

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN
ANNUAL BUDGET**

FISCAL YEAR 2009 - 2010

ADOPTED MAY 18, 2009



CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN
ANNUAL BUDGET
FOR FISCAL YEAR 2009 – 2010

ADOPTED MAY 18, 2009

Gerald E. Naftaly, Mayor

Willie Horton, Mayor Pro Tem

Angela Diggs Jackson, Council Member

Paul Levine, Council Member

Michael M. Seligson, Council Member



**Prepared By:
The Department of Finance and
Administrative Services**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Oak Park

Michigan

For the Fiscal Year Beginning

July 1, 2008

Handwritten signature of the President of GFOA.

President

Handwritten signature of the Executive Director of GFOA.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Oak Park, Michigan for its annual budget for the fiscal year beginning July 1, 2007. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

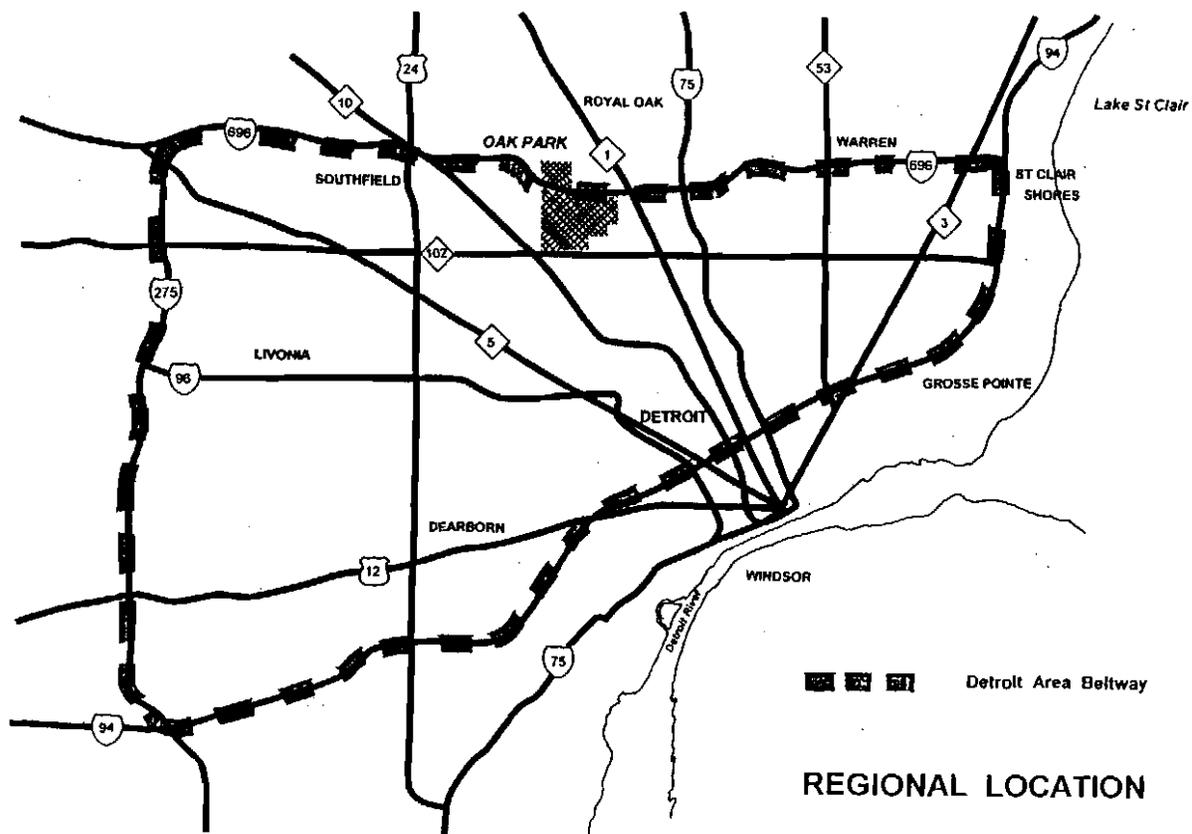
CITY OF OAK PARK

Introduction

The City of Oak Park is located near the southeast corner of Oakland County, Southeast Michigan, approximately 3.5 miles from Macomb County and adjacent to the northern boundary of the City of Detroit. The City contains approximately 5.5 square miles with a population of 32,399 persons as reported by the U.S. Bureau of Census as of April 12, 2005. The change from the 2000 Census reflects the annexation of portions of Royal Oak Township to the City of Oak Park.

The City operates under the Council-Manager form of government as established in its Charter adopted on

October 29, 1945. The City Council is comprised of a Mayor, elected at-large every two years, and four Council members, two elected at-large every two years for four year terms. The City Council is responsible for enacting ordinances, resolutions and regulations governing the City. City Council also appoints the members of various statutory and advisory boards and commissions, the City Manager, and the City Attorney. The City Manager is responsible for enforcement of laws and ordinances established by City Council. The City Manager also appoints and supervises the heads of departments of the City organization.



CITY OF OAK PARK

Introduction

BUDGETING CONTROLS

In accordance with state law, the City's budget is prepared on the modified accrual basis for governmental type funds, and its accounting records are also maintained on that basis. Under modified accrual accounting, revenues are recorded when they are both measurable and available. Expenditures are recorded when a liability is incurred, except for interest on long-term debt and accrued vacation benefits. Governmental fund types, such as the City's General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Funds are reported on the modified accrual basis. The City's Enterprise Fund, Internal Service Funds and Pension Trust Fund are reported on the full accrual basis, under which revenues are recorded when earned and expenses are recorded when incurred.

The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body. Activities of the General Fund are included in the annual appropriated budget. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the department level for the General Fund, Special Revenue Funds and certain Debt Service Funds. However, for internal accounting purposes, budgetary control is maintained by object class (line account) for all funds. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Purchase orders that would create an over encumbrance are not written until additional appropriations are available. Encumbered accounts lapse at year end. However, an encumbrances outstanding at June 30 are reported as reservations of fund balances.

Long-range Planning. The City uses two documents to guide its long term decisions:

MASTER PLAN

A community's Master Plan is a blueprint for the future. It is a comprehensive document, long-range in its view, and intended to guide positive change in the City over a period of 10 to 20 years. The Master Plan sets forth public policies that will be followed regarding growth, development, and redevelopment. The information and concepts presented in the Master Plan are intended to guide local decisions on both public and private uses of land, as well as the provision of public facilities.

Unlike the City Zoning Ordinance, the Master Plan is a set of policies, not a set of rules and regulations controlling the use of land. While the Zoning Ordinance and Zoning Map are intended to regulate the use of land over the short term (3 to 5 years), the Master Plan and its maps and policy statements are intended to guide land use decisions-making over the long term (10 to 20 years). While the Master Plan must guide the future, it must also be flexible enough to respond to the City's ever changing needs.

The Municipal Planning Act of 1931 empowers the City Planning Commission with the authority and the duty to make and adopt a master plan for the physical development of the City. Furthermore, the city must have such a master plan as the basis for its zoning ordinance and zoning map.

In order to make sound recommendations regarding public development policy, the City Planning Commission sought public input. Public input came in the form of soliciting comments on the Master Plan at an official public hearing. The Planning Commission's careful consideration of these public comments ensures that the Master Plan truly reflects the needs of its citizens. The Master Plan identifies the following policies that are used to guide long-range decisions:

CITY OF OAK PARK

Introduction

1) The City will work to develop a cooperative spirit between the city and the three school districts. Schools are an important reflection on the community, making their educational quality, physical appearance, and facilities maintenance a prime concern of all residents. Attempts will be made to forge stronger relationships between Oak Park's schools and the business community.

2) The City will focus on strengthening the heart of its commercial business areas. The commercial areas should be physically improved to create a better image for the City's shopping district. A proactive approach should be used to ensure a healthy business community.

3) The City will promote industrial opportunities by using its industrial tax abatement program. It will strive to correct vacancies, underutilization and inappropriate activities.

4) Housing in Oak Park remain affordable with neighborhood quality being maintained. Home ownership will be encouraged by improving all aspects of the community.

5) The safety of the residents and their property should not be at risk from any real or perceived threat.

6) The cultural diversity of Oak Park should be maintained, encouraged, promoted and celebrated.

7) Insure high standards in the maintenance and appearance of public buildings. City services will continue to be a major asset of the city and city officials will resist making cuts in service.

8) Keep citizens involved in the implementation process - use the City's advisory boards and commissions to develop policy directions.

RECREATION PLAN

The purpose of the Recreation Plan is to inject long-range consideration into the determination of short-range actions. The recreation planning process is intended to involve individuals who represent a broad cross-section of the community's population. The primary responsibility for the recreation plan rests with the City Council. Council receives significant advice and assistance from the Parks and Recreation Advisory Board which has members from City Council, Recreation Department, School Districts, and a cross-section of residents.

The Recreation Plan contains a detailed survey and inventory of all the City park sites and recreation facilities. Input from citizens was provided through a survey which the Recreation Advisory Board used to draft goals and recommendations.

The plan presents suggested park improvements recommendations and a 5-year Action Plan, addressing advisory board goals, identified deficiencies, and citizen desires. The Plan identifies four major goals to help guide long-range decisions:

1) Improve access for handicapped persons at all recreation facilities.

2) Increase park use, especially at certain parks identified as having ample capacity.

3) Improve and maintain the physical condition of the parks.

4) Develop high quality recreation programming that meets the needs of a changing population

CITY OF OAK PARK

Introduction

FINANCIAL POLICIES

The City has adopted five financial policies which are used to implement long-range goals:

1) Cash Management Policy - The cash management policy has three parts: Activating cash and securities and consolidating the cash inflow for timely deposit; providing for the investment and security of assets; and regulating the outflow of cash and assets.

2) Debt Management Policy - This policy helps evaluate the impact of each funding decision on the City's debt position and credit quality. Sound debt issuance and management enhances credit quality and improves access to credit markets by demonstrating responsible management to credit analysts, underwriters and investors.

3) Investment Policy - This policy applies to all financial assets held by the City of Oak Park other than pension fund assets. It is the policy of the City to invest public funds in a manner which will provide maximum security with the highest investment return while meeting the daily cash flow demands of the City and conforming to all State statutes and local ordinances governing the investing of public funds.

4) Fund Balance Policy - This policy states that the City will endeavor to maintain undesignated fund balance in its funds at not less than 10% of revenues and not less than 8.33% of expenditures. The purpose of this policy is to insure that the City has adequate reserves on hand should unexpected circumstances require expenditures of an emergency nature.

5) Capitalization Policy - This policy establishes guidelines to City management on the reporting and tracking of fixed assets. Any individual item purchased for \$5,000 or above with a useful life of two or more years is recognized as a fixed asset.

These financial policies provide for a cash management program that accounts for all aspects of finances from the time a dollar enters the City's revenue stream until it is spent.

FIVE YEAR CAPITAL PLAN

A schedule showing all recommended capital improvements for the ensuing five fiscal years is part of the yearly budget process. The schedule is prepared as part of the City Manager's recommended budget. Department Directors submit their requests to the City Manager. These recommended improvements are submitted to the Planning Commission for their recommendations. The Planning Commission insures that the five year plan is constructed in a manner to reach the goals outlined in the Master Plan. The five year capital plan is then used as a guideline for future Capital Improvements.

BOARDS & COMMISSIONS

Part of the ongoing planning process is the input from the many volunteer Boards & Commissions which help advise City Council. These Boards & Commissions are formed of citizens, city administrators, City Council and the business community. They are the "eyes and ears" of City Council and inform legislators of the changing needs of the community.

FISCAL YEAR 2009 - 2010 BUDGET

A yearly Budget is prepared using the Master Plan, Recreation Plan and Financial Policies as guidelines. Input from citizens is encouraged with the use of Boards & Commissions and a Public Hearing. Department representatives meet with City Council during Budget Study Sessions to insure that funding is available to meet the service needs of the community.



City Of Oak Park

"The Family City"

Roy Srini
Acting City Manager

Mayor

Gerald E. Naftaly

Mayor Pro Tem

Willie Horton

Councilmember

Angela Diggs Jackson

Paul Levine

Michael M. Seligson

DATE: April 20, 2009

TO: The Honorable Mayor and City Council

FROM: Roy Srini, Acting City Manager

SUBJECT: TRANSMITTAL OF THE PROPOSED BUDGET FOR 2009/2010 FISCAL YEAR

Dear Mayor and the Oak Park City Council:

Pursuant to Section 9.2, Chapter 9, of the Charter of the City of Oak Park, there is transmitted, herewith, a recommended budget for the Fiscal Year (FY) 2009/2010, beginning July 1, 2009.

The FY 2009-2010 Budget incorporates the Uniform Chart of Accounts as required under Michigan Public Act 451 of 1982 as amended.

The Chart of Accounts used in this budget preparation is available on Pages 241 - 244 with expenditure explanations on page 251 in the Appendix Section.

The budget format provides a basis for a comparative analysis of expenditures and appropriations by Fund, Activity, Department, and line item classification.

The financial structure of the City of Oak Park is made up of a number of funds. Twenty-six of these funds are classified as active, operational, debt service or capital outlay and are presented in this budget.

The City of Oak Park Employee's Retirement Fund is presented on page 226.

Other funds of the City can be characterized as trust and agency funds and may be excluded from primary budget consideration.

OVERVIEW - ALL FUNDS

The process for developing the FY 2009-2010 budget began in February with the departments receiving budget instructions from the Department of Finance and Administrative Services. Departmental budget requests were submitted throughout the month of March and meetings with the Acting City Manager were held in late March.

It became evident early in the budget process that this would be a difficult year. Preliminary estimates indicated that the General Fund would have a deficit of \$1,470,266 with no changes to the current budget. An immediate hiring freeze was instituted while the budget process proceeded.

The reasons for this shortfall can be summarized as follows:

In April of 2008 a proposed FY 2008-2009 General Fund operational budget was presented to City Council. The proposed Undesignated Fund Balance of \$1,768,981 was 8.56% of expenditures, below our policy of 10%. That budget included very little Capital Projects and reduced the work force by 6 Full Time Employees.

An election was held in August, 2008 and the voters passed a 1 mill increase in property taxes for Public Safety. This tax was levied in December of 2008 and City Council reinstated two Public Safety positions cut from the FY 2008–2009 budget. The City Council also approved the purchase of six police cars eliminated from the original FY 2008–2009 budget.

The housing crisis which has a grip on the U.S. economy has hit home and affected our revenues. In 2000 the City had seven foreclosures by sheriff's sale. In 2008 there were 395, an increase of 5,642%. According to State Law the City could raise its taxable value a maximum of 4.4%, the raw rate of inflation. The actual amount of revenue for taxes for FY 2009-2010 is less than estimated year end for FY 2008-2009 (\$209,128). This is due to a 1.9% reduction in taxable value.

In March of 2008 the federal funds target rate was 3.25%. In March of 2009 the rate has been cut to 0.50%. The budgeted amount for interest income is \$116,000 for FY 2009-2010 a \$34,000 reduction from FY 2008-2009 budget and a reduction of \$144,360 of what was earned in FY 2007-2008.

Ordinance Fines earned were \$1,730,600 in FY 2007-2008. An amount of \$1,800,000 was budgeted for FY 2008-2009 however an amount of \$1,600,000 is estimated for year end which is the amount budgeted for FY 2009-2010. This is due to 882 fewer tickets written in 2008 than in 2007 and a slower collection rate due to the economy.

Licenses and Permits are expected to be \$266,800 in FY 2009-2010 a reduction of \$57,725 or 17.78% compared to the amount budgeted for FY 2008-2009. This reflects a slowdown in building in the city as fewer permits are issued.

In FY 2008-2009 an amount of \$70,000 was budgeted in revenue in the General Fund for reimbursement of administrative expenditures from the Local Street Fund. This amount was reduced to \$43,630 in FY 2009-2010 to insure that this fund will not have a deficit.

The FY 2009-2010 budget was developed given these decreases in revenue. Departments were instructed to reduce their line item expenditures as much as possible. As departmental requests began coming in it became apparent that the General Fund budget could not be balanced and maintain current services without cutting staff and programs.

The budget recommended for the General Fund in FY 2009-2010 is balanced and recommends an ending undesignated fund balance of \$1,467,058. A balanced budget is when operating revenues equal operating expenditures. The recommendation leaves our fund balance at 7.01% of revenues, below our target of 10%. In order to achieve this, it is requested to reduce the full time work force six full time positions. It is further recommended to maintain the hiring freeze until the structural deficit can be eliminated. It is also recommended to remove several programs as described in the Recreation and Non-Departmental sections below. Purchases of police vehicles are recommended to be delayed a year as evidenced by a reduction in rents in the DPW budget.

It is becoming clear that the City cannot continue to maintain the current services it provides without making changes to the employees benefit packages. Specifically the exploding costs of pension benefits and health care are affecting the ability to provide core services. The defined benefit retirement system is designed so that large fluctuations in contribution rates do not occur.

The opposite has happened in our retirement system with rates increasing from 29.15% in FY 2004-2005 to 33.6% in FY 2009-2010 (up 15.26%) in five years for Public Safety employees and rates increasing from 20.52% in FY 2004-2005 to 34.10% in FY 2009-2010 (up 66.18%) in five years for General employees. The actuarial firm that computes these rates warned that these rates are expected to increase next year.

In January of 2005 City Council approved the formation of a defined contribution retirement system. Employees (excluding Public Safety) hired after March 25, 2005 will be part of this retirement system rather than the defined benefit program. The City contributes 7.5% of salary for that employee for retirement. The City will also match an employee's contribution up to 3%. An additional 3% will be contributed into a health savings plan that the employee can use for paying medical benefits when they retire. Under this system the maximum contribution rate is 13.5%, a savings of 20.60% of salary.

Capital requests were limited in the FY 2009-2010 budget. Improvements to Key Park are the only Capital Project recommended in the General Fund.

Capital Projects can be delayed without any decline in service. This cannot be continued without our assets deteriorating. The Public Safety Department requested \$150,000 and Technical Planning and Services requested \$420,240 in capital requests that could not be granted.

The effort to prefund retiree's health care is put on hold with a recommendation not to transfer any funds from the General Fund to the Retirees Health Care Fund. Retiree's health care has been funded on a "pay as you go" basis in the past. The unfunded liability for General and Public Safety members was estimated to be \$76.3 million based on an actuarial study on June 30, 2007. Future costs have not been funded. The unfunded liability for District Court members was estimated to be \$1.8 million based on an actuarial study on June 30, 2003. The annual required contribution is \$5.1 million.

The proposed budget for the forthcoming FY 2009-2010 for the twenty-six funds total \$44,070,143 as compared with \$45,239,921 for FY 2008-2009. The General Fund increased \$243,997 due mainly to an increase in retiree's health care (\$104,231) and a transfer to fund City Owned Property Fund (\$80,000). The Water and Sewer Fund increased \$193,767 due to an increase in water rates purchased from Detroit Water and Sewer Department and investment made in our water mains and sewer system. A breakdown of expenditures by fund can be found on page 35.

The proposed budget includes an overall tax levy of 24.6963 mills, an increase from 24.6704 mills in FY 2008-2009. Debt millage is increased slightly (.016 mills) because of declining taxable value. The operating, library, public safety and solid waste tax levy remain the same as necessitated by the Headlee Act of 1978. The Headlee Act (along with Proposal A) limited the amount of tax revenue that can be raised by a municipality. The City could only increase tax revenue by 4.4% in FY 2009-2010. Since the taxable value of property decreased the operating millage levied remains the same.

The City of Detroit water rates are being negotiated for the new year due to the city signing a new contract to purchase water; however the proposed budget recommends a 5% increase in city water rates. This will help us accomplish some major construction projects. The proposed budget also contains a 5.0% increase in sewer rates. The increase from Oakland County for sewage disposal is estimated to be 5.0%. This increase in the sewer rates provides revenue to make the debt payments for the Twelve Town's Drain and provides \$800,000 for repair of damaged sewers and \$765,000 for water mains. The charges on a bill using 1,000 cubic feet, for a three-month period, would be as follows:

<u>Service</u>	<u>Current Bill per 1,000 c.f.</u>	<u>Proposed Bill per 1,000 c.f.</u>	<u>Increase / (Decrease)</u>
Water	26.30	27.64	\$ 1.34
Sewer	48.00	50.10	2.10
Solid Waste	13.05	15.00	1.95
Meter Charge	<u>4.74</u>	<u>4.74</u>	<u>no change</u>
	\$ 92.09	\$ 97.48	\$ 5.39 or 5.85% increase

The City will invest in a variety of Capital Assets summarized as follows:

Highways and Streets:	\$ 477,579
Water & Sewer:	\$ 765,000
Parks:	\$ 10,000
Machinery & Equipment:	\$ 109,500

GENERAL FUND

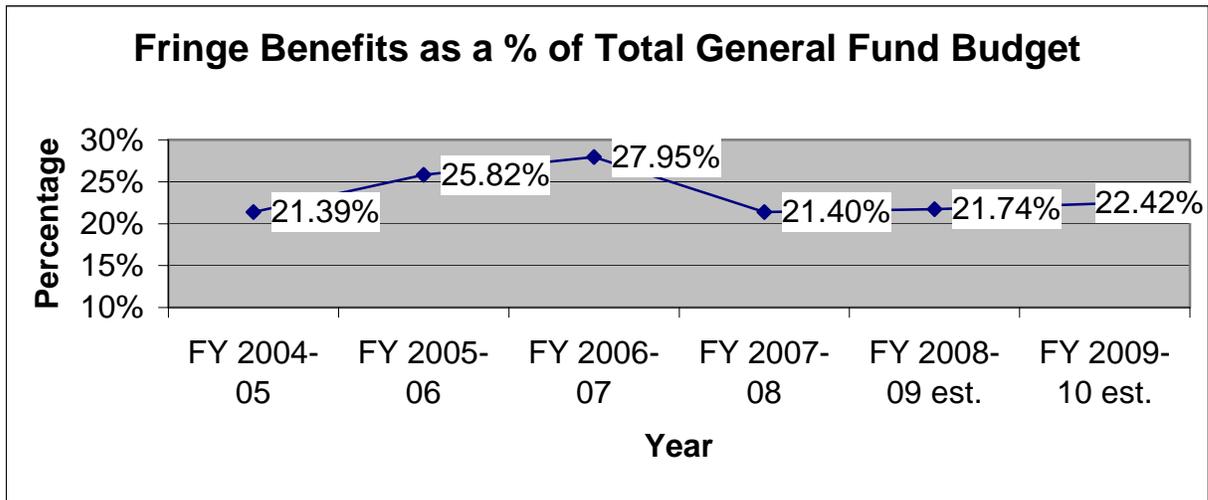
The City's General Fund contains the budgetary and financial controls for all the City's activities and functions, which are not, accounted for in other specialized funds, which contain restrictions on the usage of the fund's assets, mandated by City Charter, State Statute or bond covenants. This fund contains budgets for all Operating Departments. The General Fund uses the modified accrual basis of accounting for budgeting, which recognizes revenue when it is both measurable and available. Expenditures are recognized when the liability is incurred.

The total proposed appropriation for the General Fund is \$20,918,598 – an increase of \$243,997 or 1.18% over the current budget appropriation of \$20,674,601. The chart on page 51 shows the increases and decreases by department.

It is recommended that all non-union employees in the Defined Benefit Retirement System contribute 1.5% of pay to the system. They currently contribute 0%.

The total proposed revenue for the General Fund is \$20,918,598, an increase of \$237,903 or 1.15% over current budgeted revenues of \$21,680,695. The estimated Undesignated Fund Balance of \$1,467,058 at the end of FY 2009-2010 is expected to be 7.01% of revenues, which is below our minimum goal of 10%.

The most notable changes in the line item budget is a decrease of 1.85% (\$8,697,550 in FY 2008-2009 and \$8,536,998 in FY 2009-2010) in salaries and wages and an increase of 3.45% (\$4,534,686 in FY 2008-2009 and \$4,690,926 in FY 2009-2010) in employee benefits. This decrease was accomplished by not funding six full time positions. The effect of fringe benefits cannot be overstated. Fringe benefits accounted for 21.39% of the budget in FY 2004-2005. In FY 2009-2010 fringe benefits account for 22.42% of the budget. The leveling off in fringe benefits can be attributed to the City absorbing the first \$5,000 of health care costs (known as a wrap account). The chart below illustrates fringe benefit costs as a percentage of total budget:



The notable items in the General Fund by department can be summarized as follows:

REVENUE – The actual amount of revenue for taxes is more than budgeted for FY 2008-2009 (\$527,753). This is due to levying an additional 1 mill as approved by the voters in August, 2008.

The annexed property from Royal Oak Township is expected to provide \$324,943 in State Revenue Sharing.

Interest income is decreased \$44,000 due to unfavorable interest rates.

Licenses and Permits are expected to be \$266,525 in FY 2009-2010 a reduction of \$57,725 or 17.78% from FY 2008-2009 reflecting a slow down in the economy.

Fines and Forfeits are expected to decrease from \$1,800,000 in FY 2008-2009 to \$1.6 million in FY 2009-2010.

Reimbursement from the Local Street Fund is \$43,630 in FY 2009-2010 compared to \$70,000 in FY 2008-2009.

CITY MANAGER – A reduction of \$36,671 in wages and benefits is recommended due to a decrease in City Managers wages and inclusion of the City Manager and Administrative Secretary in the defined contribution retirement system instead of the defined benefit retirement system.

CITY CLERK/ELECTIONS – A reduction of \$97,316 in wages and benefits is recommended due to having a part time City Clerk for the first half of the fiscal year and eliminating a full time Administrative Clerk.

CITY ATTORNEY - The proposed budget presents a City Attorney budget of \$170,000.

FINANCE & ADMINISTRATIVE SERVICES – A reduction of \$67,512 in wages and benefits is recommended due eliminating a full time Finance Clerk II.

DEPARTMENT OF TECHNICAL AND PLANNING SERVICES – A reduction of \$8,000 in materials and supplies is recommended.

A request for \$420,240 in capital outlay is not recommended.

PUBLIC SAFETY - A reduction of \$446,461 in requested salaries and benefits is due to the

removal of four Public Safety Officer I. It is recommended that funding for these positions be applied for under the Community Oriented Policing Services (COPS) hiring recovery program. Funding for this program is provided from the American Recovery and Reinvestment Act of 2009.

A request for \$150,000 in capital outlay is not recommended.

RECREATION – It is recommended to remove Winterfest (\$3,676), Concerts (\$5,000), and Halloween Spooktacular (\$3,953) from the Recreation Department budget.

A reduction of \$25,005 in requested salaries and benefits is due to the removal of one part time administrative clerk.

DEPARTMENT OF PUBLIC WORKS - The DPW budget includes \$10,000 in capital outlay for improvements to the city's parks.

A reduction of \$50,000 in requested rents is due to the removal of three requested Police Cars from the Motor Pool Budget.

NON-DEPARTMENTAL - It is recommended to eliminate Boards & Commissions (\$11,000), Fireworks (\$10,000) and reduce Community Promotion (\$5,000) in the Non-Departmental budget.

An increase of \$179,646 in retiree's health care is requested. This is due to increased claims and 3 additional retirees.

AUTHORITIES

The City has four authorities: Library Authority, Brownfield Authority, Economic Development Authority and the Municipal Building Authority. These authorities are considered component units of the city and have been included in this budget. Component Units use the modified accrual basis of accounting for budget purposes, which recognizes revenue when it is both measurable and available. Expenditures are recognized when the liability is incurred.

The recommended budget to the Library Authority is primarily funded by a .9914 mill tax levied on real and personal property. The proposed budget recommends using \$9,328 of fund balance. Undesignated fund balance (\$96,513) is estimated to be 11.78% of expenditures. The Library also has \$197,863 in an endowment fund provided by a donation from the Elsie Watson Estate.

SPECIAL REVENUE FUNDS

Special Revenue Funds are maintained to account for specific revenue sources that are legally restricted to expenditures for specific functions or activities. The legal restrictions are imposed by State Statute or Constitution, City Council Resolution or City Charter. Special Revenue Funds use the modified accrual basis of accounting for budget purposes, which recognizes revenue when it is both measurable and available. Expenditures are recognized when the liability is incurred. The Special Revenue Funds budgeted are:

MAJOR STREETS:

The Major Street Fund is used to finance the maintenance and construction of the City's major thorough-fares (Identified on page 158). State Statute restricts these funds.

The Major Street Fund has a proposed appropriation of \$929,984 for FY 2009-2010.

No construction is recommended in this budget.

A \$250,000 transfer to the Local Street Fund is recommended. The law allows for up to 25% of Major Street Act 51 funds to be transferred to Local Streets. This amount is reduced from prior years due to reduced gas taxes collected in the State of Michigan.

LOCAL STREETS:

The Local Street Fund is used to finance the maintenance and construction of the City's minor thoroughfares (Identified on page 163). State Statute restricts these funds.

The Local Street Fund has a proposed appropriation of \$660,519 for FY 2009-2010. Fund balance is estimated to be \$36,390 at the end of the fiscal year. This is 5.5% of expenditures and puts this fund in danger of being in a deficit condition which will require a further reduction in the transfer to the General Fund.

An amount of \$410,000 requested for reconstruction of Harding Avenue is not recommended due to the lack of funds.

The transfer to the General Fund is recommended to be \$43,630 a reduction of \$26,370 from prior years (\$70,000).

SOLID WASTE:

The Solid Waste Fund is used to finance the collection, recycling and disposal of the City's garbage and refuse. It is funded by a tax levy on property of 2.4531 mills for FY 2009-2010, which is the same as levied in FY 2008-2009. It is also funded by a service charge included on water bills. It is recommended that the charge be increased from \$13.05 per quarter in FY 2008-2009 to \$15.00 per quarter. The increase is recommended to fund the cost of DPW picking up litter through the city.

An appropriation of \$2,458,620 is proposed. This is an increase of \$109,023 from the FY 2008-2009 appropriation. This appropriation is \$31,720 more than anticipated revenues and will reduce fund balance to \$196,280 which is 7.9% of expenditures.

NARCOTIC FORFEITURE FUND:

The Narcotic Forfeiture Fund is used for the accounting of funds collected in drug arrests. The expenditure of these funds is restricted by state law and must be used for narcotic enforcement.

The appropriation requested for this fund is \$15,000. Purchases of less lethal force taser guns for all patrol units will be the main expenditure during FY 2009-2010.

CRIMINAL JUSTICE TRAINING FUND:

This fund is used for training in the Public Safety Department and is financed by fines levied at the District Court. These funds can only be used for training personnel. The proposed expenditure is \$15,000.

DISASTER CONTINGENCY FUND:

The Disaster Contingency Fund was established in prior years for the accounting and financing of natural disasters occurring within the City limits. Expenditure of these funds is restricted for disaster recovery and has no planned appropriation for FY 2009-2010.

CASEFLOW ASSISTANCE FUND:

This fund was created at the request of the District Court. The revenue is supplied by the State of Michigan and is earmarked for assisting local courts with drunk driving caseflow.

COMMUNITY DEVELOPMENT BLOCK GRANT:

The Community Development Block Grant Fund is financed by grants received from the federal government and is restricted for use by the economically disadvantaged citizens of the City.

An appropriation of \$125,695 is proposed for the FY 2009-2010 budget. The programs funded are Home Chores, Minor Home Repairs, and Code Assistance. This program is under constant pressure by the federal government to be eliminated. Public officials across the country should remain united in an effort to protect this program.

DISTRICT COURT 45-B:

The District Court 45-B fund is financed by a General Fund transfer-in, Probation Charges, and Traffic School Fees and its uses are restricted to the operations of the District Court 45-B.

The District Court 45-B fund proposes an appropriation of \$2,249,879. It is also recommended to transfer \$37,407 to the District Court Retirees Health Care Fund. This will help keep that fund solvent.

DEBT SERVICE FUNDS

Debt Service Funds are established by State Statute and bond covenants to account for the recording of the collection and expenditures of resources earmarked for the retirement of debt issued directly by the City. Debt Service Funds use the modified accrual basis of accounting for budgeting, which recognizes revenue when it is both measurable and available.

In November of 2002 the voters gave approval for the City to borrow \$22.5 million for improvement to our roads. The first phase of this project was accomplished by selling bonds for \$11.5 million on March 27, 2003. The debt payments for this issue began in FY 2003-2004 and continue until 2028. The second phase of this project was accomplished by selling bonds for \$11 million on April 20, 2006. The debt payments for this issue begin in FY 2006-2007 and continue until 2028.

The City also refunded its 1993 refunding bonds on May 27, 2003. The 2003 Refunding bonds saved the taxpayers over \$1 million.

The City has the following obligation for debt in FY 2009-2010:

<u>Indebtedness</u>	<u>2008-2009 Requirement</u>	<u>2009-2010 Requirement</u>	<u>Decrease</u>
General Obligation Bonds	\$ 2,818,136	\$2,771,248	\$ 46,788

All debt issues are supported by voter approved tax millages. It will require 3.8855 mills for G.O. debt. This is a .0159 increase from FY 2008-2009 (3.8696 mills).

ENTERPRISE FUND

The City operates one Enterprise Fund, which accounts for the operation of the Water and Sewer System. The fund is financed and operated in a manner similar to a private enterprise. The intent is that costs (expenses, including depreciation) of providing water and sewer services to the general public are recovered through user charges. The fund uses full accrual accounting for budget purposes, which is based on Generally Accepted Accounting Principals (GAAP) and follows accounting and financial activities prescribed by the Financial Accounting and Standards Board (FASB) as long as it does not conflict with the Government Accounting Standards Board (GASB) guidance.

WATER AND SEWER FUND:

The appropriation for the Water & Sewer Fund is proposed to be \$10,785,152, an increase of \$193,767 over the FY 2008-2009 appropriation. This budget includes a proposed increase in Water rates of 5%. Sewer disposal rates are requested to increase from \$48.00 per 1,000 cubic feet to \$50.10 per 1,000 cubic feet. This increase is necessary due to an estimated 5.0% increase in the wholesale sewage rate from Oakland County.

Recommended in the Water & Sewer Fund is \$765,000 for replacement of the water mains at Northfield and Stratford. Also recommended is \$10,000 for replacement of damaged and obsolete water meters.

This budget includes expenditures for the 12 Towns Drain System (George W. Kuhn Drain). Construction has begun and ten bonds have been issued to pay for the cost. The City is responsible for 13.48% of the cost. Debt payments have been built into this budget and sewer rates increased to meet our obligations. The George W. Kuhn Drain debt payment is \$1,134,658 in FY 2009-2010.

INTERNAL SERVICE FUNDS

The City's Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governmental units, on a cost-reimbursement basis. These funds use the flow of economic resources for measurement purposes and the full accrual basis of accounting for budget purposes. Their objective is to recover the full cost of supplying the goods or services.

RISK MANAGEMENT FUND:

The Risk Management Fund is used to fund Workers Compensation and Property and Liability insurance. The proposed appropriation for this fund is \$704,403, a decrease of \$13,967 from FY 2008-2009 budget. The decrease is due to smaller workers compensation premiums. The City continues to have high claims as evidenced by a 1.30 Experience Modifier. This is a measure of how we compare to other entities in the Michigan Municipal League Worker's Compensation Fund. Our experience is greater than 30% of other fund participants.

RETIREE HEALTH CARE:

The Retiree Health Care Funds consist of two parts: the costs of health care for retiree's of the District Court 45-B and the costs of health care for all other retirees.

This District Court 45-B fund was created in FY 95/96 and is funded by a \$10.00 per ticket charged levied by the District Court. A recommendation is made to transfer \$37,407 from the District Court Fund to avoid a deficit in this fund. An appropriation of \$156,212 is requested for cost of premiums for retirees.

No transfer from the General Fund is included in this year's request for City of Oak Park Retirees. Premiums will continue to be paid on a pay-as-you-go basis. An appropriation of \$10,100 is requested for an actuarial study to determine the liability incurred for retiree's health care for current employees.

CENTRAL SERVICES:

An appropriation of \$74,400 is requested, a decrease of 3.25% from FY 2008-2009 appropriation. This fund is used for the accounting for postage, scanning and paper purchased by the City.

MOTOR POOL:

The Motor Pool is used for the purchase and maintenance of the City's fleet. Its revenues come from rental charges for equipment to other funds. The total appropriation requested for this fund is \$694,665, an increase of \$54,226 from the FY 2008-2009 appropriation. It is recommended not to purchase three police vehicles requested. The planned purchases are for one dump truck, one GMC Sierra and one pickup truck. There were eight new vehicles in the FY 2008-2009 budget.

CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for financial resources to be used for the acquisition of major capital facilities. Capital Project Funds use the modified accrual basis of accounting for budgeting that recognizes revenue when it is both measurable and available.

PUBLIC IMPROVEMENT FUND:

There is no appropriation requested this year.

SIDEWALKS:

An amount of \$19,852 is proposed for the Sidewalk Program in the FY 2009-2010 budget. A Special Assessment charged to the citizen receiving the benefit support these expenditures.

CITY OWNED PROPERTY FUND:

The City came into possession of a townhouse on Coolidge Ave, in July 2004 through tax reversion. This property was purchased for outstanding delinquent tax amounts. This property was restored by students involved in the Kids Build Program. It is currently up for sale.

The City is also in possession of five homes purchased from the Department of Housing and Urban Development (HUD). These homes cost \$1 and will be developed in the best interest of the City.

The City is eligible for \$1.6 million in the Neighborhood Stabilization Program (NSP) provided by the federal government. The process is being developed to identify foreclosed homes which can be bought and renovated for this program.

ROAD CONSTRUCTION FUND:

In November 2002 voters approved borrowing \$22.5 million for the reconstruction and rehabilitation of roads in the City. The City sold \$11.5 million in bonds in March 2003 to fund the first phase of this road program. The entire \$11.5 million is expended. The City sold \$11 million in bonds in April 2006 to fund the final phase of this road program. The appropriation of \$477,579 is recommended for FY 2009-2010.

MUNICIPAL BUILDING CONSTRUCTION FUND:

The Municipal Building Construction Fund was created in FY 95-96 to account for the construction of municipal buildings. Funding is supplied by a \$10.00 per ticket charge levied by the District Court. There is no appropriation requested this year.

PENSION TRUST FUND

The City operates a Pension Trust Fund, which is used to record the transactions of The City of Oak Park's Public Employees Retirement System.

The retirement system is funded by contributions from all funds that have employees working in them. The charge is made as a percentage of payroll and transferred to investment managers. The retirement contribution for non-public safety employees increased from 29.32% of payroll to 34.10% of payroll. The contribution for public safety employees increased from 32.43% of payroll to 33.60% of payroll.

The proposed contribution for the City to the retirement system for FY 2009-2010 is \$3,117,183.

TAX RATE

The proposed tax rate can be summarized as follow:

	<u>2007-2008</u>	<u>2008-2009</u>	(Proposed) <u>2009-2010</u>
General Tax Levy	16.3563	16.3563	16.3563
Library	.9914	.9914	.9914
Public Safety	0	1.0000	1.0000
Debt Retirement	3.9280	3.8696	3.8855
Solid Waste	<u>2.4531</u>	<u>2.4531</u>	<u>2.4531</u>
Total	23.7288	24.6704	24.6863

The tax rate represents the maximum allowed by Headlee for both the General Tax Levy and the solid waste fund. See page 42 for the calculations that were used to arrive at these tax rates. Public Hearings will be required to use these rates to their fullest.

BUDGET PHILOSOPHY - UNDERSTANDING SOLVENCY

Any municipal budget can be analyzed in terms of solvency. The four relevant types of solvency are:

- Cash Solvency:** Having adequate money on hand to pay expenses.
- Budget Solvency:** Estimated budgeted revenues being adequate to finance the budgets' appropriations and programs.
- Long Range Solvency:** The municipality having the tools to finance its services on a perennial basis.
- Service Delivery Solvency:** The funds budgeted for expenses are adequate to meet the demand for services.

CASH SOLVENCY

Historically, Oak Park has always been cash solvent. Cash insolvency occurs when a city has a repeated history of budget insolvency - leading to long-range insolvency. This budget, as presented, is cash solvent. The amount of cash we have is directly proportional to undesignated fund balance. The use of fund balance will directly impact our ability to earn interest revenue and may affect our cash solvency in the near future. Every effort should be made to build our fund balance up to our goal of 10% of revenues.

BUDGET SOLVENCY

The proposed Fiscal Year 2009-2010 budget does meet the test of budget solvency. Operating expenditures equal operating revenues.

LONG-RANGE SOLVENCY

As the professional nature of this document attests - we are managing our resources. The decrease in taxable value of property and reduction of other revenue sources continue to threaten our long-range solvency. Increases in health care costs for both active and retired employees coupled with vast losses in the retirement system make long-range solvency not as certain as in previous years.

SERVICE DELIVERY SOLVENCY

This budget contains appropriations for all anticipated expenditures. Services are reduced in most areas. This budget meets the basic service needs of the City for the next twelve months.

There remains a question of long-range service delivery solvency. If revenues continue to decrease and expenditures continue to increase there will be no other option than to reduce services.

DISCUSSION

Thanks to Finance Director, James Ghedotte, Administrative Assistant Karen Bryant, and the finance staff for their production of the budget document. Last year seventeen Michigan cities received the Distinguished Budget Presentation Award from the Government Finance Officers Association, including Oak Park. As you will see this years presentation meets the high standards of previous presentations.

I look forward to working with you, staff and the citizens of Oak Park for another year of change, challenge and opportunity.

Respectfully submitted,

Roy Srini
Acting City Manager

CITY OF OAK PARK
2009 – 2010
Budget Procedures

The City of Oak Park's budget process is governed by the City Charter and State Statutes of Michigan. "Chapter IX, General Finance; Budget, Audit, Sections 9-1" of the City Charter establishes July 1 through June 30 as the City's fiscal year and annual budget cycle for the city government.

BUDGET DOCUMENT

The City Charter, approved by the governor on July 29, 1953, and the State of Michigan Uniform Budgeting Act (Public Act 621 of 1978), which amended the Uniform Accounting Act of 1968 (Public Act 2 of 1968), mandates that the budget document present a complete financial plan for the ensuing fiscal year and shall contain the following:

- A. Estimates of proposed expenditures for each department, office, and agency of the city, including those for the court, showing the expenditures for corresponding items for the last preceding fiscal year in full, budgeted amounts for the current fiscal year, actual amounts for the current fiscal year to March first and estimated expenditures for the balance of the current fiscal year.
- B. Statements of the bonded and other indebtedness of the city, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds.
- C. Estimates of all anticipated revenues of the city from sources other than taxes with a comparative statement of the amounts received by the city from each of the similar sources for last preceding fiscal year in full, budgeted amounts for the current fiscal year, actual amounts for the current fiscal year to March first and estimated revenues for the balance of the current fiscal year.
- D. A statement of the estimated balance or deficit for the end of the current fiscal year.
- E. Estimates of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues, which, together with any available unappropriated surplus and any revenues from other sources, will be necessary to meet the proposed expenditures.
- F. A schedule showing all recommended capital outlay expenditures during the following five fiscal years. It shall be prepared after consultation with the planning commission. This schedule shall be the guidance of the City Council in adoption of the regular annual budget and the City Council may delete items or make such revisions as it deemed appropriate and may arrange items in the order of priority. The City Council shall adopt the capital outlay program at the same meeting it adopts the regular annual budget, but such adoption shall be only for the purpose of setting up a guide for future capital expenditures and in no way shall obligate the City to carry out the programs listed.

BUDGET PROCEDURE

As required by the City Manager, each Department Head must submit to the City Manager an itemized estimate of expenditures for the next fiscal year for the department or activities under their direction.

**CITY OF OAK PARK
2009- 2010
Budget Procedures**

The City Manager then prepares a complete itemized budget proposal for the next fiscal year and must present it to City Council the third Monday in April. Prior to adoption of the budget, at the City Council meeting held the third Monday in May, a Public Hearing on the budget must be held to inform the public and solicit input and comments from the citizenry. At least one week in advance of the Public Hearing, copies of the budget document are on file at the City Clerk's Office and the public library for the review and inspection by the citizens. A Public Notice, published in a newspaper of general circulation in the community, announces the time and place of the meeting and the availability of the budget document for review.

BUDGET APPROPRIATION AND AMENDMENTS

The City budget is adopted by the City Council on an activity or departmental basis. The City Manager is authorized by Budget Resolution to make budgetary transfers within the appropriation centers established through the budget. All transfers between appropriation centers may be made only by further action by the City Council.

The Council may make additional appropriations during the fiscal year for unanticipated expenditures required of the City, but such additional appropriations shall not exceed the amount which actual and anticipated revenues of the year are exceeding the revenues as estimated in the budget, unless the appropriations are necessary to relieve an emergency endangering the public health, peace or safety. The City Council may also reappropriate funds among appropriation centers. City Council is apprised of the budget status through monthly reports prepared by the Finance Department.

FISCAL YEAR 2009 - 2010 BUDGET CALENDAR

<u>INTERNAL PORTION</u>	<u>DATE</u>
Instructions to departments	2/26/2009
Personnel Cost Summaries Back to Finance	3/1/2009
Completed Personnel Cost Summaries to Dept.	3/3/2009
Budget Requests to Finance	3/6/2009
Departmental Requests to City Manager	3/13/2009
Revenue Estimates to City Manager	3/16/2009
Budget Hearing with Departments	03/24/2009
<u>PUBLIC PORTION</u>	
City Council Approves Budget Sessions	4/2/2009
City Managers Recommendation to Council	4/20/2009
City Council Budget Sessions	4/22/2009 - 4/29/2009
Budget Hearing - Approve Notice	5/4/2009
Publish Notice	5/11/2008
Presentation to Planning Commission	5/11/2009
Budget Public Hearing	5/18/2009
Final Budget and Millage Rate Adoption	5/18/2009

**CITY OF OAK PARK
FISCAL YEAR 2009-2010 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

GENERAL APPROPRIATIONS ACT RESOLUTION: 2009/2010 GENERAL FUND AND SPECIAL FUND BUDGETS:

Motion by _____, support by _____, CARRIED UNANIMOUSLY:

To approve the following General Appropriations Act Resolution outlining anticipated revenues and expenditures for the fiscal year beginning July 1, 2009, in accordance with Section 9.5 of the City Charter and State Act 621:

WHEREAS, the City Manager heretofore submitted to this Council annual budgets for the ensuing year, as required by the City Charter of this City, and Michigan Public Act 621 of 1978 the Uniform Budgeting and Accounting Act, and

WHEREAS, the general appropriations act requires that City Council shall set forth the total number of mills of ad valorem property taxes to be levied and the purposes for which that millage is to be levied; and

WHEREAS, a Public Hearing was held on the said budget after publication of notice thereof; and

WHEREAS, the Council has carefully considered each and every item of the budget separately; and

WHEREAS, the amount of revenue required to be raised by taxes for General Fund Operating purposes is \$12,342,872

NOW, THEREFORE, BE IT RESOLVED that this Council does hereby determine and appropriate the several amounts required from the several funds of the City of Oak Park for the fiscal year beginning July 1, 2009 and ending June 30, 2010 as follows:

	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
GENERAL FUND			
<u>REVENUES:</u>			
TAXES, PENALTIES & INTEREST	12,433,145	13,194,000	12,977,872
LICENSES AND PERMITS	332,852	265,470	266,800
STATE GRANTS	4,249,765	4,188,266	4,188,266
INTEREST INCOME	260,360	116,000	116,000
SERVICE CHARGES	548,933	554,058	553,450
CONTRIBUTIONS - OTHER FUNDS	735,000	535,000	508,630
FINES AND FORFEITS	1,730,600	1,600,000	1,600,000
MISCELLANEOUS INCOME	848,163	707,580	710,080
TOTAL REVENUE	21,138,818	21,160,374	20,921,098
<u>EXPENDITURES:</u>			
LEGISLATIVE	109,050	113,338	116,750
ADMINISTRATIVE	560,198	588,054	557,620
INFORMATION TECHNOLOGY	177,716	187,256	186,240
CITY ATTORNEY	231,615	170,000	170,000
PROSECUTING ATTORNEY	105,264	98,992	99,741
ELECTIONS	248,351	263,582	200,837
CITY CLERK	211,653	221,639	174,192
FINANCE AND ADMINISTRATIVE SERVICES	901,734	944,029	897,362
TECHNICAL AND PLANNING	325,653	328,249	317,294
PUBLIC INFORMATION	2,364,924	2,092,216	2,186,854
PUBLIC SAFETY	9,504,732	9,845,638	9,600,551
PUBLIC WORKS	963,084	621,196	452,516
RECREATION	1,117,615	1,210,206	1,193,530
NON-DEPARTMENTAL	2,276,286	2,000,972	2,266,180
TRANSFER OUTS	2,282,809	2,516,096	2,501,431
TOTAL EXPENDITURES	21,380,684	21,201,463	20,921,098
FUND BALANCE BEGINNING OF YEAR	2,050,012	1,808,146	1,767,058
RESERVED FOR PREPAID EXPENSE	112,310	300,000	300,000
UNRESERVED FUND BALANCE JUNE 30TH	1,695,836	1,467,058	1,467,058

**CITY OF OAK PARK
FISCAL YEAR 2009-2010 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
BROWNFIELD AUTHORITY			
<u>REVENUES:</u>			
PROPERTY TAXES	99,263	103,772	104,000
TOTAL REVENUES	<u>99,263</u>	<u>103,772</u>	<u>104,000</u>
<u>EXPENDITURES:</u>			
SALARIES AND WAGES	289	88	1,000
EMPLOYEE BENEFITS	124	33	600
PROFESSIONAL SERVICES	205	11,969	1,000
PAYMENT TO DEVELOPER	94,002	91,477	101,400
TOTAL EXPENDITURES	<u>94,620</u>	<u>103,567</u>	<u>104,000</u>
FUND BALANCE BEGINNING OF YEAR	(4,848)	(205)	0
FUND BALANCE JUNE 30TH	<u>(205)</u>	<u>0</u>	<u>0</u>

LIBRARY AUTHORITY

	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
<u>REVENUES:</u>			
PROPERTY TAXES	717,378	724,000	706,718
LIBRARIES - STATE AID	23,271	21,191	21,191
LIBRARIES - STATE AID	6,241	5,260	5,000
LIBRARIES - PENAL FINES	48,821	46,479	46,000
LIBRARY RENTALS	140	275	0
MISCELLANEOUS - LIBRARY	1,159	1,300	10,000
LIBRARY BOOK FINES	12,876	10,500	11,000
INTEREST	20,712	10,000	10,000
TOTAL REVENUES	<u>830,598</u>	<u>819,005</u>	<u>809,909</u>
<u>EXPENDITURES:</u>			
SALARIES AND WAGES	419,396	462,461	468,265
EMPLOYEE BENEFITS	161,651	180,621	195,622
MATERIALS AND SUPPLIES	13,918	13,000	12,000
BOOKS	57,631	60,000	60,500
PERIODICALS AND PAPERS	12,371	14,000	13,000
Digital Video Discs (DVD)	12,402	19,000	18,000
PROFESSIONAL SERVICES	44,258	44,500	44,500
CONTRACTUAL SERVICES	783	800	800
TRANSPORTATION	93	100	600
CONFERENCES AND WORKSHOPS	970	750	1,000
PRINTING AND PUBLICATIONS	0	0	500
UTILITIES - TELEPHONE	0	0	850
REPAIRS AND MAINTENANCE	1,442	1,500	1,250
MISCELLANEOUS	1,206	1,350	1,000
MEMBERSHIPS AND DUES	1,421	972	1,350
EDUCATION AND TRAINING	224	0	0
PRIOR YEAR TAX REFUNDS	0	0	0
TOTAL EXPENDITURES	<u>727,766</u>	<u>799,054</u>	<u>819,237</u>
FUND BALANCE BEGINNING OF YEAR	(11,542)	91,290	111,241
RESERVED FOR ENCUMBRANCES	2,299	5,400	5,400
UNRESERVED FUND BALANCE JUNE 30TH	<u>88,991</u>	<u>105,841</u>	<u>96,513</u>

**CITY OF OAK PARK
FISCAL YEAR 2009-2010 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
ECONOMIC DEVELOPMENT CORPORATION			
<u>REVENUES:</u>			
MISCELLANEOUS FEES	9	20	20
TOTAL REVENUES	<u>9</u>	<u>20</u>	<u>20</u>
<u>EXPENDITURES:</u>			
MISCELLANEOUS	0	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE BEGINNING OF YEAR	11,772	11,781	11,801
FUND BALANCE JUNE 30TH	<u><u>11,781</u></u>	<u><u>11,801</u></u>	<u><u>11,821</u></u>
MUNICIPAL BUILDING AUTHORITY			
<u>REVENUES:</u>			
INTEREST INCOME	296	200	200
TOTAL REVENUES	<u>296</u>	<u>200</u>	<u>200</u>
<u>EXPENDITURES:</u>			
SUPPLIES	0	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE BEGINNING OF YEAR	9,335	9,631	9,831
FUND BALANCE JUNE 30TH	<u><u>9,631</u></u>	<u><u>9,831</u></u>	<u><u>10,031</u></u>
MAJOR STREETS			
<u>REVENUES:</u>			
STATE SHARED REVENUE	1,025,396	1,000,000	1,000,000
OTHER INCOME	27,671	15,000	15,000
INTEREST INCOME	67,872	88,365	61,455
TOTAL REVENUES	<u>1,120,939</u>	<u>1,103,365</u>	<u>1,076,455</u>
<u>EXPENDITURES:</u>			
MAINTENANCE	853,764	1,234,320	781,784
TRANSFER OUT TO GENERAL FUND	75,000	75,000	75,000
TRANSFER TO LOCAL STREETS	256,349	250,000	250,000
TOTAL EXPENDITURES	<u>1,185,113</u>	<u>1,559,320</u>	<u>1,106,784</u>
FUND BALANCE BEGINNING OF YEAR	830,446	766,272	310,317
FUND BALANCE JUNE 30TH	<u><u>766,272</u></u>	<u><u>310,317</u></u>	<u><u>279,988</u></u>

**CITY OF OAK PARK
FISCAL YEAR 2009-2010 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
LOCAL STREETS			
<u>REVENUES:</u>			
STATE SHARED REVENUE	404,056	400,000	400,000
INTEREST INCOME	3,655	4,000	4,000
TRANSFER FROM MAJOR STREETS	256,349	250,000	250,000
TOTAL REVENUES	664,060	654,000	654,000
<u>EXPENDITURES:</u>			
MAINTENANCE	615,678	619,860	616,889
TRANSFER OUT - GENERAL FUND	70,000	70,000	43,630
TOTAL EXPENDITURES	685,678	689,860	660,519
FUND BALANCE BEGINNING OF YEAR	100,387	78,769	42,909
FUND BALANCE JUNE 30TH	78,769	42,909	36,390
SOLID WASTE			
<u>REVENUES:</u>			
TAXES	1,772,193	1,791,000	1,753,200
INTEREST INCOME	28,189	15,000	15,000
FEE CHARGES	547,634	609,757	658,700
TOTAL REVENUES	2,348,016	2,415,757	2,426,900
<u>EXPENDITURES:</u>			
EXPENDITURES	1,952,377	2,103,100	2,148,620
TRANSFER OUT TO GENERAL FUND	260,000	260,000	260,000
TRANSFER TO WATER & SEWER	50,000	50,000	50,000
TOTAL EXPENDITURES	2,262,377	2,413,100	2,458,620
FUND BALANCE BEGINNING OF YEAR	139,704	225,343	228,000
FUND BALANCE JUNE 30TH	225,343	228,000	196,280
NARCOTICS FORFEITURE FUND			
<u>REVENUES:</u>			
MISCELLANEOUS	18,789	38,575	31,500
TOTAL REVENUES	18,789	38,575	31,500
<u>EXPENDITURES:</u>			
PUBLIC SAFETY			
ADDITIONS TO EQUIPMENT	13,620	10,000	15,000
TOTAL EXPENDITURES	13,620	10,000	15,000
FUND BALANCE BEGINNING OF YEAR	53,213	58,382	86,957
FUND BALANCE JUNE 30TH	58,382	86,957	103,457

**CITY OF OAK PARK
FISCAL YEAR 2009-2010 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
CRIMINAL JUSTICE TRAINING			
<u>REVENUES:</u>			
MISCELLANEOUS	15,488	15,125	15,130
TOTAL REVENUES	15,488	15,125	15,130
<u>EXPENDITURES:</u>			
EDUCATION & TRAINING	17,756	15,000	15,000
TOTAL EXPENDITURES:	17,756	15,000	15,000
FUND BALANCE BEGINNING OF YEAR	8,698	6,430	6,555
FUND BALANCE JUNE 30TH	6,430	6,555	6,685

DISASTER CONTINGENCY

<u>REVENUES:</u>			
MISCELLANEOUS	150	58	65
TOTAL REVENUES	150	58	65
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES:	0	0	0
FUND BALANCE BEGINNING OF YEAR	3,302	3,452	3,510
FUND BALANCE JUNE 30TH	3,452	3,510	3,575

CASE FLOW ASSISTANCE FUND

<u>REVENUES:</u>			
STATE FUNDS	26,738	21,000	21,000
INTEREST	2,777	1,440	1,700
TOTAL REVENUES	29,515	22,440	22,700
<u>EXPENDITURES:</u>			
MISCELLANEOUS	0	50,000	0
TOTAL EXPENDITURES:	0	50,000	0
FUND BALANCE BEGINNING OF YEAR	54,632	84,147	56,587
FUND BALANCE JUNE 30TH	84,147	56,587	79,287

**CITY OF OAK PARK
FISCAL YEAR 2009-2010 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
COMMUNITY DEVELOPMENT BLOCK GRANT			
<u>REVENUES:</u>			
FEDERAL GRANTS	125,365	126,368	125,695
TOTAL REVENUES	<u>125,365</u>	<u>126,368</u>	<u>125,695</u>
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	<u>125,365</u>	<u>126,368</u>	<u>125,695</u>
FUND BALANCE BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE JUNE 30TH	<u>0</u>	<u>0</u>	<u>0</u>
PROJECT IMPACT FUND			
<u>REVENUES:</u>			
STATE GRANT	0	0	0
INTEREST	51	0	0
CONTRIBUTION FROM OTHER FUNDS	0	0	0
TOTAL REVENUES	<u>51</u>	<u>0</u>	<u>0</u>
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	<u>18,728</u>	<u>18,002</u>	<u>0</u>
FUND BALANCE BEGINNING OF YEAR	<u>36,679</u>	<u>18,002</u>	<u>0</u>
FUND BALANCE JUNE 30TH	<u>18,002</u>	<u>0</u>	<u>0</u>
DISTRICT COURT 45-B			
<u>REVENUES:</u>			
STATE GRANT	91,448	91,448	91,448
TRANSFERS IN - GENERAL FUND	7,674	4,000	4,000
INTEREST INCOME	198,852	207,000	207,000
CHARGES FOR SERVICES	1,914,422	1,964,709	1,947,431
TOTAL REVENUES	<u>2,212,396</u>	<u>2,267,157</u>	<u>2,249,879</u>
<u>EXPENDITURES:</u>			
SALARIES & WAGES	1,233,702	1,250,315	1,231,473
EMPLOYEE BENEFITS	598,682	583,688	585,252
MATERIALS & SUPPLIES	157,056	122,000	122,000
PROFESSIONAL SERVICES	5,914	38,000	38,000
CONTRACTUAL SERVICES	148,315	153,947	151,947
CONFERENCES & WORKSHOPS	0	0	4,000
INSURANCE & BONDS	6,235	7,500	7,500
MISCELLANEOUS	31,175	49,300	47,300
REPAIRS & MAINTENANCE	9,388	10,000	10,000
EDUCATION & TRAINING	0	0	4,000
CAPITAL OUTLAY	0	15,000	11,000
TRANSFER TO RETIREE HEALTH CARE	37,407	37,407	37,407
TOTAL EXPENDITURES	<u>2,227,874</u>	<u>2,267,157</u>	<u>2,249,879</u>
FUND BALANCE BEGINNING OF YEAR	<u>75,233</u>	<u>45,000</u>	<u>45,000</u>
EXPENDITURE RESERVE	<u>59,755</u>	<u>45,000</u>	<u>45,000</u>
FUND BALANCE JUNE 30TH	<u>0</u>	<u>0</u>	<u>0</u>

**CITY OF OAK PARK
FISCAL YEAR 2009-2010 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
DEBT RETIREMENT FUND			
<u>REVENUES:</u>			
TAXES	2,845,243	2,824,400	2,764,815
INTEREST INCOME	90,899	20,400	6,433
TRANSFER-IN	0	0	0
TOTAL REVENUES	2,936,142	2,844,800	2,771,248
<u>EXPENDITURES:</u>			
DEBT PRINCIPAL PAYMENTS	1,670,000	1,695,000	1,700,000
INTEREST & PAYING AGENT FEES	1,115,510	1,071,136	1,022,248
MISCELLANEOUS	1,436	52,000	49,000
TRANSFER-OUT	0	0	0
TOTAL EXPENDITURES	2,786,946	2,818,136	2,771,248
FUND BALANCE BEGINNING OF YEAR	484,334	633,530	660,194
FUND BALANCE JUNE 30TH	633,530	660,194	660,194
WATER AND SEWER			
<u>REVENUES:</u>			
METERED WATER, PENALTIES AND DELINQUENT CHARGES	3,452,318	3,511,341	3,799,951
SEWER CHARGES	5,278,421	5,532,590	6,052,072
METER SERVICES CHARGES	202,948	199,219	200,859
MISCELLANEOUS	57,138	1,051	0
TRANSFER FROM SOLID WASTE	50,000	50,000	50,000
INTEREST INCOME	118,715	25,000	20,000
TOTAL REVENUES	9,159,540	9,319,201	10,122,882
<u>EXPENDITURES:</u>			
BOND & INTEREST EXPENSE	463,129	457,692	423,456
TRANSFER OUT	130,000	130,000	130,000
CAPITAL OUTLAY	0	560,000	765,000
OTHER	7,468,481	8,985,502	9,466,696
TOTAL EXPENDITURES	8,061,610	10,133,194	10,785,152
NET ASSETS - BEGINNING OF YR	14,508,302	15,606,232	14,792,239
NET ASSETS AS OF JUNE 30TH	15,606,232	14,792,239	14,129,969
RISK MANAGEMENT			
<u>REVENUES:</u>			
CHARGES TO OTHER FUNDS	268,207	257,617	297,682
INTEREST INCOME	1,920	55	125
MISCELLANEOUS FEES	41,031	36,527	100
TRANSFER-IN	314,387	414,387	417,000
TOTAL REVENUES	625,545	708,586	714,907
<u>EXPENDITURES:</u>			
INSURANCE	695,976	724,415	704,403
TOTAL EXPENDITURES	695,976	724,415	704,403
NET ASSETS - BEGINNING OF YR	199,031	128,600	112,771
NET ASSETS AS OF JUNE 30TH	128,600	112,771	123,275

**CITY OF OAK PARK
FISCAL YEAR 2009-2010 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
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RETIREES HEALTH CARE - DISTRICT COURT

REVENUES:

INTEREST INCOME	6,792	2,721	3,800
ORDINANCE FINES	129,493	130,000	135,000
TRANSFER FROM COURT	37,407	37,407	37,407
TOTAL REVENUES	173,692	170,128	176,207

EXPENDITURES:

TOTAL EXPENDITURES:	192,174	143,504	156,212
NET ASSETS - BEGINNING OF YR	159,359	140,877	167,501
NET ASSETS AS OF JUNE 30TH	140,877	167,501	187,496

RETIREES HEALTH CARE - CITY OF OAK PARK RETIREES

REVENUES:

INTEREST INCOME	4,244	1,530	2,500
GAIN ON INVESTMENT	7,615	2,000	7,600
TOTAL REVENUES	11,859	3,530	10,100

EXPENDITURES:

TOTAL EXPENDITURES:	69,827	105,100	10,100
NET ASSETS - BEGINNING OF YR	471,996	414,028	312,458
NET ASSETS AS OF JUNE 30TH	414,028	312,458	312,458

CENTRAL SERVICES

REVENUES:

INTEREST	1,622	415	550
CHARGES FOR POSTAGE	0	0	0
TRANSFER-IN - GENERAL FUND	54,000	57,000	57,000
TOTAL REVENUES	55,622	57,415	57,550

EXPENDITURES:

TOTAL EXPENDITURES	66,019	71,850	74,400
NET ASSETS - BEGINNING OF YR	49,428	39,031	24,596
NET ASSETS AS OF JUNE 30TH	39,031	24,596	7,746

**CITY OF OAK PARK
FISCAL YEAR 2009-2010 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
MOTOR POOL			
<u>REVENUES:</u>			
FEDERAL GRANTS	0	292,500	0
INTEREST INCOME	13,699	7,000	3,000
RENTS - OTHER FUNDS	769,855	639,500	646,500
SALE OF FIXED ASSETS	156,469	163,000	163,000
TOTAL REVENUES	940,023	1,102,000	812,500
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	1,031,988	1,389,100	694,665
RETAINED EARNINGS BEGINNING OF YEAR	2,112,384	2,020,419	1,733,319
RETAINED EARNINGS JUNE 30TH	2,020,419	1,733,319	1,851,154
PUBLIC IMPROVEMENT FUND			
<u>REVENUES:</u>			
INTEREST INCOME	2,272	1,000	1,000
TOTAL REVENUES	2,272	1,000	1,000
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	0	0	0
FUND BALANCE BEGINNING OF YEAR	49,830	52,102	53,102
FUND BALANCE JUNE 30TH	52,102	53,102	54,102
CITY OWNED PROPERTY			
<u>REVENUES:</u>			
SALE OF PROPERTY	0	68,960	0
INTEREST INCOME	0	80,000	80,000
TOTAL REVENUES	0	148,960	80,000
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	22,926	82,689	80,000
FUND BALANCE BEGINNING OF YEAR	(42,974)	(65,900)	371
FUND BALANCE JUNE 30TH	(65,900)	371	371
SIDEWALK PROGRAM			
<u>REVENUES:</u>			
SPECIAL ASSESSMENTS	70,423	300,000	20,000
INTEREST INCOME	4,664	4,000	2,000
TOTAL REVENUES	75,087	304,000	22,000
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES	23,468	287,000	19,852
FUND BALANCE BEGINNING OF YEAR	19,765	71,384	88,384
FUND BALANCE JUNE 30TH	71,384	88,384	90,532
ROAD CONSTRUCTION FUND			
<u>REVENUES:</u>			
INTEREST	224,119	40,000	10,000
TOTAL REVENUES	224,119	40,000	10,000
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES:	4,823,502	3,371,597	477,579
FUND BALANCE BEGINNING OF YEAR	8,680,291	4,080,908	749,311
FUND BALANCE JUNE 30TH	4,080,908	749,311	281,732

**CITY OF OAK PARK
FISCAL YEAR 2009-2010 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION**

	ACTUAL 2007-2008	ESTIMATED 2008-2009	APPROVED 2009-2010
MUNICIPAL BUILDING CONSTRUCTION FUND			
<u>REVENUES:</u>			
INTEREST	176,049	172,000	172,000
ORDINANCE FINES	14,383	6,000	5,000
TOTAL REVENUES	190,432	178,000	177,000
<u>EXPENDITURES:</u>			
TOTAL EXPENDITURES:	150,320	30,000	0
FUND BALANCE BEGINNING OF YEAR	319,201	359,313	507,313
FUND BALANCE JUNE 30TH	359,313	507,313	684,313

EMPLOYEES RETIREMENT SYSTEM

<u>REVENUES:</u>			
INTEREST INCOME	2,310,766	2,133,696	2,398,200
CONTRIBUTION	3,264,086	3,471,414	3,542,183
GAIN ON INVESTMENTS	1,262,380	0	0
TOTAL REVENUES	6,837,232	5,605,110	5,940,383
<u>EXPENDITURES:</u>			
TOTAL EXPENSES:	11,770,098	6,139,433	6,303,600
FUND BALANCE BEGINNING OF YEAR	64,759,415	59,826,549	59,292,226
FUND BALANCE JUNE 30TH	59,826,549	59,292,226	58,929,009

BE IT FURTHER RESOLVED, that the detailed budget document submitted to Council on April 20, 2009 and amended by Council will be used for comparative reporting purposes in addition to the adopted budget.

BE IT FURTHER RESOLVED, that the City Manager is authorized to make individual transfers in amounts of up to one thousand dollars each between departments and/or funds.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered and directed to certify the above amount required for the several funds of the City and the aggregate thereof, to the City Treasurer.

BE IT FURTHER RESOLVED, that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriation herein determined and the aggregate thereof (less the estimate of the amount of revenues from other sources) are to be raised by General Tax spread on Real and Personal Property, and based on an estimated taxable valuation of \$714,687,650 including Industrial & Commercial Facilities assessments, the following tax rates are approved.

TAX RATES:

16.3563	PER \$1,000 EQUALIZED VALUATION FOR OPERATION
0.9914	PER \$1,000 EQUALIZED VALUATION FOR LIBRARY
1.0000	PER \$1,000 EQUALIZED VALUATION FOR PUBLIC SAFETY
3.8855	PER \$1,000 EQUALIZED VALUATION FOR DEBT RETIREMENT
2.4531	PER \$1,000 EQUALIZED VALUATION FOR SOLID WASTE

TOTAL: \$24.6863 PER \$1,000 EQUALIZED VALUATION

ROLL CALL VOTE: Yes, _____ No, _____

PUBLISH: SANDRA K. GADD

**CITY OF OAK PARK
NOTICE OF PUBLIC HEARING ON
2009 –2010 FISCAL YEAR BUDGET**

PLEASE TAKE NOTICE that the City Council of the City of Oak Park, Oakland County, Michigan will hold a public hearing to take testimony and discuss the City's Budget for July 1, 2009 through June 30, 2010. The public hearing will be held on Monday, May 18, 2009 at 7:30 o'clock in the evening, at the Council Chambers, 13600 Oak Park Boulevard, Oak Park, Michigan.

Last Fiscal Year (July 1, 2008 through June 30, 2009), the City of Oak Park levied 16.3563 mills for operating purposes, .9914 mills for library purposes, 3.8696 mills for Retirement of Debt, and 2.4531 mills for Solid Waste. The proposed FY 2009-2010 Budget recommends 16.3563 mills for operating purposes, .9914 mills for library purposes, 1.0000 mills for Public Safety and 2.4531 mills for Solid Waste. A millage of 3.8855 is proposed for Retirement of Debt.

A copy of the proposed budget is available at: City Clerk's Office, City of Oak Park, 13600 Oak Park Blvd., Oak Park, Michigan, 48237, Telephone: (248) 691-7544.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPESED BUDGET WILL BE A SUBJECT OF THIS HEARING.

This Notice is given by order of the City Council for the City of Oak Park, Michigan.

SANDRA K. GADD, CITY CLERK

**CITY OF OAK PARK
2009 - 2010 BUDGET
REVENUES AND EXPENDITURES
INCLUDING TRANSFERS-IN AND TRANSFERS-OUT
OVERVIEW - ALL FUNDS**

FUND NO.	FUND	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/28/2008 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
REVENUES								
101	General Fund	21,138,818	20,680,695	17,891,903	21,160,374	20,918,598	20,918,598	20,921,098
110	Economic Development Corporation	9	40	12	20	20	20	20
111	Library Authority	830,598	816,674	812,334	819,005	809,909	809,909	809,909
112	Brownfield Authority	99,263	100,000	82,290	103,772	104,000	104,000	104,000
113	Municipal Building Authority	296	425	(76)	200	200	200	200
202	Major Streets	1,120,939	1,291,455	723,300	1,103,365	1,076,455	1,076,455	1,076,455
203	Local Streets	664,060	726,346	446,937	654,000	654,000	654,000	654,000
226	Solid Waste	2,348,016	2,418,266	2,221,044	2,415,757	2,426,900	2,426,900	2,426,900
253	Narcotic Forfeiture	18,789	26,500	35,049	38,575	31,500	31,500	31,500
254	Criminal Justice Training	15,488	15,300	7,256	15,125	15,130	15,130	15,130
255	Disaster Contingency	150	60	39	58	65	65	65
256	Caseflow Assistance Fund	29,515	22,200	961	22,440	22,700	22,700	22,700
275	Community Development Block Grant	125,365	131,799	79,580	126,368	125,695	125,695	125,695
276	District Court 45-B	2,212,396	2,267,157	1,469,591	2,267,157	2,249,879	2,249,879	2,249,879
279	Project Impact Fund	51	0	0	0	0	0	0
301	Debt Retirement Fund	2,936,142	2,815,136	2,840,883	2,844,800	2,771,248	2,771,248	2,771,248
401	Public Improvement Fund	2,272	1,600	595	1,000	1,000	1,000	1,000
402	City Owned Property	0	0	88,960	148,960	80,000	80,000	80,000
450	Road Construction Fund	224,119	80,000	22,705	40,000	10,000	10,000	10,000
451	Sidewalk Program	75,087	333,000	294,959	304,000	22,000	22,000	22,000
470	Municipal Building Construction Fund	190,432	156,000	120,997	178,000	177,000	177,000	177,000
592	Water & Sewer	9,159,540	10,516,394	6,338,587	9,319,201	10,122,882	10,122,882	10,122,882
653	Central Services	55,622	74,400	38,277	57,415	57,550	57,550	57,550
654	Motor Pool	940,023	752,677	902,049	1,102,000	862,500	812,500	812,500
677	Risk Management	625,545	650,556	448,038	708,586	714,907	714,907	714,907
678	Retiree Health Care - District Court	173,692	181,907	112,686	170,128	176,207	176,207	176,207
680	Retiree Health Care - General	11,859	10,100	1,015	3,530	10,100	10,100	10,100
TOTAL REVENUE		42,998,086	44,068,687	34,979,971	43,603,836	43,440,445	43,390,445	43,392,945
EXPENDITURES								
101	General Fund	21,380,684	20,674,601	13,865,064	21,201,463	22,388,864	20,918,598	20,921,098
110	Economic Development Corporation	0	0	0	0	0	0	0
111	Library Authority	727,766	808,282	527,024	799,054	819,237	819,237	819,237
112	Brownfield Authority	94,620	99,401	82,085	103,567	104,000	104,000	104,000
113	Municipal Building Authority	0	0	0	0	0	0	0
202	Major Streets	1,185,113	1,741,871	1,242,957	1,559,320	1,106,784	1,106,784	1,106,784
203	Local Streets	685,678	874,403	445,353	689,860	1,070,519	660,519	660,519
226	Solid Waste	2,262,377	2,349,597	1,589,627	2,413,100	2,458,620	2,458,620	2,458,620
253	Narcotic Forfeiture	13,620	15,000	0	10,000	15,000	15,000	15,000
254	Criminal Justice Training	17,756	15,000	8,675	15,000	15,000	15,000	15,000
255	Disaster Contingency	0	0	0	0	0	0	0
256	Caseflow Assistance Fund	0	0	0	50,000	0	0	0
275	Community Development Block Grant	125,365	131,799	79,580	126,368	125,695	125,695	125,695
276	District Court 45-B	2,227,874	2,267,157	1,383,499	2,267,157	2,249,879	2,249,879	2,249,879
279	Project Impact Fund	18,728	0	0	18,002	0	0	0
301	Debt Retirement Fund	2,786,946	2,815,136	539,431	2,818,136	2,771,248	2,771,248	2,771,248
401	Public Improvement Fund	0	0	0	0	0	0	0
402	City Owned Property	22,926	0	39,822	82,689	80,000	80,000	80,000
450	Road Construction Fund	4,823,502	847,071	1,281,233	3,371,597	477,579	477,579	477,579
451	Sidewalk Program	23,468	330,000	269,404	287,000	19,852	19,852	19,852
470	Municipal Building Construction Fund	150,320	15,000	0	30,000	0	0	0
592	Water & Sewer	8,061,610	10,591,385	6,178,119	10,133,194	10,935,152	10,785,152	10,785,152
653	Central Services	66,019	76,900	59,509	71,850	74,400	74,400	74,400
654	Motor Pool	1,031,988	640,439	825,540	1,389,100	779,665	694,665	694,665
677	Risk Management	695,976	718,370	718,275	724,415	704,403	704,403	704,403
678	Retiree Health Care - District Court	192,174	218,409	93,489	143,504	156,212	156,212	156,212
678	Retiree Health Care - General	69,827	10,100	92,637	105,100	10,100	10,100	10,100
TOTAL EXPENDITURES		46,664,337	45,239,921	29,321,323	48,409,476	46,362,209	44,246,943	44,249,443

**CITY OF OAK PARK
2009 - 2010 BUDGET
ENDING UNRESERVED FUND BALANCE AND NET ASSETS AS OF JUNE 30
OVERVIEW - ALL FUNDS**

FUND NO.	FUND	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	EST. YEAR END 2008-2009	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
	<u>FUND BALANCE</u>					
101	General Fund	1,695,836	1,768,981	1,467,058	1,467,058	1,467,058
110	Economic Development Corporation	11,781	11,841	11,801	11,821	11,821
111	Library Authority	88,991	20,868	105,841	96,513	96,513
112	Brownfield Authority	(205)	0	0	0	0
113	Municipal Building Authority	9,631	10,160	9,831	10,031	10,031
202	Major Streets	762,509	279,700	306,817	276,488	276,488
203	Local Streets	76,413	27,076	42,909	36,390	36,390
226	Solid Waste	225,343	239,443	228,000	196,280	196,280
253	Narcotic Forfeiture	58,382	69,882	86,957	103,457	103,457
254	Criminal Justice Training	6,430	6,730	6,555	6,685	6,685
255	Disaster Contingency	3,452	3,512	3,510	3,575	3,575
256	Caseflow Assistance Fund	84,147	106,347	56,587	79,287	79,287
275	Community Development Block Grant	0	0	0	0	0
276	District Court 45-B	0	0	0	0	0
279	Project Impact Fund	18,002	0	0	0	0
301	Debt Retirement Fund	633,530	551,548	660,194	660,194	660,194
401	Public Improvement Fund	52,102	53,030	53,102	54,102	54,102
402	City Owned Property	(65,900)	0	371	371	371
450	Road Construction Fund	4,080,908	1,480,077	749,311	281,732	281,732
451	Sidewalk Program	71,384	68,265	88,384	90,532	90,532
470	Municipal Building Construction Fund	359,313	476,201	507,313	684,313	684,313
	<u>NET ASSETS</u>					
592	Water & Sewer	14,508,302	9,064,149	15,606,232	14,129,969	14,129,969
653	Central Services	39,031	42,975	24,596	7,746	7,746
654	Motor Pool	2,020,419	1,767,122	1,733,319	1,851,154	1,851,154
677	Risk Management	128,600	39,768	112,771	123,275	123,275
678	Retiree Health Care - District Court	140,877	101,997	167,501	187,496	187,496
680	Retiree Health Care - General	414,028	476,314	312,458	312,458	312,458
	TOTAL	25,423,306	16,665,986	22,341,418	20,670,927	20,670,927

CITY OF OAK PARK
2009 - 2010 BUDGET
OVERVIEW - ALL FUNDS

FUND NO.	FUND	REVENUES	TRANSFERS-IN	FUND BALANCE APPROPRIATION	TOTAL	EXPENDITURES	TRANSFERS-OUT	FUND BALANCE INCREASE	TOTAL
101	GENERAL FUND	20,412,468	508,630		20,921,098	18,419,667	2,501,431	0	20,921,098
110	ECONOMIC DEVELOPMENT CORPORATION	20			20	0		20	20
111	LIBRARY AUTHORITY	809,909		9,328	819,237	819,237			819,237
112	BROWNFIELD AUTHORITY	104,000			104,000	104,000			104,000
113	MUNICIPAL BUILDING AUTHORITY	200			200	0		200	200
202	MAJOR STREETS	1,076,455			1,076,455	781,784	325,000	(30,329)	1,076,455
203	LOCAL STREETS	404,000		6,519	410,519	616,889	43,630		660,519
226	SOLID WASTE	2,426,900		31,720	2,458,620	2,148,620	310,000		2,458,620
253	NARCOTIC FORFEITURE	31,500			31,500	15,000		16,500	31,500
254	CRIMINAL JUSTICE TRAINING	15,130			15,130	15,000		130	15,130
255	DISASTER CONTINGENCY	65			65	0		65	65
256	CASEFLOW ASSISTANCE	22,700			22,700	0		22,700	22,700
255	DISASTER CONTINGENCY	125,695			125,695	125,695			125,695
275	COMMUNITY DEVELOPMENT BLOCK GRANT	302,448			302,448	2,212,472	37,407		2,249,879
276	DISTRICT COURT 45-B	0	1,947,431		1,947,431	0			0
278	PROJECT IMPACT FUND	2,771,248			2,771,248	2,771,248			2,771,248
301	DEBT RETIREMENT FUND	1,000			1,000	0		1,000	1,000
401	PUBLIC IMPROVEMENT FUND	10,000			10,000	80,000			80,000
402	CITY OWNED PROPERTY	0	80,000	467,579	477,579	477,579			477,579
450	ROAD CONSTRUCTION FUND	10,000			10,000	19,852			17,000
451	SIDEWALK PROGRAM	22,000			22,000	0		2,148	22,000
470	MUNICIPAL BUILDING CONSTRUCTION FUND	177,000			177,000	0		177,000	177,000
592	WATER & SEWER	10,072,882		662,270	10,735,152	10,655,152	130,000		10,785,152
653	CENTRAL SERVICES	550		16,850	716,850	74,400			74,400
654	MOTOR POOL	812,500			812,500	694,665		117,835	812,500
677	RISK MANAGEMENT	297,907			297,907	704,403		10,504	714,907
678	RETIREE HEALTH CARE - DISTRICT COURT	138,800			138,800	156,212		19,995	176,207
678	RETIREE HEALTH CARE - GENERAL	10,100			10,100	10,100			10,100
	TOTAL	40,045,477	3,347,468	1,194,266	44,587,211	40,901,975	3,347,468	337,768	44,587,211

ANALYSIS OF TRANSFERS-IN AND TRANSFERS-OUT	
TRANSFERS-IN	TRANSFERS-OUT
GENERAL FUND	
MAJOR STREETS	75,000
LOCAL STREETS	43,630
SOLID WASTE	260,000
WATER & SEWER	130,000
	CITY OWNED PROPERTY
	DISTRICT COURT 45-B
	RISK MANAGEMENT
	CENTRAL SERVICES
	GENERAL FUND
	LOCAL STREETS
MAJOR STREETS	75,000
	250,000
LOCAL STREETS	MAJOR STREETS
	250,000
SOLID WASTE	GENERAL FUND
	WATER & SEWER
	260,000
	50,000
CITY OWNED PROPERTY	GENERAL FUND
	80,000
ROAD CONSTRUCTION	GENERAL FUND
	37,407
DISTRICT COURT 45-B	GENERAL FUND
	1,947,431
WATER & SEWER	SOLID WASTE
	50,000
	GENERAL FUND
	130,000
CENTRAL SERVICES	GENERAL FUND
	57,000
RISK MANAGEMENT	GENERAL FUND
	417,000
RETIREE'S HEALTH CARE	DISTRICT COURT 45-B
	37,407
TOTAL	3,347,468

CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET
Adjustments to Proposed Budget

Activity Name	Account Number	Departmental Request	Increase + Decrease (-)	City Manager's Recommended Budget	Increase + Decrease (-)	City Council Approved
<u>GENERAL FUND</u>						
<u>City Council</u>						
Employee Benefits	101-10-101-712.000	67,687	(251)	67,436		
<u>City Manager</u>						
Salaries & wages	101-11-172-702.000	322,612	(13,017)	309,595		
Employee Benefits	101-11-172-712.000	177,932	(23,654)	154,278		
Utilities - Telephone	101-11-172-920.001			5,940	(3,000)	2,940
<u>Information Technology</u>						
Salaries & wages	101-12-258-702.000	74,703	(2,020)	72,683		
Employee Benefits	101-12-258-712.000	31,960	(343)	31,617		
<u>City Clerk & Elections</u>						
Salaries & wages	101-14-215-702.000	224,312	(43,632)	180,680		
Employee Benefits	101-14-215-712.000	148,101	(53,684)	94,417		
<u>Finance</u>						
Salaries & wages	101-15-201-702.000	582,725	(40,085)	542,640		
Employee Benefits	101-15-201-712.000	317,867	(27,427)	290,440		
<u>Public Information</u>						
Employee Benefits	101-22-806-712.000	81,844	(1,994)	79,850		
<u>Technical & Planning Services</u>						
Employee Benefits	101-16-401-712.000	137,806	(1,988)	135,818		
Materials & Supplies	101-16-265-818.000	40,000	(8,000)	32,000		
Capital Outlay	101-16-265-970.000	420,240	(420,240)	-		
<u>Public Safety</u>						
Salaries & wages	101-17-345-702.000	6,216,841	(282,666)	5,934,175		
Employee Benefits	101-17-345-712.000	3,398,271	(163,795)	3,234,476		
Capital Outlay	101-17-345-712.000	150,000	(150,000)	-		
<u>DPW</u>						
Employee Benefits	101-18-443-712.000	17,406	(3,693)	13,713		
Rentals	101-18-442-940.000	35,000	(35,000)	-		
Rentals	101-18-443-940.000	120,000	(15,000)	105,000		
<u>Recreation</u>						
Employee Benefits	101-19-752-712.000	150,191	(4,334)	145,857		
Miscellaneous	101-19-756-956.000	19,975	(12,629)	7,346		
Salaries & wages	101-19-776-702.000	133,116	(17,360)	115,756		
Employee Benefits	101-19-776-712.000	58,240	(7,957)	50,283		
<u>Non-Departmental</u>						
Community Promotion	101-21-890-880.000	10,000	(5,000)	5,000		
Fireworks	101-21-890-880.001	10,000	(10,000)	0		
Boards & Commissions Dinner	101-21-890-880.003	11,000	(11,000)	0	5,500	5,500
Unforeseen Expense	101-21-890-956.000	209,802	(115,497)	94,305		
Sub Total General Fund		12,599,400	(1,470,266)	11,171,996	2,500	8,440
<u>LOCAL STREETS</u>						
Capital Outlay	203-16-451-970.000	410,000	(410,000)	0		
<u>WATER & SEWER</u>						
Repairs & Maintenance	592-18-550-930	950,000	(150,000)	800,000		
<u>MOTOR POOL</u>						
Capital Outlay	101-18-875-970.000	183,500	(85,000)	98,500		
TOTAL		14,142,900	(2,115,266)	12,070,496	2,500	13,940

The table on this page provides a summary of changes made by the City Manager to the Departmental requests and changes made to the City Manager's proposed budget by the City Council.

