recommended FY 2010-11	City Council Approved FY 2010-11	VEHICLE AND EQUIPMENT ASSIGNMENT AND ESTIMATED YEAR OF REPLACEMENT - MOTOR POOL					Beyond 5 Years	Expected Life	Old City #
								FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16			
401	1989 GMC Savana Van	Tech. & Plan.	17,790											5	117 & 400
417	2002 Ford 4 Door Crown Victoria	Tech. & Plan.	21,285												280 OLD
419	2004 Ford 4 Door Crown Victoria	Tech. & Plan.	SOLD												
419 OLD	1989 Ford 4 Door Crown Victoria	Tech. & Plan.							25,000						
441	1996 Chevrolet Pickup	Tech. & Plan.	15,487						25,000					3	252
442	1997 Animal Control Box/1996 GMC Truck Body	Tech. & Plan.	9,995											5	
445	1991 GMC Sierra Special Pick Up Truck	Tech. & Plan.	SOLD											5	530
450	2002 GMC Van	Tech. & Plan.	19,514											3	
500	1996 International 2654 6x4 Cab & Chassis	Tech. & Plan.	74,490											10	325
518	2002 GMC Stake Truck	DPW	27,421												
522	2006 Sterling Dump Truck	DPW	87,190						40,000						303
523	2007 GMC 3/4 Ton Pick Up (Mobile)	DPW	24,808												10
525	2006 Sterling Dump Truck	DPW	95,921							40,000					10
528	2002 Chevy Dump Truck	DPW	31,124						40,000						10
529	2002 GMC Dump	DPW	66,761												10
530	2005 Ford 4 Door Crown Victoria	DPW	20,593						25,000						301
530 OLD	1997 Ford Crown Victoria	DPW	20,617												
531	1999 Ford F150 Pick Up	DPW	15,412												261
532	1998 Pickup 4x4 (green)	DPW	18,810												300
533	2005 Chevrolet 3500 Dump Truck	DPW	35,973												302
534	2006 GMC 1 1/2 Yd Dump w/ OPT Arrow	DPW	35,592						40,000						313
535	2002 International Truck	DPW	100,941												15
536	1992 Chevrolet Conventional Truck Cab/Chassis	DPW	25,156						40,000						304
537	2007 GMC Sierra	DPW	22,670							25,000					10
538	2001 57 Yd. Dump Truck	DPW	74,410												15
539	2001 Pontiac Bonneville	DPW	20,852												5
541	American LaFrance Eagle Aerial Fire Engine	Public Safety	573,760												Extended
542	2008 American LaFrance Pumper	Public Safety	334,161												Extended
543	1987 Quality Fire Engine	Public Safety	153,926												FY 2012-13
544	1997 Fire Engine Pierce Dash Pumper	Public Safety	250,326												25
551	2006 GMC Sierra	Public Safety	22,261												25
606	1996 Trailer LoadPacker New Way	DPW	32,991						40,000						5
608	2001 John Deere Mowing Tractor	DPW	12,336												10
610	1997 John Deere Tractor #5200	DPW	19,596						30,000						5
611	2006 GMC Crew Cab Pickup	DPW	21,975												10
612	1998 Ford F350 Pickup	DPW	25,944												Extended
613	1997 Chevrolet 1 Ton PickupCrew Cab	DPW	18,734												10
615	1981 Ford Tractor 3800 - Diesel	DPW	790							20,000					Extended
616	1984 Ford Tractor 3900	DPW	3,918												Extended
617	2006 Bobcat 5600 Toolcat	DPW	46,004												10
618	1997 Chevrolet 1 1/2 Yard Dump Truck	DPW	24,525												15
619	1988 Giant Vac-4000 Leaf Blower	DPW	675							35,000					10
620	1989 Chipper Brush Bandit	DPW	23,984												Extended
621	2004 Ryco Stump Cutter RG 1672 DXH	DPW	30,880							35,000					15
622	2006 GMC Sierra	DPW	24,449												Extended
***	2007 John Deere Mowing Tractor	DPW	15,305						35,000						5
623	2001 John Deere Mowing Tractor	DPW	14,054												5
624	2005 Husler Turn Zero Mower	DPW	7,718												Extended
626	1996 GMC 4x4 Pick-up	DPW	33,111												To Be Replaced
627	2006 Husler Zero Turn Mower	DPW	7,721												5

CITY OF OAK PARK
FISCAL YEAR 2010-2011 BUDGET
GENERAL FUND

No.	Vehicle	Assignment	Historical Cost	Current Budget FY 2009-10	Department Request FY 2010-11	City Manager Recommended FY 2010-11	City Council Approved FY 2010-11	Future Years					Beyond 5 Years	Expected Life	Old City #
								FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16			
627 Old	1995 John Deere Mowing Tractor	DPW	9,619												
630G OLD	1986 Prentice Log Loader	DPW	11,160									Extended	To Be Sold	15	
630G	1997 Prentice Log Loader	DPW	33,844											15	
630	1996 International w/ Dump Body	DPW	41,320											10	
631	2002 GMC Hi-Ranger w/ Aerial Lift	DPW	114,652									FY 2011-12		25	
633	1996 Silva Utility Trailer	DPW	3,542											10	
634	1991 Utility Trailer UHDT-1ZTHFR-EG	DPW	2,469											10	
636	1996 Silva Utility Trailer	DPW	3,542					5,000						10	
639	1992 STIHL 020AV Chain Saw	DPW	167							15,000				5	
643	2002 Batwing Mower	DPW	9,689											10	
648	1989 MD90 Mower Deck	DPW	3,155											3	
655	1993 Shindaiwa Chain Saw 360 (2)	DPW	80											3	
656	1993 Shindaiwa Chain Saw 360 (2)	DPW	80											3	
661	1993 STIHL 020AV Chain Saw (6)	DPW	80											3	
715	2005 Burton ZTR Riding Mower	DPW	7,484											3	
729BLO	1995 Saleco Debris Blower #317	DPW	750											To Be Replaced	
729BLO	1995 Saleco Debris Blower #317	DPW	750											3	
727	2002 Textron-Burton Mower	DPW	6,250											3	
733	1993 Shindaiwa T25 Line Trimmer (2)	DPW	96											3	
743	1993 Rally 20 Inch Push Rotary Mower (2)	DPW	83											3	
800	2001 Ford Eldorado 21 Ft. Coach	Recreation	50,100											15	
801	1997 Chempion 21 Passenger Bus	Recreation	40,300											15	
806	2005 Ford 4 Door Crown Victoria	Recreation	20,593											3	259
808 OLD	1999 Ford 4 Door Crown Victoria	Recreation	20,869											To Be Sold	285
807	1992 Ford Ranger 4 Wheel Drive Pickup	Recreation	5,046											10	240
829	2005 Ford 4 Door Crown Victoria	Recreation	20,593					25,000						3	271 OLD
829 OLD	1997 Ford 4 Door Crown Victoria	Recreation	SCOLD											5	266
****	2008 Leaf Claw	DPW	14,600							15,000				3	
	Peabody-Gallon 402UL Dump Body & Access.	Motor Pool	12,820											15	
	MD90 Mower Deck	DPW	3,154											10	
	45 Watt WHF GM300 Radios 1995	Motor Pool	4,125											5	
	1995 Equipment to be Converted - PSD	Public Safety	3,327											3	
	1993 Mobile Car Telephones - Ameritech	Motor Pool	178											5	
	1993 Lights, Sirens, Flashers	Public Safety	4,742											5	
	1994 VEH Graphics Package	Motor Pool	560											3	
	1995 Instal Police EO 5VEH	Motor Pool	6,448											3	
	1998 Vehicle Lift	Motor Pool	15,400											20	
	Total General		4,299,209	96,500	105,000	100,000	100,000	417,000	295,000	385,000	183,000	18,000			

CITY OF OAK PARK
 FISCAL YEAR 2008-2009 BUDGET
 WATER AND SEWER FUND
 VEHICLE AND EQUIPMENT ASSIGNMENT AND ESTIMATED YEAR OF REPLACEMENT - MOTOR POOL

No.	Vehicle	Assignment	Historical Cost	Current Budget FY 2009-10	Department Request FY 2010-11	City Manager Recommended FY 2010-11	City Council Approved FY 2010-11	Future Years					Beyond 5 Years To Be Sold	Expected Life	Old City #			
								FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16						
287 OLD	1998 Ford 4 Door Crown Victoria	Water	0															
500	1998 International 10' yard Dump Truck	Water	72,354						25,000						3			
503	2008 GMC 112' yard Dump Truck	Water	42,735												10			
507	1999 Ford Crown Victoria	Finance	20,291					30,000					25,000		7			
508	1999 Ford Crown Victoria	Finance	20,291												254			
509	1998 Generator Trailer	Water	N/A												20			
511	1982 Stanley Compressor	Water	14,625										18,000	Extended	12			
514	1989 Breaker Allied Mounted	Water	16,809												10			
516	1989 Backhoe/Loader John Deere 710D	Water	99,500											Extended	15			
517	1989 John Deere Tractor/Loader/Bucket	Water	70,600												15			
527	2001 Truck Sterling Vector Model 2110J	Water	186,000										25,000					
537 - OLD	2001 Ford Crown Victoria	DPW	0											Extended				
551	1998 Pickup GMC 4x4 (green)	Water Foreman	20610					20,000							10			
552	1993 GMC Safari Extended Van	Water	12,700											Extended	10			
553	1997 Pickup GMC contractors crane truck	Water	50,005										50,000		10			
554	2006 Freightliner Van	Water	48,869											Extended				
554 OLD	1993 Chevrolet Van	Water	23,388											To Be Sold	10			
555	2002 Chevrolet Van 1500	Water	19,643						25,000						10			
558	1982 Dietz Target Arrow Trailer Mid **	Water	2,222							5,000					506			
NEW	Mini Excavator & Trailer	Water	0												25			
576	Plate compactor	Water	0															
359	Air Compressor	Water	10,249					50,000	25,000	5,000			75,000	43,000	553			
Total Water & Sewer								0	0	0	0	0	100,000	50,000	5,000	150,000	43,000	86,000



**CITY OF OAK PARK
FISCAL YEAR 2010-2011 BUDGET
GENERAL FUND
VEHICLE ACQUISITIONS AND DISPOSALS**

Vehicle No.	Model Year	Vehicle Description	Acquisitions	Disposals
626	2010	Small Dump Truck	46,294	
618	2010	Pick Up Truck With Plow	25,879	
117	2005	Dodge Durango		(7,087)
218	2000	Ford Crown Victoria		(1,675)
252	2006	Ford Crown Victoria		(4,191)
257	2004	Ford Crown Victoria		(2,725)
258	2002	Ford Crown Victoria		(1,741)
260	2002	Ford Crown Victoria		(3,067)
281 OLD	2005	Ford Crown Victoria		(2,048)
400	2005	Dodge Durango		(7,171)
530	1997	Ford Crown Victoria		(1,010)
801	1997	Champion Bus		(1,742)
806 OLD	1999	Ford Crown Victoria		(1,542)
Est. Acquisitions and Disposals FY 2009-2010			72,173	(34,000)

Motor Pool Fund Value of 6/30/09	4,299,209
Less Accumulated Depreciation	(1,846,128)
Fixed Assets Net of Accumulated Depreciation 06/30/08	2,453,081

Motor Pool Fund Value as of 6/30/09	4,299,209
Estimated Acquisitions FY 2008-2009	72,173
Estimated Disposals FY 2008-2009	(34,000)
Estimated Value 06/30/09	4,337,382
Estimated Acquisitions FY 2009-2010	100,000
Estimated Disposals FY 2009-2010	(34,000)
Estimated Motor Pool Fund Value as of 06/30/10	4,403,382

MOTOR POOL VEHICLE & EQUIPMENT ASSIGNMENT CLASSIFIED BY DEPARTMENT	
<u>DEPARTMENT</u>	<u>HISTORICAL COST</u>
CABLE	12,137
CITY MANAGER	24,908
PUBLIC WORKS	1,758,605
PUBLIC SAFETY	1,990,349
RECREATION	157,501
TECHNICAL & PLANNING	287,750
MOTOR POOL/MISC ASSIGNMENTS	67,959
TOTAL HISTORICAL COST 06/30/08	4,299,209



“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

CENTRAL SERVICES

OVERVIEW

The Central Services fund is an Internal Service Fund. The City's Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other department or agencies of the City, or to other governmental units, on a cost-reimbursement basis. This fund uses the flow of economic resources for measurement purposes and the full accrual basis of accounting for budgeting purposes. Their objective is to recover the full cost of supplying the goods or services. They are subject to the informational budget summary requirements of Act 2 of the Public Acts of 1968, as amended.

REVENUE ASSUMPTIONS

Transfer - In General Fund

Transfer-In from the General Fund is \$75,000 for FY 2010-2011. This is a \$18,000 decrease from the allocation that was made for FY 2009-2010.

Interest

For FY 2010-2011, \$550 of Interest Revenue is projected. This was the same amount estimated for FY 2009-2010.

EXPENDITURES

The Central Services fund proposes an appropriation of \$74,400 for FY 2009-2010, which remains unchanged from FY 2009-2010.

Materials and Supplies are expected to remain the same. The allocation is \$2,500 for both FY 2010-2011 and for FY 2009-2010.

Expenditures of \$11,800 for Professional Services are anticipated during FY 2009-2010. This appropriation amount will fund printing costs.

The \$59,700 allocation amount for postage will be the same as FY 2009-2010. This account covers the cost of postage & delivery charges for UPS and regular mail.

FUND BALANCE

Fund Balance in the Central Services Fund is projected to be \$9,504 as of June 30, 2011.

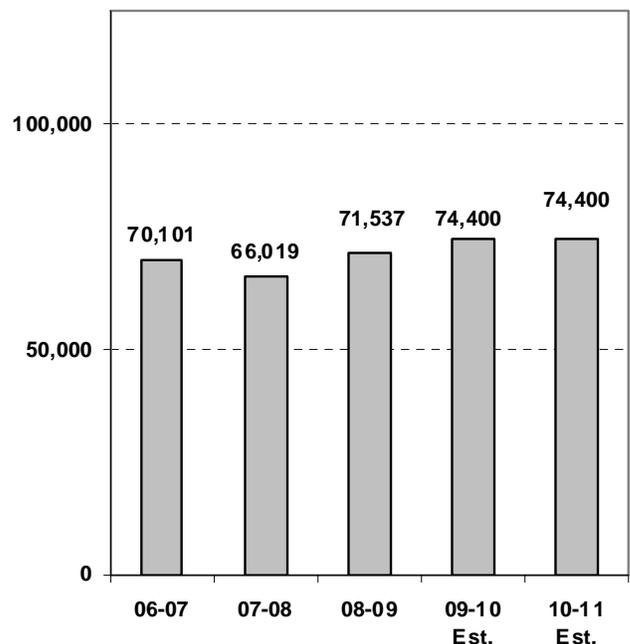
PERFORMANCE OBJECTIVES

To provide service to all departments that includes mail, postage, and printing so they can be free to work in the area of their expertise.

The City has adopted a paperless recordkeeping procedure. Scanned copies of documents are available on computer rather than storing hard copies of records. This policy will save storage space, which is in extremely short supply.

In FY 2002-2003, it was recommended to track the cost of printing by department and transfer the duties and any remaining fund balance to the General Fund on June 30, 2003. This recommendation enhanced the City's ability to be in compliance with the Governmental Accounting Standard Board (GASB) Statement 34. This disclosure requires governments to report costs by function on an entity-wide basis.