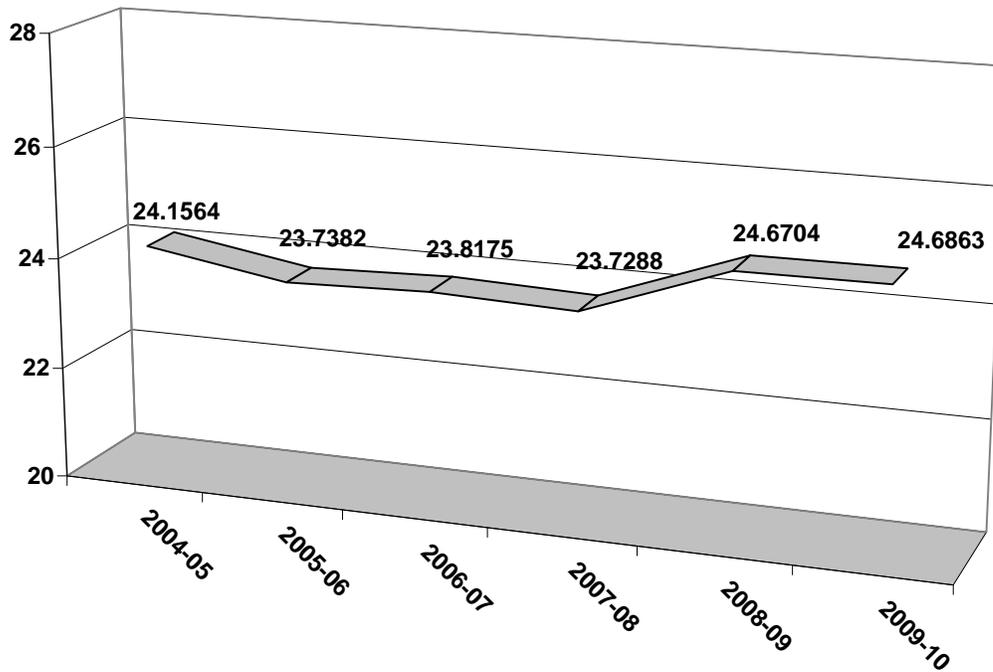
The City Managers Recommended Budget removed Capital Outlay Requests and eliminated various programs. The City Managers Budget removed six positions from the FY 2008-2009 budget.

The City Council Adopted Budget reduced reimbursable telephone expense and added the Boards and Commission Dinner. The dinner budget was replaced at half the cost of previous years.

**CITY OF OAK PARK
SIX YEAR TAX RATE SUMMARY
2009-2010 BUDGET**

	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10
General Tax Levy	16.4981	16.3777	16.3613	16.3563	16.3563	16.3563
Library	1.0000	0.9927	0.9917	0.9914	0.9914	0.9914
Public Safety	0.0000	0.0000	0.0000	0.0000	1.0000	1.0000
Debt Retirement	4.1468	3.8933	4.0081	3.9280	3.8696	3.8855
Solid Waste	2.5115	2.4745	2.4564	2.4531	2.4531	2.4531
	24.1564	23.7382	23.8175	23.7288	24.6704	24.6863

SIX YEAR TAX RATE



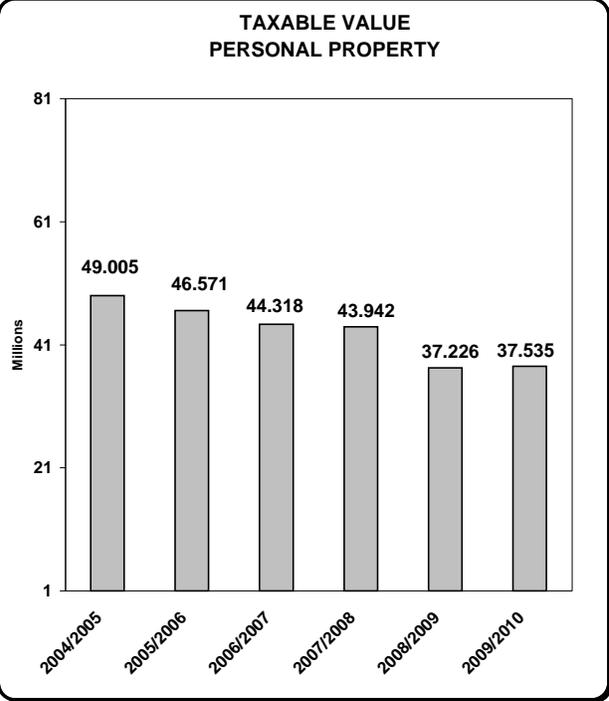
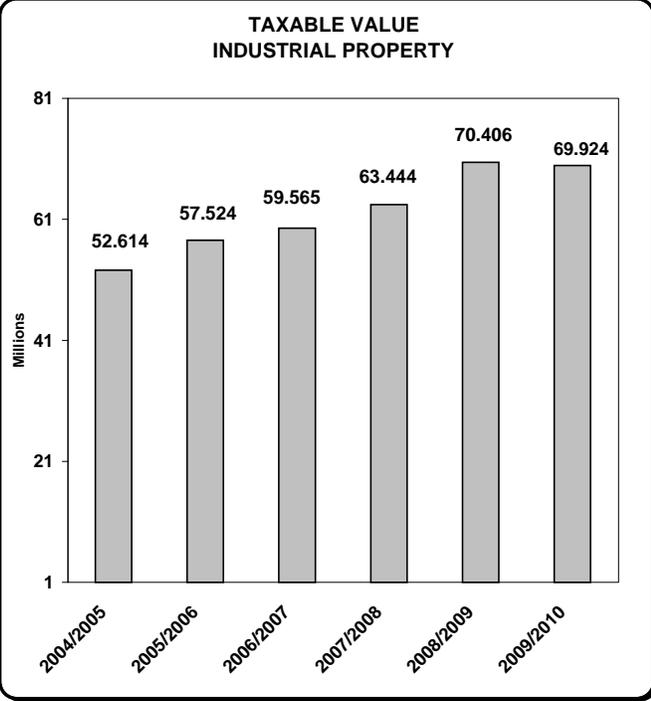
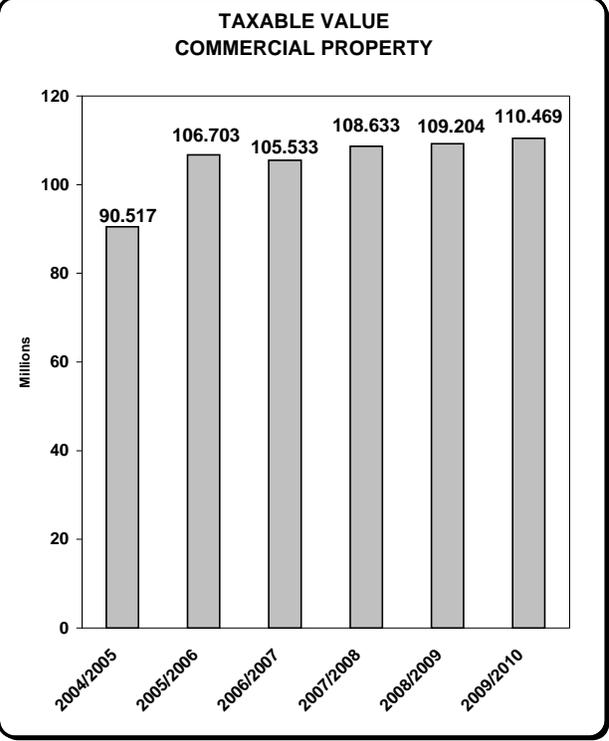
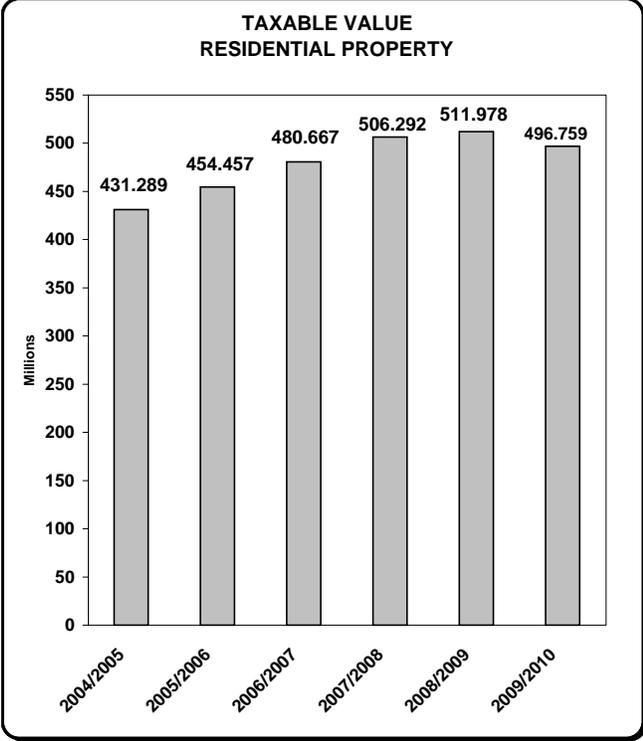
TAXABLE VALUE

CLASSIFICATION	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10
RESIDENTIAL	431,289,070	454,457,020	480,667,540	506,292,480	511,737,180	496,759,030
COMMERCIAL	90,517,620	106,703,397	105,533,730	108,633,050	109,204,400	110,469,460
INDUSTRIAL	52,614,020	57,524,360	59,565,190	63,444,620	70,406,640	69,924,120
PERSONAL PROPERTY	49,005,590	46,571,380	44,318,580	43,942,580	37,226,110	37,535,040
	623,426,300	665,256,157	690,085,040	722,312,730	728,574,330	714,687,650

PERCENT OF TOTAL

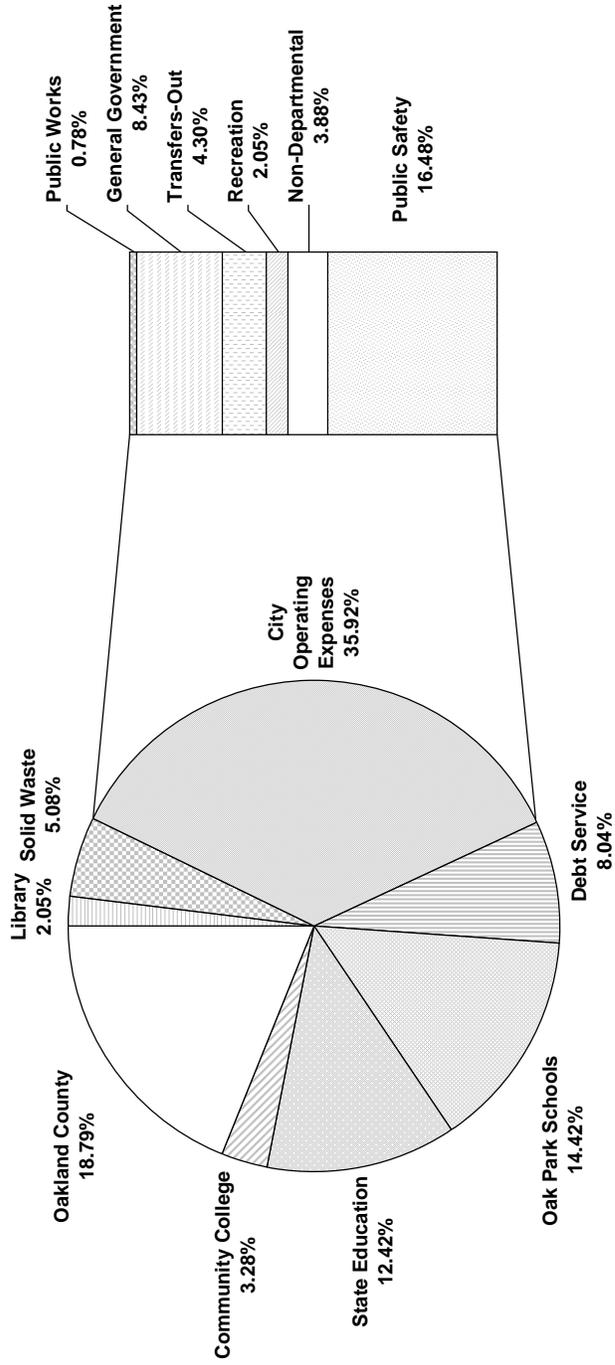
RESIDENTIAL	69.18%	68.31%	69.65%	70.09%	70.24%	69.51%
COMMERCIAL	14.52%	16.04%	15.29%	15.04%	14.99%	15.46%
INDUSTRIAL	8.44%	8.65%	8.63%	8.78%	9.66%	9.78%
PERSONAL PROPERTY	7.86%	7.00%	6.42%	6.08%	5.11%	5.25%
	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

**CITY OF OAK PARK
2009-2010 BUDGET**



WHERE ONE DOLLAR OF YOUR TAXES GOES

FISCAL YEAR 2009/2010-Oak Park Schools



How the City Spends Your \$35.92

How Your Tax Dollar Is Divided

**CITY OF OAK PARK
PROJECTION OF 2009 HEADLEE REDUCTION FACTOR**

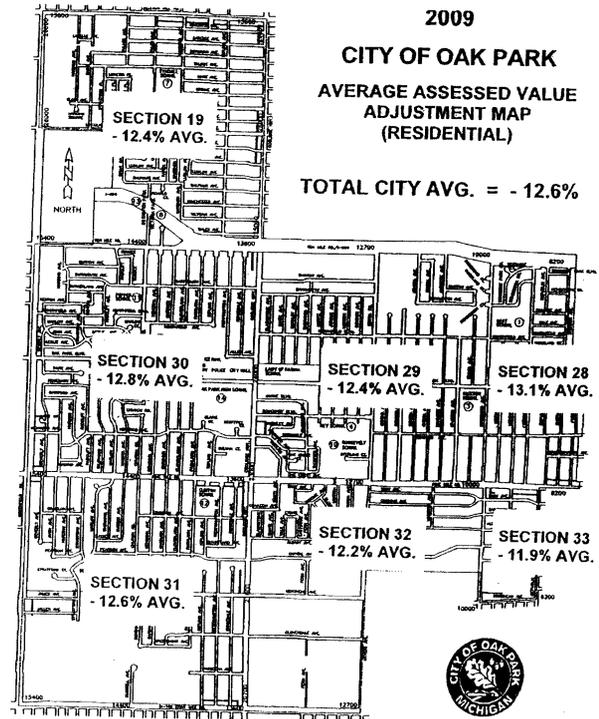
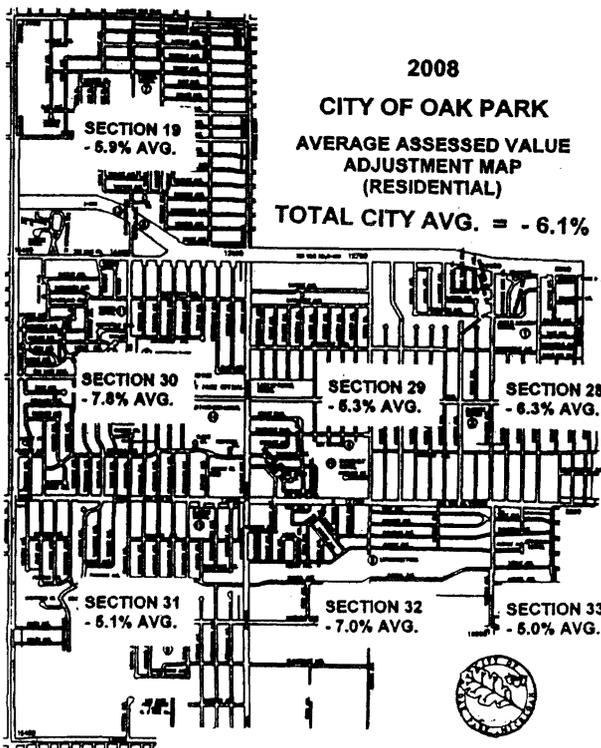
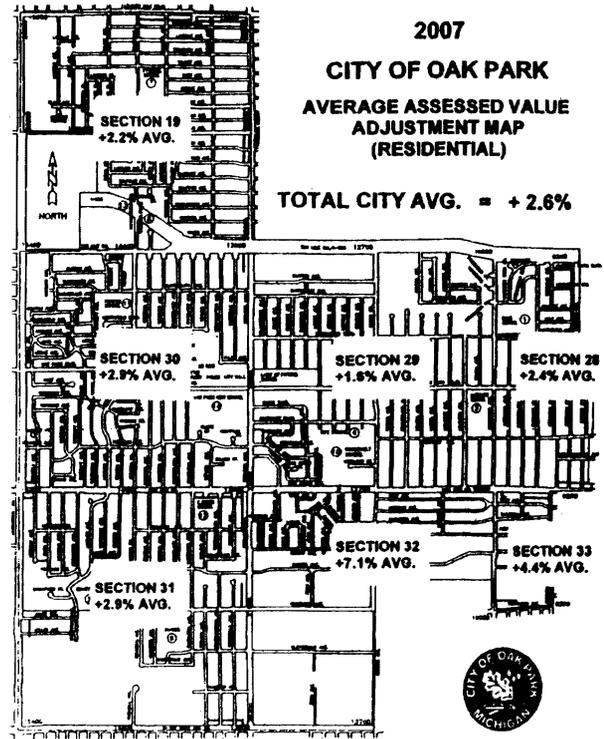
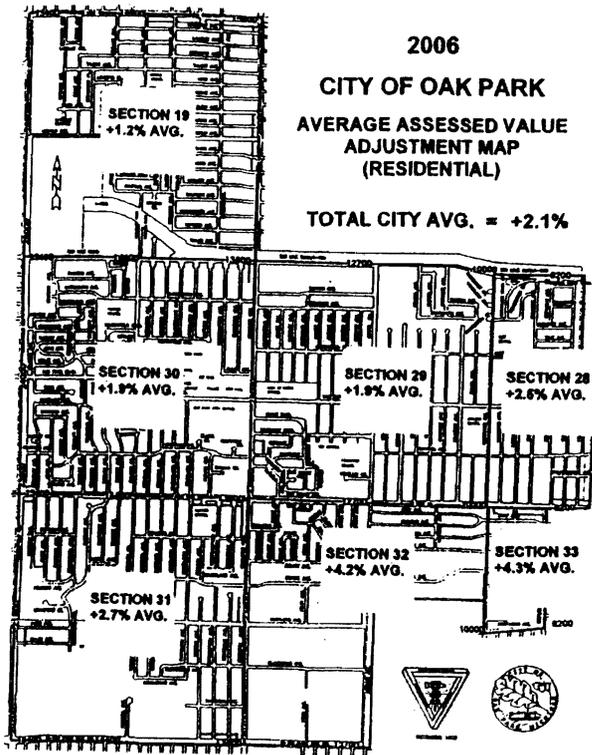
$$\frac{(\text{PRIOR YEARS TAXABLE VALUE} - \text{CURRENT YEARS LOSSES}) \times \text{CPI}}{\text{CURRENT YEARS TAXABLE VALUE} - \text{CURRENT YEARS TV ADDITIONS}} = \text{CURRENT YEARS MILLAGE RATE FACTOR (CAN'T EXCEED 1.00)}$$

$$\frac{(\$728,574,330 - 6,490,081) \times 1.044}{\$714,687,650 - 8,911,146} = 1.0000 \text{ CURRENT YEARS (CANNOT EXCEED 1.0) MILLAGE RATE FACTOR} = 1.0$$

	<u>MAXIMUM AUTHORIZED MILLAGE</u>	x	<u>MILLAGE RATE FACTOR</u>	=	<u>HEADLEE MILLAGE</u>
GENERAL FUND OPERATING	16.3563	x	1	=	16.3563 MILLS
LIBRARY AUTHORITY	0.9914	x	1	=	0.9914 MILLS
PUBLIC SAFETY	1.0000	x	1	=	1.0000 MILLS
SOLID WASTE MILLAGE	<u>2.4531</u>	x	<u>1</u>	=	<u>2.4531</u> MILLS
TOTAL	20.8008	x	1	=	20.8008 MILLS - HEADLEE CAPPED RATE

The 1978 Tax Limitation Amendment to the Michigan Constitution (Headlee Amendment) provides for property tax rate rollbacks. This amendment requires the maximum authorized tax rate of a taxing unit to be reduced by the proposition that the percentage increase in the Total Value of existing property in the unit in any year exceeds the rate of inflation during the prior year. Rollbacks only affect operating millage's such as General Fund and Solid Waste taxes, and do not affect debt millage.

CITY OF OAK PARK – 2009/2010 BUDGET – FOUR YEAR ASSESSED VALUE FACTORS (Residential)



The maps above demonstrate the change in assessed value for residential properties in the City of Oak Park for the last four years. Assessed values are projected to be 50% of "True Cash Value". Although tax revenue is computed on taxable value of properties, an increase in assessed value reflects growth in the housing market and continued overall economic health.

**CITY OF OAK PARK
2009-2010 BUDGET
Personnel Worksheet**

Department	Actual 2006-2007	Actual 2007-2008	Budgeted 2008-2009	Requested 2009-2010	Managers Rec. 2009-2010	City Council Approved
<u>FULL TIME</u>						
Council	5.00	5.00	5.00	5.00	5.00	5.00
City Manager	4.00	4.00	4.00	4.00	4.00	4.00
Information Technology	1.00	1.00	1.00	1.00	1.00	1.00
Prosecuting Attorney	0.00	0.00	0.00	0.00	0.00	0.00
City Clerk	4.00	4.00	4.00	4.00	3.00	3.00
Finance & Administrative Services	17.00	17.00	17.00	17.00	16.00	16.00
Technical & Planning Services	17.00	16.00	13.00	13.00	13.00	13.00
Public Safety	79.00	78.00	78.00	78.00	74.00	74.00
Public Works	27.00	27.00	26.00	26.00	26.00	26.00
Recreation	8.00	7.00	7.00	7.00	7.00	7.00
Library	6.00	6.00	6.00	6.00	6.00	6.00
Public Information	3.00	3.00	3.00	3.00	3.00	3.00
District Court 45-B / Probation	28.00	27.00	25.00	27.00	27.00	27.00
Sub-Total Full Time	199.00	195.00	189.00	191.00	185.00	185.00
<u>PART TIME</u>						
Council	0.00	0.00	0.00	0.00	0.00	0.00
City Manager	0.00	0.00	0.00	0.00	0.00	0.00
Information Technology	0.00	0.00	0.00	0.00	0.00	0.00
City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
Prosecuting Attorney	1.00	1.00	1.00	1.00	1.00	1.00
Elections	0.00	0.00	0.00	0.00	0.00	0.00
City Clerk	0.00	0.00	0.00	0.00	0.50	0.50
Finance & Administrative Services	0.00	0.00	0.00	0.00	0.00	0.00
Technical & Planning Services	0.50	0.50	0.50	0.50	0.50	0.50
Public Safety	5.25	5.25	5.25	5.25	5.25	5.25
Public Works	3.17	3.17	3.17	3.17	3.17	3.17
Recreation	20.40	21.20	21.10	21.10	21.10	21.10
Library	3.65	3.65	4.50	4.50	4.50	4.50
Public Information	0.00	0.00	0.00	0.00	0.00	0.00
District Court 45-B / Probation	1.60	2.40	2.40	0.70	0.70	0.70
Sub-Total Part Time	35.57	37.17	37.92	36.22	36.72	36.72
TOTAL FULL TIME EQUIVALENTS	234.57	232.17	226.92	227.22	221.72	221.72

The amounts presented under Part Time workers represent Full Time Equivalents and not actual positions. Full Time Equivalents equalizes part time hours to that of a full time worker in a like position. For example a part time worker who works 30 hours in a office that normally works 40 hours would be recorded at .75 FTE (30 hours / 40 hours = .75 FTE).

FULL TIME PERSONNEL BY SALARY CLASSIFICATION

Legislative	5	5	5	5	5	5
Exempt	11	11	11	11	11	11
Supervisory	15	15	13	13	13	13
Administrative	5	5	5	5	5	5
AFSCME	63	61	59	59	57	57
POAM	52	51	51	51	47	47
COAM	14	14	14	14	14	14
Dispatch	6	6	6	6	6	6
District Court 45-B	28	27	25	27	27	27
	199	195	189	191	185	185

CHANGES IN FULL TIME PERSONNEL FROM FY 2008 - 2009 BUDGET

<u>DEPARTMENT</u>		<u>POSITION</u>
FINANCE	-1	Finance Clerk II
CITY CLERK	-1	Administrative Clerk
PUBLIC SAFETY	-4	Public Safety Officer I
DISTRICT COURT	+2	Court Officer

**PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
CITY OF OAK PARK - DEPARTMENT TOTALS**

POSITION	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIRE-MENT	DENTAL	HEALTH	LIFE & AD&D	FICA / MEDICARE	CLOTHING	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
CITY COUNCIL	25,044	0	0	0	25,044	134	8,415	5,080	50,720	1,170	1,917	0	0	67,436	92,480
CITY MANAGER	300,000	300	5,295	4,000	309,595	1,600	71,204	4,064	51,884	842	23,684	0	1,000	154,278	463,873
LAW	63,382	0	0	0	63,382	222	14,892	1,016	12,146	234	4,849	0	250	33,609	96,991
CITY CLERK	169,617	6,750	3,313	1,000	180,680	940	41,644	2,540	33,977	609	13,822	195	690	94,417	275,097
FINANCE & ADMIN. SERVICES	753,351	14,500	25,895	7,040	800,786	5,833	244,554	15,240	122,233	1,922	61,261	1,950	2,900	455,893	1,256,679
INFORMATION TECHNOLOGY	70,000	0	683	2,000	72,683	373	9,812	1,016	14,372	234	5,560	0	250	31,617	104,300
LIBRARY	446,681	2,000	15,184	4,400	468,265	2,394	98,979	6,096	49,451	704	35,823	975	1,200	195,622	663,887
PUBLIC INFORMATION	156,088	3,000	8,895	7,040	175,023	849	51,026	3,048	10,133	655	13,389	0	750	79,850	254,873
TECHNICAL & PLANNING SERVICES	675,653	55,500	14,484	3,695	749,332	14,313	213,785	13,208	138,462	1,408	57,325	2,525	2,590	443,616	1,192,948
PUBLIC WORKS	1,361,410	102,600	24,367	5,040	1,493,417	75,716	435,846	26,416	305,631	3,234	114,247	5,077	5,300	971,467	2,464,884
PUBLIC SAFETY	5,339,718	471,450	83,442	39,565	5,934,175	171,636	1,957,061	75,184	824,388	12,131	117,961	57,915	18,200	3,234,476	9,168,651
RECREATION	629,769	5,100	12,821	2,000	649,690	13,920	120,164	7,112	87,941	1,170	49,702	585	1,630	282,224	931,914
DISTRICT COURT	1,163,016	21,900	41,517	5,040	1,231,473	9,752	180,867	25,400	275,861	2,722	86,480	0	4,170	585,252	1,816,725
TOTAL	11,153,729	683,100	235,896	80,820	12,153,545	297,682	3,448,249	185,420	1,977,199	27,035	586,020	69,222	38,930	6,629,757	18,783,302

CITY OF OAK PARK - SALARY CLASSIFICATION TOTALS

POSITION	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIRE-MENT	DENTAL	HEALTH	LIFE & AD&D	FICA / MEDICARE	CLOTHING	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
LEGISLATIVE	25,044	0	0	0	25,044	134	8,415	5,080	50,720	1,170	1,917	0	0	67,436	92,480
EXEMPT	1,027,063	0	51,819	19,885	1,098,767	14,692	312,142	11,684	143,507	2,780	74,980	870	3,000	563,655	1,662,422
SUPERVISORY	671,166	28,200	18,361	7,560	725,287	12,892	204,095	11,176	103,049	2,123	55,486	930	2,440	392,191	1,117,478
ADMINISTRATIVE	262,799	3,000	8,410	0	274,209	1,417	84,748	6,096	50,158	1,122	20,976	0	1,500	166,017	440,226
AFSCME	2,400,703	155,950	49,979	10,830	2,617,462	77,997	791,161	57,912	583,007	5,737	200,239	11,352	11,070	1,738,475	4,355,937
AFSCME - PART TIME	112,462	0	0	0	112,462	1,827	20,003	0	0	0	8,604	0	0	30,434	142,896
POLICE OFFICERS - POAM	3,438,373	357,300	33,576	22,555	3,851,804	120,399	1,294,203	47,752	559,329	7,708	55,849	40,890	11,750	2,137,880	5,989,684
COMMAND OFFICERS - COAM	1,248,721	85,100	26,509	14,950	1,375,280	42,311	462,095	14,224	145,731	2,457	17,092	12,180	3,500	699,590	2,074,870
DISPATCHERS	256,181	27,900	5,725	0	289,806	1,515	90,520	6,096	65,837	1,122	22,170	3,000	1,500	191,760	481,566
COURT	1,163,016	21,900	41,517	5,040	1,231,473	9,752	180,867	25,400	275,861	2,722	86,480	0	4,170	585,252	1,816,725
PART TIME / NON-UNION	548,201	3,750	0	0	551,951	14,746	0	0	0	94	42,227	0	0	57,067	609,018
TOTAL	11,153,729	683,100	235,896	80,820	12,153,545	297,682	3,448,249	185,420	1,977,199	27,035	586,020	69,222	38,930	6,629,757	18,783,302

**CITY OF OAK PARK
FISCAL YEAR 2009-2010
SALARIES AND FRINGE BENEFITS
FUND TOTALS**

<u>FUND NO.</u>	<u>FUND</u>	<u>SALARIES</u>	<u>FRINGE BENEFITS</u>	<u>TOTAL</u>
101	GENERAL	\$8,536,998	\$4,690,926	\$13,227,924
111	LIBRARY AUTHORITY	468,265	195,622	663,887
202	MAJOR STREETS	217,500	141,484	358,984
203	LOCAL STREETS	259,551	168,838	428,389
226	SOLID WASTE	240,000	156,120	396,120
275	FEDERALLY FUNDED GRANTS: CDBG	75,868	0	75,868
276	DISTRICT COURT 45-B	1,231,473	585,252	1,816,725
402	CITY OWNED PROPERTY	36,000	6,387	42,387
450	ROAD CONSTRUCTION FUND	41,250	22,329	63,579
451	SIDEWALK PROGRAM	12,028	7,824	19,852
592	WATER AND SEWER	904,612	570,410	1,475,022
654	MOTOR POOL	130,000	84,565	214,565
	TOTAL	<u>\$12,153,545</u>	<u>\$6,629,757</u>	<u>\$18,783,302</u>

SALARIES & FRINGE BENEFITS BY FUND AND DEPARTMENT

DEPARTMENT	GENERAL	LIBRARY	MAJOR STREETS	LOCAL STREETS	SOLID WASTE	DISTRICT COURT	CDBG	CITY OWNED PROPERTY	SIDEWALK PROGRAM	WATER & SEWER	ROAD CONSTR.	MOTOR POOL	TOTAL
CITY COUNCIL	\$92,480												\$92,480
CITY MANAGER	463,873												463,873
LAW	96,991												96,991
CITY CLERK	275,097												275,097
FINANCIAL & ADM. SERVICES	833,080									423,599			1,256,679
INFORMATION TECHNOLOGY	104,300												104,300
LIBRARY		663,887											663,887
PUBLIC INFORMATION	254,873												254,873
TECHNICAL & PLANNING SERVICES	814,649			0	0		75,868	34,135		204,717	63,579		1,192,948
PUBLIC WORKS	192,016		358,984	428,389	396,120			8,252	19,852	846,706		214,565	2,464,884
PUBLIC SAFETY		9,168,651											9,168,651
RECREATION		931,914											931,914
DISTRICT COURT								1,816,725					1,816,725
TOTAL	\$13,227,924	\$ 663,887	\$ 358,984	\$ 428,389	\$ 396,120	\$ 1,816,725	\$ 75,868	\$ 42,387	\$ 19,852	\$ 1,475,022	\$ 63,579	\$ 214,565	\$18,783,302

CITY OF OAK PARK
2009 - 2010 BUDGET
REVENUES AND EXPENDITURES
INCLUDING TRANSFERS-IN AND TRANSFERS-OUT
OVERVIEW - ALL FUNDS

ACCT. NO.	ACCOUNT NO. / NAME	General Fund	Library Authority	Brownfield Authority	EDC & MBA	Major Streets	Local Streets	Solid Waste	Narcotic Forfeiture	Criminal Justice Train	Disaster Contingency	Disaster Assistance	CDBG	District Court	Debt Retirement	Road Construction	Stipend Program	Public Imp.	City Prop.	Mun. Bldg. Construction	Water & Sewer	Central Services	Motor Pool	Risk Management	Retiree's Health-Court	Retiree's Health-Gen	TOTAL	
403	Taxes & Tax Related Items	12,977,872	706,718	104,000				1,753,200							2,764,815													19,306,605
451	Licenses & Permits	266,800																										266,800
574	Grants	4,188,266	26,191			1,000,000	400,000			15,000			21,000	125,695	91,448													5,867,600
644	Charges for Services	553,450	10,000					658,700									20,000				10,052,882	0	797,500	297,682				12,597,214
659	Fines & Forfeits	1,600,000	57,000						30,000												172,000							1,994,000
664	Interest	116,000	10,000		220	15,000	4,000	15,000	1,500	130		65	1,700	4,000	6,433	10,000	2,000	1,000		5,000	20,000	550	3,000	125	3,800	2,500	222,023	
683	Other Revenue	710,080	0			61,455																	12,000	100		7,600	791,235	
689	Transfer In	508,630				250,000								1,947,431					80,000		50,000	57,000		417,000	37,407		3,347,468	
	Total Revenues	20,921,098	809,909	104,000	220	1,076,455	654,000	2,426,900	31,500	15,130	65	22,700	125,695	2,249,879	2,771,248	10,000	22,000	1,000	80,000	177,000	10,122,882	57,550	812,500	714,907	176,207	10,100	43,392,945	
702	Salaries & Wages	8,536,998	468,265			217,500	259,551	240,000					75,988	1,231,473		41,250	12,028		36,000		904,612		130,000				12,153,545	
712	Employee Benefits	4,690,926	195,622			1,414,484	168,838	156,120						585,252		22,329	7,824		6,387		570,410		84,565				6,629,757	
712.004	Retiree's Benefits	2,073,527																									2,229,739	
712.004	Unemployment Compensation	38,500																				2,500	180,000				38,500	
726	Materials & Supplies	372,384	103,500			90,000	57,000	5,000	15,000					122,000							106,500	2,500	180,000				1,053,884	
727	Nursery Stock	10,000																									10,000	
730	Water Meters															414,000			37,613	0	132,000	11,800	3,000				10,000	
801	Professional Services	452,490	44,500	2,600		87,000		12,500						38,000													10,100	
803	Medical Services	4,000																									4,000	
804	Employee Recruitment	10,500																									10,500	
807	Refuse Collection							1,500,000																			1,500,000	
808	Refuse Disposal							0																			0	
818	Contractual Services	317,965	800	101,400				10,000					49,827	151,947							31,000						662,939	
860	Transportation	30,827	600																			400	195,000				226,827	
861	Fleet Collision Repairs																						2,500				2,500	
864	Conferences & Workshops	20,882	1,000			5,000								4,000													30,882	
900	Printing & Publications	60,085	500																		5,200						65,785	
901	Newspaper Postings	7,500																			1,000						8,500	
910	Insurance Bonds																					59,700					59,700	
920.001	Utilities - Telephone	142,190	850											7,500							100,000			704,403			811,903	
920.002	Utilities - Heating	100,000																			6,500						149,540	
920.003	Utilities - Water	33,000																			10,000						110,000	
920.004	Utilities - Electricity	590,000																			1,000,000						1,033,000	
924	Sewage Disposal																				75,000						665,000	
925	Non-Residential IWC																				3,766,000						3,766,000	
926	Industrial Surcharge																				149,272						149,272	
930	Repairs & Maintenance	328,550	1,250			0															980,000						1,357,100	
940	Rentals	289,754				63,000	131,500	225,000													168,700						877,954	
956	Miscellaneous	57,976	1,000																		1,000						69,976	
958	Memberships & Dues	40,378	1,350			1,000															300	100					43,128	
960	Education & Training	98,930	0							15,000											15,000		1,000				133,930	
961	Contingencies	94,305																									94,305	
964	Refunds & Rebates	8,000																									8,000	
	Total - Operations	18,409,667	819,237	104,000	0	604,984	616,889	2,148,620	15,000	15,000	0	0	125,695	2,201,472	49,000	477,579	19,852	0	80,000	8,032,494	74,400	598,165	704,403	156,212	10,100	35,260,769		
968	Depreciation																				315,000						315,000	
970	Capital Outlay	10,000				176,800	0							11,000							765,000		98,500				1,061,300	
981	Principal														1,700,000						1,118,202						2,818,202	
982	Debt Service																				1,000						1,000	
985	Interest														1,022,248						423,456						1,445,704	
989	Transfer Out	2,501,431				325,000	436,300	310,000						37,407							130,000						3,347,468	
	Total Expenditures	20,921,098	819,237	104,000	0	1,106,784	660,519	2,458,620	15,000	15,000	0	0	125,695	2,249,879	2,771,248	477,579	19,852	0	80,000	10,785,152	74,400	694,665	704,403	156,212	10,100	44,249,443		
	Expenditures (Over) Under Revenues	0	(9,328)	0	220	(30,329)	(6,519)	(31,720)	16,500	130	65	22,700	0	0	0	(487,579)	2,148	1,000	0	177,000	(662,270)	(16,850)	117,835	10,504	19,995	0	(866,498)	
	Beginning Fund Balance	1,767,058	111,241	0	21,632	310,317	42,909	228,000	86,857	6,555	3,510	56,587	0	45,000	680,194	749,311	88,384	53,102	371	507,313	14,792,239	24,596	1,733,319	112,771	167,501	312,468	21,881,325	
	Reserved Fund Balance	300,000	5,400	0		3,500								45,000													353,900	
	Ending Unreserved Fund Balance	1,467,058	96,513	0	21,652	276,488	36,390	196,280	103,457	6,685	3,575	79,287	0	0	680,194	281,732	90,532	154,102	371	684,313	14,129,969	7,746	1,851,154	123,275	187,496	312,468	20,670,927	

CITY OF OAK PARK

GENERAL FUND

OVERVIEW

The City's General Fund contains the budgetary and financial controls for all the City's activities and functions which are not accounted for in other specialized funds, which contain restrictions on the usage of the fund's assets, mandated by City Charter, State Statute or bond covenants. This fund contains budgets for all Operating Departments. The General Fund uses the current financial resources measurement focus and the modified accrual basis of accounting for budgeting which recognizes revenue when it is both measurable and available. Expenditures are recognized as soon as a liability is incurred.

The General Fund has a balanced budget for the Fiscal Year of 2009-2010 – revenues are equal to anticipated expenditures. The Undesignated General Fund Balance is anticipated to be \$1,467,058.

REVENUE

The proposed budget recommends revenues in the General Fund of \$20,918,598, an increase of 1.14% from budgeted revenues of \$20,680,695 in FY 2008-2009.

See page 49-51 for a detailed discussion of Major Revenue Trends.

See page 52-53 for a breakdown of revenue line items.

See page 55 for a graph showing the changes in major revenue sources.

EXPENDITURES

The total appropriation for the General Fund is \$20,918,598 – an increase of \$243,997 or 1.17% over the budget appropriation of \$20,674,601 in FY 2008-2009.

See page 38-39 for a detailed discussion of Expenditure Trends.

See each Departmental Budget for a discussion of expenditure line items.

FUND BALANCE

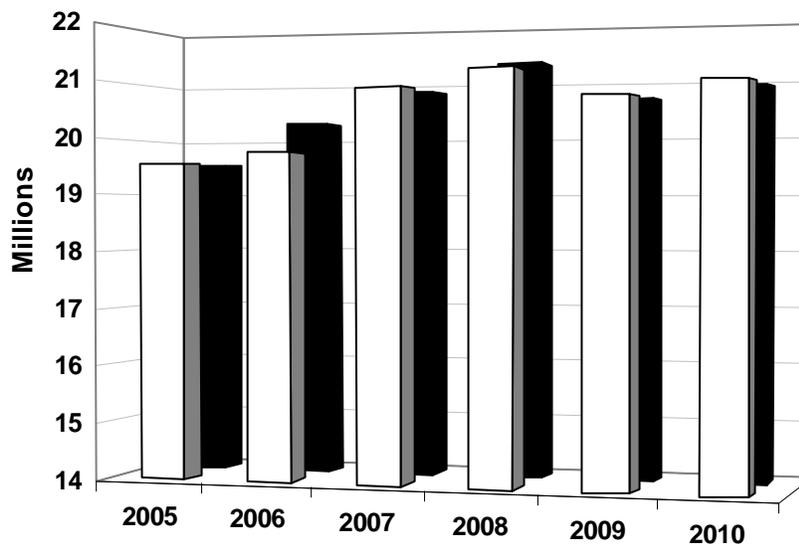
It is estimated that the City's Undesignated General Fund Balance will be \$1,467,058 at the end of FY 2009-2010. This is projected to be 7.0131% of operating revenues and 7.0131% of operating expenditures.

See page 43 for a history of Undesignated Fund Balance.

PERFORMANCE OBJECTIVES

The Undesignated Fund Balance will be maintained at not less than 10% of operating revenues and not less than 8.33% (one month) of operating expenditures.

TOTAL REVENUE AND EXPENDITURES



	2005	2006	2007	2008	2009	2010
□ Revenues	19.55	19.73	20.84	21.15	20.67	20.91
■ Expenditures	19.55	20.28	20.84	21.33	20.67	20.91

CITY OF OAK PARK

GENERAL FUND - EXPENDITURES

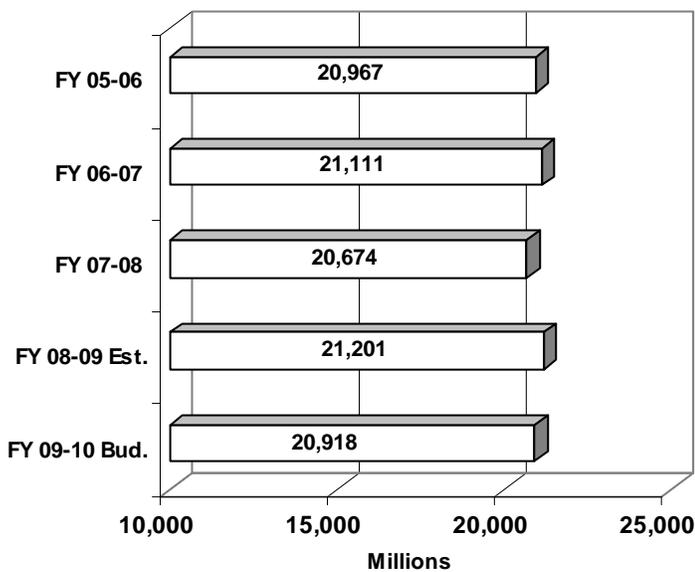
EXPENDITURES

The total appropriation for the General Fund is \$20,918,598 – an increase of \$243,997 or 1.17% over the budget appropriation of \$20,674,601 in FY 2008-2009.

General Fund Expenditures have increased an average of 2.10% over the past five years. This growth when compared to a 2.13% increase in revenues has led to a decrease in Fund Balance for Fiscal Year 2009-2010. The planned expenditures in capital improvements and negotiated wage and fringe benefit increases have accounted for increases in expenditures. A balanced budget is presented for FY 2009-2010. An attempt will be made to present a balanced budget for the next 3-5 years.

paid employees or retirees. Negotiated wage increases in FY 2003-2004, FY 2004-2005, FY 2005-2006 and FY 2006-2007 have accounted for this increase. The rate of growth for wages and fringe benefits is expected to remain constant as the City negotiates new labor contracts.

Total General Fund Expenditures

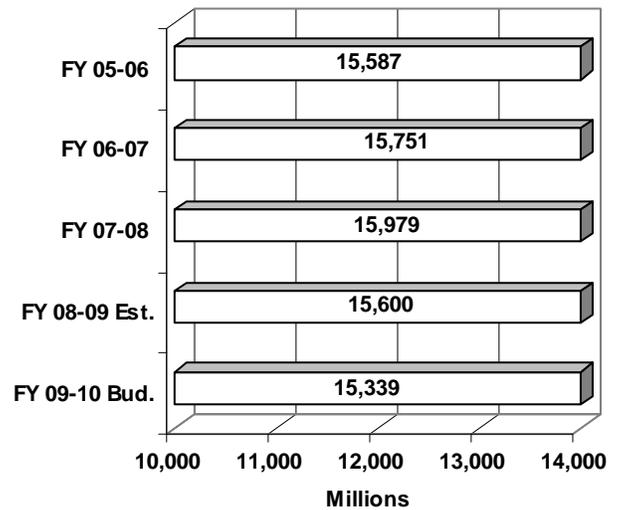


Budgeted Expenditures by line item are detailed in each department's budget. It is expected that the percent of the budget spent on each department to remain at constant levels. See the graph "Budgeted Expenditures By Classification" for a break-down of expenditures by department.

Personal Services

Personal Services represent 73.33% of General Fund Expenditures and is the largest source of expenditures. Personal Service Expenditures are wages and fringe benefits

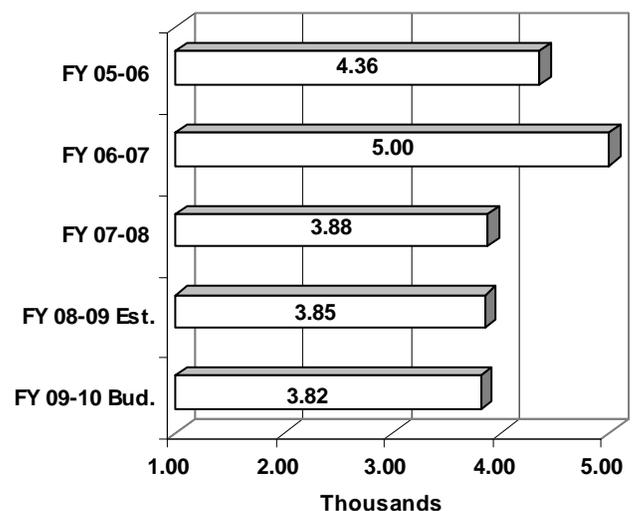
Personal Services



Materials & Supplies

Materials and Supplies represent 1.83% of General Fund expenditures. It is expected that this trend will continue.

Materials and Supplies



CITY OF OAK PARK

GENERAL FUND - EXPENDITURES

Other Services

Other Services represent 12.83% of General Fund expenditures. These expenditures are for services rendered by outside professionals, utilities, conferences, training, printing, repairs, and other miscellaneous costs experienced in the daily operation of the City. These items have historically been approximately 12-14% and this trend is expected to continue.

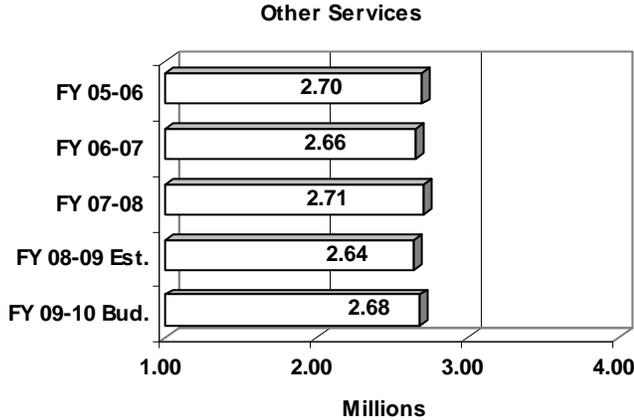
Capital & Debt

Capital purchases represent .05% of General Fund expenditures. The General Fund budget decreased to \$10,000 in 2009-2010 from \$25,000, in FY 2008-2009. Budget constraints have caused allocations to remain relatively low each year. See General Fund – Capital Outlay in this section for a detailed discussion of Capital Outlay.

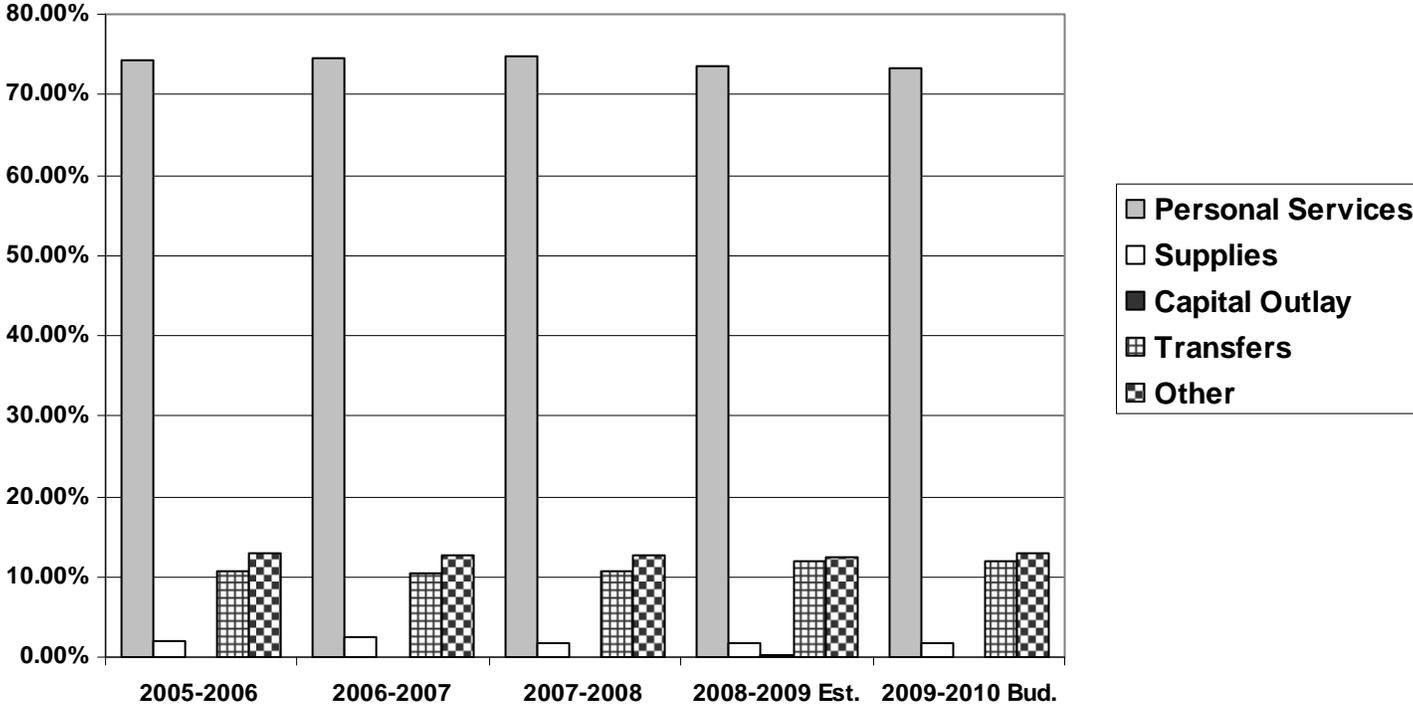
Transfer to Other Funds

Transfers to other funds represent 11.96% of the General Fund budget. Transfers-out include transfers to the Central Services, District Court, Risk Management and Retirees Health Care Funds. The transfer to the Risk Management Fund of \$417,000 is for costs for the City’s property and liability insurance. This is a \$2,613 increase from FY 2008-2009.

Due to cut-backs in Federal Grant assistance, transfers for various grant funding have been eliminated. Any future funding from these sources remains uncertain at this time.



Total Expenditures - General Fund As a Percent of Total Budget



**CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET
GENERAL FUND**

ACTIVITY / NAME OF ACCOUNT	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	ESTIMATED YEAR END FY 2008-2009	DEPARTMENT REQUEST FY 2009-2010	CITY MANAGERS RECOMMENDED FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
<u>GENERAL GOVERNMENT</u>							
Council	109,050	113,168	70,414	113,338	117,001	116,750	116,750
City Manager	560,198	588,054	352,290	588,054	597,291	560,620	557,620
Information Technology	177,716	187,281	119,764	187,256	188,603	186,240	186,240
City Attorney	231,615	170,000	81,592	170,000	170,000	170,000	170,000
Prosecuting Attorney	105,264	98,992	66,408	98,992	99,741	99,741	99,741
Elections	248,351	263,583	199,205	263,582	249,057	200,837	200,837
City Clerk	211,653	221,638	139,469	221,639	223,288	174,192	174,192
Finance & Administrative Services	901,734	926,581	603,360	944,029	964,874	897,362	897,362
Public Information	325,653	328,249	205,601	328,249	319,288	317,294	317,294
Technical & Planning Services	2,364,924	2,105,501	1,349,117	2,092,216	2,617,082	2,186,854	2,186,854
TOTAL GENERAL GOVERNMENT	5,236,158	5,003,047	3,187,220	5,007,355	5,546,225	4,909,890	4,906,890
Public Safety	9,504,732	9,380,619	6,589,458	9,845,638	10,197,012	9,600,551	9,600,551
Public Works	963,084	570,685	362,032	621,196	506,209	452,516	452,516
Recreation	1,117,615	1,217,998	716,716	1,210,206	1,235,810	1,193,530	1,193,530
TOTAL DEPARTMENTAL	16,821,589	16,172,349	10,855,426	16,684,395	17,485,256	16,156,487	16,153,487
<u>NON-DEPARTMENTAL</u>							
Retirees Health Care	2,064,312	1,872,043	1,190,778	1,797,078	1,976,724	1,976,724	1,976,724
Retirees Life Insurance	2,227	2,222	1,682	2,244	2,289	2,289	2,289
Retirees Dental	98,313	86,664	56,812	77,650	94,514	94,514	94,514
Unemployment Compensation	17,263	23,879	0	32,652	38,500	38,500	38,500
Community Promotion	7,295	10,000	300	10,000	10,000	5,000	5,000
Fireworks	10,000	10,000	0	10,000	10,000	0	0
Employee Recognition	2,684	4,000	925	4,000	3,000	3,000	3,000
Boards & Commissions Dinner	12,127	11,000	8,797	11,000	11,000	0	5,500
Youth Assistance Program	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Telephone System	4,006	10,000	2,613	10,000	10,000	10,000	10,000
Unforeseen Expense	18,836	0	2,772	3,000	209,802	94,305	94,305
Memberships & Dues	25,264	26,348	24,796	26,348	26,348	26,348	26,348
Refunds & Rebates	11,959	8,000	14,099	15,000	8,000	8,000	8,000
TOTAL NON-DEPARTMENTAL	2,276,286	2,066,156	1,305,574	2,000,972	2,402,177	2,260,680	2,266,180
TOTAL EXPENDITURES	19,097,875	18,238,505	12,161,000	18,685,367	19,887,433	18,417,167	18,419,667
<u>TRANSFERS-OUT</u>							
Transfer to Central Services	54,000	57,000	38,000	57,000	57,000	57,000	57,000
Transfer to District Court	1,914,422	1,964,709	1,309,806	1,964,709	1,947,431	1,947,431	1,947,431
Transfer to Risk Management	314,387	414,387	276,258	414,387	417,000	417,000	417,000
Transfer to City Owned Property	0	0	80,000	80,000	80,000	80,000	80,000
TOTAL TRANSFERS-OUT	2,282,809	2,436,096	1,704,064	2,516,096	2,501,431	2,501,431	2,501,431
EXPENDITURES & TRANSFERS OUT	21,380,684	20,674,601	13,865,064	21,201,463	22,388,864	20,918,598	20,921,098
LESS: REVENUE & TRANSFERS IN	\$21,138,818	\$20,680,695	\$17,891,903	\$21,160,374	\$20,918,598	\$20,918,598	\$20,921,098
EXCESS / DEFICIT	(241,866)	6,094	4,026,839	(41,089)	(1,470,266)	0	0
Beginning Fund Balance	2,050,012	2,062,887	1,808,146	1,808,146	1,767,058	1,767,058	1,767,058
Ending Fund Balance	1,808,146	2,068,981	5,834,985	1,767,058	296,792	1,767,058	1,767,058
Reserved - Prepaid Expenses	112,310	300,000	N/A	300,000	300,000	300,000	300,000
Unreserved Fund Balance	1,695,836	1,768,981	N/A	1,467,058	(3,209)	1,467,058	1,467,058

CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET
GENERAL FUND - CITY COUNCIL APPROVED BUDGET

ACCOUNT NUMBER AND NAME	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES	CAPITAL & DEBT	TRANSFERS	TOTAL COST	PERCENT OF TOTAL
<u>GENERAL GOVERNMENT</u>							
Council	92,480	2,000	22,270	0	0	116,750	0.56%
City Manager	463,873	12,000	81,747	0	0	557,620	2.68%
Information Technology	104,300	17,500	64,440	0	0	186,240	0.89%
City Attorney	0	0	170,000	0	0	170,000	0.82%
Prosecuting Attorney	96,991	0	2,750	0	0	99,741	0.48%
Elections	137,549	7,000	56,288	0	0	200,837	0.96%
City Clerk	137,548	6,200	30,444	0	0	174,192	0.84%
Financial & Administrative Services	833,080	16,000	48,282	0	0	897,362	4.31%
Public Information	254,873	18,000	44,421	0	0	317,294	1.52%
Technical & Planning Services	814,649	49,310	1,322,895	0	0	2,186,854	10.49%
TOTAL GENERAL GOVERNMENT	2,935,343	128,010	1,843,537	0	0	4,906,890	23.54%
Public Safety	9,168,651	142,500	289,400	0	0	9,600,551	46.07%
Public Works	192,016	23,500	227,000	10,000	0	452,516	2.17%
Recreation	931,914	88,374	173,242	0	0	1,193,530	5.73%
TOTAL DEPARTMENTAL	13,227,924	382,384	2,533,179	10,000	0	16,153,487	77.51%
<u>NON-DEPARTMENTAL</u>							
Retirees Health Care	1,976,724	0	0	0	0	1,976,724	9.48%
Retirees Life Insurance	2,289	0	0	0	0	2,289	0.01%
Retirees Dental	94,514	0	0	0	0	94,514	0.45%
Unemployment Compensation	38,500	0	0	0	0	38,500	0.18%
Community Promotion	0	0	5,000	0	0	5,000	0.02%
Fireworks	0	0	0	0	0	0	0.00%
Employee Recognition Dinner	0	0	3,000	0	0	3,000	0.01%
Boards & Commissions Dinner	0	0	5,500	0	0	5,500	0.03%
Youth Assistance Program	0	0	2,000	0	0	2,000	0.01%
Utilities - Telephone	0	0	10,000	0	0	10,000	0.05%
Unforeseen Expense	0	0	94,305	0	0	94,305	0.45%
Memberships & Dues	0	0	26,348	0	0	26,348	0.13%
Refunds & Rebates	0	0	8,000	0	0	8,000	0.04%
TOTAL NON-DEPARTMENTAL	2,112,027	0	154,153	0	0	2,266,180	10.87%
TOTAL EXPENDITURES	15,339,951	382,384	2,687,332	10,000	0	18,419,667	88.38%
<u>TRANSFERS-OUT</u>							
Transfer to Central Services	0	0	0	0	57,000	57,000	0.27%
Transfer to District Court	0	0	0	0	1,947,431	1,947,431	9.34%
Transfer to Risk Management	0	0	0	0	417,000	417,000	2.00%
TOTAL TRANSFERS-OUT	0	0	0	0	2,421,431	2,421,431	11.62%
EXPENDITURES & TRANSFERS OUT	15,339,951	382,384	2,687,332	10,000	2,421,431	20,841,098	
PER CENT OF TOTAL	73.59%	1.83%	12.89%	0.05%	11.62%		

**CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET
EXPENDITURE SUMMARY**

FUND
DEPARTMENT
ACTIVITY
FUND NUMBER

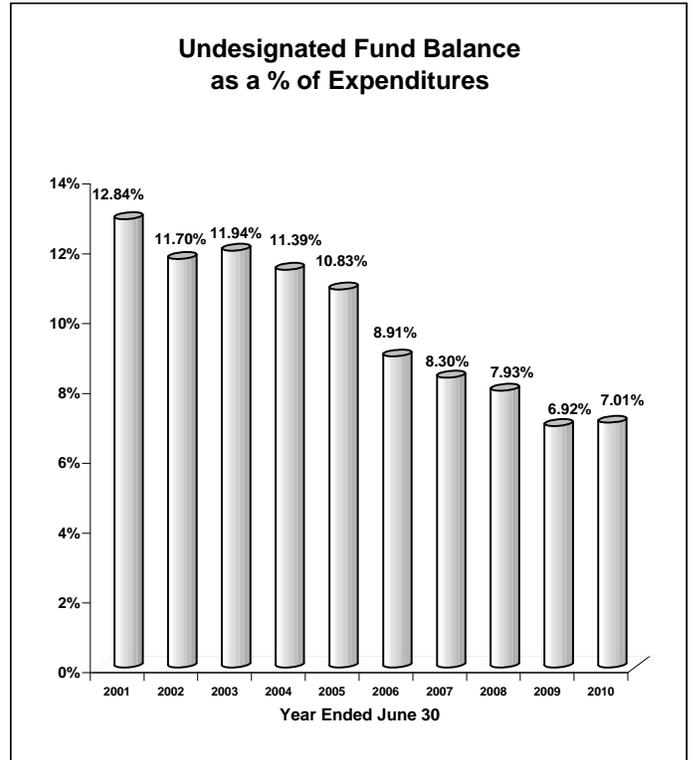
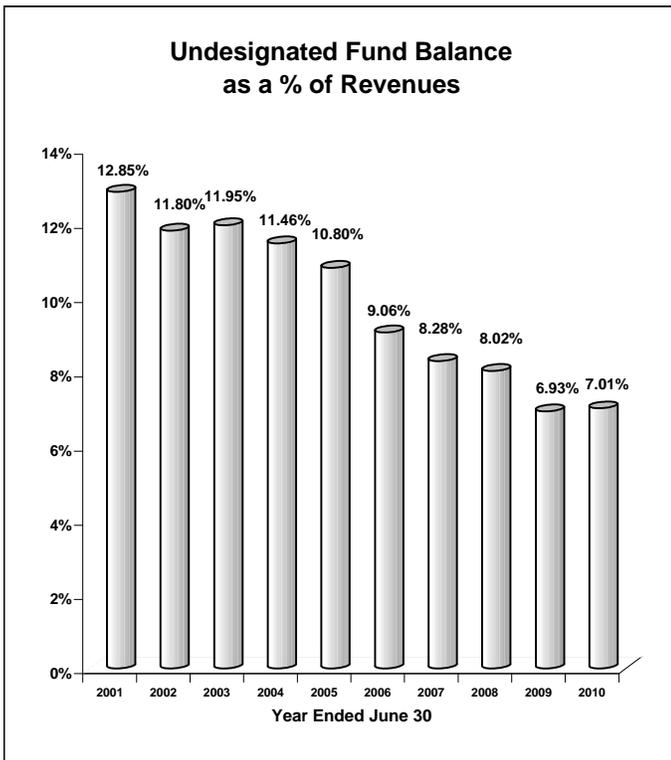
GENERAL
ALL DEPARTMENTS
TOTALS
101

ACCT. NO.	ACCOUNT NO. / NAME	PRIOR YR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	9,221,740	8,697,550	5,719,948	9,081,724	8,935,778	8,536,998	8,536,998
712	Employee Benefits	4,575,299	4,534,686	3,330,047	4,609,553	4,980,046	4,690,926	4,690,926
726	Materials & Supplies	387,845	409,528	209,030	375,688	380,384	372,384	372,384
727	Nursery Stock	1,052	10,000	0	10,000	10,000	10,000	10,000
801	Professional Services	451,989	418,620	276,455	466,990	452,490	452,490	452,490
803	Medical Services	1,675	4,000	(155)	5,000	4,000	4,000	4,000
804	Employee Recruitment	6,372	10,500	5,589	9,500	10,500	10,500	10,500
818	Contractual Services	229,690	348,728	203,861	339,386	317,965	317,965	317,965
860	Transportation	32,549	31,177	38,700	41,456	30,827	30,827	30,827
864	Conferences & Workshops	30,023	21,000	13,984	23,921	20,882	20,882	20,882
900	Printing & Publications	68,978	60,810	38,667	59,685	60,085	60,085	60,085
901	Newspaper Postings	9,726	7,600	6,546	7,500	7,500	7,500	7,500
920	Utilities - Telephone	153,025	101,250	88,219	120,044	135,190	135,190	132,190
921	Utilities - Heating	103,804	100,000	66,176	89,000	100,000	100,000	100,000
922	Utilities - Water	31,963	26,000	20,753	33,000	33,000	33,000	33,000
923	Utilities - Electricity	633,730	610,000	364,468	539,000	590,000	590,000	590,000
930	Repairs & Maintenance	299,496	327,743	159,082	323,000	328,550	328,550	328,550
940	Rentals	427,196	252,963	244,967	341,646	339,754	289,754	289,754
956	Miscellaneous	47,739	59,115	18,576	50,565	55,105	42,476	42,476
958	Memberships & Dues	10,816	15,079	6,913	14,141	14,030	14,030	14,030
960	Education & Training	79,366	101,000	43,620	90,096	98,930	98,930	98,930
970	Capital Outlay	17,516	25,000	(20)	53,500	580,240	10,000	10,000
989	Non-Departmental	4,559,095	4,582,252	3,009,638	4,517,068	4,903,608	4,762,111	4,767,611
	GENERAL FUND TOTAL	21,380,684	20,754,601	13,865,064	21,201,463	22,388,864	20,918,598	20,921,098

CITY OF OAK PARK
Undesignated Fund Balance as a Percentage of Revenues and Expenditures
Fiscal Years 2000-2001 to 2009-2010

	<u>Revenues</u>	<u>Undesignated Fund Balance</u>	<u>Percentage</u>	<u>Expenditures</u>	<u>Undesignated Fund Balance</u>	<u>Percentage</u>
FY 2000-2001	18,499,975	2,376,922	12.85%	18,508,712	2,376,922	12.84%
FY 2001-2002	18,653,008	2,201,738	11.80%	18,817,303	2,201,738	11.70%
FY 2002-2003	18,111,729	2,163,490	11.95%	18,122,945	2,163,490	11.94%
FY 2003-2004	17,843,248	2,044,775	11.46%	17,946,556	2,044,775	11.39%
FY 2004-2005	19,655,760	2,122,398	10.80%	19,595,806	2,122,398	10.83%
FY 2005-2006	20,617,174	1,868,092	9.06%	20,967,132	1,868,092	8.91%
FY 2006-2007	21,157,908	1,752,635	8.28%	21,111,339	1,752,635	8.30%
FY 2007-2008	21,138,818	1,695,836	8.02%	21,380,684	1,695,836	7.93%
FY 2008-2009 Est.	21,160,374	1,467,058	6.93%	21,201,463	1,467,058	6.92%
FY 2009-2010 Bud	20,918,598	1,467,058	7.01%	20,918,598	1,467,058	7.01%

It is the goal of the City of Oak Park to maintain Undesignated Fund Balance at not less than 10% of revenues and not less than 8.33% of expenditures.



CITY OF OAK PARK
2009-2010 Budget
General Fund
Listing of Memberships and Dues by Department

Organization	Amount
<u>City Council</u>	
MML Black Caucus	270
<u>City Manager</u>	
SHRM/ICMA/MIPRIMA	1,900
IPMA-HR/ASPA/MPELRA/MLGM	700
Eight Mile Blvd. Association/OPBEA	300
<u>City Clerk</u>	
International Institute of Municipal Clerks	170
Michigan Association of Parliamentarians	100
Michigan Association of Municipal Clerks	220
National Association of Parliamentarians	140
Oakland County Clerks Association	120
<u>Finance</u>	
Associations of Government Accountants	85
Government Finance Officers Association	343
International Accounts Payable Professionals	75
Michigan Assessors Association	170
Michigan Association of Certified Public Accountants	160
Michigan Association of Public Employees Retirement Systems	50
Michigan Municipal Finance Officers	175
Michigan Municipal Treasurers Association	208
Michigan Notary Service	34
Michigan Public Purchasing Officers Association	50
Municipal Treasurers Association of US & Canada	170
National Association of Black Accountants	120
Oakland County Association of Assessing Officers	150
Oakland County Treasurers Association	80
Southeastern Chapter Michigan Assessors Association	30
<u>Technical & Planning</u>	
American Planning Association/AICP	450
American Public Works Association	480
American Society of Civil Engineers	250
International Association of Electrical Inspectors	40
International Code Council	155
Michigan Association of Animal Control Officers	60
Michigan Association of Code Enforcement Officers	120
Michigan Association of Housing Officials	75
Michigan Society of Planning Officials	625
Oakland County Building Officials Association	30
South East Michigan Building Officials and Inspectors Association	240
Miscellaneous Memberships	585

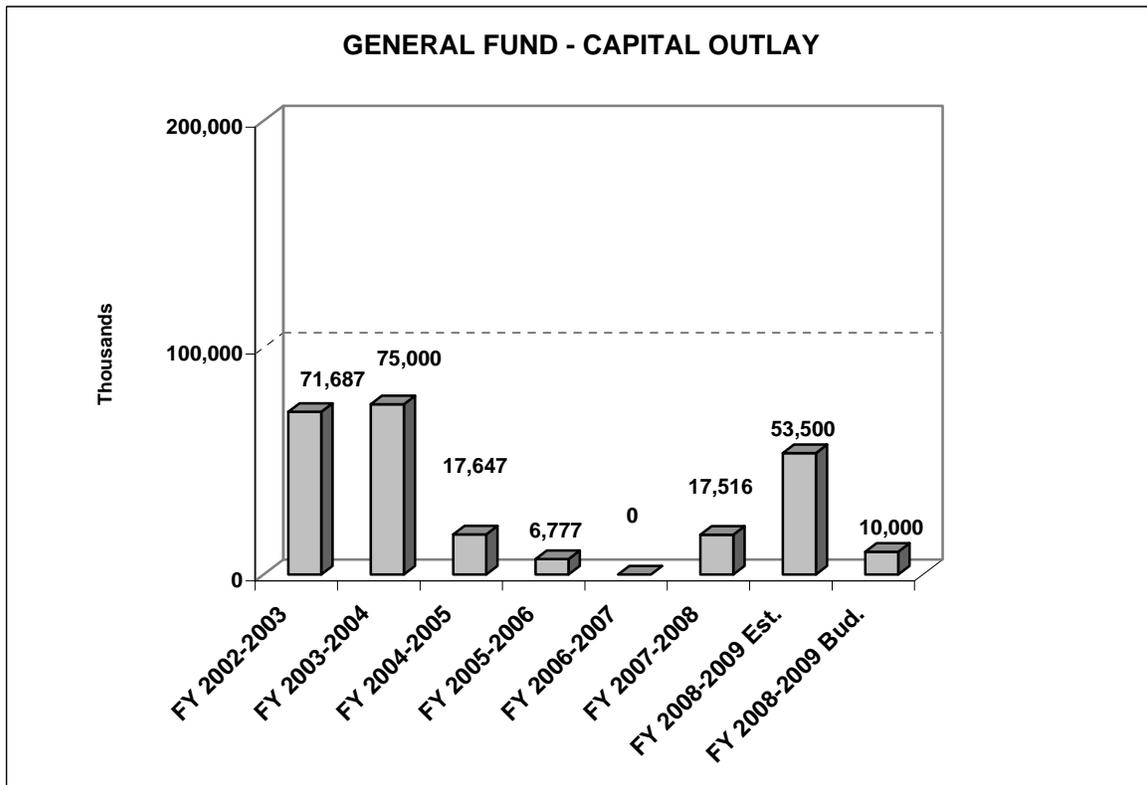
CITY OF OAK PARK
2009-2010 Budget
General Fund
Listing of Memberships and Dues by Department

Organization	Amount
<u>Public Safety</u>	
Crime Prevention Association of Michigan	20
FBI LEEDA Membership	20
FBI National Academy	55
Hostage Negotiators of America	20
International Association of Law Enforcement Firearms Instructors	120
International Association of Chiefs of Police	90
International Association of Fire Chiefs	90
Juvenile Officers of Michigan	50
Law Enforcement Records Management Association	70
Macomb Community College Fire Membership	500
Michigan Association of Chiefs of Police	270
C.E. Solutions Training Association	200
Michigan Fire Inspector Society	30
National Fire Prevention Association	60
National Tactical Officers Association	60
NTOA - Crisis Negotiator	25
Oakland County Arson/Fire Investigations	25
Oakland County Chiefs of Police	40
Oakland County Fire Fire Prevention Society	30
Southeastern Michigan Association of Chiefs of Police	25
<u>Public Works</u>	
American Society of Civil Engineers	250
International Society of Arborcare	350
Michigan Green Industry Association	200
Michigan Recreation and Parks Association	200
Miscellaneous Memberships	1,000
<u>Recreation</u>	
Michigan Festival and Events	100
Michigan Recreation and Parks Association	800
National Recreation and Parks Association	300
Northwest Parks and Recreation Association	100
<u>Non-Departmental</u>	
Eight Mile Blvd. Association	1,980
Michigan Municipal League	9,433
National League of Cities	2,675
Traffic Improvement Association	8,700
Southeast Michigan Council of Governments	3,560
Total 2009-2010 Budget	40,378

**CITY OF OAK PARK
2009 – 2010 BUDGET
GENERAL FUND – CAPITAL OUTLAY**

Capital Outlay requests include equipment with a value greater than \$5,000.00 and improvement to the City’s buildings and parks. Requests are submitted by departments to the City Manager who recommends purchases to the City Council. Departments are also required to submit estimates of the Capital requirements for the ensuing five years (See Capital Projects section of this budget). The five year capital plan is submitted to the Planning Commission for their input and recommendations. The plan is compared to the City of Oak Park Master Plan and the Recreation Master Plan to ensure that goals are met. Each department must present a rationale for their requests and an estimate of how the request will affect future operating budgets.

Minimal requests for Fiscal Year 2009-2010 are the result of a decrease in revenue haring from the State of Michigan. A large portion of expenditures during the preceding five Fiscal Years were for upgrading the City’s computer system and repairs to City buildings. The only Capital items recommended for approval in FY 2009-2010 are for new playground equipment in selected City parks. The graph below shows Capital purchases budgeted over the past seven years.



CITY OF OAK PARK

GENERAL FUND – MAJOR REVENUE TRENDS

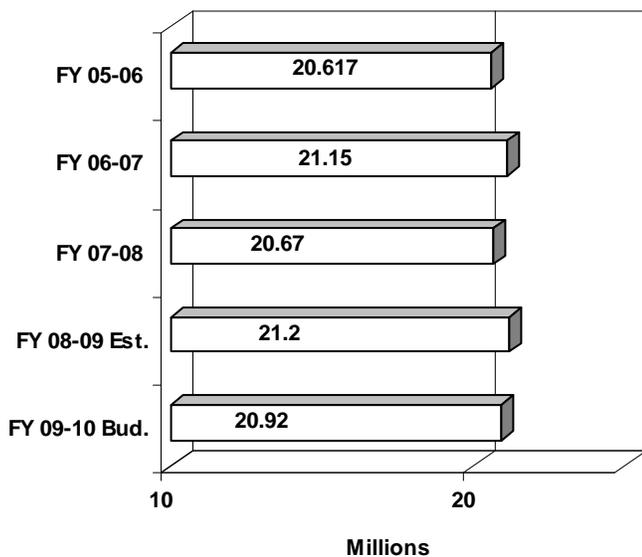
REVENUE ASSUMPTIONS

The budget recommends revenues in the General Fund of \$20,918,598, an increase of 1.17% from budgeted revenues of \$20,674,601 in FY 2008-2009.

Property tax revenues are based on a total tax rate of 16.3563 mills (16.356 per \$1,000 Taxable Value) calculated on a Taxable Value of \$714,687,650. Real property taxes that are delinquent March 1, 2008 will be sold to the County Treasurer. Therefore, real property taxes will be 100% collectable for cash flow purposes. Taxes on Personal Property account for the amount of uncollected property tax revenue.

The fee paid by the Taxing Jurisdictions for collection of their taxes is expected to increase 4.36% from \$373,000 in FY 2008-2009 to \$390,000 in FY 2009-2010.

Total General Fund Revenue



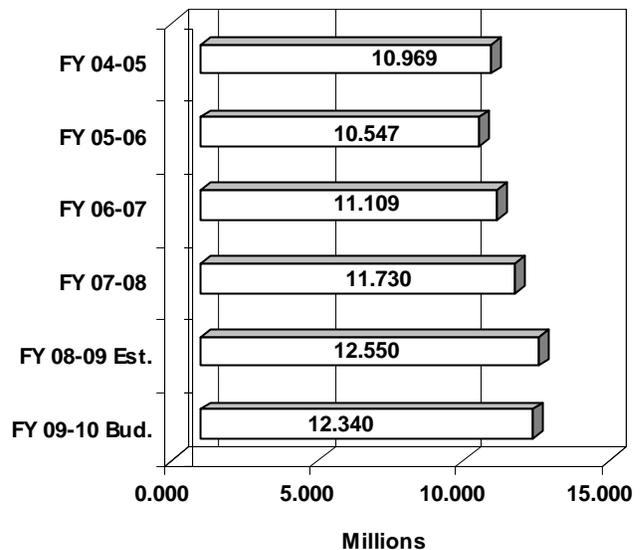
General Fund revenues have decreased an average of 2.13% over the past five years. It is expected that this revenue trend will remain constant depending on the stabilization of the economy.

An 1.17% decrease is expected in overall revenue from FY 2008-2009 to FY 2009-2010. This is partly due to decreased Revenue Sharing.

Property Taxes

Property taxes represent 37.96% of General Fund revenues and is the largest source of revenue for the City. This is based on property values in the City and the amount of property tax that can be levied is limited by "Proposal A", which was approved by Michigan voters in March, 1994. Proposal A limits the amount taxes can be increased to 5% or the inflation rate, whichever is lower. The inflation rate for 2009 is 4.4%.

Property Taxes



Licenses and Permits

Licenses and permits represent 1.27% of General Fund revenues. The City requires various licenses or permits to be acquired to perform certain functions within the City's jurisdiction. Business Licenses and Building Permits represent the largest portion of this revenue source. Businesses are required to obtain an annual license to operate. Building Permits are required to perform construction within the City.

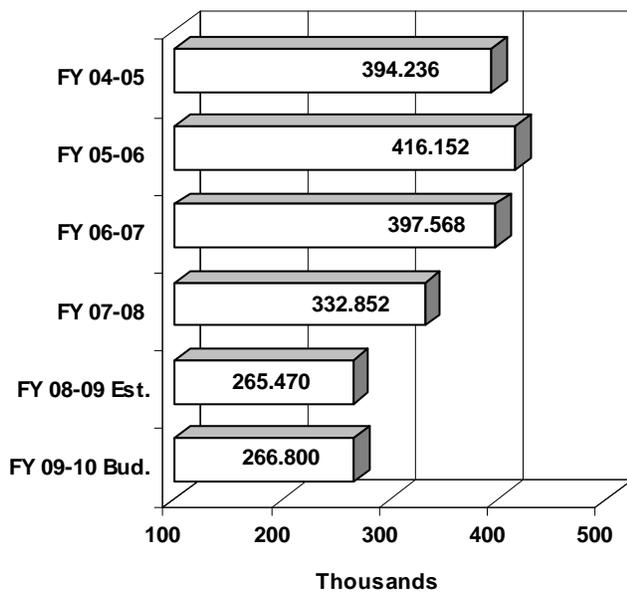
CITY OF OAK PARK

GENERAL FUND-MAJOR REVENUE TRENDS

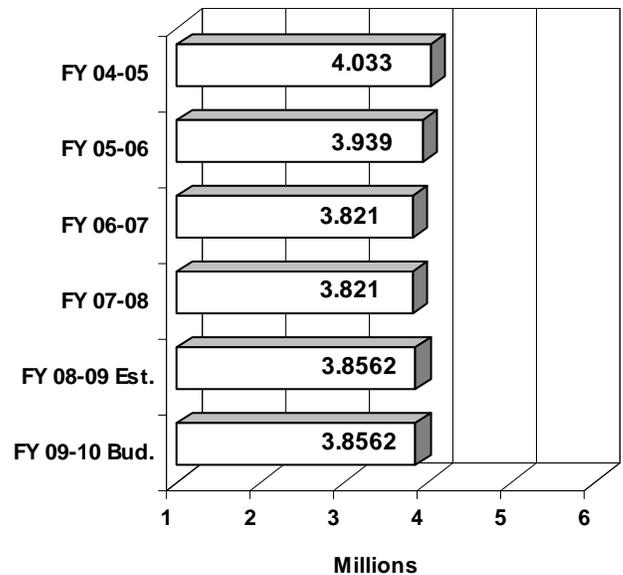
Revenue from Licenses & Permits represent a small part of the overall funds received by the City, however the number of Merchants Licenses and Building Permits issued is an indicator of the performance of the economy in the City. The number of Merchant Licenses decreased by 14.59% (See City Clerk's budget) from 2007 to 2008. The number of Building permits decreased by 31.09% (See Technical and Planning budget) for the same period. The revenue assumption for Merchant Licenses during FY 2009-2010 is \$77,000 while revenue received from Building Permits is recommended to be \$100,000.

Although this is a recurring revenue source, the amount received is volatile because the total amount of revenue shared by the State of Michigan is dependent on the performance of the economy.

Licenses and Permits



State Shared Revenues



State Shared Revenues

State Shared Revenues represent 18.43% of General Fund revenues. The State of Michigan shares revenues that are collected in the City by the State. These revenues include Sales Tax and Income Tax. A .78% decrease is expected for revenue sharing during FY 2009-2010. The amount of \$3,856,290 is the estimated year end of State revenue sharing to be received during FY 2009-2010 which is a \$30,268 decrease from the Fiscal Year of 2008-2009. This stagnation is due to economic conditions resulting in less sales tax and the State of Michigan adjusting the revenue sharing formula.

Charges for Services

Charges for Services represent .02% of General Fund revenue.

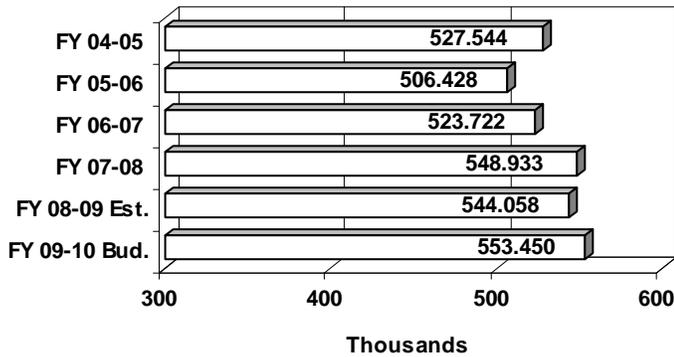
A service charge is a fee imposed upon the user for a service provided by the City. Certain services benefit an individual rather than the public, therefore the individual benefiting from the service pay for the cost. The charge is limited to the cost required to provide the service. The City evaluates costs annually and recommends appropriate changes to the City Council.

These charges are set by City Council Resolution or Ordinance. The charges for services are mainly charged for inspections and recreational activities. The revenues from fees are expected to increase from \$521,050 for Fiscal Year 2008-2009 to \$553,450 in Fiscal Year 2009-2010.

CITY OF OAK PARK

GENERAL FUND – MAJOR REVENUE TRENDS

Charges for Services

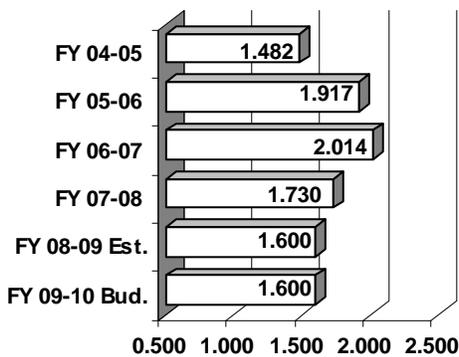


Charges for Services have been increasingly used by other cities as a way of recovering costs because other forms of income are either limited by statute, controlled by another jurisdiction, or subject to the performance of the economy. Because of these factors, especially the current economic conditions, substantial growth from this revenue source is not anticipated.

Fines and Forfeits

This category represents 7.65% of revenues. Fines are charged by the District Court 45-B for violations of Federal, State, and Local laws. A portion of these are remitted to the City. \$1,600,000 in collections are anticipated during FY 2009-2010. This is a \$200,500 decrease from funds anticipated to be received during FY 2008-2009.

Fines & Forfeits

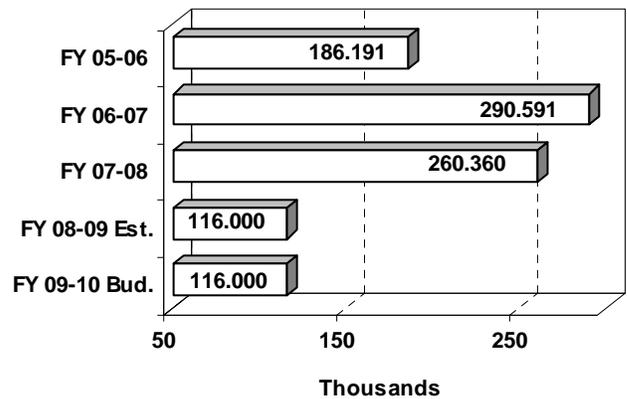


Total Fines and Forfeits are anticipated to decrease by 11.14% from FY 2008-2009. This revenue source is expected to remain at a steady level in the future.

Interest Income

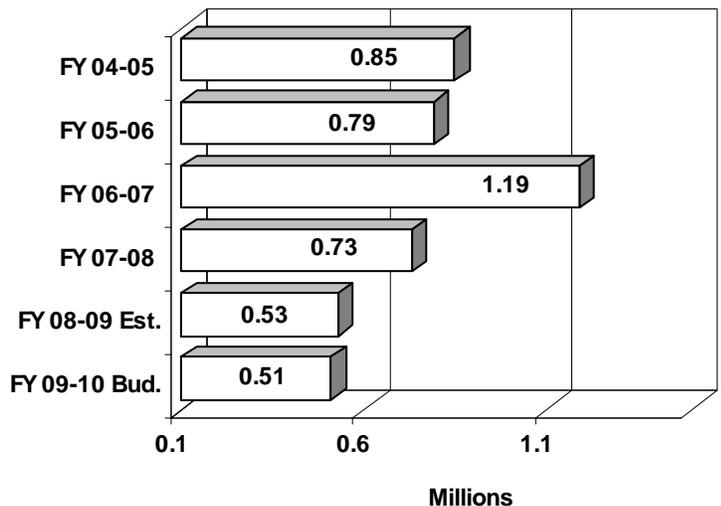
Interest Income is based on a 2% return on funds available for investment during the fiscal year and represent .05% of General Fund Revenues. Interest Income is budgeted at \$116,000 for FY 2009-2010, a \$34,000 decrease from the amount allocated for FY 2008-2009.

Interest Income



Interfund charges are the charges made by the General Fund to Non-General Fund activities for staff support. It is anticipated that the amounts charged will be stable and continue to show little or no growth.

Transfer From Other Funds



**CITY OF OAK PARK
REVENUE
GENERAL FUND
FISCAL YEAR 2009 - 2010 BUDGET**

ACCOUNT NO.	SOURCE	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/28/2009 2008-2009	ESTIMATED YEAR END 2008-2009	CITY MANAGERS RECOMMENDED 2009-2010	CITY COUNCIL APPROVED 2009-2010
403.000	PROPERTY TAXES	11,734,624	11,862,119	12,551,790	12,552,000	12,342,872	12,342,872
404.000	OTHER TAX REVENUE - ADMIN. FEE	389,728	373,000	396,656	397,000	390,000	390,000
420.000	DELINQUENT PERSONAL PROPERTY TAX	23,492	50,000	69,649	50,000	50,000	50,000
445.000	PENALTIES & INTEREST ON TAXES	285,301	165,000	126,660	195,000	195,000	195,000
	TOTAL TAXES & TAX RELATED	\$12,433,145	\$12,450,119	\$13,144,755	\$13,194,000	\$12,977,872	\$12,977,872
451.000	BUSINESS LICENSES & PERMITS	77,448	75,000	71,570	77,000	77,000	77,000
452.000	BURGLAR ALARM PERMITS	1,860	1,200	960	1,500	1,200	1,200
453.000	EMERGENCY RESPONSE FEES	7,234	4,800	5,176	7,350	7,000	7,000
477.000	ANIMAL LICENSES	6,325	5,500	2,802	4,330	6,300	6,300
478.000	SIDEWALK PERMITS	7,425	5,000	4,638	5,000	5,000	5,000
479.000	BUILDING PERMITS	123,877	140,000	63,378	100,000	100,000	100,000
481.000	ELECTRICAL PERMITS	29,468	27,000	13,265	20,000	20,000	20,000
482.000	HEATING PERMITS	41,371	31,000	12,910	20,000	20,000	20,000
483.000	PLUMBING PERMITS	18,302	20,000	9,900	15,000	15,000	15,000
484.000	ZONING PERMITS & FEES	5,429	3,000	2,660	3,200	3,200	3,200
485.000	OTHER NON-BUSINESS LICENSES	14,081	12,000	8,604	12,000	12,000	12,000
486.000	BICYCLE REGISTRATIONS	32	25	80	90	100	100
	TOTAL LICENSES & PERMITS	\$332,852	\$324,525	\$195,943	\$265,470	\$266,800	\$266,800
545.000	LIQUOR LICENSES	5,963	5,963	5,533	5,533	5,533	5,533
568.000	ROYAL OAK TOWNSHIP	420,749	330,000	231,981	324,943	324,943	324,943
570.000	REIMBURSEMENTS - OTHER	1,230	5,000	785	1,500	1,500	1,500
574.000	STATE REVENUE SHARING	3,821,823	3,886,558	2,133,998	3,856,290	3,856,290	3,856,290
	TOTAL STATE GRANTS	\$4,249,765	\$4,227,521	\$2,372,297	\$4,188,266	\$4,188,266	\$4,188,266
602.000	WEDDING CEREMONIES	130	150	90	150	150	150
626.000	PASSPORT SERVICES	4,446	4,000	2,108	3,600	3,600	3,600
629.000	DOG POUND FEES	3,088	3,100	1,357	2,000	2,000	2,000
632.000	HOUSING INSPECTIONS	45,885	25,000	8,011	45,000	45,000	45,000
633.000	CAR POUND FEES	7,680	5,000	4,990	7,470	5,000	5,000
634.000	POLICE ALARM FEES	11,099	9,500	9,290	9,500	10,000	10,000
635.000	POLICE REPORTS	9,006	10,000	6,612	9,925	10,000	10,000
644.001	ADMINISTRATION - MISCELLANEOUS	2,547	2,500	803	1,265	1,500	1,500
644.102	RENTALS	44,098	36,000	24,101	38,902	39,000	39,000
644.108	YOUTH ATHLETICS	27,596	22,000	18,056	31,748	32,000	32,000
644.111	BASEBALL SPONSOR FEES	2,200	1,600	1,650	1,600	1,600	1,600
644.112	MINI-GOLF	0	300	0	0	0	0
644.115	ADULT ATHLETICS	22,400	22,000	4,260	22,860	23,000	23,000
644.121	CAMPS	101,870	110,000	52,000	101,855	102,000	102,000
644.126	YOUTH INSTRUCTIONAL	17,631	20,000	31,465	38,827	39,000	39,000
644.132	ADULT INSTRUCTIONAL	36,362	36,000	21,446	33,551	34,000	34,000
644.139	FUNFEST	3,364	3,500	2,985	3,981	3,900	3,900
644.141	SPECIAL EVENTS	5,145	4,000	5,505	6,648	6,600	6,600
644.146	MUNICIPAL POOL	47,195	56,000	27,168	50,219	50,000	50,000
644.148	SENIORS	52,323	38,000	26,108	41,219	41,000	41,000
644.153	TRANSPORTATION	72,572	80,000	3,055	71,693	72,000	72,000
644.158	ICE ARENA RENTAL	30,000	30,000	20,000	30,000	30,000	30,000
648.000	SCRAP METAL RECYCLING	157	200	0	0	0	0
678	POLICE - FINGERPRINTING	1,464	1,400	874	1,270	1,400	1,400
679	POLICE - GUN REGISTRATION	675	800	535	775	700	700
	TOTAL CHARGES FOR SERVICES	\$548,933	\$521,050	\$272,469	\$554,058	\$553,450	\$553,450
660.000	PARKING VIOLATIONS	528	500	0	0	0	0
659.000	ORDINANCE FINES	1,730,072	1,800,000	1,083,603	1,600,000	1,600,000	1,600,000
	TOTAL FINES AND FORFEITS	\$1,730,600	\$1,800,500	\$1,083,603	\$1,600,000	\$1,600,000	\$1,600,000
664.000	INTEREST INCOME	260,360	150,000	85,970	116,000	116,000	116,000
	TOTAL INTEREST INCOME	\$260,360	\$150,000	\$85,970	\$116,000	\$116,000	\$116,000

**CITY OF OAK PARK
REVENUE
GENERAL FUND
FISCAL YEAR 2009 - 2010 BUDGET**

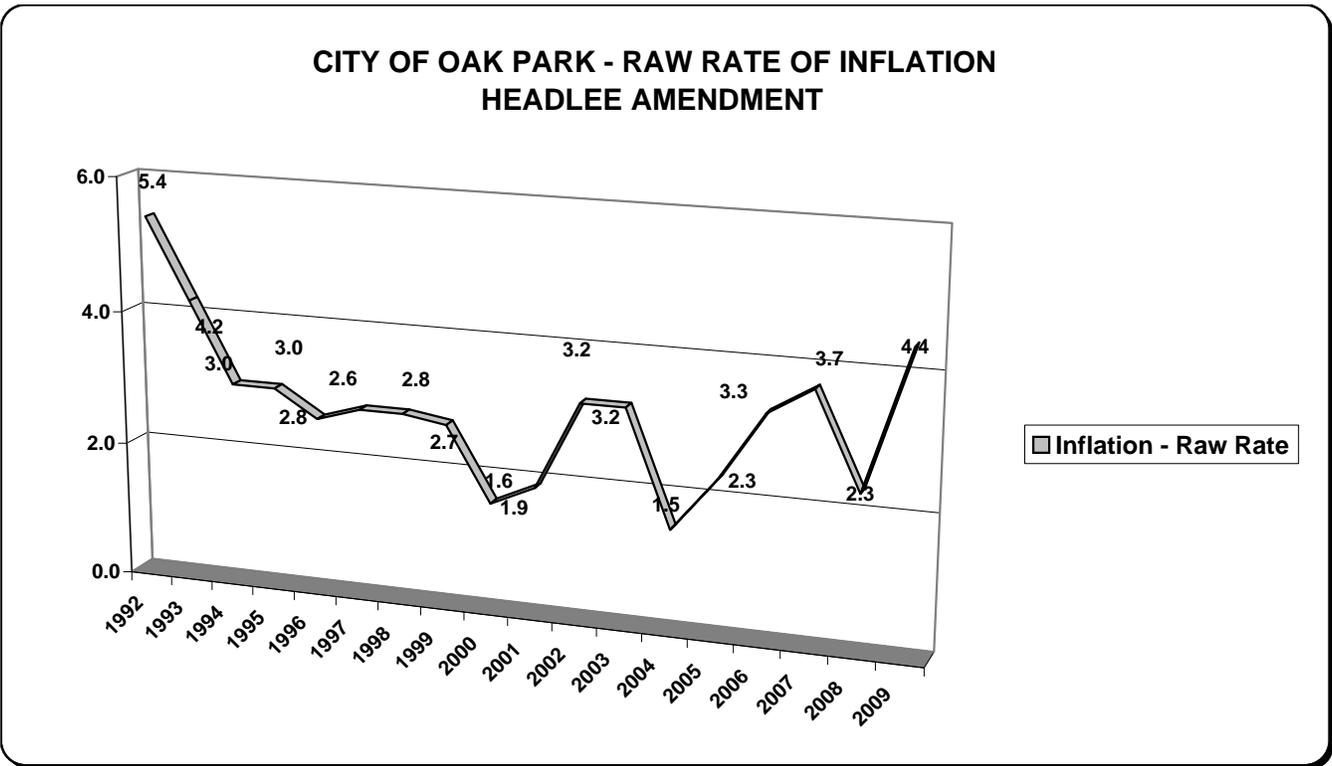
ACCOUNT NO.	SOURCE	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/28/2009 2008-2009	ESTIMATED YEAR END 2008-2009	CITY MANAGERS RECOMMENDED 2009-2010	CITY COUNCIL APPROVED 2009-2010
672	SPECIAL ASSESSMENTS	1,005	2,500	290	1,000	1,000	1,000
674	MISCELLANEOUS FEES	30,938	21,000	15,666	21,000	21,000	21,000
676	REIMBURSEMENT- ICE RINK UTILITIES	94,476	75,000	43,286	75,000	75,000	75,000
676.001	MISCELLANEOUS REIMBURSEMENTS	43,157	37,000	20,106	37,000	37,000	39,500
676.002	OAK PARK REPORT	1,500	300	3,500	2,400	2,400	2,400
676.003	ELECTION REIMBURSEMENTS	40,227	10,000	0	10,000	10,000	10,000
681	WARRANT COLLECTION	1,710	1,600	1,230	1,600	1,600	1,600
683	CABLE TV FRANCHISE FEE	463,698	365,000	237,716	400,000	400,000	400,000
684	CELLULAR PHONE FRANCHISE FEE	96,687	87,580	58,405	87,580	87,580	87,580
685.000	RIGHT-OF-WAY FEE	74,765	72,000	0	72,000	72,000	72,000
	TOTAL OTHER REVENUE	\$848,163	\$671,980	\$380,199	\$707,580	\$707,580	\$710,080
699.202	MAJOR STREET FUND	75,000	75,000	50,000	75,000	75,000	75,000
699.203	LOCAL STREET FUND	70,000	70,000	46,667	70,000	43,630	43,630
699.226	SOLID WASTE FUND	260,000	260,000	173,333	260,000	260,000	260,000
699.450	ROAD CONSTRUCTION FUND	200,000	0	0	0	0	0
699.592	WATER SUPPLY SYSTEM	130,000	130,000	86,667	130,000	130,000	130,000
	TOTAL OTHER FINANCING SOURCES	\$735,000	\$535,000	\$356,667	\$535,000	\$508,630	\$508,630
	TOTAL REVENUE AND OTHER FINANCING SOURCES	\$21,138,818	\$20,680,695	\$17,891,903	\$21,160,374	\$20,918,598	\$20,921,098

**CITY OF OAK PARK
SUMMARY OF TAX REQUIREMENTS
GENERAL FUND
2009 - 2010 BUDGET**

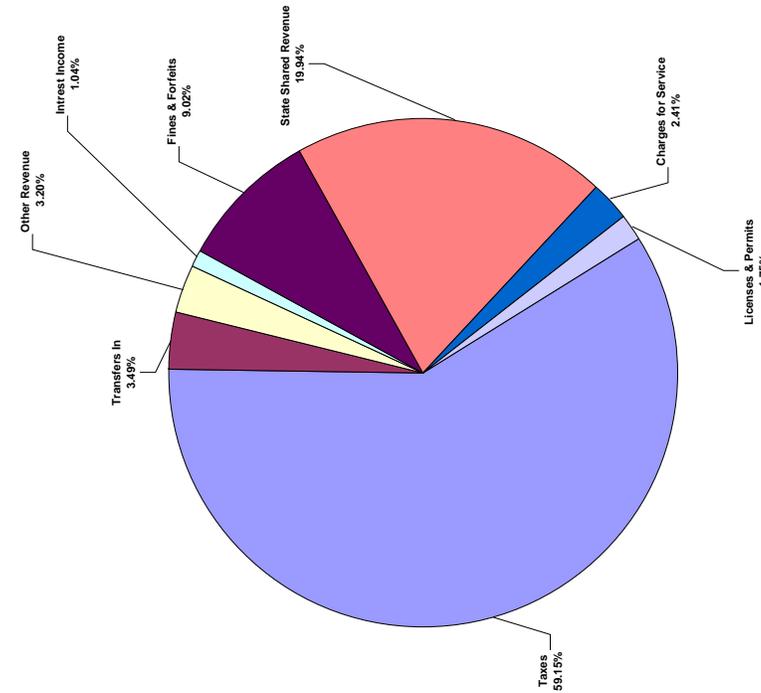
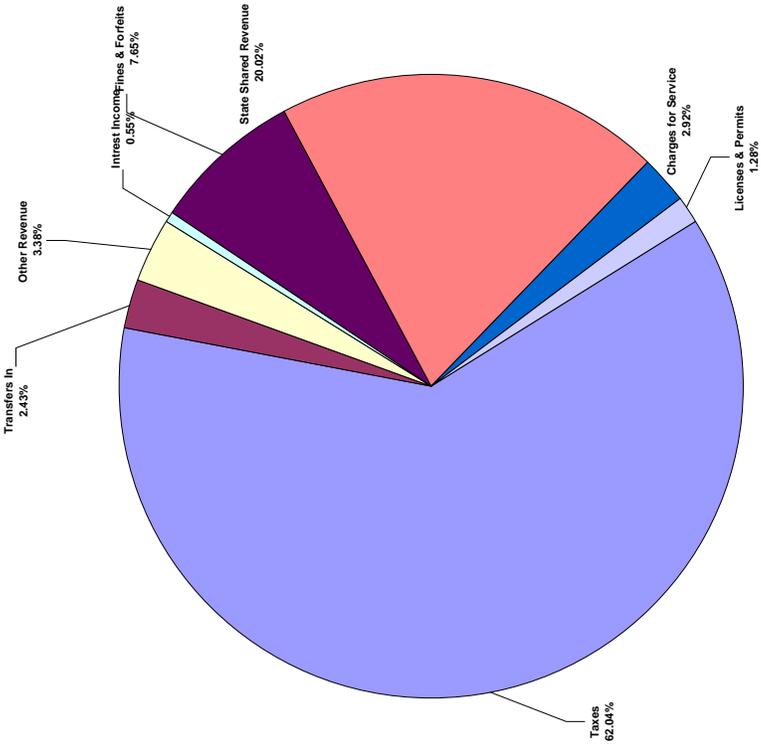
TOTAL GENERAL FUND EXPENDITURES	\$ 20,918,598
INCREASE IN FUND BALANCE	<u>0</u>
TOTAL GENERAL FUND BUDGET	<u><u>\$ 20,918,598</u></u>

ESTIMATED REVENUES FROM GENERAL FUND	\$ 8,067,096
TRANSFER FROM OTHER FUNDS	508,630
SUB-TOTAL	\$ 8,575,726

	TAXABLE VALUE	OPERATING MILLAGE		
BALANCE TO BE RAISED BY TAXES				
2007 TAXABLE VALUE	684,150,040	0.0173563	11,867,591	
2007 TAXABLE VALUE - ANNEXED	30,537,610	0.0153563	468,945	
2007 IFT ROLL-HALF	730,080	0.0173563	6,336	
			<u>12,342,872</u>	
			<u><u>\$ 20,918,598</u></u>	



REVENUES BY CLASSIFICATION FY 2008 - 2009 & FY 2009 - 2010



The graph above demonstrates a shift of all revenue sources from State Shared Revenues and Fines and Forfeits to Property Taxes and Charges for Services.



“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

City Council

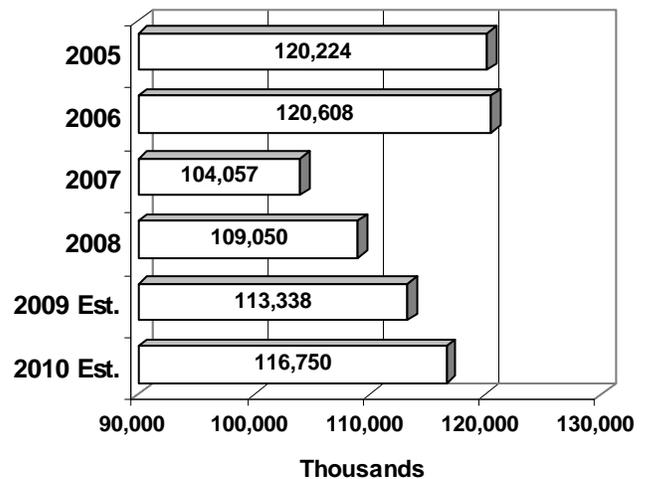
OVERVIEW

The City of Oak Park City Council is composed of a directly elected Mayor and four Council members elected at large by the community. With the Council/City Manager form of government, the Mayor is not responsible for the daily operations of the City. The Council's legislative powers are shared equally among all members, and regular meetings are scheduled for the first and third Monday of each month. Collectively the Mayor and City Council are responsible for establishing policy, adopting a budget, and hiring and directing the chief administrator, the City Manager. Additionally, they appoint a City Attorney, represent the City in various local, regional, state, and national boards and committees. All members have the duty to provide public leadership and communicate with their constituents, the citizens of Oak Park regarding issues of concern.

This document, the City budget, represents the largest policy-making decision the City Council must make each year. This document determines not just the types of public services to be provided but what level of service will meet the needs and demands of the residents. It includes the annual operational costs and any special capital purchases or projects the Council believes is needed during the course of the next fiscal year.

Indirectly, the City Council does act in a supervisory role of reviewing recommendations for programs and services proposed in the budget and evaluating these through staff and constituent feedback. Council also helps processing of complaints and concerns of the residents to the administrative staff along with providing direction regarding legal and legislative issues with the City Attorney.

**Expenditure History
Year Ended June 30**



CITY COUNCIL MEETINGS

For the Fiscal Year July 1, 2009 to June 30, 2010

July 6, 2009

July 20, 2009

August 3, 2009

August 17, 2009

September 8, 2009

September 21, 2009

October 5, 2009

October 19, 2009

November 2, 2009

November 16, 2009

December 7, 2009

December 21, 2009

January 4, 2010

January 18, 2010

February 1, 2010

February 15, 2010

March 1, 2010

March 15, 2010

April 5, 2010

April 19, 2010

May 3, 2010

May 17, 2010

June 7, 2010

June 21, 2010

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: CITY COUNCIL		FUND: GENERAL	ACCT. NO.: 101-10-101	ACTIVITY: LEGISLATIVE				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 12/31/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	25,140	25,044	15,797	25,044	25,044	25,044	25,044
712	Employee Benefits	58,881	64,024	43,774	64,024	67,687	67,436	67,436
726	Materials & Supplies	907	2,000	802	2,000	2,000	2,000	2,000
900	Publications	22,022	17,000	9,324	17,000	17,000	17,000	17,000
958	Memberships & Dues	70	100	270	270	270	270	270
960	Education & Training	2,030	5,000	447	5,000	5,000	5,000	5,000
TOTALS		109,050	113,168	70,414	113,338	117,001	116,750	116,750

MAYOR AND CITY COUNCIL

		Term <u>Began</u>	Term <u>Expires</u>
MAYOR	Gerald E. Naftaly	1977-City Council 1991-Mayor	November 9, 2009
MAYOR PRO-TEM	Willie Horton	1997	November 9, 2009
COUNCILMAN	Michael M. Seligson	1991	November 14, 2011
COUNCILWOMAN	Angela Diggs Jackson	2005	November 9, 2009
COUNCILMAN	Paul Levine	2007	November 14, 2011

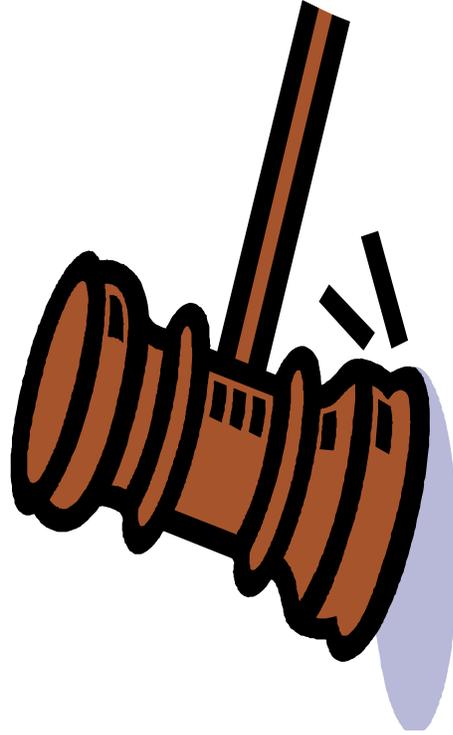
MAYORS OF THE CITY OF OAK PARK

**First Year
In Office**

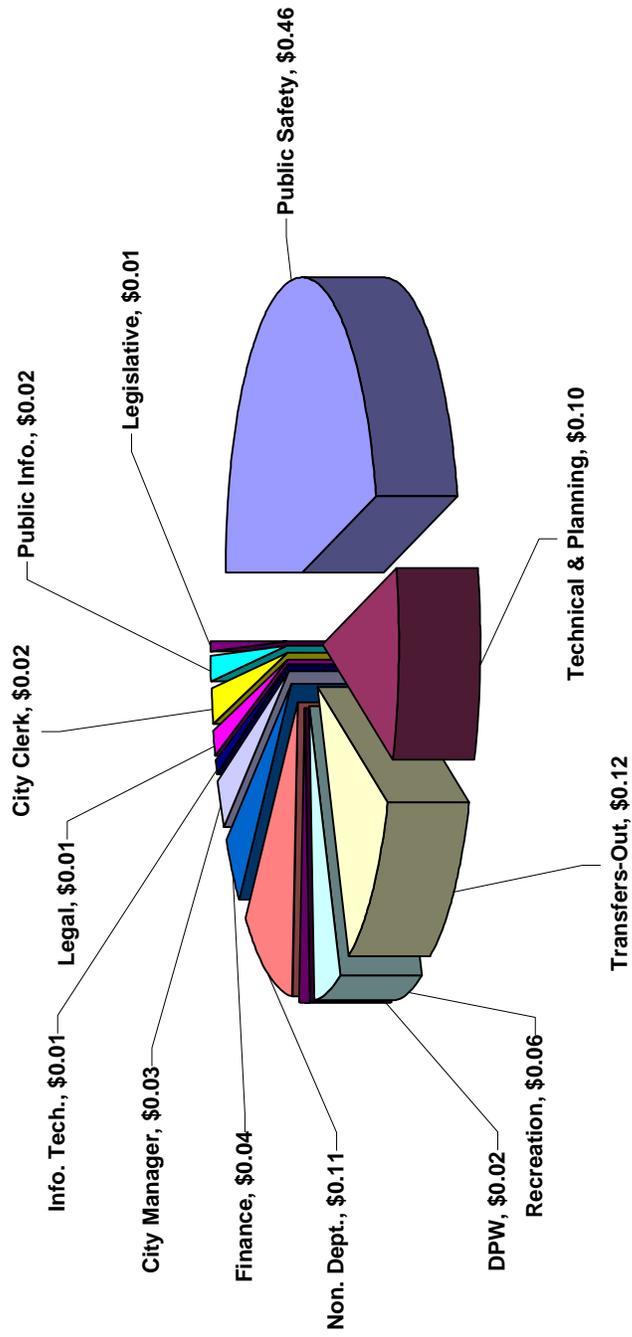
1945	John Joseph Molloy
1947	Robert L. Crinnian
1949	Gerald P. Kent
1951	Richard Marshall
1959	Raymond Alexander
1967	Joseph Forbes
1971	David Shepherd
1981	Charlotte M. Rothstein
1991	Gerald E. Naftaly

PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
CITY COUNCIL

POSITION	PAY GRADE	REG PAY	DIRECT PAY TOTAL	WORK COMP	RETIRE-MENT	DENTAL	HEALTH	LIFE	FICA / MEDICARE	FRINGE BENEFIT TOTAL	GRAND TOTAL
Mayor	L	6,010	6,010	32	2,019	1,016	11,570	234	460	15,331	21,341
Mayor Pro-Tem	L	5,009	5,009	27	1,683	1,016	5,203	234	383	8,546	13,555
Councilperson	L	4,675	4,675	25	1,571	1,016	14,372	234	358	17,576	22,251
Councilperson	L	4,675	4,675	25	1,571	1,016	5,203	234	358	8,407	13,082
Councilperson	L	4,675	4,675	25	1,571	1,016	14,372	234	358	17,576	22,251
Total		25,044	25,044	134	8,415	5,080	50,720	1,170	1,917	67,436	92,480



\$ HOW MY GENERAL FUND DOLLAR IS USED \$



The above chart demonstrates how one dollar of General Fund Revenue is expended. For example, .45 (forty-five cents) of every dollar spent in the General Fund is on Public Safety.

CITY OF OAK PARK

Boards and Commissions

The City of Oak Park has 23 separate and independent Boards and Commissions, which operate in an advisory capacity to the City Council and City Administrative Staff. All committee membership listings are based on rosters compiled as of May 18th, 2009. Although these committees do not have separate funding and operate on a volunteer basis they perform a vital function for the efficient operation of our local government and therefore are presented with this budget.

OVERVIEW

Section 4.18, Independent Boards and Commissions, of the City of Oak Park Charter, states: "The council may not create any board or commission, other than those provided for in this Charter, to administer any activity, department or agency of the city government except (a) a municipal hospital, (b) recreation or (c) any activity which by statute is required to be so administered. The council may, however, establish (a) quasi-judicial appeal boards and (b) boards or commissions to serve solely in an advisory capacity. The following Boards and Commissions have been created:

ARTS AND CULTURAL COMMISSION

The Arts and Cultural Commission shall perform the following functions: a) Consider, study and recommend plans for City-wide cultural programs. b) Promote, coordinate and develop the performing and creative arts with the objective of bringing together the arts of the community. c) Make recommendations for cultural opportunities to facilitate communications with the Michigan Council of the Arts. d) Investigate possibility of obtaining grants. (City Council Resolution CM-9-591-74, Sept. 13, 1974)

Meetings: 4th Wednesday of each month, 7:30 p.m., Community Center.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Sudha Chandra Sekhar	August, 2007	August, 2010
Michele Stevenson	November, 1998	December, 2010
Deanna Sperka	March, 1979	December, 2010
Louis Kingston	January, 2001	December, 2010
Diedre Scott	October, 2004	December, 2010
Council Member Michael M. Seligson	Council Representative	November, 2011
John Martin, Library Director	Staff Representative	

*4 Vacancies

CITY OF OAK PARK

Boards and Commissions

BEAUTIFICATION ADVISORY COMMISSION

The beautification advisory commission shall consider and advise the city council on the following: a) Consider and propose programs which would improve the physical appearance of the community. b) Annually organize and carry out a short term campaign to encourage citizen participation in activities designed to beautify the city. (Sec. 2-301 of the City of Oak Park Code)

Meetings: Every 3rd Tuesday of: February, April, May, June, September & December.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Reatha Richmond	September, 1986	February, 2012
Ruth M. Benton	November, 1996	February, 2012
Joyce Schulman	July, 1983	February, 2012
Judy Simmons	March, 1997	December, 2010
Martha S. Wilburn	October, 1993	February, 2012
Alice Reed	February, 1998	December, 2010
Gay Kilgore	June, 1999	December, 2010
Mattie Boykin	February, 2003	February, 2012
Sherry Johnson	October, 2004	December, 2010
Santhia Guinn	October, 2004	December, 2010
Delores Johnson	October, 2008	October, 2011
Elaine Stephens	October, 2008	October, 2011
Mayor Pro Tem Willie Horton	November, 1997	November, 2009
Kevin Yee, Director of Public Works	Staff Representative	

*6 Vacancies

BOARD OF REVIEW

The Board of Review shall hear the complaints of all persons considering themselves aggrieved by assessments, and if it shall appear that any person or property has been wrongfully assessed or omitted from the roll, the board shall correct the roll in such a manner as it deems just. (City of Oak Park Charter, Section 10.9)

Meetings:

Session No. 1 - 2nd Monday in March

Session No. 2 - 4th Monday in March

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Joel M. Bodzin	March, 1995	January, 2012
Herschel Goldstein	March, 1993	January, 2012
Phyllis MacKay	March, 1993	January, 2012
Irma B. Watson	December, 1998	January, 2011
Louis Landau	February, 2006	January, 2012
Raymond White	March, 2005	January, 2012
M. Dean Bush, City Assessor	Staff Representative	

CITY OF OAK PARK

Boards and Commissions

BOARD OF TRUSTEES – EMPLOYEES RETIREMENT SYSTEM

The general administration, management and responsibility for the proper operation of the retirement system, and for constructing and making effective the provisions of the retirement system are vested in a board of trustees. (Sec. 18.3 of the City of Oak Park Charter)

Meetings: Quarterly, 4th Monday, 3:30 p.m., City Managers Office.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Andrew Hylton	February, 2009	February, 2012
Vicky Brooks	January, 2005	June, 2011
Michael Pinkerton	August, 2006	November, 2010
Mayor Gerald E. Naftaly	November, 1977	
Sandra Gadd	February, 2005	
Roy Srimi, Acting City Manager	July, 2008	

BUILDING BOARD OF APPEALS

The building board of appeals shall have the duty, responsibility and authority to hear and decide such appeals under the Building Code of the State of Michigan. (Sec. 18-130 of the City of Oak Park Code)

Meetings: As required.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
William Hartman	January, 1990	January, 2010
Sam Ableson	December, 2005	January, 2010
Zack Davies	February, 1998	January, 2010
Milton Duchan	May, 1999	January, 2010
James Alpern	May, 1999	January, 2010

CABLE TELEVISION ADVISORY COMMISSION

The functions of the commission shall be as follows: 1) Strengthen locally originated programming in order to meet the need and desires of its audience 2) Assist in developing guidelines for integrating local CATV programming with community needs 3) Encourage and coordinate the best use of public facilities and channels of the system 4) Prepare an annual report outlining the accomplishments of the commission 5) Perform advisory functions to the city council. (Sec. 2-330 of the City of Oak Park Code)

Meetings: Monthly, Communication Center.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Marx E. Cooper	February, 1995	December, 2010
Jacqueline Hairston	February, 1998	December, 2010
Rita Steele	June, 1996	December, 2010
Zack Davies	February, 1998	December, 2010
Elaine Stephens	May, 2002	December, 2010
Mattie Boykin	August, 2007	August, 2010
Nathan Peiss	March, 2008	January, 2010
Council Member Angela Diggs Jackson	Council Representative	November, 2009
Mel Newman, Director of Public Information	Staff Representative	

CITY OF OAK PARK

Boards and Commissions

CITY BOARD OF CANVASSERS

The board of canvassers shall convene on the day following each city election at the usual time and place of meeting of the council and determine the results of the city election upon each question and proposition voted upon and what persons are duly nominated or elected to the several offices respectively at said election, and shall notify in writing the successful candidates or nominees of their nomination or election. (City of Oak Park Charter, Section 3.16)

Meetings: After each City Election.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Gloria Chadwick	July, 1977	January, 2010
Sherry Ball	November, 1999	January, 2010
Barbara Zabitz	October, 2004	February, 2013
Sandra Gadd, City Clerk	Staff Representative	

*1 Vacancy

ECONOMIC DEVELOPMENT CORPORATION - Brownfield Redevelopment Authority

The economic development corporation's purpose will be to alleviate and prevent conditions of unemployment, to assist and retain local industries, to provide means and methods for the encouragement and assistance of industrial and commercial enterprises in locating, purchasing, construction, modernizing, improving, maintaining, repairing, furnishing, and expanding in the City. (Sec. 58-103 of the City of Oak Park Code)

Meetings: As needed.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Council Member Michael Seligson	August, 2003	November, 2011
Mayor Pro Tem Willie Horton	August, 2003	November, 2009
Shlomo Sperka	August, 2003	July, 2009
Joe Brown	August, 2003	July, 2009
Lou Landau	August, 2003	July, 2009
Emile Duplessis	August, 2003	July, 2009
Judy Simmons	August, 2003	December, 2013
Thomas Storey	January, 2004	July, 2009
Roy Srini, Acting City Manager	July, 2008	
Kevin Rulkowski, Director of Technical & Planning	Staff Representative	

CITY OF OAK PARK

Boards and Commissions

ELECTION COMMISSION

The election commission shall appoint the board of election inspectors for each precinct and have charge of all activities relating to the conduct of elections in the city. (City of Oak Park Charter, Section 3.14)

Meetings: On request.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Saul Chudnow	February, 1971	January, 2010
Raymond White	July, 1989	January, 2010
Sandra Gadd, City Clerk	Staff Representative	

EMERGENCY SERVICES COUNCIL

The emergency services council shall advise the city manager and the emergency services director on matters pertaining to emergency management, especially in plan development. (Sec. 34-45 of the City of Oak Park Code)

Meetings: 2nd Monday, September through June, 7:30 p.m., Public Safety.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Rita Steele	January, 1967	February, 2012
John Tomassi	March, 1979	February, 2012
Nynier Hall-Brown	October, 2008	October, 2011
Councilman Paul Levine	Council Representative	November, 2011
John McNeilance, Director of Public Safety	Staff Representative	
Kevin Yee, Director of Public Works	Staff Representative	
Rocco Fortura, Department of Public Works	Staff Representative	
John Hines, Building Inspector	Staff Representative	
Kevin Edmonds, Emergency Services Coordinator	Staff Representative	
Mel Newman, Director of Public Information	Staff Representative	

*3 Vacancies

ETHNIC ADVISORY COMMISSION (FORMERLY ETHNIC TASK FORCE)

The function of the Ethnic Advisory Commission is to improve ethnic relations within the City of Oak Park. It is appointed by the mayor with the approval of the Council. Its mission is to recognize, maintain, communicate and celebrate the cultural richness of our community. (City Council Resolution CM-04-175-96, April 15, 1996)

Meetings: 2nd Thursday of each quarter, 7:30 p.m., Community Center.

CITY OF OAK PARK

Boards and Commissions

ETHNIC ADVISORY COMMISSION (Cont.)

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Reatha Richmond	October, 1996	December, 2009
Elaine Stephens	May, 2002	December, 2009
Lisa Clark-Woods	June, 2003	December, 2009
Rosetta Kincaid	July, 2003	December, 2009
Nathaniel Warshay	February, 2005	December, 2009
Robert Abramson	August, 2007	August, 2010
Mattie Boykin	August, 2007	August, 2010
Sudha Chandra Sekhar	August, 2007	August, 2010
Denise Sharpe	August, 2007	August, 2010
Latonja Stephens	October, 2008	October, 2010
Anita Warner	October, 2008	October, 2010
Mayor Gerald E. Naftaly	Council Representative	
Council Member Michael Seligson	Council Representative	
Mayor Pro Tem Willie Horton	Council Representative	
Council Member Angela Diggs Jackson	Council Representative	
Council Member Paul Levine	Council Representative	
Roy Srini, Acting City Manager	Staff Representative	

*4 Vacancies

Members of Original Ethnic Task Force

	<u>Original Appointment</u>	<u>Term Expires</u>
Jerry Bayer	1991	N/A
Marion Beatty	1991	N/A
David Diomande	1990	N/A
Deborah Frye	1991	N/A
Debi Tutor	1992	N/A
Patricia Minor	1991	N/A

INDEPENDENCE DAY COMMISSION

It shall be the duty of the Independence Day Commission to plan, promote, execute and evaluate the City of Oak Park's Independence Day celebration, including a parade and any activities held in the park. (Sec. 2-625 of the City of Oak Park Code)

Meetings: 1st Wednesday, February through June, 7:00 p.m., Community Center.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Wayne Lusk	January, 2000	December, 2010
Joy Landau	January, 2000	December, 2010
Lou Landau	January, 2000	December, 2010
Erv Milton	January, 2000	December, 2010
Sharon Levine	January, 2000	February, 2012
Teresa Taylor	January, 2000	December, 2010
Barb Weiskopf	January, 2000	February, 2012
Jim Weiskopf	January, 2000	December, 2010
Beverly Wiggins	February, 2000	February, 2012
Marcina Cole	January, 2001	December, 2010
Mara Staller Starr	April, 2002	December, 2010
Alfreda Muntz	February, 2005	December, 2010
Elaine Stephens	October, 2008	October, 2011
Latonja Stephens	October, 2008	October, 2011
Roy Vultaggio, Recreation Director	Staff Representative	
Mayor Pro Tem Willie Horton	Council Representative	
Council Member Paul Levine	Council Representative	
Dr. Sandra Harris	Oak Park School District Superintendent	

*2 Vacancies

CITY OF OAK PARK

Boards and Commissions

LIBRARY AUTHORITY

It shall be the duty of the library advisory board, operating under bylaws adopted by the city council, to consider and study reasonable needs and requirements of the library facilities of the city, and to formulate and to report its findings from time to time to the city council. (Sec. 2-280 of the City of Oak Park Code)

Meetings: 3rd Tuesday of each month, 7:30 p.m., Library.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Irma B. Watson	June, 2004	June, 2009
Sharon Chudnow	February, 1969	June, 2012
Roy Srini, Acting City Manager	June, 2004	June, 2011
Council Member Angela Diggs Jackson	Council Representative	November, 2009
John Martin, Library Director	Staff Representative	

*1 Vacancy

OAK PARK LOCAL OFFICERS' COMPENSATION COMMISSION

The Oak Park Local Officers' Compensation Commission shall determine the salaries of all elected officials of the City, which determination shall be the salaries unless the City Council by resolution adopted by two-thirds of the members elected and serving on the City Council shall reject them. (Sec.2-313 of the City of Oak Park Code)

Meetings: On odd years.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Zachary Davies	March, 1997	February, 2016
Gloria Kingston	July, 1990	April, 2010
Tom McPhillips	April, 2001	February, 2016
Chelsea D. Barnes, Jr.	February, 2009	February, 2016
Andrew Hylton	February, 2009	February, 2016
Sandra Gadd, City Clerk	Staff Representative	

*2 Vacancies

PLANNING COMMISSION

The City plan commission shall consider and advise the City Council on; a) Creation of a Master Plan. b) The removal, location, widening, narrowing, vacating, abandonment, change of use, or extension of streets, alleys, ground, open spaces, building, public utilities and terminals. c) All proposed changes in the zoning ordinance. d) the approval of plats subdividing land within the City. (Sec. 2311 of the City of Oak Park Code)

Meetings: 2nd Monday of each month, 7:30 p.m., Council Chambers.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Gary Torgow	April, 1994	April, 2012
Joe Brown	May, 1996	February, 2012
Marie Walters-Gill	November, 1998	December, 2010
Donald Cohen	May, 2000	May, 2009
Marshall Levin	August, 2003	April, 2008
Mayor Gerald E. Naftaly	November, 1991	November, 2009
Council Member Michael M. Seligson	November, 1997	November, 2011
Roy Srini, Acting City Manager	January, 1993	
Kevin Rulkowski, Director of Technical & Planning	Staff Representative	

*1 Vacancy

CITY OF OAK PARK

Boards and Commissions

RECREATION ADVISORY BOARD

It shall be the duty of the recreation advisory board, operating under bylaws adopted by the City Council, to consider and study reasonable needs and requirements of the recreation program, to serve in an advisory capacity to the director of parks, recreation and forestry when so requested, and to act as a recommending body to the City Council on matters of general recreation department policy, and to formulate and report its finds from time to time, to the City Council. (Sec. 54-43 of the City of Oak Park Code)

Meetings: 3rd Wednesday of each month, 7:30 p.m., Community Center.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Bob Gershman	June, 1999	February, 2010
James C. Emanuel	April, 1986	February, 2010
Linda Blatt	August, 1988	February, 2012
Philip Cutler	January, 1981	February, 2010
Anthony Harper	October, 1993	February, 2012
Paul Blatt	February, 2005	February, 2010
Edward J. Hester, Sr.	February, 2009	February, 2012
Mayor Gerald E. Naftaly	November, 1977	November, 2009
Roy Vultaggio, Director of Recreation	Staff Representative	
Scott Pratt, Deputy Director of Recreation	Staff Representative	

*1 Vacancy

RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION

It shall be the duty of the recycling and environmental conservation commission to advise the City Council on topics relating to recycling, waste reduction, and environmental protection. (Sec. 2-605 of the City of Oak Park Code)

Meetings: 3rd Wednesday of each month, 7:30 p.m., Community Center.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Alvin Lewis	February, 2000	February, 2011
Al Goldstein	February, 2000	February, 2012
Paul Bannon	February, 2003	February, 2012
Meredith Long	July, 2003	September, 2009
Carolyn Davis	December, 2005	February, 2012
Amy Lumley	December, 2005	February, 2012
Kerrie McMillen	August, 2007	August, 2010
Hilarie Williams	October, 2008	October, 2011
Council Member Angela Diggs Jackson	November, 2005	November, 2009
Ron Clinton, Department of Public Works	Staff Representative	

*4 Vacancies

CITY OF OAK PARK

Boards and Commissions

SPORTS COMMISSION

The purpose of the Sports Commission is to further Department of Recreation Sports programs by acting in an advisory capacity to the Director of Recreation on matters pertaining to the operation of sports in Oak Park. (By-Laws Oak Park Sports Commission, City Council Resolution CM-4-208-61, April 17, 1961)

Meetings: On request.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Beverly Wiggins	June, 1993	March, 2010
James C. Emanuel	June, 1993	March, 2010
Michael Rich	April, 1986	March, 2010
Tee Winslow	April, 2000	March, 2009
Council Member Angela Diggs Jackson	November, 2005	November, 2009

ZONING BOARD OF APPEALS

The board of zoning appeals shall have the following powers: a) To hear and decide appeals of any decision made by the building inspector or any other administrative official. b) To permit the erection or use of a building to a greater height or of a larger area than the district requirements established. c) To hear and decide requests for special exceptions and for interpretation of the zoning map. d) To authorize, upon an appeal, a variance from the strict application of the provisions of the zoning ordinance. (Sec. 2201 of the City of Oak Park Code)

Meetings: 4th Tuesday of each month, 7:30 p.m., Council Chambers.

CURRENT MEMBERSHIP

	<u>Original Appointment</u>	<u>Term Expires</u>
Louis Landau	December, 1981	April, 2010
Emile Duplessis	July, 2000	April, 2012
James Huston	August, 2000	April, 2012
Samuel Ray	December, 1996	April, 2010
Jack Blumenkopf	February, 1998	April, 2012
Donald Cohen	September, 2008	April, 2010
Heather Vanderslik	March, 2008	April, 2012
Kevin Rulkowski, Director of Technical & Planning	Staff Representative	

*1 Vacancy



“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

City Manager

OVERVIEW

As the chief administrative officer of the City, the City Manager is ultimately responsible for all operations of the municipal corporation. This includes the overall planning and organizing of work for implementing programs and services City Council establishes. This responsibility includes evaluating and recommending these programs and services while keeping current on innovative methods and trends regarding ways to accomplish these responsibilities. The Human Resources function also rests with the City Manager.

The City Manager is also responsible for the management of City resources. Planning, organizing and presenting the annual budget are followed after Council adoption, by administration of all revenues and expenditures throughout the year.

As the chief administrative officer, it is important to maintain effective communications and availability to members of the City Council. This includes carrying out policies as set by action at regularly scheduled Council meetings. Relations with the public are also an important aspect of the office of city management. The perception of professionalism and quality services must be conveyed and maintained.

EXPENDITURES

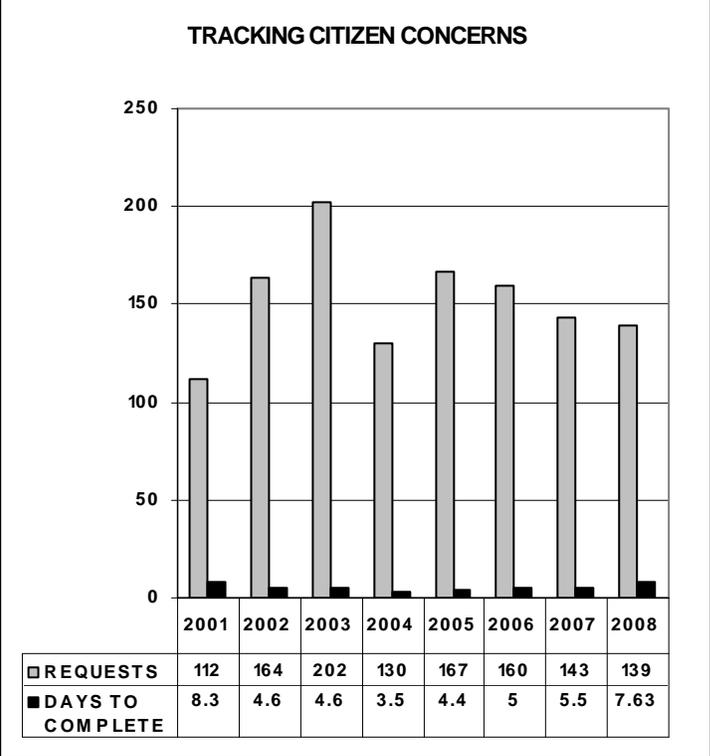
The largest portion of non-personnel costs in this budget center is for services related to the Human Resources function such as professional and contractual services for labor relations. Citywide training shall continue to be a part of the City Manager's budget.

PERFORMANCE OBJECTIVES

Management of administrative policies and procedures continues as they are updated and converted from a paper-based format to a centralized Intranet management system.

Employee relations are of particular importance during these trying economic times. Keeping employee morale high while under fiscal stress is a challenge, and the organization will have to find innovative ways to reward employees. Community relation activities such as the publication and distribution of *Welcome Packets/Resident Handbooks* are ongoing. This information is now available on the City web site. New opportunities for community promotion are continuously sought out and evaluated.

The Citizen Ombudsman program is a major function of this office. A new web based system called the Citizen Action Center was implemented in October 2007. The Citizen Action Center is a place where residents can search for answers to frequently asked questions, ask a specific question and also make a service request. The Citizen Action Center ultimately helps residents connect with City officials who can best assist them to resolve their concerns.



**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
CITY MANAGER		GENERAL	101-11-172	CITY MANAGEMENT / PERSONNEL				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	351,644	292,972	196,141	291,214	322,612	309,595	309,595
712	Employee Benefits	154,241	173,794	86,961	173,794	177,932	154,278	154,278
726	Materials & Supplies	8,288	12,000	6,062	12,000	12,000	12,000	12,000
801	Professional Services	2,167	5,000	520	5,000	5,000	5,000	5,000
803	Medical Services	1,637	2,000	(569)	3,000	2,000	2,000	2,000
804	Employee Recruitment	3,217	2,500	1,516	2,500	2,500	2,500	2,500
818	Contractual Services	7,669	25,000	15,850	7,632	7,632	7,632	7,632
818.001	Labor Attorney	7,390	55,000	37,665	72,368	50,000	50,000	50,000
860	Transportation	17	175	0	175	175	175	175
864	Conferences & Workshops	8,815	4,742	4,103	7,000	3,700	3,700	3,700
900	Publications	1,307	2,000	703	2,000	1,500	1,500	1,500
920	Utilities - Telephone	2,072	2,000	589	2,000	5,940	5,940	2,940
930	Repairs & Maintenance	70	350	0	350	300	300	300
956	Miscellaneous	0	100	0	100	100	100	100
958	Memberships & Dues	2,623	3,421	285	2,921	2,900	2,900	2,900
960	Education & Training	9,041	7,000	2,464	6,000	3,000	3,000	3,000
TOTAL		560,198	588,054	352,290	588,054	597,291	560,620	557,620

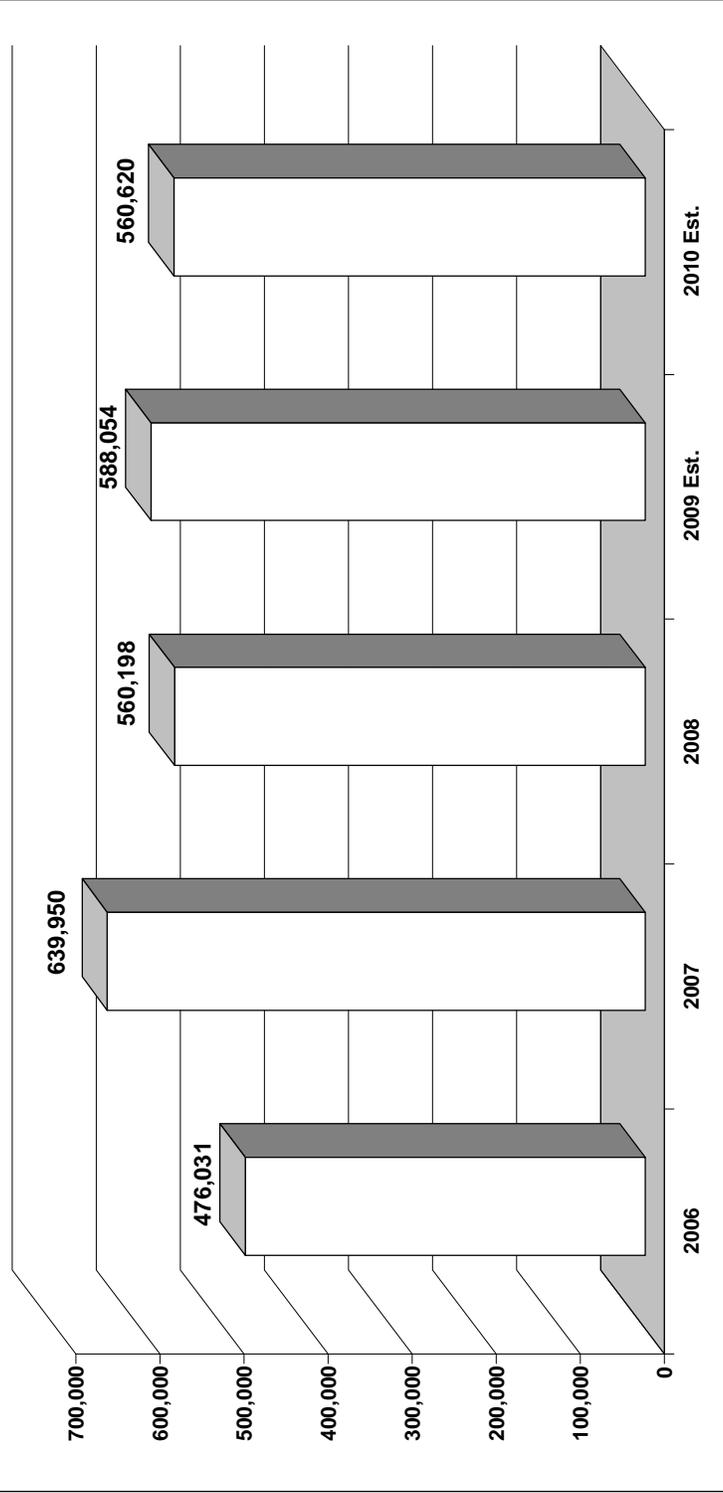
Personnel Worksheet

<u>Job / Class Title</u>	<u>Actual 2007-2008</u>	<u>Budgeted 2008-2009</u>	<u>Requested 2009-2010</u>	<u>Managers Rec. 2009-2010</u>	<u>City Council Approved</u>
<u>FULL TIME</u>					
City Manager	1.0	1.0	1.0	1.0	1.0
Assistant City Manager	0.0	1.0	1.0	1.0	1.0
Adm. Asst. to City Manager	1.0	0.0	0.0	0.0	0.0
Executive Secretary	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0	1.0
Full Time	4.0	4.0	4.0	4.0	4.0

**PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
CITY MANAGER**

POSITION	PAY GRADE	REG PAY	OT PAY	LONG PAY	OTHER PAY	PAY TOTAL	WORK COMP	RETIRE-MENT	DENTAL	HEALTH	LIFE & AD&D	FICA / MEDICARE	CLOTHING	LTD	FRINGE BENEFIT TOTAL	GRAND TOTAL
City Manager	E	122,170	0	155	2,000	124,325	651	16,784	1,016	14,372	234	9,511	0	250	42,818	167,143
Assistant City Manager	E	89,580	0	3,519	2,000	95,099	477	32,429	1,016	14,372	234	7,275	0	250	56,053	151,152
Executive Secretary	F	45,893	200	1,571	0	47,664	246	16,253	1,016	11,570	187	3,646	0	250	33,168	80,832
Administrative Assistant	F	42,357	100	50	0	42,507	226	5,738	1,016	11,570	187	3,252	0	250	22,239	64,746
Total		300,000	300	5,295	4,000	309,595	1,600	71,204	4,064	51,884	842	23,684	0	1,000	154,278	463,873

Expenditure History





“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

City Clerk Administration and Elections

The City Clerk's Office is the information center of the City. As a professional liaison between the City and its citizens the Clerk's office not only provides various services on a daily basis for the community, but maintains neutrality and impartiality, thus rendering equal service to all citizens while maintaining the integrity of all elections and public records of the City of Oak Park.

OVERVIEW

The City Clerk's Office is responsible for:

A. Attending meetings and providing minutes and services for the following Boards and Commissions:

- ❖ City Council
- ❖ Zoning Board of Appeals
- ❖ Employees' Retirement System
- ❖ Election Commission
- ❖ Local Officers' Compensation Commission
- ❖ The Board of Canvassers

B. Issuance of the following Licenses and Permits:

- ❖ Garage Sale Permits
- ❖ Lawn Care Licenses
- ❖ Taxi Cab Licenses
- ❖ Handbill Licenses
- ❖ Precious Metals License
- ❖ Distributor Licenses
- ❖ Going-out-of Business Licenses
- ❖ Special Event Permits
- ❖ Vendor's Licenses
- ❖ Mechanical Amusement Devices
- ❖ Business Licenses

C. Other business the City Clerk's office is responsible for include:

- ❖ Record Management
- ❖ Special Assessments
- ❖ Street/Alley Vacations
- ❖ Lot Splits/Combinations
- ❖ Narcotics Forfeiture Bonds
- ❖ Freedom of Information Requests
- ❖ Bid Openings
- ❖ Maintaining City Ordinances, Resolutions, Proclamations, Real Estate Non-Solicitation List, Legal Notifications
- ❖ Process Passport Applications, and other projects as requested by the City Manager, City Council, or other Departments.

The 2008 Election year was one that made history, not only in the State of Michigan, but nation wide. It commenced with the controversial change in the Presidential Primary, by the legislature, from February to January. The May consolidated election, elects Oak Park and Ferndale School Board Members, and is administered by the Clerk's Office for the County of Oakland. Extensive training of election workers, to assure readiness for the anticipated record voter turnout in November started before the August Primary. Training not only involved the regular workers but included many new workers and employees from other city departments. The November Presidential election had the second largest voter turn-out in American History. Oak Park saw a 114% increase in absentee voting for the November 2008 election. On the last day to vote absentee there was an unprecedented 500 voters who came to City Hall to vote. The extensive training and preparation prepared the City Clerk's Office for a successful election that was, in many aspects, historic.

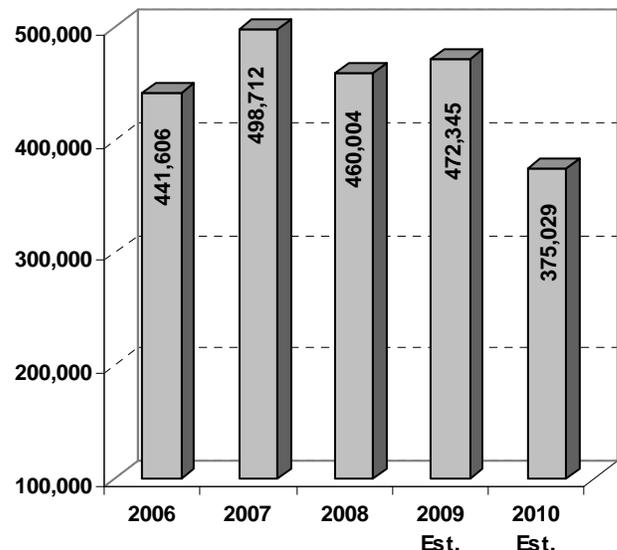
Elections 2009:

School Election, May 5, 2009
Primary City Election, August 4, 2009
General City Election, November 3, 2009

Elections 2010:

School Election, May 4, 2010
Primary Election, August 2, 2010
General Election, November 2010

Expenditure History



CITY OF OAK PARK

City Clerk Administration and Elections

EXPENDITURES

There is a decrease of \$91,528.00 in Employee Benefits and wages for FY 2009-2010. This is attributed to the retirement of the City Clerk and one Administrative Clerk II. Both positions will be filled, part-time, by the current employees until December 31, 2009. Due to retirement, the health benefit cost shifted to Retirees Health Care.

Between 2006 and 2008, the City received new election tabulation equipment through the Help America Vote Act (HAVA) grant fund, but was responsible for maintenance warranty costs. Therefore, \$6,863 was budgeted to cover this expenditure for 2008-2009. However, the State confirmed in January, that the HAVA funds would cover 100% of M-100 warranty costs during 2009 and 50% of warranty costs in 2010. In 2011, the City will assume responsibility for the warranty costs, which is expected to be approximately \$145 per tabulator. The City has 26 tabulators at this time. This savings is reflected in the Repairs and Maintenance account.

REVENUE

Revenue is generated through fees charged for business licenses, various permits and other services such as passports and notary fees.

PERFORMANCE OBJECTIVES

In order to provide the same professional services the community is accustomed to, the City Clerk's Office will be placing an emphasis on the importance of cross-training current employees and preparing for permanent department down-sizing.

Minutes

Research new computer programs for preparing minutes.

Boards and Commissions

Research programs for tracking Boards and Commission applicants and members.

Qualified Voter File

Cross-train all staff members to assure residents fast and effective service at the counter and on the telephone.

Purge Voter Registration list.

Update policies and procedures to reflect changes in technological advancements.

Freedom of Information and Open Meeting Act

Send employees to training to learn or be updated on new laws.

Business Licenses

Cross-train all staff members to assure residents fast and effective service at the counter and on the telephone.

Passports

Update employees on new passport laws and required date changes.

Participate in the Senior Citizens Passport Information and Processing Day.

Elections

Cross-training will occur on all aspects of elections.

Records Management

Records retentions schedules have changed. The Clerk's Office will adhere to the new schedule of for purging of all records whose retention schedules have expired.

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: CITY CLERK		FUND: GENERAL	DEPT. NO.: 101-14-215	ACTIVITY: ADMINISTRATION - CITY RECORDS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	121,683	118,766	80,549	118,766	112,156	90,340	90,340
712	Employee Benefits	60,239	68,828	42,315	68,829	74,488	47,208	47,208
726	Materials & Supplies	4,251	6,600	2,344	6,600	6,200	6,200	6,200
801	Professional Services	9,499	10,000	4,498	10,000	10,000	10,000	10,000
818	Contractual Services	774	1,000	201	1,000	1,000	1,000	1,000
860	Transportation	534	500	217	500	500	500	500
864	Conferences & Workshops	2,277	1,694	1,129	1,694	1,694	1,694	1,694
900	Publications	102	1,000	0	1,000	1,000	1,000	1,000
901	Newspaper Postings	9,726	6,500	6,546	6,500	6,500	6,500	6,500
920	Utilities - Telephone	36	1,000	0	1,000	1,000	1,000	1,000
930	Repairs & Maintenance	752	3,000	140	3,000	6,000	6,000	6,000
958	Memberships & Dues	720	750	620	750	750	750	750
960	Education & Training	1,060	2,000	910	2,000	2,000	2,000	2,000
TOTAL		211,653	221,638	139,469	221,639	223,288	174,192	174,192

DEPARTMENTAL REVENUE

451.000	Business Licenses & Permits	77,448	75,000	71,570	77,000	77,000	77,000	77,000
626.000	Passport Services	4,446	4,000	2,108	3,600	3,600	3,600	3,600
Total		81,894	79,000	73,678	80,600	80,600	80,600	80,600

Personnel Worksheet

Job / Class Title	Actual <u>2007-2008</u>	Budgeted <u>2008-2009</u>	Requested <u>2009-2010</u>	Managers Rec. <u>2009-2010</u>	City Council Approved
<u>FULL TIME</u>					
City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
City Clerk - Technical Aide	1.0	1.0	0.0	0.0	0.0
Administrative Clerk	0.0	0.0	1.0	1.0	0.0
Administrative Clerk	1.0	1.0	1.0	1.0	1.0
<hr/>					
Sub-Total Full Time	4.00	4.00	4.00	4.00	3.00
<u>PART TIME</u>					
Administrative Clerk	0.00	0.00	0.00	0.00	0.50
TOTAL	4.00	4.00	4.00	4.00	3.50

PERMITS AND LICENSES ISSUED

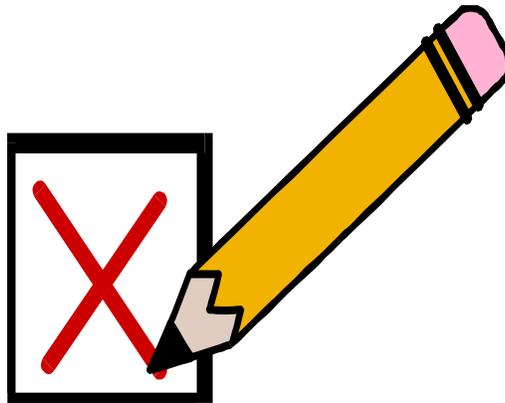
	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Merchants Licenses	733	688	709	697	668	642	615
Garage Sale Permits	133	134	159	146	128	155	163
Lawn Care Licenses	32	26	21	17	14	13	6
Taxi Cab Licenses	8	8	6	7	7	7	6
Handbill Permits	7	7	4	4	7	12	9
Precious Metal Licenses	20	18	18	20	14	21	18
Sidewalk Sale Permits	3	3	2	4	4	5	4
Vendor's Licenses	6	7	8	7	2	8	4
Mech. Amusement Devices	2	2	2	2	2	2	0
Distributor Licenses	2	0	0	1	0	1	0
Going-Out-Of-Business	0	0	0	1	0	0	0
Auction	0	3	1	2	2	0	0
Sidewalk Sale Permits	0	0	0	0	0	0	6
Day Care Licenses	12	15	13	13	16	13	14
Passports	0	0	0	53	216	234	130
Notaries	0	0	0	164	136	121	79
TOTAL	958	911	943	1,138	1,216	1,234	1,054

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: CITY CLERK		FUND: GENERAL	DEPT. NO.: 101-14-191	ACTIVITY: ELECTIONS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2008 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	128,143	118,766	86,927	118,766	112,156	90,340	90,340
712	Employee Benefits	66,010	68,829	55,864	68,828	73,613	47,209	47,209
726	Materials & Supplies	6,042	7,000	4,640	7,000	7,000	7,000	7,000
801	Professional Services	43,684	56,000	43,626	56,000	45,000	45,000	45,000
818	Contractual Services	0	1,000	396	1,000	1,000	1,000	1,000
860	Transportation	472	500	353	500	500	500	500
864	Conferences & Workshops	700	488	0	488	488	488	488
900	Printing & Publications	994	1,000	219	1,000	1,000	1,000	1,000
901	Newspaper Postings	0	1,000	0	1,000	1,000	1,000	1,000
930	Repairs & Maintenance	1,428	8,000	7,052	8,000	6,300	6,300	6,300
956	Miscellaneous	388	500	88	500	500	500	500
960	Education & Training	490	500	40	500	500	500	500
TOTAL		248,351	263,583	199,205	263,582	249,057	200,837	200,837

DEPARTMENTAL REVENUE

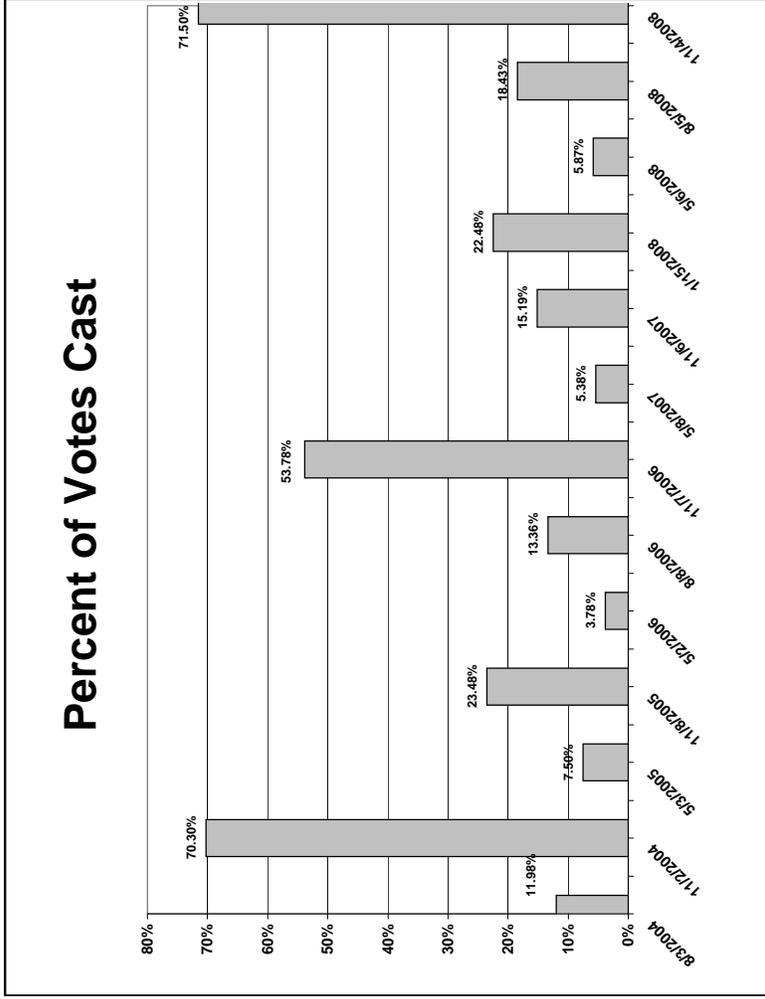
676	Election Reimbursement	40,227	10,000	0	10,000	10,000	10,000	10,000
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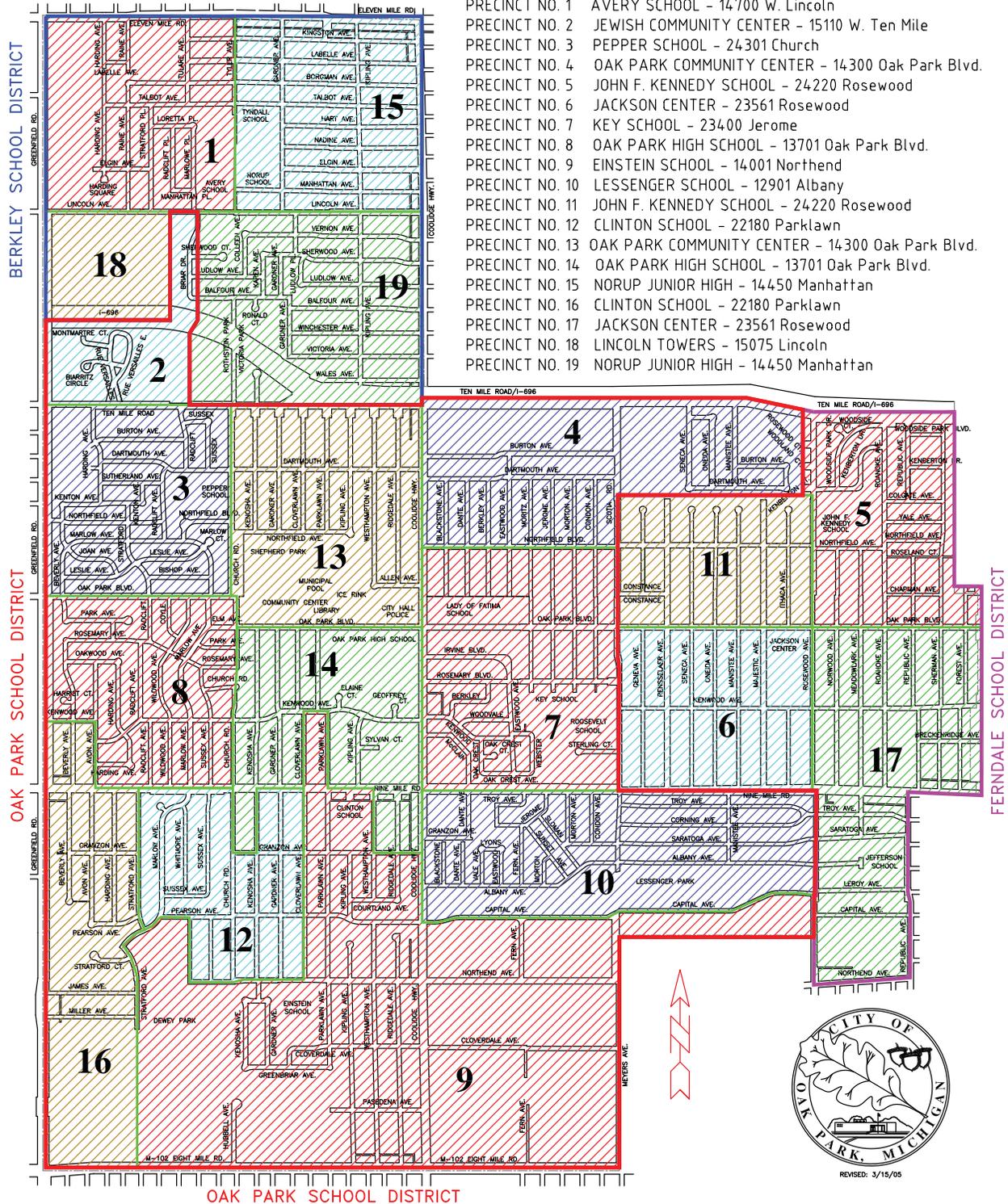
**PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
CITY CLERK**

POSITION	PAY GRADE	REG PAY	OT PAY	LONG PAY	OTHER PAY	PAY TOTAL	WORK COMP	RETIRE- MENT	DENTAL	HEALTH AD&D	LIFE & MEDICARE	FICA /	CLOTHING	LTD	FRINGE BENEFIT TOTAL	GRAND TOTAL
City Clerk - July 1 to Dec. 31	E	26,240	0	0	0	26,240	140	2,755	0	0	0	2,007	0	0	4,902	31,142
City Clerk - Dec. 31 to June 30	E	40,000	0	0	1,000	41,000	213	5,535	508	5,785	234	3,137	0	250	15,662	56,662
Deputy City Clerk	G	55,917	0	2,413	0	58,330	298	19,891	1,016	14,372	187	4,462	0	250	40,476	98,806
Administrative Clerk II	A	34,980	3,600	900	0	39,480	206	13,463	1,016	13,820	94	3,020	195	190	32,004	71,484
Administrative Clerk II - Part Time	A	12,480	3,150	0	0	15,630	83	0	0	0	94	1,196	0	0	1,373	17,003
Total		169,617	6,750	3,313	1,000	180,680	940	41,644	2,540	33,977	609	13,822	195	690	94,417	275,097

<u>Reason For Election</u>	Date	Total Registered Voters	Votes Cast	Percent Cast
Oak Park School District	6/14/2004	13,686	240	1.75%
Special Annexation Election	8/3/2004	20,916	2,506	11.98%
General City/Special Annexation	11/2/2004	21,813	15,335	70.30%
Oak Park School District	5/3/2005	22,381	1,678	7.50%
Presidential Primary	11/8/2005	22,303	5,236	23.48%
Consolidated School Election	5/2/2006	22,413	847	3.78%
State Primary Election	8/8/2006	22,261	2,974	13.36%
State General Election	11/7/2006	22,362	12,026	53.78%
Consolidated School Election	5/8/2007	22,394	1,204	5.38%
General City Election	11/6/2007	22,462	3,413	15.19%
Presidential Primary Election	1/15/2008	22,540	5,068	22.48%
Consolidated School Election	5/6/2008	18,324	1,075	5.87%
State Primary Election	8/5/2008	22,781	4,199	18.43%
General Presidential Election	11/4/2008	23,249	16,624	71.50%



CITY OF OAK PARK VOTING PRECINCTS



REVISED: 3/15/05

CITY OF OAK PARK

Department of Finance and Administrative Services

OVERVIEW

The Department of Finance and Administrative Services is comprised of six divisions: Accounting, Assessing, Purchasing, Treasury, Water & Sewer Billing and Collection, and Central Services. The department consists of 17 full-time employees. Funding is provided by the General, Water & Sewer and Central Service Funds.

The Department is responsible for the collection of revenues, including but not limited to, real property taxes, personal property taxes, license and permit fees, penal fines, and fees for services. Revenues that are collected are disbursed by various departments as appropriated by City Council during yearly budget process. The preparation of the Annual Budget and The Comprehensive Annual Financial Report (CAFR) is headed by this department.

Central Services is part of this department and is described as part of the Central Services Fund in this document.

The Water & Sewer Billing and Collection Division is responsible for the billing and collection of fees for water, solid waste and sewer services. This division is detailed in the Water & Sewer Fund in this document.

The Assessing Division is responsible for maintaining the property records of the City. This includes establishing and maintaining assessed values of real and personal property. The Board of Review is conducted yearly which allows citizens to challenge their assessment established by this division.

EXPENDITURES

Expenditures are expected to decrease in this department by \$29,219. This is partially due to lower wage allocation and fringe benefits.

FY 2006-2007 GOALS

The City received the GFOA Distinguished Budget Presentation Award, for the twelfth consecutive year, for its FY 2008-2009 Budget.

The City received the GFOA Certificate of Achievement for Excellence in Financial Reporting, for the twelfth consecutive year, for its FY 2007-2008 CAFR.

The City received the GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting, for its publication of the FY 2006-2007 PAFR.

The City is moving forward into the future of internet accessibility. The citizens of Oak Park have the ability to access parcel information on line and in the future will be able to make payments, by credit card, on property taxes, water bills and sidewalk assessments.

Implemented "Positive Pay" procedures with the City's financial institution to ensure that all transactions be verified to avoid any fraudulent activity.

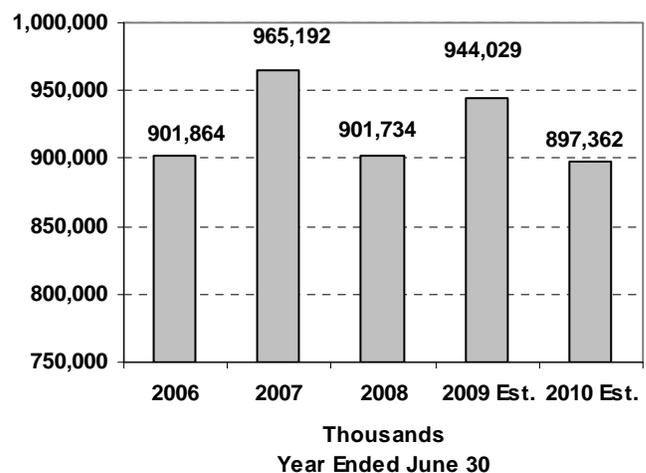
PERFORMANCE OBJECTIVES: FY 2009-2010

Maximize investment revenues by increasing interest on cash balances. Interest earned by all funds in FY 2007-2008 was \$838,782, a decrease from FY 2006-2007 revenue of \$1,276,192. The decrease was due to low interest rates of short term instruments.

Apply for the GFOA Distinguished Budget Presentation, the Certificate of Achievement for Excellence in Financial Reporting and the Award for Outstanding Achievement in Popular Annual Financial Reporting.

Continue to maintain the highest level of performance in serving both City residents and staff members.

DEPARTEMENT OF FINANCE
Expenditure History



**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: FINANCE AND ADMINISTRATIVE SERVICES		FUND: GENERAL	DEPT. NO.: 101-15-201	ACTIVITY: ACCOUNTING, ASSESSING, TREASURY, FINANCIAL MANAGEMENT				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	586,860	576,130	365,217	595,910	582,725	542,640	542,640
712	Employee Benefits	261,672	286,169	194,648	286,169	317,867	290,440	290,440
726	Materials & Supplies	13,435	16,000	10,782	16,000	16,000	16,000	16,000
801	Professional Services	14,778	15,000	11,853	15,000	15,000	15,000	15,000
818	Contractual Services	12,191	15,000	12,385	13,000	15,000	15,000	15,000
860	Transportation	735	900	253	700	900	900	900
864	Conferences & Workshops	3,314	2,032	1,890	3,000	2,032	2,032	2,032
900	Publications	2,737	2,500	1,093	2,000	2,500	2,500	2,500
920	Utilities - Telephone	436	700	241	500	700	700	700
930	Repairs & Maintenance	70	350	272	350	350	350	350
940	Rentals	0	1,200	0	1,200	1,200	1,200	1,200
958	Memberships & Dues	2,052	1,900	1,470	1,500	1,900	1,900	1,900
960	Education & Training	3,454	8,700	3,256	8,700	8,700	8,700	8,700
TOTAL		901,734	926,581	603,360	944,029	964,874	897,362	897,362

Personnel Worksheet

Job / Class Title	Actual <u>2007-2008</u>	Budgeted <u>2008-2009</u>	Requested <u>2009-2010</u>	Managers Rec. <u>2009-2010</u>	City Council <u>Approved</u>
<u>FULL TIME</u>					
Director of Finance & Administrative Services	1.0	1.0	1.0	1.0	1.0
Assistant Director of Finance & Administrative Services	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Finance Clerk	4.0	4.0	4.0	4.0	4.0
Finance Clerk II	2.0	2.0	2.0	1.0	1.0
Deputy Treasurer	1.0	1.0	1.0	1.0	1.0
City Assessor	1.0	1.0	1.0	1.0	1.0
Appraiser	1.0	1.0	1.0	1.0	1.0
Assessing Clerk	1.0	1.0	1.0	1.0	1.0
Water Supervisor	1.0	1.0	1.0	1.0	1.0
Administrative Clerk	1.0	1.0	1.0	1.0	1.0
Water Meter Reader/Repairer	2.0	2.0	1.0	1.0	1.0
TOTAL	17.0	17.0	16.0	15.0	15.0

CITY OF OAK PARK
PROPERTY TAX RATES - ALL DIRECT AND OVERLAPPING GOVERNMENTS
(Per \$1,000 of Assessed Value)
LAST TEN FISCAL YEARS

Fiscal Year	City	School Districts			Community College	County	Total Rates for Residents Residing In		
		Oak Park	Ferndale	Berkley			Oak Park School District	Ferndale School District	Berkley School District
1999: Homestead (1)	26.0212	14.5410	13.2189	10.0576	1.6300	7.0792	49.2714	47.9493	44.7880
1999: Non-Homestead	26.0212	32.7101	31.3989	28.2376	1.6300	7.0792	67.4405	66.1293	62.9680
2000: Homestead (1)	25.1873	14.5085	13.2165	10.0552	1.6109	7.0466	48.3533	47.0613	43.9000
2000: Non-Homestead	25.1873	32.6666	31.3965	28.2352	1.6109	7.0466	66.5114	65.2413	62.0800
2001: Homestead (1)	24.6245	14.4444	13.2300	10.5737	1.5952	8.4171	49.0812	47.8668	45.2105
2001: Non-Homestead	24.6245	32.5126	31.4100	28.7537	1.5952	8.4171	67.1494	66.0468	63.3905
2002: Homestead (1)	23.6344	14.4173	13.2328	10.5765	1.6090	8.6747	48.3354	47.1509	44.4946
2002: Non-Homestead	23.6344	32.5754	31.4128	28.7565	1.6090	8.6747	66.4935	65.3309	62.6746
2003: Homestead (1)	23.5377	12.5350	12.2223	9.5660	1.5983	8.6462	46.3172	46.0045	43.3482
2003: Non-Homestead	23.5377	30.6184	30.4023	27.7460	1.5983	8.6462	64.4006	64.1845	61.5282
2004: Homestead (1)	24.1194	13.4731	13.4733	11.5745	1.5889	8.6227	47.8041	47.8043	45.9055
2004: Non-Homestead	24.1194	31.6531	31.6533	29.7545	1.5889	8.6227	65.9841	65.9843	64.0855
2005: Homestead (1)	23.7201	13.4688	13.4691	10.9509	1.5844	8.6101	47.3834	47.3837	44.8655
2005: Non-Homestead	23.7201	31.6488	31.6491	29.1309	1.5844	8.6101	65.5634	65.5637	63.0455
2006: Homestead (1)	23.8150	13.3585	13.4699	10.9416	1.5844	8.6051	47.3630	47.4744	44.9461
2006: Non-Homestead	23.8150	31.5385	31.6499	29.1216	1.5844	8.6051	65.5430	65.6544	63.1261
2007: Homestead (1)	23.7288	12.9700	13.0000	10.3467	1.5844	8.6051	46.8883	46.9183	44.2650
2007: Non-Homestead	23.7288	30.9700	31.0000	28.3467	1.5844	8.6051	64.8883	64.9183	62.2650
2008: Homestead (1)	24.8850	13.4492	13.4795	10.6684	1.5844	8.4905	48.4091	48.4394	45.6283
2008: Non-Homestead	24.8850	31.6292	31.6595	28.8484	1.5844	8.4905	66.5891	66.6194	63.8083

(1) The State of Michigan passed a Property Tax Reform measure in 1994 which reduced property taxes for property owners who reside at the property (homestead). This reform created a two tiered tax system which accounts for the presentation above.

BUDGET TO ACTUAL FISCAL YEAR 2007-2008			
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
GENERAL FUND REVENUES	21,158,690	21,138,818	0.09%
GENERAL FUND EXPENDITURES	20,963,993	21,380,684	-1.95%
MAJOR STREET FUND EXPENDITURES	1,764,262	1,185,113	48.87%
LOCAL STREET FUND EXPENDITURES	614,667	685,678	-10.36%
SOLID WASTE FUND EXPENDITURES	2,333,532	2,262,377	3.15%
WATER & SEWER FUND EXPENDITURES	10,045,987	8,061,610	24.62%
RISK MANAGEMENT EXPENDITURES	660,766	695,976	-5.16%

The figures above depict both budgeted and actual amounts for the 2007-2008 Fiscal Year. The estimates for the General Fund and other major funds were adopted on May 19, 2008. The actual activity is recorded as of June 30, 2008. An important performance goal of the Finance Department is to estimate revenues and expenses within 5% of actual activity.

**PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
FINANCE AND ADMINISTRATIVE SERVICES**

POSITION	PAY GRADE	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIRE-MENT	DENTAL	HEALTH AD&D	LIFE & MEDICARE	CLOTHING	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Director of Finance & Adm. Services	E	108,931	0	8,818	2,000	119,749	581	40,834	1,016	14,372	234	0	250	66,448	186,197
Administrative Assistant	F	48,173	700	2,007	0	50,880	260	17,350	1,016	11,570	187	0	250	34,525	85,405
ACCOUNTING															
Deputy Director of Finance	G	66,513	0	1,029	2,520	70,062	355	23,891	1,016	121	187	0	250	31,180	101,242
Finance Clerk II - Accounts Payable	A	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Finance Clerk II - Payroll	A	38,285	900	1,500	0	40,685	209	13,874	1,016	11,126	94	195	190	29,816	70,501
TREASURY															
Deputy Treasurer	G	60,497	0	807	0	61,304	322	8,276	1,016	11,892	187	0	250	26,633	87,937
Finance Clerk	A	34,980	850	900	0	36,730	191	12,525	1,016	11,126	94	195	190	28,147	64,877
ASSESSING															
City Assessor	G	73,641	0	947	2,520	77,108	393	10,410	1,016	121	94	0	0	17,933	95,041
Senior Appraiser	A	44,087	1,000	1,500	0	46,587	240	15,886	1,016	11,126	94	195	190	32,311	78,898
Appraiser I	A	38,285	800	450	0	39,535	208	13,481	1,016	5,239	94	195	190	23,447	62,982
General Fund Sub-Total		513,392	4,250	17,958	7,040	542,640	2,759	156,527	9,144	76,693	1,265	780	1,760	290,440	833,080
WATER & SEWER															
Water Supervisor	G	58,055	0	2,308	0	60,363	309	20,584	1,016	5,203	187	195	190	32,302	92,665
Finance Clerk	A	38,285	700	450	0	39,435	208	13,447	1,016	11,892	94	195	190	30,059	69,494
Finance Clerk	A	38,285	650	450	0	39,385	208	13,430	1,016	5,006	94	195	190	23,152	62,537
Finance Clerk	A	33,218	900	0	0	34,118	182	11,634	1,016	5,006	94	195	190	20,927	55,045
Administrative Clerk I	A	31,995	0	3,829	0	35,824	171	12,216	1,016	5,006	94	195	190	21,629	57,453
Water Meter Reader/Repairer	A	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Water Meter Reader/Repairer	A	40,121	8,000	900	0	49,021	1,996	16,716	1,016	13,427	94	195	190	37,384	86,405
Enterprise Fund Sub-Total		239,959	10,250	7,937	0	258,146	3,074	88,027	6,096	45,540	657	1,170	1,140	165,453	423,599
Finance Department Total		753,351	14,500	25,895	7,040	800,786	5,833	244,554	15,240	122,233	1,922	1,950	2,900	455,893	1,256,679
General Fund															
Water & Sewer Fund						542,640								290,440	833,080
						258,146								165,453	423,599
Total						800,786								455,893	1,256,679

CITY OF OAK PARK

Law

OVERVIEW

According to the Code of Ordinances, City of Oak Park, Michigan, Chapter 4, Organization of Government, Section 4.14. Attorney - Function and Duties:

(a) The City Attorney shall act as legal advisor to, and be attorney and counsel for, the City Council and shall be responsible solely to the council. He shall advise any officer or department head of the City in matters relating to his official duties when so requested and shall file with the clerk a copy of all written opinions given by him.