Expenditure History



CITY OF OAK PARK

2010-2011 BUDGET

CENTRAL SERVICES

ACCT. NO.	FUND NO.: 653 ACCOUNT CLASSIFICATION	PRIOR	CURRENT	ACTUAL	ESTIMATED	DEPARTMENT		CITY
		YEAR ACTUAL FY 2008-2009	BUDGET FY 2009-2010	AS OF 2/28/2010 FY 2009-2010	YEAR END FY 2009-2010	REQUEST FY 2010-2011	MANAGERS RECOMMENDED FY 2010-2011	COUNCIL APPROVED FY 2010-2011
	<u>REVENUES</u>							
664	Interest	710	550	(5)	550	550	550	550
699.101	Transfers-In - General Fund	57,000	57,000	38,000	57,000	75,000	75,000	75,000
	TOTAL REVENUE	57,710	57,550	37,995	57,550	75,550	75,550	75,550
	<u>EXPENDITURES</u>							
726	Materials & Supplies	1,878	2,500	1,357	2,500	2,500	2,500	2,500
801	Professional Services	10,142	11,800	4,543	11,800	11,800	11,800	11,800
860	Transportation	408	400	189	400	400	400	400
903	Postage	59,109	59,700	40,876	59,700	59,700	59,700	59,700
	TOTAL EXPENDITURES	71,537	74,400	46,965	74,400	74,400	74,400	74,400
	EXCESS / DEFICIT	(13,827)	(16,850)	(8,970)	(16,850)	1,150	1,150	1,150
	Total Net Assets - Beginning	39,031	24,596	25,204	25,204	8,354	8,354	8,354
	Total Net Assets - Ending	25,204	7,746	16,234	8,354	9,504	9,504	9,504

CITY OF OAK PARK

Capital Projects Funds

Capital Project Funds are used to account for financial resources to be used for the acquisition of major capital facilities. Capital Project Funds use the modified accrual basis of accounting for budgeting purposes which recognizes revenue when it is both measurable and available. Expenditures are recognized as soon as a liability is incurred. They are subject to the informational budget summary requirements of Act 2 of the Public Acts of 1968, as amended.

PUBLIC IMPROVEMENT FUND

OVERVIEW

The Public Improvement Fund is used to account for the acquisition, development and construction of capital facilities approved by the City Council. The most significant project proposed in the near future is the construction of a new municipal building that will house the City's administrative offices, the department of Public Safety, and the 45-B District Court.

REVENUE ASSUMPTION

Due to Capital Outlay budget restrictions arising from a decrease in State of Michigan revenue sharing, there will be no expected revenues from that source for FY 2010-2011. However interest earnings are anticipated to total \$25.

EXPENDITURES

There will be no anticipated expenditures for the Public Improvement Fund for FY 2010-2011.

PERFORMANCE OBJECTIVES

To continue to assist in the acquisition, development and construction of capital facilities.

CITY OWNED PROPERTY

OVERVIEW

This fund was established in FY 2002-2003 for purchases of distressed properties. Opportunities become available for various reasons such as foreclosure and unpaid taxes. These homes are then brought up to code and resold.

REVENUE ASSUMPTIONS

Revenues are generated through the sale of properties and Transfers from the General Fund. The General Fund will make no contributions during FY 2010-2011.

EXPENDITURES

Expenditures consist of any repairs that need to be completed, as well as fees for professional services. There will be appropriations of \$5,000 recommended for FY 2010-2011.

PERFORMANCE OBJECTIVES

To purchase available properties and resell with no intention of profit. The City of Oak Park chose to implement this program as part of a plan to control blight. All actions are approved by City Council.

SIDEWALK PROGRAM

OVERVIEW

The Sidewalk Program is financed completely by special assessments charged to the citizens receiving the benefit. The cost of administering the program will be included on the sidewalk billings. There are replacement projects planned for Fiscal Year 2010-2011 in the amount of \$250,000.

REVENUE ASSUMPTIONS

Special assessments of \$40,000 will be recommended for FY 2010-2011. This fund is expected to earn interest in the amount of \$500.

EXPENDITURES

Expenditures of \$5,000 are anticipated during FY 2010-2011 for weed mowing services.

PERFORMANCE OBJECTIVES

To continue to improve and replace sidewalks as needed within the City to provide a safe means for use to the citizens and at the same time reducing the number of injury related liability claims against the City.

CITY OF OAK PARK

Capital Projects Funds

Municipal Building Construction

OVERVIEW

This fund was created in FY 95-96 to provide for the construction of a new Municipal Building that will include a new City Hall, District Court, Public Safety and General Services building and Multi-purpose Recreation Facility.

REVENUE ASSUMPTIONS

Revenues come from a \$5.00 per ticket charge levied by the 45-B District Court and from interest income due from pooled investments. An appropriation for FY 2010-2011 of \$172,000 is anticipated. Interest earned is expected to total \$5,000.

EXPENDITURES

\$33,270 in planned expenditures are being allocated to this fund during FY 2010-2011.

PERFORMANCE OBJECTIVES

To finance the construction of a new municipal complex. This would replace the aging structures that currently house the City and Court offices.

ROAD CONSTRUCTION FUND

OVERVIEW

This fund is used to account for transactions relating to road construction, paving and joint sealing. These activities are financed by general obligation debt. This proposal was approved by voters on November 5, 2002.

REVENUE ASSUMPTIONS

Funds are received through proceeds from the sale of registered bonds. Interest received is expected to total \$1,500 for FY 2010-2011.

ROAD CONSTRUCTION FUND (Cont'd)

EXPENDITURES

There are no planned projects for FY 2010-2011.

PERFORMANCE OBJECTIVES

To reconstruct roads, curbs and perform any other necessary street improvements throughout the City.

Neighborhood Stabilization Project

OVERVIEW

This fund is a funded as part of the American Recovery and Reinvestment Act and is administered by HUD. Houses are purchased by the City and either rehabilitated or demolished. These homes are then either remodeled or rebuilt and then sold to those who qualify according to HUD's income limitations.

REVENUE ASSUMPTIONS

Funds are received on a reimbursement basis. \$857,048 is expected to be received during FY 2010-2011. This is a temporary program, so future funding is not guaranteed.

EXPENDITURES

Rehabilitation reimbursements totaling \$857,048 are expected during FY 2010-2011.

PERFORMANCE OBJECTIVES

To rehabilitate homes that are in extreme disrepair, foreclosed or abandoned. This allows to control blight and to provide affordable housing to low and moderate income home buyers.

**CITY OF OAK PARK
2010-2011 BUDGET
CAPITAL PROJECT FUNDS**

PUBLIC IMPROVEMENT FUND

ACCT. NO.	FUND NO.: 401 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	EST. YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	REVENUES							
664	Interest Income	1,533	1,000	25	25	25	25	25
	TOTAL REVENUE	1,533	1,000	25	25	25	25	25
	EXPENDITURES							
801	Professional Services	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0	0	0
	EXCESS/DEFICIT	1,533	1,000	25	25	25	25	25
	Beginning Fund Balance	52,102	53,102	53,635	53,635	53,660	53,660	53,660
	Ending Fund Balance	53,635	54,102	N/A	53,660	53,685	53,685	53,685

CITY OWNED PROPERTY

ACCT. NO.	FUND NO.: 402 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	EST. YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	REVENUES							
673	Sale of Property	8,960	0	3,137	0	0	0	0
664	Interest Income	0	0	92	100	100	100	100
699.101	Transfer-In - General Fund	80,000	80,000	53,333	80,000	0	0	0
	TOTAL REVENUE	88,960	80,000	56,562	80,100	100	100	100
	EXPENDITURES							
702	Salaries & Wages	338	36,000	137	1,000	0	0	0
712	Fringe Benefits	112	6,387	100	500	0	0	0
726	Materials & Supplies	592	0	106	200	200	200	200
801	Professional Services	5,351	37,613	10,010	3,000	4,500	4,500	4,500
956	Miscellaneous	1,424	0	543	300	300	300	300
956.101	Property Taxes	1,097	0	0	0	0	0	0
	TOTAL EXPENDITURES	8,914	80,000	10,896	5,000	5,000	5,000	5,000
	EXCESS/DEFICIT	80,046	0	45,666	75,100	(4,900)	(4,900)	(4,900)
	Beginning Fund Balance	(65,900)	371	14,146	14,146	89,246	89,246	89,246
	Ending Fund Balance	14,146	371	N/A	89,246	84,346	84,346	84,346

SIDEWALK PROGRAM

ACCT. NO.	FUND NO.: 451 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	EST. YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
	REVENUES							
628	Weeds	60,762	20,000	74	6,000	5,000	5,000	5,000
653	Sidewalk	259,778	0	15,538	16,000	250,000	250,000	250,000
664	Interest Income	16,570	2,000	2,086	2,500	500	500	500
674	Special Services	10,615	0	5,803	6,000	35,000	35,000	35,000
	TOTAL REVENUE	347,725	22,000	23,501	30,500	290,500	290,500	290,500
	EXPENDITURES							
702	Salaries & Wages	18,100	12,028	2,124	5,000	11,652	11,652	11,652
712	Employee Benefits	7,259	7,824	2,678	4,900	8,915	8,915	8,915
940	Rentals	7,897	0	1,035	2,500	2,500	2,500	2,500
801	Professional Services	4,138	0	4,671	5,000	5,000	5,000	5,000
818.001	Graffiti	480	0	0	0	500	500	500
818.003	Weed Mowing	6,949	0	2,498	6,000	5,000	5,000	5,000
818.006	Snow Removal	3,533	0	0	0	2,500	2,500	2,500
970.000	Sidewalks	251,444	0	5,141	5,200	250,000	250,000	250,000
	TOTAL EXPENDITURES	299,800	19,852	18,147	28,600	286,067	286,067	286,067
	EXCESS/DEFICIT	47,925	2,148	5,354	1,900	4,433	4,433	4,433
	Beginning Fund Balance	71,384	88,384	119,309	119,309	121,209	121,209	121,209
	Ending Fund Balance	119,309	90,532	N/A	121,209	125,642	125,642	125,642

**CITY OF OAK PARK
2010-2011 BUDGET
CAPITAL PROJECT FUNDS**

ROAD CONSTRUCTION FUND

ACCT. NO.	FUND NO.: 450-16 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	EST. YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
REVENUES								
664	Interest Income	61,248	10,000	313	1,500	1,500	1,500	1,500
	TOTAL REVENUE	61,248	10,000	313	1,500	1,500	1,500	1,500
EXPENDITURES								
Coolidge- 8 to 10 mile								
702	Salaries & Wages	0	0	7,797	10,000	0	0	0
712	Fringe Benefits	0	0	3,337	5,000	0	0	0
801	Professional Services	183,580	0	3,246	5,000	0	0	0
Eleven Mile Road								
702	Salaries & Wages	0	0	1,033	2,000	0	0	0
712	Fringe Benefits	0	0	615	1,000	0	0	0
801	Professional Services	841,598	0	217,462	500,000	0	0	0
Harding Avenue								
702	Salaries & Wages	0	0	0	0	0	0	0
712	Fringe Benefits	0	0	0	0	0	0	0
801	Professional Services	0	325,000	0	362,775	0	0	0
Dewey Park Parking Lot								
702	Salaries & Wages	0	0	0	0	0	0	0
712	Fringe Benefits	0	0	0	0	0	0	0
801	Professional Services	0	89,000	0	0	0	0	0
Nine Mile								
702	Salaries & Wages	0	0	928	2,500	0	0	0
712	Fringe Benefits	0	0	599	1,000	0	0	0
801	Professional Services	413,861	0	0	637,225	0	0	0
Coolidge & Nine Mile								
702	Salaries & Wages	0	0	0	0	0	0	0
712	Fringe Benefits	0	0	0	0	0	0	0
801	Professional Services	450,095	0	0	0	0	0	0
Tyler								
801	Professional Services	274,311	0	0	0	0	0	0
Talbot								
801	Professional Services	8,127	0	0	0	0	0	0
Tulare								
801	Professional Services	225,583	0	0	0	0	0	0
Miscellaneous								
702	Salaries & Wages	0	41,250	0	0	0	0	0
712	Fringe Benefits	0	22,329	0	0	0	0	0
801	Professional Services	0	0	0	0	0	0	0
Total								
	Salaries & Wages	0	41,250	9,758	14,500	0	0	0
	Fringe Benefits	0	22,329	4,551	7,000	0	0	0
	Professional Services	2,397,155	414,000	220,708	1,505,000	0	0	0
	TOTAL EXPENDITURES	2,397,155	477,579	235,017	1,526,500	0	0	0
	Transfer-Out - General Fund	0	0	0	0	0	0	0
	EXPENDITURES & TRANSFER-OUT	2,397,155	477,579	235,017	1,526,500	0	0	0
	EXCESS/DEFICIT	(2,335,907)	(467,579)	(234,704)	(1,525,000)	1,500	1,500	1,500
	Beginning Fund Balance	4,080,908	749,311	1,745,001	1,745,001	220,001	220,001	220,001
	Ending Fund Balance	1,745,001	281,732	1,510,297	220,001	221,501	221,501	221,501

MUNICIPAL BUILDING CONSTRUCTION FUND

ACCT. NO.	FUND NO.: 470 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	EST. YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
REVENUES								
659	Ordinance Fines	183,714	172,000	106,586	172,000	172,000	172,000	172,000
664	Interest	13,956	5,000	379	5,000	5,000	5,000	5,000
	TOTAL REVENUE	197,670	177,000	106,965	177,000	177,000	177,000	177,000
EXPENDITURES								
801	Professional Services	34,667	0	0	0	0	0	0
970	Capital Outlay	0	0	0	0	33,270	33,270	0
	TOTAL EXPENDITURES	34,667	0	0	0	33,270	33,270	0
	EXCESS/DEFICIT	163,003	177,000	106,965	177,000	143,730	143,730	177,000
	Beginning Fund Balance	359,312	507,313	522,315	522,315	699,315	699,315	699,315
	Ending Fund Balance	522,315	684,313	N/A	699,315	843,045	843,045	876,315

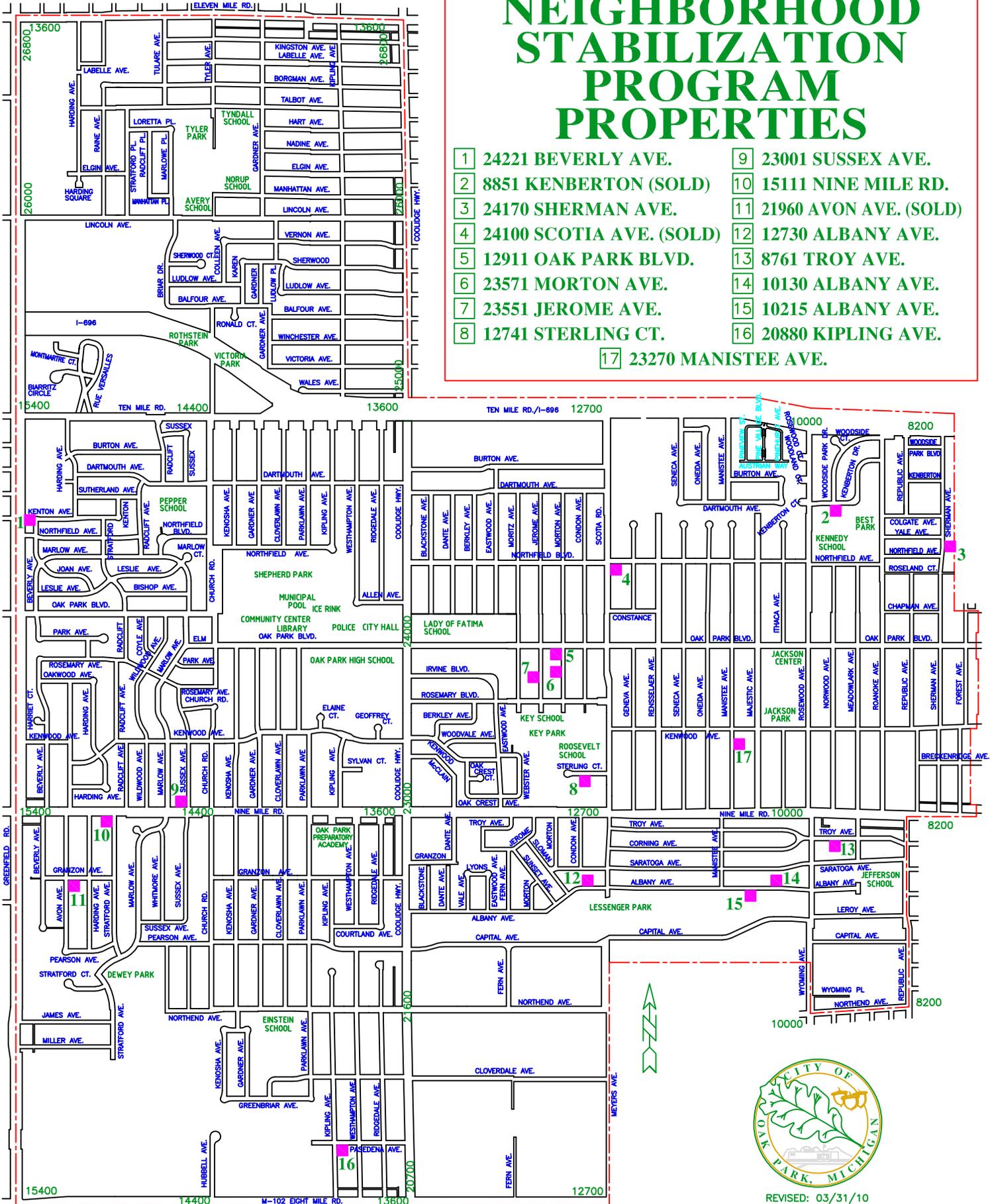
NEIGHBORHOOD STABILIZATION PROGRAM (NSP) FUND

ACCT. NO.	FUND NO.: 403 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	EST. YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	MANAGERS REC. FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
REVENUES								
502	Federal Grants	35,158	0	109,082	1,041,336	857,048	857,048	857,048
699.101	Transfer-In - General Fund	0	0	0	0	0	0	0
	TOTAL REVENUE	35,158	0	109,082	1,041,336	857,048	857,048	857,048
EXPENDITURES								
702	Salaries & Wages	24,599	0	54,937	82,405	27,889	27,889	27,889
712	Fringe Benefits	5,470	0	14,508	21,762	10,084	10,084	10,084
726	Materials & Supplies	106	0	0	0	0	0	0
801	Professional Services	42,152	0	400,281	900,000	819,075	819,075	819,075
956	Miscellaneous	0	0	0	0	0	0	0
956.100	Purchase of Property	0	0	0	0	0	0	0
956.101	Property Taxes	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	72,327	0	469,726	1,004,167	857,048	857,048	857,048
	EXCESS/DEFICIT	(37,169)	0	(360,644)	37,169	0	0	0
	Beginning Fund Balance	0	0	(37,169)	(37,169)	0	0	0
	Ending Fund Balance	(37,169)	0	N/A	0	0	0	0

City of Oak Park

NEIGHBORHOOD STABILIZATION PROGRAM PROPERTIES

- | | |
|----------------------------|---------------------------|
| 1 24221 BEVERLY AVE. | 9 23001 SUSSEX AVE. |
| 2 8851 KENBERTON (SOLD) | 10 15111 NINE MILE RD. |
| 3 24170 SHERMAN AVE. | 11 21960 AVON AVE. (SOLD) |
| 4 24100 SCOTIA AVE. (SOLD) | 12 12730 ALBANY AVE. |
| 5 12911 OAK PARK BLVD. | 13 8761 TROY AVE. |
| 6 23571 MORTON AVE. | 14 10130 ALBANY AVE. |
| 7 23551 JEROME AVE. | 15 10215 ALBANY AVE. |
| 8 12741 STERLING CT. | 16 20880 KIPLING AVE. |
| 17 23270 MANISTEE AVE. | |



REVISED: 03/31/10

CITY OF OAK PARK
CAPITAL IMPROVEMENT PROGRAM
FY 2010-2011 BUDGET

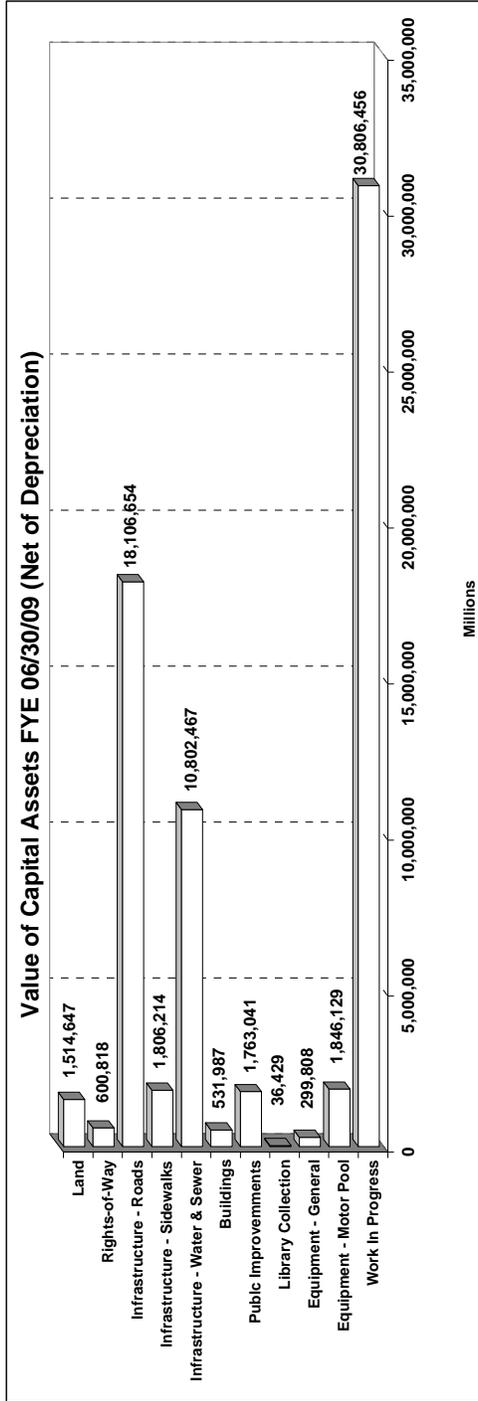
Project Description	Fund	Current Budget FY 2009-2010	Estimated Year End FY 2009-2010	Department FY 2010-2011	City Manager FY 2010-2011	City Council FY 2010-2011	Future Years					7 Year Total	
							FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016		
Buildings													
Replace HVAC Unit - Court Room #1				9,240									
Remove/Replace Roof of PSD - Police Garage to Administration				7,700									
PSD Paint Fire Hall & Floor				51,382									
PSD Men's Locker Replacement & Locker Room Painting				21,692									
Removal & Replacement of Library Roof				253,000									
Renovate Library Bathrooms				25,000									
Replace one rooftop HVAC Unit - Recreation and Community Center				5,000									
Alarm System Installation - Community Center				5,500									
Removal of Room Dividers - Activity Room C				8,250									
Removal & Replacement of Community Center Flooring				4,180									
Total Buildings		0	0	391,454	0	0	50,000	50,000	50,000	50,000	50,000	250,000	250,000
Parks													
New Tennis Court Light Poles				93,500									0
Swimming Pool Repairs - Water Heater Alteration & Mechanical Room				14,300									0
Swimming Pool Repairs - Maricle & Pebble				6,050									
New Pool Lockers				11,000									
Paint Pool Locker Room Floors				22,000									
Playground Equipment				10,000									
Total Parks		10,000	10,000	10,000	10,000	10,000	75,000	75,000	75,000	75,000	75,000	395,000	395,000
Total Buildings		10,000	10,000	10,000	10,000	10,000	75,000	75,000	75,000	75,000	75,000	395,000	395,000
Total Parks		10,000	10,000	10,000	10,000	10,000	75,000	75,000	75,000	75,000	75,000	395,000	395,000
Total Buildings		10,000	10,000	10,000	10,000	10,000	200,000	200,000	200,000	200,000	200,000	1,020,000	1,020,000
Total Parks		10,000	10,000	10,000	10,000	10,000	200,000	200,000	200,000	200,000	200,000	1,020,000	1,020,000
Equipment - Public Safety		0	0	0	0	0	0	0	0	0	0	0	0
Total General Fund		10,000	10,000	10,000	10,000	10,000	200,000	200,000	200,000	200,000	200,000	1,020,000	1,020,000
Major Street Fund													
Gardner - Eleven Mile to Hart	Major Streets	0		43,666	43,666	43,666						0	43,666
Ten Mile & Coolidge	Major Streets			4,102	4,102	4,102							4,102
Eight Mile Bridge Deck	Major Streets			125,000	125,000	125,000							125,000
Joint Sealing	Major Streets			100,000	100,000	100,000							100,000
Miscellaneous Concrete	Major Streets												
Tri-County Funds	Major Streets						14,000	14,000	14,000	14,000	14,000	14,000	70,000
Total Major Street Fund		0	110,000	272,768	272,768	272,768	14,000	14,000	14,000	14,000	14,000	14,000	448,666
Local Street Fund													
No Planned Projects	Local Streets	0	0	0	0	0	0	0	0	0	0	0	0
Total Local Street Fund		0	0	0	0	0	0	0	0	0	0	0	0
45-B District Court/Probation													
Equipment	45-B District Court	11,000	11,000	0	0	0	0	0	0	0	0	11,000	11,000
Total 45-B District Court/Probation		11,000	11,000	0	0	0	0	0	0	0	0	11,000	11,000
Public Improvement Fund													
No Planned Projects	Public Improvement	0	0	0	0	0	0	0	0	0	0	0	0
Total Public Improvement Fund		0	0	0	0	0	0	0	0	0	0	0	0
Sidewalk Program													
Sidewalks	Special Assessments	0	5,200	250,000	250,000	250,000	0	0	250,000	250,000	250,000	755,200	755,200
Total Sidewalk Program		0	5,200	250,000	250,000	250,000	0	0	250,000	250,000	250,000	755,200	755,200
Road Construction Fund													
Welles - Coolidge West to End	Road Construction								105,600	105,600	105,600	105,600	105,600
Itasca - Oak Park Blvd. to Northfield	Road Construction								105,600	105,600	105,600	105,600	105,600
Winchester - Gardner to Coolidge	Road Construction								134,400	134,400	134,400	134,400	134,400
Coolidge Hwy. - Eight Mile to Ten Mile	Road Construction		20,000									20,000	20,000
Scotia - Oak Park Blvd. to Nine Mile Rd.	Road Construction											237,600	237,600
Coolidge Hwy. - Eight to Ten Mile Rds.	Road Construction											3,052,800	3,052,800
Nine Mile Rd. - Greenfield to East Limits	Road Construction		1,003,500						3,052,800	3,052,800	3,052,800	4,861,100	4,861,100
Tyler - Eleven Mile to Talbot	Road Construction								3,857,600	3,857,600	3,857,600	3,857,600	3,857,600
Talbot - Harding to Gardner	Road Construction											0	0
Joint & Crack Sealing	Road Construction											0	0
Eleven Mile Road - Greenfield to Coolidge	Road Construction		503,000						300,000	300,000	300,000	1,100,000	1,100,000
Coolidge Hwy. & Nine Mile Rd.	Road Construction											503,000	503,000
Harding Ave - Nine Mile Rd. to Pearson	Road Construction	325,000										0	0
Miscellaneous Intersection Reconstruction & Road Patches	Road Construction	63,579										0	0
Parking Lots - City Parks	Road Construction	89,000										0	0
Total Road Construction Fund		477,579	1,526,500	0	0	0	0	7,310,400	1,383,200	800,000	600,000	11,620,100	11,620,100
Municipal Building Construction Fund													
Court Room Rew. Repair & Replacement	45-B District Court	0	0	33,270	33,270	33,270	0	0	0	0	0	33,270	33,270
Total Municipal Building Construction Fund		0	0	33,270	33,270	33,270	0	0	0	0	0	33,270	33,270

**Continued on Following Page

CITY OF OAK PARK
CAPITAL IMPROVEMENT PROGRAM
FY 2010-2011 BUDGET

Project Description	Fund	Current Budget FY 2009-2010	Estimated Year End FY 2009-2010	Department Request FY 2010-2011	City Manager Recommended FY 2010-2011	City Council Approved FY 2010-2011	Future Years				7 Year Total	
							FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015		FY 2015-2016
Vehicles/Equipment	Motor Pool	98,500	72,173	105,000	100,000	100,000	0	229,000	532,000	424,500	400,000	1,757,673
Total Motor Pool Fund		98,500	72,173	105,000	100,000	100,000	0	229,000	532,000	424,500	400,000	1,757,673
Water & Sewer Fund												
Sewer Repairs as a Result of Televised Inspections	Water & Sewer											
Sewer Repairs - Gardner	Water & Sewer											
Sewer Repairs - Tyler	Water & Sewer											
Sewer Repairs - Tubore	Water & Sewer											
Sewer Repairs - Tabbot	Water & Sewer											
Sewer Repairs as a Result of Televised Inspections - Various Parking Lots	Water & Sewer											
Televised Inspections of Water Mains & Sewer Lines	Water & Sewer											
Replacement of Water Mains - Nine Mile & Coolidge Hwy.	Water & Sewer											
Replacement of Water Main - Beverly, Woodside Park & Avon	Water & Sewer											
Replacement of Water Main - Miller - Greenfield to Stratford	Water & Sewer											
Replacement of Water Main - Northfield & Stratford	Water & Sewer											
Misc. Concrete Repair	Water & Sewer	765,000	750,300		325,000	325,000						
Vehicles/Equipment	Water & Sewer											
Total Water & Sewer Fund		765,000	750,300	325,000	325,000	325,000	32,000	232,000	450,000	25,000	225,000	2,457,300
GRAND TOTAL		1,362,079	2,465,173	1,534,342	991,038	991,038	446,000	8,205,400	2,629,200	1,665,500	1,689,000	18,103,209

Project Description	Current Budget FY 2009-2010	Estimated Year End FY 2009-2010	Department Request FY 2010-2011	City Manager Recommended FY 2010-2011	City Council Approved FY 2010-2011	Future Years				7 Year Total
						FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	
Highways & Streets	477,579	1,641,700	522,768	522,768	14,000	7,324,400	1,647,200	814,000	864,000	12,823,966
Water & Sewer System	765,000	750,300	325,000	325,000	325,000	200,000	200,000	200,000	200,000	2,076,300
Buildings	0	0	424,724	33,270	33,270	50,000	50,000	50,000	50,000	283,270
Parks	10,000	10,000	196,850	10,000	10,000	75,000	75,000	75,000	75,000	395,000
Equipment	109,500	83,173	105,000	100,000	100,000	107,000	554,000	657,000	524,500	2,625,673
Total Improvements	1,362,079	2,465,173	1,534,342	991,038	991,038	8,205,400	2,629,200	1,665,500	1,689,000	18,103,209



CITY OF OAK PARK

IMPACT OF CAPITAL PROJECTS

On July 3, 2000 City Council adopted a Capital Improvement Policy that established guidelines for the reporting and tracking of Capital Assets. Capital Assets were identified as those items having a value of more than \$5,000 per item and have a useful life of at least two years following the date of acquisition. The following is a list of specific Capital Items to be funded in FY 2010-2011 and their impact on this and future years budgets.