(b) The attorney shall prosecute such ordinance violations and he shall conduct for the city such cases in court and before other legally constituted tribunals as the council may request. He shall file with the clerk copies of such records and files relating thereto as council may direct.

(c) The attorney shall prepare or review all ordinances, contracts, bonds and other written instruments which are submitted to him by the council and shall promptly give his opinion as to the legality thereof.

(d) The attorney shall call to the attention of the council all matters of law, and changes or developments therein, affecting the city.

(e) The attorney shall perform such other duties as may be prescribed for him by the City Charter or by the council.

(f) Upon the recommendation of the attorney, or upon its own initiative, the council may retain special legal counsel to handle any matter in which the city has an interest, or to assist and counsel with the attorney therein.

The present City Attorney, John Carlson, from the firm of Shifman & Carlson, P.C. has served the City Council since July 1, 2004.

The Prosecuting Attorney, Eugene Lumberg was appointed January 15, 1987.

EXPENDITURES

Expenditures in the Law Budget are divided into two activities: City Attorney and Prosecuting Attorney.

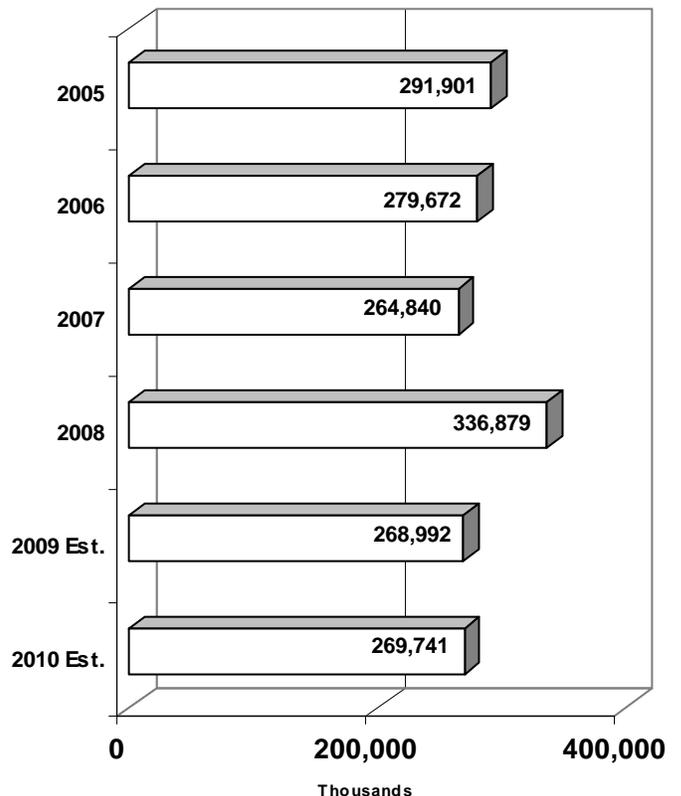
Compensation for the City Attorney does not include salaries and fringes. Also, anticipated Professional Services will remain at \$170,000 from FY 2008-2009 to FY 2009-2010. The compensation appropriation for the Prosecuting Attorney will also stay the same for FY 2009-2010.

PERFORMANCE OBJECTIVES

Assist City Council and Administration in the negotiations of a labor contract with Police Officers Association of Michigan who represent our Public Safety Officers. and assist in negotiations with AFSCME Local #513.

Continue with the effort to clean docket of Michigan Tax Tribunal of all appeals of property taxes within the City.

Expenditure History



**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: CITY ATTORNEY		FUND: GENERAL	DEPT. NO.: 101-13-210	ACTIVITY: LEGAL COUNSEL				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC 2009-2010	CITY COUNCIL APPROVED 2009-2010
712	Employee Benefits	234	0	0	0	0	0	0
801	Professional Services	231,381	170,000	81,592	170,000	170,000	170,000	170,000
TOTAL		231,615	170,000	81,592	170,000	170,000	170,000	170,000

Note: The above budget includes amounts charged to the General Fund. See next page for amounts charged to all funds.

DEPARTMENT: PROSECUTING ATTORNEY		FUND: GENERAL	DEPT. NO.: 101-13-229	ACTIVITY: LEGAL PROCEEDINGS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	63,626	63,382	39,980	63,382	63,382	63,382	63,382
712	Employee Benefits	40,305	32,860	26,246	32,860	33,609	33,609	33,609
801	Professional Services	1,333	2,500	182	2,500	2,500	2,500	2,500
818	Contractual Services	0	250	0	250	250	250	250
TOTAL		105,264	98,992	66,408	98,992	99,741	99,741	99,741
TOTAL LAW		336,879	268,992	148,000	268,992	269,741	269,741	269,741

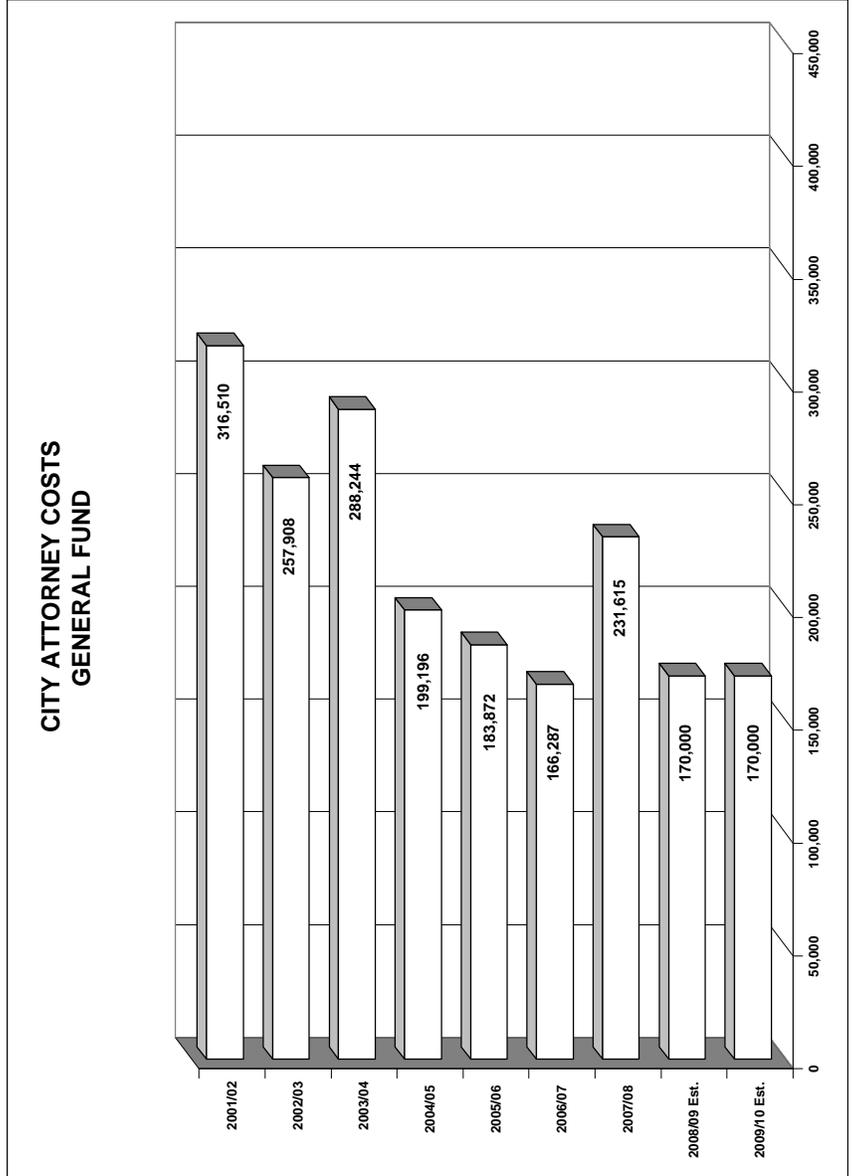
NOTE: The City Attorney and the Prosecuting Attorney serve the City Council.

Personnel Worksheet

Job / Class Title	Actual 2007-2008	Budgeted 2008-2009	Requested 2009-2010	City Council Approved
Prosecuting Attorney	1	1	1	1
TOTAL	1	1	1	1

**PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
LEGAL**

POSITION	PAY GRADE	REG PAY	OT PAY	LONG PAY	OTHER PAY	PAY TOTAL	WORK COMP	RETIRE- MENT	DENTAL	HEALTH	LIFE & AD&D	FICA / MEDICARE	CLOTHING	LTD	FRINGE BENEFIT TOTAL	GRAND TOTAL
Prosecuting Attorney	E	63,382	0	0	0	63,382	222	14,892	1,016	12,146	234	4,849	0	250	33,609	96,991
Total		63,382	0	0	0	63,382	222	14,892	1,016	12,146	234	4,849	0	250	33,609	96,991



City Attorney Costs - By Fund FY 2006 - 2007	
FUND	
101 - General Fund	166,287
112 - Brownfield Authority	4,445
450 - Road Construction Fund	10,897
731 - Retirement Fund	40
TOTAL	181,669

City Attorney Costs - By Fund FY 2007 - 2008	
FUND	
101 - General Fund	231,615
112 - Brownfield Authority	3,183
450 - Road Construction Fund	205
TOTAL	235,003



“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

Public Safety

We exist to serve the community. Our mission is to improve the quality of life in Oak Park by working together with all citizens to protect life and property, to promote safety, to maintain public order, and to preserve human rights.

OVERVIEW

The Department of Public Safety is responsible for:

- a) Operation of a uniformed patrol force for routine investigations and the general maintenance of law and order.
- b) Maintenance of a Dispatch Center at a central Public Safety location in the City Hall, the maintenance and supervising of police records, criminal and non-criminal identification, custody of property and the operation of short-term holding facilities.
- c) Operation of an Investigations Bureau responsible for investigation of crimes, and the preparation of evidence for the prosecution of criminal cases and offenses in violation of the Code of Ordinances of the City of Oak Park and State Law.
- d) Prevention and control of juvenile delinquency, the identification of crime hazards and the coordination of community agencies interested in crime prevention.
- e) Control of traffic, traffic safety educational programs, school patrols and coordination of traffic violation prosecutions.
- f) Efficient and prompt extinguishment of fires which endanger or are likely to endanger life or property; the maintenance and operation of fire-fighting equipment and of such other emergency equipment as may be assigned to it.
- g) Investigation and inspection of potential fire hazards and the abatement of existing fire hazards.

The Department of Public Safety is directed by the Director of Public Safety, who is the commanding officer of the department. He directs the police and fire work of the City, is responsible for the enforcement of law and order, the protection of life and property against fire and the performance of other public services of an emergency nature assigned to the department.

The Public Safety Department is divided into three Division: Operations, Investigations and Fire.

EXPENDITURES

There is an increase of \$195,079 in Employee Benefits appropriated for FY 2009-2010. This can be attributed to an increase in health care premiums. The Materials and Supplies appropriation for FY 2009-2010 of \$142,500 decreased by \$141 compared to the request made during FY 2008-2009. In determining all purchases, the Department makes every effort to acquire equipment that allows all officers to perform their duties in the most efficient and safest manner as possible. Examples include VHS tapes for in-car video systems and audiotapes for use by the Investigation Bureau when conducting interviews.

The amount of \$45,000 for FY 2009-2010 in the Education and Training account also remained the same as the allocation for FY 2008-2009. These funds are used for various police, fire and EMS training for the City's Public Safety Officers. Civilian employees, including dispatchers, records clerks and the property clerk also receive training from these funds.

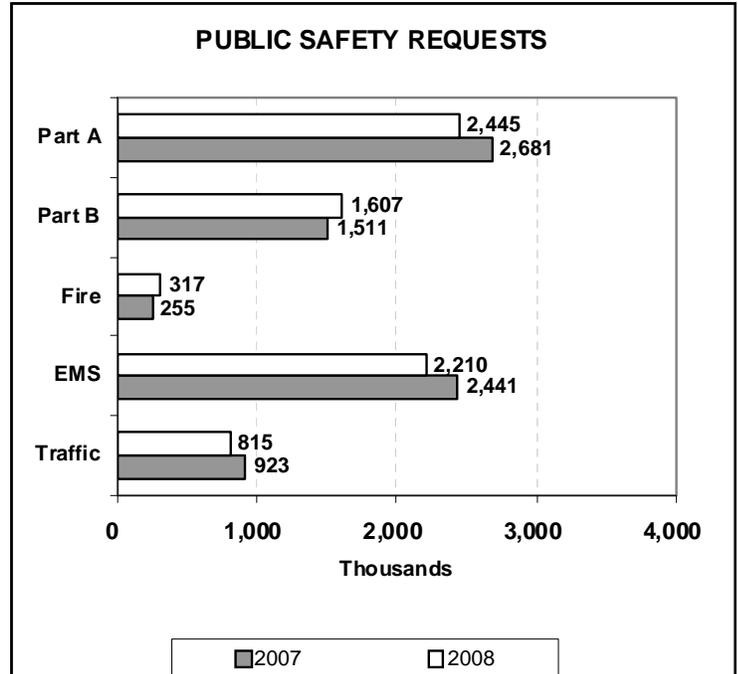
The amount of \$8,000 for FY 2009-2010 in the Employee Recruitment account is due to the hiring and related costs associated with recruiting new employees.

CITY OF OAK PARK

Public Safety

PERFORMANCE OBJECTIVES

1. Respond promptly, courteously and effectively to 100% calls for service.
 2. No increase in overtime expenditures over 5% from FY 2009-2010.
 3. 100% of evidence and property to be accounted for an annual property room audit and quarterly spot audits.
 4. Increase the number of hazardous moving violations, in high accident locations and specific offenses by 3% and total violations issued by 3%.
 5. Investigations Division:
 - 100% of initial follow-up contacts on criminal cases made within 5 days.
 - 90% of follow-up investigations on assigned criminal cases completed within 45 days.
 6. All mandated training to be completed by 100% of effected employees.
 7. School Programs:
 - 95% of children in grade K-5 to receive bike and pedestrian safety instruction.
 - 95% of children in grades K-3 to receive fire safety instruction.
 8. 100% of public, commercial and industrial occupancies to be fire inspected at least once during the year.
 9. Percent of external personnel complaints sustained to be less than 10% of total reported and investigated.
- Records Bureau:
- 98% of case information entered into CLEMIS by monthly deadlines.
 - 100% response to public requests for reports five working days.



EXPLANATION OF GRAPH

Part A Crime: Murder, Rape, Robbery, Assault, Burglary, Larceny, Auto Theft, Arson and Fraud.

Part B Crime: Encompasses all other criminal offenses, that are in violation of State Law & Local Ordinances and are not among the Part A offenses. Examples include Driving While Impaired, Disorderly Conduct, etc..

Part A Crime decreased by 8.9%, from 2007 (2,681) to 2008 (2,445).

Part B Crime increased by .2%, from 2007 (1,511) to 2008 (1,607).

Requests for Fire Services increased by 24.3%, from 2007 (255) to 2008 (317).

Requests for EMS decreased by 9.4%, from 2007 (2,441) to 2008 (2,210).

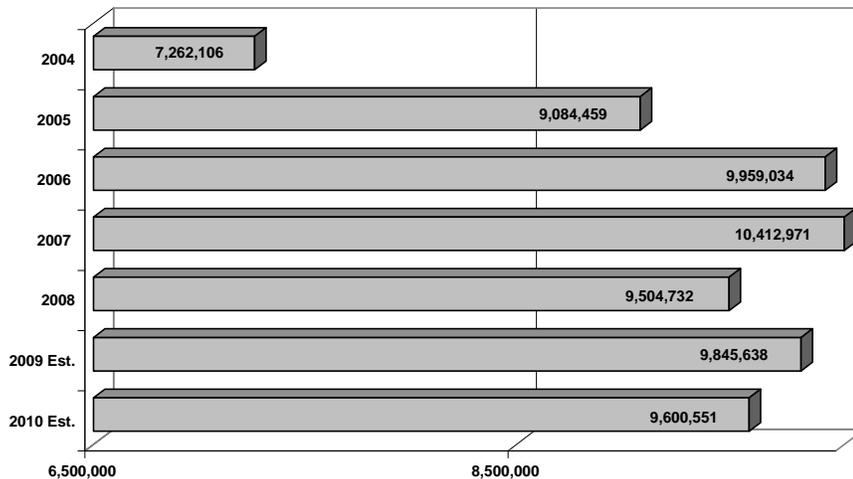
Traffic Crashes decreased by 11.4%, from 2007 (923) to 2008 (815).

**CITY OF OAK PARK
2009-2010 BUDGET**

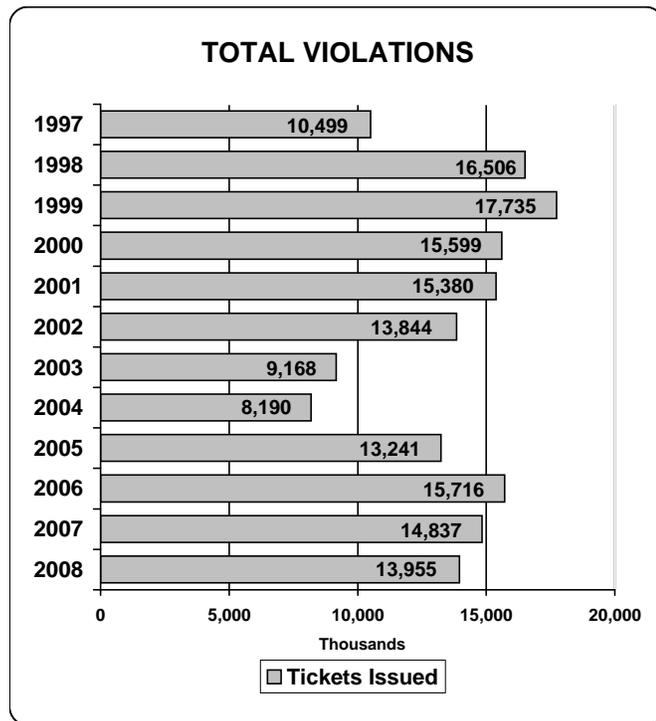
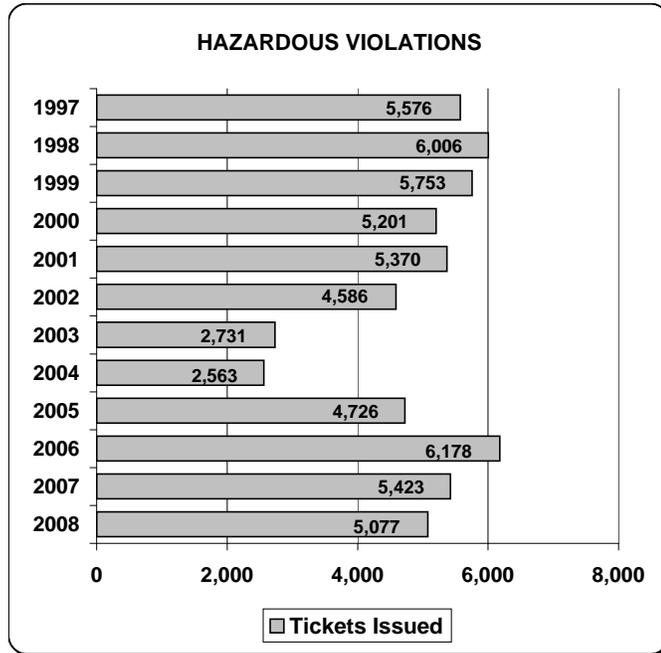
EXPENDITURE SUMMARY

DEPARTMENT:		FUND:	DEPT. NO.:	ACTIVITY:				
PUBLIC SAFETY		GENERAL	101-17-345	LAW ENFORCEMENT, FIRE SUPPRESSION, EMERGENCY SERVICES				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	6,079,222	5,908,848	3,969,099	6,306,206	6,216,841	5,934,175	5,934,175
712	Employee Benefits	3,002,341	3,039,397	2,345,430	3,109,902	3,398,271	3,234,476	3,234,476
726	Materials & Supplies	155,216	142,641	92,291	142,641	142,500	142,500	142,500
801	Professional Services	50,136	78,820	41,362	72,000	78,800	78,800	78,800
804	Employee Recruitment	3,155	8,000	4,073	7,000	8,000	8,000	8,000
860	Transportation	22,422	19,000	29,779	29,779	19,000	19,000	19,000
864	Conferences & Workshops	4,111	2,710	2,853	2,853	2,700	2,700	2,700
900	Publications	1,957	2,525	1,835	2,400	2,400	2,400	2,400
920	Utilities - Telephone	11,967	10,000	4,295	9,000	10,000	10,000	10,000
921	Utilities - Electricity	11,440	10,000	4,085	10,000	10,000	10,000	10,000
930	Repairs & Maintenance	39,751	46,743	25,723	42,000	46,700	46,700	46,700
940	Rentals	67,539	56,257	38,369	56,257	56,200	56,200	56,200
956	Miscellaneous	5,043	8,800	4,298	8,800	8,800	8,800	8,800
958	Memberships & Dues	1,740	1,878	1,180	1,800	1,800	1,800	1,800
960	Education & Training	48,692	45,000	24,786	45,000	45,000	45,000	45,000
970	Capital Outlay	0	0	0	0	150,000	0	0
TOTAL		9,504,732	9,380,619	6,589,458	9,845,638	10,197,012	9,600,551	9,600,551

EXPENDITURE HISTORY



**CITY OF OAK PARK
2009-2010 BUDGET
TICKETS ISSUED BY PUBLIC SAFETY DEPARTMENT BY CALANDER YEAR**



**CITY OF OAK PARK
2009-2010 BUDGET**

DEPARTMENTAL REVENUE - PUBLIC SAFETY

ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
452.000	Burglar Alarm Permits	1,860	1,200	960	1,500	1,200	1,200	1,200
453.000	Emergency Response	7,234	4,800	5,176	7,350	7,000	7,000	7,000
477.000	Animal Licenses	6,325	5,500	2,802	4,330	6,300	6,300	6,300
486.000	Bicycle Registrations	32	25	80	90	100	100	100
633.000	Car Pound Fees	7,680	5,000	4,990	7,470	5,000	5,000	5,000
634.000	Police Alarm Fees	11,099	9,500	9,290	9,500	10,000	10,000	10,000
635.000	Police Reports	9,006	10,000	6,612	9,925	10,000	10,000	10,000
678.000	Fingerprinting	1,464	1,400	874	1,270	1,400	1,400	1,400
679.000	Gun Registration	675	800	535	775	700	700	700
TOTAL		45,375	38,225	31,319	42,210	41,700	41,700	41,700

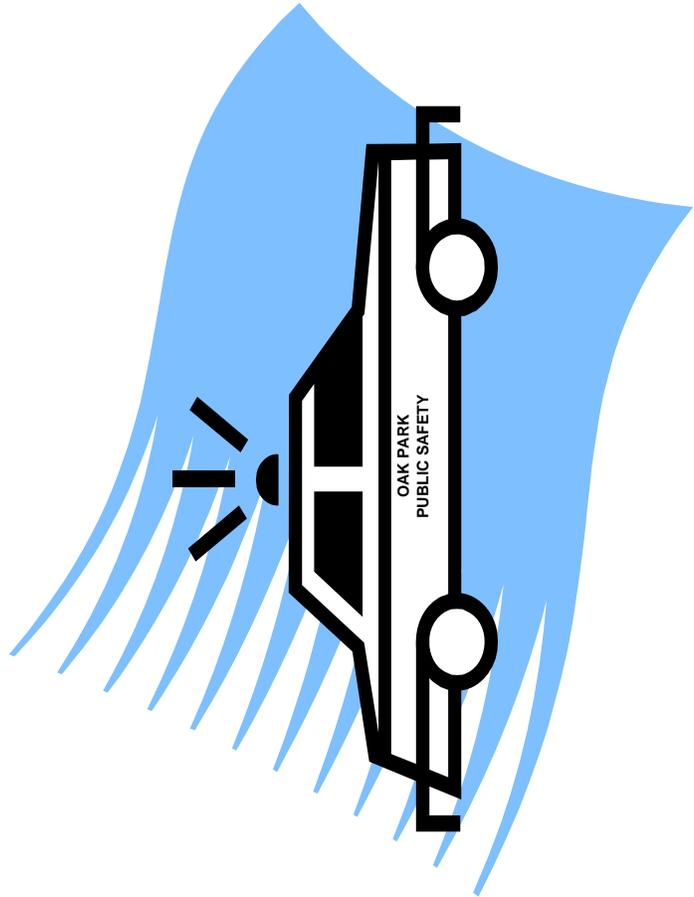
Personnel Worksheet - Public Safety Department

Job / Class Title	Actual 2007-2008	Budgeted 2008-2009	Requested 2009-2010	Managers Rec. 2009-2010	City Council Approved
<u>FULL TIME</u>					
Director of Public Safety	1.00	1.00	1.00	1.00	1.00
Deputy Director	1.00	1.00	1.00	1.00	1.00
Public Safety Officer II - Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Public Safety Officer II - Community Services Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Administrative Clerk II	4.00	4.00	4.00	4.00	4.00
Property Clerk	1.00	1.00	1.00	1.00	1.00
Patrol Lieutenant	4.00	4.00	4.00	4.00	4.00
Platoon Sergeant	4.00	4.00	4.00	4.00	4.00
Public Safety Officer I	42.00	42.00	42.00	38.00	38.00
Investigations Lieutenant	1.00	1.00	1.00	1.00	1.00
Investigations Sergeant	2.00	2.00	2.00	2.00	2.00
Public Safety Officer II - Detective	5.00	5.00	5.00	5.00	5.00
Public Safety Officer II - Juvenile Justice Coordinator	1.00	1.00	1.00	1.00	1.00
Fire Marshall / Lieutenant	1.00	1.00	1.00	1.00	1.00
Sergeant	1.00	1.00	1.00	1.00	1.00
Public Safety Officer II - Fire Inspector	1.00	1.00	1.00	1.00	1.00
Civilian Dispatcher	6.00	6.00	6.00	6.00	6.00
Sub-Total Full Time	78.00	78.00	78.00	74.00	74.00
<u>PART TIME</u>					
Crossing Guard (15 Positions)	5.25	5.25	5.25	5.25	5.25
Sub-Total Part Time	5.25	5.25	5.25	5.25	5.25
TOTAL	83.25	83.25	83.25	79.25	79.25

PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
PUBLIC SAFETY

POSITION	PAY GRADE	REG PAY	OT PAY	LONG PAY	OTHER PAY	DIRECT PAY TOTAL	WORK COMP	RETIRE- MENT	DENTAL	HEALTH	LIFE & AD&D	MEDICARE	CLOTHING	LONG TERM DISABILITY	BENEFIT TOTAL	GRAND TOTAL
Director of Public Safety	E	106,939	0	11,339	365	118,643	3,392	39,864	1,016	10,479	187	0	870	250	56,058	174,701
Deputy Director of Public Safety	M	99,822	1,300	1,700	365	103,187	3,208	34,671	1,016	13,014	187	1,496	870	250	54,712	157,899
Confidential Administrative Secretary	F	42,875	1,000	1,943	0	45,618	233	15,556	1,016	5,239	187	3,490	0	250	25,971	71,589
Administrative Clerk II	A	138,158	150	3,450	1,695	143,453	736	42,045	4,064	32,767	376	10,975	780	760	92,503	235,956
Dispatcher	F	256,181	27,900	5,725	0	289,806	1,515	90,520	6,096	65,837	1,122	22,170	3,000	1,500	191,760	481,566
Property Clerk	A	36,571	0	900	0	37,471	195	12,778	1,016	5,006	94	2,867	195	190	22,341	59,812
Lieutenant	M	554,130	32,500	10,200	2,190	599,020	18,609	201,271	6,096	78,084	1,099	7,240	5,220	1,500	319,119	918,139
Sergeant	M	594,769	51,300	14,609	12,395	673,073	20,494	226,153	7,112	54,633	1,171	8,356	6,090	1,750	325,759	998,832
PSO II - Administrative Assistant	P	78,616	2,400	1,700	845	83,561	2,570	28,076	1,016	15,228	164	1,212	870	250	49,386	132,947
PSO II - Community Service Coordinator	P	78,616	8,100	1,700	365	88,781	2,751	29,830	1,016	10,437	164	1,287	870	250	46,605	135,386
Public Safety Officer II - Detective	P	393,080	57,400	4,250	4,345	459,075	14,288	154,249	5,080	56,242	820	6,656	4,350	1,250	242,935	702,010
Public Safety Officer II - Fire Inspector	P	78,616	6,400	1,700	365	87,081	2,697	29,259	1,016	12,963	164	1,263	870	250	48,482	135,563
Public Safety Officer II - Youth Officer	P	78,616	21,500	850	365	101,331	3,176	34,047	1,016	15,228	164	1,469	870	250	56,220	157,551
Public Safety Officer I	P	2,730,829	261,500	23,376	16,270	3,031,975	94,917	1,018,742	38,608	449,231	6,232	43,962	33,060	9,500	1,694,252	4,726,227
Sub-Total Full Time		5,267,618	471,450	83,442	39,565	5,862,075	168,781	1,957,061	75,184	824,388	12,131	112,443	57,915	18,200	3,226,103	9,088,178
Crossing Guard	PT	72,100	0	0	0	72,100	2,855	0	0	0	0	5,518	0	0	8,373	80,473
		5,339,718	471,450	83,442	39,565	5,934,175	171,636	1,957,061	75,184	824,388	12,131	117,961	57,915	18,200	3,234,476	9,168,651

Other Pay represents Hazard Pay and Payment-in Lieu of Medical.



CITY OF OAK PARK

Department of Technical and Planning Services

OVERVIEW

The Department of Technical and Planning Services consists of four divisions: Planning, Building Inspection & Code Assistance, Engineering, and Building Maintenance.

The Planning Division is responsible for all matters pertaining to the preparation and administration of a broad program for the orderly development of the community as determined by policies established by the City Council, City Planning Commission, and City Manager. This division is responsible for promoting the goals and objectives of the master plan of the City.

The Building Inspection and Code Assistance Division is responsible for the issuance of all permits, inspection of all work relating to building construction of all buildings or structures in the City and enforces the zoning ordinance. It is responsible for all work done under the provisions of the electrical, plumbing, mechanical and building codes of the City.

This Division is also responsible for the investigation of all alleged violations of ordinances and codes of the City respecting amusements, filling and service stations, parking lots, signs, nuisances and offensive conditions, anti-blight, garbage and rubbish containment, weeds and rodent control, dog pound and animal care, and certain types of parking offenses.

The Engineering Division is responsible for all matters relating to construction of all physical properties of the City's infrastructure. The division is also responsible for planning in connection with such changes or improvements to the physical properties of the City as are consistent with and necessary to the future growth and development of the City. This division performs the engineering services for the City.

The Building Maintenance Division is responsible for the repairs and maintenance of the City's buildings.

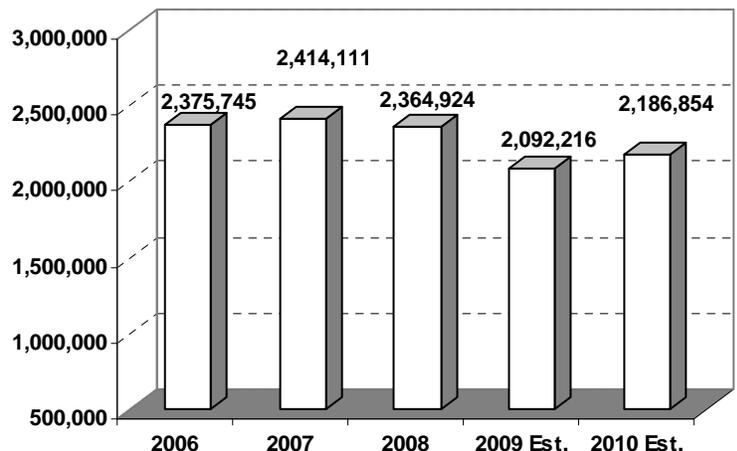
EXPENDITURES

Fiscal Year 2009-2010 will see expenditures maintained near FY 2008-2009 levels.

ACCOMPLISHMENTS FOR 2008-2009:

- a) Planned, administered and inspected the 2008 Sewer Cleaning and Televising Inspection Program.
- b) Planned, designed, administered and inspected the reconstruction of portions of the pavement at Gardner Avenue, Talbot Avenue, Tulare Avenue, Talbot Avenue, Tyler Avenue and the off street parking lot at Nine Mile Road.
- c) Planned, designed, administered and inspected the water main replacement and the pavement reconstruction on Miller Avenue.
- d) Planned, administered and inspected the miscellaneous concrete program to repair damage caused from water main breaks, sewer repairs and other damaged pavement.
- e) Administered and monitored the enhancement of Nine Mile & Coolidge intersection, the reconstruction of Eleven Mile Road and the Asphalt overlay on Nine Mile Road.
- f) Planned, designed, administered and inspected the sewer main replacement and the pavement reconstruction on the Eleven Mile Road Alley west of Coolidge Highway.
- g) Planned, administered and inspected the 2008 Sidewalk Replacement program
- h) Planned, administered and inspected the 2008 Sewer Lining Project.
- i) Revisions to the zoning ordinance were completed.
- j) Rental Housing Inspection program was revamped.

EXPENDITURE HISTORY General Fund



CITY OF OAK PARK

Department of Technical and Planning Services

PERFORMANCE OBJECTIVES

- | | |
|--|---|
| <ul style="list-style-type: none"> a) Continue to administer and monitor the enhancement of Nine Mile & Coolidge intersection, the reconstruction of Eleven Mile Road and the asphalt overlay on Nine Mile Road. b) Plan, design, administer and inspect the replacement of the water main on Stratford Avenue south of Nine Mile Road and on Northfield Avenue east of Greenfield Road. c) Plan, design, administer and inspect the reconstruction the pavement on Harding Avenue Road south of Nine Mile. d) Plan, design, administer and inspect the reconstruction the parking lot for Dewey Park. e) With cooperation from the Road Commission for Oakland County, plan, design, administer and inspect the reconstruction of the pavement on the Ten Mile Road Service Drive at Coolidge Highway. f) With cooperation from the Road Commission for Oakland County, administer and monitor the asphalt overlay of the pavement on Ten Mile Road east of Greenfield Road g) Design the replacement of the parking lots at the City Parks. | <ul style="list-style-type: none"> h) Plan, administer and inspect 2009 sewer cleaning and television inspection program. i) Start the evaluation of the 2010 Sidewalk Replacement program. j) Continue to administer and inspect the 2009 sewer lining project. k) Plan, administer and inspect the miscellaneous concrete repairs related to water and sewer repairs and perform repairs of intersections and street patches as part of the bond issue. l) Continue to gather accurate utility locations throughout the City using the GPS system. m) Continue to work with the Developer with the development of the Armory property. n) Continue to work with developer of City property on Coolidge north of Eight Mile to keep in compliance with City contract. o) Continue aggressive Rental Registration and Inspection Program. p) Acquire and renovate 20 homes as part of the federally funded Neighborhood Stabilization Program. q) Renovate up to 10 homes acquired through the HUD one dollar home program. |
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CITY OF OAK PARK SCHEDULE OF BUILDING PERMITS AND VALUATIONS LAST TEN FISCAL YEARS

The Department of Technical & Planning Services is responsible for the issuance of Building Permits and accumulates date, which indicates the value of the planned improvements.

FISCAL YEAR	COMMERCIAL		INDUSTRIAL		RESIDENTIAL		TOTAL	
	Number	Value	Number	Value	Number	Value	Number	Value
1998/1999	13	5,471,054	7	2,956,500	909	11,773,179	929	20,200,733
1999/2000	27	965,965	10	841,200	868	5,279,316	905	7,086,481
2000/2001	24	3,006,508	9	4,516,044	839	5,194,183	872	12,716,735
2001/2002	16	2,412,958	9	334,818	913	6,354,166	938	9,101,942
2002/2003	22	2,580,175	6	123,330	682	3,812,111	710	6,515,615
2003/2004	24	5,614,224	3	140,000	785	4,956,994	814	10,711,218
2004/2005	22	2,971,371	8	2,138,615	781	4,820,450	811	9,930,436
2005/2006	21	2,157,170	6	1,711,000	689	5,207,410	716	9,075,580
2006/2007	36	2,744,715	4	162,331	584	5,608,563	624	8,515,609
2007/2008	32	2,583,891	3	121,785	510	3,162,819	545	5,868,495

CITY OF OAK PARK
2009 - 2010 BUDGET
EXPENDITURE SUMMARY
TECHNICAL AND PLANNING SERVICES - ALL FUNDS

ACCT. NO.	ACCOUNT NO. / NAME	PRIOR YEAR ACTUAL - FISCAL YEAR 2007-2008						YEAR END ESTIMATE - FISCAL YEAR 2009-2009						CITY MANAGERS RECOMMENDED - FISCAL YEAR 2009-2010							
		General Fund	Major Streets	Local Streets	CDBG	Road Construction	Water and Sewer	General Fund	Major Streets	Local Streets	CDBG	Road Construction	Water and Sewer	General Fund	Major Streets	Local Streets	CDBG	Road Construction	City Owned Property	Water and Sewer	TOTAL
702	Salaries & Wages	689,248	6,550	10,489	65,777	0	85,071	474,900	0	8,000	76,541	57,000	80,834	697,275	0	0	75,868	41,250	31,000	133,466	749,332
712	Employee Benefits	386,319	3,620	5,397		0	45,807	326,007	0	4,700		28,000	27,483	386,190	0	0		22,329	3,135	71,251	443,616
726	Materials & Supplies	47,533						56,825						56,825							49,310
801	Professional Services	67,101			4,823,502		4,890,603	97,690			49,827	3,286,597		3,384,287				414,000	37,613		97,690
818	Contractual Services	92,064			59,588		151,652	131,500						181,327							131,500
860	Transportation	69					69	900						900							1,050
864	Conferences & Workshops	7,388					7,388	6,268						6,268							6,415
900	Printing & Publications	292					292	200						200							600
901	Newspaper Postings	0					0	0						0							0
920	Utilities - Telephone	126,700					126,700	100,121						100,121							110,000
922	Utilities - Heating	103,804					103,804	89,000						89,000							100,000
923	Utilities - Water	31,963					31,963	33,000						33,000							33,000
921	Utilities - Electricity	622,290					622,290	529,000						529,000							580,000
930	Repairs & Maintenance	213,369					213,369	230,000						230,000							230,000
958	Memberships & Dues	1,647					1,647	3,005						3,005							3,110
960	Education & Training	5,117					5,117	13,800						13,800							29,530
Department Total - Operations		2,364,924	10,170	15,886	125,365	4,823,502	130,878	2,092,216	0	12,700	126,968	3,371,597	108,317	5,711,198	0	0	125,695	477,579	71,748	204,717	2,186,854
999	Transfer Out		331,349	70,000		0	401,349		325,000	70,000		0		395,000							325,000
970	Capital Outlay		418,837	0			418,837		671,300	0				671,300							0
Total		2,364,924	760,356	85,886	125,365	4,823,502	130,878	2,092,216	996,300	82,700	126,968	3,371,597	108,317	6,777,498	325,000	43,630	125,695	477,579	71,748	204,717	2,186,854
																					3,435,223

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: TECHNICAL & PLANNING SERVICES - SUMMARY		FUND: GENERAL	DEPT. NO.: 101-16	ACTIVITY: COMMUNITY DEVELOPMENT, PLANNING, INSPECTIONS, ENGINEERING, CODE ASSISTANCE, BUILDING MAINTENANCE, STREET LIGHTING				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2008 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	659,248	471,445	316,081	474,900	467,748	467,748	467,748
712	Employee Benefits	386,319	307,332	241,593	326,007	348,889	346,901	346,901
726	Materials & Supplies	47,533	57,325	23,508	56,825	57,310	49,310	49,310
801	Professional Services	67,101	51,300	65,518	97,690	97,690	97,690	97,690
818	Contractual Services	92,064	148,605	73,832	131,500	131,500	131,500	131,500
860	Transportation	69	1,150	0	900	1,050	1,050	1,050
864	Conferences & Workshops	7,388	6,639	2,282	6,268	6,415	6,415	6,415
900	Publications	292	700	0	200	600	600	600
901	Newspaper Postings	0	100	0	0	0	0	0
920	Utilities - Telephone	126,700	80,000	77,946	100,121	110,000	110,000	110,000
922	Utilities - Heating	103,804	100,000	66,176	89,000	100,000	100,000	100,000
923	Utilities - Water	31,963	26,000	20,753	33,000	33,000	33,000	33,000
921	Utilities - Electricity	622,290	600,000	360,383	529,000	580,000	580,000	580,000
930	Repairs & Maintenance	213,389	230,000	96,674	230,000	230,000	230,000	230,000
958	Memberships & Dues	1,647	3,005	570	3,005	3,110	3,110	3,110
960	Education & Training	5,117	21,900	3,821	13,800	29,530	29,530	29,530
970	Capital Outlay	0	0	(20)	0	420,240	0	0
TOTALS		2,364,924	2,105,501	1,349,117	2,092,216	2,617,082	2,186,854	2,186,854

DEPARTMENTAL REVENUE

478.000	Sidewalk Permits	7,425	5,000	4,638	5,000	5,000	5,000	5,000
479.000	Building Permits	123,877	140,000	63,378	100,000	100,000	100,000	100,000
481.000	Electrical Permits	29,468	27,000	13,265	20,000	20,000	20,000	20,000
482.000	Heating Permits	41,371	31,000	12,910	20,000	20,000	20,000	20,000
483.000	Plumbing Permits	18,302	20,000	9,900	15,000	15,000	15,000	15,000
484.000	Zoning Permits & Fees	5,429	3,000	2,660	3,200	3,200	3,200	3,200
485.000	Other Non-Business Licenses	14,081	12,000	8,604	12,000	12,000	12,000	12,000
629.000	Dog Pound Fees	3,088	3,100	1,357	2,000	2,000	2,000	2,000
632.000	Housing Inspections	45,885	25,000	8,011	45,000	45,000	45,000	45,000
676.000	Reimbursement. - Ice Rink Electricity	94,476	75,000	43,286	75,000	75,000	75,000	75,000
TOTAL		383,402	341,100	168,009	297,200	297,200	297,200	297,200

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
TECHNICAL & PLANNING SERVICES		GENERAL	101-16-691	PLANNING				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2008 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	83,229	88,686	58,286	92,713	0	0	0
712	Employee Benefits	42,705	48,123	36,613	51,646	0	0	0
726	Materials & Supplies	185	325	185	325	310	310	310
860	Transportation	19	100	0	0	0	0	0
864	Conferences & Workshops	2,197	2,100	0	1,355	0	0	0
900	Publications	75	100	0	0	0	0	0
901	Newspaper Postings	0	100	0	0	0	0	0
958	Memberships & Dues	997	1,050	50	1,050	1,075	1,075	1,075
960	Education & Training	41	500	0	500	2,700	2,700	2,700
TOTAL		129,448	141,084	95,134	147,589	4,085	4,085	4,085

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
TECHNICAL & PLANNING SERVICES		GENERAL	101-16-371	INSPECTIONS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 02/29/08 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	113,510	112,450	70,572	112,450	119,735	119,735	119,735
712	Employee Benefits	112,818	108,753	83,112	108,753	118,143	118,143	118,143
726	Materials & Supplies	3,078	3,500	2,762	3,500	3,500	3,500	3,500
801	Professional Services	67,101	50,000	65,518	96,690	96,690	96,690	96,690
818	Contractual Services	7,514	12,500	5,570	10,500	10,500	10,500	10,500
860	Transportation	15	500	0	500	500	500	500
864	Conferences & Workshops	2,629	2,168	865	2,913	2,915	2,915	2,915
958	Memberships & Dues	650	875	520	875	955	955	955
960	Education & Training	311	5,600	9	2,000	9,030	9,030	9,030
		307,626	296,346	228,928	338,181	361,968	361,968	361,968

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
TECHNICAL & PLANNING SERVICES		GENERAL	101-16-265	BUILDING MAINTENANCE				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 02/29/08 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	216,083	109,974	74,646	109,974	109,974	109,974	109,974
712	Employee Benefits	118,734	69,856	53,458	69,856	77,251	77,251	77,251
726	Materials & Supplies	32,704	40,000	14,530	40,000	40,000	32,000	32,000
818	Contractual Services	84,145	135,105	67,842	120,000	120,000	120,000	120,000
860	Transportation	35	200	0	200	200	200	200
900	Printing & Publications	0	200	0	200	200	200	200
920	Utilities - Telephone	126,700	80,000	77,946	100,121	110,000	110,000	110,000
922	Utilities - Heating	103,804	100,000	66,176	89,000	100,000	100,000	100,000
923	Utilities - Water	31,963	26,000	20,753	33,000	33,000	33,000	33,000
921	Utilities - Electricity	264,261	270,000	148,837	199,000	250,000	250,000	250,000
930	Repairs & Maintenance	213,378	230,000	96,674	230,000	230,000	230,000	230,000
960	Education & Training	418	1,300	0	1,300	1,300	1,300	1,300
970	Capital Outlay	0	0	(20)	0	420,240	0	0
TOTAL		1,192,225	1,062,635	620,842	992,651	1,492,165	1,063,925	1,063,925

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
TECHNICAL & PLANNING SERVICES		GENERAL	101-16-447	ENGINEERING				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 02/29/08 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	43,500	38,283	32,800	37,711	28,166	28,166	28,166
712	Employee Benefits	19,553	7,749	22,893	22,901	15,689	15,689	15,689
726	Materials & Supplies	2,640	3,500	508	3,000	3,500	3,500	3,500
801	Professional Services	0	300	0	0	0	0	0
860	Transportation	0	350	0	200	350	350	350
864	Conferences & Workshops	2,562	2,371	1,417	2,000	3,500	3,500	3,500
900	Printing & Publications	217	400	0	0	400	400	400
958	Memberships & Dues	0	1,080	0	1,080	1,080	1,080	1,080
960	Education & Training	1,873	6,500	1,130	3,000	6,500	6,500	6,500
TOTAL		70,345	60,533	58,748	69,892	59,185	59,185	59,185

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
TECHNICAL & PLANNING SERVICES		GENERAL	101-16-448	STREET LIGHTING				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 02/29/08 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
921	Utilities - Electricity	358,029	330,000	211,546	330,000	330,000	330,000	330,000
TOTAL		358,029	330,000	211,546	330,000	330,000	330,000	330,000

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: TECHNICAL & PLANNING SERVICES		FUND: GENERAL	ACCT. NO.: 101-16-401	ACTIVITY: ADMINISTRATION				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/29/2009 FY 2008-2009	EST. YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGERS REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	202,926	122,052	79,777	122,052	209,873	209,873	209,873
712	Employee Benefits	92,509	72,851	45,517	72,851	137,806	135,818	135,818
726	Materials & Supplies	8,926	10,000	5,523	10,000	10,000	10,000	10,000
801	Professional Services	0	1,000	0	1,000	1,000	1,000	1,000
818	Contractual Services	405	1,000	420	1,000	1,000	1,000	1,000
960	Education & Training	2,474	8,000	2,682	7,000	10,000	10,000	10,000
TOTAL		307,240	214,903	133,919	213,903	369,679	367,691	367,691

Personnel Worksheet - Department of Technical and Planning Services

Job / Class Title	Actual 2007-2008	Budgeted 2008-2009	Requested 2009-2010	Managers Rec. 2009-2010	City Council Approved
<u>FULL TIME</u>					
Director of Technical & Planning Services	1.00	1.00	1.00	1.00	1.00
Deputy Director of T & P / City Planner	1.00	0.00	0.00	0.00	0.00
Engineering Supervisor/Deputy Director	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	0.00	0.00	0.00	0.00
Office Coordinator	1.00	1.00	1.00	1.00	1.00
Code Inspector	3.00	3.00	3.00	3.00	3.00
Code Assistance / Animal Control	1.00	1.00	1.00	1.00	1.00
Engineering Technician I	1.00	1.00	1.00	1.00	1.00
Engineering Technician II	1.00	1.00	1.00	1.00	1.00
Administrative Clerk II	2.00	2.00	2.00	2.00	2.00
Building Division Supervisor	1.00	1.00	1.00	1.00	1.00
Building Maintenance Repairer	2.00	2.00	2.00	2.00	2.00
Senior Janitor	1.00	0.00	0.00	0.00	0.00
Sub-Total Full Time	17.00	14.00	14.00	14.00	14.00
<u>PART TIME</u>					
Engineering Part Time	0.50	0.50	0.50	0.50	0.50
TOTAL	17.50	14.50	14.50	14.50	14.50

BUILDINGS MAINTAINED

	Square Footage
CABLE BUILDING	4,870
COMMUNITY CENTER	19,440
CITY HALL	43,447
GENERAL SERVICES BUILDING	17,335
PARKS & FORESTRY BUILDING	5,180
LIBRARY	18,670
ARENA	45,953
DPW SERVICE CENTER	26,360
SWIMMING POOL	5,100

The Department of Technical and Planning Services maintains the above buildings and utilities are charged to this area of the budget for all departments.

City of Oak Park Zoning Districts

R-1 ONE-FAMILY DWELLING DISTRICT

The One-Family Dwelling Districts are intended to provide an environment of one-family detached dwellings and accessory uses in structures within stable residential neighborhoods.

R-2 TWO-FAMILY DWELLING DISTRICTS

The Two-Family Dwelling Districts are intended to permit both one-family and two-family dwellings and compatible accessory uses and structures within stable residential neighborhoods.

RM-1 AND RM-2 MULTI-FAMILY RESIDENTIAL DISTRICTS

The Low-Rise Multi-Family Residential Districts and the Mid-Rise Multi-Family Districts are intended to provide areas for multiple family dwellings and related uses.

O OFFICE BUILDING DISTRICTS

The Office Districts are intended to accommodate uses such as offices, banks, personal services, and a limited amount of retail.

B-1 NEIGHBORHOOD BUSINESS DISTRICTS

The Neighborhood Business Districts are intended to meet the day-to-day convenience shopping and service needs of persons residing in nearby residential areas.

B-2 GENERAL BUSINESS DISTRICTS

The General Business Districts are intended to accommodate more intensive businesses that cater to a larger consumer market than those typically found in Neighborhood Business Districts.

LI LIGHT INDUSTRIAL DISTRICTS

The Light Industrial Districts are intended to accommodate uses such as manufacturing plants, warehousing, research laboratories and similar uses.

PTRED PLANNED TECHNICAL, RESEARCH, EDUCATION DEVELOPMENT DISTRICTS

The Planned Technical, Research, Education Development Districts are intended to accommodate research, technical, medical and educational activities which serve the needs of nearby regional establishments.

PCD PLANNED CORRIDOR DEVELOPMENT DISTRICTS

The Planned Corridor Development Districts are designed to provide for a variety of retail and service establishments in business areas abutting major thoroughfares.

PMF PLANNED MULTIFAMILY DISTRICTS

The Planned Multifamily Residential Districts is designed to provide for low-rise multiple-family residential and related uses fronting on major thoroughfares.

**PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
TECHNICAL AND PLANNING SERVICES**

POSITION	PAY GRADE	REGULAR PAY		OVER TIME PAY	LONGEVITY PAY		OTHER PAY	DIRECT PAY TOTAL		WORKERS COMP.	RETIRE-MENT		DENTAL	HEALTH	LIFE & AD&D	FICA / MEDICARE	CLOTHING	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
		PAY	PAY		PAY	PAY		PAY	PAY		PAY	PAY								
Director of Technical & Planning Services	E	83,000	0	0	5,059	2,000	0	90,059	442	30,710	1,016	14,372	187	6,890	0	250	53,867	143,926		
Eng. Supervisor/ Deputy Director of T & P	G	70,527	0	0	3,505	0	74,032	376	25,245	1,016	13,427	187	5,663	0	250	46,164	120,196			
Administrative Clerk II	A	34,980	1,000	0	0	0	35,980	192	4,857	1,016	13,427	94	2,752	195	190	22,723	58,703			
Administrative Clerk II	A	34,980	1,000	0	900	0	36,880	192	12,576	1,016	5,006	94	2,821	195	190	22,090	58,970			
Office Coordinator	A	42,054	10,000	0	900	0	52,954	277	18,057	1,016	13,820	94	4,051	195	190	37,700	90,654			
Building Division Supervisor	G	59,000	0	0	70	0	59,070	2,439	7,974	1,016	13,820	94	4,519	290	190	30,342	89,412			
Code Assistance / Animal Control	A	42,765	2,500	0	900	0	46,165	1,400	15,742	1,016	11,892	94	3,532	290	190	34,156	80,321			
Code Assistance / Animal Control	A	42,765	2,500	0	450	0	45,715	1,871	15,589	1,016	11,126	94	3,497	290	190	33,673	79,388			
Code Assistance / Animal Control	A	42,153	2,500	0	0	0	44,653	1,846	6,028	1,016	5,006	94	3,416	290	190	17,886	62,539			
Building Maintenance Repairer	A	44,087	12,000	0	900	0	56,987	2,319	19,433	1,016	11,892	94	4,360	195	190	39,499	96,486			
Building Maintenance Repairer	A	44,087	8,000	0	900	0	52,987	2,153	18,069	1,016	13,427	94	4,054	195	190	39,198	92,185			
Engineering Technician II	A	51,014	10,000	0	450	0	61,464	325	20,959	1,016	11,126	94	4,702	195	190	38,607	100,071			
Engineering Technician I	A	46,241	6,000	0	450	1,695	54,386	278	18,546	1,016	121	94	4,161	195	190	24,601	78,987			
Part Time	PT	38,000	0	0	0	0	38,000	203	0	0	0	0	2,907	0	0	3,110	41,110			
Total		675,653	55,500	14,484	3,695	749,332	14,313	213,785	13,208	138,462	1,408	57,325	2,525	2,590	443,616	1,192,948				

General Fund	467,748	814,649
Major Streets	0	0
Local Streets	0	0
Community Development Block Grant	75,868	75,868
Neighborhood Stabilization Program	31,000	34,135
Road Construction	41,250	63,579
Water & Sewer	<u>133,466</u>	<u>204,717</u>
Total	749,332	1,192,948

CITY OF OAK PARK

Department of Recreation

OVERVIEW

The Department of Recreation is responsible for the programming of all City recreation areas and facilities.

Department supervisors meet formally at least twice per month to discuss programming and more efficient methods of meeting the needs of residents. In addition, extensive evaluations for each program or special event conducted by the department throughout the year are written by staff and reviewed by the Recreation Advisory Board.

The Recreation Department is also responsible for the investigation of all alleged violations of the City of Oak Park Codified Ordinances as they pertain to recreation and park facilities. Park Rangers and Building Monitors are assigned to assist in the enforcement of code provisions, rules and regulations.

The Department's budget is derived from the City's general fund. It is divided into seven activities: Administration, Athletics, Outdoor Activities, Municipal Swimming Pool, Instructional Activities, Special Events and Senior Services.

The Department is also involved in the Community Development Block Grant program. This function is to administer the Home Chores Program for senior citizens. These chores include grass cutting, snow shoveling, and other routine maintenance items to help the senior citizens in Oak Park continue to maintain their homes and stay independent. Senior citizens in the low-income range get this work done for free through this grant. In 2008, we served approximately 119 homes and performed over 1,550 chores.

In addition, The Recreation Department oversees the operations of the Municipal Pool. In 2008, The pool attracted nearly 16,000 patrons through the summer.

The Recreation Department also has an on-line computerized registration system, and this has helped streamline the registration process. Residents can register on-line at <http://active.com/browse/oakparkrecreation>.

REVENUES

Revenues are supplied to the Department through fees charged to users of the various Recreation activities. Revenues line items have been expanded to a more detailed analysis for each separate activity. Revenues can be affected by many variables including weather and interest level of programs. In fiscal year ending June 30, 2008, the Recreation Department generated over \$463,000, with revenue estimates for 2009-2010 set at \$475,600.

EXPENDITURES

In FY 2009-2010 our total expenditures are estimated at \$1,193,530.

The Recreation Department has attempted to be fiscally responsible and yet maintain a high level of recreational programs for the community.



CITY OF OAK PARK

Department of Recreation

2008-2009 DEPARTMENT GOAL RESULTS

In 2008 we presented to City Council at the Departmental budget meeting 5 goals. Listed below is a report on the status of those goals.

1. Expand on 18 mos. to 4 year old programming, including developing a Tot-Lot Instructional Class Program.

- We initiated a JCheer cheeleading program for 3 – 6 year olds, and Kids Power Karate class for 4 & 5 year olds.

2. Expand on Youth and Adult Instructional Classes, including incorporating new programs as Tai Chi, Belly Dancing, Health and Safety Classes, Self-Esteem Camps, Indoor Swim Lessons, family activities, and baby-sitting classes.

- A Tai Chi class for senior citizens is extremely popular. Belly Dancing classes are now offered twice a week. Indoor swim Lessons at OPHS is continuing to see increased enrollment. We offered two (2) special events, “Oak Park Family Campout,” and “Oak Park Idol” that were both very successful. They will offered again in 2009.

3. Expand on Teen programming in conjunction with the Oak Park School system, specifically an after school youth basketball mentoring program

- We initiated an Oak Park Teen Council that meets every other Monday in the Teen Center. These youngsters, all from OPHS, offer input on programs for their peers, and volunteer for City events.

4. Expand on senior citizen computer classes, exercise program, adding new special events for better community involvement.

- We started a Computer Maintenance class, a Creating Labels and Mail Merge class, and a Using Pictures and Clip Art class. Sit and Get Fit and Zumba Gold were two (2) new exercise programs offered for seniors. And a Service Day special event was established in the spring of 2008

5. To continue upgrading city parks, and playgrounds.

- This spring/summer new Universally Accessible play equipment will be installed at Key Park, as part of a DNR Grant Award

GOALS AND OBJECTIVES FOR 2009-2010

1. Increase Adult program offerings such as a Walk Michigan Program, Adult Flag Football, Boater Safety Classes
2. Expand on fitness oriented teen programs and family special events.
3. Expand on Municipal Pool special events to attract more patrons.
4. Increase senior citizen day trips, expand on the senior citizen “pickleball program, institute a senior citizen volunteer fair, and scrapbooking class.
5. Continue to upgrade City Parks and Playgrounds.

**CITY OF OAK PARK
2009-2010 BUDGET
RECREATION DEPARTMENTAL REVENUE**

ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
644.001	Administration - Miscellaneous	2,547	2,500	803	1,265	1,500	1,500	1,500
644.102	Rentals	44,098	36,000	24,101	38,902	39,000	39,000	39,000
644.108	Youth Athletics	27,596	22,000	18,056	31,748	32,000	32,000	32,000
644.111	Baseball Sponsor Fees	2,200	1,600	1,650	1,600	1,600	1,600	1,600
644.112	Mini-Golf	0	300	0	0	0	0	0
644.115	Adult Athletics	22,400	22,000	4,260	22,860	23,000	23,000	23,000
644.121	Day Camp	101,870	110,000	52,000	101,855	102,000	102,000	102,000
644.126	Youth Instructional	17,631	20,000	31,465	38,827	39,000	39,000	39,000
644.132	Adult Instructional	36,362	36,000	21,446	33,551	34,000	34,000	34,000
644.139	Funfest	3,364	3,500	2,985	3,981	3,900	3,900	3,900
644.141	Special Events	5,145	4,000	5,505	6,648	6,600	6,600	6,600
644.146	Municipal Pool	47,195	56,000	27,168	50,219	50,000	50,000	50,000
644.148	Seniors	52,323	38,000	26,108	41,219	41,000	41,000	41,000
644.153	Transportation	72,572	80,000	3,055	71,693	72,000	72,000	72,000
644.158	Ice Arena Rental	30,000	30,000	20,000	30,000	30,000	30,000	30,000
TOTAL		465,303	461,900	238,602	474,368	475,600	475,600	475,600

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: RECREATION - SUMMARY		FUND: GENERAL	ACCT. NO.: 101-19	ACTIVITY: ATHLETICS, OUTDOOR ACTIVITIES, INSTRUCTIONAL ACTIVITIES, SPECIAL EVENTS, SENIOR SERVICES, SWIMMING POOL FACILITY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	618,795	675,667	412,411	669,971	667,050	649,690	649,690
712	Employee Benefits	229,708	270,677	163,306	268,787	294,515	282,224	282,224
726	Materials & Supplies	87,603	86,262	45,499	84,922	88,374	88,374	88,374
818	Contractual Services	103,827	99,173	60,639	108,936	107,783	107,783	107,783
860	Transportation	8,300	8,702	8,098	8,902	8,702	8,702	8,702
864	Conferences & Workshops	1,681	1,341	901	1,270	2,505	2,505	2,505
920	Utilities - Telephone	5,038	4,800	2,626	4,651	4,800	4,800	4,800
930	Repairs & Maintenance	13,042	9,300	3,038	9,300	8,900	8,900	8,900
940	Rentals	3,150	6,361	0	6,211	5,876	5,876	5,876
956	Miscellaneous	41,870	49,015	14,007	40,465	45,005	32,376	40,005
958	Memberships & Dues	95	2,000	1,295	1,895	1,300	1,300	1,300
960	Education & Training	4,506	4,700	4,896	4,896	1,000	1,000	1,000
TOTAL		1,117,615	1,217,998	716,716	1,210,206	1,235,810	1,193,530	1,201,159

Personnel Worksheet

Job / Class Title	Actual 2007-2008	Budgeted 2008-2009	Requested 2009-2010	Managers Rec. 2009-2010	City Council Approved
<u>FULL TIME</u>					
Director of Recreation	1.00	1.00	1.00	1.00	1.00
Deputy Director of Recreation	1.00	1.00	1.00	1.00	1.00
Administrative Clerk II	2.00	1.00	1.00	1.00	1.00
Recreation Supervisor	0.00	0.00	0.00	0.00	0.00
Recreation Coordinator	1.00	2.00	2.00	2.00	2.00
Senior Citizen Service Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Senior Citizen Service Coordinator	1.00	1.00	1.00	1.00	1.00
Sub-Total Full Time	7.00	7.00	7.00	7.00	7.00
<u>PART TIME</u>					
Administrative Clerk	0.80	0.75	0.75	0.75	0.75
Recreation Coordinator	0.80	0.75	0.75	0.00	0.00
Seasonal Workers (139-150 Positions)	19.60	19.60	19.60	19.60	19.60
Sub-Total Part Time	21.20	21.10	21.10	20.35	20.35
TOTAL	28.20	28.10	28.10	27.35	27.35

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
RECREATION		GENERAL	101-19-752	ADMINISTRATION				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	315,223	334,502	203,766	330,956	335,766	335,766	335,766
712	Employee Benefits	152,780	176,821	110,847	174,943	150,191	145,857	145,857
726	Materials & Supplies	19,537	22,899	10,150	22,805	22,899	22,899	22,899
818	Contractual Services	4,505	4,350	605	2,550	4,350	4,350	4,350
860	Transportation	290	530	327	530	530	530	530
864	Conferences & Workshops	1,681	1,070	901	1,070	1,580	1,580	1,580
920	Utilities - Telephone	5,038	4,800	2,626	4,651	4,800	4,800	4,800
930	Repairs & Maintenance	12,742	8,500	2,895	9,000	8,100	8,100	8,100
956	Miscellaneous	9,352	11,000	7,547	13,350	11,000	11,000	11,000
958	Memberships & Dues	95	1,300	1,295	1,295	1,300	1,300	1,300
960	Education & Training	4,506	4,700	4,896	4,896	1,000	1,000	1,000
TOTAL		525,749	570,472	345,855	566,046	541,516	537,182	537,182

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
RECREATION		GENERAL	101-19-753	ATHLETICS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	36,645	39,971	24,129	39,598	38,307	38,307	38,307
712	Employee Benefits	3,784	4,013	2,732	4,010	16,640	16,640	16,640
726	Materials & Supplies	34,535	30,638	13,961	29,508	33,050	33,050	33,050
818	Contractual Services	10,023	10,158	4,583	9,453	9,213	9,213	9,213
940	Rentals	3,150	5,126	0	5,126	5,126	5,126	5,126
956	Miscellaneous	2,756	840	0	840	630	630	630
958	Memberships & Dues	0	300	0	300	0	0	0
TOTAL		90,893	91,046	45,405	88,835	102,966	102,966	102,966

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: RECREATION		FUND: GENERAL	ACCT. NO.: 101-19-754	ACTIVITY: OUTDOOR ACTIVITIES				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	70,495	90,466	51,061	89,587	85,838	85,838	85,838
712	Employee Benefits	6,905	9,083	6,237	9,083	37,288	37,288	37,288
726	Materials & Supplies	7,091	5,725	1,755	5,725	5,725	5,725	5,725
818	Contractual Services	2,591	3,250	1,853	3,250	2,250	2,250	2,250
860	Transportation	7,732	8,000	7,660	8,000	8,000	8,000	8,000
864	Conferences & Workshops	0	0	0	0	525	525	525
956	Miscellaneous	8,579	15,500	2,599	4,600	11,000	11,000	11,000
TOTAL		103,393	132,024	71,165	120,245	150,626	150,626	150,626

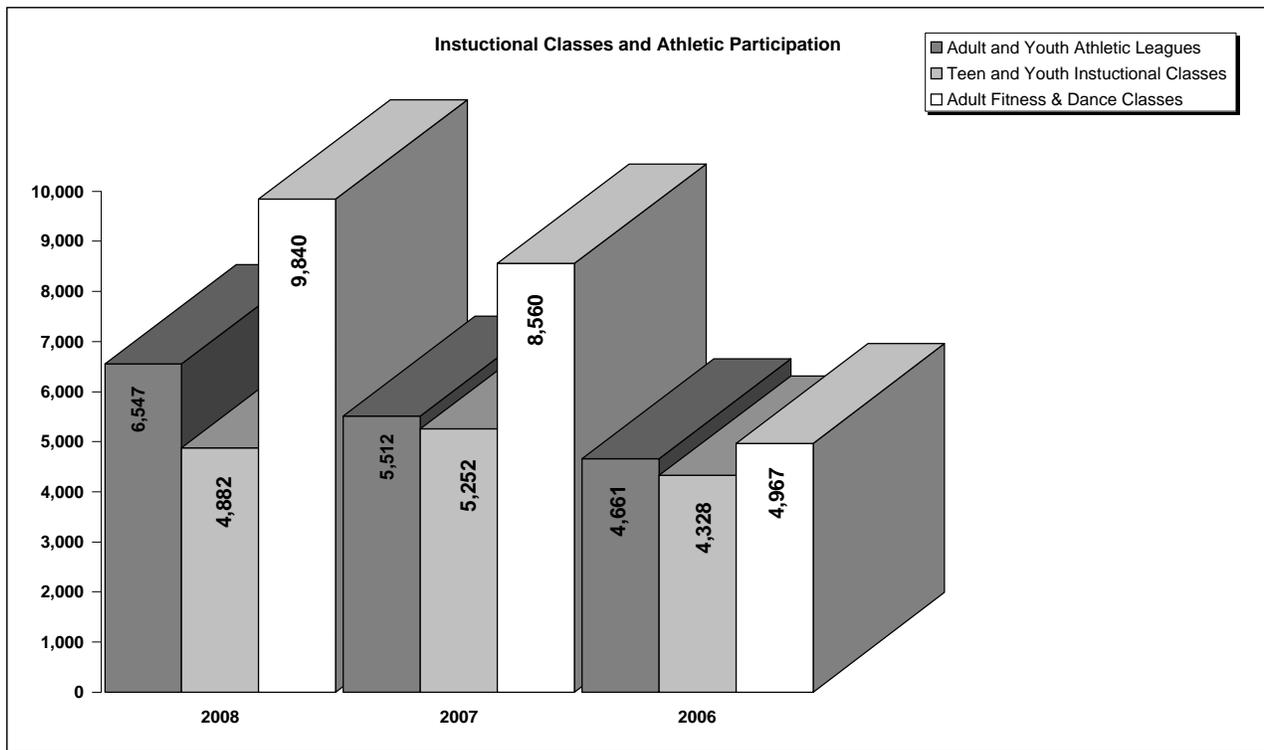
DEPARTMENT: RECREATION		FUND: GENERAL	ACCT. NO.: 101-19-755	ACTIVITY: INSTRUCTIONAL ACTIVITIES				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
726	Materials & Supplies	259	0	0	0	0	0	0
818	Contractual Services	38,400	42,870	31,818	49,066	48,420	48,420	48,420
TOTAL		38,659	42,870	31,818	49,066	48,420	48,420	48,420

DEPARTMENT: RECREATION		FUND: GENERAL	ACCT. NO.: 101-19-756	ACTIVITY: SPECIAL EVENTS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	3,967	4,074	2,898	3,907	4,108	4,108	4,108
712	Employee Benefits	445	409	323	400	1,785	1,785	1,785
726	Materials & Supplies	8,912	9,160	8,628	9,353	8,860	8,860	8,860
818	Contractual Services	9,426	8,200	5,390	8,165	8,600	8,600	8,600
860	Transportation	155	172	0	172	172	172	172
930	Repairs & Maintenance	0	500	0	0	500	500	500
940	Rentals	0	1,235	0	1,085	750	750	750
956	Miscellaneous	19,941	19,975	2,865	19,975	19,975	7,346	14,975
TOTAL		42,846	43,725	20,104	43,057	44,750	32,121	39,750

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

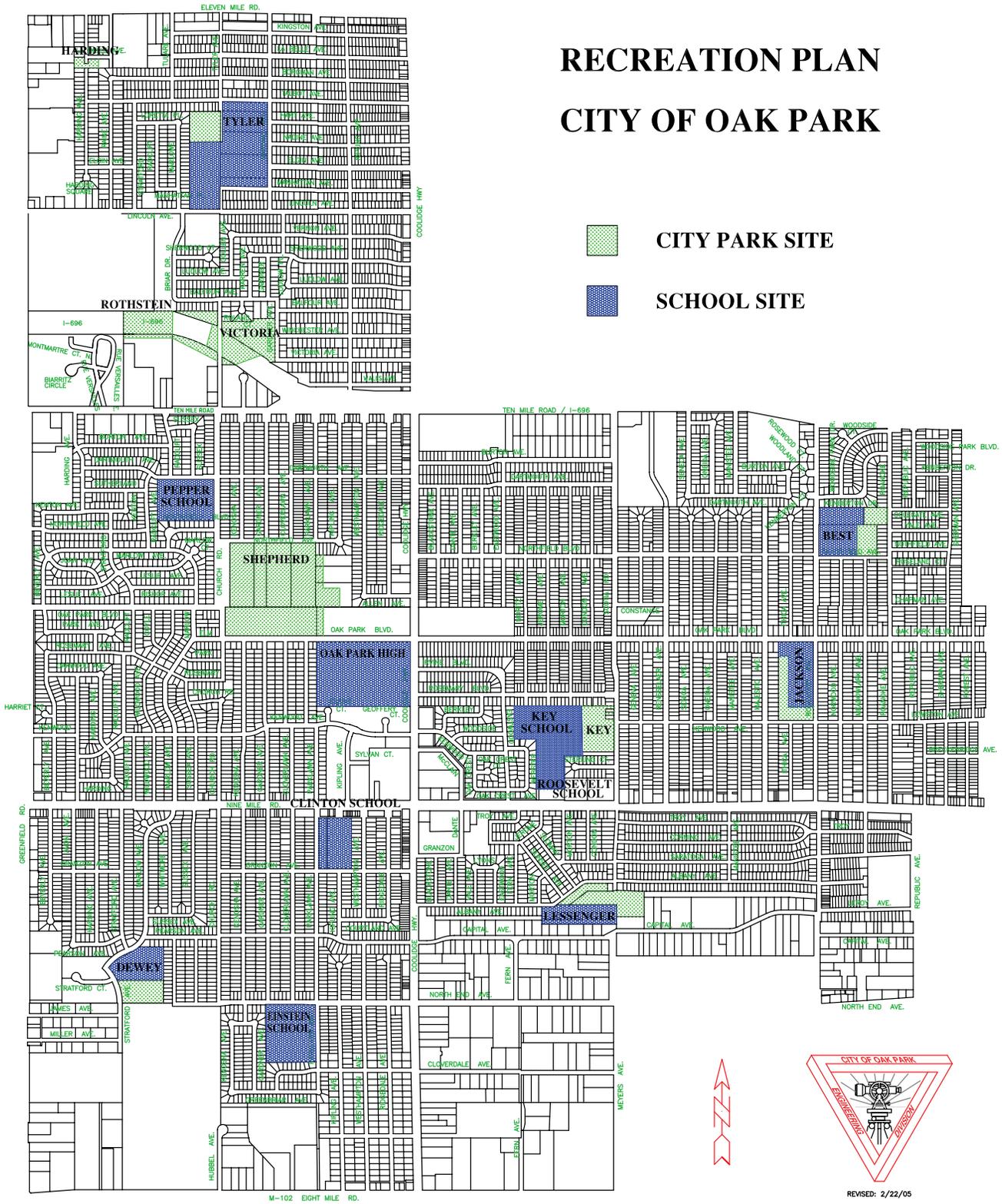
DEPARTMENT: RECREATION		FUND: GENERAL	ACCT. NO.: 101-19-757	ACTIVITY: SWIMMING POOL FACILITY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	61,088	69,984	49,067	69,253	69,915	69,915	69,915
712	Employee Benefits	6,273	7,026	5,779	7,026	30,371	30,371	30,371
726	Materials & Supplies	10,892	11,190	5,808	11,190	11,190	11,190	11,190
818	Contractual Services	12,752	8,400	2,684	12,771	10,950	10,950	10,950
930	Repairs & Maintenance	300	300	143	300	300	300	300
956	Miscellaneous	198	200	0	200	200	200	200
TOTAL		91,503	97,100	63,481	100,740	122,926	122,926	122,926

DEPARTMENT: RECREATION		FUND: GENERAL	ACCT. NO.: 101-19-776	ACTIVITY: SENIOR SERVICES				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	131,377	136,670	81,490	136,670	133,116	115,756	115,756
712	Employee Benefits	59,521	73,325	37,388	73,325	58,240	50,283	50,283
726	Materials & Supplies	6,377	6,650	5,197	6,341	6,650	6,650	6,650
818	Contractual Services	26,130	21,945	13,706	23,681	24,000	24,000	24,000
860	Transportation	123	0	111	200	0	0	0
864	Conferences & Workshops	0	271	0	200	400	400	400
956	Miscellaneous	1,044	1,500	996	1,500	2,200	2,200	2,200
958	Memberships & Dues	0	400	0	300	0	0	0
TOTAL		224,572	240,761	138,888	242,217	224,606	199,289	199,289



RECREATION PLAN CITY OF OAK PARK

-  CITY PARK SITE
-  SCHOOL SITE



REVISED: 2/22/05

CITY OF OAK PARK RECREATION DEPARTMENT

CONTACT US!!

248-691-7555

www.ci.oak-park.mi.us

SPECIAL EVENTS

4th of July Parade.
Halloween,
Winterfest,
Easter Egg Hunt,
Valentine's Dance
& More!!

FAMILY TRIPS

Tigers/Pistons/Lions/
Red Wings/Toledo Zoo/
Cedar Pointe/Circus
& More!!

YOUTH CAMPS

Summer Camps for
5-6, 7-9 & 10-12
year old children.
Travel Camps.

SENIOR DIVISION

Clubs – (.i.e. Computer)
Home Chore Program
Transportation
Trips, Meals on Wheels
Volunteer Program

INSTRUCTIONAL

Adult & Youth
Karate, Aerobics,
Basketball, Tennis,
Cheerleading
& More!!

DEVELOP RECREATION MASTER PLAN

MUNICIPAL POOL

Open during the
summer from June
through August.

ATHLETIC ACTIVITIES

Adult & Youth Leagues
Basketball, Kickball, Baseball
Softball, Flag Football
& More!!

PARKS

Recommend recreational
structures in the parks,
assist DPW with park
maintenance.

WE HAVE SOMETHING FOR EVERYONE!

CITY OF OAK PARK

Department of Public Works

OVERVIEW

The Department of Public Works is divided into four divisions: Streets, Water Supply, Parks & Forestry, and Motor Pool.

The Streets division is in charge of the operation and maintenance of the Cities streets and sewage system. They are responsible for all street operations and maintenance, the removal of snow, the maintenance of sidewalks, the operation of City refuse collection stations, and the supervision of the rubbish and disposal service of the City. They are also responsible for traffic sign installation and traffic pavement striping.

The Water Supply division is responsible for the construction, operation, and maintenance of City water mains, service connections, and all other facilities pertaining to the city water supply system, including meter installation. The Water Supply division is also responsible for all pumping and storage facilities that are part of the City Water Distribution system.

The Parks and Forestry division is in charge of the control and regulation of trees. This division is also responsible for the planting, development, maintenance, management and operation of parks, boulevards, and municipal parking lots.

The Motor Pool division is responsible for the purchase and maintenance of the City's motor fleet.

Expenditures by the DPW are paid from six funds: General, Major Streets, Local Streets, Solid Waste, Water & Sewer, and Motor Pool.

REVENUES

Revenues in this department are charges for services performed and billed to other parties.

EXPENDITURES

Fiscal Year 2009-2010 will see expenditures maintained near FY 2008-2009 levels.

CRITICAL SUCCESS FACTORS

To sustain all our initiatives the Department has adopted the policy of quality management to improve customer service and cut costs. Consistent with this policy, the DPW will focus on four factors critical to realizing our vision:

1) Improve communications and trust by making more information available to our residents.

2) Increase productivity of DPW human resources for our vision by creating an environment where teamwork, trust, openness, pride, and respect are standard practice. Provide meaningful work opportunities to retain a diverse and well trained workforce.

3) Achieve excellence in safety and health of DPW workers and the public by shifting from a reactive approach to an emphasis on prevention and excellence in protecting the worker.

4) Become the best in class in the use of management practices by meeting or exceeding customer expectations by enabling people to be results oriented and cost effective.

PERFORMANCE OBJECTIVES

Encourage the Beautification Advisory Commission and the Recycling and Environmental Conservation Commission to remain active within the community by developing new and different projects for them to work on.

Continually evaluate all department activities to analyze how the department can improve its productivity and response time to residents' concerns.

Continue to work with the Engineering Division to implement capital improvements to the City's infrastructure.

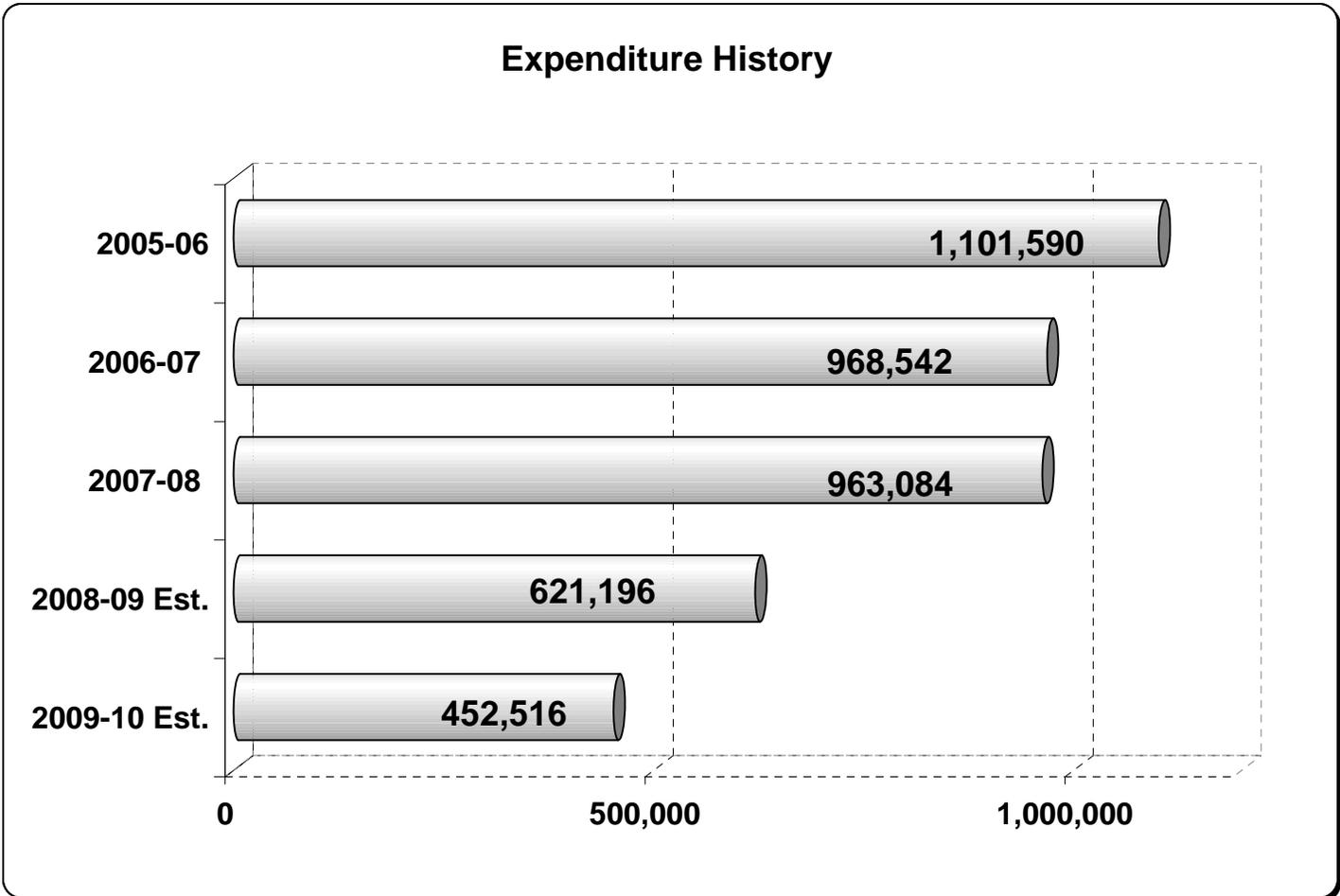
Continue the repair and rebuild program of the drainage structures located along our streets.

**CITY OF OAK PARK
2009 - 2010 BUDGET
EXPENDITURE SUMMARY
DEPARTMENT OF PUBLIC WORKS-ALL FUNDS**

ACCT. NO.	ACCOUNT NO. / NAME	PRIOR YEAR ACTUAL - FISCAL YEAR 2007-2008										YEAR END ESTIMATE - FISCAL YEAR 2008-2009										CITY MANAGERS RECOMMENDED - FISCAL YEAR 2009-2010												
		General Fund	Major Streets	Local Streets	Solid Waste	Water & Sewer	Motor Pool	DEPT. TOTAL	General Fund	Major Streets	Local Streets	Solid Waste	Water & Sewer	Motor Pool	DEPT. TOTAL	General Fund	Major Streets	Local Streets	Solid Waste	City Owned Property	Sidekick Program	Water & Sewer	Motor Pool	DEPT. TOTAL										
702	Salaries & Wages	338,234	147,261	254,586	170,251	407,719	1,469,171	161,488	205,500	253,500	240,000	510,000	125,000	1,495,488	97,486	131,520	162,160	153,600	326,400	80,000	951,166	116,338	217,500	259,551	240,000	5,000	12,028	513,000	130,000	1,493,417				
712	Employee Benefits	215,143	74,132	137,642	80,617	241,038	839,708	22,000	85,000	59,500	15,000	81,500	180,000	443,000	10,800	83,000	10,000	159,000	3,000	285,800	2,000	87,000	87,000	87,000	87,000	87,000	87,000	87,000	87,000	87,000	87,000			
726	Materials & Supplies	26,059	75,723	62,740	13,628	83,279	286,936	1,595	1,595	9,570	31,187	42,352	1,700	41,700	1,700	1,700	10,000	30,000	41,700	192,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500			
730	Water Meters					96,991	96,991																											
801	Professional Services	5,788	74,953	12,828	137,814	2,739	234,122																											
803	Medical Services	38					38																											
807	Refuse Collection	0	0	33,299	33,299	0	33,299	0	0	0	0	0	0	33,299	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
808	Refuse Disposal	0	0	1,451,503	1,451,503	0	1,451,503	0	0	0	0	0	0	1,451,503	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
818	Contractual Services	1,595	1,595	9,570	31,187	42,352	1,595	1,595	9,570	31,187	42,352	1,700	41,700	1,700	1,700	10,000	30,000	41,700	192,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500		
860	Transportation	0	0	0	0	193,977	193,977	0	0	0	0	0	0	193,977	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
861	Fleet Collision Repairs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
864	Conferences & Workshops	1,191	1,695	2,886	2,886	2,886	2,886	0	0	0	0	0	0	2,886	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
900	Printing & Publications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
901	Newspaper Postings	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
910	Insurance Bonds	0	0	101,570	101,570	101,570	101,570	0	0	0	0	0	0	101,570	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
920.001	Utilities - Telephone	5,968	5,968	6,132	6,132	10,916	12,100	0	0	0	0	0	0	6,132	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
920.002	Utilities - Heating	0	0	10,916	10,916	10,916	10,916	0	0	0	0	0	0	10,916	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
920.003	Utilities - Water	0	0	1,030,551	1,030,551	1,030,551	1,030,551	0	0	0	0	0	0	1,030,551	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
920.004	Utilities - Electricity	0	0	47,463	47,463	47,463	47,463	0	0	0	0	0	0	47,463	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
924	Sewage Disposal	0	0	3,325,838	3,325,838	3,325,838	3,325,838	0	0	0	0	0	0	3,325,838	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
925	Non-Residential IWC	0	0	131,114	131,114	131,114	131,114	0	0	0	0	0	0	131,114	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
926	Industrial Surcharge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
930	Repairs & Maintenance	154	154	804,045	804,045	804,199	804,199	0	0	0	0	0	0	804,199	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
940	Rentals	347,705	50,513	164,773	179,799	150,335	893,125	266,500	56,000	132,000	210,000	163,000	827,500	266,500	56,000	132,000	210,000	163,000	827,500	266,500	56,000	132,000	210,000	163,000	827,500	266,500	56,000	132,000	210,000	163,000	827,500	266,500	56,000	132,000
956	Miscellaneous	0	0	0	0	280	280	0	0	0	0	0	0	280	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
958	Memberships & Dues	1,869	480	2,405	2,405	2,405	2,405	2,000	1,000	1,000	1,000	1,000	3,100	2,000	1,000	1,000	1,000	1,000	3,100	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
960	Education & Training	1,824	1,824	5,160	5,160	6,984	6,984	1,000	1,000	5,000	5,000	6,500	6,500	1,000	1,000	5,000	5,000	6,500	6,500	1,000	1,000	5,000	5,000	6,500	1,000	1,000	5,000	5,000	6,500	6,500	1,000	1,000	5,000	
961	Contingencies	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
964	Refunds & Rebates	0	0	882	882	882	882	0	0	0	0	0	0	882	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Department Total - Operations		945,968	424,757	619,741	1,952,377	6,611,432	11,279,839	567,696	563,020	607,160	2,103,100	6,999,030	582,100	11,422,106	442,516	604,984	616,889	2,148,620	8,252	19,852	7,360,678	596,165	11,797,956	442,516	604,984	616,889	2,148,620	8,252	19,852	7,360,678	596,165	11,797,956		
968	Depreciation	0	0	296,424	296,424	306,024	602,448	0	0	0	0	0	0	306,024	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
970	Capital Outlay	17,516	17,516	0	0	0	17,516	53,500	53,500	500,000	500,000	1,113,500	1,113,500	53,500	53,500	500,000	500,000	1,113,500	1,113,500	53,500	53,500	500,000	500,000	1,113,500	1,113,500	53,500	53,500	500,000	500,000	1,113,500	1,113,500	53,500	53,500	
991	Principal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
992	Debt Service	0	0	239	239	239	239	0	0	0	0	0	0	239	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
995	Interest	0	0	463,129	463,129	463,129	463,129	0	0	0	0	0	0	463,129	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
999	Transfer Out	0	0	310,000	310,000	440,000	440,000	0	0	0	0	0	0	310,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total		963,084	424,757	619,741	2,262,377	7,501,224	12,803,171	621,196	563,020	607,160	2,413,100	9,505,306	1,389,100	15,098,882	452,516	604,984	616,889	2,458,620	8,252	19,852	10,113,336	694,665	14,969,114	452,516	604,984	616,889	2,458,620	8,252	19,852	10,113,336	694,665	14,969,114		

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS - SUMMARY		GENERAL	101-18	ADMINISTRATION, SIDEWALKS, PARKING LOTS, FORESTRY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YR ACTUAL 2007-2008	CURRENT 2008-2009	ACTUAL AS 2/29/2009 2008-2009	EST YR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGER REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	338,234	190,453	79,714	161,488	116,338	116,338	116,338
712	Employee Benefits	215,143	109,909	62,283	97,486	79,371	75,678	75,678
726	Materials & Supplies	26,059	54,000	3,964	22,000	23,500	23,500	23,500
801	Professional Services	5,788	2,000	10,787	10,800	2,500	2,500	2,500
803	Medical Services	38	2,000	414	2,000	2,000	2,000	2,000
818	Contractual Services	1,595	1,700	1,200	1,700	1,800	1,800	1,800
860	Transportation	0	250	0	0	0	0	0
864	Conferences & Workshops	1,191	406	186	400	400	400	400
900	Publications	0	300	99	300	300	300	300
920	Utilities - Telephone	5,968	2,000	2,022	2,022	2,000	2,000	2,000
930	Repairs & Maintenance	154	0	0	0	0	0	0
940	Rentals	347,705	177,667	200,140	266,500	265,000	215,000	215,000
958	Memberships & Dues	1,869	2,000	1,223	2,000	2,000	2,000	2,000
960	Education & Training	1,824	3,000	0	1,000	1,000	1,000	1,000
970	Capital Outlay	17,516	25,000	0	53,500	10,000	10,000	10,000
TOTAL		963,084	570,685	362,032	621,196	506,209	452,516	452,516



**CITY OF OAK PARK
2009 - 2010 BUDGET**

Personnel Worksheet - Department of Public Works

<u>Job/Class Title</u>	<u>Actual 2007-2008</u>	<u>Budgeted 2008-2009</u>	<u>Requested 2009-2010</u>	<u>Managers Rec. 2009-2010</u>	<u>City Council Approved</u>
<u>FULL TIME</u>					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Deputy Director of Public Works	1.00	1.00	1.00	1.00	1.00
Foreman	2.00	2.00	2.00	2.00	2.00
Service Center Coordinator	1.00	1.00	1.00	1.00	1.00
Master Mechanic	1.00	1.00	1.00	1.00	1.00
Master Mechanic Assistant	1.00	1.00	1.00	1.00	1.00
Public Services Worker I	14.00	15.00	13.00	13.00	13.00
Public Services Worker II	6.00	5.00	6.00	6.00	6.00
Sub-Total Full Time	<u>27.00</u>	<u>27.00</u>	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>
<u>PART TIME</u>					
Stock Person	0.75	0.75	0.75	0.75	0.75
Administrative Clerk II	0.75	0.75	0.75	0.75	0.75
Seasonal Workers (15 Positions)	1.67	1.67	1.67	1.67	1.67
Sub-Total Part Time	<u>3.17</u>	<u>3.17</u>	<u>3.17</u>	<u>3.17</u>	<u>3.17</u>
TOTAL	30.17	30.17	29.17	29.17	29.17

**CITY OF OAK PARK
2009 - 2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS		GENERAL	101-18-441	ADMINISTRATION				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	41,081	31,820	19,342	31,000	23,300	23,300	23,300
712	Employee Benefits	21,915	16,963	12,406	16,740	17,406	13,713	13,713
726	Materials & Supplies	8,349	7,000	332	2,000	2,500	2,500	2,500
801	Professional Services	4,102	2,000	5,389	5,400	2,500	2,500	2,500
803	Medical Services	38	2,000	414	2,000	2,000	2,000	2,000
818	Contractual Services	1,595	1,700	1,200	1,700	1,800	1,800	1,800
860	Transportation	0	250	0	0	0	0	0
864	Conferences & Workshops	1,191	406	186	400	400	400	400
900	Publications	0	300	99	300	300	300	300
920	Utilities - Telephone	5,968	2,000	2,022	2,022	2,000	2,000	2,000
930	Repairs & Maintenance	154	0	0	0	0	0	0
958	Memberships & Dues	1,636	2,000	1,223	2,000	2,000	2,000	2,000
960	Education & Training	1,824	3,000	0	1,000	1,000	1,000	1,000
TOTAL		87,853	69,439	42,613	64,562	55,206	51,513	51,513

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS		GENERAL	101-18-442	SIDEWALKS & PARKING LOTS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	23,884	12,580	(2,432)	2,000	3,000	3,000	3,000
712	Employee Benefits	13,216	6,706	1,698	1,282	1,998	1,998	1,998
726	Materials & Supplies	783	2,000	72	1,000	1,000	1,000	1,000
940	Rentals	48,387	23,333	26,792	35,000	35,000	0	0
TOTAL		86,270	44,619	26,130	39,282	40,998	5,998	5,998

**CITY OF OAK PARK
2009 - 2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS		GENERAL	101-18-443	SHEPHERD PARK - FORESTRY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	168,211	68,409	32,851	58,000	41,788	41,788	41,788
712	Employee Benefits	107,983	46,499	26,062	37,120	27,832	27,832	27,832
726	Materials & Supplies	9,784	20,000	2,259	5,000	5,000	5,000	5,000
940	Rentals	168,732	80,000	90,994	120,000	120,000	105,000	105,000
TOTAL		454,710	214,908	152,166	220,120	194,620	179,620	179,620

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS		GENERAL	101-18-444	OTHER PARKS - FORESTRY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	99,642	67,156	29,229	60,000	48,250	48,250	48,250
712	Employee Benefits	70,038	35,797	21,943	38,400	32,135	32,135	32,135
726	Materials & Supplies	6,091	15,000	1,301	4,000	5,000	5,000	5,000
726.001	Nursery Stock	1,052	10,000	0	10,000	10,000	10,000	10,000
801	Professional Services	1,686	0	5,398	5,400	0	0	0
940	Rentals	126,419	73,334	81,317	110,000	110,000	110,000	110,000
970	Capital Outlay	17,516	25,000	0	53,500	10,000	10,000	10,000
TOTAL		322,444	226,287	139,188	281,300	215,385	215,385	215,385

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
PUBLIC WORKS		GENERAL	101-18-445	RIGHTS OF WAY				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	5,416	10,488	724	10,488	0	0	0
712	Employee Benefits	1,991	3,944	174	3,944	0	0	0
940	Rentals	4,167	1,000	1,037	1,500	0	0	0
958	Membership & Dues	233	0	0	0	0	0	0
TOTAL		11,807	15,432	1,935	15,932	0	0	0

DIVISIONS OF THE DEPARTMENT OF PUBLIC WORKS

STREETS DIVISION

Construction, operation and maintenance of City streets and sidewalks.

WATER SUPPLY DIVISION

Administers and maintains the City water system. This includes: water mains, storm & sanitary sewers, water meters and water pumping facilities.

PARKS & FORESTRY

Maintains the various parks, boulevards, municipal parking lots.
Monitors the tree population within the City. This includes planting and removal, when necessary.

MOTOR POOL

Maintains the City's fleet of automobiles. Manages purchases and disposals.

**PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
PUBLIC WORKS**

POSITION	PAY GRADE	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIREMENT	DENTAL	HEALTH AD&D	LIFE & MEDICARE	CLOTHING	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Director of Public Works/City Engineer	E	97,080	0	3,901	0	100,981	7,030	34,435	1,016	14,372	300	0	250	65,128	166,109
Deputy Director of Public Works	G	72,703	0	1,333	0	74,036	3,015	25,246	1,016	14,372	240	245	250	50,048	124,084
General Foreman	G	55,120	14,300	1,870	0	71,290	2,879	24,310	1,016	13,820	240	245	250	48,214	119,504
General Foreman	G	54,700	13,900	313	2,520	71,433	2,845	9,643	1,016	121	240	245	250	19,825	91,258
Office Coordinator	A	42,054	0	1,500	2,520	46,074	224	15,711	1,016	11,126	94	195	190	32,081	78,155
Administrative Clerk II	A	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Master Mechanic	A	51,014	6,800	1,500	0	59,314	2,165	20,226	1,016	13,820	94	195	190	42,244	101,558
Master Mechanic Assistant	A	46,901	3,400	900	0	51,201	1,883	17,460	1,016	11,126	94	195	190	35,881	87,082
Public Service Worker I	A	40,292	3,100	450	0	43,842	3,142	5,919	1,016	13,820	94	195	190	27,730	71,572
Public Service Worker I	A	42,962	3,200	0	0	46,162	3,343	6,232	1,016	13,820	94	196	190	28,422	74,584
Public Service Worker I	A	42,390	7,000	450	0	49,840	3,576	6,728	1,016	13,820	94	196	190	29,433	79,273
Public Service Worker I	A	44,304	6,100	450	0	50,854	3,650	17,341	1,016	13,820	94	195	190	40,196	91,050
Public Service Worker I	A	44,673	5,200	450	0	50,323	2,068	17,160	1,016	13,427	94	195	190	38,000	88,323
Public Service Worker I	A	44,673	200	900	0	45,773	3,249	15,609	1,016	5,006	94	195	190	28,861	74,634
Public Service Worker I	A	44,673	2,700	900	0	48,273	3,430	16,461	1,016	11,892	94	195	190	36,971	85,244
Public Service Worker I	A	44,673	0	900	0	45,573	3,235	15,540	1,016	13,820	94	195	190	37,576	83,149
Public Service Worker I	A	44,673	1,800	900	0	47,373	1,927	16,154	1,016	13,820	240	245	250	37,276	84,649
Public Service Worker I	A	44,673	2,300	450	0	47,423	1,948	16,171	1,016	13,820	94	195	190	37,062	84,485
Public Service Worker I	A	44,673	1,200	900	0	46,773	1,902	15,950	1,016	5,006	94	195	190	27,931	74,704
Public Service Worker I	A	44,673	7,100	900	0	52,673	3,749	17,961	1,016	13,820	94	195	190	41,054	93,727
Public Service Worker I	A	44,673	500	900	0	46,073	1,873	15,711	1,016	11,892	94	195	190	34,496	80,569
Public Service Worker I	A	44,673	3,400	450	0	48,523	3,481	16,546	1,016	11,126	94	195	190	36,360	84,883
Public Service Worker I	A	44,304	1,000	450	0	45,754	1,879	6,177	1,016	5,006	94	195	190	36,807	83,811
Public Service Worker II	A	45,751	4,600	900	0	51,251	2,088	17,477	1,016	13,427	94	195	190	38,408	89,659
Public Service Worker II	A	45,751	4,400	900	0	51,051	2,080	17,408	1,016	13,820	94	195	250	38,768	89,819
Public Service Worker II	A	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Service Worker II	A	45,751	8,800	900	0	55,451	2,262	18,909	1,016	11,892	94	195	190	38,800	94,251
Public Service Worker II	A	45,751	1,600	900	0	48,251	3,429	16,454	1,016	13,820	94	195	190	38,889	87,140
Sub-Total Full Time		1,263,558	102,600	24,367	5,040	1,395,565	72,352	422,939	26,416	305,631	3,234	5,077	5,300	947,711	2,343,276
Administrative Clerk II	A-pt	19,194	0	0	0	19,194	102	6,545	0	0	0	0	0	8,115	27,309
PT Stock Person	A-pt	18,658	0	0	0	18,658	774	6,362	0	0	0	0	0	8,563	27,221
PT Seasonal (10 Positions)	PT	60,000	0	0	0	60,000	2,488	0	0	0	0	0	0	7,078	67,078
Sub-Total Part Time		97,852	0	0	0	97,852	3,364	12,907	0	0	0	0	0	23,756	121,608
Total Department of Public Works		1,361,410	102,600	24,367	5,040	1,493,417	75,716	435,846	26,416	305,631	3,234	5,077	5,300	971,467	2,464,884
General Fund						116,338								75,678	192,016
Major Streets						217,500								141,484	358,984
Local Streets						259,551								168,838	428,389
Solid Waste						240,000								156,120	396,120
Water & Sewer						513,000								333,706	846,706
Motor Pool						130,000								84,565	214,565
City Owned Property						5,000								3,252	8,252
Sidewalk Program						12,028								7,824	19,852
Total						1,493,417								971,467	2,464,884



“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

Department of Information Technology

OVERVIEW

Information Technology provides and supports all technologies relating to the gathering, analysis and dissemination of information to both City Departments and the general public. The main areas of concentration are the IBM AS/400 system which handles all financial information, Local Area Network (LAN) for PC's users, and the Internet for the general public. The department consists of one full time employee.

In FY 2002-2003, the Information Technology Department merged with the Public Information Department.

EXPENDITURES

Salaries and Wages are expected to increase from \$72,677 to \$72,683 for FY 2009-2010. Capital Outlay for all computer related projects is funded through IT. Due to budget constraints, no Capital Outlay has been allocated for the 2009-2010 fiscal year.

The Education & Training budget has remained the same for FY 2009-2010 because of budget limitations. PC training for all City personnel will continue to be funded through IT's Training Account.

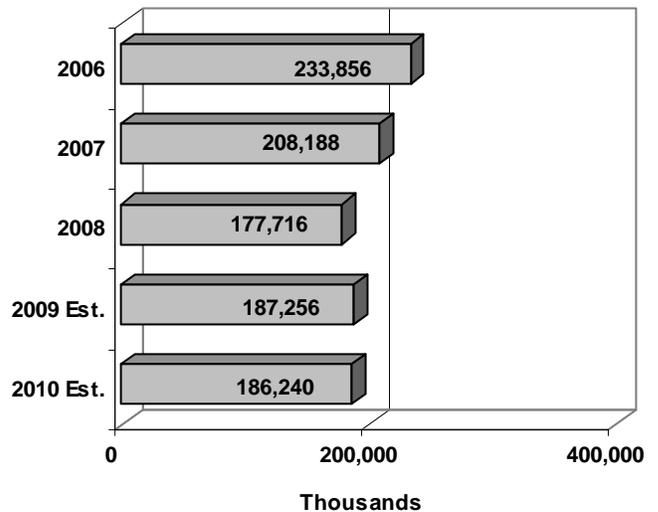
Accomplishments for 2008-2009

- The library received a Gates Grant for three new PC's for public internet. This brings the total amount of public terminals to ten. The Sam printing system has also been upgraded several times, allowing each person to print 4 free pages.
- Financial and Human Resource applications have been updated with new software releases.
- Continue to update various PC's throughout the City. Most computers have been upgraded to Windows XP. Currently, there are NO PC's running on Windows 98 that are used by city employees.
- Upgraded CLEMIS software and several Public Safety PC's.
- Installed back-up Domain server and Video server.

Accomplishments for 2008-2009 (Cont.)

- Took over the city phone system from Tech. Planning and waiting on AT&T to get me contracts of all services to the city.
- Complete re-write of the city website with a new look and feel.
- Installed latest version of Back-up Exec, so we can maintain our policy for at least 4 weeks of data to be kept, plus off-site storage for Disaster Recovery.

Expenditure History



PERFORMANCE OBJECTIVES

The goals for FY 2009-2010 are:

- Start the process of verifying all data on the website and working with other departments on keeping the latest information on the web.
- Purchase rack monitor to consolidate room in the office. Look to replace AS/400 because is it no longer supported by IBM after this year.
- Purchase new PC's to keep rotating older PC's out of service. Make sure PC's have sufficient RAM, virus and Malware protection.

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: DEPARTMENT OF INFORMATION TECHNOLOGY		FUND: GENERAL	DEPT. NO.: 101-12-258	ACTIVITY: DATA PROCESSING				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	72,448	72,677	45,928	72,677	74,703	72,683	72,683
712	Employee Benefits	28,044	30,639	18,510	30,639	31,960	31,617	31,617
726	Materials & Supplies	16,006	17,500	9,372	17,500	17,500	17,500	17,500
801	Professional Services	24,697	28,000	16,517	28,000	26,000	26,000	26,000
864	Conferences & Workshops	0	677	640	677	677	677	677
900	Publications	65	285	40	285	285	285	285
930	Repairs & Maintenance	28,380	27,000	23,288	27,000	27,000	27,000	27,000
940	Rentals	6,924	9,478	4,469	9,478	9,478	9,478	9,478
958	Memberships & Dues	0	25	0	0	0	0	0
960	Education & Training	1,152	1,000	1,000	1,000	1,000	1,000	1,000
TOTAL		177,716	187,281	119,764	187,256	188,603	186,240	186,240

Personnel Worksheet

Job / Class Title	Actual <u>2007-2008</u>	Budgeted <u>2008-2009</u>	Requested <u>2009-2010</u>	Managers Rec. <u>2009-2010</u>	City Council <u>Approved</u>
Director of Information Technology	1	1	1	1	1
TOTAL	1	1	1	1	1

PERSONNEL COST SUMMARY
 FISCAL YEAR 2009-2010
 DEPARTMENT OF INFORMATION TECHNOLOGY

POSITION	PAY GRADE	REGULAR PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIRE-MENT	DENTAL	HEALTH AD&D	LIFE	FICA / MEDICARE	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Director of Information Technology	E	70,000	683	2,000	72,683	373	9,812	1,016	14,372	234	5,560	250	31,617	104,300
Total		70,000	683	2,000	72,683	373	9,812	1,016	14,372	234	5,560	250	31,617	104,300



REAL TIME DATA AVAILABE WITH JUST A CLICK OF YOUR MOUSE!

The Department of Information Technology strives to keep up with all the latest technological innovations. One of the most important functions of this department is the maintenance of the City's web site. An abundance of information is available, from community activities to contacting City Officials. One of the web site's most exciting features is access to up-to-date information of property taxes and water billings. Visit our home page at: www.oakpark-mi.us for this and much more!

Online Property Tax Inquiry



Online Utility Inquiry



CITY OF OAK PARK

Department of Public Information

Overview

The Department of Public Information consists of two divisions, Print and Cable Operations. Their respective responsibilities include:

Print Division

- Publication of the City's quarterly newsletter, The Oak Park Report; the City's Annual Report/Calendar; the Family City Directory; and the Citizen Participation Handbook..
- Assistance to other departments in the production and publication of their own materials (for example, the two annual Recreation Brochures).
- Media relations, including the preparation and distribution of press releases publicizing City programs and special events.
- Providing scripting for special video programs produced by the Cable Operations Division.

Cable Operations Division

- Production and airing of regularly-scheduled municipal governmental programs on **OPTV 15**, such as live coverage and taped re-broadcasts of City Council Meetings. "The Oak Park Report Update" is aired on designated dates each month (the monthly schedule is published in each Oak Park Report).
- Production and airing of special programs on **OPTV 15**, such as the storytime, Cable Fables, youth sports events, plus a variety of public service presentations. These are aired immediately prior to or following regularly-scheduled programs.
- Preparing and presenting hundreds of constantly updated Electronic Bulletin Board messages, featuring information provided by municipal departments, which residents can view whenever programs are not airing (Channel 15 cablecasts non-stop, 24 hours a day, every day).
- Operation of a satellite downlink which provides a teleconferencing system that various City departments use periodically through the year.

- Provision of a wide array of audio-visual equipment for use by other City departments upon request.

The central mission of the Public Information Department is to convey to Oak Park's residents – via both printed materials and video – as much information as possible about municipal services and events. As illustrated, the department's companion mission is to provide internal informational support and enhanced communications capability for all other municipal agencies.

REVENUE ASSUMPTIONS

The Department's revenue continues to be based primarily upon franchise fees and programming grants received from the City's cable television franchisee. Franchise fee income has increased substantially, thanks to provisions of the 15-year renewal agreement finalized in 1999 between the City of Oak Park and its franchisee. It is projected that this revenue will continue to increase, as the company aggressively markets new services.

PERFORMANCE OBJECTIVES

- To produce and air a greater variety of informational and promotional programming, including both regularly scheduled and "special" presentations.
- To continue publishing a comprehensive series of both regularly scheduled and "special" publications.
- Provide DVD's of OPTV programs. These will be available for loan at no charge through the City's library.
- To further establish the department as the primary provider to all other municipal departments of both external video services and audio-visual support resources.
- To implement additional technology and professional assistance required for constant improvement of services.

**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: PUBLIC INFORMATION		FUND: GENERAL	DEPT. NO.: 101-22-806	ACTIVITY: CABLE OPERATIONS, OAK PARK REPORT				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
702	Salaries & Wages	176,697	183,400	112,104	183,400	175,023	175,023	175,023
712	Employee Benefits	72,162	82,228	49,117	82,228	81,844	79,850	79,850
726	Materials & Supplies	23,557	18,200	9,766	18,200	18,000	18,000	18,000
818	Contractual Services	4,180	2,000	1,693	2,000	2,000	2,000	2,000
864	Conferences & Workshops	546	271	0	271	271	271	271
900	Printing & Publications	39,502	33,500	25,354	33,500	33,500	33,500	33,500
920	Utilities - Telephone	808	750	500	750	750	750	750
930	Repairs & Maintenance	2,460	3,000	2,895	3,000	3,000	3,000	3,000
940	Rentals	1,878	2,000	1,989	2,000	2,000	2,000	2,000
956	Miscellaneous	438	700	183	700	700	700	700
960	Education & Training	2,000	2,200	2,000	2,200	2,200	2,200	2,200
TOTAL		324,228	328,249	204,941	328,249	319,288	317,294	317,294

DEPARTMENTAL REVENUE

676	Oak Park Report	1,500	300	3,500	2,400	2,400	2,400	2,400
683	Cable TV Franchise Fee	463,698	365,000	237,716	400,000	400,000	400,000	400,000
Total		465,198	365,300	241,216	402,400	402,400	402,400	402,400

Personnel Worksheet

Job/Class Title	Actual	Budgeted	Requested	Managers	Council
	2007-2008	2008-2009	2009-2010	Rec. 2009-2010	Approved
<u>FULL-TIME</u>					
Director of Public Information	1	1	1	1	1
Computer/Video Technician	1	1	1	1	1
Video Production Technician	1	1	1	1	1
Total Full Time	3.00	3.00	3.00	3.00	3.00

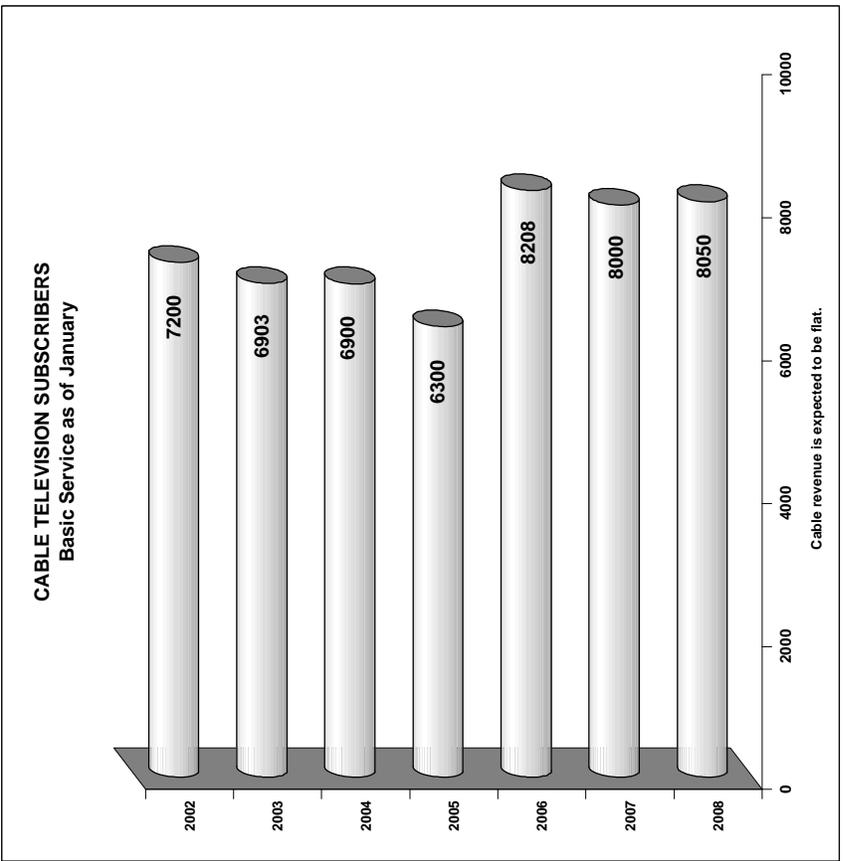
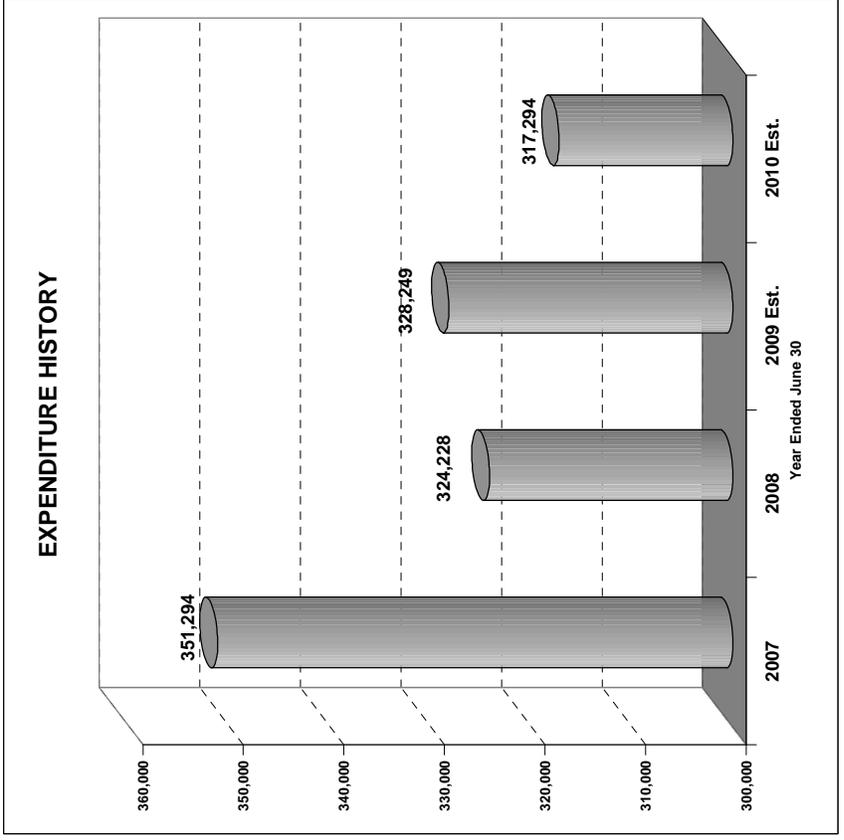
**ADVERTISE IN THE
OAK PARK REPORT!**

**Promote your business in
the community by placing an
ad in the City's special
advertising supplement.**

**Contact the Public
Information Department at
248/691-7589.**

**PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
PUBLIC INFORMATION**

POSITION	PAY GRADE	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIREMENT	DENTAL	HEALTH AD&D	LIFE	MEDICARE	FICA /	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Director of Public Information	E	77,243	0	7,455	4,520	89,218	412	30,423	1,016	121	234	6,825	250	39,281	128,499	
Cable/ IT Technician	A	37,501	2,000	0	2,520	42,021	211	5,673	1,016	5,006	234	3,215	250	15,605	57,626	
Cable/ IT Coordinator	F	41,344	1,000	1,440	0	43,784	226	14,930	1,016	5,006	187	3,349	250	24,964	68,748	
Total		156,088	3,000	8,895	7,040	175,023	849	51,026	3,048	10,133	655	13,389	750	79,850	254,873	



OPTV-15 GUIDE

CITY COUNCIL MEETINGS: LIVE
1ST & 3RD MONDAY OF EVERY MONTH

COUNCIL MEETING REPLAYS
MONDAY, WEDNESDAY, THURSDAY, SATURDAY & SUNDAY
(No 7 PM, & 11 :30 PM SHOWS ON LIVE COUNCIL DAYS)

THE OAK PARK REPORT UPDATE
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

RECREATION ON THE MOVE
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

THE LIBRARY SHOWS – STORY TIME & GUEST INTERVIEWS
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

CONSUMERS' CORNER
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

THE JOB SHOW
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

HOUSE MICHIGAN
TUESDAY, WEDNESDAY, FRIDAY, SATURDAY & SUNDAY

Please visit www.ci.oak-park.mi.us for up-to-date program information.



CITY OF OAK PARK

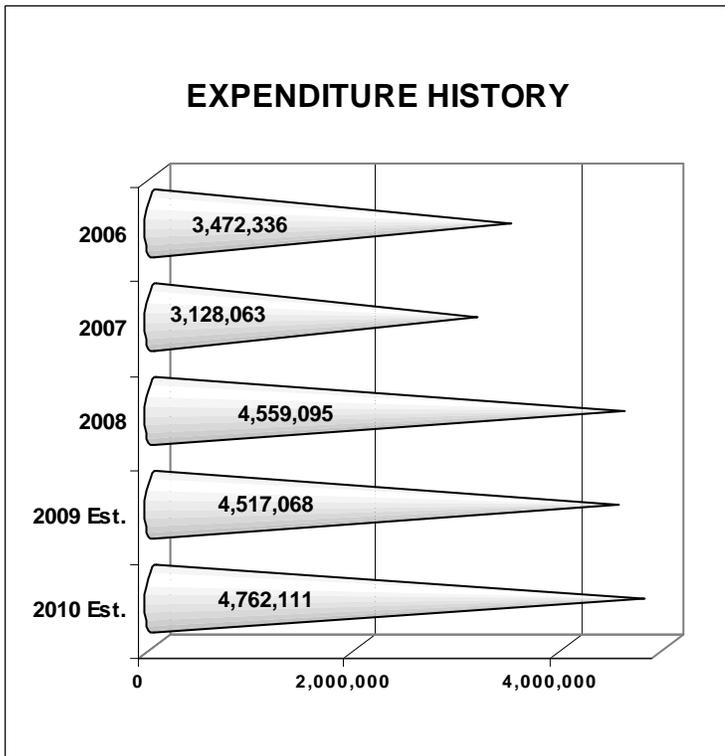
Non-Departmental

OVERVIEW

The Non-Departmental activity is used for expenditures which cannot be specifically related to a department but affect the City at large. Items included in this activity are: benefits for retired workers of the City, community promotion, membership dues for the various organizations which the City belongs, and refunds to taxpayers who have settlements granted by the Michigan Tax Tribunal or the Board of Review. This activity is also used to record transfers-out to other funds.

The City is currently insured with the Michigan Municipal League Liability & Property Pool. The cost for insurance has been moved to the Risk Management Fund and is financed by a transfer to that fund.

The City belongs to various organizations which are paid from the non-departmental activity. These organizations and their yearly dues are:



Beginning in FY 2007-2008, retiree's health care began to be totally funded by the City's General Fund. Also, in FY 2001-2002 the City implemented a Retiree Health Care Fund to pre-fund future retiree health care costs. Expenditures for retiree health care are anticipated to be \$1,976,724 for FY 2009-2010. During FY 2007-2008, the City partially self-insured its' health care plan for both retirees and active employees.

CITY MEMBERSHIPS

National League of Cities	\$2,675
Eight Mile Blvd. Assoc.	1,980
Traffic Improvement Assoc. (TIA)	8,700
Southeast Michigan Council of Governments (SEMCOG)	3,560
Michigan Municipal League	9,433
TOTAL	\$26,348

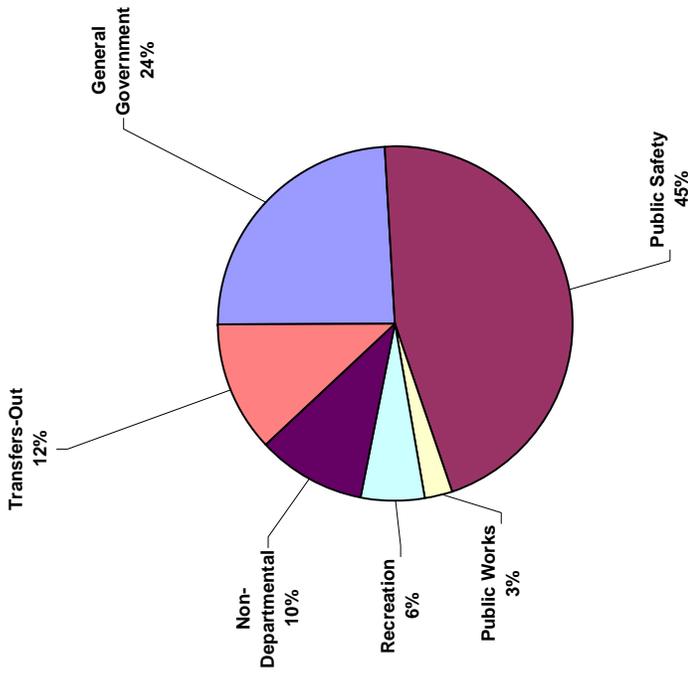
Transfers-out include transfers to the Central Services, Local Street, District Court, and Risk Management Funds. The transfer to the Risk Management Fund is \$417,000. Costs for the City's insurance have also been moved to offset this transfer.

Refunds and Rebates represent amounts refunded to taxpayers who have a reduction in their property taxes granted by the Board of Review, Michigan Tax Tribunal or Courts. The amount budgeted for FY 2009-2010 has is the same allocation determined for the past Fiscal Year.

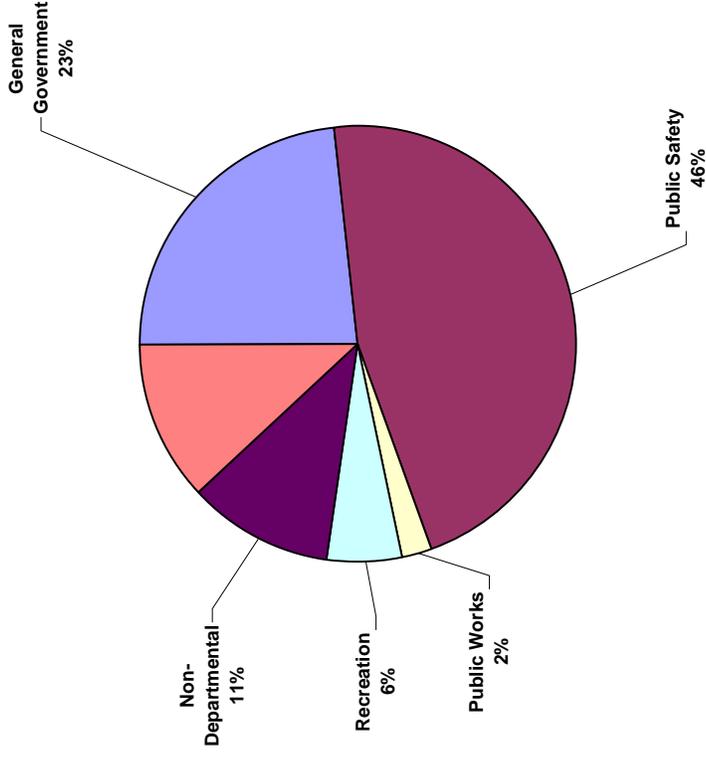
**CITY OF OAK PARK
2009-2010 BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT:		FUND:	ACCT. NO.:	ACTIVITY:				
NON-DEPARTMENTAL		GENERAL	101-21-890	VARIOUS				
ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/29/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
712.001	Retirees Health Care	2,064,312	1,872,043	1,190,778	1,797,078	1,976,724	1,976,724	1,976,724
712.002	Retirees Life Insurance	2,227	2,222	1,682	2,244	2,289	2,289	2,289
712.003	Retirees Dental	98,313	86,664	56,812	77,650	94,514	94,514	94,514
712.004	Unemployment Compensation	17,263	23,879	0	32,652	38,500	38,500	38,500
880	Community Promotion	7,295	10,000	300	10,000	10,000	5,000	5,000
880.001	Fireworks	10,000	10,000	0	10,000	10,000	0	0
880.002	Employee Recognition Dinner	2,684	4,000	925	4,000	3,000	3,000	3,000
880.003	Boards & Commissions Dinner	12,127	11,000	8,797	11,000	11,000	0	5,500
881	Youth Assistance Program	2,000	2,000	2,000	2,000	2,000	2,000	2,000
920.001	Utilities - Telephone	4,006	10,000	2,613	10,000	10,000	10,000	10,000
956	Unforeseen Expense	18,836	0	2,772	3,000	209,802	94,305	94,305
958	Memberships & Dues	25,264	26,348	24,796	26,348	26,348	26,348	26,348
964	Refunds & Rebates	11,959	8,000	14,099	15,000	8,000	8,000	8,000
999.000	Transfer to Central Services	54,000	57,000	38,000	57,000	57,000	57,000	57,000
999.136	Transfer to District Court	1,914,422	1,964,709	1,309,806	1,964,709	1,947,431	1,947,431	1,947,431
999.677	Transfer to Risk Management	314,387	414,387	276,258	414,387	417,000	417,000	417,000
999.402	Transfer to City Owned Property	0	80,000	80,000	80,000	80,000	80,000	80,000
TOTAL		4,559,095	4,582,252	3,009,638	4,517,068	4,903,608	4,762,111	4,767,611

CITY OF OAK PARK BUDGETED EXPENDITURES BY CLASSIFICATION



FY 2008-2009



FY 2009-2010

**CITY OF OAK PARK
TAX RATE FOR
AVERAGE TAXABLE HOME
2009 - 2010 BUDGET**

\$ 50,660 IS THE AVERAGE TAXABLE VALUE OF A HOME IN OAK PARK

	<u>MILLS</u>	YEARLY <u>TAX</u>
GENERAL FUND (INCLUDES PUBLIC SAFETY)	17.3563	\$880
LIBRARY	0.9914	50
DEBT	3.8855	197
SOLID WASTE	<u>2.4531</u>	<u>124</u>
TOTAL	<u>24.6863</u>	<u>\$1,251</u>

HOW AN AVERAGE YEARLY TAX IS USED - GENERAL FUND

PUBLIC SAFETY		\$404
TECHNICAL AND PLANNING SERVICES		92
TRANSFER OUTS: DISTRICT COURT	82	
RISK MANAGEMENT	18	
CENTRAL SERVICES	2	
CITY OWNED PROPERTY	3	105
NON-DEPARTMENTAL		95
RECREATION		50
PUBLIC WORKS		19
FINANCE AND ADMINISTRATIVE SERVICES		38
ADMINISTRATIVE		24
CITY CLERK		16
PUBLIC INFORMATION		13
LEGAL		11
INFORMATION TECHNOLOGY		8
LEGISLATIVE		<u>5</u>
TOTAL EXPENDITURES		<u>\$880</u>

CITY OF OAK PARK

BROWNFIELD AUTHORITY

OVERVIEW

The Brownfield Authority plan was approved by City Council during FY 2004 - 2005. The Authority was made possible via the Brownfield Redevelopment Financing Act (PA 381) which is administered by the State of Michigan. This project involves the redevelopment of the Detroit Artillery Armory site. The Armory structure is currently in the end stage of demolition and will be replaced by both retail and industrial entities.

To follow the progress of the project, a nine member Board was formed and is known as the Brownfield Redevelopment Authority (a.k.a the Economic Development Corporation). This committee is comprised of Oak Park residents, City Officials and City staff. This Board has ensured that the Oak Park community was actively involved in the initial proposal of the redevelopment and will monitor the project as it progresses. A list of the current membership is listed under the Boards and Commissions section of this budget document.

REVENUE ASSUMPTIONS

Revenue consists of property taxes captured within the Brownfield District. The City will capture 80% of all tax revenue provided by the increased taxable value of the property being developed. It is estimated the property will be responsible for all taxes after fifteen years or when total reimbursement has been made. It is estimated that all reimbursements should be fulfilled within seven years and taxes will be levied at 100% at this time (FY 2011 – 2012).

EXPENDITURES

The City will assist the project through tax relief by providing reimbursement for eligible costs to complete the project successfully. Eligible costs include the demolition of the armory structure, environmental clean-up and portions of new construction costs (i.e. streets and sewers).

PERFORMANCE OBJECTIVES

To increase and improve the City's tax base. Also, to provide an attractive area for City residents and the surrounding community to work and shop.

2009 – 2010 BUDGET Brownfield Authority

ACCT. NO.	FUND NO.: 112 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-09	ACTUAL AS OF 2/28/09 FY 2008-09	EST YEAR END FY 2008-09	DEPT. REQUEST FY 2009-10	MANAGERS REC. FY 2009-10	CITY COUNCIL APPROVED FY 2009-10
	<u>REVENUES</u>							
403	Property Taxes	99,263	100,000	82,290	103,772	104,000	104,000	104,000
	TOTAL REVENUE	99,263	100,000	82,290	103,772	104,000	104,000	104,000
	<u>EXPENDITURES</u>							
702	Salaries & Wages	289	1,000	87	88	1,000	1,000	1,000
712	Employee Benefits	124	601	33	33	600	600	600
801	Professional Services	205	800	10,613	11,969	1,000	1,000	1,000
818	Payment to Developer	94,002	97,000	71,352	91,477	101,400	101,400	101,400
	TOTAL EXPENDITURES	94,620	99,401	82,085	103,567	104,000	104,000	104,000
	EXCESS DEFICIT	4,643	599	205	205	0	0	0
	Beginning Net Assets	(4,848)	(599)	(205)	(205)	0	0	0
	Ending Net Assets	(205)	0	0	0	0	0	0

GENERAL INFORMATION

Public Act 381

BROWNFIELD AUTHORITY

Q: How are a Brownfield Project's taxes affected?

A: Since a redevelopment project means that its' property value will increase, tax revenues will increase as well. The amount that the taxes increase in the first year are considered "captured taxes". This specific amount is used to pay for costs associated with the redevelopment project. These are reimbursed by the City as they are incurred.

Q: Can any property become eligible for this type of program?

A: Properties that are considered to be "functionally obsolete or blighted" can be considered. This is especially true towards those properties where redevelopment will result in the increase of the taxable value of that particular property.

Q: Why was the Brownfield Plan initiated?

A: Over the years industrial contamination has occurred on many properties throughout the State. There are also many sites with old, unused buildings that serve no practical purpose. These are present in urban and rural areas alike and can be very expensive to clean up or demolish. Brownfield incentives are offered to developers to improve the areas where these sites are located that otherwise would be too costly to renovate without some type of financial incentives.



Detroit Artillery Armory Demolition
Eight Mile Rd.
Oak Park, MI

CITY OF OAK PARK

Library

OVERVIEW

The City Librarian is responsible for the selection and purchase of books and other reference/reading materials to be placed in the library. The City Librarian also oversees all other matters pertaining to the operation and management of library services in the City.

The mission of the Library is to provide materials, services and information to the City's diverse community to meet their educational, informational, cultural, and recreational needs.

ANNUAL REPORT

On June 15, 1958 the Oak Park Library opened its doors for the first time. It was also the 50th anniversary of the Oak Park Community Center and to mark the occasion both Departments joined in a special birthday celebration featuring hot dogs, cake and a photo exhibition of the early years.

The Detroit Adventure Pass program (www.detroitadventurepass.org), sponsored by Macy's and the Library of Michigan Foundation, featuring free weekly passes to a number of area cultural institutions, continues to be extremely popular. This year more than 600 passes were issued.

The 2008 Summer Reading Program with children (*Catch the Reading Bug*) and teens (*Metamorphosis @ Your Library*) enrolled 138 kids.

During the Summer of 2008 The MSU Extension Office once again presented their Book Buddies program, providing a rewarding summer reading experience for about 25 Oak Park children.

The Library purchased a license to allow the showing of feature films to the public. A monthly family movie night has proven to be very popular and will continue into the next fiscal year.

Traditionally, public libraries experience increased demand for materials and services in a down economy. The number of items checked out of the Library by our patrons increased by more than 11% over the previous year. In addition, there were more than 50,000 Internet sessions logged into by library users.

Two part time workers were employed through the Detroit Urban League Senior Community Service Employment Program. One has been with us for 2 years and the other was added in February 2009.

A very generous gift of a portable stage and sound system was donated to the Library by an Oak Park resident. Together with funds provided by the estate of former Oak Park resident Elsie Watson, the Library remains an outstanding venue for live music.

The Library is Oak Park's center of cultural and educational programming. A number of events took place this year, including;

- The Fran Aaron Players production of "A Golden Medina Out West" attracted an audience of 70. Oak Park residents Hannah & Jack Waterstone, along with vocalist Violet Brooks, presented an afternoon of music to 50 music lovers.
- Wayne State Professor and poet M.L. Liebler, along with poet and blues music legend John Sinclair, presented their original works with musical accompaniment to a crowd of 60.
- Oak Park resident and renowned traditional Indian dance instructor Sudha Chandra Sekhar, brought her students to the Library for a Sunday afternoon performance. An audience of 85 attended.
- Musicians associated with the Woodward Corridor Musicians performed a chamber music concert attended by more than 150 people.

Other events hosted by the Library included:

- Detroit Woodwind Quintet chamber music concert.
- Tracy Kash Thomas Quartet jazz concert.
- Alberta Adams and friends blues concert.
- The Library hosted a number of authors, some local discussing their self published works, others who are better known and came to us through a partnership with Oak Park's Book Beat Bookstore. Author's who spoke at the library included: Justine Larbalestier, Kathe Koja, Michael Spradlin, Frances Shani Parker, Gregory Kelsner, Jessica Deboever, Jan Lundy and Neal Shusterman.

PERFORMANCE OBJECTIVES

During the 2009-2010 Fiscal Year the Library will work with City Departments, Friends of the Library, area schools and libraries, and other community groups to continue existing programming and to develop new programs. We will continue to work with the Library Board and City Council to improve planned giving to the Library and increase donations to the Library.

CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET

LIBRARY AUTHORITY

ACCT. NO.	ACCOUNT NO.: 111-20-790 ACCOUNT NAME	PRIOR	CURRENT	ACTUAL AS	ESTIMATED	DEPT.	CITY	CITY
		YEAR ACTUAL FY 2007-2008	BUDGET FY 2008-2009	of 2/28/2009 FY 2008-2009	YEAR END FY 2008-2009	REQUEST FY 2009-2010	MANAGER RECOMMENDED FY 2009-2010	COUNCIL APPROVED FY 2009-2010
REVENUES								
403	Property Taxes	717,378	722,714	723,413	724,000	706,718	706,718	706,718
567	Libraries - State Aid	23,271	23,657	21,191	21,191	21,191	21,191	21,191
567.001	Libraries - State Aid	6,241	0	5,260	5,260	5,000	5,000	5,000
568	Libraries - Penal Fines	48,821	46,603	46,479	46,479	46,000	46,000	46,000
645	Library Rentals	140	1,000	261	275	0	0	0
646	Miscellaneous - Library	1,159	1,700	1,278	1,300	10,000	10,000	10,000
658	Library Book Fines	12,876	11,000	6,786	10,500	11,000	11,000	11,000
664	Interest	20,712	10,000	7,666	10,000	10,000	10,000	10,000
TOTAL REVENUE		830,598	816,674	812,334	819,005	809,909	809,909	809,909
EXPENDITURES								
702	Salaries & Wages	419,396	462,461	292,964	462,461	468,265	468,265	468,265
712	Employee Benefits	161,651	180,621	123,175	180,621	195,622	195,622	195,622
726	Materials & Supplies	13,918	14,000	8,835	13,000	12,000	12,000	12,000
727	Books	57,631	64,000	37,768	60,000	60,500	60,500	60,500
728	Periodicals & Papers	12,371	14,000	9,836	14,000	13,000	13,000	13,000
729	Digital Video Discs (DVD)	12,402	19,000	14,587	19,000	18,000	18,000	18,000
801	Professional Services	44,258	43,000	34,862	44,500	44,500	44,500	44,500
818	Contractual Services	783	800	605	800	800	800	800
860	Transportation	93	600	101	100	600	600	600
864	Conferences & Workshops	970	1,200	0	750	1,000	1,000	1,000
900	Printing & Publications	0	500	0	0	500	500	500
920	Utilities - Telephone	0	850	0	0	850	850	850
930	Repairs & Maintenance	1,442	2,750	2,184	1,500	1,250	1,250	1,250
956	Miscellaneous	1,206	1,750	1,115	1,350	1,000	1,000	1,000
958	Memberships & Dues	1,421	1,350	992	972	1,350	1,350	1,350
960	Education & Training	224	1,400	0	0	0	0	0
TOTAL EXPENDITURES		727,766	808,282	527,024	799,054	819,237	819,237	819,237
EXCESS / DEFICIT		102,832	8,392	285,310	19,951	(9,328)	(9,328)	(9,328)
Beginning Fund Balance		(11,542)	17,876	91,290	91,290	111,241	111,241	111,241
Reserved - Prepaid Expenditures		2,299	5,400	5,316	5,400	5,400	5,400	5,400
Ending Unreserved Fund Balance		88,991	20,868	371,284	105,841	96,513	96,513	96,513

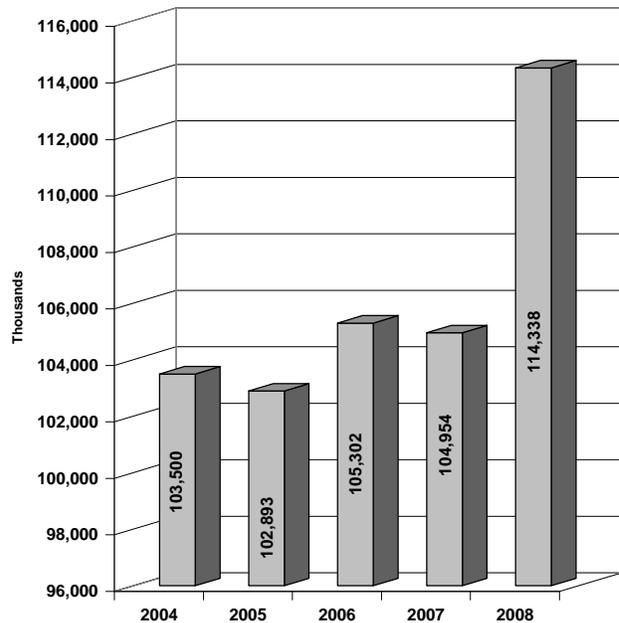
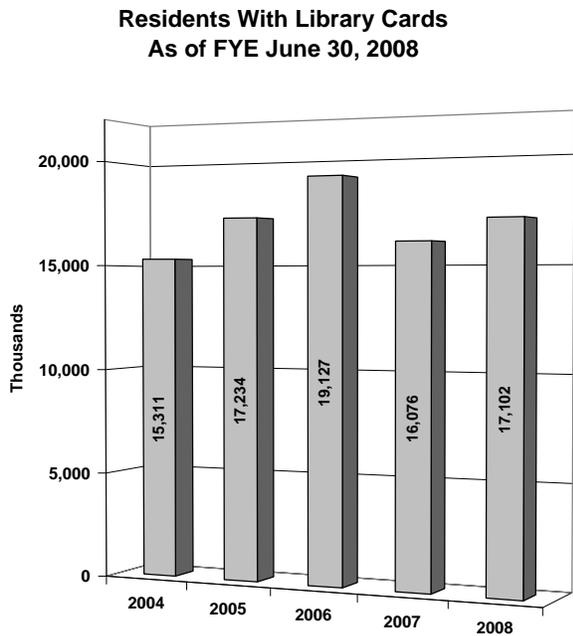
**CITY OF OAK PARK
2009-2010 BUDGET**

Personnel Worksheet - Library

Job / Class Title	Actual <u>2007-2008</u>	Budgeted <u>2008-2009</u>	Requested <u>2009-2010</u>	Managers Rec. <u>2009-2010</u>	City Council <u>Approved</u>
<u>FULL TIME</u>					
Library Director	1.00	1.00	1.00	1.00	1.00
Administrative Clerk II	2.00	2.00	2.00	2.00	2.00
Librarian	2.00	2.00	2.00	2.00	2.00
Library Section Coordinator	1.00	1.00	1.00	1.00	1.00
Sub-Total Full Time	6.00	6.00	6.00	6.00	6.00
<u>PART TIME</u>					
Monitors (1 Position)	0.50	0.50	0.50	0.50	0.50
Clerical (4 Positions)	1.00	2.00	2.00	2.00	2.00
Librarians (4 Positions)	1.15	1.00	1.00	1.00	1.00
Pages (5 Positions)	1.00	1.00	1.00	1.00	1.00
Sub-Total Part Time	3.65	4.50	4.50	4.50	4.50
TOTAL	9.65	10.50	10.50	10.50	10.50

For the fiscal year ended June 30, 2008, 17,102 library cards have been issued to Oak Park residents. This number increased from 16,076 since June 30, 2007. The number of items available for check-out to residents for FY 2007-2008 was 114,338. There are a variety of items that suit any interest, young and old alike. Examples of some of the types of resources available for check-out include: videos, books on tape (and on CD) for both children and adults, compact disks and DVD's.

**Library Items Available
Books, Cassettes, Videos
as of FYE June 30, 2008**



**PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
LIBRARY**

POSITION	PAY GRADE	REGULAR PAY	OVER TIME PAY	LONGEVITY PAY	OTHER PAY	DIRECT PAY TOTAL	WORKERS COMP.	RETIRE-MENT	DENTAL	HEALTH AD&D	LIFE & MEDICARE	FICA / CLOTHING	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Librarian	E	72,664	0	5,104	2,000	79,768	387	27,201	1,016	14,372	234	6,102	250	49,562	129,330
Librarian	A	46,241	280	0	0	46,521	248	6,280	1,016	5,006	94	3,559	190	16,588	63,109
Administrative Clerk II	A	34,980	280	1,700	0	36,960	188	12,603	1,016	5,006	94	2,827	190	22,119	59,079
Library Section Coordinator	A	51,014	280	6,680	0	57,974	273	19,769	1,016	11,126	94	4,435	190	37,098	95,072
Librarian	A	46,241	280	850	0	47,371	248	16,154	1,016	13,820	94	3,624	190	35,341	82,712
Librarian	A	46,241	280	850	2,400	49,771	248	16,972	1,016	121	94	3,807	190	22,643	72,414
Sub-Total Full Time		297,381	1,400	15,184	4,400	318,365	1,592	98,979	6,096	49,451	704	24,354	1,200	183,351	501,716
Part Time Librarian	PT	9,100	0	0	0	9,100	49	0	0	0	0	696	0	745	9,845
Administrative Clerk	PT	8,800	0	0	0	8,800	47	0	0	0	0	673	0	720	9,520
Part Time Librarian	A-pt	4,700	0	0	0	4,700	25	0	0	0	0	360	0	385	5,085
Administrative Clerk	PT	22,000	0	0	0	22,000	117	0	0	0	0	1,683	0	1,800	23,800
Administrative Clerk	PT	4,300	0	0	0	4,300	23	0	0	0	0	329	0	352	4,652
Administrative Clerk	A-pt	28,100	0	0	0	28,100	150	0	0	0	0	2,150	0	2,300	30,400
Part Time Librarian	A-pt	21,000	0	0	0	21,000	113	0	0	0	0	1,607	0	1,720	22,720
Page	PT	4,500	0	0	0	4,500	24	0	0	0	0	344	0	368	4,868
Page	PT	7,100	0	0	0	7,100	38	0	0	0	0	543	0	581	7,681
Page	PT	7,900	300	0	0	8,200	44	0	0	0	0	627	0	671	8,871
Page	PT	4,700	300	0	0	5,000	27	0	0	0	0	383	0	410	5,410
Monitor	PT	15,000	0	0	0	15,000	80	0	0	0	0	1,148	0	1,228	16,228
Part Time Librarian	PT	5,400	0	0	0	5,400	29	0	0	0	0	413	0	442	5,842
Page	PT	6,700	0	0	0	6,700	36	0	0	0	0	513	0	549	7,249
Sub-Total Part Time		149,300	600	0	0	149,900	802	0	0	0	0	11,469	0	12,271	162,171
Total		446,681	2,000	15,184	4,400	468,265	2,394	98,979	6,096	49,451	704	35,823	1,200	195,622	663,887

CITY OF OAK PARK

ECONOMIC DEVELOPMENT CORPORATION / MUNICIPAL BUILDING AUTHORITY FUNDS

ECONOMIC DEVELOPMENT CORPORATION FUND

OVERVIEW

The purpose of the Economic Development Corporation Fund is to initiate and maintain industrial and commercial prosperity in the City. A nine member committee monitors the business environment to ensure economic success now and well into the future. This Board is also involved with the Brownfield Project which is currently redeveloping the Armory Property located on Eight Mile Road.

REVENUE ASSUMPTIONS

Interest income of \$20 is estimated to be earned in FY 2009-2010.

EXPENDITURES

No expenditures are anticipated for FY 2009-2010.

MUNICIPAL BUILDING AUTHORITY FUND

OVERVIEW

This fund manages buildings used by the City of Oak Park. Responsibilities include purchasing, maintaining and improving structures that the City uses in the course of providing services to its' residents and businesses.

REVENUE ASSUMPTIONS

The current form of revenue comes in the form of interest earned. This amount is expected to total \$200 during FY 2009-2010.

EXPENDITURES

Since there are no plans for additional buildings or improvements, no expenditures are being allocated for FY 2009-2010.

Economic Development Corporation Fund 2009-2010 Budget

ACCT. NO.	FUND NO.: 110 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007- 2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 02/28/09 FY 2008-2009	EST YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGERS REC. FY 2009--2010	CITY COUNCIL APPROVED FY 2009-2010
	<u>REVENUES</u>							
640	Miscellaneous Fees	9	40	12	20	20	20	20
	TOTAL REVENUE	9	40	12	20	20	20	20
	<u>EXPENDITURES</u>							
956	Miscellaneous	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0	0	0
	EXCESS DEFICIT	9	40	12	20	20	20	20
	Beginning Retained Earnings	11,772	11,801	11,781	11,781	11,801	11,801	11,801
	Ending Retained Earnings	11,781	11,841	11,793	11,801	11,821	11,821	11,821

Municipal Building Authority Fund 2009-2010 Budget

ACCT. NO.	FUND NO.: 113 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007- 2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 02/28/09 FY 2008-2009	EST YEAR END FY 2009-2010	DEPT. REQUEST FY 2009-2010	MANAGERS REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
	<u>REVENUES</u>							
664	Interest Income	296	425	(76)	200	200	200	200
	TOTAL REVENUE	296	425	(76)	0	200	200	200
	<u>EXPENDITURES</u>							
726	Supplies	0	0	0	0	0	0	0
970	Capital Outlay	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0	0	0
	EXCESS DEFICIT	296	425	(76)	200	200	200	200
	Beginning Retained Earnings	9,335	9,735	9,631	9,631	9,831	9,831	9,831
	Ending Retained Earnings	9,631	10,160	9,555	9,831	10,031	10,031	10,031



“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

Special Revenue Funds

OVERVIEW

Special Revenue Funds are maintained to account for specific revenue sources that are legally restricted to expenditures for specific functions or activities. The legal restrictions are imposed by State Statute or Constitution, City Council Resolution or City Charter. Special Revenue Funds use the modified accrual basis of accounting for budgeting purposes which recognizes revenue when it is both measurable and available. Expenditures are recognized as soon as a liability is incurred.

The Special Revenue Funds are subject to the budgetary requirements of Act 2 of the Public Acts of 1968 of the State of Michigan.

MAJOR STREET FUND

The Major Street Fund is used to finance the maintenance and construction of the City's major thorough-fares. These funds are restricted by State Statute.

LOCAL STREET FUND

The Local Street Fund is used to finance the maintenance and construction of the City's minor thorough-fares. These funds are restricted by State Statute.

SOLID WASTE FUND

The Solid Waste Fund is used to finance the collection, recycling and disposal of the City's garbage and refuse. It is funded by a tax levy on property and a user charge.

NARCOTIC FORFEITURE FUND

The Drug Forfeiture Fund is used for the accounting of funds collected in drug arrests. These Funds are restricted by state law and must be used for narcotic enforcement purposes.

CRIMINAL JUSTICE TRAINING FUND

This fund is used for training in the Public Safety Department and is financed by fines levied at the District

CRIMINAL JUSTICE TRAINING FUND (Cont.)

Court. These Funds are restricted by state law and must be used for training personnel.

DISASTER CONTINGENCY FUND

The Disaster Contingency Fund was established in prior years for the accounting and financing of natural disasters occurring within the City limits. These funds are restricted for disaster recovery.

CASEFLOW ASSISTANCE FUND

The Caseflow Assistance Fund generates revenues that are received from drunk driving fines and fees. Its purpose is to expedite drunk driving court cases at the municipal and district court levels.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

The Community Development Block Grant Fund is financed by grants received from the federal government and are restricted for use by the economically disadvantaged citizens of the City.

JUSTICE ASSISTANCE GRANT FUND

The Bureau of Justice Grant Fund is financed by a federal block grant and is used for the purchase of public safety equipment.

DRUG FREE COMMUNITY SUPPORT PROGRAM GRANT FUND

The Drug Free Community Support Program Grant Fund is a Federal program that provides funding for after-school activities and mentorship for young people.

DISTRICT COURT 45-B FUND

The District Court 45-B fund is financed by a General Fund transfer-in and its uses are restricted to the operations of the District Court 45-B.



“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

Major Street Fund

OVERVIEW

The City's Major Street Fund is a Special Revenue Fund and is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and the State Constitution, for streets and highway purposes which are described in detail by the Michigan Department of Transportation.

The fund receives Act 51 revenues paid to Oak Park and accounts for the construction, maintenance, and other authorized operations pertaining to all streets classified as major streets within the City. In addition this fund receives moneys paid to Oak Park for trunkline contracts and accounts for moneys transferred to other funds.

This Fund has been established to make it possible to show that the City has complied with all legal provisions of Act-51.

Charges for administering this fund are from the Department of Technical and Planning Services which is responsible for the administration of all Major Street Projects. The City Engineer is appointed Street Administrator and is responsible for street improvements, maintenance and traffic operations, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting. The Engineer represents the City in transactions involved with the Michigan Department of Transportation.

The Department of Public Works is responsible for the actual upkeep of the Major Streets which includes winter maintenance, sweeping, routine maintenance, and traffic services.

REVENUE ASSUMPTIONS

The proposed budget recommends revenues in the Major Street Fund of \$1,076,455 for FY 2009-2010. This is a decrease of 16.65% from Fiscal Year 2008-2009.

State Grants - Street

The State of Michigan shares revenue that are collected for Gas and Weight taxes. This amount is expected to be reduced from \$1,200,000 in FY 2008-2009 to \$1,000,000 in FY 2009-2010.

The amount is computed using a formula based on population and Major Street Mileage.

Interest Income

Interest Income is based on a 5.00% return on funds available for investment during the fiscal year. The amount of Interest Earnings is expected to decrease by \$15,000 from FY 2008-2009.

EXPENDITURES

The total appropriation for the Major Street Fund is \$929,984. This is a decrease of \$811,887 over the estimated expenditures of \$1,741,871 in Fiscal Year 2008-2009. This decrease is due to lower wages and fringe benefits for FY 2009-2010.

Rentals in this fund represent amounts paid to the Motor Pool Fund for equipment used on Major Streets.

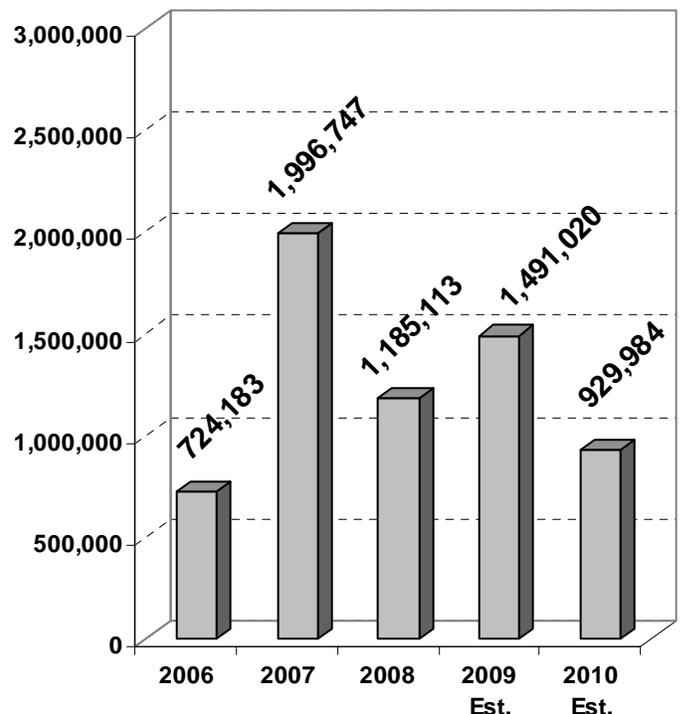
FUND BALANCE

It is estimated that the City's Undesignated Major Street Fund Balance will have a surplus of \$521,588 at the end of Fiscal Year 2009-2010.

PERFORMANCE OBJECTIVES

To avoid a deficit Fund Balance and return Undesignated Fund Balance to not less than 10% of operating revenues and not less than 8.33% (one month) of operating expenditures.

Expenditure History



**CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET**

MAJOR STREETS

ACCT. NO.	FUND NO.: 202 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS of 2/28/2009 FY 2008-2009	ESTIMATED YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGER RECOMMENDED FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
	REVENUES							
546	State Grants - Streets	1,025,396	1,200,000	625,403	1,000,000	1,000,000	1,000,000	1,000,000
664	Interest Earnings	27,671	30,000	9,532	15,000	15,000	15,000	15,000
672.202	Special Assessments	67,872	61,455	88,365	88,365	61,455	61,455	61,455
	TOTAL REVENUE	1,120,939	1,291,455	723,300	1,103,365	1,076,455	1,076,455	1,076,455
	EXPENDITURES							
702	Salaries & Wages	153,811	240,854	151,463	205,500	217,500	217,500	217,500
712	Employee Benefits	77,752	144,217	91,034	131,520	141,484	141,484	141,484
726	Materials & Supplies	75,723	73,000	71,315	85,000	90,000	90,000	90,000
801	Professional Services	74,953	95,000	28,905	83,000	87,000	87,000	87,000
864	Conferences & Workshops	1,695	7,000	340	1,000	5,000	5,000	5,000
940	Rentals	50,513	74,000	47,123	56,000	63,000	63,000	63,000
958	Memberships & Dues	480	1,500	0	1,000	1,000	1,000	1,000
970	Capital Outlay	418,837	731,300	602,777	671,300	176,800	176,800	176,800
	TOTAL EXPENDITURES	853,764	1,366,871	992,957	1,234,320	781,784	781,784	781,784
	TRANSFERS-OUT							
999.101	Transfer Out-General Fund	75,000	75,000	50,000	75,000	75,000	75,000	75,000
999.203	Transfer Out-Local St.	256,349	300,000	200,000	250,000	250,000	250,000	250,000
	TOTAL TRANSFERS-OUT	331,349	375,000	250,000	325,000	325,000	325,000	325,000
	EXPENDITURES & TRANSFERS-OUT	1,185,113	1,741,871	1,242,957	1,559,320	1,106,784	1,106,784	1,106,784
	EXCESS / DEFICIT	(64,174)	(450,416)	(519,657)	(455,955)	(30,329)	(30,329)	(30,329)
	Beginning Fund Balance	830,446	733,616	766,272	766,272	310,317	310,317	310,317
	Ending Fund Balance	766,272	283,200	246,615	310,317	279,988	279,988	279,988
	Reserved Balance	3,763	3,500	0	3,500	3,500	3,500	3,500
	Unreserved Fund Balance	762,509	279,700	N/A	306,817	276,488	276,488	276,488

**CITY OF OAK PARK
MAJOR STREETS
2009 - 2010 FISCAL YEAR BUDGET
EXPENDITURE SUMMARY**

DEPARTMENT: TECH & PLAN			ACTIVITY: ADMINISTRATION			ACCOUNT NO.: 202-16-103		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	6,550	23,941	2,876	0	0	0	0
712	Employee Benefits	3,620	12,891	1,783	0	0	0	0
999.1	Transfer Out - General Fund	75,000	75,000	50,000	75,000	75,000	75,000	75,000
999.2	Transfer Out - Local Street	256,349	300,000	200,000	250,000	250,000	250,000	250,000
TOTALS		341,519	411,832	254,659	325,000	325,000	325,000	325,000

DEPARTMENT: TECH & PLAN			ACTIVITY: CONSTRUCTION			ACCOUNT NO.: 202-16-451		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
970	Capital Outlay	418,837	731,300	602,777	671,300	176,800	176,800	176,800
TOTALS		418,837	731,300	602,777	671,300	176,800	176,800	176,800

DEPARTMENT: PUBLIC WORKS			ACTIVITY: ROUTINE MAINTENANCE			ACCOUNT NO.: 202-18-463		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	55,067	75,000	53,816	78,000	80,000	80,000	80,000
712	Employee Benefits	24,846	45,408	31,299	49,920	48,920	48,920	48,920
726	Materials & Supplies	21,071	15,000	10,311	15,000	20,000	20,000	20,000
801	Professional Services	3,633	20,000	11,680	16,000	20,000	20,000	20,000
940	Rentals	17,636	28,500	16,311	15,000	20,000	20,000	20,000
TOTALS		122,253	183,908	123,417	173,920	188,920	188,920	188,920

DEPARTMENT: PUBLIC WORKS			ACTIVITY: TRAFFIC			ACCOUNT NO.: 202-18-474		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	28,382	35,000	27,429	42,500	42,500	42,500	42,500
712	Employee Benefits	18,438	21,190	19,223	27,200	22,829	22,829	22,829
726	Materials & Supplies	15,259	8,000	7,210	10,000	10,000	10,000	10,000
801	Professional Services	51,420	75,000	26,700	65,000	65,000	65,000	65,000
864	Conferences & Workshops	1,695	7,000	340	1,000	5,000	5,000	5,000
940	Rentals	10,170	15,000	3,459	8,000	10,000	10,000	10,000
958	Memberships & Dues	480	1,500	0	1,000	1,000	1,000	1,000
TOTALS		125,844	162,690	84,361	154,700	156,329	156,329	156,329

DEPARTMENT: PUBLIC WORKS			ACTIVITY: WINTER MAINTENANCE			ACCOUNT NO.: 202-18-478		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	33,706	40,000	42,084	50,000	45,000	45,000	45,000
712	Employee Benefits	15,634	24,217	19,710	32,000	26,090	26,090	26,090
726	Materials & Supplies	39,393	50,000	53,794	60,000	60,000	60,000	60,000
940	Rentals	16,152	18,500	21,753	24,000	24,000	24,000	24,000
TOTALS		104,885	132,717	137,341	166,000	155,090	155,090	155,090

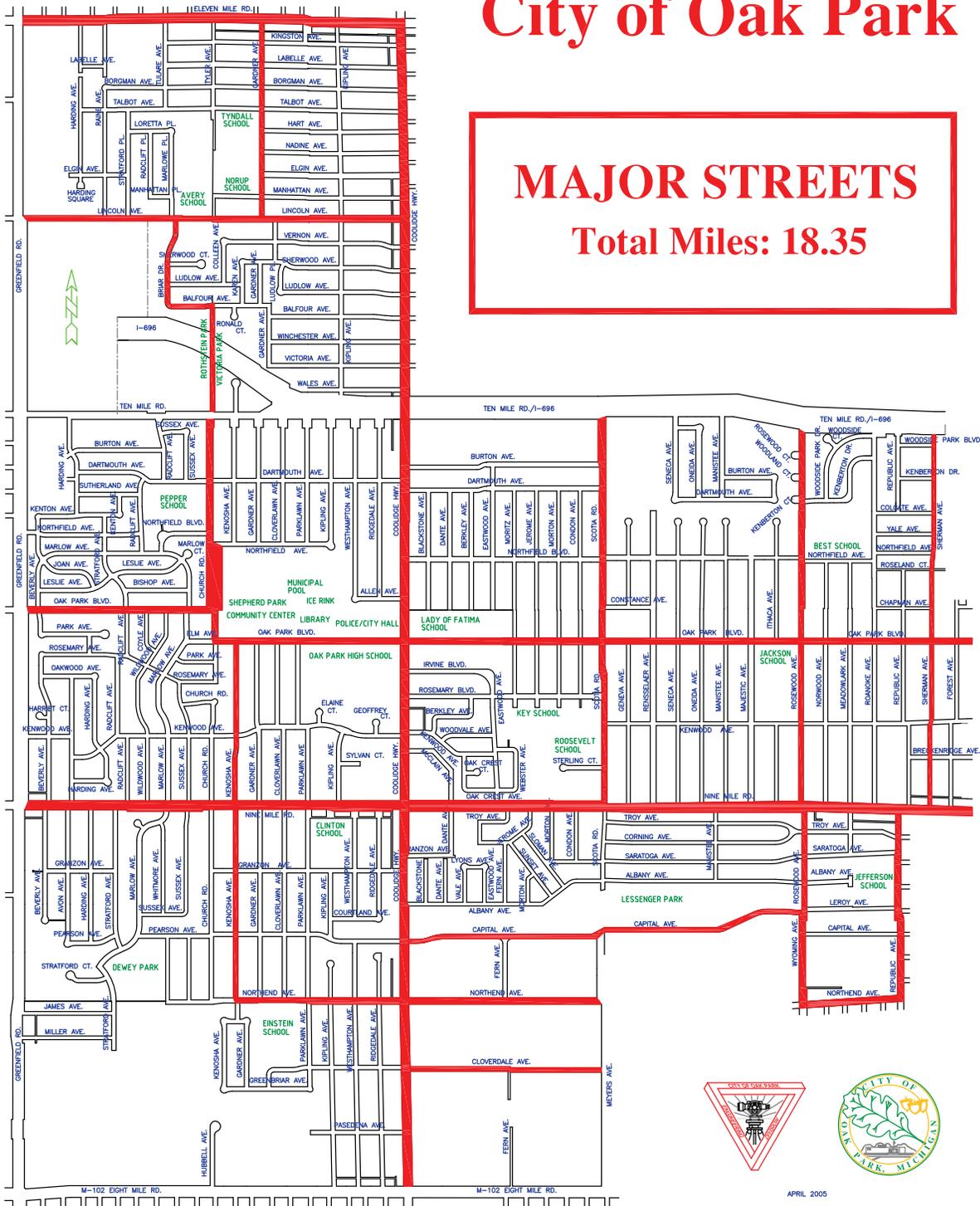
DEPARTMENT: PUBLIC WORKS			ACTIVITY: RIGHTS OF WAY			ACCOUNT NO.: 202-18-479		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	30,106	66,913	25,258	35,000	50,000	50,000	50,000
712	Employee Benefits	15,214	40,511	19,019	22,400	43,645	43,645	43,645
810	Professional services	19,900	0	(9,475)	2,000	2,000	2,000	2,000
940	Rentals	6,555	12,000	5,600	9,000	9,000	9,000	9,000
TOTALS		71,775	119,424	40,402	68,400	104,645	104,645	104,645

GRAND TOTAL:		1,185,113	1,741,871	1,242,957	1,559,320	1,106,784	1,106,784	1,106,784
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City of Oak Park

MAJOR STREETS

Total Miles: 18.35



APRIL 2005

CITY OF OAK PARK

Listing of Major Streets by Name

<u>Key</u>	<u>Name</u>
A	BALFOUR
B	BRIAR DRIVE
C	CAPITAL
D	CHURCH
E	COOLIDGE
F	ELEVEN MILE
G	GARDNER
H	KENOSHA
I	LINCOLN
J	MEYERS
K	NINE MILE
L	NORTHEND
M	OAK PARK BLVD
N	REPUBLIC
O	ROSEWOOD
P	SCOTIA
Q	SHERMAN
R	WYOMING



“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

Local Street Fund

OVERVIEW

The City's Local Street Fund is a Special Revenue Fund and is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and the State Constitution, for streets and highway purposes which are described in detail by the Michigan Department of Transportation.

The fund receives 25% of the Act 51 revenues paid to Oak Park and accounts for the construction, maintenance, and other authorized operations pertaining to all streets classified as local streets within the City. In addition this fund receives moneys transferred from the Major Street Fund.

This Fund has been established to make it possible to show that the City has complied with all legal provisions of Act 51.

Charges for administering this fund are from the Department of Technical and Planning which is responsible for the administration of all Local Street Projects. The City Engineer is appointed Street Administrator and is responsible for street improvements, maintenance and traffic operations, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting. The Engineer represents the City in transactions with the Michigan Department of Transportation.

The Department of Public Works is responsible for the actual upkeep of the Local Streets which includes winter maintenance, sweeping, routine maintenance, and traffic services.

REVENUE ASSUMPTIONS

The proposed budget recommends revenues in the Local Street Fund of \$654,000. This is a decrease of \$72,346 compared to FY 2008-2009.

State Grants - Street

The State of Michigan shares revenue dollars that are collected for Gas and Weight taxes. These are expected to amount to \$400,000. This has decreased from the \$420,346 allocation made in FY 2008-2009.

Contributions From Other Funds

Contributions from the Major Street Fund for FY 2009-2010 are assumed to be \$250,000. This is \$50,000 less than monies transferred during 2008-2009.

Interest Income

Interest Income is based on a 5.00% return on funds available for investment during the fiscal year. The expected amount is \$4,000 for FY 2009-2010 compared to \$6,000 during FY 2008-2009.

EXPENDITURES

The total appropriation for the Local Street Fund is \$660,519, a decrease of \$213,884 from the estimated expenditures of \$874,403 in Fiscal Year 2008-2009.

There will be no Capital Outlay allocation for Fiscal Year 2009-2010.

Rentals in this fund represent amounts paid to the Motor Pool Fund for equipment used on Local Streets.

FUND BALANCE

It is estimated that the City's Undesignated Local Street Fund Balance is estimated to be \$36,390 at the end of FY 2009-2010. This is projected to be .0556% of operating revenues.

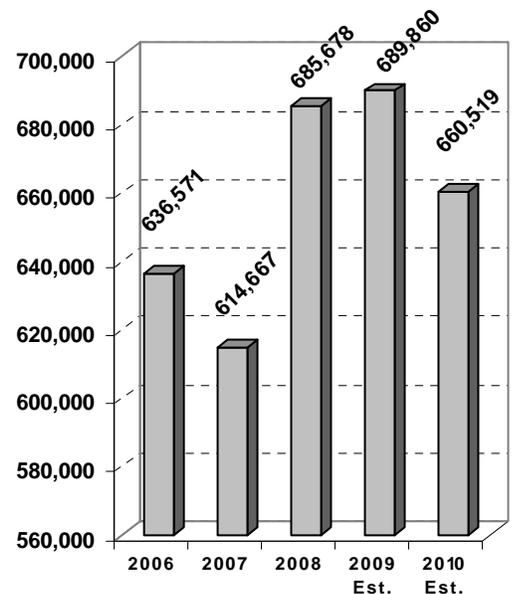
PERFORMANCE OBJECTIVES

To increase the Undesignated Fund Balance to at least 10% of operating revenues and to at least 8.33% (one month) of operating expenditures.

To complete construction projects within scheduled number of days.