EQUIPMENT

An amount of \$100,000 is recommended for vehicles in the Motor Pool Fund.

Equipment requests are evaluated on an individual basis with priority given to replacement items first as they will not increase the operating budget. The Capital request for the Motor Pool Fund is for the purchase of a small dump truck, and one pick-up truck.

SIDEWALKS

There are \$250,000 of sidewalk improvements planned for the 2010-2011 fiscal year. When projects are planned, the citizens affected would be assessed for the cost of any replacements/repairs made. This factors in cost savings when it comes to potential lawsuits resulting from trip and fall injuries.

PARKS

An amount of \$10,000 is recommended for park improvements. To accomplish one of the many projects that need to be implemented, the City applies for various grants to replace old playground equipment with updated, ADA accessible versions of current playground accessories. If the City is awarded grant funds, the General Fund will supply the monies needed for the local match amount.

Several other projects also need to be addressed, but due to budget constraints they will not be accomplished during this fiscal year. Repairing old and unsafe facilities in the parks will reduce initial operating costs however the overall impact will be immaterial to future operating budgets.

HIGHWAYS AND STREETS

An amount of \$272,768 is allocated for Highways and Streets. This amount is budgeted in the General, Major Street, Local Street and Road Construction Funds. Monies are General Obligation Debt and were approved by voters during November, 2002. The planned projects for FY 2010-2011 are: final touch-ups to the Ten Mile & Coolidge project (\$43,666) and repairs to the Eight Mile Rd. bridge deck (\$4,102).

Miscellaneous road patching (\$100,000) and joint sealing (\$125,000) are other projects that will be underway during FY 2010-2011.

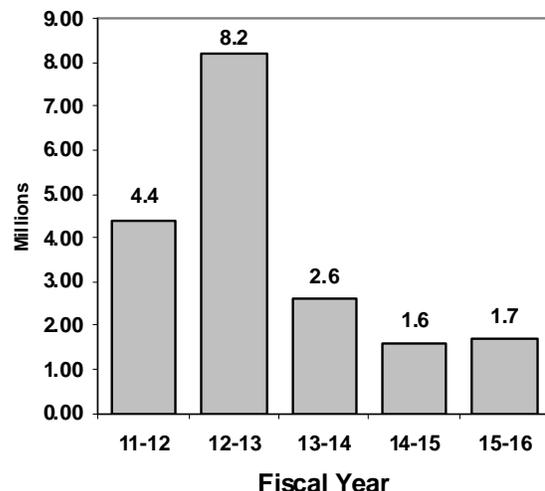
It is expected that operation and maintenance costs will be reduced substantially in the years that follow this construction. Although the overall budget will not be impacted, the time and effort spent in repairing and maintaining the existing problems allows the City to keep up with general road maintenance and prevent severe deterioration in the future.

WATER AND SEWER

The Capital requests for the Water and Sewer Fund (excluding equipment) will be used for various sewer problems that were discovered as a result of televising lines throughout the City. These repairs are estimated to cost approximately \$325,000. Watermain replacement and repair will be made on Beverly (from Nine Mile to cul-de-sac), Woodside Park (Kenberton to Roanoke) and 180 feet of replacement on Avon.

Implementation of these projects helps to determine the most efficient manner to evaluate and perform repairs and maintenance of the City's water and sewer system.

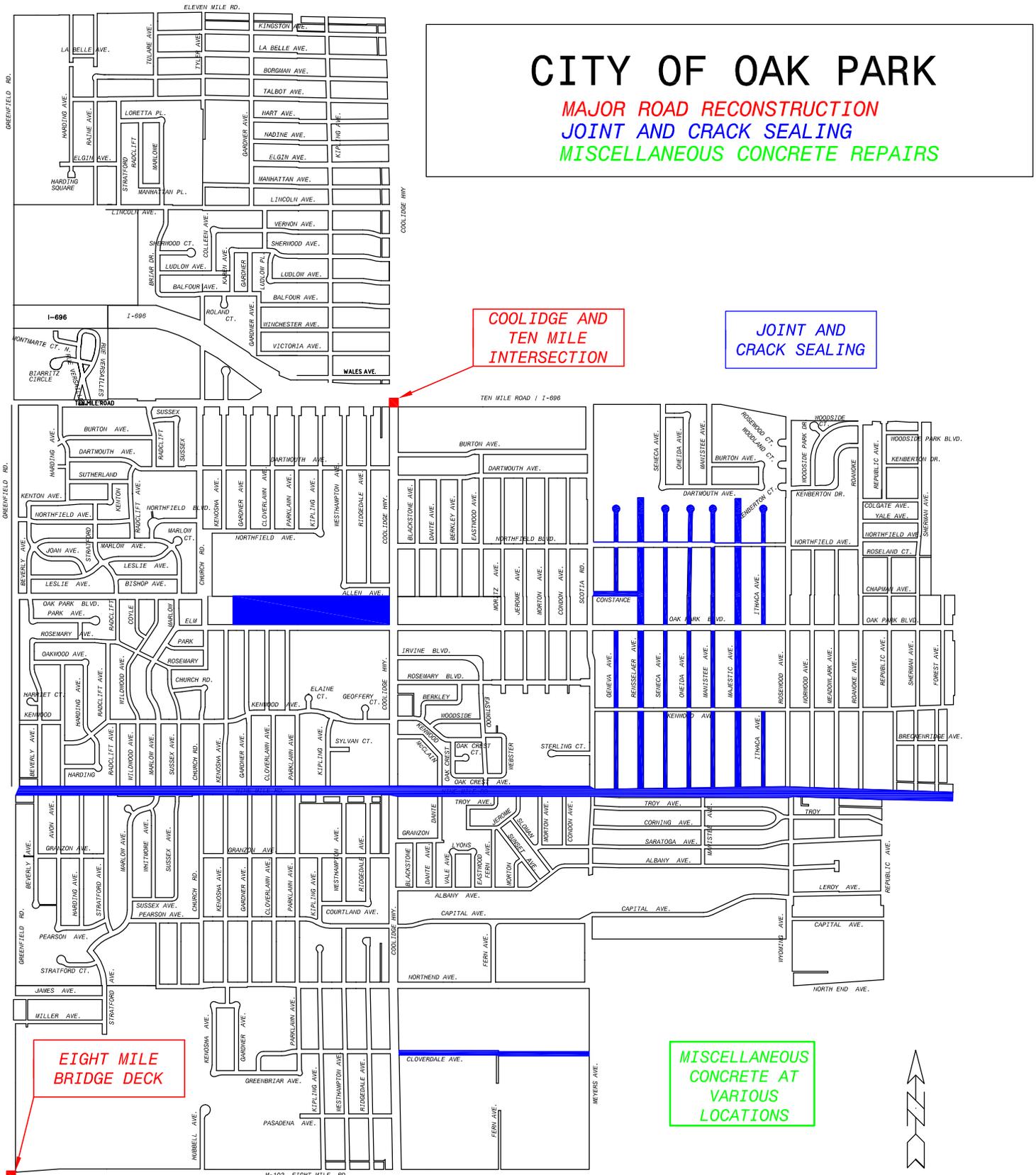
**Impact of Capital Projects
For Future Years**



**Please refer to pages 211-212 for a detailed explanation of the above graph.

CAPITAL IMPROVEMENT MAP

MAJOR STREETS



CITY OF OAK PARK

FIDUCIARY FUND

OVERVIEW

Governments often hold or manage financial resources in an agent or fiduciary capacity. A single trust and agency fund type is used for a governments fiduciary activities. This single fund type, however, is subdivided into four "subfund types" to account for various types of fiduciary obligations. These are nonexpendable trust fund, the expendable trust fund, the pension trust fund and the agency fund. The City operates and budgets one fiduciary fund: The City of Oak Park Retirement System.

CITY OF OAK PARK EMPLOYEES RETIREMENT SYSTEM:

The Oak Park Employees Retirement System is a pension trust fund that uses the flow of economic resources measurement focus and the full accrual basis of accounting for budgeting purposes.





“The Family City”

**Fiscal Year July 1, 2010
through June 30, 2011**

Annual Budget

CITY OF OAK PARK

EMPLOYEE'S RETIREMENT SYSTEM

OVERVIEW

The Employees Retirement System was established on July 1, 1951 to enable the creation of a sound and efficient means of providing retirement allowances for the employees of the City. The retirement system is administered by a board of trustees, consisting of five board members: A member of the council to be selected by the council; a citizen who is an elector of the city and who is not a member of, or eligible to receive benefits from the retirement system; the city manager; and two employee members, one elected by the General membership and one elected from the Public Safety membership.

The board authorizes the granting of all annuities, retirement allowances and other benefits payable by the system. The retirement system began paying a portion of the health insurance premiums for retired persons during the year ended June 30, 1986 and discontinued this practice beginning Fiscal Year 2007-2008.

The board has appointed an actuary to perform the actuarial services required in the operation of the retirement system and also employs an outside investment firm to manage the acquisition and disposition of the system's investments, as well as a banking service for the issuance and disbursing of the monthly retirement allowances and withholdings.

The board holds quarterly meetings on the last Monday of the month following the end of each quarter.

The retirement system has been funded by the contributions from the City together with the contributions made by employees. The City's contribution rate is a percentage of payroll wages determined annually by the City's actuary. The City contribution rate in FY 2010-2011 for the General employee membership is 45.42% and 40.10% for Public Safety employees. A schedule of the City's contribution percentages for the past 5 years follows:

Computed Contributions Expressed as a Percent of Payroll

Fiscal Year	General Employees	Public Safety Employees
2005-06	28.54%	41.79%
2006-07	35.70%	51.199%
2007-08	25.66%	32.02%
2008-09	25.66%	32.43%
2009-10	34.10%	33.60%

As of June 30, 2009 there were 141 active members in the system and 20 inactive members. The following are the group averages for the active members as of June 30, 2009:

Category	General	Public Safety
Age	48.1	36.6
Service Years	11.1	10.2
Annual Pay	\$49,861	\$87,035

Assets in the fund as of June 30, 2009 total a market value of \$49,058,283. The following chart provides the percentage of the Unfunded Accrued Liabilities of the fund, by showing the relationship between assets, actuarial accrued liabilities and reserves for the last 5 years:

History of Unfunded Accrued Liabilities

Year	Value of Assets	Accrued Liabilities	%
2005	\$60,660,759	\$81,956,783	74%
2006	\$60,994,024	\$85,694,808	71.2%
2007	\$63,630,687	\$85,262,647	74.6%
2008	\$63,911,633	\$87,748,045	72.8%
2009	\$58,869,940	\$91,824,444	64.1%

As of the last actuarial valuation, dated June 30, 2009 there were 224 retirees and beneficiaries receiving benefits.

**CITY OF OAK PARK
2010 - 2011 FISCAL YEAR BUDGET**

EMPLOYEES RETIREMENT SYSTEM

ACCT. NO.	FUND NO.: 731 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2008-2009	CURRENT BUDGET FY 2009-2010	ACTUAL AS OF 2/28/2010 FY 2009-2010	ESTIMATED YEAR END FY 2009-2010	DEPT. REQUEST FY 2010-2011	CITY MANAGERS RECOMMENDED FY 2010-2011	CITY COUNCIL APPROVED FY 2010-2011
OPERATING REVENUES								
593	Employee Contributions - General	3,071	25,000	30,348	45,522	45,522	45,522	45,522
594	Employee Contributions - Public Safety	318,427	400,000	208,620	312,930	312,930	312,930	312,930
664	Interest Earnings	3,747	42,700	7,102	7,102	7,102	7,102	7,102
665	Bond & Note Interest	1,181,298	1,430,500	629,319	629,319	629,319	629,319	629,319
666	Dividend Income	740,101	925,000	384,066	384,066	384,066	384,066	384,066
696	Contribution from City - Public Safety	2,118,093	1,796,162	1,298,988	1,948,482	1,842,713	1,842,713	1,842,713
697	Contribution from City - General	1,236,415	1,321,021	785,368	1,178,052	1,460,000	1,460,000	1,460,000
	TOTAL OPERATING REVENUES	5,601,152	5,940,383	3,343,811	4,505,473	4,681,652	4,681,652	4,681,652
NONOPERATING REVENUES								
665	Gain on Investment	160,034	0	5,987,277	5,987,277	1,789,571	1,789,571	1,789,571
	TOTAL NONOPERATING REVENUE	160,034	0	5,987,277	5,987,277	1,789,571	1,789,571	1,789,571
	TOTAL REVENUES	5,761,186	5,940,383	9,331,088	10,492,750	6,471,223	6,471,223	6,471,223
OPERATING EXPENSES								
801	Professional Services	170,988	202,000	106,931	202,000	202,000	202,000	202,000
874	Benefit Payments	6,017,758	6,100,000	4,270,822	6,100,000	6,100,000	6,100,000	6,100,000
964.001	Refunds and Rebates - General	635	800	6,244	6,244	6,244	6,244	6,244
964.002	Refunds and Rebates - PSD	0	800	292	292	292	292	292
	TOTAL OPERATING EXPENSES	6,189,381	6,303,600	4,384,289	6,308,536	6,308,536	6,308,536	6,308,536
NONOPERATING EXPENSES								
830	Loss on investments	10,340,071	0	162,687	162,687	162,687	162,687	162,687
	TOTAL NONOPERATING EXPENSES	10,340,071	0	162,687	162,687	162,687	162,687	162,687
	TOTAL EXPENSES	16,529,452	6,303,600	4,546,976	6,471,223	6,471,223	6,471,223	6,471,223
	NET INCOME	(10,768,266)	(363,217)	4,784,112	4,021,527	0	0	0
	BEGINNING FUND BALANCE	59,826,549	59,292,226	49,058,283	49,058,283	53,079,810	53,079,810	53,079,810
	ENDING FUND BALANCE	49,058,283	58,929,009	53,842,395	53,079,810	53,079,810	53,079,810	53,079,810