Expenditure History

Thousands



CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET

LOCAL STREETS

ACCT. NO.	FUND NO.: 203 ACCOUNT NAME	PRIOR	CURRENT	ACTUAL AS	ESTIMATED	DEPT. REQUEST	CITY	CITY
		YEAR ACTUAL FY 2007-2008	BUDGET FY 2008-2009	OF 2/28/2009 FY 2008-2009	YEAR END FY 2008-2009		MANAGER RECOMMENDED FY 2009-2010	COUNCIL APPROVED FY 2009-2010
REVENUES								
546	State Grants - Streets	404,056	420,346	245,607	400,000	400,000	400,000	400,000
664	Interest Earnings	3,655	6,000	1,330	4,000	4,000	4,000	4,000
699.202	Contribution from Major Streets	256,349	300,000	200,000	250,000	250,000	250,000	250,000
TOTAL REVENUE		664,060	726,346	446,937	654,000	654,000	654,000	654,000
EXPENDITURES								
702	Salaries & Wages	265,085	265,438	167,486	261,500	259,551	259,551	259,551
712	Employee Benefits	143,029	159,967	104,703	166,860	168,838	168,838	168,838
726	Materials & Supplies	42,791	46,000	36,663	59,500	57,000	57,000	57,000
930	Repairs & Maintenance	0	1,500	0	0	0	0	0
940	Rentals	164,773	138,000	89,834	132,000	131,500	131,500	131,500
970	Capital Outlay	0	193,498	0	0	410,000	0	0
TOTAL EXPENDITURES		615,678	804,403	398,686	619,860	1,026,889	616,889	616,889
TRANSFERS-OUT								
999.101	Transfer Out-General Fund	70,000	70,000	46,667	70,000	43,630	43,630	43,630
TOTAL TRANSFERS-OUT		70,000	70,000	46,667	70,000	43,630	43,630	43,630
EXPENDITURES & TRANSFERS-OUT		685,678	874,403	445,353	689,860	1,070,519	660,519	660,519
EXCESS / DEFICIT		(21,618)	(148,057)	1,584	(35,860)	(416,519)	(6,519)	(6,519)
Beginning Fund Balance		100,387	175,133	78,769	78,769	42,909	42,909	42,909
Ending Fund Balance		78,769	27,076	80,353	42,909	(373,610)	36,390	36,390
Reserved - Prepaid Expenditures		2,356	0	0	0	0	0	0
Unreserved Fund Balance		76,413	27,076	N/A	42,909	(373,610)	36,390	36,390

CITY OF OAK PARK
LOCAL STREETS
2009 - 2010 FISCAL YEAR BUDGET
EXPENDITURE SUMMARY

DEPARTMENT: TECH & PLAN			ACTIVITY: ADMINISTRATION			ACCOUNT NO.: 203-16-103		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	6,550	11,000	2,876	3,000	0	0	0
712	Employee Benefits	3,620	5,923	1,783	2,000	0	0	0
999.101	Transfer Out-General Fund	70,000	70,000	46,667	70,000	43,630	43,630	43,630
TOTALS		80,170	86,923	51,326	75,000	43,630	43,630	43,630

DEPARTMENT: TECH & PLAN			ACTIVITY: CONSTRUCTION			ACCOUNT NO.: 203-16-451		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	3,949	0	4,770	5,000	0	0	0
712	Employee Benefits	1,767	0	2,564	2,700	0	0	0
970	Capital Outlay	0	193,498	0	0	410,000	0	0
TOTALS		5,716	193,498	7,334	7,700	410,000	0	0

DEPARTMENT: PUBLIC WORKS			ACTIVITY: ROUTINE MAINTENANCE			ACCOUNT NO.: 203-18-463		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	87,792	98,833	55,400	92,000	94,051	94,051	94,051
712	Employee Benefits	46,923	59,839	39,911	58,800	61,181	61,181	61,181
726	Materials & Supplies	19,638	12,000	11,009	15,000	12,000	12,000	12,000
930	Repairs & Maintenance	0	1,500	0	0	0	0	0
940	Rentals	78,376	82,000	26,388	55,000	60,000	60,000	60,000
TOTALS		232,729	254,172	132,708	220,800	227,232	227,232	227,232

DEPARTMENT: PUBLIC WORKS			ACTIVITY: TRAFFIC			ACCOUNT NO.: 203-18-474		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	34,653	41,046	19,739	35,000	39,000	39,000	39,000
712	Employee Benefits	21,110	24,849	11,038	22,400	25,369	25,369	25,369
726	Materials & Supplies	4,456	5,000	400	5,000	5,000	5,000	5,000
940	Rentals	18,329	12,000	10,430	12,000	12,000	12,000	12,000
TOTALS		78,548	82,895	41,607	74,400	81,369	81,369	81,369

DEPARTMENT: PUBLIC WORKS			ACTIVITY: WINTER MAINTENANCE			ACCOUNT NO.: 203-18-478		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	56,908	42,126	39,253	50,000	50,000	50,000	50,000
712	Employee Benefits	24,681	25,504	21,269	32,000	32,525	32,525	32,525
726	Materials & Supplies	18,697	24,000	35,254	37,000	35,000	35,000	35,000
940	Rentals	26,037	14,000	18,531	20,000	17,500	17,500	17,500
TOTALS		126,323	105,630	114,307	139,000	135,025	135,025	135,025

DEPARTMENT: PUBLIC WORKS			ACTIVITY: RIGHTS OF WAY			ACCOUNT NO.: 203-18-479		
ACCT. NO.	ACCOUNT NAME	PRIOR YR. ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YR. END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	75,233	72,433	45,448	76,500	76,500	76,500	76,500
712	Employee Benefits	44,928	43,852	28,138	48,960	49,763	49,763	49,763
726	Materials & Supplies	19,949	5,000	(10,000)	2,500	5,000	5,000	5,000
940	Rentals	42,031	30,000	34,485	45,000	42,000	42,000	42,000
TOTALS		182,141	151,285	98,071	172,960	173,263	173,263	173,263

GRAND TOTAL:		705,627	874,403	445,353	689,860	1,070,519	660,519	660,519
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CITY OF OAK PARK

Listing of Local Streets by Name

<u>Key</u>	<u>Name</u>	<u>Key</u>	<u>Name</u>	<u>Key</u>	<u>Name</u>
N-10	ALBANY	L-12	ITHACA	L-10	RENSSELAER
I-6	ALLAN	P-2	JAMES	L-14	REPUBLIC
N-2	AVON	M-8	JEROME	Q-6	RIDGEDALE
E-5	BALFOUR	I-2	JOAN	L-14	ROANOKE
K-7	BERKLEY	E-4	KAREN	E-4	RONALD CT.
N-1	BEVERLY	H-13	KENBERTON	I-14	ROSELAND CT.
I-3	BISHOP	H-12	KENBERTON CT.	J-2	ROSEMARY
I-7	BLACKSTONE	O-4	KENOSHA	G-12	ROSEWOOD CT.
B-4	BORGMAN	H-2	KENTON	M-10	SARATOGA
L-15	BRECKENRIDGE	K-3	KENWOOD	K-10	SCOTIA
G-7	BURTON	A-4	KINGSTON	L-11	SENECA
N-10	CAPITAL	Q-6	KIPLING	K-14	SHERMAN
I-14	CHAPMAN	A-4	LABELLE	D-5	SHERWOOD
N-4	CHURCH	N-13	LEROY	D-3	SHERWOOD CT.
K-4,F-4	CHURCH RD.	I-3	LESLIE	M-9	SLOMAN
P-8	CLOVERDALE	B-3	LORETTA PL.	L-9	STERLING CT.
O-5	CLOVERLAWN	E-5	LUDLOW	I-3,N-3	STRATFORD
E-4	COLLEEN	E-5	LUDLOW PL.	O-2	STRATFORD CT.
H-14	COLGATE	M-8	LYONS	C-3	STRATFORD PL.
M-9	CONDON	L-12	MAJESTIC	M-9	SUNSET
I-10	CONSTANCE	C-4	MANHATTAN	N-3	SUSSEX
M-10	CORNING	D-3	MANHATTAN PL.	H-2	SUTHERLAND
N-6	COURTLAND	L-11	MANISTEE	L-6	SYLVAN CT.
J-3	COYLE	L-3	MARLOW	B-4	TALBOT
I-7	DANTE	C-3	MARLOWE PL.	M-8	TROY
H-4	DARTMOUTH	M-3,I-3	MARLOW CT.	B-3	TULARE
I-8,N-8	EASTWOOD	L-7	McCLAIN	C-4	TYLER
K-5	ELAINE CT.	L-13	MEADOWLARK	N-8	VALE
C-5	ELGIN	P-2	MILLER	D-5	VERNON
J-4	ELM	I-8	MORITZ	F-5	VICTORIA
N-8	FERN	N-8	MORTON	F-5	WALES
K-15	FOREST	C-5	NADINE	L-8	WEBSTER
A-5	GARDEN	I-10	NORTHFIELD	Q-6	WESTHAMPTON
C-5	GARDNER	L-13	NORWOOD	N-3	WHITMORE
L-10	GENEVA	L-8	OAKCREST	L-3	WILDWOOD
K-6	GEOFFREY CT.	K-2	OAKWOOD	F-5	WINCHESTER
M-5	GRANZON	L-11	ONEIDA	H-12	WOODLAND CT.
Q-5	GREENBRIAR	J-4	PARK	G-13	WOODSIDE CT.
C-2,M-2	HARDING	K-5	PARKLAWN	H-13	WOODSIDE DR.
C-2	HARDING SQ.	Q-6	PASADENA	G-14	WOODSIDE PK.
K-1	HARRIET CT.	N-3	PEARSON	K-8	WOODVALE
B-4	HART	L-3	RADCLIFT	O-12	WYOMING CT.
R-4	HUBBELL	C-3	RADCLIFT PL.	H-14	YALE
J-7	IRVINE	C-2	RAINE		

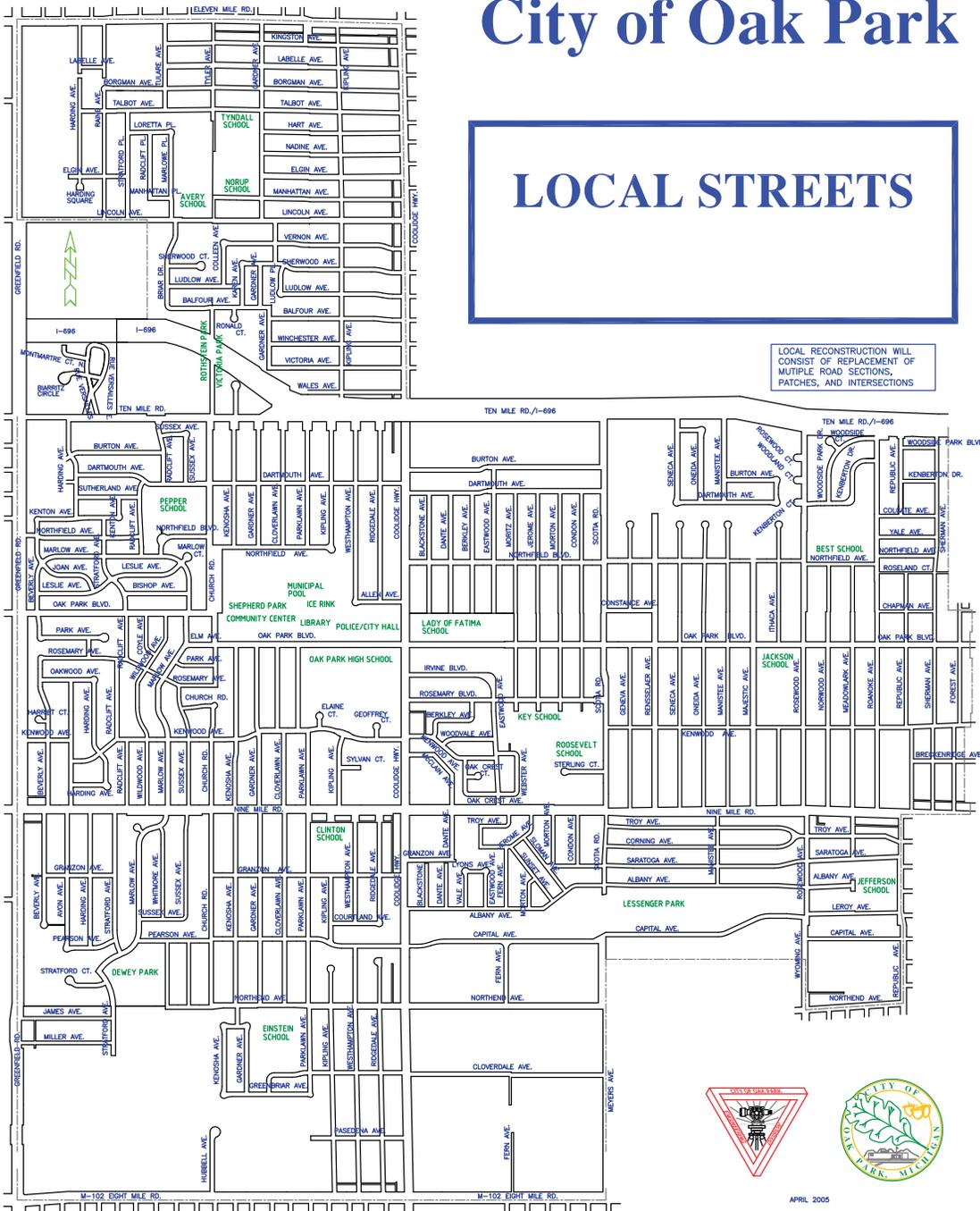
City of Oak Park

LOCAL STREETS

LOCAL RECONSTRUCTION WILL CONSIST OF REPLACEMENT OF MULTIPLE ROAD SECTIONS, PATCHES, AND INTERSECTIONS

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“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

SOLID WASTE FUND

OVERVIEW

The Solid Waste Fund is used to finance the collection, disposal and recycling of the City's garbage and refuse. These activities are administered through the Department of Public Works. The City's refuse collection is provided by a private contractor on a weekly basis. For 20 years this contract was with Tringali Sanitation. Beginning July 1, 1997 the City contracted with Waste Management which will result in a substantial decrease in the cost of solid waste collection. The City also maintains a contract with SOCRRA (Southeastern Oakland County Resource Recovery Authority) for the disposal of solid waste as well as the handling of the recyclables.

The City began its curbside recycling program in October 1992. Initially overall recycling tonnage's for the city were lower than expected; it was observed that multi-lingual families were not actively participating in the program. A suggestion from the City Council to provide multi-lingual recycling information to non English speaking "New Americans" turned into a major educational program. In February 1993, Oak Park received a \$50,000 grant from the State of Michigan Department of Natural Resources Solid Waste Alternatives Division for implementation of a Multi-lingual Recycling Education Program.

The project was implemented through three program components: school based education; targeted outreach to Arabic and Russian-speaking families; and City-wide public information and outreach, through newsletters and consultation with the Oak Park Recycling Education Advisory Committee.

The Committee is comprised of 14 citizens who volunteer their time to help Oak Park strengthen its waste reduction programs. Committee meetings are held about 6 times a year, and provide a forum to review proposed changes in curbside collection programs and education strategies.

Within a one year-period, the City's target goal was achieved, at least 60% of households city-wide actively participate in recycling. The graph on the following page reflects the recycling tonnage's from Oak Park households as reported by SOCRRA.

REVENUE ASSUMPTIONS

The main source of funding is attributed to a tax levy on property of 2.4531 mills for FY 2009-2010. This is the same rate that was charged during FY 2008-2009. It is also funded by a service charge included on water bills. The 2009-2010 fee is \$5.00 per month. This accounts for the cost of picking up litter in the City.

An appropriation of \$2,426,900 is proposed. This is an increase of \$8,634 over the FY 2008-2009 appropriation.

EXPENDITURES

An appropriation of \$2,458,620 is proposed. This is an increase of \$109,023 over the FY 2008-2009 appropriation. This reflects an anticipated increase in refuse disposal costs.

FUND BALANCE

It is estimated that the City's Undesignated Solid Waste Fund Balance will be \$196,280 at the end of FY 2009-2010. This is projected to be .0808% of total expenditures.

PERFORMANCE OBJECTIVES

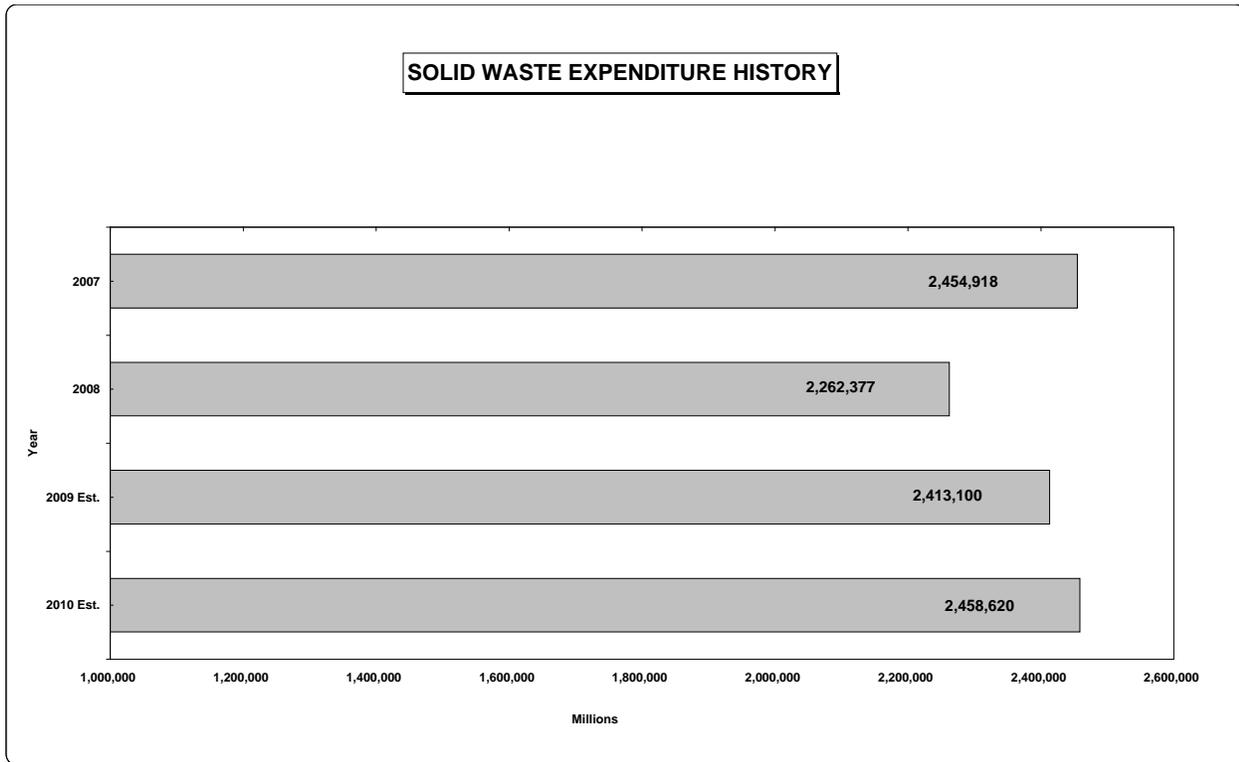
To continue to monitor trends and move forward with education and information for recycling so our participation will continue to increase in all neighborhoods of the city.

WE RECYCLE!



**CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET
SOLID WASTE**

ACCT. NO.	FUND NO.:226 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	ESTIMATED YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGERS RECOMMEND. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
REVENUES								
403	Property Taxes	1,772,193	1,787,266	1,790,299	1,791,000	1,753,200	1,753,200	1,753,200
664	Interest Earnings	28,189	20,000	10,343	15,000	15,000	15,000	15,000
674	Miscellaneous Fees	488,382	611,000	325,645	515,000	563,700	563,700	563,700
674.003	Charges To Other Governments	59,252	0	94,757	94,757	95,000	95,000	95,000
TOTAL REVENUE		2,348,016	2,418,266	2,221,044	2,415,757	2,426,900	2,426,900	2,426,900
EXPENDITURES								
702	Salaries & Wages	170,251	201,087	159,935	240,000	240,000	240,000	240,000
712	Employee Benefits	80,617	121,010	79,929	153,600	156,120	156,120	156,120
726	Supplies	13,628	5,000	1,465	15,000	5,000	5,000	5,000
801	Professional Services	12,828	12,500	1,390	10,000	12,500	12,500	12,500
807	Refuse Collection	33,299	918,000	57,965	87,000	1,500,000	1,500,000	1,500,000
808	Refuse Disposal	1,451,503	550,000	910,845	1,375,000	0	0	0
818	Contractual Services	9,570	9,500	9,839	10,000	10,000	10,000	10,000
930	Rentals	179,799	220,000	159,631	210,000	225,000	225,000	225,000
964	Refunds & Rebates	882	2,500	1,962	2,500	0	0	0
TOTAL EXPENDITURES		1,952,377	2,039,597	1,382,961	2,103,100	2,148,620	2,148,620	2,148,620
TRANSFERS-OUT								
999.101	Transfer Out - General Fund	260,000	260,000	173,333	260,000	260,000	260,000	260,000
999.592	Transfer Out - Water & Sewer	50,000	50,000	33,333	50,000	50,000	50,000	50,000
TOTAL TRANSFERS-OUT		310,000	310,000	206,666	310,000	310,000	310,000	310,000
EXPENDITURES & TRANSFERS-OUT		2,262,377	2,349,597	1,589,627	2,413,100	2,458,620	2,458,620	2,458,620
EXCESS/DEFICIT		85,639	68,669	631,417	2,657	(31,720)	(31,720)	(31,720)
Beginning Fund Balance		139,704	170,774	225,343	225,343	228,000	228,000	228,000
Ending Fund Balance		225,343	239,443	856,760	228,000	196,280	196,280	196,280



CITY OF OAK PARK

SOLID WASTE FUND

COLLECTION

- Begins at 7:00 a.m..
- No trash set out before noon the day before collection day.

RECYCLABLES COLLECTED

- Newspaper
- Tin/Aluminum Containers
- Glass Plastic Containers
- Household Batteries

ITEMS COLLECTED

- Brush
 - Compost/Yard Waste
 - Bulk Items (i.e. Carpeting)
 - Large Items (i.e. Furniture)
- *All of the above must be separated from regular trash.

ITEMS NOT COLLECTED

- Automotive Parts/Tires
- Slate/Tile/Stone/Concrete
- Home Construction Debris
- Ammunition/Explosives
- Poisons/Hazardous Wastes

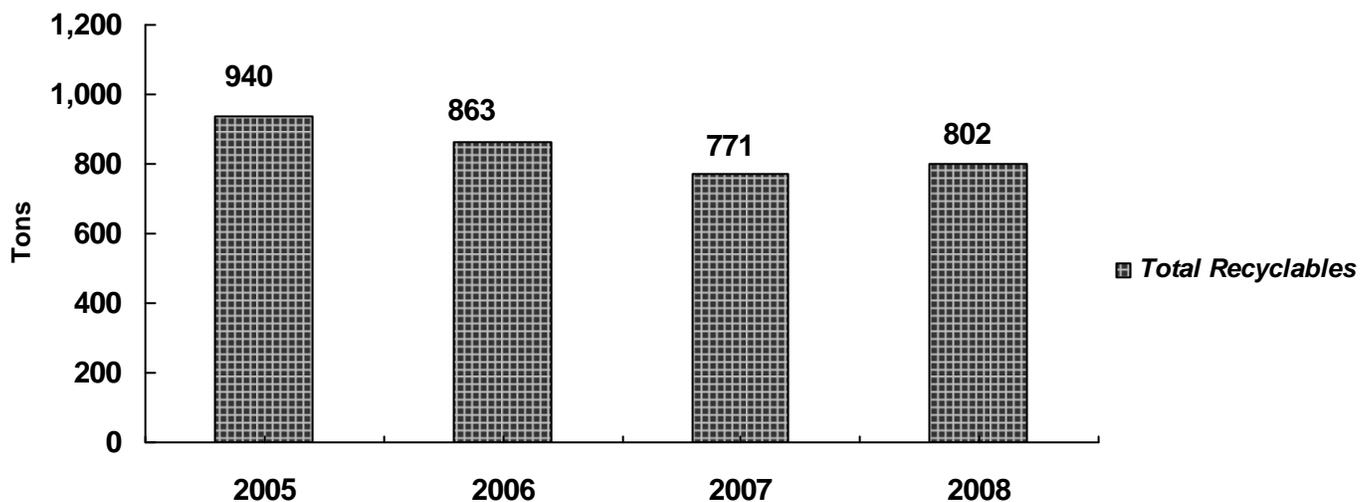
SPECIAL HOUSEHOLD HAZARDOUS WASTE DISPOSAL

At no charge, residents may drop off hazardous materials at the Southeastern Oakland County Resource Recovery Authority (SOCRRA) Drop-Off Center, . This is located at 995 Coolidge Rd., between 14 and 15 Mile Roads in Royal Oak. All drop off are made by appointment. Residents need to call 248/288-5153 for further information.

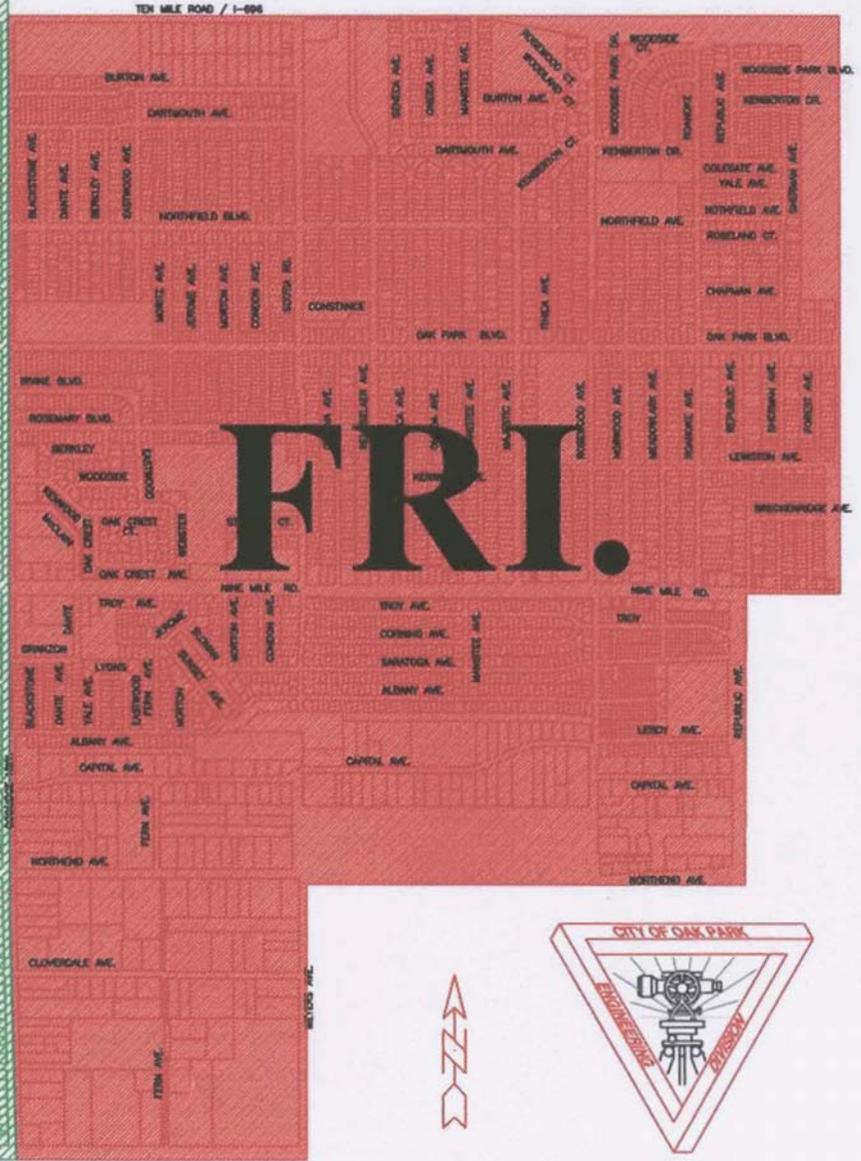
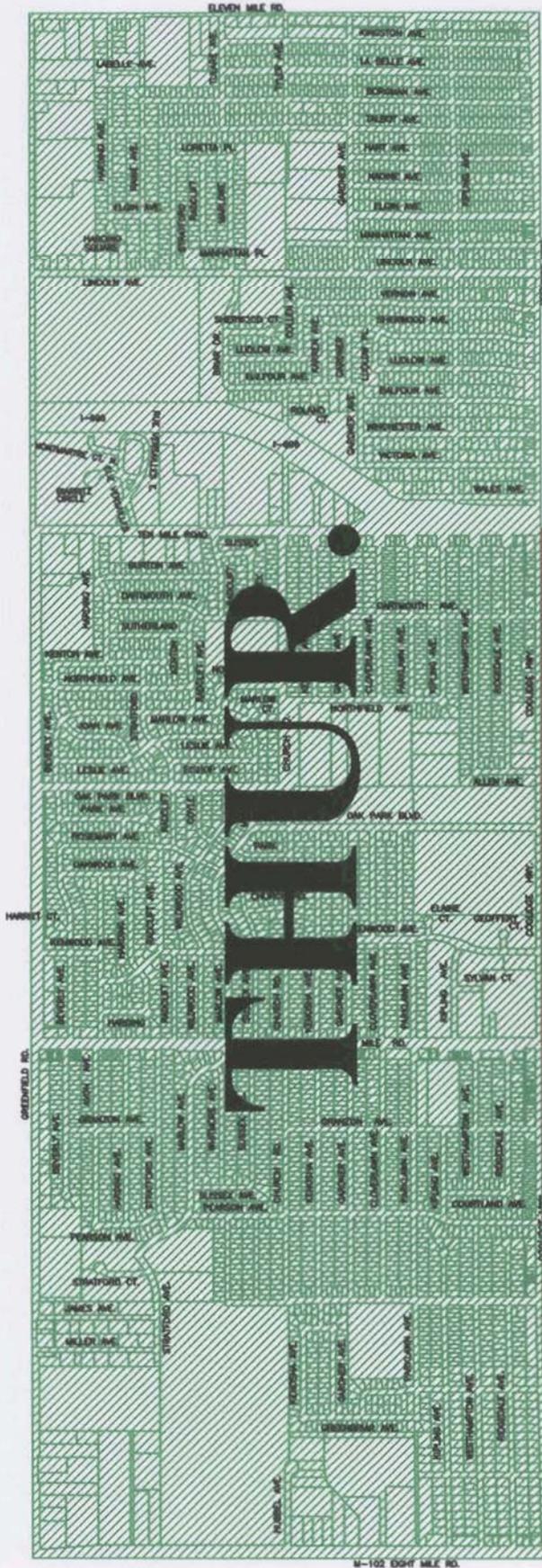
Household hazardous waste times include: paints, garden chemicals, household cleaners, solvents, oils, fluorescent light bulbs and insulin syringes.

TONS OF SOLID WASTE RECYCLED BY OAK PARK HOUSEHOLDS

Includes: Plastic, Metal, Glass & Newspaper



CITY OF OAK PARK DEPARTMENT OF PUBLIC WORKS TRASH ROUTES



REVISED: 06/07/08

CITY OF OAK PARK

NARCOTIC FORFEITURE / CRIMINAL JUSTICE / DISASTER CONTINGENCY FUNDS

NARCOTIC FORFEITURE FUND

OVERVIEW

The Drug Forfeiture Fund is used for the accounting of funds collected in drug arrests. These Funds are restricted by State Law and must be used for narcotic enforcement purposes.

REVENUE ASSUMPTIONS

An amount of \$31,500 is proposed for forfeitures in FY 2009-2010. This is a \$5,000 increase from the FY 2008-2009 appropriation.

Interest Income is based on a 5.00% return on funds available for investment during the fiscal year.

EXPENDITURES

An amount of \$15,000 is proposed for FY 2009-2010. This is the same estimate of that was used for the FY 2008-2009 appropriation

This amount provides for the purchase of various types of equipment to assist officers with their everyday duties. The use of these funds allows for equipment to be acquired that otherwise would not be available due to financial constraints. An example of equipment that has been purchased was for bullet proof vests to be worn by the City's Public Safety Officers.

CRIMINAL JUSTICE TRAINING FUND

OVERVIEW

This fund is used for training in the Public Safety Department and is financed by fines levied at the 45-B District Court. These Funds are restricted by State law and must be used for training personnel.

REVENUE ASSUMPTIONS

The amount of funds provided from fines for training are expected to be \$15,130.

EXPENDITURES

Expenditures for Training are estimated to be \$15,000 during fiscal year 2009-2010.

DISASTER CONTINGENCY FUND

OVERVIEW

The Disaster Contingency Fund was established in prior years for the accounting and financing of natural disasters occurring within the City limits. These funds are restricted for disaster recovery. The Disaster Recovery Fund has no expected revenues other than interest income and has no expected expenditures.

CASEFLOW ASSISTANCE FUND

OVERVIEW

Funds for the Caseflow Assistance Fund are provided by the State of Michigan. Its purpose is to assist district and municipal courts in expediting drunk driving cases.

REVENUE ASSUMPTIONS

Revenues are received through drivers license reinstatement fees paid by those convicted of drunk driving. It is estimated that \$22,700 will be collected for this fund during FY 2009-2010.

EXPENDITURES

Any expenditures incurred would improve and accelerate drunk driving caseflow. No expenditures are anticipated for FY 2009-2010.

**CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET**

NARCOTIC FORFEITURE

ACCT. NO.	FUND & ACTIVITY NO.: 253-74-333 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 02/28/2009 FY 2008-2009	ESTIMATED YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGERS RECOMMEND. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
	REVENUES							
663	Fines & Forfeitures	15,309	25,000	33,999	37,000	30,000	30,000	30,000
664	Interest	3,480	1,500	1,050	1,575	1,500	1,500	1,500
	TOTAL REVENUE	18,789	26,500	35,049	38,575	31,500	31,500	31,500
	EXPENDITURES							
726	Supplies	13,620	15,000	0	10,000	15,000	15,000	15,000
	TOTAL EXPENDITURES	13,620	15,000	0	10,000	15,000	15,000	15,000
	EXCESS/DEFICIT	5,169	11,500	35,049	28,575	16,500	16,500	16,500
	Beginning Fund Balance	53,213	58,382	58,382	58,382	86,957	86,957	86,957
	Ending Fund Balance	58,382	69,882	93,431	86,957	103,457	103,457	103,457

CRIMINAL JUSTICE TRAINING

ACCT. NO.	FUND & ACTIVITY NO.: 254-75-320 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 02/28/2009 FY 2008-2009	ESTIMATED YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGERS RECOMMEND. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
	REVENUES							
546	State Grants	15,053	15,000	7,173	15,000	15,000	15,000	15,000
664	Interest	435	300	83	125	130	130	130
	TOTAL REVENUE	15,488	15,300	7,256	15,125	15,130	15,130	15,130
	EXPENDITURES							
960	Education & Training	17,756	15,000	8,675	15,000	15,000	15,000	15,000
	TOTAL EXPENDITURES	17,756	15,000	8,675	15,000	15,000	15,000	15,000
	EXCESS/DEFICIT	(2,268)	300	(1,419)	125	130	130	130
	Beginning Fund Balance	8,698	6,430	6,430	6,430	6,555	6,555	6,555
	Ending Fund Balance	6,430	6,730	5,011	6,555	6,685	6,685	6,685

DISASTER CONTINGENCY

ACCT. NO.	FUND & ACTIVITY NO.: 255-17-345 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 02/28/2009 FY 2008-2009	ESTIMATED YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGERS RECOMMEND. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
	REVENUES							
664	Interest	150	60	39	58	65	65	65
	TOTAL REVENUE	150	60	39	58	65	65	65
	EXPENDITURES							
956	Miscellaneous	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0	0	0
	EXCESS/DEFICIT	150	60	39	58	65	65	65
	Beginning Fund Balance	3,302	3,452	3,452	3,452	3,510	3,510	3,510
	Ending Fund Balance	3,452	3,512	3,491	3,510	3,575	3,575	3,575

CASEFLOW ASSISTANCE FUND

ACCT. NO.	FUND & ACTIVITY NO.: 256-50-136 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 02/28/2009 FY 2008-2009	ESTIMATED YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGERS RECOMMEND. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
	REVENUES							
544	State Drunk Driving Fund	26,738	21,000	0	21,000	21,000	21,000	21,000
664	Interest	2,777	1,200	961	1,440	1,700	1,700	1,700
	TOTAL REVENUE	29,515	22,200	961	22,440	22,700	22,700	22,700
	EXPENDITURES							
956	Miscellaneous	0	0	0	50,000	0	0	0
	TOTAL EXPENDITURES	0	0	0	50,000	0	0	0
	EXCESS/DEFICIT	29,515	22,200	961	(27,560)	22,700	22,700	22,700
	Beginning Fund Balance	54,632	84,147	84,147	84,147	56,587	56,587	56,587
	Ending Fund Balance	84,147	106,347	85,108	56,587	79,287	79,287	79,287

CITY OF OAK PARK

Community Development Block Grant Fund

OVERVIEW

The Community Development Block Grant fund is financed by grants received from the federal government and is administered through the United States Department of Housing and Urban Development. Funds are restricted for use by the economically disadvantaged citizens of the City. The Community Development Act allows local communities the opportunity to structure the program to their own specific needs. The program has been in existence since 1974 and is comprised of various programs, which are explained below.

Code Assistance Officer Program - Providing code enforcement to residents in low to moderate areas of the City benefiting all the residents by protecting property values.

Minor Home Repair Program - Provides a city-wide minor home improvement program for low to moderate income residents.

Public Services: Safety & Repair and Yard Services - Benefits all handicapped, senior citizens and low to moderate income households by providing a service that will assist those that are not physically able to accomplish small jobs in and around their homes (Safety and Repair). Services also include snow removal and grass cutting (Yard Services). This portion of the CDBG program has assisted many households who are unable to perform general chores without assistance.

REVENUE ASSUMPTIONS

An appropriation of \$126,368 is proposed, which is a \$5,431 decrease from the amount requested for FY 2008-2009. Funding levels have slowly been reduced over the past several years.

EXPENDITURES

An appropriation in the amount of \$76,541 has been requested in Salaries and Wages, for the Code Assistance activity during FY 2009-2010.

An appropriation of \$11,327 has been requested for FY 2009-2010 in Contractual Services for the Minor Home Repair activity.

An allocation in Contractual Services of \$38,500 has been requested during FY 2009-2010 for the Public Services Program (formerly known as Home Chore). This activity has been divided into two categories: Safety & Repair and Yard Services. The allocation for Safety & Repair will be \$2,500 and Yard Services will be \$36,000.

PERFORMANCE OBJECTIVES

Funding from this program focuses on maintaining and improving various residential neighborhoods. Senior citizens, the handicapped and low to moderate income households are those who receive the greatest benefit from the assistance provided through the City's Code Enforcement, Minor Home Repair and Public Service programs in eligible areas. Funding also prevents blight and pre-slum conditions.

In previous program years the installation of ADA access and paths in City buildings and parks has benefited people with disabilities and allowed the City to conform with ADA regulations.

CITY OF OAK PARK CDBG REMAINING BALANCES AS OF FEBRUARY 28, 2009

Project Name	Grant Year 2006	Grant Year 2007	Grant Year 2008
Code Enforcement	-0-	-0-	55,734
Minor Home Repair	-0-	-0-	11,073
Safety & Repair	536	2,500	2,500
Yard Services	-0-	-0-	20,483
Totals	536	2,500	89,790

**CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANTS**

ACCT. NO.	FUND NO.: 275 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/09 FY 2008-2009	ESTIMATED YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGERS REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
REVENUES								
502	Federal Grants	125,365	131,799	79,580	126,368	125,695	125,695	125,695
	TOTAL REVENUE	125,365	131,799	79,580	126,368	125,695	125,695	125,695
EXPENDITURES								
702	Salaries & Wages	65,777	80,000	47,679	76,541	75,868	75,868	75,868
818	Contractual Services	59,588	51,799	31,901	49,827	49,827	49,827	49,827
	TOTAL EXPENDITURES	125,365	131,799	79,580	126,368	125,695	125,695	125,695
	EXCESS/DEFICIT	0	0	0	0	0	0	0
	Beginning Fund Balance	0	0	0	0	0	0	0
	Ending Fund Balance	0	0	0	0	0	0	0

EXPENDITURE SUMMARY

FY 2008-2009

FY 2009-2010 REQUESTS

DEPARTMENT: RECREATION - PUBLIC SERVICES			
ACTIVITY NO.: 731665		ACTIVITY: SAFETY & REPAIR	
Acct. No.	Account Name	Current Budget FY 2008-09	Est. Year End FY 2008-09
818	Contractual Servcies	2,500	2,500
	Total	2,500	2,500

DEPARTMENT: RECREATION - PUBLIC SERVICES		
ACTIVITY NO.: 731665		ACTIVITY: SAFETY & REPAIR
Acct. No.	Account Name	Amount
818	Contractual Services	2,500
	Total	2,500

DEPARTMENT: RECREATION - PUBLIC SERVICES			
ACTIVITY NO.: 732170		ACTIVITY: YARD SERVICES	
Acct. No.	Account Name	Current Budget FY 2008-09	Est. Year End FY 2008-09
818	Contractual Servcies	37,500	36,000
	Total	37,500	36,000

DEPARTMENT: RECREATION - PUBLIC SERVICES		
ACTIVITY NO.: 732170		ACTIVITY: YARD SERVICES
Acct. No.	Account Name	Amount
818	Contractual Servcies	36,000
	Total	36,000

DEPARTMENT: TECHNICAL & PLANNING			
ACTIVITY NO.: 730310		ACTIVITY: CODE ASSISTANCE	
Acct. No.	Account Name	Current Budget FY 2008-09	Est. Year End FY 2008-09
702	Salaries & Wages	80,000	76,541
	Total	80,000	76,541

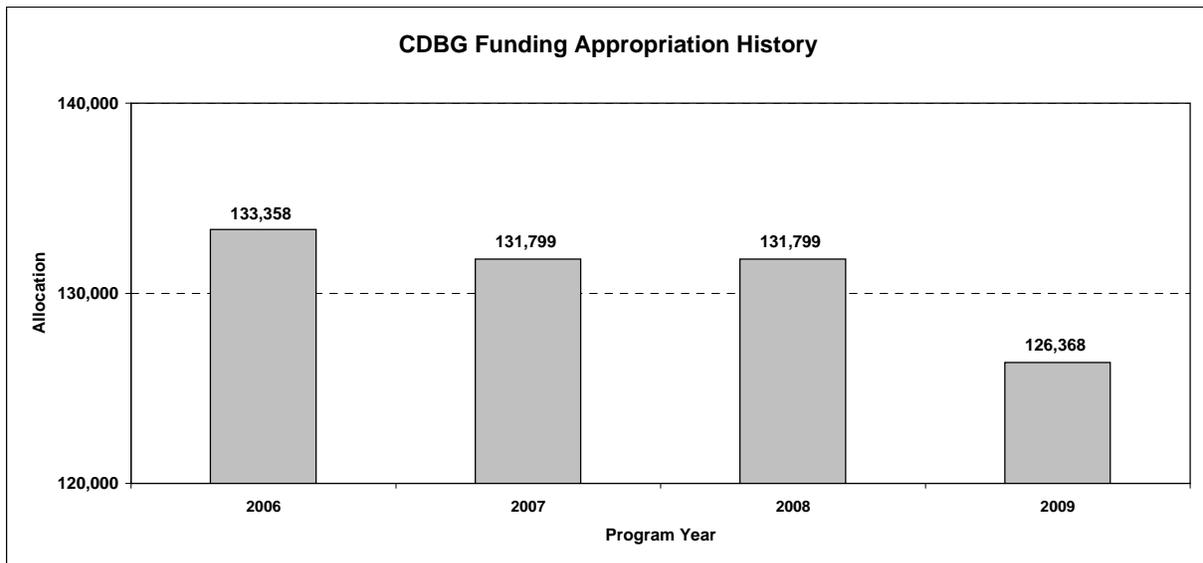
DEPARTMENT: TECHNICAL & PLANNING		
ACTIVITY NO.: 730310		ACTIVITY: CODE ASSISTANCE
Acct. No.	Account Name	Amount
702	Salaries & Wages	75,868
	Total	75,868

DEPARTMENT: TECHNICAL & PLANNING			
ACTIVITY NO.: 731227		ACTIVITY: MINOR HOME REPAIR	
Acct. No.	Account Name	Current Budget FY 2008-09	Est. Year End FY 2008-09
818	Contractual Servcies	11,799	11,327
	Total	11,799	11,327

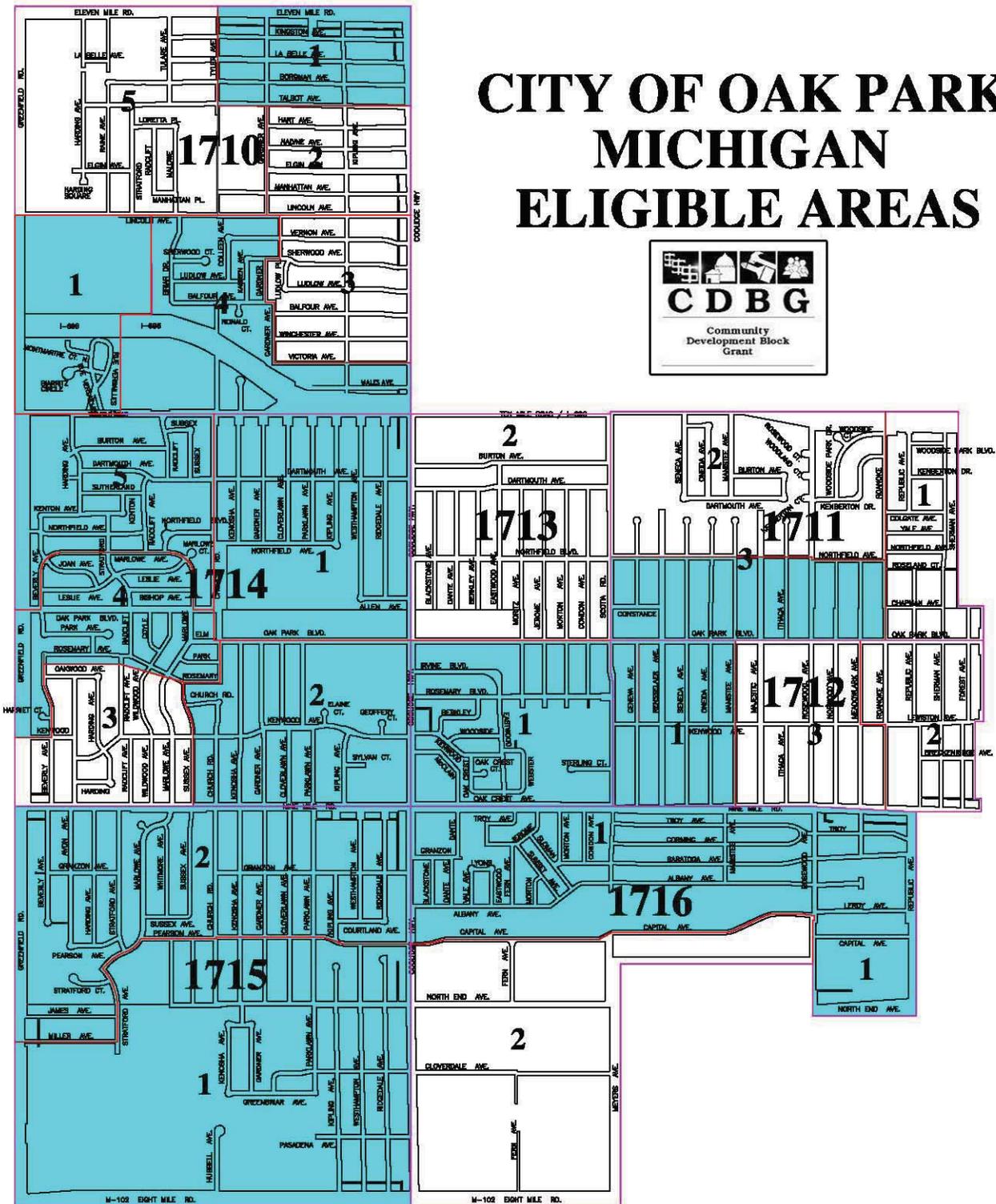
DEPARTMENT: TECHNICAL & PLANNING		
ACTIVITY NO.: 731227		ACTIVITY: MINOR HOME REPAIR
Acct. No.	Account Name	Amount
818	Contractual Services	11,327
	Total	11,327

GRAND TOTAL:	131,799	126,368
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GRAND TOTAL:	125,695
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CITY OF OAK PARK MICHIGAN ELIGIBLE AREAS



AREAWIDE BENEFIT AREA(S)

TRACT	BG	COMMUNITY NAME	LOW/MOD PERSONS	LOW/MOD UNIVERSE	LOW/MOD PERCENT
171000	1	OAK PARK CITY	296	711	41.6
171000	4	OAK PARK CITY	952	1593	59.8
171100	3	OAK PARK CITY	580	1095	53.0
171200	1	OAK PARK CITY	370	892	41.5
171300	1	OAK PARK CITY	698	1369	51.0
171400	1	OAK PARK CITY	592	1263	46.9
171400	2	OAK PARK CITY	904	1918	47.1
171400	4	OAK PARK CITY	441	1135	38.9
171400	5	OAK PARK CITY	525	1236	42.5
171500	1	OAK PARK CITY	882	1953	45.2
171500	2	OAK PARK CITY	1468	3367	43.6
171600	1	OAK PARK CITY	1816	2566	70.8
172400	1	OAK PARK CITY	2083	2606	79.9

TOTAL LOW/MOD: 11607 21704 53.5



“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

DISTRICT COURT 45-B

OVERVIEW

The 45-B District Court is a third class district court serving the communities of Oak Park, Huntington Woods, Royal Oak Township, and Pleasant Ridge.

The 45-B District Court has two elected judges who hear criminal, civil, landlord/tenant and small claims cases. There are also three magistrates appointed by the judges to assist with the caseload.

The court is managed by a Court Administrator who oversees court operations. The Court consists of four groups: traffic, criminal, general civil and probation.

REVENUE ASSUMPTIONS

The District Court 45-B fund is financed by a General Fund transfer-in, Fines Charged for specific purposes and probation charges for services.

State Drunk Driving Fund

The State of Michigan provides funds for drunk driving case flow assistance. These funds were previously budgeted in the District Court 45-B Fund but have been moved to the Caseload Assistance Fund.

Charges For Services

Fees are charged for probationary services and traffic school provided to clients. These fees are anticipated to be \$207,000, which was the same amount allocated for FY 2008-2009.

Transfer - In General Fund

Transfer-In from the General Fund of \$1,948,774 anticipated for FY 2009-2010, while \$1,964,709 was recommended for Fiscal Year 2008-2009. This is a \$15,935 decrease from the previous year.

EXPENDITURES

The Court is anticipating a decrease in expenditures from \$2,267,157 in FY 2008-2009 to \$2,249,879 in FY 2009-2010. This is a result of a decrease in fringe benefits since a portion of health care costs will be self-funded.

FUND BALANCE

Fund Balance in the District Court 45-B fund is transferred to the General Fund and the Retiree's Health Care Fund.

PERFORMANCE OBJECTIVES

The Court's objective is to provide the community access to justice. Additionally, the court strives to provide the best possible public service through efficient caseload processing.

45-B District Court Probation Department

The 45-B District Court Probation Department staff consists of four full-time probation officers and one part-time clerk. The probation department staff has a combined work experience of more than 62 years in district court probation department settings. All of the probation department staff (including the probation clerk) are either a Masters or Bachelors level degreed professional, with backgrounds in addiction counseling, psychology and criminal justice. In addition, the probation department staff maintains professional certifications from the Michigan Certification Board for Addiction Professionals. All staff members participate in ongoing continuing education to preserve current professional credentials.

During 2008, the 45-B District Court Probation Department monitored approximately 1,110 offenders, which is a 12% caseload increase from the previous year. In addition, the probation department staff conducted pre-sentence investigation interviews with approximately 365 defendants and an additional 600 substance abuse screening-assessment evaluation interviews were completed, as well. To better serve the communities, the 45-B District Court applied for and was awarded a grant from a community foundation in 2006. The probation department utilized the funding to implement three very significant programs:

The Domestic Violence Court closely monitors 130 to 150 defendants and offers a specialized probation supervision system to reduce recidivism.

The Volunteer Probation Officer Program utilizes six to ten volunteers from local communities to assist the probation officers by facilitating orientations for all incoming probationers.

The Probation Officer Internship Program consists of university students from nearby colleges who obtain experience and earn credit toward their Bachelor's Degree by working in the probation department and shadowing a probation officer for one college semester.

The 45-B District Court/DPW Clean-Up Program was created in 2005 to provide a supervised community service work program that utilizes probationers to perform specialized clean-up projects within the community. From 2005 to 2008, probationer participants have performed 5,840 work hours.

**CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET
DISTRICT COURT 45-B / PROBATION**

ACCT. NO.	FUND NO.: 276 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	EST. YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGERS REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
REVENUES								
569	Reimbursement-Judges Salary	91,448	91,448	45,724	91,448	91,448	91,448	91,448
664	Interest Income	7,674	4,000	2,122	4,000	4,000	4,000	4,000
674	Charges for Services - Probation	198,852	207,000	111,939	207,000	207,000	207,000	207,000
699.101	Transfers-in General Fund	1,914,422	1,964,709	1,309,806	1,964,709	1,947,431	1,947,431	1,947,431
TOTAL REVENUE		2,212,396	2,267,157	1,469,591	2,267,157	2,249,879	2,249,879	2,249,879
EXPENDITURES								
702	Salaries & Wages	1,233,702	1,250,315	755,033	1,250,315	1,231,473	1,231,473	1,231,473
712	Employee Benefits	598,682	583,688	380,867	583,688	585,252	585,252	585,252
726	Materials & Supplies	157,056	122,000	71,300	122,000	122,000	122,000	122,000
801	Professional Services	5,914	38,000	10,559	38,000	38,000	38,000	38,000
818	Contractual Services	148,315	153,947	95,621	153,947	151,947	151,947	151,947
864	Conferences & Workshops	0	0	0	0	4,000	4,000	4,000
910	Insurance & Bonds	6,235	7,500	6,685	7,500	7,500	7,500	7,500
930	Repairs & Maintenance	31,175	49,300	24,749	49,300	47,300	47,300	47,300
956	Miscellaneous	9,388	10,000	3,528	10,000	10,000	10,000	10,000
960	Education & Training	0	0	0	0	4,000	4,000	4,000
970	Capital Outlay	0	15,000	10,219	15,000	11,000	11,000	11,000
TOTAL EXPENDITURES		2,190,467	2,229,750	1,358,561	2,229,750	2,212,472	2,212,472	2,212,472
TRANSFERS-OUT								
999.101	Transfer to Retirees Health Care	37,407	37,407	24,938	37,407	37,407	37,407	37,407
EXPENDITURES & TRANSFERS-OUT		2,227,874	2,267,157	1,383,499	2,267,157	2,249,879	2,249,879	2,249,879
EXCESS / DEFICIT		(15,478)	0	86,092	0	0	0	0
Beginning Fund Balance		75,233	45,000	45,000	45,000	45,000	45,000	45,000
Reserve for Prepaid Expenditures		14,755	0	0	0	0	0	0
Reserve for Capital Purchases		45,000	45,000	45,000	45,000	45,000	45,000	45,000
Ending Unreserved Fund Balance		0	0	86,092	0	0	0	0

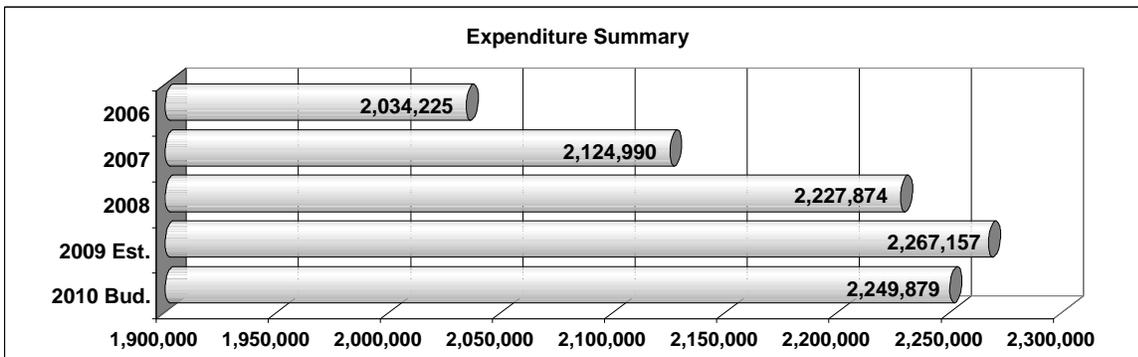
Retirement at 16% of Wages for FY 2009-2010

**UNBUDGETED TRANSFERS BY DISTRICT COURT 45-B
FISCAL YEAR 2007-2008**

The District Court 45-B operates as a court for three cities and one township. Fines are also levied for the State of Michigan and Oakland County. Fees are collected for the Judges Retirement and Warrant Charges. These charges are collected by the District Court 45-B and transferred to the proper jurisdiction. Although these amounts are not budgeted, they represent a significant part of the District Court's operation by providing revenue to all involved jurisdictions.

CITY OF OAK PARK	\$1,730,072
CITY OF HUNTINGTON WOODS	122,422
PLEASANT RIDGE	56,569
ROYAL OAK TOWNSHIP	18,660
MICHIGAN STATE JUDGMENT FEES	796,760
MICHIGAN DEPT. OF STATE	58,729
OAKLAND COUNTY PENAL FINES	38,519
PROBATION FEES	198,852
DISTRICT CT. HEALTH CARE SURCHARGE	129,493
DISTRICT COURT CONSTRUCTION FUND	176,267

\$3,326,343



**PERSONNEL COST SUMMARY
FISCAL YEAR 2009-2010
DISTRICT COURT**

POSITION	PAY GRADE	REG PAY	OT PAY	LONG PAY	OTHER PAY	DIRECT PAY TOTAL	WORK COMP	RETIRE-MENT	DENTAL	HEALTH AD&D	LIFE & MEDICARE	FICA /	LONG TERM DISABILITY	FRINGE BENEFIT TOTAL	GRAND TOTAL
Chief Pro Tem District Judge	C	45,724	0	3,540	0	49,264	244	0	1,016	13,820	234	0	250	15,564	64,828
Chief Judge	C	45,724	0	3,540	2,520	51,784	244	0	1,016	121	234	0	250	1,865	53,649
Court Administrator	C	96,000	0	0	0	96,000	512	15,360	1,016	13,820	187	7,344	250	38,489	134,489
Magistrate	C	25,129	0	0	0	25,129	134	4,021	1,016	11,126	94	1,922	190	18,503	43,632
Financial Coordinator	C	62,608	5,500	3,500	0	71,608	363	11,457	1,016	5,006	187	5,478	190	23,697	95,305
Criminal State Law Clerk	C	51,169	2,500	6,092	0	59,761	286	9,562	1,016	5,006	94	4,572	190	20,726	80,487
Court Clerk	C	38,438	0	812	0	39,250	205	6,280	1,016	13,820	94	3,003	190	24,608	63,858
Court Clerk	C	38,749	200	1,006	0	39,955	208	6,393	1,016	11,126	94	3,057	190	22,084	62,039
Civil Supervisor	C	50,414	200	3,150	0	53,764	270	8,602	1,016	5,006	94	4,113	190	19,291	73,055
Court Clerk	C	39,168	0	607	0	39,775	209	6,364	1,016	11,126	94	3,043	190	22,042	61,817
Court Clerk	C	38,432	0	2,860	0	41,292	205	6,607	1,016	11,126	94	3,159	190	22,397	63,689
Court Clerk	C	38,432	0	1,806	0	40,238	205	6,438	1,016	11,126	94	3,078	190	22,147	62,385
Court Clerk	C	38,224	1,500	49	0	39,773	212	6,364	1,016	121	94	3,043	190	11,040	50,813
Court Clerk	C	34,959	0	1,249	0	36,208	186	5,793	1,016	13,820	94	2,770	190	23,869	60,077
Court Clerk	C	38,432	1,000	1,373	0	40,805	210	6,529	1,016	13,820	94	3,122	190	24,981	65,786
Court Clerk	C	37,008	1,000	1,198	0	39,206	203	6,273	1,016	13,820	94	2,999	190	24,595	63,801
Court Officer	C	38,349	1,500	758	0	40,607	1,264	6,497	1,016	121	94	3,106	0	12,098	52,705
Court Officer	C	28,720	1,000	301	0	30,021	943	4,803	1,016	13,820	94	2,297	0	22,973	52,994
Court Officer	C	32,665	1,000	638	0	34,303	1,068	5,488	1,016	11,126	94	2,624	0	21,416	55,719
Court Officer	C	26,900	0	0	2,520	29,420	853	4,707	0	0	0	2,251	0	7,811	37,231
Judicial Secretary	C	47,277	1,000	1,801	0	50,078	257	8,012	1,016	11,126	94	3,831	190	24,526	74,604
Judicial Secretary	C	39,558	500	892	0	40,950	214	6,552	1,016	11,126	94	3,133	190	22,325	63,275
Sub-Total District Court		932,079	16,900	35,172	5,040	989,191	8,495	142,102	21,336	201,129	2,440	67,945	3,600	447,047	1,436,238
PROBATION															
Probation Officer	C	48,426	2,000	3,560	0	53,986	269	8,638	0	15,228	0	4,130	0	28,265	82,251
Probation Officer	C	48,426	2,000	994	0	51,420	269	8,227	1,016	15,228	94	3,934	190	28,958	80,378
Probation Officer	C	48,426	1,000	1,199	0	50,625	263	8,100	1,016	15,228	94	3,873	190	28,764	79,389
Probation Officer	C	37,700	0	592	0	38,292	201	6,127	1,016	15,228	94	2,929	190	25,785	64,077
Probation Clerk	C	34,959	0	0	0	34,959	186	5,593	1,016	13,820	0	2,674	0	23,289	58,248
PART TIME															
Court Clerk	C	13,000	0	0	0	13,000	69	2,080	0	0	0	995	0	3,144	16,144
Total		1,163,016	21,900	41,517	5,040	1,231,473	9,752	180,867	25,400	275,861	2,722	86,480	4,170	585,252	1,816,725

**CITY OF OAK PARK
2009-2010 BUDGET**

Personnel Worksheet For District Court 45-B and Probation

Job / Class Title	Actual 2007-2008	Budgeted 2008-2009	Requested 2009-2010	Managers Rec. 2009-2010	City Council Approved
<u>FULL TIME</u>					
Judge	2.0	2.0	2.0	2.0	2.0
Court Administrator	1.0	1.0	1.0	1.0	1.0
Magistrate	1.0	1.0	1.0	1.0	1.0
Judicial Secretary	2.0	2.0	2.0	2.0	2.0
Civil Supervisor	1.0	1.0	1.0	1.0	1.0
Criminal State Law Clerk	1.0	1.0	1.0	1.0	1.0
Court Clerk	10.0	10.0	11.0	11.0	11.0
Court Officer	3.0	3.0	4.0	4.0	4.0
Probation Supervisor	1.0	1.0	1.0	1.0	1.0
Probation Officer	3.0	3.0	3.0	3.0	3.0
Sub-Total Full Time	25.0	25.0	27.0	27.0	27.0
<u>PART TIME</u>					
Court Clerk	0.8	0.8	0.7	0.7	0.7
Court Officer	0.8	0.8	0.0	0.0	0.0
Administrative Secretary	0.8	0.8	0.0	0.0	0.0
Sub-Total Part Time	2.4	2.4	0.7	0.7	0.7
TOTAL	27.4	27.4	27.7	27.7	27.7



Judges of the 45B District Court



Chief Judge of the 45B District Court, the Honorable Michelle Friedman Appel took the bench in 2003 and was re-elected in 2008. Judge Friedman Appel is a graduate of the University of Michigan and the University of Detroit Law School and was admitted to the State Bar of Michigan in 1981. She was a practicing attorney for over 20 years, regularly appearing in the Circuit and Probate Courts in Wayne, Oakland, Macomb and Livingston Counties. Prior to her election to the bench, from 1999-2002 Judge Friedman Appel also served as an Oakland County Commissioner representing Oak Park, Huntington Woods, and Pleasant Ridge. Currently Judge Friedman Appel is a member of and is past president of Oakland County District Judges Association, she serves on the Board of Directors Oak Park Business Education Alliance, is a Junior Achievement Volunteer for Oak Park School District, she participates with the Tri-Community Coalition, the drug prevention coalition serving the cities of Oak Park, Huntington Woods and Berkley, is a member of the Michigan District Judges Association Legislative and Judicial Response Committee, and maintains a membership in NAACP, South Oakland Chapter and the Oak Park/ROT Optimist Club. Included in the programs that have been established at the 45 B District Court, since her election, is the Domestic Violence Court, the Volunteer Probation Officers Program, the Teen Court Program that is run in partnership with the school districts and the Oakland County Prosecutor's office and the University of Detroit Mercy Law School Urban Law.

Chief Judge Pro Tem of the 45B District Court, the Honorable David M. Gubow was first elected to the District Court in 2002 and was re-elected in 2008. Judge David Gubow earned his A.B. Degree and a varsity letter from the University of Michigan and received his J.D. from the University Of Detroit School School Of Law. Judge Gubow served as Chief Judge of the 45B District Court from 2003-2007 and as Chief Judge Pro Tem from 2008-Present. Judge Gubow represented our community for seven terms in the Michigan Legislature as our State Representative from 1985-1998 and was the Assistant Clerk of the Michigan House of Representatives from 1999-2002. Judge David Gubow has been an attorney for more than 34 years and while in the private practice of law served as a mediator for Circuit, District and Small Claims cases. He is an Adjunct Professor at the University of Detroit-Mercy School of Law, a member of the American Judges Association, Michigan District Judges Association, State Bar of Michigan, Oakland County Bar Association, and is active with a variety of other community, religious, and civic organizations. Judge David Gubow has also been a lecturer for the Institute of Continuing Legal Education and has served as a Public Administrator and Member of the Oakland County Building Authority.

CITY OF OAK PARK

Debt Service Funds

OVERVIEW

Debt Service Funds are established by State Statute and bond covenants to account for the recording of the collection and expenditures of resources earmarked for the retirement of debt issued directly by the City. Debt Service Funds use the modified accrual basis of accounting for budgetary purposes. The modified accrual basis of accounting recognizes revenue when it is both measurable and available. Expenditures are recognized as soon as a liability is incurred.

These funds are subject to the budgetary requirements of Act 2 of the Public Acts of 1968, as amended. All debt issues are supported by voter approved tax millages therefore expenditures in this fund do not affect the general fund or other operations of the City. The approved tax rate for debt retirement is demonstrated by the graph on this page.

State Law limits the City in the amount of debt it can levy. This limit is set at 10% of the total assessed value. The legal debt margin as of June 30, 2007 can be computed as follows:

Assessed Value	<u>\$ 908,449,060</u>
Legal Debt Limit (10% of assessed value)	90,844,906
Net Indebtedness	<u>25,161,839</u>
Legal Debt Margin	<u>\$65,683,067</u>

The City's Net Bonded Debt as a percentage of Assessed Value is 2.77%.

The City currently has the following issues outstanding:

<u>Issue</u>	<u>Moody's Rating</u>
2003 Street Improvement Bonds	A3
2003 Refunding Bonds	A3
2006 Street Improvement Bonds	A3

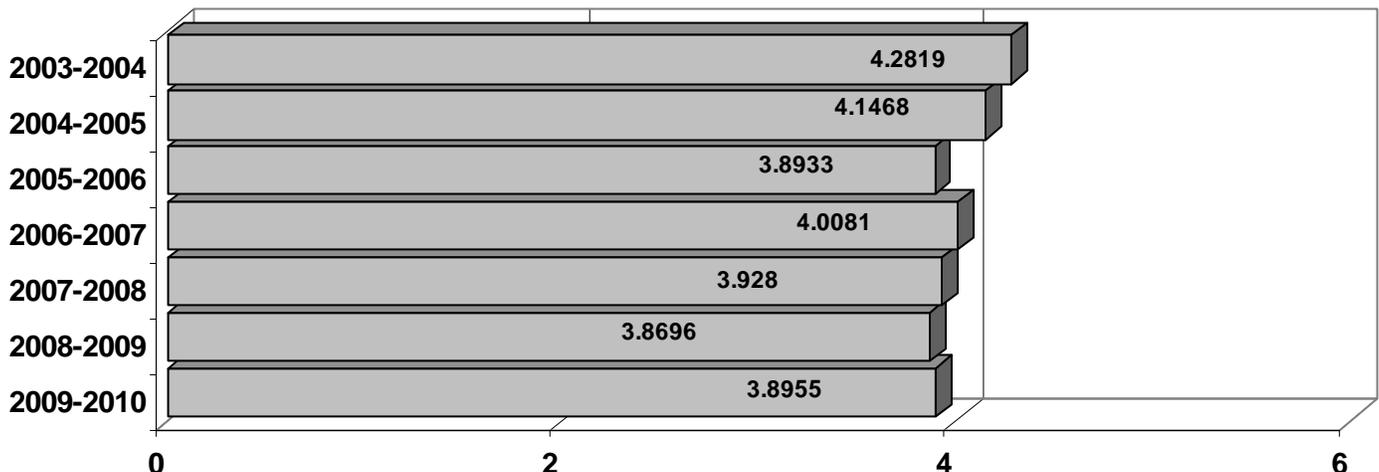
It is the goal of the City to maintain this excellent bond rating and pursue an upgrade through sound financial practices.

On February 5, 1996 City Council officially adopted a Debt Management Policy (CM-02-66096) which, "... helps accurately evaluate the impact of each funding decision on the City's debt position and credit quality. Sound debt issuance and management enhances credit quality and improves access to credit markets by demonstrating responsible management to credit analysts, underwriters, and investors".

In March 2003 the City refunded its 1993 Refunding Bonds at a savings of over \$1 million dollars for the next ten years.

In March 2003 (\$11.5 million) and April 2006 (\$11 million), debt was issued for road improvements. These bonds will be paid off in May of 2030.

Mills Required For Debt Retirement



**CITY OF OAK PARK
2009-2010 BUDGET
DEBT SERVICE REQUIREMENTS - SUMMARY**

	<u>Mills</u>	<u>Amount</u>	<u>Total</u>
<u>APPROPRIATED REVENUES</u>			
\$714,687,650 Taxable Value	3.88550	\$2,763,396	
\$730,080 IFT Roll - Half	1.94280	\$1,419	
General Obligation Bonds - General Tax Levy			\$2,764,815
Interest Income			\$6,433
TOTAL REVENUES			\$2,771,248
<u>APPROPRIATED EXPENDITURES</u>			
Street Improvement Bonds - 2003		623,130	
Street Improvement Bonds - 2006		665,068	
Refunding Bonds - 2003		1,483,050	
			\$2,771,248
TOTAL DEBT SERVICE APPROPRIATION			\$2,771,248

**CITY OF OAK PARK
2009-2010 BUDGET**

DEBT RETIREMENT FUND - SUMMARY

ACCT. NO.	ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/28/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
REVENUES								
403	Property Taxes	2,845,243	2,809,565	2,831,244	2,824,400	2,764,815	2,764,815	2,764,815
664	Interest Income	90,899	5,571	9,639	20,400	6,433	6,433	6,433
699	Transfer-In	0	0	0	0	0	0	0
TOTAL REVENUES		2,936,142	2,815,136	2,840,883	2,844,800	2,771,248	2,771,248	2,771,248
EXPENDITURES								
991	Debt Principal Payments	1,670,000	1,695,000	0	1,695,000	1,700,000	1,700,000	1,700,000
995	Interest & Agent Fees	1,115,510	1,071,136	535,865	1,071,136	1,022,248	1,022,248	1,022,248
964	Miscellaneous - Prior Years Refunds	1,436	49,000	3,566	52,000	49,000	49,000	49,000
999	Transfer-Out	0	0	0	0	0	0	0
TOTAL EXPENDITURES		2,786,946	2,815,136	539,431	2,818,136	2,771,248	2,771,248	2,771,248
REVENUES OVER (UNDER) EXPENDITURES		149,196	0	2,301,452	26,664	0	0	0
BEGINNING FUND BALANCE		484,334	551,548	633,530	633,530	660,194	660,194	660,194
ENDING FUND BALANCE		633,530	551,548	N/A	660,194	660,194	660,194	660,194

SUMMARY OF FISCAL YEAR 2005 - 2006 REQUIREMENTS

ACCT. NO.	ACCOUNT CLASSIFICATION	2003 Street Improvement Bond	2003 Refunding Bond	2006 Street Improvement Bond			CITY COUNCIL APPROVED 2009-2010
REVENUES							
403	Property Taxes	620,690	1,480,155	663,970			2,764,815
664	Interest Income	2,440	2,895	1,098			6,433
699	Transfer-In	0	0	0			0
TOTAL REVENUES		623,130	1,483,050	665,068			2,771,248
EXPENDITURES							
991	Debt Principal Payments	165,000	1,360,000	175,000			1,700,000
995	Interest & Agent Fees	446,130	98,050	478,068			1,022,248
964	Miscellaneous - Prior Years Refunds	12,000	25,000	12,000			49,000
999	Transfer-out	0	0	0			0
TOTAL EXPENDITURES		623,130	1,483,050	665,068			2,771,248
REVENUES OVER (UNDER) EXPENDITURES		0	0	0			0

DEBT RETIREMENT FUND - 2003 STREET IMPROVEMENT BOND

ACCT. NO.	FUND 309 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/28/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
REVENUES								
403	Property Taxes	623,366	619,772	621,631	620,200	620,690	620,690	620,690
664	Interest Income	26,214	3,158	4,623	9,000	2,440	2,440	2,440
TOTAL REVENUES		649,580	622,930	626,254	629,200	623,130	623,130	623,130
EXPENDITURES								
991	Debt Principal Payments	155,000	160,000	0	160,000	165,000	165,000	165,000
995	Interest & Agent Fees	455,830	450,930	225,590	450,930	446,130	446,130	446,130
964	Miscellaneous - Prior Years Refunds	306	12,000	3,330	15,000	12,000	12,000	12,000
999								
TOTAL EXPENDITURES		611,136	622,930	228,920	625,930	623,130	623,130	623,130
REVENUES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES		38,444	0	397,334	3,270	0	0	0
BEGINNING FUND BALANCE		324,785	363,229	363,229	363,229	366,499	366,499	366,499
ENDING FUND BALANCE		363,229	363,229	N/A	366,499	366,499	366,499	366,499

The 2003 General Obligation Unlimited Street Improvement Bonds were sold March 27, 2003 for the purpose of paying all or any part of the costs of paving, grading, resurfacing or reconstructing certain streets and drive approaches in the City, including curbs, gutters, drainage, and acquisition of necessary rights in land. Stauder, Barch & Associates were the financial advisors. Shifman and Carlson were used as bond counsel. The General Obligation Bonding Proposition was approved November 5, 2002. The vote was: Yes 4,478; No 4,232. An amount of \$22,500,000 was These Bonds are rated A3 by Moody's Investor Service and A+ by Standard & Poors.

**CITY OF OAK PARK
2009-2010 BUDGET
DEBT RETIREMENT FUND - 2003 REFUNDING BOND**

ACCT. NO.	FUND 309 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/28/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
	REVENUES							
403	Property Taxes	1,635,633	1,544,114	1,549,090	1,545,100	1,480,155	1,480,155	1,480,155
664	Interest Income	53,197	2,024	2,772	7,000	2,895	2,895	2,895
	TOTAL REVENUES	1,688,830	1,546,138	1,551,862	1,552,100	1,483,050	1,483,050	1,483,050
	EXPENDITURES							
991	Debt Principal Payments	1,440,000	1,385,000	0	1,385,000	1,360,000	1,360,000	1,360,000
995	Interest & Agent Fees	172,387	136,138	68,194	136,138	98,050	98,050	98,050
964	Miscellaneous - Prior Years Refunds	837	25,000	236	25,000	25,000	25,000	25,000
	TOTAL EXPENDITURES	1,613,224	1,546,138	68,430	1,546,138	1,483,050	1,483,050	1,483,050
	REVENUES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	75,606	0	1,483,432	5,962	0	0	0
	BEGINNING FUND BALANCE	119,543	135,405	195,149	195,149	201,111	201,111	201,111
	ENDING FUND BALANCE	195,149	135,405	N/A	201,111	201,111	201,111	201,111

The 2003 Refunding bonds were sold March 27, 2003 to refund the 1993 Refunding Bonds. Shifman & Carlson were used as Bond Counsel.

The sale of these bonds was approved by City Council Resolution at a regular city council meeting February 3, 2003.

These Bonds are rated A3 by Moody's Investor Service and insured as to principal and interest by AMBAC Indemnity Co.

An amount of \$11,875,000 was originally borrowed with \$11,875,000 outstanding as of July 1, 2003. The final payment will be made May 1, 2012.

DEBT RETIREMENT FUND - 2006 STREET IMPROVEMENT BONDS

ACCT. NO.	FUND 307 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 2/28/2009 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
	REVENUES							
403	Property Taxes	586,244	645,679	660,523	659,100	663,970	663,970	663,970
664	Interest Income	11,488	389	2,244	4,400	1,098	1,098	1,098
699	Transfer-In	0	0	0	0	0	0	0
	TOTAL REVENUES	597,732	646,068	662,767	663,500	665,068	665,068	665,068
	EXPENDITURES							
991	Debt Principal Payments	75,000	150,000	0	150,000	175,000	175,000	175,000
995	Interest & Agent Fees	487,293	484,068	242,081	484,068	478,068	478,068	478,068
964	Transfer-out	293	12,000	0	12,000	12,000	12,000	12,000
	TOTAL EXPENDITURES	562,586	646,068	242,081	646,068	665,068	665,068	665,068
	REVENUES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	35,146	0	420,686	17,432	0	0	0
	BEGINNING FUND BALANCE	40,006	72,938	75,152	75,152	92,584	92,584	92,584
	ENDING FUND BALANCE	75,152	72,938	N/A	92,584	92,584	92,584	92,584

The 2006 General Obligation Unlimited Street Improvement Bonds were sold April 20, 2006 for the purpose of paying all or any part of the costs of paving, grading, resurfacing or reconstructing certain streets and drive approaches in the City, including curbs, gutters, drainage, and acquisition of necessary rights in land. Stauder, Barch & Associates were the financial advisors. Shifman and Carlson were used as bond counsel.

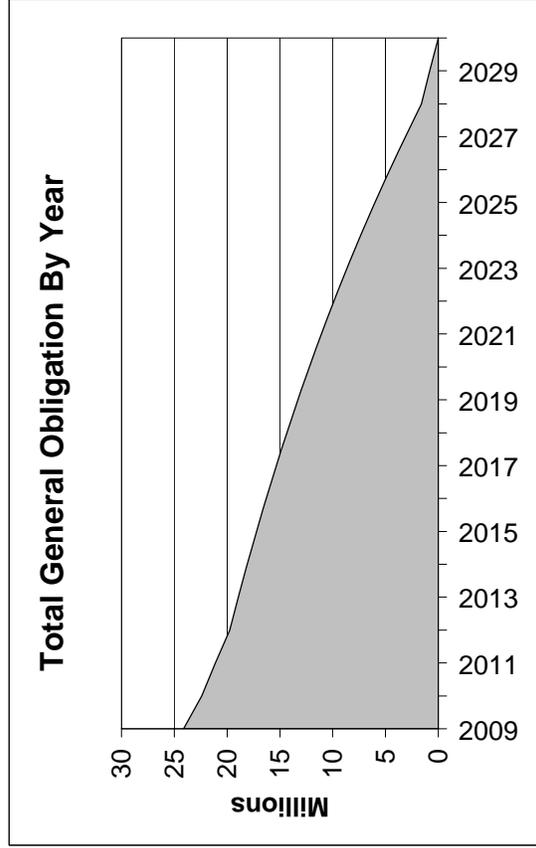
The General Obligation Bonding Proposition was approved November 5, 2002. The vote was: Yes 4,478; No 4,232. An amount of \$22,500,000 was approved with \$11,500,000 issued in 2003 and \$11,000,000 in 2006.

These Bonds are rated A3 by Moody's Investor Service and A+ by Standard & Poors.

The final payment is May 1, 2028.

**CITY OF OAK PARK
DEBT RETIREMENT SCHEDULE
GENERAL OBLIGATION BONDS
FISCAL YEAR 2009 - 2010 BUDGET**

Name Of Bond	Date Due	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2028	Total Due
2003 Street Improvement Bonds	Principal	165,000	265,000	280,000	410,000	425,000	455,000	485,000	7,795,000	10,280,000
	Interest	446,130	440,686	431,410	420,210	403,810	386,810	368,610	2,455,452	5,353,118
2006 Street Improvement Bonds	Principal	175,000	200,000	225,000	400,000	420,000	425,000	435,000	8,495,000	10,775,000
	Interest	478,068	471,068	463,068	454,068	438,068	421,268	404,268	3,274,960	6,404,836
2003 Street Improvement Refunding Bonds	Principal	1,360,000	830,000	865,000	0	0	0	0	0	3,055,000
	Interest	98,050	57,250	30,275	0	0	0	0	0	185,575
Total Principal		1,700,000	1,295,000	1,370,000	810,000	845,000	880,000	920,000	16,290,000	24,110,000
Total Interest		1,022,248	969,004	924,753	874,278	841,878	808,078	772,878	5,730,412	11,943,529
Total Requirements		2,722,248	2,264,004	2,294,753	1,684,278	1,686,878	1,688,078	1,692,878	22,020,412	36,053,529



The City's total debt obligation is \$ 28,805,000 as of July 1, 2008 and will decline until all debt will be paid by May 1, 2030. Principal payments range from a high of \$1,700,000 in Fiscal Year 2009-2010 to a low of \$800,000 in Fiscal Year 2029-2030.

**CITY OF OAK PARK
2009-2010 BUDGET
RATIO OF NET GENERAL BONDED DEBT
TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA
LAST TEN FISCAL YEARS**

Fiscal Year Ending <u>June 30</u>	<u>Population</u>	<u>Assessed Value For Operations</u>	<u>Gross Bonded Debt</u>	<u>Amount Available in Debt Service Fund</u>	<u>Net Bonded Debt</u>	<u>Net Bonded Debt To Assessed Value</u>	<u>Net Bonded Debt Per Capita</u>
1999	30,468	586,859,180	18,794,446	676,487	18,117,959	3.09	594.66
2000	30,468	652,853,510	17,095,000	736,274	16,358,726	2.51	536.91
2001	29,793	714,748,380	15,495,000	932,779	14,562,221	2.04	488.78
2002	29,793	760,624,500	13,765,000	873,971	12,891,029	1.69	432.69
2003	29,793	806,112,830	23,375,000	274,921	23,100,079	2.87	775.35
2004	30,865	872,836,690	21,775,000	282,328	21,492,672	2.46	696.34
2005	32,399	917,783,950	19,930,000	334,783	19,595,217	2.14	604.81
2006	32,399	931,055,220	29,055,000	371,772	28,683,228	3.08	885.31
2007	32,399	952,252,280	27,475,000	493,669	26,981,331	2.83	832.78
2008	32,399	908,449,060	25,805,000	643,161	25,161,839	2.77	776.62



“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

WATER AND SEWER FUND

OVERVIEW

The Water and Sewer Fund is an Enterprise Fund. The City operates one Enterprise Fund which accounts for the operation of the Water and Sewer Systems. The fund is financed and operated in a manner similar to a private enterprise. The intent is that costs (expenses, including depreciation) of providing water and sewer services to the general public are recovered through user charges. The fund uses full accrual accounting based on Generally Accepted Accounting Principals (GAAP) and follows accounting and financial activities prescribed by the Financial Accounting and Standards Board (FASB) as long as it does not conflict with the Government Accounting Standards Board (GASB) guidance. This fund is subject to the informational budget summary requirements of Act 2 of the Public Acts of 1968, as amended.

Five activities comprise the Water and Sewer Fund Services: Billing and Collection, administered by the Finance Department, Water and Sewer Administration, Transmission and Distribution, Pump Operations, and Maintenance and Repair, all of which are administered by the Department of Public Works. Also in the fund is the activity for the Water Bond Construction fund.

REVENUE ASSUMPTIONS

The proposed budget recommends revenues in the Water and Sewer Fund of \$10,122,882 a decrease of \$393,512 or 3.75% from FY 2008-2009.

Water and Sewer Sales

Residential and commercial water sales are expected to decrease 2.59% in FY 2009-2010. This decrease is a reflection of overall declining water consumption compared to previous years. Sales are expected to total \$3,230,955 for FY 2009-2010 compared to \$3,316,572 estimated in FY 2008-2009.

The proposed FY 2009-2010 sewage disposal sales are expected to decrease by approximately 2.59% over Fiscal Year 2008-2009. Sales are expected to total \$5,896,800 for FY 2009-2010 compared to \$6,053,419 estimated in FY 2008-2009.

Interest Income

Interest income is expected to be \$20,000 for Fiscal Year 2009-2010. This is a \$30,000 decrease from the appropriation allocated for Fiscal Year 2008-2009, which was \$50,000.

Look Back Adjustments

Quarterly checks for the river overflow credit will no longer be issued by the Oakland County Drain Commissioner's Office. These credits have been utilized by Oakland County to offset further sewer rate increases to suburban communities.

REVENUE ASSUMPTIONS

Miscellaneous Revenue

Based on the prior year's history of late charges and disconnection fees, miscellaneous water revenue is expected to increase between 1% and 2% for FY 2009-2010. The modest increase is a reflection of overall declining water consumption.

EXPENDITURES

The total appropriation for the Water and Sewer Fund is \$10,785,152, an increase of \$193,767 or 1.79% from Fiscal Year 2008-2009.

Water & Sewage Disposal

The wholesale water rate was being negotiated with the City of Detroit at the time the proposed budget was prepared. The City signed an agreement to purchase water from the City of Detroit and rates were being discussed. The proposed budget recommends increasing the current retail water rate of \$26.32/1000 cubic feet to \$27.64/1000 cubic feet or 5%.

It is projected Oakland County will increase the wholesale sewage disposal rate from \$11.52/1,000 cubic feet to \$12.10/1,000 cubic feet. This is an increase of .58/1,000 cubic feet or 5%. Payments toward the construction of the George W. Kuhn Drain will total \$1,134,658 for FY 2009-2010. In order to offset the increase in the sewer rates and payment of the drainage bond the proposed budget will increase the current retail sewer rate of \$48.00 /1000 cubic feet to \$50.10 /1000 cubic feet or 5%.

Capital Outlay

An appropriation of \$765,000 is recommended, a decrease of 35.34% from FY 2008-2009, for the purchase of capital improvements. For the detail of the recommendations, please refer to the Capital Improvement schedule in the Capital Projects Funds section of this document.

PERFORMANCE OBJECTIVES

To continue to implement the new radio read meter reading devices so as to improve meter reading efficiency.

To continue to televise sewer lines to give us an accurate inspection of our sewer infrastructure, for viewing normal routine sewer cleaning, respond to residents quickly and also to assist in the needs of the other departments.

To continue in the repair and replacement of fire hydrants and the upgrade of pump stations and reservoirs.

To reduce the accounts receivable balance by improved collection methods through a more efficient shut-off program.

To reduce accounts receivable by placing charges that have been delinquent at six months on the next available tax roll. Delinquent balances would thus attach to either the Summer or Winter tax bill.