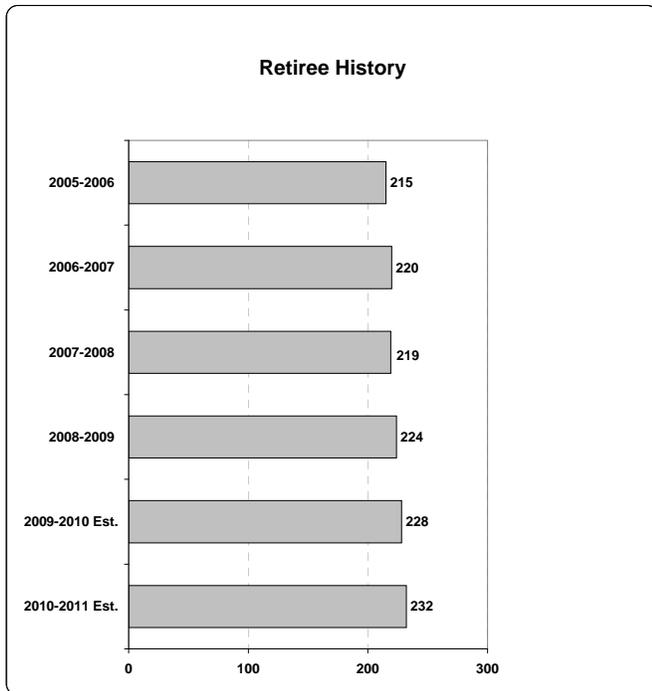
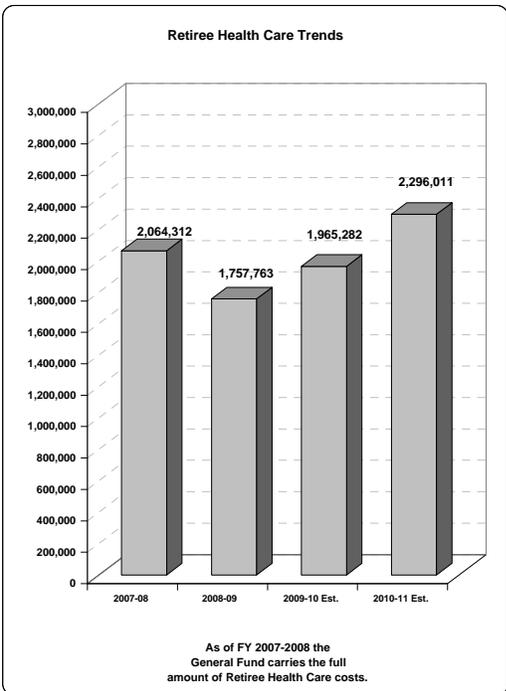


TABLE A - AFSCME
 JOB CLASSIFICATION AND WAGE STRUCTURE
 AS OF JULY 1, 2007

SALARY GRADE	JOB TITLE	MINIMUM	6 month	1 Year	2 Year	3 Year	4 Year	5 Year	6 Year
1	Receptionist Service Aide	25,360 12.19	26,657 12.82	27,979 13.45	29,277 14.08	30,573 14.70	30,573 14.70	30,573 14.70	30,573 14.70
2	Administrative Clerk Records Clerk Water Meter Reader Bus Driver Janitor	26,412 12.70	27,759 13.35	29,130 14.00	30,575 14.70	31,995 15.38	31,995 15.38	31,995 15.38	31,995 15.38
3	Administrative Clerk II Assessing Clerk Finance Clerk Senior Citizen Outreach Provider Senior Janitor Bus Driver / Asst. to Senior Citizen Coordinator	28,713 13.80	30,134 14.49	31,651 15.22	33,218 15.97	34,907 16.78	34,907 16.78	34,907 16.78	34,980 16.82
4	Property Clerk	29,962 14.40	31,456 15.12	33,022 15.88	34,687 16.68	36,400 17.49	36,400 17.49	36,400 17.49	36,571 17.58
5	Administrative Secretary Finance Clerk II Appraiser I Library Computer Specialist	31,259 15.03	32,851 15.79	34,491 16.58	36,205 17.41	38,015 18.28	38,015 18.28	38,015 18.28	38,285 18.41
6	Meter Reader/Repairer	31,439 15.11	33,020 15.88	34,650 16.66	36,407 17.50	38,214 18.37	38,214 18.37	38,214 18.37	40,121 19.29
7	Office Coordinator	34,149 16.42	35,886 17.25	37,697 18.12	39,509 18.99	41,491 19.95	41,491 19.95	41,491 19.95	42,054 20.22

TABLE A - AFSCME
 JOB CLASSIFICATION AND WAGE STRUCTURE
 AS OF JULY 1, 2007

SALARY GRADE	JOB TITLE	MINIMUM							
		6 month	1 Year	2 Year	3 Year	4 Year	5 Year	6 Year	
8	Animal Control / Code Assistance Officer Technical Assistant	34,687 16.68 17.50	36,400 18.38	38,236 19.30	40,145 20.27	42,153 20.56	42,765		
9	Building Maintenance Repairer Recreation Coordinator	35,764 17.19	37,501 18.03	39,286 19.88	41,344 20.88	43,425 21.20	44,087		
10	Public Service Worker I	31,161 14.98	32,851 15.79	34,564 16.62	36,326 17.46	38,236 18.38	40,292 19.37	42,398 20.38	44,673 21.48
11	Public Service Worker II	32,239 15.50	35,764 17.19	35,667 17.15	36,523 17.56	39,338 18.91	41,369 19.89	43,474 20.87	45,751 22.00
12	Librarian Engineering Technician	37,380 17.97	39,264 18.88	41,223 19.82	43,279 20.81	45,433 21.84	46,241 22.23		
13	Master Mechanic Assistant	37,869 18.21	39,705 19.09	41,442 19.92	43,279 20.81	45,090 21.68	46,901 22.55		
14	Code Inspector Mechanical Inspector	37,795 18.17	40,855 19.64	42,496 20.43	44,184 21.24	45,898 22.07	47,562 22.87		
15	Library Section Coordinator Master Mechanic Senior Systems Analyst Building Inspector Engineering Technician II	41,052 19.74	43,108 20.73	45,237 21.75	47,514 22.84	49,912 24.00	51,014 24.53		

**TABLE C
COURT EMPLOYEES
JOB CLASSIFICATION AND WAGE STRUCTURE**

CLASSIFICATION		CURRENT
<u>DISTRICT COURT 45-B</u>		
Magistrate	Per Diem	250.00 10,000
Magistrate	Salary	25,129
Judge	(Local Portion)	45,724
Judicial Secretary		37,618 - 45,141
Court Clerk	10.00 - 20.96	18,200 - 38,143
Supervisor		42,000 - 52,000
Senior Court Clerk		38,000 - 42,000
Financial Deputy		34,580 - 38,143
Court Administrator		85,000 - 92,070
Records Clerk - Vacant	Part-Time/20 Hours 8.00 - 10.00	8,320 - 10,400
<u>PROBATION</u>		
Chief Probation Officer		48,533 - 52,179
Probation Officer		38,000 - 48,426
Probation Clerk	Part-Time 10.00 - 14.00	13,000 - 18,200
<u>COURT OFFICER</u>		
Court Officer I	15.00 - 19.00	27,300 - 34,580
Court Officer II	19.00 - 22.00	34,580 - 40,040

The District Court personnel are compensated based upon a 35 hour work week. The District Court hours are 8am - 5pm, Monday - Friday. Employees are scheduled on a flex-time basis to insure that the Clerk's office is staffed from 8am - 5pm.

**TABLE L
LEGISLATIVE
JOB CLASSIFICATION AND WAGE STRUCTURE**

CLASSIFICATION	AMOUNT
Councilperson	4,675
Mayor Pro Tem	5,009
Mayor	6,010

**TABLE E
EXEMPT
JOB CLASSIFICATION AND WAGE STRUCTURE**

CLASSIFICATION	PROBATIONARY	STARTING	MAXIMUM
ADMINISTRATIVE ASSISTANT TO THE CITY MANAGER	21,600	24,000	37,933
LIBRARY DIRECTOR	40,500	45,000	68,492
DIRECTOR OF INFORMATION TECHNOLOGY	36,900	41,000	70,548
DIRECTOR OF RECREATION	40,500	45,000	65,000
DIRECTOR OF PUBLIC INFORMATION	40,500	45,000	74,993
CITY CLERK	40,500	45,000	88,467
DIRECTOR OF PUBLIC WORKS/CITY ENGINEER	47,700	53,000	78,280
DIRECTOR OF TECHNICAL & PLANNING SERVICES	47,700	53,000	86,005
DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES	47,700	53,000	106,050
DIRECTOR OF PUBLIC SAFETY	51,956	57,728	103,824
CITY ASSESSOR	37,350	41,500	70,525

**TABLE F
ADMINISTRATIVE
JOB CLASSIFICATION AND WAGE STRUCTURE**

VIDEO PRODUCTION TECHNICIAN	18,450	20,124	36,470
ASST. SENIOR CITIZEN SERVICE COORDINATOR	18,450	20,500	38,693
ADMINISTRATIVE ASSISTANT	21,150	23,500	41,123
CONFIDENTIAL ADMINISTRATIVE SECRETARY OF PUBLIC SAFETY	22,050	24,500	41,432
ADMINISTRATIVE ASSISTANT TO FINANCE DIRECTOR	22,500	25,000	46,770
EXECUTIVE SECRETARY	25,200	28,000	44,556

**TABLE G
SUPERVISORY
JOB CLASSIFICATION AND WAGE STRUCTURE**

SENIOR CITIZEN SERVICE COORDINATOR	18,900	21,000	43,795
GENERAL FOREMAN	27,450	30,500	52,181
DEPUTY CITY CLERK	25,650	28,500	54,288
FACILITY MAINTENANCE SUPERVISOR	27,450	30,500	52,685
DEPUTY DIRECTOR OF RECREATION	27,450	30,500	52,800
DEPUTY DIRECTOR OF PUBLIC WORKS	27,900	31,000	70,586
DEPUTY TREASURER	25,650	28,500	56,822
DEPUTY DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES	32,400	36,000	58,721
WATER SUPERVISOR	27,900	31,000	54,280
ENGINEERING SUPERVISOR	27,900	31,000	59,007
DEPUTY DIRECTOR OF TECHNICAL & PLANNING SERVICES	27,900	31,000	67,438

* Probation Period Paid At 10% Less Than Starting.

**TABLE M
PUBLIC SAFETY - COAM**

JULY 1, 2010 - JUNE 30, 2011

	<u>BASE SALARY</u>
SERGEANT	82,540
LIEUTENANT	89,717
DEPUTY DIRECTOR	96,970

**TABLE P
PUBLIC SAFETY - POAM
JOB CLASSIFICATION AND WAGE STRUCTURE AS OF
JULY 1, 2009 - JUNE 30, 2010**

	<u>MINIMUM STARTING</u>	<u>6 MONTHS</u>	<u>12 MONTHS</u>	<u>18 MONTHS</u>	<u>24 MONTHS</u>	<u>30 MONTHS</u>	<u>36 MONTHS</u>	<u>42 MONTHS</u>	<u>48 MONTHS</u>
PSO I	49,257	51,016	52,775	58,405	60,164	61,923	66,849	68,608	70,367
PSO II - DETECTIVE	75,996								

**TABLE D
DISPATCHERS
JOB CLASSIFICATION AND WAGE STRUCTURE AS OF
JULY 1, 2009 - JUNE 30, 2010**

	<u>STARTING</u>	<u>6 MONTHS</u>	<u>1 YEAR</u>	<u>2 YEAR</u>	<u>3 YEAR</u>	<u>4 YEAR</u>	<u>5 YEAR</u>
	34,079	35,781	37,571	39,451	41,422	41,981	44,080

CITY OF OAK PARK

2010 - 2011 BUDGET

Fringe Benefits

Worker's Compensation

<u>Job Classification</u>	<u>Code</u>	<u>Rate</u>
Street Maintenance	5509	7.241%
Water Department	7520	4.147%
Public Safety	7704-3	3.172%
Auto Garages	8395	3.744%
Clerical Offices	8810-1	.533%
Attorney	8820	.351%
Animal Shelters	8831	3.094%
Building Maintenance	9015	4.134%
Park & Recreation	9102	3.185%
Safety Patrol	9103	3.965%
Municipal Employees	9410	1.521%

Retirement Contributions

	<u>Employers Share</u>	<u>Employees Share</u>
Public Safety	40.10%	5.55% or 7.5%
Defined Contribution	7.5% to 10.5%	-0- to 3%
Defined Contribution - HSP	3%	-0-
General Non-Union	46.66%	1.5%
Dispatch	46.66%	-0-
General Part-Time	46.66%	-0-
General Union	46.66%	-0-
Court	16.00%	-0-

Retirement Benefits

Public Safety, City Council & City Attorney

- a) Retirement Benefit - Average Final Pay x 2.8% x Years of Credited Service). Capped at 70% of Final Average Compensation (FAC).
- b) Medical, Surgical, Dental, Optical and Prescription Rider to retiree, their spouse and dependents at the time of retirement with continuing coverage after retirees death. (Less than 100% of Blue Cross Premiums are paid for retirees hired after Jan. 18, 1993 based on a sliding scale). City Attorney does not get Dental or Optical.
- c) Life Insurance in the amount of \$3,000.00
- d) All Public Safety employees, employed on or after July 1, 2000, shall be eligible to receive an allowance that will increase their annual retirement pension by 2.5% on each 5-year anniversary of their retirement.

CITY OF OAK PARK

2010 – 2011 BUDGET

Fringe Benefits

Retirement Benefits (Continued)

AFSCME – Hired Prior to July 1, 2006

- a) Retirement Benefit - Average Final Pay x 2.50% x Years of Credited Service. Capped at 70% of FAC.
- b) Medical, Surgical, and Prescription Rider to retiree, their spouse, and dependents with continuing coverage after retiree's death.
- c) Life Insurance in the amount of \$3,000.00.

AFSCME – Hired After July 1, 2006

- a) Retirement Benefit – Participation in Defined Contribution Plan.
- b) Option to enroll in the City's Health Savings Plan (HSP).
- c) Life Insurance in the amount of \$3,000.00.

Non-Union Employees- Hired Prior to August 1, 2004

- a) Retirement Benefit - Average Final Pay x 2.50% x Years of Credited Service. Capped at 70% of FAC.
- b) Medical, Surgical, and Prescription Rider to retiree, their spouse and dependents with continuing coverage after retiree's death.
- c) Life Insurance in the amount of \$3,000.00.

Non-Union Employees- Hired After August 1, 2004

- a) Retirement Benefit – Participation in Defined Contribution Plan.
- b) Option to enroll in the City's Health Savings Plan (HSP).
- c) Life Insurance in the amount of \$3,000.00.

CITY OF OAK PARK

2010 - 2011 BUDGET

Fringe Benefits

Dispatch Hired Prior to July 1, 2007

- a) Retirement Benefit - Average Final Pay x 2.50% x Years of Credited Service. Capped at 70% of FAC.
- b) Medical, Surgical, and Prescription Rider to retiree, their spouse and dependents with continuing coverage after retiree's death.
- c) Life Insurance in the amount of \$3,000.00.

Dispatch Hired After July 1, 2007

- a) Retirement Benefit - Participation in Defined Contribution Plan.
- b) Monetary benefits resulting from participation in the City's Health Savings Plan (HSP).
- c) Life Insurance in the amount of \$3,000.00.

Clothing Allowance

	<u>Amount Per Year</u>
Hourly, Engineering Technician (Paid in July)	\$ 195
Code Enforcement/Animal Control & Dispatch (Paid 1/2 in Jan.;1/2 in July)	290
Dispatch	500
Public Safety	870

Meal Allowance - AFSCME - \$ 5.00 for 8 hours overtime worked in a 24 hour period.