**CITY OF OAK PARK
2009-2010 FISCAL YEAR BUDGET**

WATER AND SEWER FUND

ACCT. NO.	FUND NO.: 592 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	ESTIMATED YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGER RECOMMEND FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
REVENUES								
642.001	Residential - Water	2,004,891	2,487,429	1,416,165	2,054,237	2,423,216	2,423,216	2,423,216
642.002	Residential - Sewer	3,623,192	4,540,064	2,582,999	3,747,208	4,422,600	4,422,600	4,422,600
643.001	Commercial - Water	845,833	829,143	590,901	891,404	807,739	807,739	807,739
643.002	Commercial - Sewer	1,515,454	1,513,355	1,079,551	1,628,011	1,474,200	1,474,200	1,474,200
643.003	Non-Residential - Sewer	137,695	152,137	102,725	157,371	149,272	149,272	149,272
643.005	Residential Meter Charge	181,420	180,869	121,882	177,090	178,610	178,610	178,610
643.006	Commercial Meter Charge	21,518	22,295	14,747	22,129	22,129	22,129	22,129
643.008	High S Service Charge	10	120	0	0	120	120	120
649	Miscellaneous Water	588,041	681,382	376,931	561,365	565,396	565,396	565,396
650.001	Service Connection - Water	13,553	3,600	4,335	4,335	3,600	3,600	3,600
650.002	Service Connection - Sewer	2,080	6,000	0	0	6,000	6,000	6,000
652	Sale of Fixed Assets	19,801	0	0	0	0	0	0
664	Interest Earnings	118,715	50,000	13,967	25,000	20,000	20,000	20,000
674	Miscellaneous Fees	36,590	0	1,051	1,051	0	0	0
672	Special Assessments	747	0	0	0	0	0	0
699.226	Transfer from Solid Waste	50,000	50,000	33,333	50,000	50,000	50,000	50,000
TOTAL REVENUE		9,159,540	10,516,394	6,338,587	9,319,201	10,122,882	10,122,882	10,122,882
EXPENSES								
702	Salaries & Wages	744,583	801,370	496,023	887,133	904,612	904,612	904,612
712	Employee Benefits	440,281	479,859	319,643	533,655	570,410	570,410	570,410
726	Materials & Supplies	88,645	126,500	42,912	101,500	106,500	106,500	106,500
730	Water Meters	96,991	83,000	2,756	10,000	10,000	10,000	10,000
801	Professional Services	137,814	163,000	114,127	159,000	132,000	132,000	132,000
818	Contractual Services	31,187	31,000	24,991	31,000	31,000	31,000	31,000
900	Printing & Publications	6,844	5,200	3,681	5,200	5,200	5,200	5,200
901	Newspaper Posting	0	1,000	0	200	1,000	1,000	1,000
910	Insurance Bonds	101,570	108,000	98,676	100,000	100,000	100,000	100,000
920	Utilities - Telephone	7,483	8,500	2,292	6,500	6,500	6,500	6,500
922	Utilities - Heating	10,916	10,000	5,765	10,000	10,000	10,000	10,000
923	Utilities - Water	1,030,551	1,275,400	543,589	1,200,000	1,000,000	1,000,000	1,000,000
921	Utilities - Electricity	47,463	80,000	46,005	75,000	75,000	75,000	75,000
922	Sewage Disposal	3,325,838	3,737,200	2,053,339	3,500,657	3,766,000	3,766,000	3,766,000
923	Non-Residential IWC	131,114	152,137	86,360	137,073	149,272	149,272	149,272
924	Industrial Surcharge	0	120	0	0	0	0	0
930	Repairs & Maintenance	804,115	281,000	314,575	690,000	1,130,000	980,000	980,000
940	Rentals	156,470	145,700	111,059	168,700	168,700	168,700	168,700
956	Miscellaneous	280	8,600	0	1,000	1,000	1,000	1,000
958	Memberships & Dues	150	300	85	300	300	300	300
960	Education & Training	9,523	13,500	3,893	10,000	15,000	15,000	15,000
968	Depreciation	296,424	280,000	186,666	315,000	315,000	315,000	315,000
970	Capital Outlay	0	1,183,000	543,071	560,000	765,000	765,000	765,000
991	Principal	0	1,032,168	683,870	1,042,584	1,118,202	1,118,202	1,118,202
992	Debt Service	239	0	111	1,000	1,000	1,000	1,000
995	Interest	463,129	454,831	407,964	457,692	423,456	423,456	423,456
TOTAL EXPENSES		7,931,610	10,461,385	6,091,453	10,003,194	10,805,152	10,655,152	10,655,152
TRANSFERS-OUT								
999	Transfer Out	130,000	130,000	86,666	130,000	130,000	130,000	130,000
TOTAL TRANSFERS-OUT		130,000	130,000	86,666	130,000	130,000	130,000	130,000
EXPENSES & TRANSFERS-OUT		8,061,610	10,591,385	6,178,119	10,133,194	10,935,152	10,785,152	10,785,152
EXCESS/DEFICIT		1,097,930	(74,991)	160,468	(813,993)	(812,270)	(662,270)	(662,270)
Total Net Assets - Beginning Balance		14,508,302	9,064,149	15,606,232	15,606,232	14,792,239	14,792,239	14,792,239
Total Net Assets - Ending Balance		15,606,232	8,989,158	15,766,700	14,792,239	13,979,969	14,129,969	14,129,969

CITY OF OAK PARK
WATER AND SEWER
2009-2010 FISCAL YEAR BUDGET

EXPENSE SUMMARY

DEPARTMENT: FINANCE			ACTIVITY: BILLING & COLLECTION			ACCOUNT NO.: 592-15-536		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YEAR END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	282,970	296,299	161,169	296,299	258,146	258,146	258,146
712	Employee Benefits	177,387	179,772	102,753	179,772	165,453	165,453	165,453
726	Material & Supplies	5,366	20,000	2,623	20,000	20,000	20,000	20,000
818	Contractual Services	0	1,000	0	1,000	1,000	1,000	1,000
900	Printing & Publications	6,844	5,000	3,681	5,000	5,000	5,000	5,000
920	Utilities - Telephone	1,351	1,500	339	1,500	1,500	1,500	1,500
930	Repairs & Maintenance	70	5,000	70	5,000	5,000	5,000	5,000
940	Rentals	6,135	5,700	2,965	5,700	5,700	5,700	5,700
958	Memberships & Dues	150	300	85	300	300	300	300
960	Education & Training	4,363	5,000	1,216	5,000	5,000	5,000	5,000
	TOTALS	484,636	519,571	274,901	519,571	467,099	467,099	467,099

DEPARTMENT: PUBLIC WORKS			ACTIVITY: ADMINISTRATION			ACCOUNT NO.: 592-18-537		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YEAR END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	52,672	59,000	33,198	55,000	58,000	58,000	58,000
712	Employee Benefits	23,968	19,108	14,253	35,200	25,077	25,077	25,077
726	Material & Supplies	14	1,500	0	1,500	1,500	1,500	1,500
801	Professional Services	0	5,000	765	2,000	2,000	2,000	2,000
818	Contractual Services	31,187	30,000	24,991	30,000	30,000	30,000	30,000
900	Printing & Publications	0	200	0	200	200	200	200
901	Newspaper Posting	0	1,000	0	200	1,000	1,000	1,000
910	Insurance & Bonds	101,570	108,000	98,676	100,000	100,000	100,000	100,000
922	Utilities - Heating	5,912	6,000	3,337	6,000	6,000	6,000	6,000
956	Miscellaneous	280	8,600	0	1,000	1,000	1,000	1,000
968	Depreciation	273,304	240,000	160,000	275,000	275,000	275,000	275,000
999	Transfer Out	130,000	130,000	86,666	130,000	130,000	130,000	130,000
	TOTALS	618,907	608,408	421,886	636,100	629,777	629,777	629,777

CITY OF OAK PARK
WATER AND SEWER
2009-2010 FISCAL YEAR BUDGET
EXPENSE SUMMARY CONT'D

DEPARTMENT: PUBLIC WORKS		ACTIVITY: TRANSMISSION & DISTRIBUTION				ACCOUNT NO.: 592-18-538		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YEAR END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	265,520	256,000	190,223	305,000	305,000	305,000	305,000
712	Employee Benefits	166,957	165,354	139,213	195,200	217,003	217,003	217,003
726	Materials & Supplies	61,928	60,000	36,473	60,000	60,000	60,000	60,000
730	Water Meters	96,991	83,000	2,756	10,000	10,000	10,000	10,000
801	Professional Services	66,324	70,000	29,420	65,000	60,000	60,000	60,000
923	Utilities - Water	1,030,551	1,275,400	543,589	1,200,000	1,000,000	1,000,000	1,000,000
930	Repair & Maintenance	494	1,000	0	0	150,000	150,000	150,000
940	Rentals	120,615	100,000	83,162	125,000	125,000	125,000	125,000
960	Education & Training	5,160	8,500	2,677	5,000	10,000	10,000	10,000
970	Capital Outlay	0	350,000	354,113	360,000	765,000	765,000	765,000
991	Principal	0	320,000	0	320,000	335,000	335,000	335,000
995	Interest	93,812	88,000	44,000	88,000	72,000	72,000	72,000
997	Debt Service	0	0	0	0	0	0	0
TOTALS		1,908,352	2,777,254	1,425,626	2,733,200	3,109,003	3,109,003	3,109,003

DEPARTMENT: TECHNICAL AND PLANNING SERVICES		ACTIVITY: ENGINEERING				ACCOUNT NO.: 592-16-540		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YEAR END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702.469	Salaries & Wages	53,894	85,071	0	0	0	0	0
712.469	Employee Benefits	21,856	45,807	0	0	0	0	0
TOTALS		75,750	130,878	0	0	0	0	0

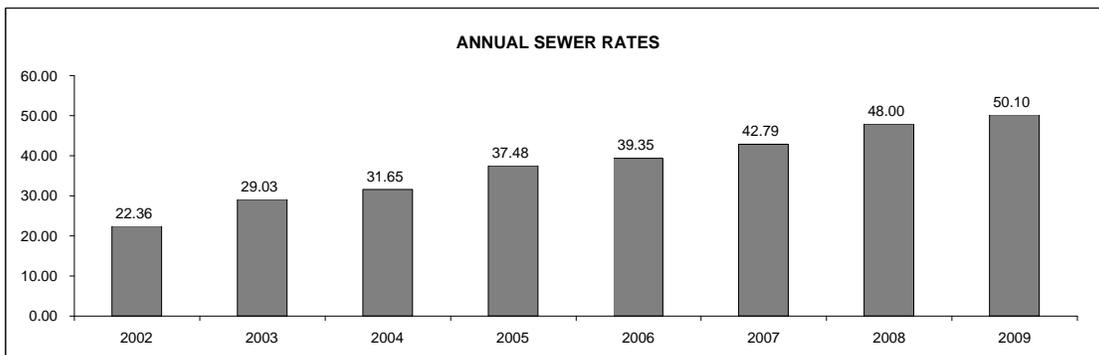
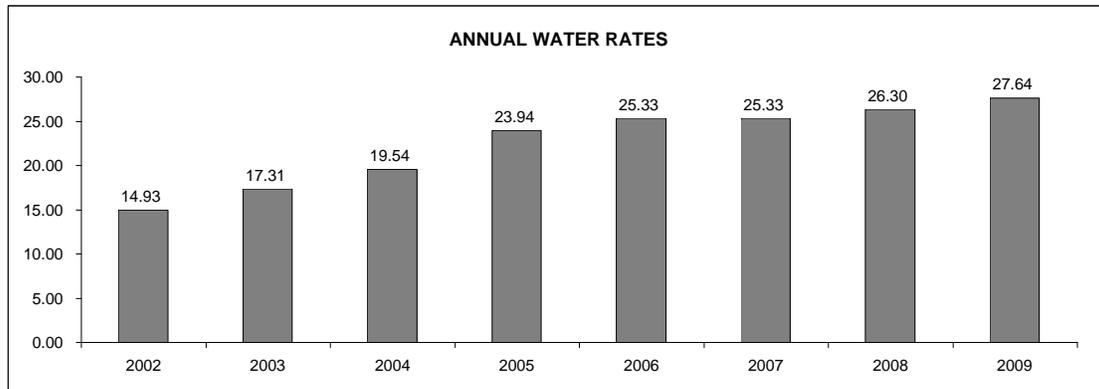
DEPARTMENT: PUBLIC WORKS		ACTIVITY: PUMP OPERATIONS				ACCOUNT NO.: 592-18-540		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YEAR END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
702	Salaries & Wages	32,111	32,000	26,073	40,000	40,000	40,000	40,000
712	Employee Benefits	14,748	18,373	14,109	25,600	24,112	24,112	24,112
726	Materials & Supplies	1,125	5,000	118	5,000	5,000	5,000	5,000
801	Professional Services	64,588	78,000	82,883	90,000	65,000	65,000	65,000
920	Utilities - Telephone	6,132	7,000	1,953	5,000	5,000	5,000	5,000
922	Utilities - Heating	5,004	4,000	2,428	4,000	4,000	4,000	4,000
921	Utilities - Electricity	47,463	80,000	46,005	75,000	75,000	75,000	75,000
930	Repairs & Maintenance	2,637	25,000	28	25,000	25,000	25,000	25,000
TOTALS		173,808	249,373	173,597	269,600	243,112	243,112	243,112

**CITY OF OAK PARK
WATER AND SEWER
2009-2010 FISCAL YEAR BUDGET
EXPENSE SUMMARY CONT'D**

DEPARTMENT: PUBLIC WORKS			ACTIVITY: MAINTENANCE & REPAIR				ACCOUNT NO.: 592-18-550		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YEAR END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010	
702	Salaries & Wages	57,416	73,000	59,377	110,000	110,000	110,000	110,000	
712	Employee Benefits	35,365	51,445	36,349	70,400	67,514	67,514	67,514	
726	Materials & Supplies	20,212	40,000	3,698	15,000	20,000	20,000	20,000	
801	Professional Services	6,902	10,000	1,059	2,000	5,000	5,000	5,000	
924	Sewage Disposal	3,325,838	3,737,200	2,053,339	3,500,657	3,766,000	3,766,000	3,766,000	
925	Non-Residential IWC	131,114	152,137	86,360	137,073	149,272	149,272	149,272	
926	Industrial Surcharge	0	120	0	0	0	0	0	
930	Repairs & Maintenance	800,914	250,000	314,477	660,000	950,000	800,000	800,000	
940	Rentals	29,720	40,000	24,932	38,000	38,000	38,000	38,000	
968	Depreciation	23,120	40,000	26,666	40,000	40,000	40,000	40,000	
970	Capital Outlay	0	833,000	188,958	200,000	0	0	0	
991	Principal	0	712,168	683,870	722,584	783,202	783,202	783,202	
992	Debt Service	239	0	111	1,000	1,000	1,000	1,000	
995	Interest	369,317	366,831	363,964	369,692	351,456	351,456	351,456	
TOTALS		4,800,157	6,305,901	3,843,160	5,866,406	6,281,444	6,131,444	6,131,444	

DEPARTMENT: TECHNICAL AND PLANNING SERVICES			ACTIVITY: ENGINEERING				ACCOUNT NO.: 592-16-550		
ACCT. NO.	ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	YEAR END ESTIMATE FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGER REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010	
702	Salaries & Wages	0	0	25,983	80,834	133,466	133,466	133,466	
712	Employee Benefits	0	0	12,966	27,483	71,251	71,251	71,251	
TOTALS		0	0	38,949	108,317	204,717	204,717	204,717	

GRAND TOTAL:	8,061,610	10,591,385	6,178,119	10,133,194	10,935,152	10,785,152	10,785,152
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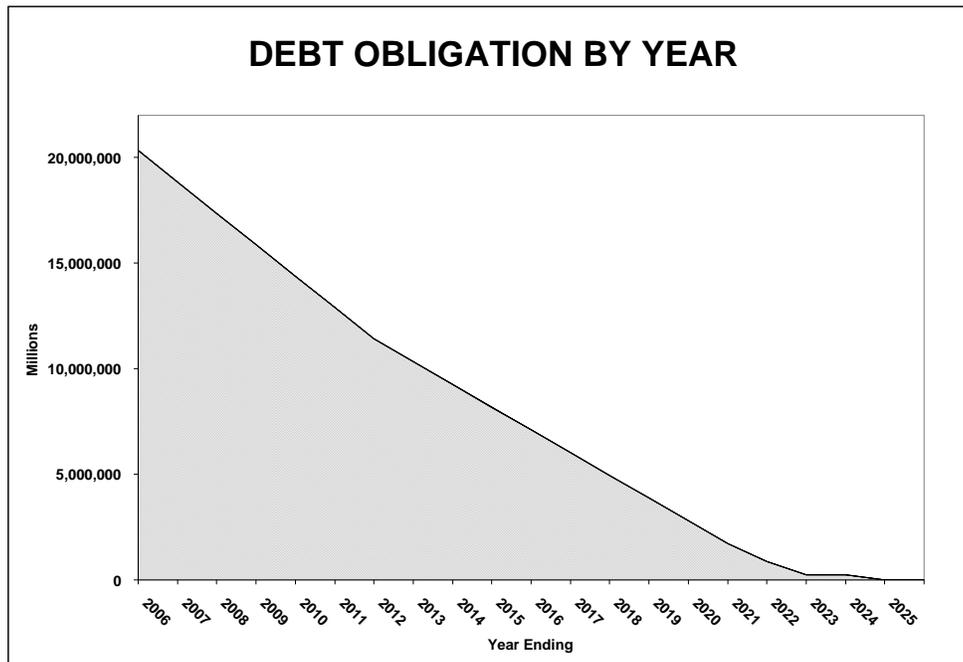


WATER & SEWER DEBT RETIREMENT SCHEDULE

	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2007 FY 2008-2009	YEAR END ESTIMATE FY 2008-2009	DEPT REQUEST FY 2009-2010	CITY MANAGER RECOMMEND FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
2004 WATER REVENUE BOND							
Principal	310,000	320,000	0	320,000	335,000	335,000	335,000
Interest	94,975	88,000	44,000	88,000	72,000	72,000	72,000
Debt Service Fee	500	0	0	0	0	0	0
TOTAL	405,475	408,000	44,000	408,000	407,000	407,000	407,000
2001 DRAINAGE BOND (A)							
Principal	106,455	109,150	0	109,150	111,845	111,845	111,845
Interest	47,837	45,176	22,588	45,176	42,447	42,447	42,447
Debt Service Fee	150	0	0	0	0	0	0
TOTAL	154,442	154,326	22,588	154,326	154,292	154,292	154,292
2001 DRAINAGE BOND (B)							
Principal	33,688	37,057	0	37,057	0	0	0
Interest	38,417	1,853	926	1,853	0	0	0
Debt Service Fee	200	0	0	0	0	0	0
TOTAL	72,305	38,910	926	38,910	0	0	0
2002 DRAINAGE BOND (C)							
Principal	466,918	478,372	0	478,372	490,500	490,500	490,500
Interest	238,099	231,893	115,946	231,893	219,933	219,933	219,933
Debt Service Fee	200	0	0	0	0	0	0
TOTAL	705,217	710,265	115,946	710,265	710,433	710,433	710,433
2002 DRAINAGE BOND (D)							
Principal	18,192	18,865	0	18,865	19,539	19,539	19,539
Interest	9,399	4,716	2,358	4,716	4,245	4,245	4,245
Debt Service Fee	150	0	0	0	0	0	0
TOTAL	27,741	23,581	2,358	23,581	23,784	23,784	23,784
2002 DRAINAGE BOND (E)							
Principal	50,532	50,532	0	50,532	53,901	53,901	53,901
Interest	59,037	9,759	4,880	9,759	7,486	7,486	7,486
Debt Service Fee	150	0	0	0	0	0	0
TOTAL	109,719	60,291	4,880	60,291	61,387	61,387	61,387
2005 DRAINAGE BOND (F)							
Principal	9,433	9,433	0	9,582	10,267	10,267	10,267
Interest	3,394	2,650	1,325	2,693	2,535	2,535	2,535
Debt Service Fee	150	0	0	0	0	0	0
TOTAL	12,977	12,083	1,325	12,275	12,802	12,802	12,802
2007 DRAINAGE BOND REFUNDING							
Principal	0	8,759	0	8,759	45,816	45,816	45,816
Interest	0	70,784	35,392	70,784	70,412	70,412	70,412
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	0	79,543	35,392	79,543	116,228	116,228	116,228
2007 DRAINAGE BOND (G)							
Principal	0	8,759	0	10,267	10,267	10,267	10,267
Interest	0	70,784	816	2,615	3,735	3,735	3,735
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	0	79,543	816	12,882	14,002	14,002	14,002
2008 DRAINAGE BOND (H)							
Principal	0	0	0	0	41,067	41,067	41,067
Interest	0	0	0	203	663	663	663
Debt Service Fee	0	0	0	0	0	0	0
TOTAL	0	0	0	203	41,730	41,730	41,730

Total Sewer Debt

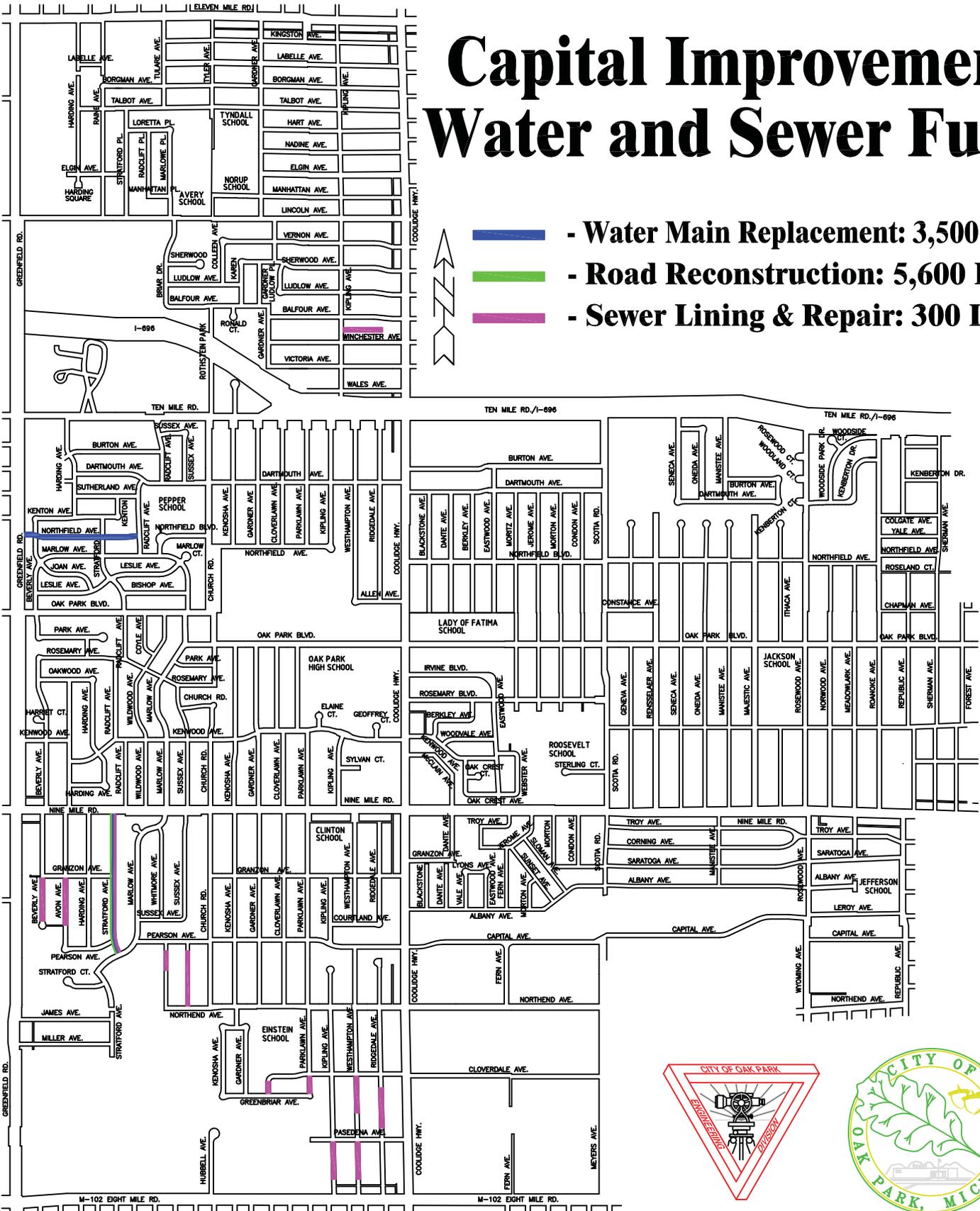
Principal	685,218	720,927	0	722,584	783,202	783,202	783,202
Interest	396,183	437,615	184,232	369,692	351,456	351,456	351,456
Debt Service Fee	1,000	0	0	0	0	0	0
TOTAL	1,082,401	1,158,542	184,232	1,092,276	1,134,658	1,134,658	1,134,658



City of Oak Park

Capital Improvement Water and Sewer Fund

- Water Main Replacement: 3,500 LFT
- Road Reconstruction: 5,600 LFT
- Sewer Lining & Repair: 300 LFT

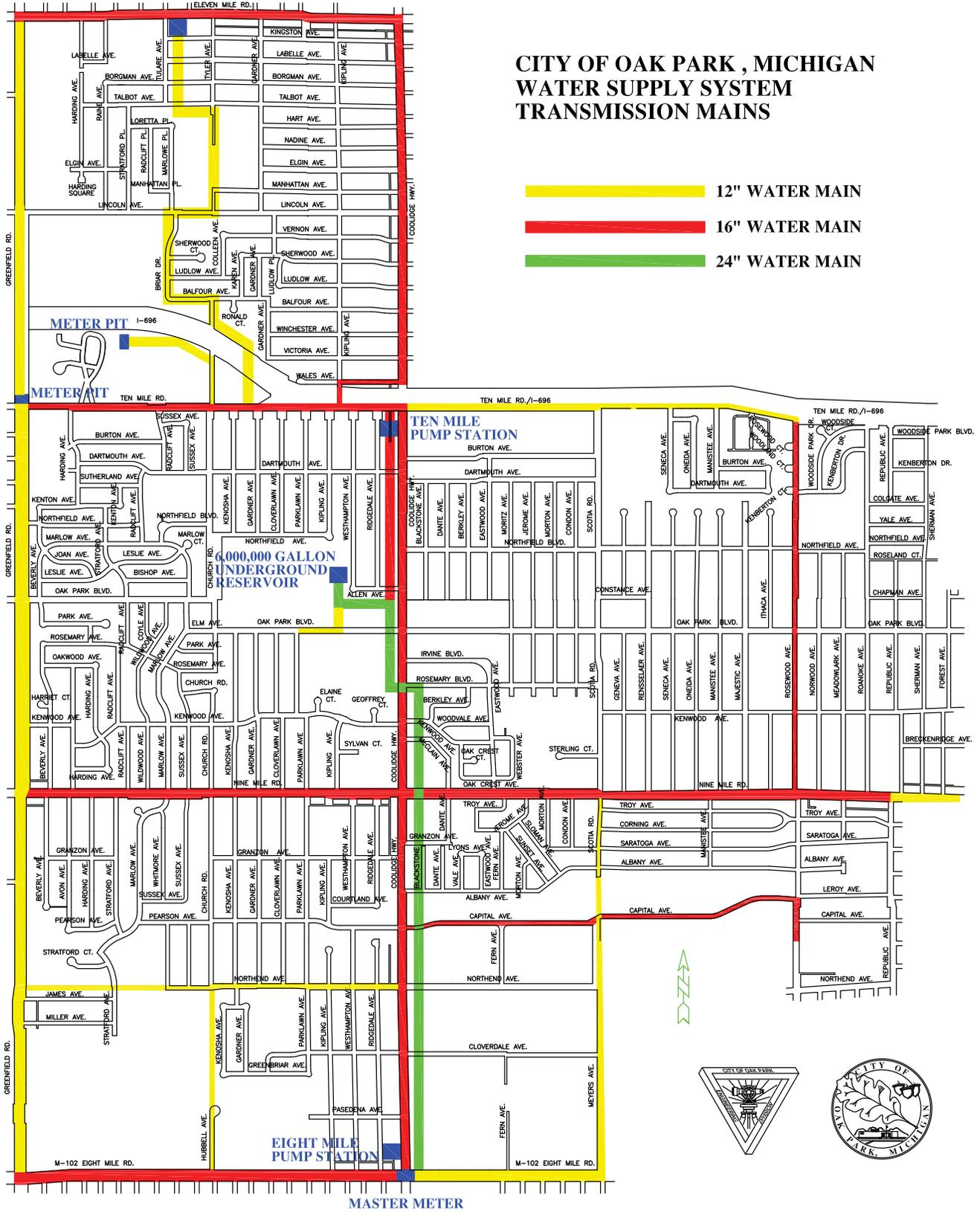


REVISED APRIL 2009

250,000 GALLON ELEVATED WATER STORAGE TANK

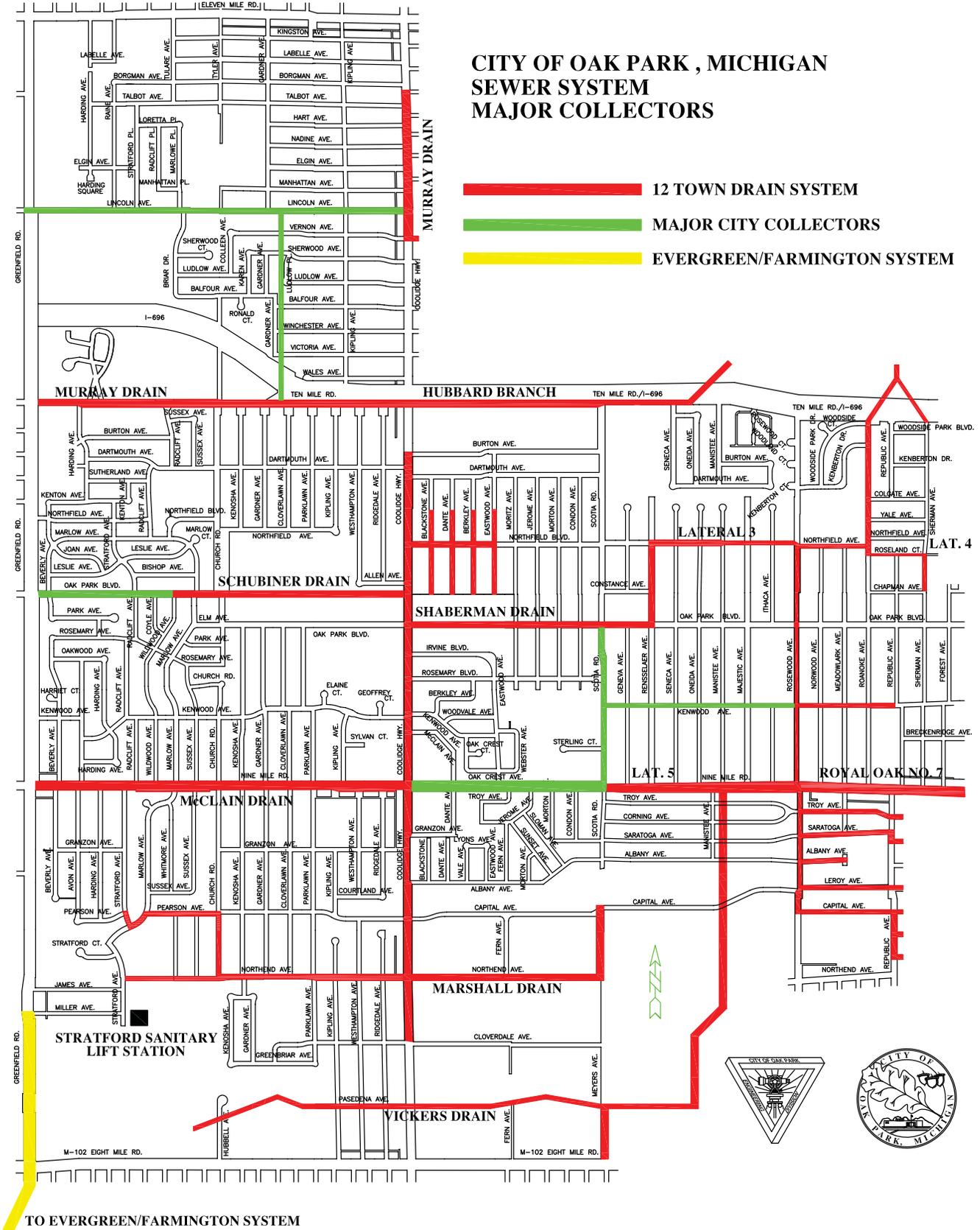
**CITY OF OAK PARK, MICHIGAN
WATER SUPPLY SYSTEM
TRANSMISSION MAINS**

-  12" WATER MAIN
-  16" WATER MAIN
-  24" WATER MAIN



CITY OF OAK PARK, MICHIGAN SEWER SYSTEM MAJOR COLLECTORS

-  12 TOWN DRAIN SYSTEM
-  MAJOR CITY COLLECTORS
-  EVERGREEN/FARMINGTON SYSTEM



City of Oak Park Water Line Loss Analysis - FY 2007/08

Cubic feet of Water purchased from the City of Detroit

Less - Metered Water Measured in Cubic feet by City of Oak Park

Difference = Line Loss (expressed as a percentage)

Line loss is a measure of unmetered water use. Unmetered water use can be attributed to the following:

1. Fire training
2. Firefighting
3. Flushing of sewers and mains
4. Hydrant flushing
5. Water main breaks
6. Installation of new service
7. Street Sweeping
8. Hydrant usage
9. Capital Improvement Construction.

FY 07/08	Cubic Feet Billed	Cubic Feet Billed*		
Month	By Detroit	By Oak Park	Difference	Line Loss
July	13,288,600	12,062,504	1,226,096	9.23%
August**	11,108,400	11,609,662	(501,262)	-4.51%
September	10,152,200	10,090,183	62,017	0.61%
October	10,500,700	9,701,773	798,927	7.61%
November	10,328,200	8,911,321	1,416,879	13.72%
December	9,802,600	9,501,023	301,577	3.08%
January	11,003,700	9,363,228	1,640,472	14.91%
February	9,787,100	8,430,232	1,356,868	13.86%
March	9,720,400	8,927,120	793,280	8.16%
April	8,819,400	8,719,717	99,683	1.13%
May**	8,878,600	9,242,001	(363,401)	-4.09%
June	11,349,700	10,062,549	1,287,151	11.34%
Year Total:	124,739,600	116,621,313	8,118,287	6.51%
			National Average	15.00%
			AWWA Standard	10.00%

***Cubic Feet Billed** includes water billed to the Royal Oak Township Annex, and all regular, special and final bills.

****Negative line loss** results indicate that a portion of the total consumption billed had been estimated. Once a subsequent reading is obtained - during the following billing period - the system will self-correct for any estimated consumption.

Statistics for Unmetered Water

Fire Department:

Incidents that actually require the use of water occur on average every other month. Since fire vehicles hold 20 units of water it is reasonable to expect a minimum yearly consumption of 120 units per year. This unmetered consumption or line loss accounts for 12,000 cubic feet of water.

Fire Hydrant Use:

Above the actual consumption of water in a fire fight, 1400 fire hydrants are also flushed once per year.

Water Main Breaks:

July	4	January	4
August	0	February	4
September	2	March	4
October	0	April	1
November	7	May	0
December	7	June	1

WATER USE AND YOUR WATER BILL HOW IT ALL BREAKS DOWN.....

1 CUBIC FOOT = APPROXIMATELY 7.5 GALLONS

100 CUBIC FEET PER UNIT = 756 GALLONS

RESIDENTS ARE BILLED FOR EACH 100 CUBIC FEET OF WATER USED.

2006 - 2007 WATER RATE PER UNIT: \$2.76

SEE BELOW FOR USAGE AMOUNTS (PER GALLON/UNIT) AND HOW EACH ACTIVITY AFFECTS YOUR WATER BILL!

**BASED ON A 3 MONTH HOUSEHOLD BILLING CYCLE.

	GALLONS <u>USED</u>	UNITS <u>USED</u>	<u>COST</u>
TOILET (DAILY USE)	1,692	2.24	\$6.18
SHOWER (ONE PER DAY)	1,044	1.38	\$3.81
BATHTUB (ONE PER DAY)	2,160	2.86	\$7.89
DISHWASHER (PER PERSON/PER DAY)	90	0.12	\$0.33
WASHING MACHINE (PER PERSON/DAILY USE)	1,350	1.79	\$4.93
KITCHEN/BATHROOM FAUCET (AVERAGE DAILY USE)	981	1.30	\$3.58
CAR WASH W/ GARDEN HOSE (10 MINUTES - ONCE PER WEEK)	1,200	1.59	\$4.38
WEEKLY WATERING OF A 10,000 SQUARE FOOT LAWN (NO RAIN)	74,796	98.94	\$273.06

HAVE A HEALTHY LAWN WITHOUT GOING BROKE!!

*TO BUILD A HEALTHY ROOT SYSTEM, DON'T OVERWATER. STRONG ROOTS WILL BENEFIT YOUR LAWN DURING THE COLD WINTER MONTHS. OVERWATERING CAN WASH AWAY VITAL NUTRIENTS AND INVITE INSECTS TO INFEST YOUR LAWN.

*CUT YOUR GRASS AT A LEVEL OF 3 INCHES. HIGHER GRASS GROWS SLOWER AND NEEDS LESS WATERING.

*WATER IN THE EARLY MORNING OR LATE EVENING.

*LET YOUR GRASS GROW LONGER AND FERTILIZE LESS DURING DRY SPELLS OR DROUGHT!

*ALWAYS PAY HEED TO LOCAL WATER RESTRICTIONS!

MONEY DOWN THE DRAIN

A leaky faucet can waste 20 gallons or more per day. A leaky toilet can waste hundreds of gallons per day. To find out if your toilet has leaks, put a little food coloring in the tank. If, without flushing, color appears in the bowl, you have a leak that should be repaired. Repairing a faucet is usually as simple as changing an inexpensive washer. Leaky toilets can often be repaired by adjusting the float arm or plunger ball.

- ✓ Periodic maintenance of toilets can save you hundreds on a water bill. A toilet that runs continually can generate a bill of \$1,000 in 3 months! Even though the water usage was unintentional, the bill has to be paid by the homeowner.
- ✓ The bathroom is where you can make the most substantial reduction in your personal water use. 2/3 of water used in an average home is used in the bathroom. Most toilets use more water than is really necessary and work just as well with less. To cut down on use in the tank, fill a plastic soap or laundry bottle with water and place it in your tank, making sure it is not in the way of the flushing mechanism.
- ✓ Take short showers instead of baths. A four-minute shower can use as little as 8 gallons of water, while a bath needs 50 to 60 gallons.
- ✓ Turn off the faucet while you are shaving or brushing your teeth or hand washing dishes.
- ✓ Attach a sprayer to the end of the garden hose. In addition to enabling you to adjust the rate of flow, this device keeps water from continuing to run out during those short periods when you put down the water hose without turning it off (while you are washing the car for example).
- ✓ Water your lawn only when necessary. It takes 660 gallons of water to supply 1,000 square feet of lawn with 1 inch of water. This is nearly the same amount of water you use inside the house in an entire week! So, only water when it begins to show signs of wilting – when the grass does not spring back when you step on it – rather than on a regular schedule.
- ✓ Shutoff valves are located near your meter. They are easy to turn on and off if you have an emergency or need to make repairs in the house.
- ✓ You can easily read your own meter and keep track of your water usage. Call us at the Water Department for instructions!

CITY OF OAK PARK

Internal Service Funds

OVERVIEW

The City's Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City, or to other governmental units, on a cost-reimbursement basis. These funds use the flow of economic resources for measurement purposes and the full accrual basis of accounting for budgeting purposes. Their objective is to recover the full cost of supplying the goods or services. They are subject to the informational budget summary requirements of Act 2 of the Public Acts of 1968, as amended.

RISK MANAGEMENT FUND

The Risk Management Fund is used to accumulate resources from other funds which utilize labor to pay workers compensation premiums to the Michigan Municipal League's Workers Compensation Pool. It is also used for the City's property and liability insurance.

RETIREE'S HEALTH CARE FUND

The Retiree's Health Care Fund is used to accumulate resources to fund medical benefits for retiree's of the District Court 45-B. The revenues are provided by a \$5.00 per ticket charge added on to violation fees. Separate funds are also being invested for retiree health care for City retirees as well.

CENTRAL SERVICES FUND

The Central Services Fund is used to account for Printing, Duplicating, and Mail services performed for the City's departments.

MOTOR POOL FUND

The Motor Pool Fund is used for the purchase and maintenance of the City's fleet. Its revenues come from rental charges for equipment to other funds.





“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

RISK MANAGEMENT

OVERVIEW

As a city, we are exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City is self-insured for its workers' compensation coverage and carries commercial insurance for other risks of loss.

The Workers' Compensation Fund is used to account for and finance the self-insured workers' compensation plan. This fund uses the flow of economic resources for measurement purposes and the full accrual basis of accounting for budgeting purposes. The Workers' Compensation Fund charges the other funds an amount, based on a percentage of each fund's estimated current year payroll, that will provide for future expected and unexpected losses. The chart below provides the actual payroll detailed by the workers' compensation classification codes for the past three fiscal years.

As of FY 97-98 this fund now also provides for the cost of the City's Public Liability & Property insurance and deductibles. This expense was previously incurred by the General Fund as Non-Departmental costs.

The City's liabilities for claims are recorded when it is probable that a loss has occurred and the amount of that loss can

be reasonably estimated. Liabilities include an estimated amount for claims that have been incurred but not reported.

REVENUE ASSUMPTIONS

Revenues of \$714,907 are proposed. Sources of revenue include interest income, contributions from the General Fund and reimbursement of payments made by the City to claimants who have reached threshold amounts. A dividend credit is also applied against our premium amount and is accounted for as a revenue item.

EXPENDITURES

The proposed appropriation of \$704,403 reflects a decrease of \$13,967 from FY 2008-2009. This is due to lower Workers Compensation and Liability premium amounts.

Workers Compensation premiums are based on actual payroll expenses. Overtime and miscellaneous pay types are excluded from the workers compensation premium calculation.

PERFORMANCE OBJECTIVES

To monitor safety on all job sites throughout the City in order to maintain a low experience rate for the calculation of insurance premiums. The City is also attempting to ensure that City staff is fully aware how safe work habits can contribute to lower claims. This can allow for a decrease in expenditures in this fund, and as a result benefit the General Fund.

TOTAL WORKERS COMPENSATION PAYROLL BY CLASSIFICATION CODE

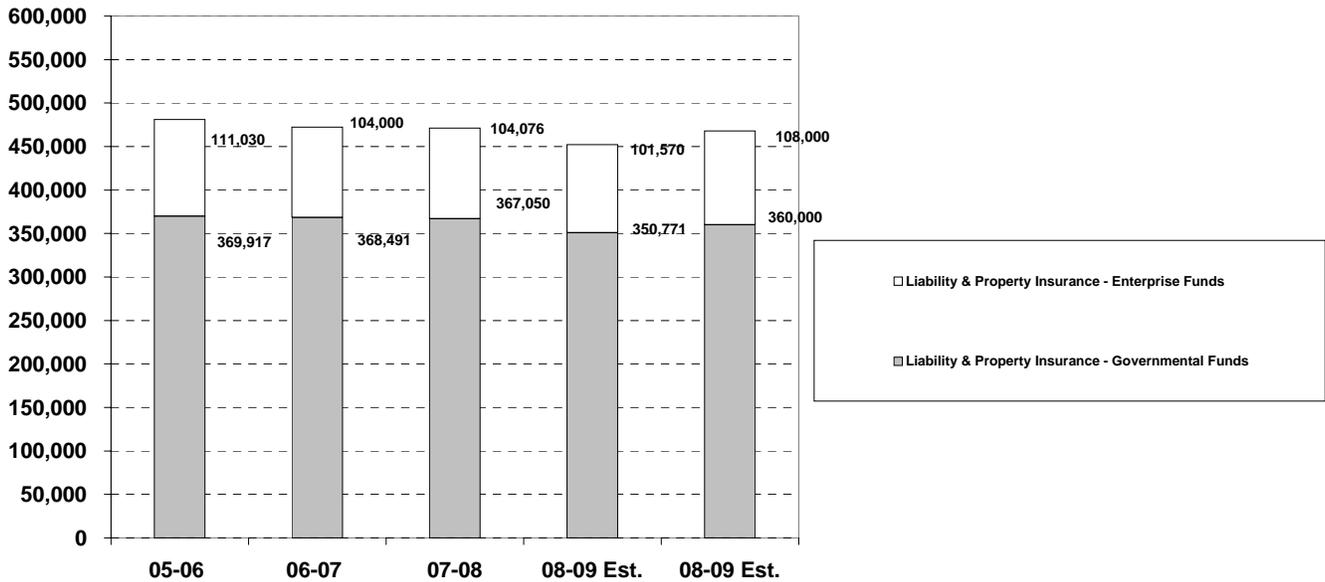
Class Code	Classification Name	Actual Payroll FY 2005-2006	Actual Payroll FY 2006-2007	Actual Payroll FY 2007-2008
5509	Street Maintenance	1,056,100	1,112,269	1,218,816
7380	Drivers	-0-	-0-	10,000
7382	Transit Bus Drivers	15,790	13,979	39,133
7520	Water Department	85,399	92,515	47,941
7610	Radio/TV	217,385	189,672	175,844
7704	Public Safety	5,269,331	5,463,472	5,313,715
7720	Police Officers (Previously Included w/ Public Safety)	-0-	-0-	128,576
8395	Auto garages	100,133	106,830	109,800
8810-1	Clerical-Office	2,979,849	3,058,207	2,954,273
8810-2	Elected Officials	32,010	26,810	26,810
8810-3	Libraries-Professional Employees	419,070	377,582	417,305
8820	Attorney	188,926	183,628	235,238
8831	Animal Shelter	90,071	122,830	35,630
8835	Public Health	-0-	-0-	23,236
9015	Building Maintenance	132,115	144,142	147,507
9102	Parks & Recreation	460,101	509,896	524,766
9103	Crossing Guards	67,507	58,478	69,828
9104	Lifeguards (Previously Included w/ Parks & Recreation)	-0-	-0-	25,040
9410	Municipal Employees	604,229	622,774	900,630
	TOTALS	11,718,016	12,083,084	12,404,088

**CITY OF OAK PARK
2009-2010 BUDGET**

RISK MANAGEMENT

ACCT. NO.	FUND NO.: 677-42-871 ACCOUNT NAME	PRIOR YEAR ACTUAL 2007-2008	CURRENT BUDGET 2008-2009	ACTUAL AS OF 02/28/09 2008-2009	EST. YEAR END 2008-2009	DEPT. REQUEST 2009-2010	CITY MANAGERS REC. 2009-2010	CITY COUNCIL APPROVED 2009-2010
REVENUES								
664	Interest Income	1,920	3,000	35	55	125	125	125
674	Miscellaneous Fees	41,031	500	0	36,527	100	100	100
699	Charges to Other Funds-Workers Compensation	268,207	232,669	171,745	257,617	297,682	297,682	297,682
699.101	Transfer from General Fund	314,387	414,387	276,258	414,387	417,000	417,000	417,000
TOTAL REVENUE		625,545	650,556	448,038	708,586	714,907	714,907	714,907
EXPENDITURES								
910	Insurance - Workers Compensation	336,565	358,370	367,415	367,415	329,628	329,628	329,628
910	Insurance - Public Liability	356,789	360,000	349,893	355,500	373,275	373,275	373,275
910.001	Insurance Claims	1,506	0	967	1,500	1,500	1,500	1,500
956	Miscellaneous	1,116	0	0	0	0	0	0
TOTAL EXPENDITURES		695,976	718,370	718,275	724,415	704,403	704,403	704,403
EXCESS/DEFICIT		(70,431)	(67,814)	(270,237)	(15,829)	10,504	10,504	10,504
Beginning Net Assets		199,031	107,582	128,600	128,600	112,771	112,771	112,771
Ending Net Assets		128,600	39,768	(141,637)	112,771	123,275	123,275	123,275

PROPERTY AND LIABILITY INSURANCE HISTORY



	05-06	06-07	07-08	08-09 Est.	08-09 Est.
Liability & Property Insurance - Governmental Funds	368,491	367,050	356,789	355,500	360,000
Liability & Property Insurance - Enterprise Funds	104,000	104,076	98,676	108,000	108,000
Total	472,491	471,126	455,465	463,500	468,000

CITY OF OAK PARK

RETIREEES HEALTH CARE

OVERVIEW

The Retirees Health Care Fund was created in Fiscal Year 1995-96 to account for the cost of health care for retirees of the 45-B District Court. Health Care benefits for City of Oak Park Retirees are also being exhibited. An actuarial study has been approved in FY 2007-2008 to determine the liability of this commitment. This study will be compiled using data from the City's June 30, 2008 actuarial valuation. The computation techniques used in this study will be calculated using similar methods as those used to determine pension benefits. This Health Care Valuation is calculated on a bi-annual basis.

REVENUE ASSUMPTIONS

For 45-B Court, funding comes from the collection of a \$10.00 per ticket assessment for civil infractions. In FY 1999-2000, pre-funding of the City of Oak Park retirees health care began with a transfer of \$125,000 from the General Fund.

EXPENDITURES

There currently are 13 Court retirees and 219 City retirees receiving health care benefits. During FY 2007-2008 the City became partially self-insured. It is anticipated that this will lower the increases in health care costs.

2009 – 2010 BUDGET DISTRICT COURT 45-B

ACCT. NO.	FUND NO.: 678 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-09	ACTUAL AS OF 02/28/09 FY 2008-09	EST YEAR END FY 2008-09	DEPT. REQUEST FY 2009-10	MANAGERS REC. FY 2009-10	CITY COUNCIL APPROVED FY 2009-10
	REVENUES							
664	Interest Income	6,792	4,500	1,814	2,721	3,800	3,800	3,800
659	Ordinance Fines	129,493	140,000	85,934	130,000	135,000	135,000	135,000
699	Transfer-In	37,407	37,407	24,938	37,407	37,407	37,407	37,407
	TOTAL REVENUE	173,692	181,907	112,686	170,128	176,207	176,207	176,207
	EXPENDITURES							
712.001	Retirees Health Care	184,108	206,917	87,812	130,010	142,831	142,831	142,831
712.001	Retirees Dental	7,902	11,304	5,554	8,330	13,211	13,211	13,211
712.002	Retirees Life Insurance	164	188	123	164	170	170	170
801	Professional Services	0	0	0	5,000	0	0	0
	TOTAL EXPENDITURES	192,174	218,409	93,489	143,504	156,212	156,212	156,212
	EXCESS DEFICIT	(18,482)	(36,502)	19,197	26,624	19,995	19,995	19,995
	Beginning Net Assets	159,359	138,499	140,877	140,877	167,501	167,501	167,501
	Ending Net Assets	140,877	101,997	160,074	167,501	187,496	187,496	187,496

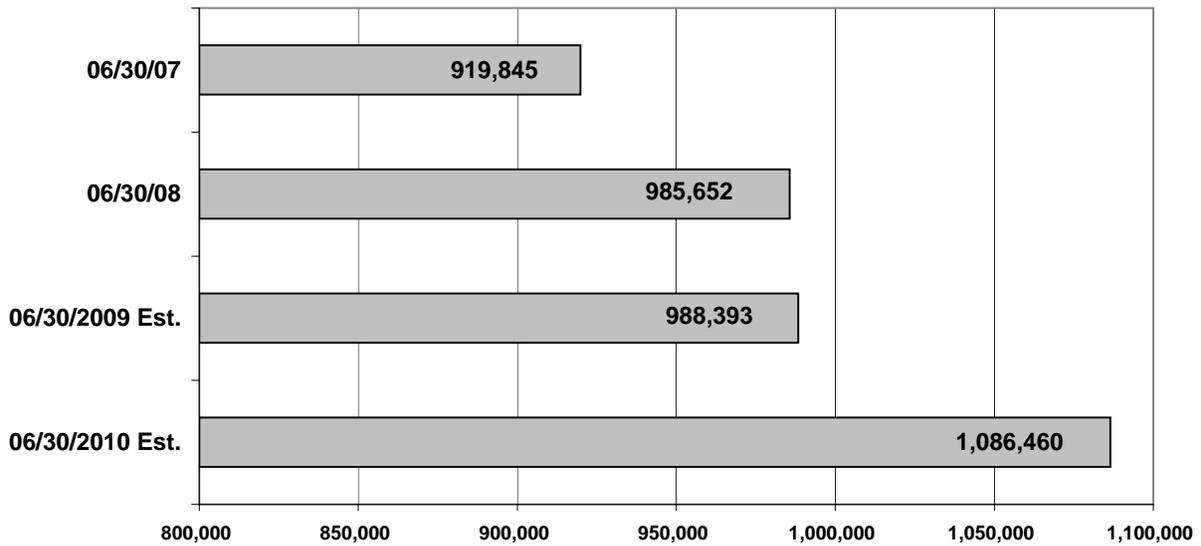
CITY OF OAK PARK RETIREEES

ACCT. NO.	FUND NO.: 680 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-09	ACTUAL AS OF 02/28/09 FY 2008-09	EST YEAR END FY 2008-09	DEPT. REQUEST FY 2009-10	MANAGERS REC. FY 2009-10	CITY COUNCIL APPROVED FY 2009-10
	REVENUES							
664	Interest Income	4,244	2,500	1,015	1,530	2,500	2,500	2,500
669	Gain on Investments	7,615	7,600	0	2,000	7,600	7,600	7,600
	TOTAL REVENUE	11,859	10,100	1,015	3,530	10,100	10,100	10,100
	EXPENDITURES							
801	Professional Services	13,000	10,100	0	10,100	10,100	10,100	10,100
830	Loss on Investments	56,827	0	92,637	95,000	0	0	0
	TOTAL EXPENDITURES	69,827	10,100	92,637	105,100	10,100	10,100	10,100
	EXCESS DEFICIT	(57,968)	0	(91,622)	(101,570)	0	0	0
	Beginning Net Assets	471,996	476,314	414,028	414,028	312,458	312,458	312,458
	Ending Net Assets	414,028	476,314	322,406	312,458	312,458	312,458	312,458

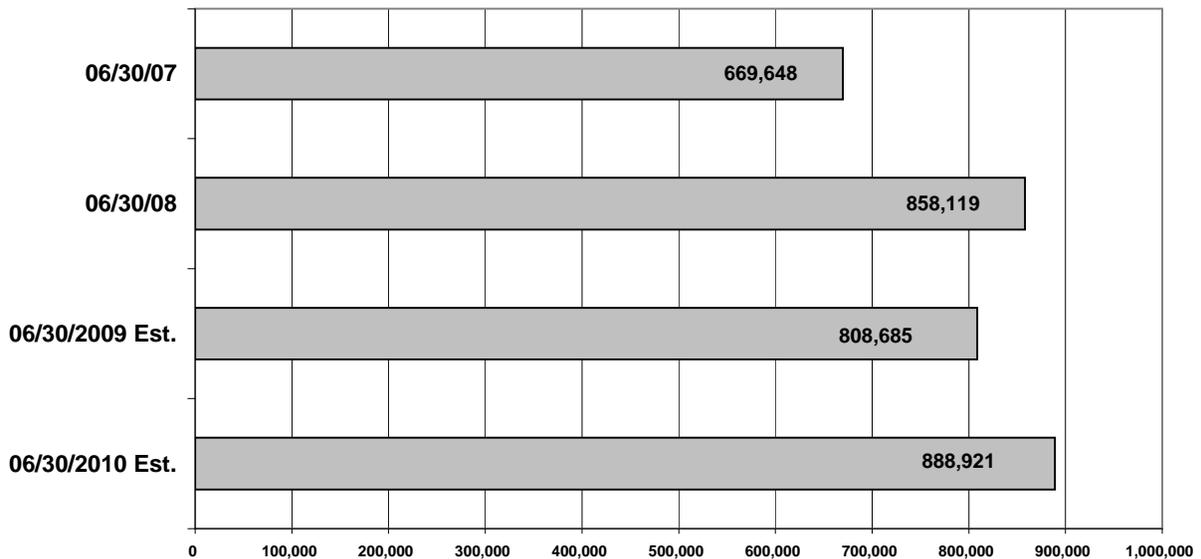
CITY OF OAK PARK

One of the largest expenditures that the City must manage is Retiree Health Care. The graphs below distinguish between premiums paid for the General and Public Safety divisions. During fiscal year 2007-2008, the City became partially self-insured for medical, prescription drug and dental coverage. This change was made with the intent of lowering costs by paying expenditures based on actual claims filed rather than paying a fixed premium amount.

General Retiree Health Care Premiums



Public Safety Retiree Health Care Premiums



CITY OF OAK PARK

MOTOR POOL

OVERVIEW

The Motor Pool fund is responsible for the acquisition and maintenance of all vehicles and licensed equipment for the City. The Motor Pool is a special revenue fund and uses the modified accrual basis of accounting for budget purposes.

All vehicles with in the City Fleet are budgeted, purchased, and expended through this fund. The City fleet is comprised of all vehicles which are used for City business on a daily basis. All police vehicles, fire vehicles, public works vehicles and equipment, and pooled vehicles are included in and accounted for in the Motor Pool fund. A listing of Motor Pool acquisitions and disposals for FY 2008-2009 can be located at the on the final page of the Motor Pool section of this budget.

For a complete listing of all vehicle and equipment descriptions and quantities, please refer to the Vehicle and Equipment Assignment Schedule on the following pages. This schedule includes a five year plan to be used as a guide only, to insure vehicles and equipment will be replaced as deemed appropriate. Vehicles and equipment are approved on a yearly basis and in no way does this schedule represent a commitment of future funds.

REVENUE ASSUMPTIONS

The proposed 2009-2010 budget recommends revenues of \$812,500 from rents charged to other funds, sales of fixed assets, and interest income. This is a \$59,823 increase from the assumption that was made for FY 2008-2009 of \$752,677.

EXPENDITURES

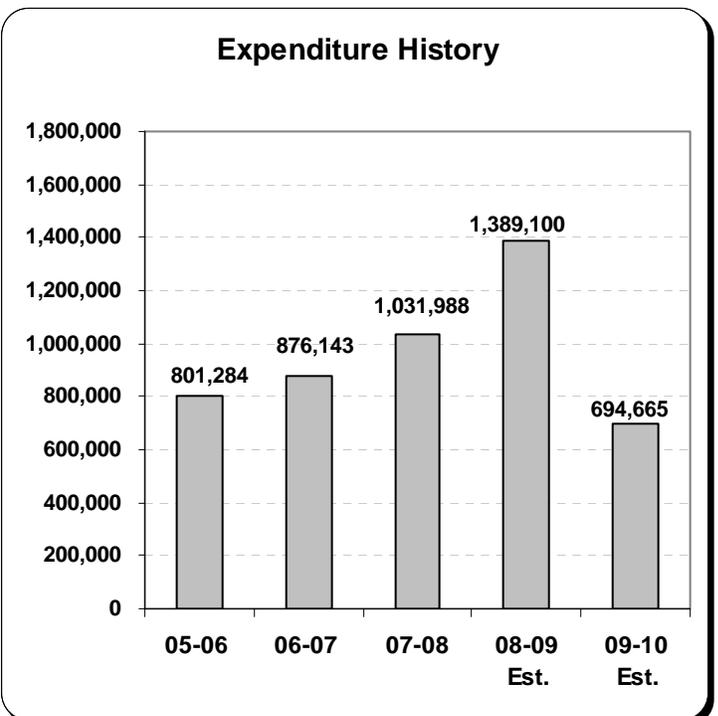
A total appropriation of \$694,665 is recommended for FY 2009-2010, an increase of \$54,226 from FY 2008-2009. This is mainly attributable to the fact that additional vehicles will be purchased in FY 2009-2010 compared to FY 2008-2009.

For FY 2009-2010 it is being recommended that \$98,500 in Capital Outlay for motor vehicles and equipment, while \$68,000 was appropriated for FY 2007-2008.

PERFORMANCE OBJECTIVES

To strengthen and implement a vehicle and equipment replacement program to insure that the City's vehicles and equipment will be replaced, as needed, on a regular basis.

Develop criteria for prioritizing capital purchases in the Motor Pool Fund.



**CITY OF OAK PARK
2009-2010 BUDGET
MOTOR POOL**

ACCT. NO.	FUND NO. 654-18-875 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	EST. YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGERS REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
REVENUES								
502	Federal Grants	0	0	292,500	292,500	0	0	0
664	Interest	13,699	3,000	4,766	7,000	3,000	3,000	3,000
673	Sale of Fixed Assets	27,284	0	3,961	4,000	12,000	12,000	12,000
699.101	Rents - General Fund	347,705	177,677	200,141	231,500	265,000	215,000	215,000
699.202	Rents - Major Streets	50,293	74,000	34,542	56,000	63,000	63,000	63,000
699.203	Rents - Local Streets	164,774	138,000	89,832	132,000	131,500	131,500	131,500
699.226	Rents - Solid Waste	179,799	220,000	159,631	210,000	225,000	225,000	225,000
699.451	Rents - Special Assessments	0	0	5,618	6,000	0	0	0
699.592	Rents - Water & Sewer	156,469	140,000	111,058	163,000	163,000	163,000	163,000
TOTAL REVENUE		940,023	752,677	902,049	1,102,000	862,500	812,500	812,500
EXPENDITURES								
702	Salaries & Wages	151,120	146,901	74,912	125,000	130,000	130,000	130,000
712	Employee Benefits	91,136	88,938	48,934	80,000	84,565	84,565	84,565
726	Materials & Supplies	286,936	180,000	111,744	180,000	180,000	180,000	180,000
801	Professional Services	2,739	3,000	1,191	3,000	3,000	3,000	3,000
860	Transportation	193,977	150,000	127,702	192,000	195,000	195,000	195,000
861	Fleet Collision Repairs	0	2,500	0	1,500	2,500	2,500	2,500
958	Memberships & Dues	56	100	20	100	100	100	100
960	Education and Training	0	1,000	0	500	1,000	1,000	1,000
968	Depreciation	306,024	0	0	307,000	0	0	0
970	Capital Outlay	0	68,000	461,037	500,000	183,500	98,500	98,500
TOTAL EXPENDITURES		1,031,988	640,439	825,540	1,389,100	779,665	694,665	694,665
EXCESS / DEFICIT		(91,965)	112,238	76,509	(287,100)	82,835	117,835	117,835
Retained Earnings - Beginning of Year		2,112,384	1,654,884	2,020,419	2,020,419	1,733,319	1,733,319	1,733,319
Retained Earnings - End of Year		2,020,419	1,767,122	2,096,928	1,733,319	1,816,154	1,851,154	1,851,154

MOTOR POOL REQUESTS

ITEM	VEHICLE NO.	PRIOR YEAR ACTUAL FY 2007-2008	EST. YEAR END FY 2007-2008	DEPT. REQUEST 2008-2009	MANAGERS REC. 2008-2009	CITY COUNCIL APPROVED 2008-2009
Motor Pool Fund						
Police Cars (6) 4 Marked & 2 Unmarked	250, 253, 263, 265, 271, 281	126,023				
Fire Engine	541	573,760				
Police Motorcycle			13,600			
Police Cars - Marked			78,000			
Police Cars - Unmarked			38,800			
Pick-up Truck			20,000			
Fire Engine			335,000			
Claw Leaf Collector			14,600			
Small Dump Truck	626			48,500	48,500	48,500
Pick-up Truck with Plow	618			30,000	30,000	30,000
Police Cars - 3 Marked	250,251,254			85,000		
GMC Sierra	400			20,000	20,000	20,000
Sub-total Governmental Funds		699,783	500,000	183,500	98,500	98,500
Water & Sewer Fund						
Mini Excavator and trailer		45,725				
Sub-Total Water & Sewer		45,725	0	0	0	0
TOTAL		745,508	500,000	183,500	98,500	98,500

CITY OF OAK PARK
FISCAL YEAR 2009-2010 BUDGET
GENERAL FUND

No.	Vehicle	Assignment	Historical Cost	Current Budget FY 2008-09	Department Request FY 2009-10	City Manager Recommended FY 2009-10	City Council Approved FY 2009-10	VEHICLE AND EQUIPMENT ASSIGNMENT AND ESTIMATED YEAR OF REPLACEMENT - MOTOR POOL					Beyond 5 Years	Expected Life	Old City #
								FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15			
417	2002 Ford 4 Door Crown Victoria	Tech. & Plan.	21,285											5	17 & 400
419	1998 Ford 4 Door Crown Victoria	Tech. & Plan.	20,292												
441	1996 Chevrolet Pickup	Tech. & Plan.	15,487												
442	1987 Animal Control Box/1996 GMC Truck Body	Tech. & Plan.	9,995												
445	1991 GMC Sierra Special Pick Up Truck	Tech. & Plan.	2,283												
450	2002 GMC Van	Tech. & Plan.	19,514												
500	1996 International 2654 6X4 Cab & Chassis	Tech. & Plan.	74,490												
518	2002 GMC Stake Truck	DPW	27,421												
522	2006 Sterling Dump Truck	DPW	87,190												
523	2007 GMC 3/4 Ton Pick Up (Mobile)	DPW	24,808												
525	2006 Sterling Dump Truck	DPW	95,921												
528	2002 Chevy Dump Truck	DPW	31,124												
529	2002 GMC Dump	DPW	66,761												
530	1997 Ford Crown Victoria	DPW	20,617												
531	1999 Ford F150 Pick Up	DPW	15,412												
532	1998 Pickup 4x4 (green)	DPW	18,810												
533	2006 Chevrolet 3500 Dump Truck	DPW	35,973												
534	2006 GMC 1 1/2 Yd Dump w/ OPT Arrow	DPW	35,592												
535	2002 International Truck	DPW	100,941												
536	1992 Chevrolet Conventional Truck Cab/Chassis	DPW	25,158												
537	2007 GMC Sierra	DPW	22,670												
538	2001 57 Yd. Dump Truck	DPW	74,410												
539	2001 Pontiac Bonneville	DPW	20,852												
541	American LaFrance Eagle Aerial Fire Engine	Public Safety	573,760												
542	1992 Mack Fire Engine	Public Safety	61,894												
543	1997 Quality Fire Engine	Public Safety	153,926												
544	1997 Fire Engine Pierce Dash Pumper	Public Safety	250,326												
551	2006 GMC Sierra	Public Safety	22,261												
606	1996 Trailer LoadPacker New Way	DPW	32,991												
608	2001 John Deere Mowing Tractor	DPW	12,336												
610	1997 John Deere Tractor #5200	DPW	19,598												
611	2006 GMC Crew Cab Pickup	DPW	21,975												
612	1998 Ford F350 Pickup	DPW	25,944												
613	1997 Chevrolet 1 Ton Pickup/Crew Cab	DPW	18,734												
615	1981 Ford Tractor 3600 - Diesel	DPW	790												
616	1984 Ford Tractor 3900	DPW	3,918												
617	2006 Bobcat 5600 Toolcat	DPW	46,004												
618	1997 Chevrolet 1 1/2 Yard Dump Truck	DPW	24,525												
619	1998 Giant Vrac 4000 Leaf Blower	DPW	675												
620	1999 Chipper Brush Bandit	DPW	23,984												
621	2004 Rayco Stump Cutter RG1672-DXH	DPW	30,880												
622	2006 GMC Sierra	DPW	24,449												
623	2007 John Deere Mowing Tractor	DPW	15,305												
623 OLD	2001 John Deere Mowing Tractor	DPW	14,054												
624	2005 Hustler Turn Zero Mower	DPW	7,718												
626	1996 GMC 4X4 Pick-up	DPW	33,111												
627	2006 Hustler Zero Turn Mower	DPW	7,721												
627 Old	1995 John Deere Mowing Tractor	DPW	9,619												
630G OLD	1996 Prentice Log Loader	DPW	11,160												
630G	1997 Prentice Log Loader	DPW	35,844												

CITY OF OAK PARK
 FISCAL YEAR 2009-2010 BUDGET
 GENERAL FUND

VEHICLE AND EQUIPMENT ASSIGNMENT AND ESTIMATED YEAR OF REPLACEMENT - MOTOR POOL

No.	Vehicle	Assignment	Historical Cost	Current Budget FY 2008-09	Department Request FY 2009-10	City Manager Recommended FY 2009-10	City Council Approved FY 2009-10	Future Years					Beyond 5 Years	Expected Life	Old City #
								FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15			
630	1996 International w/ Dump Body	DPW	41,320	48,000										10	
631	2002 GMC Hi-Ranger w/ Aerial Lift	DPW	114,652											25	
633	1996 Silva Utility Trailer	DPW	3,542											10	
634	1991 Utility Trailer UHDT-1ZTHFR-EG	DPW	2,469											10	
636	1996 Silva Utility Trailer	DPW	3,542											10	
639	1992 STIHL 020AV Chain Saw	DPW	167											5	
643	2002 Batwing Mower	DPW	9,689											10	
648	1999 MD90 Mower Deck	DPW	3,155											3	
655	1993 Shindaiwa Chain Saw 360 (2)	DPW	80											3	
656	1993 Shindaiwa Chain Saw 360 (2)	DPW	80											3	
661	1993 STIHL 020AV Chain Saw (6)	DPW	80											3	
715	2005 Buntin ZTR Riding Mower	DPW	7,484					9,500						To Be Replaced	
726BLO	1995 Salisco Debris Blower #317	DPW	750											3	
727	2002 Textron-Burton Mower	DPW	5,250											3	
733	1993 Shindaiwa T26 Line Trimmer (2)	DPW	96											3	
743	1993 Rally 20 Inch Push Rotary Mower (2)	DPW	83											3	
746	1993 Rally 20 Inch Push Rotary Mower (2)	DPW	83											3	
800	2001 Ford Eldorado 21 Ft. Coach	Recreation	50,100											15	
801	1997 Champion 21 Passenger Bus	Recreation	40,300											15	
806	1999 Ford 4 Door Crown Victoria	Recreation	20,869											10	265
807	1992 Ford Ranger 4 Wheel Drive Pickup	Recreation	5,046											10	240
829	1997 Ford 4 Door Crown Victoria	Recreation	20,497							25,000				5	266
*****	Peabody-Gallon 402U Dump Body & Access.	Motor Pool	12,820											15	
	MD80 Mower Deck	DPW	3,154											10	
	45 Watt VHF GM300 Radios 1995	Motor Pool	4,125											5	
	1995 Equipment to be Converted - PSD	Public Safety	3,327											3	
	1993 Mobile Car Telephone - Ameritech	Motor Pool	178											5	
	1993 Lights, Sirens, Flashers	Public Safety	4,742											5	
	1994 VEH Graphics Package	Motor Pool	560											3	
	1995 Instal Police EQ 5VEH	Motor Pool	5,448											3	
	1998 Vehicle Lift	Motor Pool	15,400											20	
	Total General		3,946,340	68,000	183,500	98,500	0	334,500	390,000	395,000	480,000	30,000			

CITY OF OAK PARK
 FISCAL YEAR 2008-2009 BUDGET
 WATER AND SEWER FUND
 VEHICLE AND EQUIPMENT ASSIGNMENT AND ESTIMATED YEAR OF REPLACEMENT - MOTOR POOL

No.	Vehicle	Assignment	Historical Cost	Current Budget FY 2008-09	Department Request FY 2009-10	City Manager Recommended FY 2009-10	City Council Approved FY 2009-10	Future Years				Beyond 5 Years To Be Sold	Expected Life	Old City #						
								FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14				FY 2014-15					
287 OLD	1998 Ford 4 Door Crown Victoria	Water	0																	
500	1996 International 10' yard Dump Truck	Water	72,354																	
503	2008 GMC 11/2 yard Dump Truck	Water	42,735																	
507	1999 Ford Crown Victoria	Finance	20,291					30,000							251					
508	1999 Ford Crown Victoria	Finance	20,291												254					
509	1998 Generator Trailer	Water	N/A												20					
511	1982 Stanley Compressor	Water	14,625					20,000					Extended		12					
514	1989 Breaker Allied Mounted	Water	16,809												10 518BR					
516	1999 Backhoe/Loader John Deere 710D	Water	99,500					110,000					Extended		15					
517	1989 John Deere Tractor/Loader/Bucket	Water	70,600												15					
527	2001 Truck Sterling Vector Model 2110J	Water	186,000											25,000						
537 - OLD	2001 Ford Crown Victoria	DPW	0																	
551	1998 Pickup GMC 4x4 (green)	Water Foreman	20610					20,000							10 509					
552	1993 GMC Safari Extended Van	Water	12,700										Extended		10 502					
553	1997 Pickup GMC contractors crane truck	Water	50,005										50,000		10					
554	2006 Freightliner Van	Water	48,869																	
554 OLD	1993 Chevrolet Van	Water	23,388																	
555	2002 Chevrolet Van 1500	Water	19,643																	
558	1982 Deitz Target Arrow Trailer Mid **	Water	2,222																	
NEW	Mini Excavator & Trailer	Water	0																	
576	Plate compactor	Water	0																	
359	Air Compressor	Water	10,249					250,000	50,000	50,000	50,000	50,000	75,000		553					
Total Water & Sewer								0	0	0	0	0	500,000	100,000	25,000	50,000	5,000	10,000	75,000	150,000



**CITY OF OAK PARK
FISCAL YEAR 2009-2010 BUDGET
GENERAL FUND
VEHICLE ACQUISITIONS AND DISPOSALS**

Vehicle No.	Model Year	Vehicle Description	Acquisitions	Disposals
252	2009	Ford Crown Victoria	20,568	
258	2009	Ford Crown Victoria	20,568	
259	2009	Ford Crown Victoria	20,568	
541	2008	American LaFrance Fire Engine	335,000	
TBD	2008	Leaf Claw	14,600	
TBD	2009	Ford Taurus SE	20,787	
TBD	2008	Harley Davidson Motorcycle	13,600	
TBD	2009	Police Cars Marked/Unmarked	34,309	
TBD	2009	Pick Up Truck	20,000	
218	2000	Ford Crown Victoria		(20,814)
256	2003	Ford Crown Victoria		(20,747)
257 Old	2004	Ford Crown Victoria		(20,747)
281	2004	Ford Crown Victoria		(20,747)
419	1999	Ford Crown Victoria		(20,292)
445	1991	GMC Sierra Pick Up Truck		(2,283)
530	1997	Ford Crown Victoria		(20,617)
541	1976	Mack Fire Engine		(26,400)
Est. Acquisitions and Disposals FY 2008-2009			500,000	(152,647)

Motor Pool Fund Value of 6/30/08	3,946,340
Less Accumulated Depreciation	(1,692,018)
Fixed Assets Net of Accumulated Depreciation 06/30/08	2,254,322

Motor Pool Fund Value as of 6/30/08	3,946,340
Estimated Acquisitions FY 2008-2009	500,000
Estimated Disposals FY 2008-2009	(152,647)
Estimated Value 06/30/09	4,293,693
Estimated Acquisitions FY 2009-2010	98,500
Estimated Disposals FY 2009-2010	(12,000)
Estimated Motor Pool Fund Value as of 06/30/10	4,380,193

MOTOR POOL VEHICLE & EQUIPMENT ASSIGNMENT CLASSIFIED BY DEPARTMENT	
<u>DEPARTMENT</u>	<u>HISTORICAL COST</u>
CABLE	12,137
CITY MANAGER	17,089
PUBLIC WORKS	1,723,412
PUBLIC SAFETY	1,739,188
RECREATION	136,812
TECHNICAL & PLANNING	249,743
MOTOR POOL/MISC ASSIGNMENTS	67,959
TOTAL HISTORICAL COST 06/30/08	3,946,340



“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

CENTRAL SERVICES

OVERVIEW

The Central Services fund is an Internal Service Fund. The City's Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other department or agencies of the City, or to other governmental units, on a cost-reimbursement basis. This fund uses the flow of economic resources for measurement purposes and the full accrual basis of accounting for budgeting purposes. Their objective is to recover the full cost of supplying the goods or services. They are subject to the informational budget summary requirements of Act 2 of the Public Acts of 1968, as amended.

REVENUE ASSUMPTIONS

Transfer - In General Fund

Transfer-In from the General Fund is \$57,000 for FY 2009-2010. This is the same allocation that was made for FY 2008-2009.

Interest

For FY 2009-2010, \$550 of Interest Revenue is projected. This is a \$650 decrease from the amount estimated for FY 2008-2009.

EXPENDITURES

The Central Services fund proposes an appropriation of \$74,400 for FY 2009-2010, while \$76,900 was requested for FY 2008-2009.

Materials and Supplies are expected to remain the same. This allocation was \$2,500 for both FY 2008-2009 and for FY 2009-2010.

Expenditures of \$11,800 for Professional Services are anticipated during FY 2009-2010. This appropriation amount will fund printing costs.

Postage is expected to decrease by \$7,300 during FY 2009-2010. The amount requested is \$59,700. This account covers the cost of postage & delivery charges for UPS and regular mail.

FUND BALANCE

Fund Balance in the Central Services Fund is projected to be \$7,746 as of June 30, 2010.

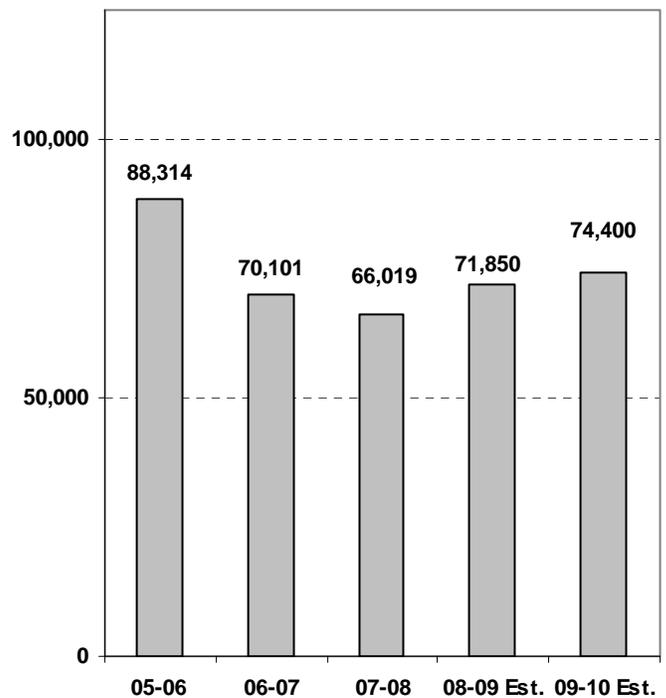
PERFORMANCE OBJECTIVES

To provide service to all departments that includes mail, postage, and printing so they can be free to work in the area of their expertise.

The City has adopted a paperless recordkeeping procedure. Scanned copies of documents are available on computer rather than storing hard copies of records. This policy will save storage space, which is in extremely short supply.

In FY 2002-2003, it was recommended to track the cost of printing by department and transfer the duties and any remaining fund balance to the General Fund on June 30, 2003. This recommendation enhanced the City's ability to be in compliance with the Governmental Accounting Standard Board (GASB) Statement 34. This disclosure requires governments to report costs by function on an entity-wide basis.

Expenditure History



CITY OF OAK PARK

2009-2010 BUDGET

CENTRAL SERVICES

ACCT. NO.	FUND NO.: 653 ACCOUNT CLASSIFICATION	PRIOR	CURRENT	ACTUAL	ESTIMATED	DEPARTMENT		CITY
		YEAR	BUDGET	AS OF	YEAR END	REQUEST	MANAGERS	COUNCIL
		ACTUAL		2/28/2009			RECOMMENDED	APPROVED
		FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2009-2010
	<u>REVENUES</u>							
664	Interest	1,622	1,200	277	415	550	550	550
699.101	Transfers-In - General Fund	54,000	57,000	38,000	57,000	57,000	57,000	57,000
674.002	Charges for Postage	0	16,200	0	0	0	0	0
	TOTAL REVENUE	55,622	74,400	38,277	57,415	57,550	57,550	57,550
	<u>EXPENDITURES</u>							
726	Materials & Supplies	2,800	2,500	1,311	2,500	2,500	2,500	2,500
801	Professional Services	11,046	7,000	3,844	11,500	11,800	11,800	11,800
860	Transportation	361	400	253	350	400	400	400
903	Postage	50,156	67,000	54,101	57,500	59,700	59,700	59,700
968	Depreciation	1,656	0	0	0	0	0	0
	TOTAL EXPENDITURES	66,019	76,900	59,509	71,850	74,400	74,400	74,400
	EXCESS / DEFICIT	(10,397)	(2,500)	(21,232)	(14,435)	(16,850)	(16,850)	(16,850)
	Total Net Assets - Beginning	49,428	45,475	39,031	39,031	24,596	24,596	24,596
	Total Net Assets - Ending	39,031	42,975	17,799	24,596	7,746	7,746	7,746

CITY OF OAK PARK

Capital Projects Funds

Capital Project Funds are used to account for financial resources to be used for the acquisition of major capital facilities. Capital Project Funds use the modified accrual basis of accounting for budgeting purposes which recognizes revenue when it is both measurable and available. Expenditures are recognized as soon as a liability is incurred. They are subject to the informational budget summary requirements of Act 2 of the Public Acts of 1968, as amended.

PUBLIC IMPROVEMENT FUND

OVERVIEW

The Public Improvement Fund is used to account for the acquisition, development and construction of capital facilities approved by the City Council. The most significant project proposed in the near future is the construction of a new municipal building that will house the City's administrative offices, the department of Public Safety, and the 45-B District Court.

REVENUE ASSUMPTION

Due to Capital Outlay budget restrictions arising from a decrease in State of Michigan revenue sharing, there will be no expected revenues from that source for FY 2009-2010. However interest earnings are anticipated to total \$1,000.

EXPENDITURES

There will be no anticipated expenditures for the Public Improvement Fund for FY 2009-2010.

PERFORMANCE OBJECTIVES

To continue to assist in the acquisition, development and construction of capital facilities.

CITY OWNED PROPERTY

OVERVIEW

This fund was established in FY 2002-2003 for purchases of distressed properties. Opportunities become available for various reasons such as foreclosure and unpaid taxes. These homes are then brought up to code and resold.

REVENUE ASSUMPTIONS

Revenues are generated through the sale of properties and Transfers from the General Fund. The General Fund will contribute \$80,000 for FY 2009-2010.

EXPENDITURES

Expenditures consist of any repairs that need to be completed, as well as fees for professional services. There will be appropriations of \$80,000 recommended for FY 2009-2010.

PERFORMANCE OBJECTIVES

To purchase available properties and resell with no intention of profit. The City of Oak Park chose to implement this program as part of a plan to control blight. All actions are approved by City Council.

SIDEWALK PROGRAM

OVERVIEW

The Sidewalk Program is financed completely by special assessments charged to the citizens receiving the benefit. The cost of administering the program will be included on the sidewalk billings. There are no replacement projects planned for Fiscal Year 2009-2010.

REVENUE ASSUMPTIONS

Special assessments of \$20,000 will be recommended for FY 2009-2010. This fund is expected to earn interest in the amount of \$2,000.

EXPENDITURES

Expenditures of \$19,852 are anticipated during FY 2009-2010 for weed mowing services.

PERFORMANCE OBJECTIVES

To continue to improve and replace sidewalks as needed within the City to provide a safe means for use to the citizens and at the same time reducing the number of injury related liability claims against the City.

CITY OF OAK PARK

Capital Projects Funds

MUNICIPAL BUILDING CONSTRUCTION

OVERVIEW

This fund was created in FY 95-96 to provide for the construction of a new Municipal Building that will include a new City Hall, District Court, Public Safety and General Services building and Multi-purpose Recreation Facility.

REVENUE ASSUMPTIONS

Revenues come from a \$5.00 per ticket charge levied by the 45-B District Court and from interest income due from pooled investments. An appropriation for FY 2009-2010 of \$172,000 is anticipated. Interest earned is expected to total \$5,000.

EXPENDITURES

There are no planned expenditures in this fund during FY 2009-2010.

PERFORMANCE OBJECTIVES

To finance the construction of a new municipal complex. This would replace the aging structures that currently house the City and Court offices.

ROAD CONSTRUCTION FUND

OVERVIEW

This fund is used to account for transactions relating to road construction, paving and joint sealing. These activities are financed by general obligation debt. This proposal was approved by voters on November 5, 2002.

REVENUE ASSUMPTIONS

Funds are received through proceeds from the sale of registered bonds. Interest received is expected to total \$10,000 for FY 2009-2010.

EXPENDITURES

An appropriation of \$477,579 for FY 2009-2010 is recommended for street improvements.

PERFORMANCE OBJECTIVES

To reconstruct roads, curbs and perform any other necessary street improvements throughout the City.

For a complete itemized list of all recommended projects for the funds mentioned above, please refer to the Capital Improvements schedule on the following pages.

Schedule of Street Improvements

2009-2010

**Harding Avenue – Nine Mile Road to Pearson.
Dewey Park – Parking Lot.
Misc. Reconstruction and Road Patches.**

**CITY OF OAK PARK
2009-2010 BUDGET
CAPITAL PROJECT FUNDS**

PUBLIC IMPROVEMENT FUND

ACCT. NO.	FUND NO.: 401 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 02/28/09 FY 2008-2009	EST. YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGERS REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
REVENUES								
664	Interest Income	2,272	1,600	595	1,000	1,000	1,000	1,000
TOTAL REVENUE		2,272	1,600	595	1,000	1,000	1,000	1,000
EXPENDITURES								
801	Professional Services	0	0	0	0	0	0	0
970	Capital Outlay - Armory	0	0	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0	0	0
EXCESS/DEFICIT		2,272	1,600	595	1,000	1,000	1,000	1,000
Beginning Fund Balance		49,830	51,430	N/A	52,102	53,102	53,102	53,102
Ending Fund Balance		52,102	53,030	N/A	53,102	54,102	54,102	54,102

CITY OWNED PROPERTY

ACCT. NO.	FUND NO.: 402 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 02/28/09 FY 2008-2009	EST. YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGERS REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
REVENUES								
673	Sale of Property	0	0	8,960	68,960	0	0	0
699.101	Transfer-In - General Fund	0	0	80,000	80,000	80,000	80,000	80,000
TOTAL REVENUE		0	0	88,960	148,960	80,000	80,000	80,000
EXPENDITURES								
702	Salaries & Wages	0	0	0	0	36,000	36,000	36,000
712	Fringe Benefits	0	0	0	0	6,387	6,387	6,387
726	Materials & Supplies	1,037	0	487	2,500	0	0	0
801	Professional Services	21,889	0	0	42,000	37,613	37,613	37,613
956	Miscellaneous	0	0	1,146	0	0	0	0
956.100	Purchase of Property	0	0	37,092	37,092	0	0	0
956.101	Property Taxes	0	0	1,097	1,097	0	0	0
TOTAL EXPENDITURES		22,926	0	39,822	82,689	80,000	80,000	80,000
EXCESS/DEFICIT		(22,926)	0	49,138	66,271	0	0	0
Beginning Fund Balance		(42,974)	0	N/A	(65,900)	371	371	371
Ending Fund Balance		(65,900)	0	N/A	371	371	371	371

SIDEWALK PROGRAM

ACCT. NO.	FUND NO.: 451 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/2009 FY 2008-2009	EST. YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGERS REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
REVENUES								
628	Weeds	24,540	20,000	31,862	40,000	20,000	20,000	20,000
653	Sidewalk	45,883	310,000	259,280	260,000	0	0	0
664	Interest Income	4,664	3,000	3,817	4,000	2,000	2,000	2,000
674	Special Services	0	0	0	0	0	0	0
TOTAL REVENUE		75,087	333,000	294,959	304,000	22,000	22,000	22,000
EXPENDITURES								
702	Salaries & Wages	0	0	0	0	12,028	12,028	12,028
712	Employee Benefits	0	0	0	0	7,824	7,824	7,824
956	Weed Mowing	23,468	20,000	23,101	40,000	0	0	0
970.000	Sidewalks	0	310,000	246,303	247,000	0	0	0
TOTAL EXPENDITURES		23,468	330,000	269,404	287,000	19,852	19,852	19,852
EXCESS/DEFICIT		51,619	3,000	25,555	17,000	2,148	2,148	2,148
Beginning Fund Balance		19,765	65,265	N/A	71,384	88,384	88,384	88,384
Ending Fund Balance		71,384	68,265	N/A	88,384	90,532	90,532	90,532

**CITY OF OAK PARK
2009-2010 BUDGET
CAPITAL PROJECT FUNDS**

ROAD CONSTRUCTION FUND

ACCT. NO.	FUND NO.: 450-16 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 02/28/09 FY 2008-2009	EST. YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGERS REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
	REVENUES							
664	Interest Income	224,119	80,000	22,705	40,000	10,000	10,000	10,000
	TOTAL REVENUE	224,119	80,000	22,705	40,000	10,000	10,000	10,000
	EXPENDITURES							
	Coolidge- 8 to 10 mile							
702	Salaries & Wages	0	0	33,248	35,000	0	0	0
712	Fringe Benefits	0	0	13,636	15,000	0	0	0
801	Professional Services	2,568,046	0	32,210	421,710	0	0	-
	Eleven Mile Road							
702	Salaries & Wages	0	0	11,900	13,000	0	0	0
712	Fringe Benefits	0	0	6,081	8,000	0	0	0
801	Professional Services	288,260	0	436,593	515,218	0	0	0
	Harding Avenue							
702	Salaries & Wages	0	0	0	0	0	0	0
712	Fringe Benefits	0	0	0	0	0	0	0
801	Professional Services	0	0	0	0	325,000	325,000	325,000
	Dewey Park Parking Lot							
702	Salaries & Wages	0	0	0	0	0	0	0
712	Fringe Benefits	0	0	0	0	0	0	0
801	Professional Services	0	0	0	0	89,000	89,000	89,000
	Nine Mile							
702	Salaries & Wages	0	50,107	8,428	9,000	0	0	0
712	Fringe Benefits	0	26,980	4,326	5,000	0	0	0
801	Professional Services	1,243,189	0	229,106	1,836,556	0	0	0
	Coolidge & Nine Mile							
702	Salaries & Wages	0	0	0	0	0	0	0
712	Fringe Benefits	0	0	0	0	0	0	0
801	Professional Services	202,356	0	0	0	0	0	0
	Tyler							
801	Professional Services	0	294,827	203,113	203,113	0	0	0
	Talbot							
801	Professional Services	517,967	461,671	302,592	310,000	0	0	0
	Miscellaneous							
702	Salaries & Wages	0	8,400	0	0	41,250	41,250	4,125
712	Fringe Benefits	0	5,086	0	0	22,329	22,329	22,329
801	Professional Services	3,684	0	0	0	0	0	0
	Total							
	Salaries & Wages	0	58,507	53,576	57,000	41,250	41,250	41,250
	Fringe Benefits	0	32,066	24,043	28,000	22,329	22,329	22,329
	Professional Services	4,823,502	756,498	1,203,614	3,286,597	414,000	414,000	414,000
	TOTAL EXPENDITURES	4,823,502	847,071	1,281,233	3,371,597	477,579	477,579	477,579
	Transfer-Out - General Fund	0	0	0	0	0	0	0
	EXPENDITURES & TRANSFER-OUT	4,823,502	847,071	1,281,233	3,371,597	477,579	477,579	477,579
	EXCESS/DEFICIT	(4,599,383)	(767,071)	(1,258,528)	(3,331,597)	(467,579)	(467,579)	(467,579)
	Beginning Fund Balance	8,680,291	2,247,148	4,080,908	4,080,908	749,311	749,311	749,311
	Ending Fund Balance	4,080,908	1,480,077	2,822,380	749,311	281,732	281,732	281,732

MUNICIPAL BUILDING CONSTRUCTION FUND

ACCT. NO.	FUND NO.: 470 ACCOUNT CLASSIFICATION	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 2/28/09 FY 2008-2009	EST. YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	MANAGERS REC. FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
	REVENUES							
659	Ordinance Fines	176,049	150,000	116,016	172,000	172,000	172,000	172,000
664	Interest	14,383	6,000	4,981	6,000	5,000	5,000	5,000
	TOTAL REVENUE	190,432	156,000	120,997	178,000	177,000	177,000	177,000
	EXPENDITURES							
801	Professional Services	32,201	15,000	0	30,000	0	0	0
970	Capital Outlay	118,119	0	0	0	0	0	0
	TOTAL EXPENDITURES	150,320	15,000	0	30,000	0	0	0
	EXCESS/DEFICIT	40,112	141,000	120,997	148,000	177,000	177,000	177,000
	Beginning Fund Balance	319,201	335,201	N/A	359,313	507,313	507,313	507,313
	Ending Fund Balance	359,313	476,201	N/A	507,313	684,313	684,313	684,313

CITY OF OAK PARK
CAPITAL IMPROVEMENT PROGRAM
FY 2009-2010 BUDGET

Project Description	Fund	Current Budget FY 2008-2009	Estimated Year End FY 2008-2009	Department Request FY 2009-2010	City Manager Recommended FY 2009-2010	City Council Approved FY 2009-2010	Future Years				7 Year Total	
							FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014		FY 2014-2015
Buildings												
Replace HVAC Unit - Court Room #1			8,400									
Remove/Replace Roof of PSD - Police Garage to Administration			185,000									
PSD Men's Locker Replacement & Locker Room Painting			19,720									
PSD Installation of Air Conditioning in Training Office			13,000									
Alarm System Installation - Community Center			22,600									
Fire Hall Painting			46,720									
Removal of Room Dividers - Activity Room C			7,500									
Removal & Replacement of Community Center Flooring			3,800									
Total Buildings	General	0	286,740	0	0	0	50,000	50,000	50,000	50,000	50,000	250,000
Parks												
New Tennis Court Light Poles	General		85,000									0
Swimming Pool Repairs	General		18,500									0
New Pool Lockers	General		10,000									0
Paint Pool Locker Room Floors	General		20,000									0
Playground Equipment - Key Park & Various	General	25,000	10,000	10,000	10,000	10,000	75,000	75,000	75,000	75,000	75,000	438,500
Total Parks	General	25,000	53,500	10,000	10,000	10,000	75,000	75,000	75,000	75,000	75,000	438,500
Equipment - Public Safety	General	0	0	150,000	0	0	75,000	75,000	75,000	75,000	75,000	375,000
Total General Fund	General	25,000	53,500	590,240	10,000	10,000	200,000	200,000	200,000	200,000	200,000	1,063,500
Major Street Fund												
Gardner - Eleven Mile to Hart	Major Streets	513,000	476,418									476,418
Balfour - Bihar Drive	Major Streets											0
Off Street Parking	Major Streets	68,300	68,300									68,300
Miscellaneous Concrete	Major Streets	150,000	126,582									126,582
Tri-County Funds	Major Streets											70,000
Total Major Street Fund	Major Streets	731,300	671,300	0	0	0	14,000	14,000	14,000	14,000	14,000	741,300
Local Street Fund												
Tulare - South of Eleven Mile Road	Local Streets	193,498										0
Total Local Street Fund	Local Streets	193,498	0	0	0	0	0	0	0	0	0	0
45-B District Court/Probation												
Equipment	45-B District Court	15,000	15,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	26,000
Total 45-B District Court/Probation	45-B District Court	15,000	15,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	26,000
Public Improvement Fund												
No Planned Projects	Public Improvement	0	0	0	0	0	0	0	0	0	0	0
Total Public Improvement Fund	Public Improvement	0	0	0	0	0	0	0	0	0	0	0
Sidewalk Program												
Sidewalks	Special Assessments	310,000	247,000	0	0	0	0	0	0	0	0	747,000
Total Sidewalk Program	Special Assessments	310,000	247,000	0	0	0	0	0	0	0	0	747,000
Road Construction Fund												
Wales - Coolidge West to End	Road Construction											105,600
Ithaca - Oak Park Blvd. to Northfield	Road Construction											105,600
Winchester - Gardner to Coolidge	Road Construction											134,400
Gardner - Eleven Mile to Hart	Road Construction											0
Scotia - Oak Park Blvd. to Nine Mile Rd.	Road Construction											237,600
Coolidge Hwy. - Eight to Ten Mile Rds.	Road Construction	471,710	471,710									3,052,800
Nine Mile Rd. - Greenfield to East Limits	Road Construction	77,087	1,850,568									3,657,600
Tyler - Eleven Mile to Talbot	Road Construction	294,827	203,113									203,113
Talbot - Harding to Gardner	Road Construction	461,671	310,000									310,000
Joint & Crack Sealing	Road Construction											300,000
Eleven Mile Road - Greenfield to Coolidge	Road Construction											1,100,000
Coolidge Hwy. & Nine Mile Rd.	Road Construction											536,218
Harding Ave - Nine Mile Rd. to Peanson	Road Construction											0
Miscellaneous Intersection Reconstruction & Road Patches	Road Construction	13,486	325,000	325,000	325,000	325,000	400,000	500,000	500,000	500,000	300,000	1,763,579
Parking Lots - City Parks	Road Construction		63,579	63,579	63,579	63,579	89,000	89,000	89,000	89,000	89,000	89,000
Total Road Construction Fund	Road Construction	847,071	3,371,597	477,579	477,579	477,579	7,310,400	1,383,200	800,000	600,000	600,000	13,617,776

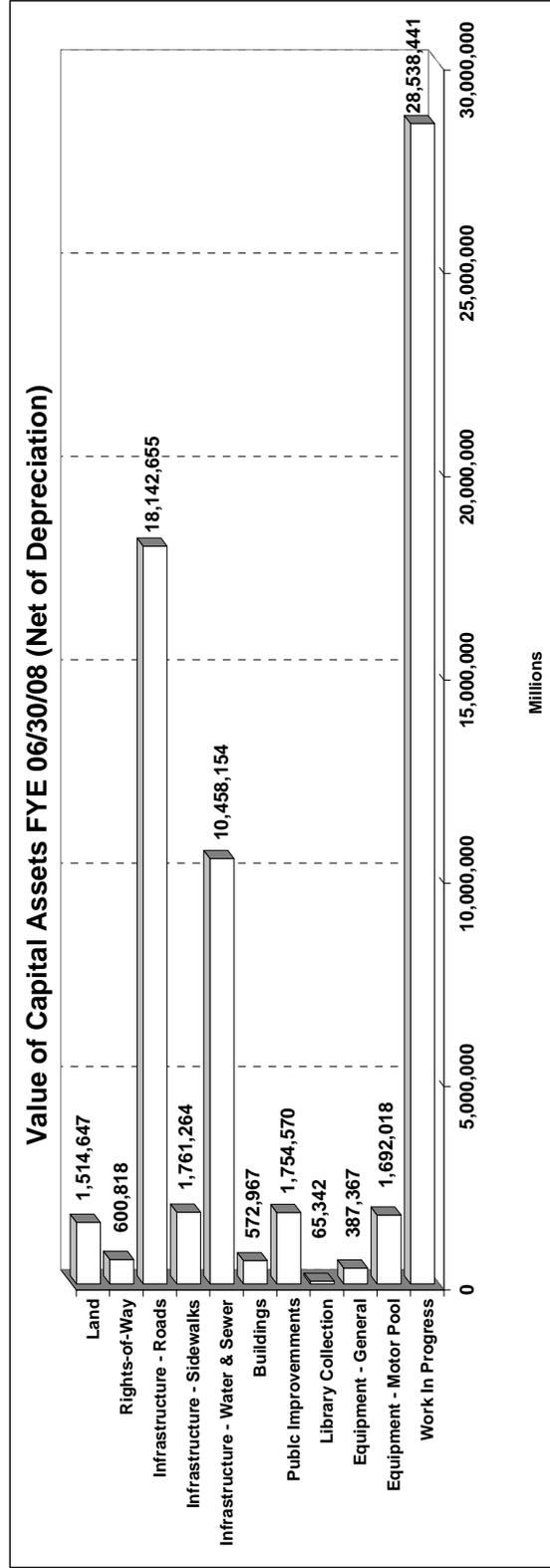
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CITY OF OAK PARK
CAPITAL IMPROVEMENT PROGRAM
FY 2009-2010 BUDGET

Project Description	Fund	Current Budget FY 2008-2009	Estimated Year End FY 2008-2009	Department Request FY 2009-2010	City Manager Recommended FY 2009-2010	City Council Approved FY 2009-2010	Future Years				7 Year Total
							FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014	
Vehicles/Equipment	Motor Pool	68,000	500,000	183,500	98,500	98,500	229,000	532,000	424,500	400,000	2,184,000
Total Motor Pool Fund		68,000	500,000	183,500	98,500	98,500	229,000	532,000	424,500	400,000	2,184,000
Water & Sewer Fund											
Sewer Repairs as a Result of Televised Inspections	Water & Sewer	500,000									1,000,000
Sewer Repairs - Gardner	Water & Sewer	105,843									60,000
Sewer Repairs - Tyler	Water & Sewer	68,713	60,000								50,000
Sewer Repairs - Ulate	Water & Sewer	59,092	50,000								90,000
Sewer Repairs - Talbot	Water & Sewer	86,753	90,000								0
Sewer Repairs as a Result of Televised Inspections - Various Parking Lots	Water & Sewer	12,599									0
Televised Inspections of Water Mains & Sewer Lines	Water & Sewer										0
Replacement of Water Mains - Nine Mile & Coolidge Hwy.	Water & Sewer										0
Replacement of Water Main - Eleven Mile Road - Greenfield to Coolidge	Water & Sewer										0
Replacement of Water Main - Miller - Greenfield to Stratford	Water & Sewer										0
Replacement of Water Main - Northfield & Stratford	Water & Sewer	350,000	360,000		765,000	765,000					360,000
Misc. Concrete Repair	Water & Sewer			765,000							0
Vehicles/Equipment	Water & Sewer						32,000	250,000	25,000	25,000	382,000
Total Water & Sewer Fund		1,183,000	560,000	765,000	765,000	765,000	232,000	450,000	225,000	225,000	1,942,000
GRAND TOTAL		3,372,869	5,418,397	2,017,319	1,362,079	1,362,079	446,000	8,203,400	2,629,200	1,663,500	20,321,576

SUMMARY OF CAPITAL IMPROVEMENTS

Project Description	Current Budget FY 2008-2009	Estimated Year End FY 2008-2009	Department Request FY 2009-2010	City Manager Recommended FY 2009-2010	City Council Approved FY 2009-2010	Future Years				7 Year Total	
						FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014		FY 2014-2015
Highways & Streets	2,081,869	4,289,897	477,579	477,579	477,579	14,000	7,324,400	1,647,200	814,000	864,000	15,106,076
Water & Sewer System	1,183,000	560,000	765,000	765,000	765,000	200,000	200,000	200,000	200,000	200,000	1,560,000
Buildings	0	0	286,740	0	0	50,000	50,000	50,000	50,000	50,000	250,000
Parks	25,000	53,500	143,500	10,000	10,000	75,000	75,000	75,000	75,000	75,000	438,500
Equipment	83,000	515,000	344,500	109,500	109,500	107,000	554,000	667,000	524,500	500,000	2,967,000
Total Improvements	3,372,869	5,418,397	2,017,319	1,362,079	1,362,079	446,000	8,203,400	2,629,200	1,663,500	1,663,500	20,321,576



CITY OF OAK PARK

IMPACT OF CAPITAL PROJECTS

On July 3, 2000 City Council adopted a Capital Improvement Policy that established guidelines for the reporting and tracking of Capital Assets. Capital Assets were identified as those items having a value of more than \$5,000 per item and have a useful life of at least two years following the date of acquisition. The following is a list of specific Capital Items to be funded in FY 2009-2010 and their impact on this and future years budgets.

EQUIPMENT

An amount of \$109,500 is recommended for equipment: This can be broken down as follows:

45-B District Court	\$11,000
Motor Pool Fund	\$98,500

Equipment requests are evaluated on an individual basis with priority given to replacement items first as they will not increase the operating budget. The Capital request for the Motor Pool Fund is for the purchase of a small dump truck, and one pick-up truck.

SIDEWALKS

There are no sidewalk improvements planned for the 2009-2010 fiscal year. When projects are planned, the citizens affected would be assessed for the cost of the any replacements/repairs made. This factors in cost savings when it comes to potential lawsuits resulting from trip and fall injuries.

PARKS

An amount of \$10,000 is recommended for park improvements. To accomplish one of the many projects that need to be implemented, the City applies for various grants to replace old playground equipment with updated, ADA accessible versions of current playground accessories. If the City is awarded grant funds, the General Fund will supply the monies needed for the local match amount.

Several other projects also need to be addressed, but due to budget constraints they will not be accomplished during this fiscal year. Repairing old and unsafe facilities in the parks will reduce initial operating costs however the overall impact will be immaterial to future operating budgets.

HIGHWAYS AND STREETS

An amount of \$477,579 is allocated for Highways and Streets. This amount is budgeted in the General, Major Street, Local Street and Road Construction Funds. Monies are General Obligation Debt and were

approved by voters during November, 2002. The planned projects for FY 2009-2010 are: repaving of Harding from Nine Mile to Pearson (\$325,000) and repaving the Dewey Park parking lot (\$89,000). Miscellaneous repair and road patching are other projects that will be underway during FY 2009-2010 at a budgeted cost of \$63,579.

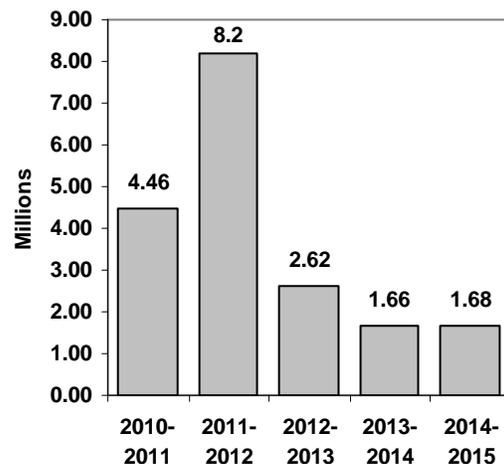
It is expected that operation and maintenance costs will be reduced substantially in the years that follow this construction. Although the overall budget will not be impacted, the time and effort spent in repairing and maintaining the existing problems allows the City to keep up with general road maintenance and prevent severe deterioration in the future.

WATER AND SEWER

The Capital requests for the Water and Sewer Fund (excluding equipment) will be used for various sewer problems that were discovered as a result of televising lines throughout the City. These repairs are estimated to cost approximately \$765,000. Watermain replacement and repair will be made at Northfield and Stratford.

Implementation of these projects helps to determine the most efficient manner to evaluate and perform repairs and maintenance of the City's water and sewer system.

Impact of Capital Projects
For Future Years

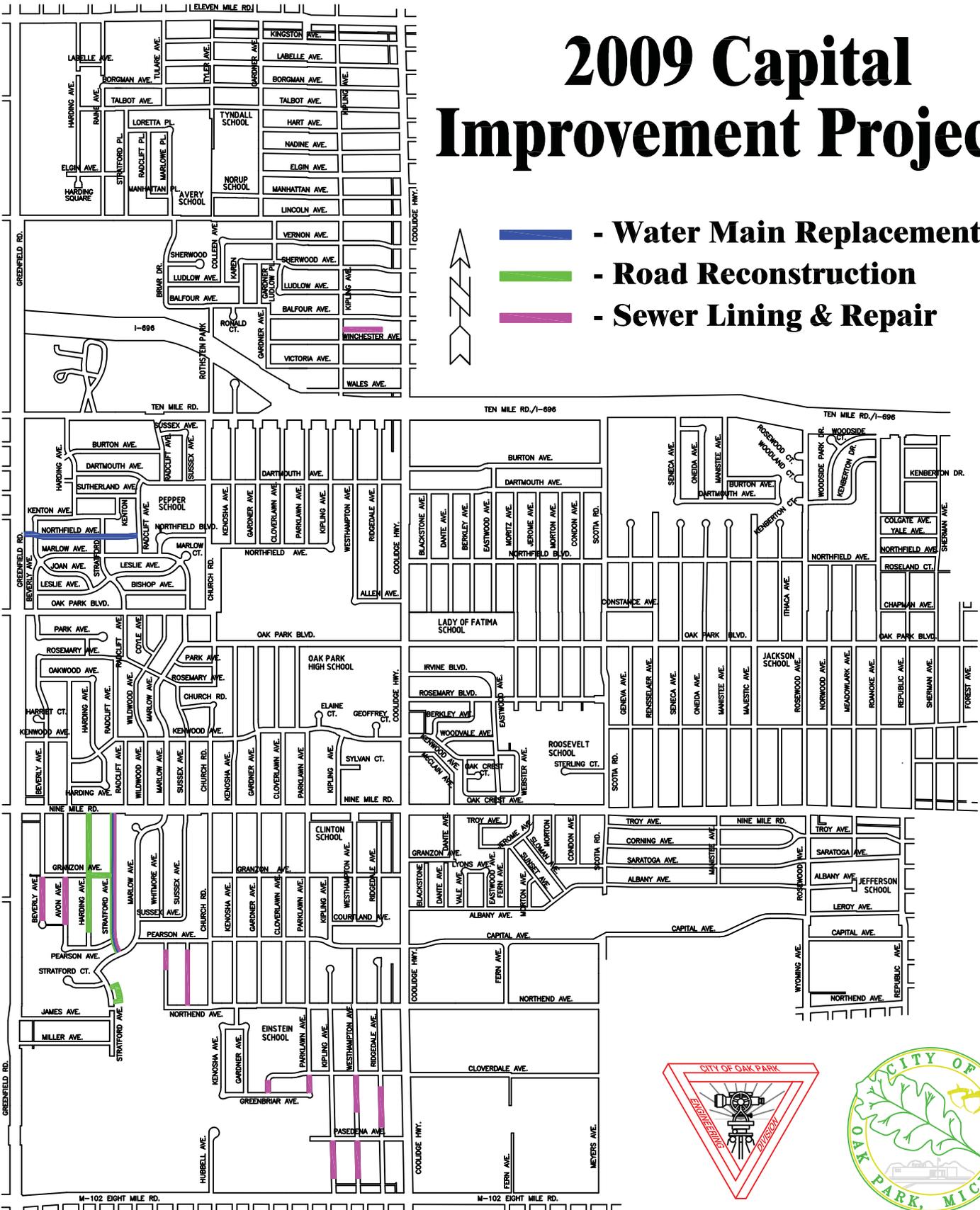


**Please refer to pages 211-212 for a detailed explanation of the above graph.

City of Oak Park

2009 Capital Improvement Projects

-  - Water Main Replacement
-  - Road Reconstruction
-  - Sewer Lining & Repair



REVISED APRIL 2009

CITY OF OAK PARK

FIDUCIARY FUND

OVERVIEW

Governments often hold or manage financial resources in an agent or fiduciary capacity. A single trust and agency fund type is used for a governments fiduciary activities. This single fund type, however, is subdivided into four "subfund types" to account for various types of fiduciary obligations. These are nonexpendable trust fund, the expendable trust fund, the pension trust fund and the agency fund. The City operates and budgets one fiduciary fund: The City of Oak Park Retirement System.

CITY OF OAK PARK EMPLOYEES RETIREMENT SYSTEM:

The Oak Park Employees Retirement System is a pension trust fund that uses the flow of economic resources measurement focus and the full accrual basis of accounting for budgeting purposes.





“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

CITY OF OAK PARK

EMPLOYEE'S RETIREMENT SYSTEM

OVERVIEW

The Employees Retirement System was established on July 1, 1951 to enable the creation of a sound and efficient means of providing retirement allowances for the employees of the City. The retirement system is administered by a board of trustees, consisting of five board members: A member of the council to be selected by the council; a citizen who is an elector of the city and who is not a member of, or eligible to receive benefits from the retirement system; the city manager; and two employee members, one elected by the General membership and one elected from the Public Safety membership.

The board authorizes the granting of all annuities, retirement allowances and other benefits payable by the system. The retirement system began paying a portion of the health insurance premiums for retired persons during the year ended June 30, 1986 and discontinued this practice beginning Fiscal Year 2007-2008.

The board has appointed an actuary to perform the actuarial services required in the operation of the retirement system and also employs an outside investment firm to manage the acquisition and disposition of the system's investments, as well as a banking service for the issuance and disbursing of the monthly retirement allowances and withholdings.

The board holds quarterly meetings on the last Monday of the month following the end of each quarter.

The retirement system has been funded by the contributions from the City together with the contributions made by the employees. However, effective July 1, 2003, General employees will no longer contribute to this fund. The City's contribution rate is a percentage of payroll wages determined annually by the City's actuary. The City contribution rate in FY 2009-2010 for the General employee membership is 13.37% and 33.60% for Public Safety employees. A schedule of the City's contribution percentages for the past 5 years follows:

Computed Contributions Expressed as a Percent of Payroll

Fiscal Year	General Employees	Public Safety Employees
2004-05	20.52%	29.15%
2005-06	28.54%	41.79%
2006-07	35.70%	51.199%
2007-08	25.66%	32.02%
2008-09	25.66%	32.43%

As of June 30, 2008 there were 152 active members in the system and 19 inactive members. The following are the group averages for the active members as of June 30, 2008:

Category	General	Public Safety
Age	47.6	35.9
Service Years	10.3	9.5
Annual Pay	\$50,873	\$83,415

Assets in the fund as of June 30, 2008 total a market value of \$59,826,548. The following chart provides the percentage of the Unfunded Accrued Liabilities of the fund, by showing the relationship between assets, actuarial accrued liabilities and reserves for the last 5 years:

History of Unfunded Accrued Liabilities

Year	Value of Assets	Accrued Liabilities	%
2004	\$64,470,914	\$79,378,965	82%
2005	\$60,660,759	\$81,956,783	74%
2006	\$60,994,024	\$85,694,808	71.2%
2007	\$63,630,687	\$85,262,647	74.6%
2008	\$63,911,633	\$87,748,045	72.8%

As of the last actuarial valuation, dated June 30, 2008 there were 219 retirees and beneficiaries receiving benefits.

**CITY OF OAK PARK
2009 - 2010 FISCAL YEAR BUDGET**

EMPLOYEES RETIREMENT SYSTEM

ACCT. NO.	FUND NO.: 731 ACCOUNT NAME	PRIOR YEAR ACTUAL FY 2007-2008	CURRENT BUDGET FY 2008-2009	ACTUAL AS OF 02/28/09 FY 2008-2009	ESTIMATED YEAR END FY 2008-2009	DEPT. REQUEST FY 2009-2010	CITY MANAGERS RECOMMENDED FY 2009-2010	CITY COUNCIL APPROVED FY 2009-2010
OPERATING REVENUES								
593	Employee Contributions - General	2,539	3,500	1,936	2,904	25,000	25,000	25,000
594	Employee Contributions - Public Safety	344,339	400,000	211,443	317,164	400,000	400,000	400,000
664	Interest Earnings	54,636	11,500	3,351	16,705	42,700	42,700	42,700
665	Bond & Note Interest	1,284,162	1,560,000	869,205	1,303,807	1,430,500	1,430,500	1,430,500
666	Dividend Income	971,968	1,025,000	475,456	813,184	925,000	925,000	925,000
696	Contribution from City - Public Safety	1,752,574	1,802,433	1,406,236	1,909,354	1,796,162	1,796,162	1,796,162
697	Contribution from City - General	1,164,634	1,311,536	827,995	1,241,992	1,321,021	1,321,021	1,321,021
	TOTAL OPERATING REVENUES	5,574,852	6,113,969	3,795,622	5,605,110	5,940,383	5,940,383	5,940,383
NONOPERATING REVENUES								
665	Gain on Investment	1,262,380	0	47,649	0	0	0	0
	TOTAL NONOPERATING REVENUE	1,262,380	0	47,649	0	0	0	0
	TOTAL REVENUES	6,837,232	6,113,969	3,843,271	5,605,110	5,940,383	5,940,383	5,940,383
OPERATING EXPENSES								
801	Professional Services	201,624	180,000	112,225	150,000	202,000	202,000	202,000
874	Benefit Payments	5,791,462	5,900,500	3,992,289	5,988,433	6,100,000	6,100,000	6,100,000
964.001	Refunds and Rebates - General	979	20,000	0	500	800	800	800
964.002	Refunds and Rebates - PSD	0	10,000	0	500	800	800	800
	TOTAL OPERATING EXPENSES	5,994,065	6,110,500	4,104,514	6,139,433	6,303,600	6,303,600	6,303,600
NONOPERATING EXPENSES								
830	Loss on investments	5,776,033	0	15,559,014	0	0	0	0
	TOTAL NONOPERATING EXPENSES	5,776,033	0	15,559,014	0	0	0	0
	TOTAL EXPENSES	11,770,098	6,110,500	19,663,528	6,139,433	6,303,600	6,303,600	6,303,600
	NET INCOME	(4,932,866)	3,469	(15,820,257)	(534,323)	(363,217)	(363,217)	(363,217)
	BEGINNING FUND BALANCE	64,759,415	64,819,459	59,826,549	59,826,549	59,292,226	59,292,226	59,292,226
	ENDING FUND BALANCE	59,826,549	64,822,928	44,006,292	59,292,226	58,929,009	58,929,009	58,929,009

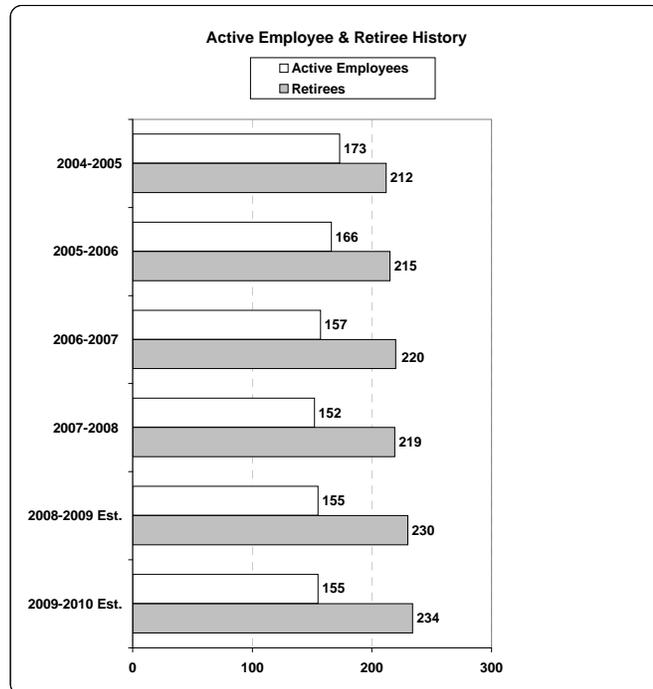
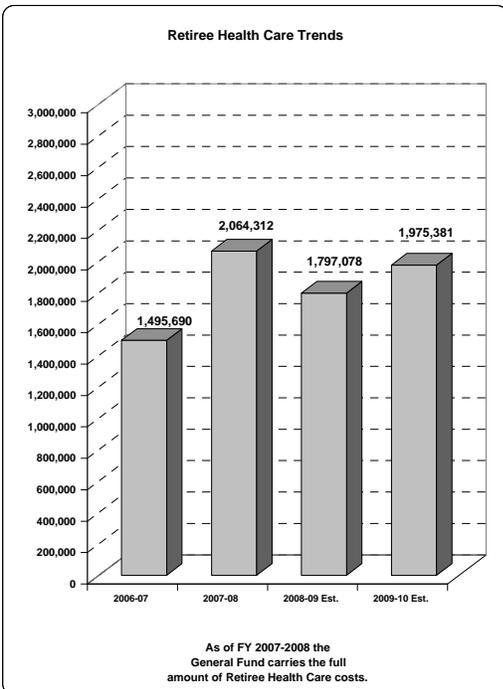


TABLE A - AFSCME
 JOB CLASSIFICATION AND WAGE STRUCTURE
 AS OF JULY 1, 2007

SALARY GRADE	JOB TITLE	MINIMUM	6 month	1 Year	2 Year	3 Year	4 Year	5 Year	6 Year
1	Receptionist Service Aide	25,360 12.19	26,657 12.82	27,979 13.45	29,277 14.08	30,573 14.70	30,573 14.70	30,573 14.70	30,573 14.70
2	Administrative Clerk Records Clerk Water Meter Reader Bus Driver Janitor	26,412 12.70	27,759 13.35	29,130 14.00	30,575 14.70	31,995 15.38	31,995 15.38	31,995 15.38	31,995 15.38
3	Administrative Clerk II Assessing Clerk Finance Clerk Senior Citizen Outreach Provider Senior Janitor Bus Driver / Asst. to Senior Citizen Coordinator	28,713 13.80	30,134 14.49	31,651 15.22	33,218 15.97	34,907 16.78	34,907 16.78	34,907 16.78	34,980 16.82
4	Property Clerk	29,962 14.40	31,456 15.12	33,022 15.88	34,687 16.68	36,400 17.49	36,400 17.49	36,400 17.49	36,571 17.58
5	Administrative Secretary Finance Clerk II Appraiser I Library Computer Specialist	31,259 15.03	32,851 15.79	34,491 16.58	36,205 17.41	38,015 18.28	38,015 18.28	38,015 18.28	38,285 18.41
6	Meter Reader/Repairer	31,439 15.11	33,020 15.88	34,650 16.66	36,407 17.50	38,214 18.37	38,214 18.37	38,214 18.37	40,121 19.29
7	Office Coordinator	34,149 16.42	35,886 17.25	37,697 18.12	39,509 18.99	41,491 19.95	41,491 19.95	41,491 19.95	42,054 20.22

TABLE A - AFSCME
 JOB CLASSIFICATION AND WAGE STRUCTURE
 AS OF JULY 1, 2007

SALARY GRADE	JOB TITLE	MINIMUM							
		6 month	1 Year	2 Year	3 Year	4 Year	5 Year	6 Year	
8	Animal Control / Code Assistance Officer Technical Assistant	34,687 16.68 17.50	36,400 18.38	38,236 19.30	40,145 20.27	42,153 20.56	42,765		
9	Building Maintenance Repairer Recreation Coordinator	35,764 17.19	37,501 18.03	39,286 19.88	41,344 20.88	43,425 21.20	44,087		
10	Public Service Worker I	31,161 14.98	32,851 15.79	34,564 16.62	36,326 17.46	38,236 18.38	40,292 19.37	42,398 20.38	44,673 21.48
11	Public Service Worker II	32,239 15.50	35,764 17.19	35,667 17.15	36,523 17.56	39,338 18.91	41,369 19.89	43,474 20.87	45,751 22.00
12	Librarian Engineering Technician	37,380 17.97	39,264 18.88	41,223 19.82	43,279 20.81	45,433 21.84	46,241 22.23		
13	Master Mechanic Assistant	37,869 18.21	39,705 19.09	41,442 19.92	43,279 20.81	45,090 21.68	46,901 22.55		
14	Code Inspector Mechanical Inspector	37,795 18.17	40,855 19.64	42,496 20.43	44,184 21.24	45,898 22.07	47,562 22.87		
15	Library Section Coordinator Master Mechanic Senior Systems Analyst Building Inspector Engineering Technician II	41,052 19.74	43,108 20.73	45,237 21.75	47,514 22.84	49,912 24.00	51,014 24.53		

**TABLE C
COURT EMPLOYEES
JOB CLASSIFICATION AND WAGE STRUCTURE**

CLASSIFICATION	CURRENT
<u>DISTRICT COURT 45-B</u>	
Magistrate	10,000
Magistrate	25,129
Court Clerk	20,000 - 37,495
Court Officer	27,893 - 36,828
Judicial Secretary	37,618 - 45,141
Judge	45,724
Supervisor	48,209 – 48,945
Financial Coordinator	57,672
Court Administrator	92,070
<u>PROBATION</u>	
Probation Supervisor	46,269
Probation Officer	46,269

**TABLE L
LEGISLATIVE
JOB CLASSIFICATION AND WAGE STRUCTURE**

CLASSIFICATION	AMOUNT
Councilperson	4,675
Mayor Pro Tem	5,009
Mayor	6,010

**TABLE E
EXEMPT
JOB CLASSIFICATION AND WAGE STRUCTURE**

CLASSIFICATION	PROBATIONARY	STARTING	MAXIMUM
ADMINISTRATIVE ASSISTANT TO THE CITY MANAGER	21,600	24,000	37,933
LIBRARY DIRECTOR	40,500	45,000	68,492
DIRECTOR OF INFORMATION TECHNOLOGY	36,900	41,000	70,548
DIRECTOR OF RECREATION	40,500	45,000	65,000
DIRECTOR OF PUBLIC INFORMATION	40,500	45,000	74,993
CITY CLERK	40,500	45,000	88,467
DIRECTOR OF PUBLIC WORKS/CITY ENGINEER	47,700	53,000	78,280
DIRECTOR OF TECHNICAL & PLANNING SERVICES	47,700	53,000	86,005
DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES	47,700	53,000	106,050
DIRECTOR OF PUBLIC SAFETY	51,956	57,728	103,824
CITY ASSESSOR	37,350	41,500	70,525

**TABLE F
ADMINISTRATIVE
JOB CLASSIFICATION AND WAGE STRUCTURE**

VIDEO PRODUCTION TECHNICIAN	18,450	20,124	36,470
ASST. SENIOR CITIZEN SERVICE COORDINATOR	18,450	20,500	38,693
ADMINISTRATIVE ASSISTANT	21,150	23,500	41,123
CONFIDENTIAL ADMINISTRATIVE SECRETARY OF PUBLIC SAFETY	22,050	24,500	41,432
ADMINISTRATIVE ASSISTANT TO FINANCE DIRECTOR	22,500	25,000	46,770
EXECUTIVE SECRETARY	25,200	28,000	44,556

**TABLE G
SUPERVISORY
JOB CLASSIFICATION AND WAGE STRUCTURE**

SENIOR CITIZEN SERVICE COORDINATOR	18,900	21,000	43,795
GENERAL FOREMAN	27,450	30,500	52,181
DEPUTY CITY CLERK	25,650	28,500	54,288
FACILITY MAINTENANCE SUPERVISOR	27,450	30,500	52,685
DEPUTY DIRECTOR OF RECREATION	27,450	30,500	52,800
DEPUTY DIRECTOR OF PUBLIC WORKS	27,900	31,000	70,586
DEPUTY TREASURER	25,650	28,500	56,822
DEPUTY DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES	32,400	36,000	58,721
WATER SUPERVISOR	27,900	31,000	54,280
ENGINEERING SUPERVISOR	27,900	31,000	59,007
DEPUTY DIRECTOR OF TECHNICAL & PLANNING SERVICES	27,900	31,000	67,438

* Probation Period Paid At 10% Less Than Starting.

**TABLE M
PUBLIC SAFETY - COAM**

JULY 1, 2009 - JUNE 30, 2010

	<u>BASE SALARY</u>
SERGEANT	80,921
LIEUTENANT	87,957
DEPUTY DIRECTOR	95,069

**TABLE P
PUBLIC SAFETY - POAM
JOB CLASSIFICATION AND WAGE STRUCTURE AS OF
JULY 1, 2007 - JUNE 30, 2008**

	<u>MINIMUM STARTING</u>	<u>6 MONTHS</u>	<u>12 MONTHS</u>	<u>18 MONTHS</u>	<u>24 MONTHS</u>	<u>30 MONTHS</u>	<u>36 MONTHS</u>	<u>42 MONTHS</u>
PSO I	48,529	50,262	51,995	57,541	59,275	61,008	65,861	67,594
PSO II - DETECTIVE	74,873							

**TABLE D
DISPATCHERS
JOB CLASSIFICATION AND WAGE STRUCTURE AS OF
JULY 1, 2007- JUNE 30, 2008**

	<u>STARTING</u>	<u>6 MONTHS</u>	<u>1 YEAR</u>	<u>2 YEAR</u>	<u>3 YEAR</u>	<u>4 YEAR</u>	<u>5 YEAR</u>
	34,079	35,781	37,571	39,451	41,422	41,981	44,080

CITY OF OAK PARK

2009- 2010 BUDGET

Fringe Benefits

Worker's Compensation

<u>Job Classification</u>	<u>Code</u>	<u>Rate</u>
Street Maintenance	5509	5.43%
Water Department	7520	2.82%
Public Safety	7704-3	2.57%
Auto Garages	8395	2.81%
Clerical Offices	8810-1	.41%
Attorney	8820	.26%
Animal Shelters	8831	2.10%
Building Maintenance	9015	3.26%
Park & Recreation	9102	2.33%
Safety Patrol	9103	2.82%
Municipal Employees	9410	1.43%

Retirement Contributions

	<u>Employers Share</u>	<u>Employees Share</u>
Public Safety	36.99%	5.55%
Defined Cont.	7.5% to 10.5%	-0- to 3%
General Non-Union	29.57%	-0-
Dispatch	29.57%	-0-
General Part Time	29.57%	-0-
General Union	29.57%	-0-
Court	16.00%	-0-

Retirement Benefits

Public Safety, City Council & City Attorney

a) Retirement Benefit - Average Final Pay x 2.8% x Years of Credited Service). Capped at 70% of Final Average Compensation (FAC).

b) Medical, Surgical, Dental, Optical and Prescription Rider to retiree , their spouse and dependents at the time of retirement with continuing coverage after retirees death. (Less than 100% of Blue Cross Premiums are paid for retirees hired after Jan. 18, 1993 based on a sliding scale). City Attorney does not get Dental or Optical.

c) Life insurance in the amount of \$3,000.00

d) All Public Safety employees, employed on or after July 1, 2000, shall be eligible to receive an allowance that will increase their annual retirement pension by 2.5% on each 5-year anniversary of their retirement.

CITY OF OAK PARK

2009 - 2010 BUDGET

Fringe Benefits

Retirement Benefits (Continued)

AFSCME

- a) Retirement Benefit - Average Final Pay x 2.50% x Years of Credited Service. Capped at 70% of FAC.
- b) Medical, Surgical, and Prescription Rider to retiree, their spouse, and dependents with continuing coverage after retiree's death.
- c) Life Insurance in the amount of \$3,000.00.

Non-Union Employees

- a) Retirement Benefit - Average Final Pay x 2.50% x Years of Credited Service. Capped at 70% of FAC.
- b) Medical, Surgical, and Prescription Rider to retiree, their spouse and dependents with continuing coverage after retiree's death.
- c) Life insurance in the amount of \$3,000.00.

Dispatch

- a) Retirement Benefit - Average Final Pay x 2.50% x Years of Credited Service. Capped at 70% of FAC.
- b) Medical, Surgical, and Prescription Rider to retiree, their spouse and dependents with continuing coverage after retiree's death.
- c) Life insurance in the amount of \$3,000.00.

Clothing Allowance

	<u>Amount Per Year</u>
Hourly, Engineering Technician (Paid in July)	\$ 195
Code Enforcement/Animal Control & Dispatch (Paid 1/2 in Jan.;1/2 in July)	290
Dispatch	500
Public Safety	870

CITY OF OAK PARK

2009 - 2010 BUDGET

Fringe Benefits

Meal Allowance - AFSCME gets \$ 5.00 if they work 8 hours overtime in a 24 hour period.

Life Insurance and Accidental Death & Dismemberment (2006/2007 rates)

<u>Group</u>	<u>Face Amount</u>	<u>Annual Premium</u>
AFSCME & Court Employees	\$ 20,000	\$ 94
POAM	35,000	164
COAM, Court Adm., Administrative, Supervisory, & Dispatch	40,000	187
Exempt, Judges & Legislative	50,000	234

Disability Insurance (2006/2007 rates)

<u>Group</u>	<u>Monthly Limit Amount</u>	<u>Annual Premium</u>
Court Employees	\$3,000	\$ 190.00
AFSCME	5,000	190.00
Exempt, Administrative, Supervisory, Court Adm., & Dispatch, POAM, COAM	4,500	250.00

Health Insurance (2007/2008 Rates)

<u>Carrier</u>	<u>Coverage</u>	<u>Annual Premium</u>	<u>Vision Rider Annual</u>
Traditional Blue Cross Court	Single	\$7,736	\$28
	Two Person	17,405	64
	Family	21,660	80
Community Blue - Preferred Provider Organization (PPO) - COAM, POAM, Administrative, AFSCME	Single	\$5,610	\$28
	Two Person	12,623	64
	Family	15,709	80
Community Blue - PPO - Dispatch	Single	\$6,377	\$28
	Two Person	14,348	64
	Family	17,855	80

CITY OF OAK PARK

2009 - 2010 BUDGET

Fringe Benefits

Health Insurance (cont.) (2007/2008 Rates)

<u>Carrier</u>	<u>Coverage</u>	<u>Annual Premium</u>	<u>Vision Rider Annual</u>
Community Blue - Court	Single	\$5,856	\$28
	Two Person	13,175	64
	Family	16,396	80
Blue Care Network - Administration and AFSCME	Single	\$ 4,257	\$28
	Two Person	9,792	64
	Family	11,069	80
Blue Care Network - POAM, Court and Dispatch	Single	\$5,042	\$28
	Two Person	11,596	64
	Family	13,109	80

Delta Dental Insurance (2006 Rates)

All full time employees.

Yearly Premium \$1,167

Medicare and FICA

Employees are subject to Medicare tax at a rate of 1.45% (.0145) of payroll and a FICA tax at a rate of 6.20% (.0620) of payroll. Employers must match the contribution. Employees of Public Safety are not subject to FICA. Employees of Public Safety hired after March 31, 1986 are subject to 1.45 % Medicare tax.

Unemployment

The City of Oak Park is a reimbursing employer and provides unemployment benefits by reimbursing the state for actual claims.

Special Pay

Hazard & Professional Skills Pay

Public Safety (Paid 1/2 in Jan.; 1/2 in July) \$ 365

CITY OF OAK PARK

2009 - 2010 BUDGET

Special Pay

Longevity Pay (computed as of November 1)

AFSCME

Employees with 3 to 7 years seniority: $(2\% \times \text{Base Pay} \times \text{Months of Service}) / 84$
Cap for employees hired after 7-1-84: \$ 450.00 (The cap applies to employees hired 1-1-80 to 7-1-84 for pension purposes only)

Employees with 7 to 14 years seniority : $(5\% \times \text{Base Pay} \times \text{Months of Service}) / 168$. Cap for employees hired after 7-1-84: \$ 900.00 (The cap applies to employees hired 1-1-80 to 7-1-84 for pension purposes only)

Employees with more than 14 years seniority: $(8\% \times \text{Base Pay} \times \text{Months of Service}) / 252$ Cap for employees hired after 7-1-84: \$ 1,500.00 (The cap applies to employees hired 1-1-80 to 7-1-84 for pension purposes only)

Public Safety

Employees with up to 7 years seniority: $(2\% \times \text{Base Pay} \times \text{Months of Service}) / 4$
Cap for employees hired after 7-1-84: \$ 450.00

Employees with 7 to 14 years seniority: $(5\% \times \text{Base Pay} \times \text{Months of Service}) / 168$ Cap for employees hired after 7-1-84: \$ 850.00

Employees with more than 14 years seniority: $(8\% \times \text{Base Pay} \times \text{Months of Service}) / 252$ Cap for employees hired after 7-1-84: \$ 1,700.00

Exempt, Supervisory, Administrative, Dispatch and Court

Employees with 1 to 7 years seniority: $(2\% \times \text{Base Pay} \times \text{Months of Service}) / 84$

Employees with 7 to 14 years seniority: $(5\% \times \text{Base Pay} \times \text{Months of Service}) / 168$

Employees with more than 14 years seniority: $(8\% \times \text{Base Pay} \times \text{Months of Service}) / 252$

Note: Judges receive longevity based on formula above times twice their base pay.

CITY OF OAK PARK

2009 - 2010 BUDGET

Special Pay

Payment In Lieu of Medical Benefits

AFSCME

<u>Coverage</u>	<u>Annual Amount</u>
Single	\$ 675.00
Two Person	1,515.00
Family	1,695.00

Public Safety, Supervisory, Exempt, Dispatch and Administrative

Two Person	\$ 2,400.00
Family	2,520.00

Sick Leave Bonus

Employees that don't use sick leave in a years time are entitled to one days pay or one additional vacation day. Employees of POAM and COAM may not receive pay but are entitled to an additional day off.

Sick Leave Sell Back

Employees may sell unused sick leave in excess of 600 hours back to the city at 1/2 their current rate of pay.

Vacation Leave Sell Back

Employees may sell unused vacation leave (up to 5 days) back to the city at the end of the Fringe Benefit Year (March 31). They may choose to roll over the five days instead of selling them back.

Stand-By Alert Pay

Members of POAM and COAM shall be entitled to stand by alert pay when ordered to hold themselves available for immediate return to duty. Stand by alert pay is paid at 1/2 the normal rate of pay.

CITY OF OAK PARK

2009 - 2010 BUDGET

Special Pay

City Provided Vehicles and Vehicle Allowance

The following employees are provided with a city vehicle. The personal use of the vehicle is a taxable fringe benefit:

City Manager
Director of Public Works

The following employees are provided with a city vehicle. The personal use of the vehicle is exempt as a taxable fringe benefit:

Director of Public Safety
Deputy Director of Public Safety
Deputy Director of Public Works
Foreman (2)

The following employees receive a vehicle allowance of \$2,000 per year:

City Clerk
Director of Finance and Administrative Services
Director of Recreation
Director of Technical & Planning Services
Director of Information Technology
Library Director
Director of Public Information

Leave Time

Vacation

AFSCME, Exempt, Supervisory, Dispatch and Administrative

1 year of service but less than 5 years	2 weeks
5 year of service but less than 10 years	3 weeks
10 year of service but less than 20 years	4 weeks
20 years of service or more	5 weeks

CITY OF OAK PARK

2009 - 2010 BUDGET

Leave Time

Vacation (continued)

Public Safety and Command Officers

1 to 60 months	88 hours
61 to 120 months	128 hours
121 to 180 months	168 hours
180 months and over	168 hours + 8 hours (8.5 hours for COAM) for each year of service to a maximum of 208 hours

Note: Vacation time may be earned at a rate based on an employment contract with the city.

Holidays

Thirteen days (13) are recognized as paid holidays as follows:

New Year's Day	Day after Thanksgiving Day
Good Friday	Christmas Eve
Memorial Day	Christmas Day
Independence Day	Employee's Birthday
Labor Day	New Years Eve
Thanksgiving Day	2 Unidentified Days (Floating)

Personal

Employees are granted three (3) personal leave days per year.

Compensatory

Sergeants and Lieutenants assigned to operations earn 60 hours of compensatory time per year.

Sick

Employees earn one (1) day of sick time for each month worked.

Funeral and Emergency Leave

Employees may be granted three (3) days leave for a medical emergency or funeral of an immediate family member.

CITY OF OAK PARK
CHART OF ACCOUNTS

Listing of Funds

<u>Fund No.</u>	<u>Fund Name</u>
101	General Fund
110	Economic Development Corporation
111	Library Authority
112	Brownfield Authority
113	Municipal Building Authority
202	Major Streets
203	Local Streets
226	Solid Waste
253	Narcotic Forfeiture
254	Criminal Justice Training
255	Disaster Contingency
256	Caseflow Assistance
275	Community Development Block Grant
276	District Court 45-B
278	Drug Free Community Support Program
279	Library of Michigan Grant
281	Anti-Drug Abuse (PUSH) Grant - Program Year 1999-2000
283	Bill & Melinda Gates Foundation Grant
284	Anti-Drug Abuse (PUSH) Grant - Program Year 2003-2004
287	Justice Assistance Grant - Program Year 2002-2004
288	Justice Assistance Grant - Program Year 2003-2005
289	Justice Assistance Grant - Program Year 2004-2006
301	Debt Retirement Fund
303	1987 Street Improvement Debt Fund
304	2003 Street Improvement Debt Fund
305	1990 Street Improvement Debt Fund
306	1991 Street Improvement Debt Fund
307	1993 Street Refunding Debt Fund
309	2003 Street Refunding Debt Fund
401	Public Improvement Fund
402	City Owned Property
450	Road Construction
451	Sidewalk Program
470	Municipal Building Construction Fund
592	Water & Sewer
653	Central Services
654	Motor Pool
677	Risk Management
678	Retiree Health Care - District Court
680	Retiree Health Care
731	Employees Retirement System
<u>Trust Funds</u>	
701	Trust and Agency
703	Current Tax Collections
704	Other Trust Deposits
705	Employee Flexible Spending Account
727	ICMA - Deferred Compensation
732	PEBSCO - Deferred Compensation
750	Imprest Payroll Fund
760	District Court Trust Fund
900	General Fixed Assets
950	General Long-Term Debt

*Justice Assistance Grant Funds 287, 288 & 289 are combined for financial reporting purposes.

**Retiree Health Care Funds 678 & 680 are combined for financial reporting purposes.

**CITY OF OAK PARK
CHART OF ACCOUNTS**

Listing of Activity Names by Number

Activity No.	Activity Name	Activity No.	Activity Name
101	City Council - Legislative	502	CDBG - Administration
103	Tech. & Planning - Road Maintenance	503	CDBG - Home Chore Program
136	District Court 45-B	504	CDBG - Code Assistance Officer
151	District Court - Probation	505	CDBG - Barrier Free Design
172	City Management/Personnel	506	CDBG - Minor Home Repair
191	City Clerk - Elections	507	CDBG - Recreation Facilities
201	Financial and Admin. Services	508	CDBG - Home Improvement
210	City Attorney - Legal Council	536	Billing and Collection
215	City Clerk - City Records	537	Water & Sewer - Administration
229	Prosecuting Attorney	538	Transmission and Distribution
258	Management Information Services	540	Pump Operations
265	Building Maintenance - All Buildings	550	Maintenance & Repair
345	Public Safety	611	Community Services - Clinical
371	Technical & Planning - Inspections	691	Technical & Planning
441	Public Works - Administration	752	Recreation - Administration
442	Public Works - Sidewalks & Parking Lots	753	Recreation - Athletics
443	Public Works - Shepherd Park	754	Recreation - Outdoor Activities
444	Public Works - Other Parks	755	Recreation - Instructional Activities
447	Technical & Planning - Engineering	756	Recreation - Special Events
448	Technical & Planning - Street Lighting	757	Recreation - Swimming Pool
451	Construction	776	Recreation - Senior Services
463	Routine Maintenance	790	Library
474	Traffic	875	Motor Pool
478	Winter Maintenance	890	Non-Departmental

CITY OF PARK
CHART OF ACCOUNTS CONT'D
Listing of Revenue Accounts by Number

ACCOUNT NO.	REVENUE ACCOUNT NAME	ACCOUNT NO.	REVENUE ACCOUNT NAME	ACCOUNT NO.	REVENUE ACCOUNT NAME
401	TOTAL TAXES & TAX RELATED	638	MAPS & ORDINANCES	644.145	SEASON PASSES
401.001	ADMIN. FEE EXCESS OF ROLL	639	STREETS	644.146	GENERAL ADMISSION
403	CURRENT PROPERTY TAXES	640	MISCELLANEOUS FEES	644.147	ADAPTIVE RECREATION
404	OTHER TAX REVENUE	641	TREE PLANTING	644.148	SENIOR CITIZENS - MISC.
407	DELINQUENT REAL PROPERTY TAX	642	ENGINEERING FEES	644.149	MEMBERSHIP DUES
410	CURRENT PERSONAL PROPERTY TAX	642.001	WATER - RESIDENTIAL	644.150	INSTRUCTIONAL CLASSES
412	DELINQUENT PROPERTY TAX	642.002	SEWER - RESIDENTIAL	644.151	SENIOR ATHLETICS
420	UNPAID PERSONAL PROPERTY TAX	643	SHOPPING CART PICK UP	644.152	SENIOR SOCIAL ACTIVITIES
445	PENALTIES & INTEREST ON TAXES	643.001	WATER-COMMERCIAL	644.153	TRANSPORTATION
450	TOTAL LICENSES & PERMITS	643.002	SEWER-COMMERCIAL	644.154	HOME CHORE
451	BUSINESS LICENSES & PERMITS	643.003	NON-RESIDENTIAL - SEWER	644.155	RECREATION - ADMINISTRATION
452	BURGALAR ALARM PERMITS	643.004	ROYAL OAK TOWNSHIP WATER SALES	644.156	COMPLUWARE ARENA RENTAL
453	EMERGENCY RESPONSE FEES	643.005	RESIDENTIAL METER CHARGE	645	LIBRARY RENTALS
477	ANIMAL LICENSES	643.006	COMMERCIAL METER CHARGE	646	NON-RESIDENTIAL LIBRARY CARDS
478	SIDEWALK PERMITS	643.007	ROYAL OAK TOWNSHIP METER	647	COMMUNITY SERVICE FEES
479	BUILDING PERMITS	644	SPECIAL EVENTS - RECREATION	648	SALE OF SCRAP METAL
480	AIR CONDITIONING PERMITS	644.001	ADMIN. MISCELLANEOUS REVENUE	649	MISCELLANEOUS WATER SALES
481	ELECTRICAL PERMITS	644.102	COMMUNITY CENTER RENTALS	650	SERVICE CONNECTION
482	HEATING PERMITS	644.103	PARK SHELTER RENTAL	651	LOOK-BACK ADJUSTMENT
483	PLUMBING PERMITS	644.104	CONCESSION RENTAL	653.940	SIDEWALK BILLINGS 1994
484	ZONING PERMITS & FEES	644.105	AMUSEMENT PARK TICKETS	653.950	SIDEWALK BILLINGS 1995
485	OTHER NON-BUSINESS LICENSES	644.106	AREA AGENCY ON AGING	653.960	SIDEWALK BILLINGS 1996
486	BICYCLE REGISTRATIONS	644.107	SENIOR REC. DUES	655	FINES AND FORFEITS
501	TOTAL FEDERAL GRANTS	644.108	YOUTH ATHLETIC - MISC.	658	LIBRARY BOOK FINES
502	FEDERAL GRANTS	644.109	BASEBALL & SOFTBALL	659	ORDINANCE FINES
505	CIVIL DEFENSE	644.110	BASKETBALL	663	MISCELLANEOUS FINES & FORFEITS
523	FEDERAL GRANT LIBRARY	644.111	KIWANIS DONATIONS	664	INTEREST INCOME
544	STATE DRUNK DRIVING FUND	644.112	MINI-GOLF	665	BOND AND NOTE INTEREST
545	LIQUOR LICENSES	644.113	COMMUNITY CENTER	666	DIVIDEND INCOME
546	STATE GRANTS - MOTOR VEH. HIGHWAY REVENUE	644.114	SENIOR INSTRUCTION	672	SPECIAL ASSESSMENTS
552	GRANTS/REFUNDS	644.115	SENIOR SOFTBALL	672.499	SPECIAL ASSESSMENT 499
567	LIBRARIES-STATE AID	644.116	SENIOR BASKETBALL	672.509	SPECIAL ASSESSMENT 509
568	LIBRARIES-PENAL FINES	644.117	VOLLEYBALL	672.510	SPECIAL ASSESSMENT 510
569	REIMBURSEMENT-JUDGES SALARY	644.118	ATHLETIC FIELD RENTAL	672.511	SPECIAL ASSESSMENT 511
570	REIMBURSEMENT - ELECTIONS	644.119	ATHLETIC ACTIVITIES	672.512	SPECIAL ASSESSMENT 512
574	STATE REVENUE SHARING	644.120	OUTDOOR ACTIVITIES - MISC.	672.513	SPECIAL ASSESSMENT 513
574.1	STATE REVENUE - SALES TAX	644.121	DAY CAMP	672.514	SPECIAL ASSESSMENT 514
574.2	STATE REVENUE - SINGLE BUSINESS TAX	644.122	TOT-LOT	673	SALE OF FIXED ASSETS
574.3	STATE REVENUE - INCOME TAX	644.123	VACATION CAMP	674	MISCELLANEOUS FEES
574.4	STATE REVENUE - INTANGIBLES TAX	644.124	OAKLAND COUNTY SPORTS CAMP	674.1	CHARGES TO OUTSIDE SOURCE
574.5	STATE REVENUE - HOMESTEAD TAX	644.125	EXTENDED HOURS	674.2	CHARGES FOR POSTAGE
575	UNDERGROUND STORAGE TANKS	644.126	INSTRUCTIONAL MISC.	674.3	CHARGES TO OTHER FUNDS
593	EMPLOYEE CONTRIBUTIONS - GENERAL	644.127	SCHOOL YEAR LEARN TO SWIM	676	REIMB.-ICE RINK UTILITIES
594	EMPLOYEE CONTRIBUTIONS - PUBLIC SAFETY	644.128	SUMMER LEARN TO SWIM	677	REIMB. BLUE CROSS INSURANCE
600	CHARGES FOR SERVICES	644.129	THERAPEUTICS	677.001	REIMB. WORK'S COMP INS PREMIUM
601	PROBATION COSTS & OVERSIGHTS	644.130	DAY CARE	683	FRANCHISE FEE
602	WEDDING CEREMONIES	644.131	DANCE & AEROBICS CLASSES	695	OTHER FINANCING SOURCES
603	ART OVER THE INTERSTATE	644.132	EXERCISE	696	CONTRIBUTION FROM CITY - PUBLIC SAFETY
603.001	WEEDS	644.133	SPORTS	697	CONTRIBUTION FROM CITY - GENERAL
629	DOG POUND FEES	644.134	ARTS & CRAFTS	699	CHARGES TO OTHER FUNDS
632.001	APARTMENT INSPECTION FEE	644.135	PLAYGROUND & TOT-LOT ACTIVITIES	699.101	TRANSFER IN- GENERAL
630	ELECTRICAL FEES-OTHER	644.136	FAMILY TRIPS	699.202	TRANSFER IN- MAJOR STREET
631	REIMB. SERVICE-CODE ASSISTANCE	644.137	DANCES	699.203	TRANSFER IN- LOCAL STREET
632	HOUSING INSPECTIONS	644.138	WINTER CONCERTS	699.226	TRANSFER IN- SOLID WASTE FUND
633	CAR POUND FEES	644.139	FUNFEEST	699.251	TRANSFER IN- CABLE FUND
634	POLICE ALARM FEES	644.140	MUSIC IN THE PARK SOCIETY	699.252	TRANSFER IN- MOTOR POOL
635	POLICE REPORTS	644.141	SPECIAL EVENTS - MISCELLANEOUS	699.276	TRANSFER IN- DISTRICT COURT
636	DATA PROCESSING FEES	644.142	MUNICIPAL POOL - MISCELLANEOUS	699.592	TRANSFER IN- WATER & SEWER
637	WATER BILL PREPARATION	644.143	RENTALS	699.661	OTHER FUNDS
		644.144	ID. CARDS	699.677	TRANSFER IN- RISK MANAGEMENT

**CITY OF OAK PARK
CHART OF ACCOUNTS**

Listing of Expenditure Accounts by Number

Account No.	Expenditure Account Name	Account No.	Expenditure Account Name
702	Salaries & Wages	920	Utilities - Telephone
712	Employee Benefits	921	Utilities - Electricity
712.001	Retirees Health Care	922	Utilities - Heating
712.002	Retirees Life Insurance	923	Utilities - Water
712.003	Retirees Dental	924	Sewage Disposal
726	Materials & Supplies	925	Non-Residential IWC
727	Books	926	Industrial Surcharge
728	Periodicals & Papers	930	Repairs & Maintenance
729	Video Cassettes	940	Rentals
801	Professional Services	956	Miscellaneous
803	Medical Services	957	Event Tickets
804	Employee Recruitment	958	Memberships & Dues
807	Refuse Collection	960	Education & Training
808	Refuse Disposal	961	Contingencies
818	Contractual Services	964	Refunds and Rebates
830	Loss on Investments	965	Income Compensation
860	Transportation	968	Depreciation
864	Conferences & Workshops	969	Contributions
874	Benefit Payments	970	Capital Outlay
880	Community Promotion	975	Bond Redemption
880.001	Fireworks	991	Principal
880.002	Employee Recognition Dinner	995	Debt Service
880.003	Boards & Commissions Dinner	999	Transfer to Other Funds
880.005	50th City Anniversary	999.101	Transfer to General Fund
881	Youth Assistance Program	999.202	Transfer to Major Streets
900	Printing & Publications	999.203	Transfer to Local Streets
901	Newspaper Postings	999.251	Transfer to Cable
903	Postage	999.592	Transfer to Water & Sewer
910	Insurance & Bonds		

GLOSSARY OF KEY CONCEPTS

ACCRUAL BASIS

Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in the timing of cash flows and related underlying economic events near the end of a fiscal period.

ACTIVITY

An office within a department to which specific expenses are to be allocated.

ADA

Americans with Disabilities Act - a law to provide a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities, to ensure the facilities, policies, and programs of public entities and accommodations are equally accessible to the disabled.

AFSCME

American Federation of State, County and Municipal Employees - The bargaining unit that represents regular, full-time hourly, and salaried office clerical, professional/technical, and regular, part-time employees.

APPROPRIATION

An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

APPROPRIATIONS ORDINANCE

The official enactment by the City Council establishing the legal authority for the City to incur obligations and to expend public funds for a stated purpose.

BALANCED BUDGET

A budget in which estimated revenues are equal to or greater than estimated expenditures.

CAPITAL OUTLAY

A disbursement of money which results in the acquisition of or addition to fixed assets. The item must have a purchase price greater than \$500 to be a capital item.

CAPITAL PROJECTS FUND

A fund to account for the development of municipal capital facilities other than those financed by the Enterprise Fund.

CFT

Commercial Facilities Tax - An exemption from property tax allowed to commercial businesses. This exemption has been discontinued.

CDBG

Community Development Block Grants - a federally funded program to assist communities in the expansion and improvement of community services, to develop and improve neighborhoods, and to restore and preserve property values.

COAM

Command Officers Association of Michigan - the bargaining unit representing the Public Safety command officers.

CONTINGENCY

An estimated amount of funds needed for deficiency, contingent or emergency purposes.

DEBT SERVICE FUND

A fund to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

GLOSSARY OF KEY CONCEPTS

DEFICIT

An excess of liabilities and reserves of a fund over its assets.

DEPARTMENTAL MISSION STATEMENT

A mission statement provides the full range of activities that will be used in the results oriented budget format to link the municipal purpose with the financial resources of the department.

EMS

Emergency Medical Service - This service is provided by the Department of Public Safety.

ENTERPRISE FUND

A fund established to account for operations that are financed and operated in a manner similar to a private business, i.e., the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (Water & Sewer is an example of an enterprise fund.)

EXPENDITURE

The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not required as liability of the fund from which retired, or capital outlay.

EXPENDITURE OBJECT

An expenditure object is a specific classification of expenditure account which includes a number of related accounts determined by the type of goods and services to be purchased. For example, the personnel services expenditure object includes the wages account as well as all fringe benefit account. Expenditure objects include personnel services, supplies, other charges, capital outlay, debt service, and transfer out.

FAC

Final Average Compensation - An average of an employees' annual wages used in the calculation of their retirement benefit.

FIXED ASSETS

Fixed assets are equipment and other capital items used in governmental fund type operations and are accounted for in the General Fixed Assets Group of Accounts rather than in the government funds. Such assets, which are recorded as expenditures at the time of purchase, do not include certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. No depreciation has been provided on general fixed assets.

FTE

Full-time Equivalent - the equalization of part time hours to that of a full time worker in a like position.

FY

Fiscal Year - the 12 month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

FUND

The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

GLOSSARY OF KEY CONCEPTS

FUND BALANCE

The excess of a fund entity's accumulated assets over its liabilities. Typically, excess revenues over expenditures at year-end will increase a fund's fund balance.

GENERAL FUND

The City's major operating fund to account for all financial resources except those required to be accounted for in another fund.

G.F.O.A.

Government Finance Officers Association of the United States and Canada - a professional organization of public officials united to enhance and promote the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies and practices for public benefit.

IFT

Industrial Facilities Tax - An exemption from property tax allowed to industrial facilities.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis. These funds use the flow of economic resources for measurement purposes and the full accrual basis of accounting. Included in this category are the Risk Management, Print Shop and Motor Pool Funds.

IWC

Industrial Waste Charge - a surcharge placed on all non-residential accounts by the City of Detroit.

LINE ITEM BUDGET

A budget which emphasizes allocations of resources to given organizational units for particular expenditures, such as, salaries, supplies services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division, or agency levels.

MIS DEPARTMENT

Management Information Services - this bureau is a service oriented provider of assistance for the City's technology program.

MODIFIED ACCRUAL

This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred.

MUSTFA

Michigan Underground Storage Tank Financing Authority - Funds provided by the State of Michigan for reimbursement of costs for the identification, removal and remediation of contaminated underground storage tank sites.

OPERATING BUDGET

The operating budget is the authorized revenues and expenditures for on-going municipal services and is the primary means by which government is controlled. The life span of an operating budget typically is one year or less. Personnel costs, supplies, and other charges are found in an operating budget. A capital budget typically has a long term outlook where a project can span a several year period.

GLOSSARY OF KEY CONCEPTS

OSHA

Occupational Safety and Health Administration - The organization in state and federal government that oversees the workplace environment to insure it is safe for workers.

OTHER CHARGES

An expenditure object within an activity which includes professional services, utilities, rents, and training for example.

PERFORMANCE OBJECTIVES

Desired output oriented accomplishments which can be measured within a given time period.

PERSONNEL SERVICES

An expenditure object within an activity which includes payroll and all fringe benefits.

POAM

Police Officers Association of Michigan - The bargaining unit representing the Public Safety officers.

RESULTS ORIENTED BUDGETING

A management concept which links the annual line item budget to departmental results of operations.

REVENUE

An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

SERVICE STATEMENT

A statement of general and specific service deliveries rendered by an activity for the community.

S.E.V.

State Equalized Value - the assessed value multiplied by the tentative equalization factor. Michigan law requires that assessed value be at 50% of market value.

SOCRRA

Southeastern Oakland County Resource Recovery Authority - the corporation that provides for disposal of solid waste as well as the handling of recyclables.

SPECIAL ASSESSMENT

Amounts levied against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL REVENUE FUND

A fund to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or the major capital projects) that are legally restricted to expenditures for specified purposes.

SUPPLIES

An expenditure object within an activity which includes all items that have a useful life of less than one year and/or a purchase price of less than \$500 dollars.

SURPLUS

An excess of the assets of a fund over its liabilities and reserves.

GLOSSARY OF KEY CONCEPTS

TRANSMITTAL LETTER

A written policy and financial overview of the City as presented by the City Manager.

TRANSFERS-IN/OUT

A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

TRUST & AGENCY FUND

Trust & Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, organizations, other governments, or other funds. These include the Employees Retirement System and the Agency Funds. The Employees Retirement System is accounted for in the same manner as a proprietary fund. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

UNRESERVED FUND BALANCE

The balance of net financial resources that are spendable or available for appropriation or the portion of funds balance that is not legally restricted.

WATER & SEWER FUND

This enterprise fund accounts for the operation of a combined water & sewer system. The revenues consist of charges for services from City businesses and residences which are used to pay for all water and sewer related expenses.





“The Family City”

**Fiscal Year July 1, 2009
through June 30, 2010**

Annual Budget

GLOSSARY FOR EXPENDITURE ACCOUNTS

The following expenditure accounts may be used in the preparation of budget requests. Most departments will not use all of these accounts.

702 - SALARIES & WAGES

This account is to be used to record all compensation paid to employees. This includes all regular pay, over-time pay, longevity pay, leave pay, and other taxable pay.

712 - EMPLOYEE BENEFITS

This account is to be used to record the cost of all fringe benefits received by employees. This includes the cost of workers compensation, retirement, clothing allowance, dental insurance, health insurance, life insurance, accidental death and dismemberment insurance, long term disability insurance, FICA, and any other fringe benefit.

.001 - Retirees Health Care - for use in Non-Departmental to provide cost of this item.

.002 - Retirees Life Insurance -for use in Non-Departmental to provide cost of this item.

.003 - Retirees Dental - for use in Non-Departmental to provide cost of this benefit.

726 - MATERIALS & SUPPLIES

All materials and supplies consumed in your normal operation should be charged to this account, except for those items which more correctly involve the Transportation or Repairs and Maintenance classifications. This account includes paper, envelopes, folders, writing utensils, miscellaneous materials, postage, in-house printing, photocopy cost (except for copy machine rental), and forms expenses. It also includes operating supplies such as ammunition, extinguisher recharges, licenses, photo supplies, playground and athletic supplies, testing supplies, and other miscellaneous supplies. Small tools, batteries, flashlights, shovels, rope and other such similar items should also be considered supplies rather than equipment (Capital Outlay).

727 - BOOKS

For use in Library to provide the detail of the operating supplies required for circulation.

728 - PERIODICALS & PAPERS

For use in the Library to provide the detail of the operating supplies required for circulation.

729 - VIDEO CASSETTES

For use in Library to provide the detail for the operating supplies required for circulation.

801 - PROFESSIONAL SERVICES

All legal fees, engineering fees, auditing and financial consulting fees, and other professional service fees should be charged to this account.

803 - MEDICAL/HEALTH SERVICES

This account should be used for physicals requested in anticipation of employment as needed. Also for use to indicate the share of the cost of Health Insurance premiums paid by the Employees Retirement System for the retirees.

804 - EMPLOYEE RECRUITMENT This account is for the cost used in the recruitment of employees in Public Safety in order to maintain a listing for possible job vacancies.

GLOSSARY FOR EXPENDITURE ACCOUNTS

807 - REFUSE COLLECTION

This account is for use in the Solid Waste Fund to provide the detail the cost of refuse collection.

808 - REFUSE DISPOSAL

This account is for use in the Solid Waste Fund to provide the detail of the cost of refuse disposal.

818 - CONTRACTUAL SERVICES

This account is to be used for all services purchased by a department from an outside agency which do not belong in "801". This includes charges for rubbish disposal, fees for temporary help agencies, payments to board members, witness and jury fees, charges for computer programming services, and all other outside contractual services not delineated elsewhere.

830 - LOSS ON INVESTMENTS

This account is for use in the Employees Retirement System for the cost of loss on investments.

860 - TRANSPORTATION

This account should be charged for all gasoline, oil, auto repairs, and mileage, if the mileage does not more appropriately belong to another classification (e.g., Conferences & Workshops).

864 - CONFERENCES & WORKSHOPS

All expenses relating to attendance at any conference or workshop should be charged to this account. This includes registration fees, hotel bills, meal expenses, and transportation expenses (including mileage).

874 - BENEFIT PAYMENTS

This account is for use in the Employees Retirement System to provide the cost of the pension benefit's paid to the retirees.

880 - COMMUNITY PROMOTION

This account should be used for expenses of a public relations nature. This would include printing and mailing of brochures, citation plaques, and other miscellaneous public relation expense.

.001 - Fireworks - This account is to provide the cost detail for this specific event.

.002 - Employee Recognition Dinner - This account should be used to provide the cost of this specific event.

.003 - Boards & Commissions Dinner - This account should be used to provide the cost of this specific event.

.005 - 50th Anniversary - This account should be used to provide the cost of this specific expense.

881 - YOUTH ASSISTANCE PROGRAM

This account exists strictly for the charges of this specific program.

GLOSSARY FOR EXPENDITURE ACCOUNTS

900 - PRINTING & PUBLICATION

This account exists primarily for ordinance printing and advertising expenses. Form printing is considered to be in the Materials & supplies classification and should not be charged here.

901 - NEWSPAPER POSTINGS

This account exists primarily for postings in newspapers.

903 - POSTAGE

This account should be used to provide detail of the charges for the postage machine.

910 - INSURANCE & BONDS

This account should be used for all insurance and bond premiums, except for Workers Compensation and various employee fringe benefit insurance costs.

920 - TELEPHONE

This account should be used to provide the detail for this specific utility.

921- ELECTRICITY

This account should be used to provide the detail for this specific utility.

922 - HEATING

This account should be used to provide the detail for this specific utility.

923 - WATER

This account should be used to provide the detail for this specific utility.

922 - SEWAGE DISPOSAL

This account is used by the Water and Sewer Fund for this specific item.

925 - NON-RESIDENTIAL IWC

This account is used by the Water and Sewer Fund for this specific item.

926 - INDUSTRIAL SURCHARGE

This account is used by the Water and Sewer Fund for this specific item.

930 - REPAIRS & MAINTENANCE

All repair and maintenance costs, except those for automotive and radio equipment, should be charged here. Automotive repairs should be charged to the Transportation account (860) .

940 - RENTALS

This account should be used for all rental expenses including rental of District Court facilities, rentals paid to the Building Authority for Recreation facilities, rentals of copying machines, and rentals of tools and equipment.

956 - MISCELLANEOUS

This account should be used for any charges which do not properly belong in any one of the other account classifications.

957 - EVENT TICKETS

This account is used by the Recreation Department to provide the detail for this specific item.

GLOSSARY FOR EXPENDITURE ACCOUNTS

958 - MEMBERSHIPS & DUES

This account should be used for memberships and dues in professional associations.

960 - EDUCATION & TRAINING

This account should be used for tuition and other training expenses. There is a very fine line separating this classification from Conferences & Workshops (864). If questions arise as to the proper classification for a particular item, they should be discussed with the Finance Director.

961 - CONTINGENCIES

This account is used strictly by the Solid Waster Fund for items such as hazardous waste disposal, private hauler for sweepings and excavated material, roll off of leaves, etc..

964 - REFUNDS AND REBATES

This account is used for settlement of Tax Tribunal decisions.

965 - INCOME COMPENSATION

This account is used in the Risk Management Fund to report income compensation payments made to claimants for workers compensation.

968 - DEPRECIATION

This account is used for the depreciation of fixed assets in the Enterprise and Internal Service Funds.

969 - CONTRIBUTIONS

This account is to be used for City grants to other programs with local units.

970 - CAPITAL OUTLAY

This account should be used for all purchases of fixed assets. This would include office furniture, machinery, equipment, vehicles, weapons, typewriters, and other fixed assets. Capital outlay items have a useful life of one or more years and cost more than \$500.

975 - BOND REDEMPTION

This account represents the interest and principal payment for the District Court renovation loan.

991 - PRINCIPAL

This account is used by the Water and Sewer for principal payment required on bond issues.

995 - DEBT SERVICE

This account is used by the Water and Sewer Fund.

995 - INTEREST

This account is used by the Water and Sewer Fund for interest payments required on bond issues.

999 - TRANSFERS

This classification is used to provide for transfers between funds.

Oak Park

A community you can LIVE in!

Located on the south side of I-696, the City of Oak Park is a fully developed mature city with modest homes, shopping and tree-lined streets. The American Dream is a reality in Oak Park. Although literally dozens of ethnic heritages are represented in our population, we share the same basic values, ambitions and opportunities. This is a great place to raise a family and to live the American Dream. People from miles away, and from continents away have chosen to live in Oak Park because the character of our community matches the ideals professed by our motto: "The Family City." We live side-by-side as neighbors and community partners. The city is supported by a diversified business community consisting of many small and medium sized businesses. If you have a business in Oak Park, or you are interested in locating your business in Oak Park, you are invited to join the 8 Mile Boulevard Association.

Local Government

Mayor

Gerald Naftaly (248) 691-7400

Acting City Manager

Roy Srini (248) 691-7410

Clerk

Sandy Gadd (248) 691-7540

www.oakpark-mi.com/

Public School Enrollment

Does not include public school academies

School District	Year	Enrollment
Berkley	2007	4,446
Ferndale	2007	4,345
Oak Park	2007	4,277

2007 Tax Rates

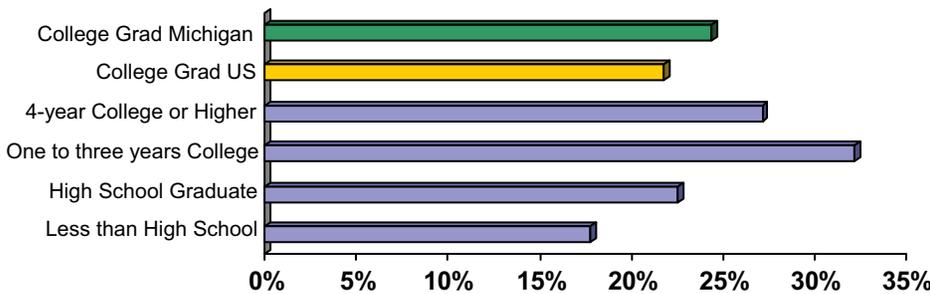
School District	Homestead	Non Homestead
Berkley	\$44.27	\$62.27
Ferndale	\$46.92	\$64.92
Oak Park	\$46.89	\$64.89

Private Schools

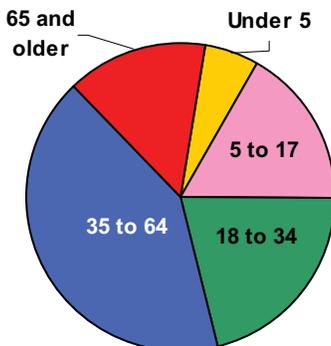
Academy for Student Soc. And Ed. Tr., Beis Chaya Mushka, Cheder Oholei Yosef Yitzchok Lubavitch, De Ror Montessori Center, Harmony Montessori, Heavenly Haven Christian Child, Sally Allan Alexander Beth Jacob School for Girls, Oholei Yosef Yitzchak Lubavitch, Yeshiva Gedolah Ateres Mordech

Colleges and Universities

Educational Attainment of People Over 25 Years of Age

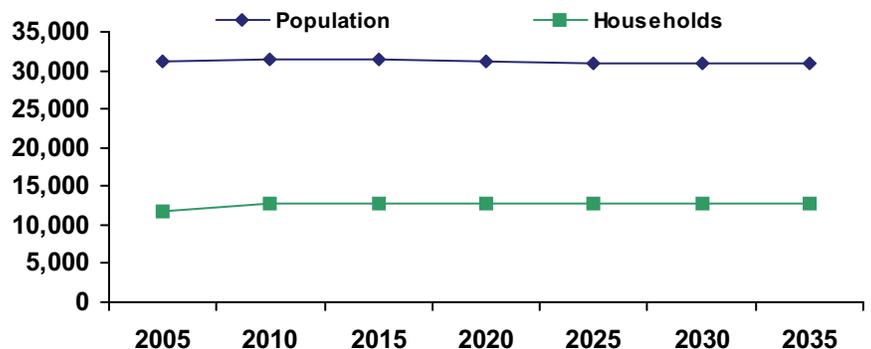


Population by Age



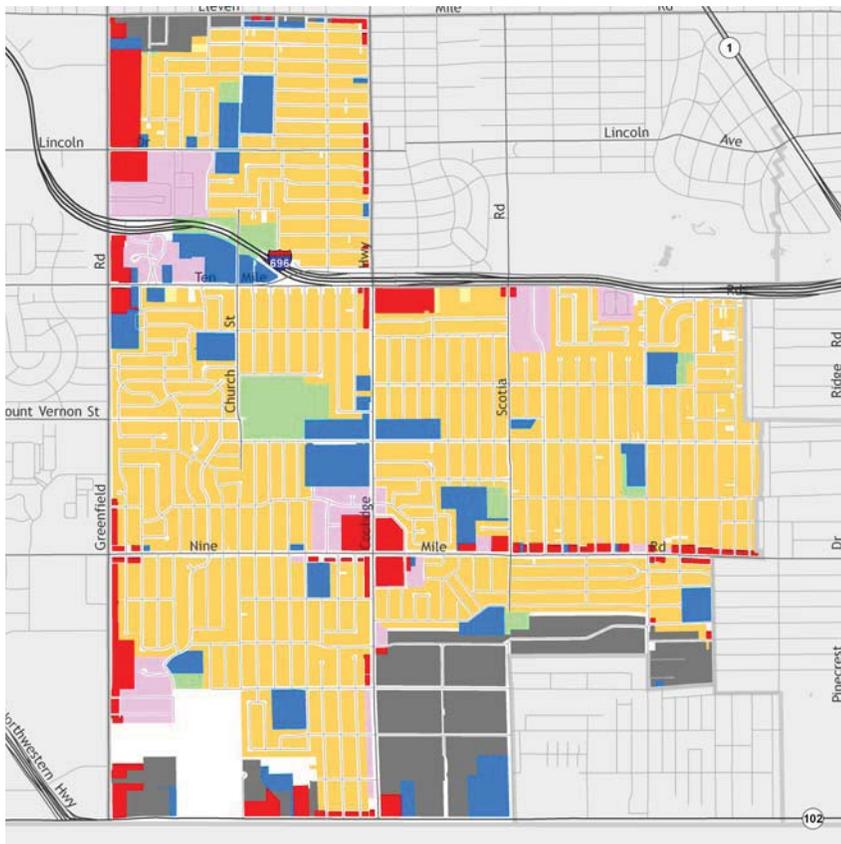
Source: U.S. Census Bureau

Population and Household Growth



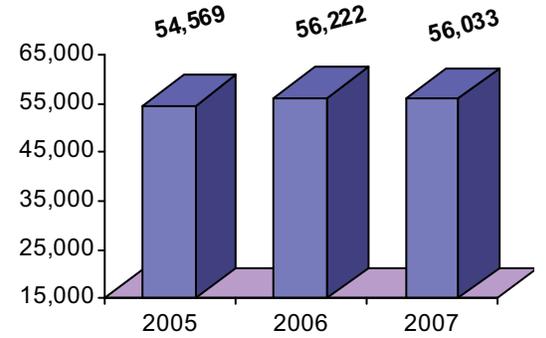
Source: SEMCOG

Oak Park



The information provided has been compiled from recorded deeds, plats, tax maps, surveys, and other public records. It is not a legally recorded map or survey and is not intended to be used as one. For more detailed land use information, go to <http://www.oakgov.com/luz>

Median Household Income



Source: Claritas

Housing Sales

2008 # of Sales	173
2008 Median Sales \$	\$53,900
2008 Avg DOM	104
2007 # of Sales	277
2007 Median Sale \$	\$99,000
2007 Avg DOM	94
2006 # of Sales	273
2006 Median Sale \$	\$125,750
2006 Avg DOM	91

2008 Data for Jan-Jun only

Top Employers

Rank	Company Name	Industry
1	Oak Park School District	Primary education
2	City of Oak Park	City government
3	Berkley School District	Primary education
4	Aarmco Inc	Security guards and patrol services
5	Barton-Malow Rigging Co. Inc	Installing building equipment
6	Ferndale School District	Primary educations
7	Paramount Precision Products	Motor vehicle parts manufacturing
8	GTN, Inc	Electronic parts and equipment
9	Bullseye Telecom Inc	Telecommunications resellers
10	PCI Industries Inc.	Building construction
11	Visiting Nurse Association	Home health care services
12	Hagopian World Of Rugs, Inc	Floor covering store

Manufactured Housing

Year	# of Parks	# of Units
2003	0	0
2005	0	0
2007	0	0

Source: SEMCOG



**CITY OF OAK PARK
2009 - 2010 BUDGET
MISCELLANEOUS STATISTICS**

City Charter Adopted		October 29, 1945
Form of Government		Council / Manager
Number of full-time employees		185
Legislative	5	
Exempt	11	
Supervisory	13	
Administrative	5	
Command Officers	14	
Public Safety Officers	47	
Dispatch	6	
AFSCME	57	
District Court	27	
Area in Square Miles		5.5
City of Oak Park facilities and services:		
Miles of Major Streets		19.27
Miles of Local Streets		65.33
Number of Street Lights		1,534
Culture and Recreation:		
Community Center		1
City Parks		10
Park Acreage		109.8
Swimming Pool		1
Tennis Courts		8
Sewerage System:		
Miles of Sanitary Sewers		80.64
Miles of Storm Sewers		80.64
Number of Service Connections		10,400
Water System:		
Miles of Water Mains		115
Number of Service Connections		10,484
Number of Fire Hydrants		967
Daily Average Consumption in Gallons		3.6 million
Education:		
Elementary Schools		7
Middle Schools		3
High Schools		1
Education Centers		2
Labor Market:		
Total Labor Force		13,964
Total Employed		12,472
Total Unemployed		1,492
Percent Unemployment		11.96%

Source: Michigan Department of Labor & Economic Growth - December, 2008

Our Children



Our Future