CITY OF OAK PARK

2010 - 2011 BUDGET

Fringe Benefits

Life Insurance and Accidental Death & Dismemberment (2009/2010 rates)

<u>Group</u>	<u>Face Amount</u>	<u>Annual Premium</u>
AFSCME & Court Employees	\$20,000	\$94
POAM	\$35,000	\$164
COAM, Court Adm., Administrative, Supervisory, & Dispatch	\$40,000	\$187
Exempt, Judges & Legislative	\$50,000	\$ 234

Disability Insurance (2009/2010 rates)

<u>Group</u>	<u>Monthly Limit Amount</u>	<u>Annual Premium</u>
AFSCME/Court Employees	\$4,500	\$123
Administrative/Supervisory	\$7,500	\$204
COAM & POAM	\$6,750	\$228

Health Insurance (2010/2011 Rates)

<u>Blue Cross Blue Community Blue - PPO</u>	<u>Coverage</u>	<u>Annual Premium</u>	<u>Vision Rider Annual Premium</u>
COAM	Single	\$5,386	\$28
	Two Person	\$11,992	\$62
	Family	\$14,900	\$77
POAM	Single	\$5,256	\$26
	Two Person	\$11,701	\$58
	Family	\$14,537	\$73
AFSCME	Single	\$6,085	\$28
	Two Person	\$13,567	\$62
	Family	\$16,859	\$77
Dispatch	Single	\$6,375	\$28
	Two Person	\$14,218	\$62
	Family	\$17,670	\$77

CITY OF OAK PARK

2010 - 2011 BUDGET

Fringe Benefits

<u>Blue Cross Blue Community Blue – PPO (Cont'd.)</u>	<u>Coverage</u>	<u>Annual Premium</u>	<u>Vision Rider Annual Premium</u>
Administration	Single	\$6,985	\$28
	Two Person	\$15,591	\$62
	Family	\$19,379	\$77
Court	Single	\$6,087	\$26
	Two Person	\$13,571	\$58
	Family	\$16,865	\$73
Blue Care Network HMO - Court	Single	\$6,832	\$26
	Two Person	\$15,714	\$58
	Family	\$17,764	\$73
Blue Care Network HMO - AFSMCE & Administration	Single	\$6,039	\$28
	Two Person	\$13,889	\$62
	Family	\$15,701	\$77
Blue Care Network HMO - POAM	Single	\$4,968	\$26
	Two Person	\$14,186	\$58
	Family	\$16,036	\$73

Delta Dental Insurance (2010 Rate)

All full time employees.

Yearly Premium \$1,020

Medicare and FICA

Employees are subject to Medicare tax at a rate of 1.45% (.0145) of payroll and a FICA tax at a rate of 6.20% (.0620) of payroll. Employers must match the contribution. Employees of Public Safety are not subject to FICA. Employees of Public Safety hired after March 31, 1986 are subject to 1.45 % Medicare tax.

Unemployment

The City of Oak Park is a reimbursing employer and provides unemployment benefits by reimbursing the state for actual claims.

CITY OF OAK PARK

2010 - 2011 BUDGET

Special Pay

Hazard & Professional Skills Pay

Public Safety (Paid 1/2 in Jan.; 1/2 in July) \$365

Longevity Pay (computed as of November 1)

AFSCME

Employees with 3 to 7 years seniority: $(2\% \times \text{Base Pay} \times \text{Months of Service}) / 84$.
Cap for employees hired after 7-1-84: \$ 450.00 (The cap applies to employees hired 1-1-80 to 7-1-84 for pension purposes only.)

Employees with 7 to 14 years seniority: $(5\% \times \text{Base Pay} \times \text{Months of Service}) / 168$.
Cap for employees hired after 7-1-84: \$ 900.00 (The cap applies to employees hired 1-1-80 to 7-1-84 for pension purposes only.)

Employees with more than 14 years seniority: $(8\% \times \text{Base Pay} \times \text{Months of Service}) / 252$.
Cap for employees hired after 7-1-84: \$1,500.00 (The cap applies to employees hired 1-1-80 to 7-1-84 for pension purposes only)

Public Safety

Employees with up to 7 years seniority: $(2\% \times \text{Base Pay} \times \text{Months of Service}) / 84$.
Cap for employees hired after 7-1-84: \$ 450.00

Employees with 7 to 14 years seniority: $(5\% \times \text{Base Pay} \times \text{Months of Service}) / 168$.
Cap for employees hired after 7-1-84: \$ 850.00

Employees with more than 14 years seniority: $(8\% \times \text{Base Pay} \times \text{Months of Service}) / 252$.
Cap for employees hired after 7-1-84: \$ 1,700.00

Exempt, Supervisory, Administrative, Dispatch and Court

Employees with 1 to 7 years seniority: $(2\% \times \text{Base Pay} \times \text{Months of Service}) / 84$.
Cap for employees hired after 7-1-1999: \$ 900.00

Employees with 7 to 14 years seniority: $(5\% \times \text{Base Pay} \times \text{Months of Service}) / 168$.
Cap for employees hired after 7-1-1999: \$ 1,800.00

Employees with more than 14 years seniority: $(8\% \times \text{Base Pay} \times \text{Months of Service}) / 252$.
Cap for employees hired after 7-1-1999: \$ 3,400.00

Note: Judges get longevity based on formula above times twice their base pay.

CITY OF OAK PARK

2010 - 2011 BUDGET

Special Pay

Payment In Lieu of Medical Benefits

AFSCME

Coverage	Annual Amount
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Single	\$675
Two Person	\$1,515
Family	\$1,695

Public Safety, Supervisory, Exempt, Dispatch and Administrative

Two Person	\$2,400
Family	\$2,520

Sick Leave Bonus

Employees that don't use sick leave in a year's time are entitled to one days pay or one additional vacation day. Employees of POAM and COAM may not receive pay but are entitled to an additional day off.

Sick Leave Sell Back

Employees may sell unused sick leave in excess of 600 hours back to the city at 1/2 their current rate of pay.

Vacation Leave Sell Back

Union employees may sell unused vacation leave (up to 5 days) back to the city at the end of the Fringe Benefit Year (March 31). They may choose to roll over the five days instead of selling them back. Nonunion employees may roll over the five days.

Stand-By Alert Pay

Members of POAM and COAM shall be entitled to stand by alert pay when ordered to hold themselves available for immediate return to duty. Stand by alert pay is paid at 1/2 the normal rate of pay.

CITY OF OAK PARK

2010 - 2011 BUDGET

Special Pay

City Provided Vehicles and Vehicle Allowance

The following employees are provided with a city vehicle. The personal use of the vehicle is a taxable fringe benefit:

Director of Public Works

The following employees are provided with a city vehicle. The personal use of the vehicle is exempt as a taxable fringe benefit:

Director of Public Safety
Deputy Director of Public Safety
Deputy Director of Public Works
Foreman (2)

The following employees receive a vehicle allowance:

City Manager (\$4,800 per year)
Director of Finance and Administrative Services (\$2,000 per year)
Director of Recreation (\$2,000 per year)
Director of Technical & Planning Services (\$2,000)
Director of Information Technology (\$2,000)
Library Director (\$2,000)
Director of Public Information (\$2,000)

Leave Time

Vacation

AFSCME, Exempt, Supervisory, Dispatch and Administrative

1 year of service but less than 5 years	2 weeks
5 year of service but less than 15 years	3 weeks
15 year of service but less than 20 years	4 weeks
20 years of service or more	5 weeks

CITY OF OAK PARK

2010 - 2011 BUDGET

Leave Time

Vacation (continued)

Public Safety and Command Officers

1 to 60 months	88 hours
61 to 120 months	128 hours
121 to 180 months	168 hours
180 months and over	168 hours + 8 hours (8.5 hours for COAM) for each year of service to a maximum of 208 hours

Note: Vacation time may be earned at a rate based on an employment contract with the city.

Holidays

Thirteen days (13) are recognized as paid holidays as follows:

New Year's Day	Day after Thanksgiving Day
Good Friday	Christmas Eve
Memorial Day	Christmas Day
Independence Day	Employee's Birthday
Labor Day	New Years Eve
Thanksgiving Day	2 Unidentified Days (Floating)

Personal

Employees are granted three (3) personal leave days per year.

Compensatory

Sergeants and Lieutenants assigned to operations earn 60 hours of compensatory time per year.

Sick

Employees earn one (1) day of sick time for each month worked.

Funeral and Emergency Leave

Employees may be granted three (3) days leave for a medical emergency or funeral of an immediate family member.

CITY OF OAK PARK
CHART OF ACCOUNTS

Listing of Funds

<u>Fund No.</u>	<u>Fund Name</u>
101	General Fund
110	Economic Development Corporation
111	Library Authority
112	Brownfield Authority
113	Municipal Building Authority
202	Major Streets
203	Local Streets
226	Solid Waste
253	Narcotic Forfeiture
254	Criminal Justice Training
255	Disaster Contingency
256	Caseflow Assistance
275	Community Development Block Grant
276	District Court 45-B
278	Drug Free Community Support Program
279	Library of Michigan Grant
281	Anti-Drug Abuse (PUSH) Grant - Program Year 1999-2000
283	Bill & Melinda Gates Foundation Grant
284	Anti-Drug Abuse (PUSH) Grant - Program Year 2003-2004
287	Justice Assistance Grant - Program Year 2002-2004
288	Justice Assistance Grant - Program Year 2003-2005
289	Justice Assistance Grant - Program Year 2004-2006
301	Debt Retirement Fund
303	1987 Street Improvement Debt Fund
304	2003 Street Improvement Debt Fund
305	1990 Street Improvement Debt Fund
306	1991 Street Improvement Debt Fund
307	1993 Street Refunding Debt Fund
309	2003 Street Refunding Debt Fund
401	Public Improvement Fund
402	City Owned Property
450	Road Construction
451	Sidewalk Program
470	Municipal Building Construction Fund
592	Water & Sewer
653	Central Services
654	Motor Pool
677	Risk Management
678	Retiree Health Care - District Court
680	Retiree Health Care
731	Employees Retirement System
<u>Trust Funds</u>	
701	Trust and Agency
703	Current Tax Collections
704	Other Trust Deposits
705	Employee Flexible Spending Account
727	ICMA - Deferred Compensation
732	PEBSCO - Deferred Compensation
750	Imprest Payroll Fund
760	District Court Trust Fund
900	General Fixed Assets
950	General Long-Term Debt

*Justice Assistance Grant Funds 287, 288 & 289 are combined for financial reporting purposes.

**Retiree Health Care Funds 678 & 680 are combined for financial reporting purposes.

**CITY OF OAK PARK
CHART OF ACCOUNTS**

Listing of Activity Names by Number

Activity No.	Activity Name	Activity No.	Activity Name
101	City Council - Legislative	502	CDBG - Administration
103	Tech. & Planning - Road Maintenance	503	CDBG - Home Chore Program
136	District Court 45-B	504	CDBG - Code Assistance Officer
151	District Court - Probation	505	CDBG - Barrier Free Design
172	City Management/Personnel	506	CDBG - Minor Home Repair
191	City Clerk - Elections	507	CDBG - Recreation Facilities
201	Financial and Admin. Services	508	CDBG - Home Improvement
210	City Attorney - Legal Council	536	Billing and Collection
215	City Clerk - City Records	537	Water & Sewer - Administration
229	Prosecuting Attorney	538	Transmission and Distribution
258	Management Information Services	540	Pump Operations
265	Building Maintenance - All Buildings	550	Maintenance & Repair
345	Public Safety	611	Community Services - Clinical
371	Technical & Planning - Inspections	691	Technical & Planning
441	Public Works - Administration	752	Recreation - Administration
442	Public Works - Sidewalks & Parking Lots	753	Recreation - Athletics
443	Public Works - Shepherd Park	754	Recreation - Outdoor Activities
444	Public Works - Other Parks	755	Recreation - Instructional Activities
447	Technical & Planning - Engineering	756	Recreation - Special Events
448	Technical & Planning - Street Lighting	757	Recreation - Swimming Pool
451	Construction	776	Recreation - Senior Services
463	Routine Maintenance	790	Library
474	Traffic	875	Motor Pool
478	Winter Maintenance	890	Non-Departmental

CITY OF PARK
CHART OF ACCOUNTS CONT'D
Listing of Revenue Accounts by Number

ACCOUNT NO.	REVENUE ACCOUNT NAME	ACCOUNT NO.	REVENUE ACCOUNT NAME	ACCOUNT NO.	REVENUE ACCOUNT NAME
401	TOTAL TAXES & TAX RELATED	638	MAPS & ORDINANCES	644.145	SEASON PASSES
401.001	ADMIN. FEE EXCESS OF ROLL	639	STREETS	644.146	GENERAL ADMISSION
403	CURRENT PROPERTY TAXES	640	MISCELLANEOUS FEES	644.147	ADAPTIVE RECREATION
404	OTHER TAX REVENUE	641	TREE PLANTING	644.148	SENIOR CITIZENS - MISC.
407	DELINQUENT REAL PROPERTY TAX	642	ENGINEERING FEES	644.149	MEMBERSHIP DUES
410	CURRENT PERSONAL PROPERTY TAX	642.001	WATER - RESIDENTIAL	644.150	INSTRUCTIONAL CLASSES
412	DELINQUENT PROPERTY TAX	642.002	SEWER - RESIDENTIAL	644.151	SENIOR ATHLETICS
420	UNPAID PERSONAL PROPERTY TAX	643	SHOPPING CART PICK UP	644.152	SENIOR SOCIAL ACTIVITIES
445	PENALTIES & INTEREST ON TAXES	643.001	WATER-COMMERCIAL	644.153	TRANSPORTATION
450	TOTAL LICENSES & PERMITS	643.002	SEWER-COMMERCIAL	644.154	HOME CHORE
451	BUSINESS LICENSES & PERMITS	643.003	NON-RESIDENTIAL - SEWER	644.155	RECREATION - ADMINISTRATION
452	BURGALAR ALARM PERMITS	643.004	ROYAL OAK TOWNSHIP WATER SALES	644.156	COMPLUWARE ARENA RENTAL
453	EMERGENCY RESPONSE FEES	643.005	RESIDENTIAL METER CHARGE	645	LIBRARY RENTALS
477	ANIMAL LICENSES	643.006	COMMERCIAL METER CHARGE	646	NON-RESIDENTIAL LIBRARY CARDS
478	SIDEWALK PERMITS	643.007	ROYAL OAK TOWNSHIP METER	647	COMMUNITY SERVICE FEES
479	BUILDING PERMITS	644	SPECIAL EVENTS - RECREATION	648	SALE OF SCRAP METAL
480	AIR CONDITIONING PERMITS	644.001	ADMIN. MISCELLANEOUS REVENUE	649	MISCELLANEOUS WATER SALES
481	ELECTRICAL PERMITS	644.102	COMMUNITY CENTER RENTALS	650	SERVICE CONNECTION
482	HEATING PERMITS	644.103	PARK SHELTER RENTAL	651	LOOK-BACK ADJUSTMENT
483	PLUMBING PERMITS	644.104	CONCESSION RENTAL	653.940	SIDEWALK BILLINGS 1994
484	ZONING PERMITS & FEES	644.105	AMUSEMENT PARK TICKETS	653.950	SIDEWALK BILLINGS 1995
485	OTHER NON-BUSINESS LICENSES	644.106	AREA AGENCY ON AGING	653.960	SIDEWALK BILLINGS 1996
486	BICYCLE REGISTRATIONS	644.107	SENIOR REC. DUES	655	FINES AND FORFEITS
501	TOTAL FEDERAL GRANTS	644.108	YOUTH ATHLETIC - MISC.	658	LIBRARY BOOK FINES
502	FEDERAL GRANTS	644.109	BASEBALL & SOFTBALL	659	ORDINANCE FINES
505	CIVIL DEFENSE	644.110	BASKETBALL	663	MISCELLANEOUS FINES & FORFEITS
523	FEDERAL GRANT LIBRARY	644.111	KIWANIS DONATIONS	664	INTEREST INCOME
544	STATE DRUNK DRIVING FUND	644.112	MINI-GOLF	665	BOND AND NOTE INTEREST
545	LIQUOR LICENSES	644.113	COMMUNITY CENTER	666	DIVIDEND INCOME
546	STATE GRANTS - MOTOR VEH. HIGHWAY REVENUE	644.114	SENIOR INSTRUCTION	672	SPECIAL ASSESSMENTS
552	GRANTS/REFUNDS	644.115	SENIOR SOFTBALL	672.499	SPECIAL ASSESSMENT 499
567	LIBRARIES-STATE AID	644.116	SENIOR BASKETBALL	672.509	SPECIAL ASSESSMENT 509
568	LIBRARIES-PENAL FINES	644.117	VOLLEYBALL	672.510	SPECIAL ASSESSMENT 510
569	REIMBURSEMENT-JUDGES SALARY	644.118	ATHLETIC FIELD RENTAL	672.511	SPECIAL ASSESSMENT 511
570	REIMBURSEMENT - ELECTIONS	644.119	ATHLETIC ACTIVITIES	672.512	SPECIAL ASSESSMENT 512
574	STATE REVENUE SHARING	644.120	OUTDOOR ACTIVITIES - MISC.	672.513	SPECIAL ASSESSMENT 513
574.1	STATE REVENUE - SALES TAX	644.121	DAY CAMP	672.514	SPECIAL ASSESSMENT 514
574.2	STATE REVENUE - SINGLE BUSINESS TAX	644.122	TOT-LOT	673	SALE OF FIXED ASSETS
574.3	STATE REVENUE - INCOME TAX	644.123	VACATION CAMP	674	MISCELLANEOUS FEES
574.4	STATE REVENUE - INTANGIBLES TAX	644.124	OAKLAND COUNTY SPORTS CAMP	674.1	CHARGES TO OUTSIDE SOURCE
574.5	STATE REVENUE - HOMESTEAD TAX	644.125	EXTENDED HOURS	674.2	CHARGES FOR POSTAGE
575	UNDERGROUND STORAGE TANKS	644.126	INSTRUCTIONAL MISC.	674.3	CHARGES TO OTHER FUNDS
593	EMPLOYEE CONTRIBUTIONS - GENERAL	644.127	SCHOOL YEAR LEARN TO SWIM	676	REIMB.-ICE RINK UTILITIES
594	EMPLOYEE CONTRIBUTIONS - PUBLIC SAFETY	644.128	SUMMER LEARN TO SWIM	677	REIMB. BLUE CROSS INSURANCE
600	CHARGES FOR SERVICES	644.129	THERAPEUTICS	677.001	REIMB. WORK'S COMP INS PREMIUM
601	PROBATION COSTS & OVERSIGHTS	644.130	DAY CARE	683	FRANCHISE FEE
602	WEDDING CEREMONIES	644.131	DANCE & AEROBICS CLASSES	695	OTHER FINANCING SOURCES
603	ART OVER THE INTERSTATE	644.132	EXERCISE	696	CONTRIBUTION FROM CITY - PUBLIC SAFETY
603.001	WEEDS	644.133	SPORTS	697	CONTRIBUTION FROM CITY - GENERAL
629	DOG POUND FEES	644.134	ARTS & CRAFTS	699	CHARGES TO OTHER FUNDS
632.001	APARTMENT INSPECTION FEE	644.135	PLAYGROUND & TOT-LOT ACTIVITIES	699.101	TRANSFER IN- GENERAL
630	ELECTRICAL FEES-OTHER	644.136	FAMILY TRIPS	699.202	TRANSFER IN- MAJOR STREET
631	REIMB. SERVICE-CODE ASSISTANCE	644.137	DANCES	699.203	TRANSFER IN- LOCAL STREET
632	HOUSING INSPECTIONS	644.138	WINTER CONCERTS	699.226	TRANSFER IN- SOLID WASTE FUND
633	CAR POUND FEES	644.139	FUNFEEST	699.251	TRANSFER IN- CABLE FUND
634	POLICE ALARM FEES	644.140	MUSIC IN THE PARK SOCIETY	699.252	TRANSFER IN- MOTOR POOL
635	POLICE REPORTS	644.141	SPECIAL EVENTS - MISCELLANEOUS	699.276	TRANSFER IN- DISTRICT COURT
636	DATA PROCESSING FEES	644.142	MUNICIPAL POOL - MISCELLANEOUS	699.592	TRANSFER IN- WATER & SEWER
637	WATER BILL PREPARATION	644.143	RENTALS	699.661	OTHER FUNDS
		644.144	ID. CARDS	699.677	TRANSFER IN- RISK MANAGEMENT

**CITY OF OAK PARK
CHART OF ACCOUNTS**

Listing of Expenditure Accounts by Number

Account No.	Expenditure Account Name	Account No.	Expenditure Account Name
702	Salaries & Wages	920	Utilities - Telephone
712	Employee Benefits	921	Utilities - Electricity
712.001	Retirees Health Care	922	Utilities - Heating
712.002	Retirees Life Insurance	923	Utilities - Water
712.003	Retirees Dental	924	Sewage Disposal
726	Materials & Supplies	925	Non-Residential IWC
727	Books	926	Industrial Surcharge
728	Periodicals & Papers	930	Repairs & Maintenance
729	Video Cassettes	940	Rentals
801	Professional Services	956	Miscellaneous
803	Medical Services	957	Event Tickets
804	Employee Recruitment	958	Memberships & Dues
807	Refuse Collection	960	Education & Training
808	Refuse Disposal	961	Contingencies
818	Contractual Services	964	Refunds and Rebates
830	Loss on Investments	965	Income Compensation
860	Transportation	968	Depreciation
864	Conferences & Workshops	969	Contributions
874	Benefit Payments	970	Capital Outlay
880	Community Promotion	975	Bond Redemption
880.001	Fireworks	991	Principal
880.002	Employee Recognition Dinner	995	Debt Service
880.003	Boards & Commissions Dinner	999	Transfer to Other Funds
880.005	50th City Anniversary	999.101	Transfer to General Fund
881	Youth Assistance Program	999.202	Transfer to Major Streets
900	Printing & Publications	999.203	Transfer to Local Streets
901	Newspaper Postings	999.251	Transfer to Cable
903	Postage	999.592	Transfer to Water & Sewer
910	Insurance & Bonds		

GLOSSARY OF KEY CONCEPTS

ACCRUAL BASIS

Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in the timing of cash flows and related underlying economic events near the end of a fiscal period.

ACTIVITY

An office within a department to which specific expenses are to be allocated.

ADA

Americans with Disabilities Act - a law to provide a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities, to ensure the facilities, policies, and programs of public entities and accommodations are equally accessible to the disabled.

AFSCME

American Federation of State, County and Municipal Employees - The bargaining unit that represents regular, full-time hourly, and salaried office clerical, professional/technical, and regular, part-time employees.

APPROPRIATION

An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

APPROPRIATIONS ORDINANCE

The official enactment by the City Council establishing the legal authority for the City to incur obligations and to expend public funds for a stated purpose.

BALANCED BUDGET

A budget in which estimated revenues are equal to or greater than estimated expenditures.

CAPITAL OUTLAY

A disbursement of money which results in the acquisition of or addition to fixed assets. The item must have a purchase price greater than \$500 to be a capital item.

CAPITAL PROJECTS FUND

A fund to account for the development of municipal capital facilities other than those financed by the Enterprise Fund.

CFT

Commercial Facilities Tax - An exemption from property tax allowed to commercial businesses. This exemption has been discontinued.

CDBG

Community Development Block Grants - a federally funded program to assist communities in the expansion and improvement of community services, to develop and improve neighborhoods, and to restore and preserve property values.

COAM

Command Officers Association of Michigan - the bargaining unit representing the Public Safety command officers.

CONTINGENCY

An estimated amount of funds needed for deficiency, contingent or emergency purposes.

GLOSSARY OF KEY CONCEPTS

COPS

Community Oriented Policing Services - a federal grant program which provides funding to hire police officers. These additional officers would concentrate on establishing and maintaining cooperation between law enforcement and members of the community.

DEBT SERVICE FUND

A fund to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

DEFICIT

An excess of liabilities and reserves of a fund over its assets.

DEPARTMENTAL MISSION STATEMENT

A mission statement provides the full range of activities that will be used in the results oriented budget format to link the municipal purpose with the financial resources of the department.

EECBG

Energy Efficiency and Conservation Block Grant – a program that uses federal funds to promote energy efficiency and conservation. Emphasis is placed on responsible energy use now and in the future.

EMS

Emergency Medical Service - This service is provided by the Department of Public Safety.

ENTERPRISE FUND

A fund established to account for operations that are financed and operated in a manner similar to a private business, i.e., the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (Water & Sewer is an example of an enterprise fund.)

EXPENDITURE

The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not required as liability of the fund from which retired, or capital outlay.

EXPENDITURE OBJECT

An expenditure object is a specific classification of expenditure account which includes a number of related accounts determined by the type of goods and services to be purchased. For example, the personnel services expenditure object includes the wages account as well as all fringe benefit account. Expenditure objects include personnel services, supplies, other charges, capital outlay, debt service, and transfer out.

FAC

Final Average Compensation - An average of an employees' annual wages used in the calculation of their retirement benefit.

FIXED ASSETS

Fixed assets are equipment and other capital items used in governmental fund type operations and are accounted for in the General Fixed Assets Group of Accounts rather than in the government funds. Such assets, which are recorded as expenditures at the time of purchase, do not include certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. No depreciation has been provided on general fixed assets.

FTE

Full-time Equivalent - the equalization of part time hours to that of a full time worker in a like position.

GLOSSARY OF KEY CONCEPTS

FY

Fiscal Year - the 12 month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

FUND

The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

FUND BALANCE

The excess of a fund entity's accumulated assets over its liabilities. Typically, excess revenues over expenditures at year-end will increase a fund's fund balance.

GENERAL FUND

The City's major operating fund to account for all financial resources except those required to be accounted for in another fund.

G.F.O.A.

Government Finance Officers Association of the United States and Canada - a professional organization of public officials united to enhance and promote the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies and practices for public benefit.

IFT

Industrial Facilities Tax - An exemption from property tax allowed to industrial facilities.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis. These funds use the flow of economic resources for measurement purposes and the full accrual basis of accounting. Included in this category are the Risk Management, Print Shop and Motor Pool Funds.

IWC

Industrial Waste Charge - a surcharge placed on all non-residential accounts by the City of Detroit.

LINE ITEM BUDGET

A budget which emphasizes allocations of resources to given organizational units for particular expenditures, such as, salaries, supplies services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division, or agency levels.

MIS DEPARTMENT

Management Information Services - this bureau is a service oriented provider of assistance for the City's technology program.

MODIFIED ACCRUAL

This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred.

GLOSSARY OF KEY CONCEPTS

MUSTFA

Michigan Underground Storage Tank Financing Authority - Funds provided by the State of Michigan for reimbursement of costs for the identification, removal and remediation of contaminated underground storage tank sites.

NSP

Neighborhood Stabilization Project – a federal program which funds the rehabilitation and/or demolition of undesirable properties. This project helps to control blight and can improve neighborhood property values.

OPERATING BUDGET

The operating budget is the authorized revenues and expenditures for on-going municipal services and is the primary means by which government is controlled. The life span of an operating budget typically is one year or less. Personnel costs, supplies, and other charges are found in an operating budget. A capital budget typically has a long term outlook where a project can span a several year period.

OSHA

Occupational Safety and Health Administration - The organization in state and federal government that oversees the workplace environment to insure it is safe for workers.

OTHER CHARGES

An expenditure object within an activity which includes professional services, utilities, rents, and training for example.

PERFORMANCE OBJECTIVES

Desired output oriented accomplishments which can be measured within a given time period.

PERSONNEL SERVICES

An expenditure object within an activity which includes payroll and all fringe benefits.

POAM

Police Officers Association of Michigan - The bargaining unit representing the Public Safety officers.

RESULTS ORIENTED BUDGETING

A management concept which links the annual line item budget to departmental results of operations.

REVENUE

An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

SERVICE STATEMENT

A statement of general and specific service deliveries rendered by an activity for the community.

S.E.V.

State Equalized Value - the assessed value multiplied by the tentative equalization factor. Michigan law requires that assessed value be at 50% of market value.

SOCRRA

Southeastern Oakland County Resource Recovery Authority - the corporation that provides for disposal of solid waste as well as the handling of recyclables.

GLOSSARY OF KEY CONCEPTS

SPECIAL ASSESSMENT

Amounts levied against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL REVENUE FUND

A fund to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or the major capital projects) that are legally restricted to expenditures for specified purposes.

SUPPLIES

An expenditure object within an activity which includes all items that have a useful life of less than one year and/or a purchase price of less than \$500 dollars.

SURPLUS

An excess of the assets of a fund over its liabilities and reserves.

TRANSMITTAL LETTER

A written policy and financial overview of the City as presented by the City Manager.

TRANSFERS-IN/OUT

A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

TRUST & AGENCY FUND

Trust & Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, organizations, other governments, or other funds. These include the Employees Retirement System and the Agency Funds. The Employees Retirement System is accounted for in the same manner as a proprietary fund. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

UNRESERVED FUND BALANCE

The balance of net financial resources that are spendable or available for appropriation or the portion of funds balance that is not legally restricted.

WATER & SEWER FUND

This enterprise fund accounts for the operation of a combined water & sewer system. The revenues consist of charges for services from City businesses and residences which are used to pay for all water and sewer related expenses.



GLOSSARY FOR EXPENDITURE ACCOUNTS

The following expenditure accounts may be used in the preparation of budget requests. Most departments will not use all of these accounts.

702 - SALARIES & WAGES

This account is to be used to record all compensation paid to employees. This includes all regular pay, over-time pay, longevity pay, leave pay, and other taxable pay.

712 - EMPLOYEE BENEFITS

This account is to be used to record the cost of all fringe benefits received by employees. This includes the cost of workers compensation, retirement, clothing allowance, dental insurance, health insurance, life insurance, accidental death and dismemberment insurance, long term disability insurance, FICA, and any other fringe benefit.

.001 - Retirees Health Care - for use in Non-Departmental to provide cost of this item.

.002 - Retirees Life Insurance -for use in Non-Departmental to provide cost of this item.

.003 - Retirees Dental - for use in Non-Departmental to provide cost of this benefit.

726 - MATERIALS & SUPPLIES

All materials and supplies consumed in your normal operation should be charged to this account, except for those items which more correctly involve the Transportation or Repairs and Maintenance classifications. This account includes paper, envelopes, folders, writing utensils, miscellaneous materials, postage, in-house printing, photocopy cost (except for copy machine rental), and forms expenses. It also includes operating supplies such as ammunition, extinguisher recharges, licenses, photo supplies, playground and athletic supplies, testing supplies, and other miscellaneous supplies. Small tools, batteries, flashlights, shovels, rope and other such similar items should also be considered supplies rather than equipment (Capital Outlay).

727 - BOOKS

For use in Library to provide the detail of the operating supplies required for circulation.

728 - PERIODICALS & PAPERS

For use in the Library to provide the detail of the operating supplies required for circulation.

729 - VIDEO CASSETTES

For use in Library to provide the detail for the operating supplies required for circulation.

801 - PROFESSIONAL SERVICES

All legal fees, engineering fees, auditing and financial consulting fees, and other professional service fees should be charged to this account.

803 - MEDICAL/HEALTH SERVICES

This account should be used for physicals requested in anticipation of employment as needed. Also for use to indicate the share of the cost of Health Insurance premiums paid by the Employees Retirement System for the retirees.

804 - EMPLOYEE RECRUITMENT This account is for the cost used in the recruitment of employees in Public Safety in order to maintain a listing for possible job vacancies.

GLOSSARY FOR EXPENDITURE ACCOUNTS

807 - REFUSE COLLECTION

This account is for use in the Solid Waste Fund to provide the detail the cost of refuse collection.

808 - REFUSE DISPOSAL

This account is for use in the Solid Waste Fund to provide the detail of the cost of refuse disposal.

818 - CONTRACTUAL SERVICES

This account is to be used for all services purchased by a department from an outside agency which do not belong in "801". This includes charges for rubbish disposal, fees for temporary help agencies, payments to board members, witness and jury fees, charges for computer programming services, and all other outside contractual services not delineated elsewhere.

830 - LOSS ON INVESTMENTS

This account is for use in the Employees Retirement System for the cost of loss on investments.

860 - TRANSPORTATION

This account should be charged for all gasoline, oil, auto repairs, and mileage, if the mileage does not more appropriately belong to another classification (e.g., Conferences & Workshops).

864 - CONFERENCES & WORKSHOPS

All expenses relating to attendance at any conference or workshop should be charged to this account. This includes registration fees, hotel bills, meal expenses, and transportation expenses (including mileage).

874 - BENEFIT PAYMENTS

This account is for use in the Employees Retirement System to provide the cost of the pension benefit's paid to the retirees.

880 - COMMUNITY PROMOTION

This account should be used for expenses of a public relations nature. This would include printing and mailing of brochures, citation plaques, and other miscellaneous public relation expense.

.001 - Fireworks - This account is to provide the cost detail for this specific event.

.002 - Employee Recognition Dinner - This account should be used to provide the cost of this specific event.

.003 - Boards & Commissions Dinner - This account should be used to provide the cost of this specific event.

.005 - 50th Anniversary - This account should be used to provide the cost of this specific expense.

881 - YOUTH ASSISTANCE PROGRAM

This account exists strictly for the charges of this specific program.

GLOSSARY FOR EXPENDITURE ACCOUNTS

900 - PRINTING & PUBLICATION

This account exists primarily for ordinance printing and advertising expenses. Form printing is considered to be in the Materials & supplies classification and should not be charged here.

901 - NEWSPAPER POSTINGS

This account exists primarily for postings in newspapers.

903 - POSTAGE

This account should be used to provide detail of the charges for the postage machine.

910 - INSURANCE & BONDS

This account should be used for all insurance and bond premiums, except for Workers Compensation and various employee fringe benefit insurance costs.

920 - TELEPHONE

This account should be used to provide the detail for this specific utility.

921- ELECTRICITY

This account should be used to provide the detail for this specific utility.

922 - HEATING

This account should be used to provide the detail for this specific utility.

923 - WATER

This account should be used to provide the detail for this specific utility.

922 - SEWAGE DISPOSAL

This account is used by the Water and Sewer Fund for this specific item.

925 - NON-RESIDENTIAL IWC

This account is used by the Water and Sewer Fund for this specific item.

926 - INDUSTRIAL SURCHARGE

This account is used by the Water and Sewer Fund for this specific item.

930 - REPAIRS & MAINTENANCE

All repair and maintenance costs, except those for automotive and radio equipment, should be charged here. Automotive repairs should be charged to the Transportation account (860) .

940 - RENTALS

This account should be used for all rental expenses including rental of District Court facilities, rentals paid to the Building Authority for Recreation facilities, rentals of copying machines, and rentals of tools and equipment.

956 - MISCELLANEOUS

This account should be used for any charges which do not properly belong in any one of the other account classifications.

957 - EVENT TICKETS

This account is used by the Recreation Department to provide the detail for this specific item.

GLOSSARY FOR EXPENDITURE ACCOUNTS

958 - MEMBERSHIPS & DUES

This account should be used for memberships and dues in professional associations.

960 - EDUCATION & TRAINING

This account should be used for tuition and other training expenses. There is a very fine line separating this classification from Conferences & Workshops (864). If questions arise as to the proper classification for a particular item, they should be discussed with the Finance Director.

961 - CONTINGENCIES

This account is used strictly by the Solid Waster Fund for items such as hazardous waste disposal, private hauler for sweepings and excavated material, roll off of leaves, etc..

964 - REFUNDS AND REBATES

This account is used for settlement of Tax Tribunal decisions.

965 - INCOME COMPENSATION

This account is used in the Risk Management Fund to report income compensation payments made to claimants for workers compensation.

968 - DEPRECIATION

This account is used for the depreciation of fixed assets in the Enterprise and Internal Service Funds.

969 - CONTRIBUTIONS

This account is to be used for City grants to other programs with local units.

970 - CAPITAL OUTLAY

This account should be used for all purchases of fixed assets. This would include office furniture, machinery, equipment, vehicles, weapons, typewriters, and other fixed assets. Capital outlay items have a useful life of one or more years and cost more than \$500.

975 - BOND REDEMPTION

This account represents the interest and principal payment for the District Court renovation loan.

991 - PRINCIPAL

This account is used by the Water and Sewer for principal payment required on bond issues.

995 - DEBT SERVICE

This account is used by the Water and Sewer Fund.

995 - INTEREST

This account is used by the Water and Sewer Fund for interest payments required on bond issues.

999 - TRANSFERS

This classification is used to provide for transfers between funds.

Oak Park

A community you can LIVE in!

Located on the south side of I-696, the City of Oak Park is a fully developed mature city with modest homes, shopping and tree-lined streets. The American Dream is a reality in Oak Park. Although literally dozens of ethnic heritages are represented in our population, we share the same basic values, ambitions and opportunities. This is a great place to raise a family and to live the American Dream. People from miles away, and from continents away have chosen to live in Oak Park because the character of our community matches the ideals professed by our motto: "The Family City." We live side-by-side as neighbors and community partners. The city is supported by a diversified business community consisting of many small and medium sized businesses. If you have a business in Oak Park, or you are interested in locating your business in Oak Park, you are invited to join the 8 Mile Boulevard Association.

Local Government

Mayor	
Gerald E. Naftaly	(248) 691-7400
Manager	
Rick Fox	(248) 691-7410
Clerk	
Angela Brunke	(248) 691-7540
www.oakpark-mi.com/	

Public School Enrollment

Does not include public school academies

School District	Year	Enrollment
Berkley	2008 - 2009	4,438
Ferndale	2008 - 2009	4,283
Oak Park	2008 - 2009	3,784

2009 Tax Rates

School District	Homestead	Non Homestead
Berkley	\$45.19	\$63.19
Ferndale	\$47.98	\$65.98
Oak Park	\$47.95	\$65.95

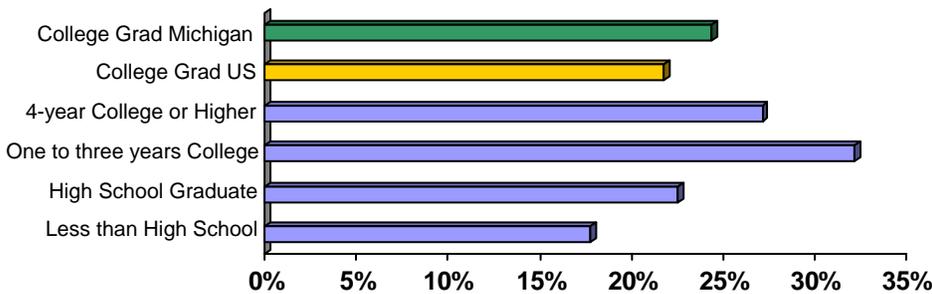
Private Schools

Academy for Student Soc. And Ed. Tr., Beis Chaya Mushka, Cheder Oholei Yosef Yitzchok Lubavitch, De Ror Montessori Center, Harmony Montessori, Heavenly Haven Christian Child, Sally Allan Alexander Beth Jacob School for Girls, Oholei Yosef Yitzchak Lubavitch, Yeshiva Gedolah Ateres Mordech

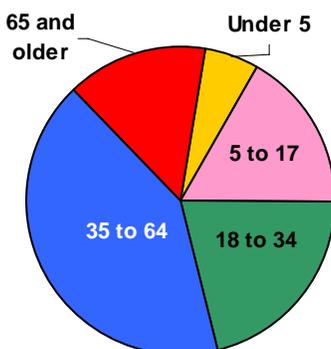
Colleges and Universities

None

Educational Attainment of People Over 25 Years of Age

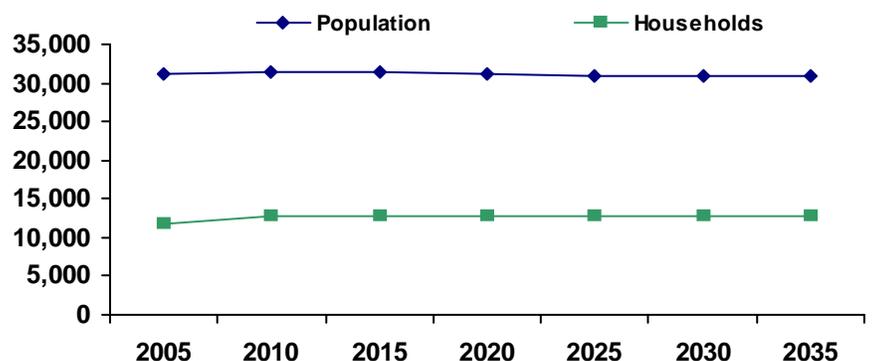


Population by Age



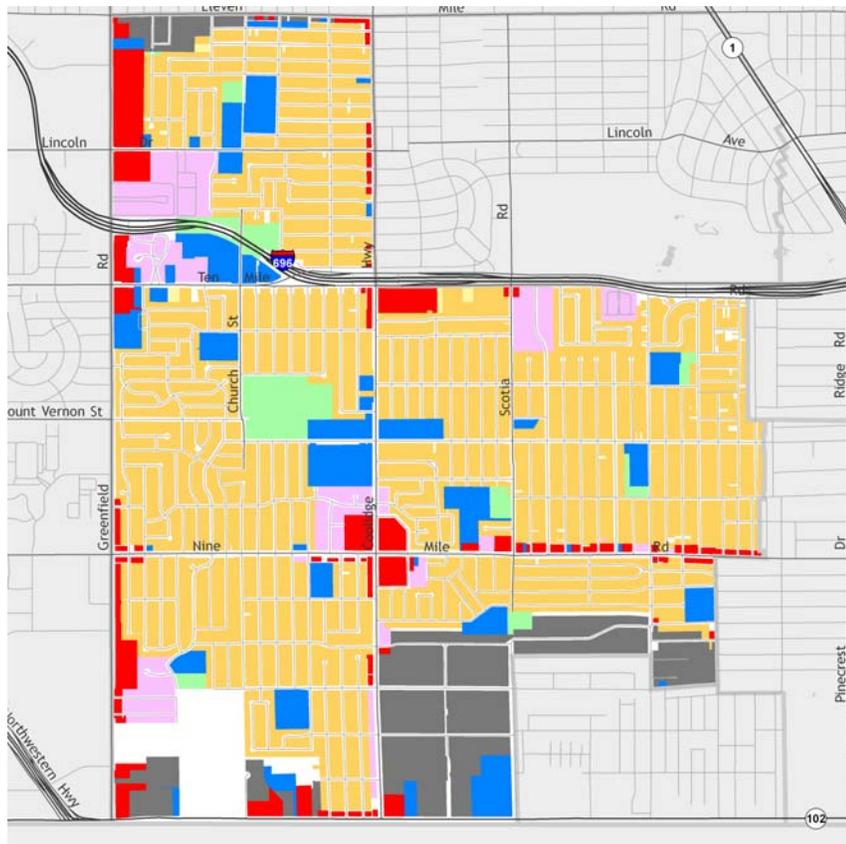
Source: U.S. Census Bureau

Population and Household Growth



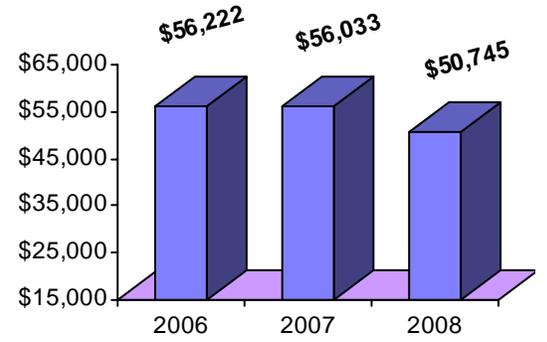
Source: SEMCOG

Oak Park



The information provided has been compiled from recorded deeds, plats, tax maps, surveys, and other public records. It is not a legally recorded map or survey and is not intended to be used as one. For more detailed land use information, go to <http://www.oakgov.com/luz>

Median Household Income



Source: Claritas

Housing Sales

2009 # of Sales	549
2009 Median Sales \$	\$35,000
2009 Avg DOM	81
2008 # of Sales	410
2008 Median Sale \$	\$47,000
2008 Avg DOM	90
2007 # of Sales	277
2007 Median Sale \$	\$99,000
2007 Avg DOM	94

Realcomp

Top Employers

Rank	Company Name	Industry
1	Oak Park School District	Primary education
2	City of Oak Park	City government
3	Berkley School District	Primary education
4	Aarmco Inc	Security guards and patrol services
5	Barton-Malow Rigging Co. Inc	Installing building equipment
6	Ferndale School District	Primary educations
7	Paramount Precision Products	Motor vehicle parts manufacturing
8	GTN, Inc	Electronic parts and equipment
9	Bullseye Telecom Inc	Telecommunications resellers
10	PCI Industries Inc.	Building construction
11	Visiting Nurse Association	Home health care services
12	Hagopian World Of Rugs, Inc	Floor covering store

Manufactured Housing

Year	# of Parks	# of Units
2005	0	0
2007	0	0
2003	0	0

Source: SEMCOG



**CITY OF OAK PARK
2010 - 2011 BUDGET
MISCELLANEOUS STATISTICS**

City Charter Adopted		October 29, 1945
Form of Government		Council / Manager
Number of full-time employees		176
Legislative	5	
Exempt	10	
Supervisory	12	
Administrative	4	
Command Officers	14	
Public Safety Officers	47	
Dispatch	6	
AFSCME	51	
District Court	27	
Area in Square Miles		5.5
City of Oak Park facilities and services:		
Miles of Major Streets		19.27
Miles of Local Streets		65.33
Number of Street Lights		1,534
Culture and Recreation:		
Community Center		1
City Parks		10
Park Acreage		109.8
Swimming Pool		1
Tennis Courts		8
Sewerage System:		
Miles of Sanitary Sewers		80.64
Miles of Storm Sewers		80.64
Number of Service Connections		10,400
Water System:		
Miles of Water Mains		115
Number of Service Connections		10,484
Number of Fire Hydrants		967
Daily Average Consumption in Gallons		3.6 million
Education:		
Elementary Schools		7
Middle Schools		3
High Schools		1
Education Centers		2
Labor Market:		
Total Labor Force		14,270
Total Employed		11,561
Total Unemployed		2,709
Percent Unemployment		23.43%

Source: Michigan Department of Labor & Economic Growth - December, 2009

